<u>APPLICATION FOR BLOCK PARTY (STREET CLOSING)</u>

<u>RETURN APPLICATION TO:</u> VILLAGE OF SKOKIE, ENGINEERING DIVISION, 5127 OAKTON STREET, SKOKIE, IL 60077

PLEASE PRINT LEGIBLY

| DATE OF EVENT | HOURS OF CLOSING - | - FROM: | AM/PM | TO: | AM/PM |
|--------------------------------|--------------------|---------|-------------|-----------|-------------|
| (RAIN DATE) | | | | | |
| NAME OF STREET TO BE CLOSED | FF | OM: | | TO: | |
| | | (STREET | NAME) | (STR | EET NAME) |
| NAME OF INDIVIDUAL OR AGENCY O | DBTAINING PERMIT | | DATE OF APF | PLICATION | I SUBMITTAL |
| ADDRESS | SKOKIE, IL | | | | |
| E-MAIL ADDRESS | | | PHONE NUM | BER | |
| | | | | | |

NAME OF PERSON RESPONSIBLE FOR PLACEMENT AND REMOVAL OF BARRICADES AND CLEANUP

GENERAL INSTRUCTIONS:

YOU **MUST** NOTIFY EVERY RESIDENT THAT WILL BE AFFECTED BY THIS STREET CLOSURE. A FLYER IS ATTACHED FOR THE APPLICANT TO FILL OUT AND DISTRIBUTE. IN ADDITION, **OVER 50%** OF HOUSEHOLDS AFFECTED BY THE STREET CLOSURE MUST APPROVE AND SIGN (<u>ONE SIGNATURE PER HOUSEHOLD</u>). THE SIGNATURE FORM IS ON THE BACK FOR YOUR CONVENIENCE.

- FIRE HYDRANTS SHALL NOT BE OBSTRUCTED BY MATERIAL OR OBJECTS OF ANY KIND.
- NO OBSTRUCTIONS OR MATERIAL TO BE PLACED IN THE STREET THAT CANNOT BE MOVED EASILY BY TWO PEOPLE.
- ALL TRASH MUST BE REMOVED AT THE CONCLUSION OF THE STREET CLOSING.
- VEHICLES SHALL NOT BE UTILIZED AS BARRICADES ANYWHERE IN THE STREET.
- PLEASE OBTAIN AN AMPLIFIER PERMIT IF APPLICABLE.
- AT THE END OF THE EVENT OR PARTY, THE BARRICADES ARE TO BE PLACED AT THE ORIGINAL DELIVERY POINT (USUALLY AT EACH CORNER) FOR PICKUP BY PUBLIC WORKS CREWS.
- PLEASE ALLOW <u>15 WORKING DAYS</u> FOR PROCESSING OF APPLICATION.
- THE ORIGINAL, APPROVED APPLICATION WILL BE RETURNED TO THE APPLICANT.
- APPLICANT MUST HAVE APPROVED APPLICATION IN HIS OR HER POSSESSION ON THE DAY OF THE EVENT OR PARTY.

| VIL | <u> AGE USE ONLY</u> |
|-----|----------------------|
| | <u>APPROVED</u> |

_____ENGINEERING ______VILLAGE MANAGER

A MAJORITY OF HOUSEHOLDS AFFECTED BY THE STREET CLOSING MUST SIGN. (ONE SIGNATURE PER HOUSEHOLD – ATTACH ADDITIONAL SHEET IF NECESSARY)

| FOR | AGAINST | NAME | ADDRESS |
|-----|---------|------|---------|
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FIRE DEPARTMENT APPARATUS DEMONSTRATION YES NO

Fire Department companies are sent to Block Parties in the early afternoon if available. Rides on the apparatus are not permitted and fire hydrants are not to be opened. The duration of the visit will not exceed 20 to 30 minutes and will be unannounced. Companies participating in the visits remain in service and respond to any alarms.

REQUEST POLICE DEPARTMENT VISIT YES NO

When available, Police staff enjoy interacting with attendees at Block Parties. The visit will be friendly and during the scheduled Block Party time, but police staff may have to leave to respond to calls for service. Rides in police vehicles are not permitted but may be scheduled at a later date through the SPD Ride Along Program.

SAFETY TIPS

To insure you have a safe block party, please make sure that the doors and windows of your home are locked during the party. Remember, you will be having fun in the front of your home but a stranger may be entering your home by other means. Also, appoint a few people to walk or patrol once in a while through the alleys during the party.

FREE COMPOSTING

Interested in learning how to compost food at your block party? Go Green Skokie (a volunteer environmental organization) offers a brief education presentation about composting food and will help with composting at your block party. Food compost buckets will be provided and there is no cost to participate. There are a limited number of volunteers, so it is on a first come, first served basis. Email gogreenskokie@gmail.com to sign-up.

BLOCK PARTY OF THE YEAR AWARD GUIDELINES

Each year the Human Relations Commission has encouraged block parties and variations on the block party theme (coffees, yard parties, brunches, etc.) as a way for neighbors to meet neighbors.

In 1982, the Commission initiated awards for "BLOCK PARTY OF THE YEAR". Winning neighborhood groups are honored at a Village Board of Trustees meeting and the winners are featured in the Skokie Village Newsletter, NewSkokie. We try to have a Commissioner present at every block party.

This year the Commission will again present awards to those block get-togethers which are judged to be especially "original, creative", and/or "fun". We are not necessarily looking for the most elaborate parties. In fact, we are particularly interested in successful shortcuts and/or easy entertainments. (Past examples: a childrens' parade, grand ole' salad bar, pet show, etc.).

IF YOU ARE INTERESTED IN PARTICIPATING IN THIS AWARDS PROGRAM:

Submit the application (on back) as soon as possible <u>after</u> your block party is held: Please e-mail to Amanda.Sabri@skokie.org

Drop off/mail to:
Human Relations Commission
c/o Human Services Division, Lower Level
Village of Skokie
5127 Oakton Street
Skokie, Illinois 60077

Judging will not take place until the block party season is over. Awards are presented during a Village Board Meeting in the spring.

-OVER, PLEASE-

APPLICATION FOR BLOCK PARTY OF THE YEAR AWARD

| ADDRESS OF YOUR BLOCK: |
|---|
| NAMES (AND PHONE NUMBERS) OF ORGANIZERS: |
| |
| DATE HELD:TIME: |
| PLANNED ACTIVITIES: |
| FOOD ARRANGEMENTS: |
| SPECIAL FEATURES (THEME?): |
| OTHER UNUSUAL HAPPENINGS OR COMMENTS: |
| DIGITAL PHOTOS ARE WELCOME: PLEASE SUBMIT ALONG WITH APPLICATION TO Amanda.Sabri@skokie.org |
| ALSO INCLUDE DIGITAL COPIES OF OTHER ITEMS OF INTEREST, SUCH AS ANNOUNCEMENTS OR INVITATIONS. |

Please Join Us for a



| Date of Event: | | |
|-------------------|-------------|-------|
| Name of Street k | | |
| From | to | - |
| Time: From: | AM/PM to | AM/PM |
| Planned Activitie | es: | |
| | | |
| Individual Obtain | ning Permit | |
| Name: | | |
| | | |
| Phone #: | | |



AMPLIFIER USE APPLICATION

A permit fee of \$5 per day is associated with the amplifier permit. Fee is waived if the amplifier permit is in conjunction with a block party permit.

Village of Skokie Code Reference:

Section 26-1321. (a) No licensee under this article shall use, operate or employ any such device within the Village between the hours of 10 p.m. and 8 a.m. No licensee shall use or operate or employ any such device within a radius of two blocks from any hospital or church or synagogue while services are being held there. (b) No licensee shall use any device licensed under this article to make any false representations about any matter, product or project for which the sale of is prohibited by any code, statute, or ordinance. No licensee shall cause or permit to be emanated or emitted from any device licensed under this article any lewd, obscene, profane, or indecent language or sounds.

| Please provide the following inform | nation: | |
|-------------------------------------|----------------|------|
| Event: | Date of Event: | |
| Address of Event: | | |
| City: | State: | Zip: |
| Requestor name: | | |
| Phone number: | E-mail: | |
| Address of requestor: | | |
| City: | State: | Zip: |
| Name of owner of amplifier: | Phone Number: | |
| Address of owner: | | |
| City: | State: Z | ip: |

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