



MONDAY, NOVEMBER 6, 2023 – 7:30 P.M.

1. Pledge of Allegiance led by Village Clerk Pramod Shah.
2. Call meeting to order and roll call.
3. Approve Consent Agenda.
- * 4. Approve, as submitted, minutes of regular meeting held Monday, October 16, 2023.
- * 5. Approve Voucher List #12-FY24 of November 6, 2023.
6. Proclamations and Resolutions.
 - A. Proclamations
Diwali Awareness Day – November 12, 2023
7. Recognition, Awards and Honorary Presentations.
8. Appointments, Reappointments and Resignations.
 - A. Swearing in of the following personnel by Village Clerk Pramod Shah:

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Denise Franklin	Commander	Police Deputy Chief
 - * B. Appointments
Economic Development Commission: Michael Rosen as Chair
Fine Arts Commission: Ellen Blum Barish
 - * C. Resignations
Economic Development Commission: Katie Bulgrin
Human Relations Commission: Anwar Haq
9. Presentations and Reports.
10. Report of the Village Manager.
 - A. Proposed Implementation for Three Referendums: Non-Partisan Elections, Staggered Terms and Hybrid Representation including Election Districts.
 - B. 2023 Tax Levy Ordinance and Tax Levy Abatement.
 - C. Commercial Corridor Storefront Enhancement Program: 4043 Main Street.
 - D. Provide Village Manager Authority to Approve Vehicle Purchases Approved in the CIP
 - *E. BS&A ERP Software Maintenance Contract Renewal – BS&A Systems, Bath, Michigan - \$72,041.
 - *F. Purchase of One (1) Asphalt Roller – Altorfer CAT, Addison, Illinois - \$34,230.
11. Report of the Corporation Counsel.

CONSENT:

 - *A. An ordinance amending various sections of Chapter 118 of the Skokie Village Code pertaining to drive through facilities. Item A is on the consent agenda for a second reading and adoption. The first reading was on September 18, 2023.
 - *B. An ordinance granting a special use permit to allow outdoor dining at 5238 Touhy Avenue in a B2 commercial district. Item B is on the consent agenda for a second reading and adoption. The first reading was on October 16, 2023.

- *C. An ordinance vacating a portion of Forestview Road, between 9401 and 9404 Forestview Road in an R1 single-family district. Item C is on the consent agenda for a second reading and adoption. The first reading was on October 16, 2023.
 - *D. An ordinance granting a special use permit for religious assembly at 7514 and 7520 Skokie Boulevard in a B2 commercial district and repealing Village Ordinance Number 18-7-Z-4391. Item D is on the consent agenda for a second reading and adoption. The first reading was on October 16, 2023.
12. Unfinished Business.
13. New Business.
14. Plan Commission.
- A. Plan Commission Case 2023-23P – Special Use Permit: 5219 Touhy Avenue.
 - B. Plan Commission Case 2023-24P – Subdivision: 5206-5238 Touhy Avenue.
 - C. Plan Commission Case 2023-25P – Site Plan Approval: 5206-5238 Touhy Avenue.
 - D. Plan Commission Case 2023-26P – Special Use Permit for Drive-Through: 5206-5238 Touhy Avenue.
 - E. Plan Commission Case 2023-27P – Special Use Permit for Outdoor Dining: 5206-5238 Touhy Avenue.
15. Public Comment.
16. Adjournment.

Items marked with an asterisk (*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

13694
MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 7:30 p.m. on Monday, October 16, 2023



Pledge of Allegiance led by Village Clerk Pramod Shah.

Mayor Van Dusen called the meeting to order.

The Clerk call the Roll. Those present were Trustees Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen.

Motion to approve the Consent Agenda.

Moved: Trustee Johnson

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

* Approve, as submitted, minutes of regular meeting held Monday, October 2, 2023.
Omnibus vote.

* Approve Voucher List #11-FY24 of October 16, 2023.
Omnibus vote.

Proclamations and Resolutions.

A. Proclamations

* Extra Mile Day – November 1, 2023

Omnibus vote.

World Polio Day – October 24, 2023

Mayor Van Dusen read a Proclamation proclaiming October 24, 2023 as “Polio Eradication Awareness Day” and the Village of Skokie encourages all residents to consider how fortunate we are to live Polio free, and to support the total end of Polio on this earth.

Past President of Rotary Club of Skokie Valley Al Rigoni accepted the Proclamation. He spoke about the local programs in the community.

Recognition, Awards and Honorary Presentations.

A. Awards Presentation

Beautification and Improvement Commission Awards

Chairman Bob Quane thanked the members for their hard work.

Valerie Shuman, Subcommittee chairperson gave an updated awards program to support proven sustainable practices that will help make out community a better place to live.

Mitch Sandler Vice Chairman announced the winners. The Top 5 “Skokie Best” winners are John & Drew Maloof-9131 Kenneth, Juan Tamparillas 7600 Kolmar, Deb Rodeghero 5321 Carol, Sheryl & Paul Schiff 4316 Davis, and Eileen & David Wiviott, 8242 Keeler.

2023 Beautification award winners:

3800 Jarvis Ave, 5056 Wright Terrace, 7900 Lorel Ave, 4901 Main St, 5256 Suffield Terrace, 8155 Keeler Ave, 5025 Culver St, 7400 Kostner Ave, 8333 Tripp Ave, 8527 Keystone Ave, 8915 Sleeping Bear Rd, 9501 Lawndale Ave, 8638 Gross Point Rd, 9360 Ridgeway Ave, 9509 Leamington Ave, 8835 Keeler Ave, 9445 Latrobe Ave and 9543 Monticello Ave.

Appointments, Reappointments and Resignations.

A. Swearing in of the following personnel by Commissioner Nicole Potthast of the Board of Fire and Police Commissioners:

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Eric Radziszewski	New Hire	Firefighter
Bryce Herr	New Hire	Firefighter

Mayor Van Dusen congratulated the new Firefighters who introduced their family and friends.

DRAFT

* B. Appointments

Human Relations Commission: Sheila Crumine as Vice Chair

Public Safety Commission: Melissa Villegas as Vice Chair

Omnibus vote.

* C. Resignations

Beautification & Improvement Commission: Dalya Horowitz

Human Relations Commission: Jaili Fajardo

Omnibus vote.

Presentations and Reports

Mayor Van Dusen read a statement regarding the terrorist organization Hamas on the attack of the people of the State of Israel. Mayor Van Dusen join with President Biden and Governor Pritzker in their unequivocal support for the people of Israel in this time of national trauma. As a caring and welcoming community, Skokie grieves for the deaths at the hand of brutality and pray for the Jews and civilian Palestinians that have lost their lives.

Trustees Pure Slovin, Sutker, Klein, Robinson and Khoeun all spoke about condemning terrorism, solidarity of the Village of Skokie, care and concern with Israel, wicked planned attacks, families torn apart and all the Jewish and Palestinians that were killed.

Trustee Johnson quoted the wise words of Congresswoman Jan Schakowsky that the US Government and Global Community work to continue the tough work to achieve lasting peace in the region. Also the future and safety of Israelis and Palestinians are intertwined. We cannot achieve lasting peace and security for Israelis without addressing the humanitarian crises in Gaza and the West Bank.

Report of the Village Manager.

A. IDOT Oakton Bridge Replacement.

Resolution 23-10-R-1959

Motion to approve the request of the Mayor and Board approval of a Resolution authorizing execution of a Letter of Understanding between the Village of Skokie and the Illinois Department of Transportation for the Oakton Street Interstate 94 Bridge Replacement Project.

Moved: Trustee Sutker

Seconded: Trustee Khoeun

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

*B. 2023 High Priority Street Resurfacing Program – Arrow Road Construction, Elk Grove Village, Illinois - \$349,294.75.

Motion to award a contract to Arrow Road Construction, Elk Grove Village, Illinois in the amount of \$349,294.75 for the 2023 high priority street resurfacing program.

Omnibus vote.

*C. Police Department Facility Exterior Painting – J&K Painting & Decorating, LLC, Champaign, Illinois – \$113,205.

Motion to award a contract to J&K Painting & Decorating, LLC, Champaign, Illinois in the amount of \$113,205.00 for the police department facility exterior painting.

Omnibus vote.

*D. Purchase of One Log Chipper – Alexander Equipment Company, Inc., Lisle, Illinois – \$108,715.88.

Motion to award a contract to Alexander Equipment Co., Inc., Lisle, IL in the amount of \$108,715.88 for purchase of one log chipper.

Omnibus vote.

*E. Purchase of One (1) Hydraulic Asphalt Cold Planer – West Side Tractor Sales., Wauconda, Illinois – \$29,220.

Motion to award a contract to West Side Tractor Sales, Wauconda, IL in the amount of \$29,220 for purchase of one hydraulic asphalt cold planer.

Omnibus vote.

Meeting of the Mayor and Board of Trustees
Monday, October 16, 2023 Page Three

***F. Request to Sell Surplus Vehicles and Equipment.**

Motion to award the request to sell certain surplus vehicles and equipment.

Omnibus vote.

Report of the Corporation Counsel.

***A. Ordinance 23-10-Z-4660**

Motion to adopt an ordinance granting a special use permit to establish and operate a meeting hall at 4400 Oakton Street, Skokie, Illinois in a B2 commercial district. Item A is on the consent agenda for a second reading and adoption. The first reading was on July 17, 2023.

Omnibus vote.

***B. Ordinance 23-10-Z-4661**

Motion to adopt an ordinance granting a special use permit to establish and operate an adult daycare service at 4159 Main Street, Skokie, Illinois in a B1 commercial district and relief from Section 118-212 of the Skokie Village Code. Item B is on the consent agenda for a second reading and adoption. The first reading was on September 5, 2023.

Omnibus vote.

***C. Ordinance 23-10-Z-4662**

Motion to adopt an ordinance granting a special use permit to allow outdoor dining at 5237 Touhy Avenue, Skokie, Illinois in a B2 commercial district. Item C is on the consent agenda for a first reading and adoption.

Omnibus vote.

***D. Ordinance 23-10-Z-4663**

Motion to adopt an ordinance amending Chapter 118, Article XI, Section 118-212(c) of the Skokie Village Code pertaining to driveways. Item D is on the consent agenda for a first reading and adoption.

Omnibus vote.

Plan Commission.

A. Plan Commission Case 2023-20P – Special Use Permit: 5238 Touhy Avenue.

Motion to concur with the Plan Commission that the petitioner's request for a special use permit for outdoor dining at 5238 Touhy be approved subject to all conditions.

Moved: Trustee Klein

Seconded: Trustee Pure Slovin

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

B. Plan Commission Case 2023-21P – Street Vacation: Forestview Road.

Motion to concur with the Plan Commission that the petitioner's request to vacate the north 76.00 feet of Forestview Road between 9401- and 9404 Forestview in an R1 single-family district be approved subject to all conditions.

Moved: Trustee Khoeun

Seconded: Trustee Robinson

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

C. Plan Commission Case 2023-22P – Special Use Permit: 7514 Skokie Blvd. #103 and 7520 Skokie Blvd. #102 and #103.

Motion to concur with the Plan Commission to approve the petitioner's request of expand a religious assembly use at 7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103 in a B2 commercial district be approved subject to all conditions.

Moved: Trustee Johnson

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Public Comments.

Margaret Bosell, 5117 Greenwood spoke about letters that she received concerning violations-obstruction of hedges and a car parked in the yard. She felt that she was being targeted. The Village will look into the situation.

A resident spoke in Skokie's continuing support with Israel and the Jewish community, the terrorists attacks, hostage situations and safety of residents of Skokie.

Cathy White, thanked for protection for the Village of Skokie. Also any updates on the housing ordinance and the status of the Old Orchard residences. Mayor responded that the final draft is being worked on and it should be ready soon. Also we don't have a status of Old Orchard.

Gail Schechter, from Skokie Neighbors for Housing Justice presented a "Statement to the Village Board Guiding all new Multifamily Developments "

Esra Jaffee, resident , member of Or Torah and Skokie Park District Commissioner also thanked the Mayor and Board for support of the attacks on Israel and the devastation of Israelis and Palestinians.

Ari Hart, Rabbi from Skokie Valley Synagogue spoke for the Polin family and that their grandson, nephew is being held captive and that this is personal and real. He expressed appreciation, support and leadership from the Village of Skokie.

Michael Koplou also thanked the Board for their statements.

Danny Cohen, thanked the Mayor, Trustees Khoeun, Robinson, Sutker, Pure Slovin and Klein for their statement condemning terrorism, murdering civilians. He stated that Trustee Johnson did not express condemning Hamas.

Dorit Helmer spoke about students and teachers at the schools, racism, antisemitic remarks, students being afraid and the Board of Education is not helping with the concerns of the students.

Mayor Van Dusen responded that everyone has a right to feelsafe, practice your religion and respect everyone. We will communicate with the Board of Education . He thanked the residents for coming out and sharing the grief and concerns.

Trustee Pure Slovin thanked the Fire Chief and Police Chief for the safety of the citizens of the community.

Trustee Johnson responded to the comment of not condemning terrorism. He stated that he is in solidarity with everyone and has been grieving and mourning of the attacks in Israel.

Public Comments by email.

Matt Temkin-Mayor VanDusen Israel statement.

Lisa Silverman, and Barbara Schoenfield January 2024-Brian Kilmade speaker at the NSCPA. Jinsky Jean-Pois-Middle East Violence.

Debra Cohen-status update on strong inclusionary zoning Ordinance.

Motion to adjourn at 9:10 p.m.

Moved: Trustee Sutker

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Pramod Shah Village Clerk

Approved:

Mayor Van Dusen

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**VILLAGE OF SKOKIE
VOUCHER REPORT # 12
NOVEMBER 6, 2023**

<u>FUND</u>	<u>AMOUNT</u>
001 - GENERAL FUND	\$ 893,653
002 - WATER FUND	62,755
003 - MOTOR FUEL TAX FUND	36,018
007 - VISITOR'S BUREAU FUND	25,985
008 - COMMUNITY DEV BLOCK GRANT	14,353
013 - CASH ESCROW FUND	34,900
014 - TIF SCIENCE & TECH	4,925
017 - CTA PARKING LOT FUND	97
018 - WIRELESS ALARM FUND	4,142
020 - CAPITAL PROJECTS FUND	1,014,359
022 - CASUALTY SELF INSURANCE	204,617
025 - ECONOMIC DEVELOPMENT FUND	21,558
144 - OLD ORCHARD BUSINESS DISTRICT	\$ 753,523
ALL FUNDS TOTAL	<u><u>\$ 3,070,886</u></u>

**VILLAGE OF SKOKIE
VOUCHER REPORT # 12
NOVEMBER 6, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203335	10/16/2023	AA-ANTHONY'S PLUMBING & SEWER	REPAIR WORK @ 7656 EAST PRAIRIE	\$ 5,200.00
203340	10/16/2023	AA-ANTHONY'S PLUMBING & SEWER	EMERGENCY REPLACEMENT WORK @8156 KILPATRICK	4,900.00
203452	10/18/2023	AA-ANTHONY'S PLUMBING & SEWER	LEAD PIPE REPLACEMENT	5,100.00
203459	10/18/2023	AA-ANTHONY'S PLUMBING & SEWER	LEAD PIPE REPLACEMENT	4,950.00
203685	10/26/2023	AA-ANTHONY'S PLUMBING & SEWER	LEAD LINE REPLACEMENT @ 8039 KNOX	4,900.00
203683	10/26/2023	AA-ANTHONY'S PLUMBING & SEWER	LEAD LINE REPLACEMENT@ 4314 GREENWOOD ST	5,100.00
203351	10/16/2023	ACCURATE BIOMETRICS INC	SHIP BACKGROUND CHECKS	63.00
203287	10/12/2023	ACME TRUCK BRAKE & SUPPLY CO	QUICK RELEASE VALVE FOR 148	72.28
202673	09/26/2023	ACME TRUCK BRAKE & SUPPLY CO	CORE CREDIT	(1,241.48)
202792	09/28/2023	ACME TRUCK BRAKE & SUPPLY CO	CORE CREDIT	(100.80)
203497	10/20/2023	ACME TRUCK BRAKE & SUPPLY CO	BRAKE SHOES FOR 165	303.52
203498	10/20/2023	ACME TRUCK BRAKE & SUPPLY CO	REFUSE TRUCK BRAKE VALVES - STOCK	366.78
203499	10/20/2023	ACME TRUCK BRAKE & SUPPLY CO	BRAKE PARTS FOR 165	747.62
203824	10/30/2023	ADP SCREENING & SELECTION SERVICES	PRE-PLACEMENT BACKGROUND CHECKS	74.96
203537	10/20/2023	ADVANCE AUTO PARTS	FILTERS - STOCK	223.60
203544	10/23/2023	ADVANCE AUTO PARTS	BATTERIES FOR POLICE CARS - STOCK	442.17
203409	10/17/2023	ADVANCE AUTO PARTS	FILTERS - STOCK	155.92
203756	10/27/2023	AERO INDUSTRIES INC	SWING ARM	479.22
203446	10/17/2023	AIR ONE EQUIPMENT INC	NEW HIRE OSHA EQUIPMENT	975.00
203328	10/14/2023	AIR ONE EQUIPMENT INC	AIR ONE TURNOUT GEAR ACCESSORIES	735.00
203336	10/16/2023	AL WARREN OIL CO. INC.	DIESEL	22,142.40
203552	10/20/2023	ALAN F FRIEDMAN PH.D., INC	PRE-PLACEMENT EVALUATIONS - 3 POLICE OFFICERS	2,078.75
203553	10/20/2023	ALAN F FRIEDMAN PH.D., INC	PRE-PLACEMENT EVALUATION - 1 POLICE OFFICER	725.00
203554	10/20/2023	ALAN F FRIEDMAN PH.D., INC	PRE-PLACEMENT EVALUATIONS - CSO & PO	1,453.75
203654	10/24/2023	ALEX FRANZ	STIPEND TO ATTEND STAT COMMISSION MTG ON OCTOBER 24, 2023	10.00
203841	10/30/2023	ALEX FRANZ	REIMBURSEMENT FOR ITEMS FOR VILLAGE EVENT ON 10/31/23	163.04
203451	10/16/2023	ALEX FRANZ	STIPEND TO ATTEND BOARD MTG ON OCTOBER 16, 2023	10.00
203443	10/17/2023	ALINA BULBUCAN	2023 PARKWAY ADJUSTMENT FOR SPRINKLER DAMAGE	400.00
203419	10/17/2023	ALLEN THENNES	E16R RIG GRAPHICS	81.25
203420	10/17/2023	ALLEN THENNES	A17R RIG GRAPHICS	97.50
203422	10/17/2023	ALLEN THENNES	R17R RIG GRAPHICS	82.50
203423	10/17/2023	ALLEN THENNES	A17 RIG GRAPHICS	3,180.00
203763	10/17/2023	AMAZON CAPITAL SERVICES	BIANCHI 7934 OPEN TOP HANDCUFF CASE -ORTIZ	53.12
203764	10/17/2023	AMAZON CAPITAL SERVICES	BLACK WORK SOCKS -LEHMANN	24.20
203466	10/18/2023	AMAZON CAPITAL SERVICES	SPRINKLER VALVE BOX CONTRL	303.60
203680	10/19/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	120.79
203502	10/20/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - SKOKIE FIRE	89.08
203505	10/20/2023	AMAZON CAPITAL SERVICES	MEETING SUPPLIES - SKOKIE FIRE	29.91
203506	10/20/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - SKOKIE FIRE	321.62
203483	10/19/2023	AMAZON CAPITAL SERVICES	PRINTER COVER(S)	55.98
203773	10/19/2023	AMAZON CAPITAL SERVICES	BUNN COFFEE FILTER/AIRPOTS -MALTESE	392.83

**VILLAGE OF SKOKIE
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NOVEMBER 6, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203611	10/16/2023	AMAZON CAPITAL SERVICES	LIFTMASTER REMOTES	230.93
203376	10/17/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	59.12
203377	10/17/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	189.26
203365	10/16/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	251.73
203373	10/16/2023	AMAZON CAPITAL SERVICES	MEDICAL SUPPLIES	37.52
203395	10/17/2023	AMAZON CAPITAL SERVICES	FIRST AID SUPPLIES	37.49
203353	10/16/2023	AMAZON CAPITAL SERVICES	MRC GRANT SUPPLIES	29.99
203354	10/16/2023	AMAZON CAPITAL SERVICES	MEDICAL SUPPLIES COMM DISEASE	37.52
203355	10/16/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	42.96
203352	10/15/2023	AMAZON CAPITAL SERVICES	SHIP GRANT SUPPLIES	14.98
203631	10/12/2023	AMAZON CAPITAL SERVICES	TONER	252.89
203672	10/12/2023	AMAZON CAPITAL SERVICES	VACUUM & WALL MOUNT HOLDER -MALTESE	246.98
203272	09/21/2023	AMAZON CAPITAL SERVICES	ITEM FOR BOARD MEETING NEEDED TO BE RETURNED	(100.27)
203727	08/08/2023	AMAZON CAPITAL SERVICES	EGR TEMP SENSOR	39.00
203406	10/06/2023	AMAZON CAPITAL SERVICES	MAT CLEANING SUPPLY -NIKOLOPOULOS	27.73
203407	10/07/2023	AMAZON CAPITAL SERVICES	MAT CLEANING SUPPLIES -NIKOLOPOULOS	117.19
203749	10/09/2023	AMAZON CAPITAL SERVICES	TACTICAL DUTY GLOVES -LONG	23.58
203671	10/10/2023	AMAZON CAPITAL SERVICES	LEXMARK RETURN PROGRAM TONER -MALTESE	302.72
203750	10/11/2023	AMAZON CAPITAL SERVICES	STREAMLIGHT CLIPMATE -HERRERA	49.99
203284	10/12/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	98.29
203893	10/30/2023	AMAZON CAPITAL SERVICES	WALL MOUNT SIGN HOLDER -MALTESE	92.89
203868	10/31/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES - CARGO HITCH	259.00
203935	11/01/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	630.42
203936	11/01/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	328.50
203737	10/27/2023	AMAZON CAPITAL SERVICES	BRASS TUBE COUPLING	7.52
203889	10/29/2023	AMAZON CAPITAL SERVICES	CREDIT FOR WIRING TOOL KIT -BARKHOO	(41.99)
203894	10/29/2023	AMAZON CAPITAL SERVICES	DJI MINI ARM MOTOR/PROPELLER GUARDS -OLKOWSKI	83.99
203898	10/29/2023	AMAZON CAPITAL SERVICES	WIRING TOOL KIT -BARKHOO	39.99
203793	10/30/2023	AMAZON CAPITAL SERVICES	TRAILER HITCH FOR 139T	203.99
203634	10/24/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	18.89
203782	10/24/2023	AMAZON CAPITAL SERVICES	SHOP VAC REPLACEMENT FILTER	18.95
203878	10/24/2023	AMAZON CAPITAL SERVICES	UA MENS S/S TACTICAL BASE SHIRTS -LARSON	93.70
203886	10/24/2023	AMAZON CAPITAL SERVICES	UNIFORM BOOTS -ALMEIDA	99.95
203887	10/24/2023	AMAZON CAPITAL SERVICES	WIRING TOOL KIT -BARKHOO	41.99
203788	10/25/2023	AMAZON CAPITAL SERVICES	ASSORTED CANDY FOR HALLOWEEN COMMUNITY EVENTS -SHELTON	304.00
203710	10/26/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - SKOKIE FIRE	360.76
203720	10/26/2023	AMAZON CAPITAL SERVICES	EVENT SUPPLIES	284.97
203722	10/26/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	134.98
203724	10/26/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	155.45
203676	10/20/2023	AMAZON CAPITAL SERVICES	PURCHASE ROBERT'S RULES OF ORDER BOOK	23.49
203775	10/20/2023	AMAZON CAPITAL SERVICES	MANILA FILE FOLDERS	79.20

**VILLAGE OF SKOKIE
VOUCHER REPORT # 12
NOVEMBER 6, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203524	10/20/2023	AMAZON CAPITAL SERVICES	CHAIN SAW CHAINS - STOCK	217.90
203525	10/20/2023	AMAZON CAPITAL SERVICES	CHAIN SAW CHAINS - STOCK	137.96
203560	10/23/2023	AMAZON CAPITAL SERVICES	RELAY'S FOR AMBULANCE 18	76.68
203707	10/26/2023	ANDERSON LOCK COMPANY LTD	DIGITAL ACCESS CONTROL KEYWAY	378.47
203708	10/26/2023	ANDERSON LOCK COMPANY LTD	WEATHER PROOF DIGITAL ACCESS KEYWAY	15.20
203465	10/18/2023	ANDERSON LOCK COMPANY LTD	ELECTRIC HINGE	175.21
203276	10/12/2023	ANDERSON PEST SOLUTIONS	MAINT @ VH	233.68
203277	10/12/2023	ANDERSON PEST SOLUTIONS	MAINT @ STATION #17	282.16
203278	10/12/2023	ANDERSON PEST SOLUTIONS	MAINT @ STATION #16	282.16
203279	10/12/2023	ANDERSON PEST SOLUTIONS	MAINT @ STATION #18	288.38
203280	10/12/2023	ANDERSON PEST SOLUTIONS	MAINT @ PW	228.71
203851	10/20/2023	ANDERSON PEST SOLUTIONS	PEST CONTROL MAINTENANCE -10/2023	221.00
203829	08/31/2023	ANDY FRAIN SERVICES, INC.	CROSSING GUARD SERVICES -AUG 2023	12,853.75
203830	09/30/2023	ANDY FRAIN SERVICES, INC.	CROSSING GUARD SERVICES -SEPT 2023	28,024.00
203548	10/20/2023	APFS STAFFING	CORP COUNSEL TEMP LABOR 10/07/23	1,699.01
203549	10/20/2023	APFS STAFFING	CORP COUNSEL TEMP LABOR 10/14/23	1,706.13
203823	10/30/2023	APFS STAFFING	TEMP LABOR - CORP COUNSEL	1,702.57
203625	10/17/2023	ARCHITECTURAL CONSULTING GROUP LTD	NSCPA EIFS DOCS AND PREP	8,875.00
203627	10/17/2023	ARCHITECTURAL CONSULTING GROUP LTD	VH HVAC ROOF MOD DRAWINGS	4,440.00
203624	10/18/2023	ARCHITECTURAL CONSULTING GROUP LTD	NSCPA CANOPY (SAILS) REHAB	4,775.00
203616	10/24/2023	ARDC	ARDC MEMBERSHIP DUES FOR 2024 FOR JAMES MCCARTHY (NO. 6226956)	385.00
203861	10/19/2023	AT&T	PHONE SERVICE	1,092.17
203862	10/07/2023	AT&T	PHONE SERVICE	1,807.95
203345	10/16/2023	AT&T MOBILITY	PW OCT BILL ACCT #287303852401	484.04
203444	10/17/2023	AT&T MOBILITY	HOTSPOT SERVICE - OCTOBER 2023	586.62
203440	10/17/2023	AT&T MOBILITY	WIRELESS SERVICE	1,522.08
203649	10/25/2023	AVALON PETROLEUM CO INC	UNLEADED GAS ETHANOL	19,803.00
203664	10/20/2023	B & H PHOTO VIDEO	CAMERA SUPPLIES -JAWORSKI	37.42
203434	10/10/2023	B ELECTRIC INC	NATURAL GAS GENERATOR	39,753.00
203530	10/20/2023	BEE IN BEEZYNESS WITH GOD	MISSED FARMERS MARKET PAYOUT	1,380.00
203332	10/16/2023	BENJAMIN GRAY	JEANS	149.26
203908	10/31/2023	BOTTS WELDING & TRUCK SERVICE INC	REPAIR CYLINDER @ PW	6,255.31
203254	10/10/2023	BRIAN BAKER	REIMBURSEMENT FOR CIVILIAN UNIFORM -BAKER	891.66
203289	10/12/2023	BUILDERS ASPHALT	HOT PATCH	1,447.60
203462	10/18/2023	BUILDERS ASPHALT	HOT PATCH	1,178.10
203325	10/14/2023	CALLAN BEESON	CLOTHING, DRY GOODS, NOTION	123.52
203792	10/30/2023	CARL CELESTINO	JEANS	20.99
203346	10/16/2023	CASCADE ENGINEERING	REFUSE/RECYCLE CARTS (AP 1 OF 2)	25,492.00
203347	10/16/2023	CASCADE ENGINEERING	REFUSE/RECYCLE CARTS (AP 2 OF 2)	4,426.40
202677	09/26/2023	CASCADE ENGINEERING	CREDIT FOR CARTS	(462.00)
203746	10/27/2023	CDW GOVERNMENT INC	HP LTO7 ULTRIUM 15TB RW	1,357.25

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203748	10/27/2023	CDW GOVERNMENT INC	LOGITECH MK850 WRLS KEYBOARD MOUSE	415.15
203731	10/27/2023	CDW GOVERNMENT INC	MAGTEK DUAL HEAD SWIPE USB QTY:4	250.12
203709	10/26/2023	CHELSEA LYLTE	BD BOND REFUND-5237 ARCADIA ST	1,500.00
203484	10/19/2023	CHEMSEARCH DIVISION	NITRILE DISP GLOVES	431.30
203538	10/20/2023	CHICAGO METROPOLITAN FIRE PREVENTN	ALARM #462 - INSTALL	155.00
203541	10/20/2023	CHICAGO METROPOLITAN FIRE PREVENTN	SEPT 2023 MONTHLY MAINT - WIRELESS ALARMS	3,986.75
203930	11/01/2023	CHICAGO METROPOLITAN FIRE PREVENTN	B/A MONITORING10-1-23 THRU 12-31-23	117.00
203558	10/23/2023	CHICAGO PARTS & SOUND LLC	SQUAD CAR BRAKE PARTS - STOCK	1,253.55
203645	10/13/2023	CHICAGO PET RESCUE	PLACEMENT FEE FOR ANIMAL RELOCATION SERVICES	350.00
203578	08/31/2023	CHICAGO TRIBUNE MEDIA GROUP	ADVERTISING FEES	122.95
203828	09/30/2023	CHICAGO TRIBUNE MEDIA GROUP	LEGAL ADS	2,047.45
203480	10/01/2023	CHICAGO'S NORTH SHORE CVB	ANNUAL CONTRIBUTION FY2024 - 2ND QUARTER INSTALLMENT	25,984.75
203901	10/26/2023	CHRISTENSEN ANIMAL HOSPITAL	OCT VET SERVICES FOR #23-08478(CHEESE)/#23-05455(CARLOS)	1,551.26
203564	10/23/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	126.21
203800	10/30/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	135.88
203424	10/17/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	126.21
203421	10/17/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	126.21
203316	10/13/2023	CITY WELDING SALES & SERVICE INC	ACETYLENE RENTAL	157.50
203317	10/13/2023	CITY WELDING SALES & SERVICE INC	ACETYLENE RENTAL	162.75
203840	10/30/2023	CIVICPLUS	ELECTRONIC CODE UPDATES FY2024 - SUPPLEMENT TO PDF 84	319.00
203943	11/01/2023	CLAIM MANAGEMENT CONSULTANTS LLC	PREFUND FINAL GL SETTLEMENT	70,000.00
203776	10/27/2023	CLAIM MANAGEMENT CONSULTANTS LLC	CLAIMS REIMBURSEMENT 10-1 THRU 10-15-2023	61,382.44
203341	10/16/2023	CLAIM MANAGEMENT CONSULTANTS LLC	CLAIMS REIMBURSEMENT 9-16 THRU 9-30-2023	43,425.15
203342	10/16/2023	CLAIM MANAGEMENT CONSULTANTS LLC	PREFUND WC-05-2022-9543 (10-6-2023)	22,725.50
203274	10/16/2023	CLAIM MANAGEMENT CONSULTANTS LLC	PREFUND FINAL WC-04-2018-8621 (10-6-2023)	84,724.28
203275	10/16/2023	CLAIM MANAGEMENT CONSULTANTS LLC	PREFUNDING WC6420229413 10-6-2023	17,500.00
203547	10/23/2023	CLAIM MGMT CONSULTANTS SERVICING	FEES MONTHLY SERVICING OF CLAIMS ACCOUNT	1,650.00
203825	10/30/2023	CLARK HILL PLC	FOR LEGAL SERVICES THROUGH SEPT. 2023	923.00
203599	10/23/2023	CLAS CLERKING	TRANSFER TAX REFUND-8415 LOTUS	954.00
203360	10/16/2023	CLAS CLERKING	TRANSFER TAX REFUND-8415 LOTUS	1,425.00
203543	10/23/2023	COLLECTIVE RESOURCE COMPOST COOP	HOME COMPOST WEEKLY DISCOUNT	147.53
203648	10/25/2023	COLLECTIVE RESOURCE COMPOST COOP	TWICE WEEKLY COMPOSTING SERVICE	5,714.00
203622	10/24/2023	COMCAST BUSINESS	PW OCT CHARGE	63.18
203361	10/16/2023	COMED	7949 LINCOLN AVE	395.15
203362	10/16/2023	COMED	LITE 3360 CLEVELAND ST	235.79
203357	10/16/2023	COMED	LITE, RT/25 8051 CENTRAL PARK	306.20
203358	10/16/2023	COMED	LITE 8109 LAWNSDALE AVE	271.43
203359	10/16/2023	COMED	8157 CENTRAL PARK AVE STATION #17	36.45
203364	10/16/2023	COMED	CONTROLLER 4536 OAKTON ST	346.83
203379	10/17/2023	COMED	LIGHTING 8200 SKOKIE BLVD	411.43
203380	10/17/2023	COMED	O NILES AVE LITE & SEARLE PKWY	220.17

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203381	10/17/2023	COMED	9990 SKOKIE BLVD	312.21
203382	10/17/2023	COMED	COMPTROLLER CABINET 4002-1/2 JARVIS AVE	30.94
203383	10/17/2023	COMED	LITE 8000 LOCKWOOD AVE	354.38
203384	10/17/2023	COMED	5127 OAKTON ST	388.00
203385	10/17/2023	COMED	8901 SKOKIE BLVD	19.73
203386	10/17/2023	COMED	O CLEVELAND ST LITE RT/25 & LINCOLN	245.82
203388	10/17/2023	COMED	O NE CLEVELAND ST, FLORAL	9.88
203389	10/17/2023	COMED	TRAFFIC SIGNALS 4630 GOLF RD	48.29
203390	10/17/2023	COMED	LITE METER, GOLF RD, SKOKIE BLVD	409.24
203404	10/17/2023	COMED	5019 CAROL ST LITE RT/25	15.00
203405	10/17/2023	COMED	ELECTRIC SERVICE	1,099.53
203408	10/17/2023	COMED	KISS & RIDE 8150 SKOKIE BLVD	161.49
203396	10/17/2023	COMED	8001 NILES AVE	475.95
203397	10/17/2023	COMED	LITE RT25, CONTR#2 STRT LIGHT 8350 LINCOLN AVE	144.64
203398	10/17/2023	COMED	LITE & LINCOLN #1 8350 LINCOLN AVE	6.57
203475	10/18/2023	COMED	5127 OAKTON	64.00
203453	10/18/2023	COMED	EAST PRAIRIE RD LITE RT/23 & ST. LOUIS	22,430.85
203454	10/18/2023	COMED	O W BABB AVE LITE RT/25,N LINCOLN	24,810.16
203339	10/02/2023	COMED	ELECTRICITY-5001 DEMPSTER STREET PK LOT	96.55
203532	10/20/2023	COMMERCIAL TIRE SERVICES INC	RECAPPED TIRES - STOCK	2,128.58
203791	10/30/2023	COMMERCIAL TIRE SERVICES INC	TIRES FOR VILLAGE HALL VEHICLES - STOCK	616.92
203781	10/17/2023	COMPASSION FUNERAL SERVICE INC	SERVICES FOR OCTOBER	344.00
203855	10/31/2023	CONTOUR LANDSCAPING INC	EAST INDUSTRIAL MAINT. THRU MAR 2024	871.00
203856	10/31/2023	CONTOUR LANDSCAPING INC	CRAWFORD MEDIAN MAINT	1,064.00
203857	10/31/2023	CONTOUR LANDSCAPING INC	CTA SKOKIE BLVD AUG 2023 - JULY 2023 INCLUDES MULCH	1,240.00
203858	10/31/2023	CONTOUR LANDSCAPING INC	CTA DEMPSTER STREETScape AUG '23 - JULY '24 INCLUDES MULCH	1,216.00
203859	10/31/2023	CONTOUR LANDSCAPING INC	POLICE LANDSCAPE MAINT AND MULCH	1,226.00
203860	10/31/2023	CONTOUR LANDSCAPING INC	SE INDUSTRIAL MAINT	816.00
203372	10/16/2023	CONTROL SOLUTIONS INC	THERMOMETER CLALIBRATION FEE	64.00
203733	10/27/2023	COOK COUNTY TREASURER	3RD QUARTER OF 2023	6,335.06
203623	10/24/2023	CORE & MAIN LP	1 INCH COPPER COUPLING	324.00
203439	10/17/2023	COSTAR REALTY INFORMATION INC	COSTAR SUITE	1,509.39
203765	10/27/2023	CRAWFORD, SIGRID	UB refund for account: 63065	64.98
203503	10/20/2023	CROWN TROPHY # 54 SKOKIE	BEAUTIFICATION AWARED PLAQUE	215.00
203831	10/30/2023	CUMMINS NPOWER LLC	GASKET	16.43
203494	10/19/2023	DANNY MIRANDA-DIAZ	AL CLAIM REIMBURSEMENT	1,764.81
203261	10/11/2023	DAVID SCHEIBE	VEHICLE STICKER REFUND	40.00
203536	10/20/2023	D'LAND CONSTRUCTION LLC	2023 NON ARTERIAL RESURFACING PROGRAM	776,838.28
203520	10/20/2023	DOUGLAS TRUCK PARTS	BRAKE PARTS - STOCK	185.75
203521	10/20/2023	DOUGLAS TRUCK PARTS	LEVELING VALVE FOR REFUSE TRUCKS	76.95
203522	10/20/2023	DOUGLAS TRUCK PARTS	PLOW MARKERS	226.00

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203523	10/20/2023	DOUGLAS TRUCK PARTS	AUTO SLACK	268.78
203795	10/30/2023	DOUGLAS TRUCK PARTS	BATTERIES & TRUCK MIRRORS - STOCK	945.66
203551	10/20/2023	EAP CONSULTANTS LLC	EAP MONTHLY BILLING - OCTOBER 2023	577.20
203801	10/30/2023	EJ EQUIPMENT INC	MIRROR'S FOR SIDEWALK PLOW 201	304.04
203286	10/12/2023	EJ EQUIPMENT INC	GAUGES FOR #145	387.53
203786	10/23/2023	EQUIFAX INFORMATION SVCS LLC	LOCAL CREDIT REPORT & ANCILLIARY SERVICES -OCT 2023	27.12
203534	10/20/2023	FAST MRO SUPPLIES INC	SHOP CHEMICALS	415.86
203438	08/28/2023	FERNANDEZ DESIGN LLC	NSCPA SIGNS	950.00
203802	09/28/2023	FOSTER COACH SALES INC	AMBULANCE REBOX	3,727.00
203368	10/16/2023	FRANCOTYP-POSTALIA INC	POSTBASE SERVICE CONTRACT	234.00
203455	10/18/2023	G & M TRUCKING INC	CA-7 STONE	8,291.86
203460	10/18/2023	G & M TRUCKING INC	DIRT REMOVAL	4,680.90
203312	10/13/2023	G & M TRUCKING INC	CA-7 STONE	615.97
203569	10/23/2023	G & M TRUCKING INC	DIRT REMOVAL & SAND DELIVERED (AP 1 OF 2)	3,270.94
203570	10/23/2023	G & M TRUCKING INC	DIRT REMOVAL & SAND DELIVERED (AP 1 OF 2)	2,025.00
203684	10/26/2023	G & M TRUCKING INC	CA-7 STONE	7,340.04
203913	10/31/2023	G & M TRUCKING INC	DIRT REMOVAL	2,400.00
203914	10/31/2023	G & M TRUCKING INC	SAND, WASH GRAVEL & DIRT REMOVAL (AP 1 OF 2)	2,857.23
203915	10/31/2023	G & M TRUCKING INC	SPOILS HAULING	1,250.00
203882	10/24/2023	GALLS LLC	UNIFORM ITEMS -LARSON	186.07
203897	10/31/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK MAIN ST MEDIAN 41 TO LATROBE	1,295.55
203899	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - MAINT ST 4 MEDIANS	337.50
203900	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - MAIN ST MEDIAN 3 FROM KEYSTONE TO LOWELL	225.00
203902	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - MAIN ST MEDIANS FROM KEYSTONE -LOWELL	245.00
203903	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - SKOKIE BLVD 1	265.00
203905	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - MAINT ST 2 MEDIANS, MONTICELLO TO HARDING	245.00
203872	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - CRAWFORD MEDIAN 3	245.00
203873	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - CRAWFORD MEDIAN 1	245.00
203879	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - CRAWFORD MEDIAN 2	245.00
203880	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - CRAWFORD MEDIANS - RR TRACKS TO LOUISE	245.00
203881	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - SKOKIE SWIFT 1	365.00
203883	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - SKOKIE BLVD 3	265.00
203884	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - SKOKIE BLVD 2	265.00
203885	10/31/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ OAKTON & LAMON MEDIAN	822.70
203888	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - OAKTON & LAMON	265.00
203890	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - LINCOLN & WARREN	245.00
203891	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - MEDIANS @ SKOKIE & NILES AVE	245.00
203892	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - OAKTON BY ST. PETERS	265.00
203895	10/31/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - MAINT ST 5 MEDIANS	337.50
203842	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - DEMPSTER MEDIAN 3	245.00
203845	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - DEMPSTER MEDIAN 2	245.00

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203846	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - STATION 17	395.00
203847	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - SKOKIE SWIFT 2	395.00
203848	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - MAINT ST 1	245.00
203832	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - POLICE STATION	595.00
203833	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - VILLAGE GREE	425.00
203834	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - VILLAGE HALL	350.00
203835	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - OAKTON & BABB MEDIAN	250.00
203836	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - MEMORIAL PARK	337.00
203837	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - LIBRARY MEDIAN	265.00
203838	10/30/2023	GB SPRINKLER SYSTEMS INC	WINTERIZE - SKOKIE SWIFT	425.00
203808	10/30/2023	GENUINE PARTS COMPANY	OIL COOLER KIT FOR 154T	190.95
203809	10/30/2023	GENUINE PARTS COMPANY	WIPER BLADES - POLICE CARS	85.52
203810	10/30/2023	GENUINE PARTS COMPANY	FILTERS - STOCK	56.73
203811	10/30/2023	GENUINE PARTS COMPANY	SENSORS FOR CAR 17	158.05
203812	10/30/2023	GENUINE PARTS COMPANY	TRANS MOUNT CAR 17	89.27
203813	10/30/2023	GENUINE PARTS COMPANY	NOX SENSOR FOR REFUSE TRUCK 169	471.07
203815	10/30/2023	GENUINE PARTS COMPANY	SWAY BAR LINKS CAR 52	16.34
203816	10/30/2023	GENUINE PARTS COMPANY	AIR FILTER - 125	17.04
203817	10/30/2023	GENUINE PARTS COMPANY	WHEEL SEAL FOR 172	89.24
203583	10/23/2023	GENUINE PARTS COMPANY	HYDRAULIC OIL FOR 145	176.01
203584	10/23/2023	GENUINE PARTS COMPANY	SOLENOID FOR 145	20.80
203585	10/23/2023	GENUINE PARTS COMPANY	DRAIN PLUGS - STOCK	18.80
203586	10/23/2023	GENUINE PARTS COMPANY	WIPER BLADES - STOCK	151.01
203588	10/23/2023	GENUINE PARTS COMPANY	MIRROR'S FOR REFUSE TRUCK'S	28.59
203591	10/23/2023	GENUINE PARTS COMPANY	MUD FLAPS - STOCK	25.42
203592	10/23/2023	GENUINE PARTS COMPANY	PURGE VALVE FOR CAR #87	46.58
203593	10/23/2023	GENUINE PARTS COMPANY	SWAY BAR LINK KIT CAR51	35.24
203594	10/23/2023	GENUINE PARTS COMPANY	BULB'S - STOCK	17.52
203595	10/23/2023	GENUINE PARTS COMPANY	MIRROR'S FOR REFUSE TRUCKS	28.59
203596	10/23/2023	GENUINE PARTS COMPANY	BATTERIES FOR POLICE STATION GENERATOR	618.04
203597	10/23/2023	GENUINE PARTS COMPANY	SWITCH FOR ENGINE 16R	8.98
203227	10/10/2023	GIS PLANNING INC	ZOOMPROSPECTOR ENTERPRISE	3,670.00
203752	10/27/2023	GLOBAL INDUSTRIAL	CROSBY CARBON SHACKLE	55.49
203777	10/27/2023	GOLD COAST ARMORY	REAR DOOR LATCH CAR 10	62.42
203778	10/27/2023	GOLF MILL FORD	LV TRANS FLUID CAR 8	92.04
203780	10/27/2023	GOLF MILL FORD	TRANS COOLER FOR CAR 8	269.06
203774	10/27/2023	GOLF MILL FORD	TIRE PRESSURE SENSORS FOR POLICE CARS	334.50
203768	10/27/2023	GOLF MILL FORD	TRUNK STRUTS CAR 8	53.48
203769	10/27/2023	GOLF MILL FORD	TUBE BULB FOR SQUAD 6	388.00
203770	10/27/2023	GOLF MILL FORD	KEYS MADE FOR 118	268.05
203771	10/27/2023	GOLF MILL FORD	TURBO & PARTS FOR 154T	1,472.84

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203909	10/31/2023	GOLF MILL FORD	REPAIR WORK ON 17 FORD EXPLORER	2,855.21
203546	10/23/2023	GOLF MILL FORD	OIL COOLER GASKET FOR CAR 30	12.16
203557	10/23/2023	GOLF MILL FORD	KICK PANEL FOR CAR 18	99.30
203416	10/17/2023	GOLF MILL FORD	FUSE	329.73
203417	10/17/2023	GOLF MILL FORD	TIRE SENSORS FOR 122	133.80
203418	10/17/2023	GOLF MILL FORD	TIRE PRESSURE SENSORS	133.80
203371	10/16/2023	GORJANA	BD BOND REFUND-4999 OLD ORCHARD CENTER	500.00
203338	10/16/2023	GRAINGER	BOOTS/JEFF DUNN	378.08
203468	10/18/2023	GRAINGER	DISPOSABLE GLOVES	49.24
203469	10/18/2023	GRAINGER	DISPOSABLE GLOVES	17.82
203470	10/18/2023	GRAINGER	WATER COOLER FILTERS	318.12
203297	10/12/2023	GRAINGER	TUBE PLUG	10.43
203298	10/12/2023	GRAINGER	ADAPTER, UNION & ELBOW UNION	82.01
203587	10/23/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	100.65
203589	10/23/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	195.00
203590	10/23/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	268.79
203696	10/26/2023	GRAINGER	DRAIN SLIP WASHER CONNECTION	12.30
203528	10/20/2023	GREGORY KUGEL FARMS	MISSED FARMERS MARKET PAYOUT	1,122.00
202584	09/20/2023	GROOT INDUSTRIES INC	SOIL SPOILS	16,719.48
203456	10/18/2023	GROOT INDUSTRIES INC	SOIL SPOILS	6,232.14
203612	10/24/2023	GRUMMAN/BUTKUS ASSOCIATES	VILLAGE HALL HVAC DESIGN AND SOLICITATION PREP	25,896.00
203669	10/06/2023	GUY SAKO	MAT CLEANING SUPPLIES -NIKOLOPOULOUS	231.44
203718	10/09/2023	HEARTLINE FITNESS SYSTEMS	FITNESS EQUIPMENT MAINTENANCE/OCT 2023 -RUSSELL	210.00
203747	10/27/2023	HENRY SCHEIN INC	MEDICAL SUPPLIES - VAX GRANT	664.90
203734	10/27/2023	HENRY SCHEIN INC	CREDIT MEMO FOR INVOICE #55641018 ITEMS RETURNED	(102.00)
203732	10/27/2023	HENRY SCHEIN INC	MEDICAL SUPPLIES	463.56
203740	10/27/2023	HENRY SCHEIN INC	CREDIT MEMO FOR INVOICE#5641018 RETURNED ITEMS	(102.00)
203822	10/20/2023	HOME DEPOT CREDIT SERVICES	MISC. TOOLS AND HARDWARE	1,054.05
203665	10/01/2023	IAI	2024 MEMBERSHIP DUES FOR GONZALEZ	80.00
203366	10/16/2023	IDPH	VITAL RECORDS SURCHARGE FEE	44.00
203938	11/01/2023	IICLE	WEBCAST FOR ATTEDANCE FOR M.LORGE, B.MANGLER & J.MCCARTHY FOR 11TH ANNUAL GOVERNMENT LAW INSTITUTE	525.00
203555	10/20/2023	ILCMA	JOB POSTING - MAINT WORKER I	50.00
203787	10/24/2023	ILLINOIS ASSN OF CHIEFS OF POLICE	USE OF FORCE CERTIFICATION RENEWAL -TAYLOR	150.00
203772	10/27/2023	ILLINOIS STATE FIRE MARSHAL	POLICE DEPT BOILER CERTIFICATE 2023	200.00
203369	10/16/2023	ILLINOIS STATE POLICE	LIQUOR LIC. BACK GROUND CHECK	113.00
203370	10/16/2023	ILLINOIS STATE POLICE	BACKGROUND CHECK	84.75
203314	10/13/2023	ILLINOIS TOLLWAY	TOLL 9/18/2023	18.40
203315	10/13/2023	ILLINOIS TOLLWAY	TOLL 9/14/2023	57.65
203912	10/31/2023	ILLINOIS TOLLWAY	TOLLS	38.40
203481	10/17/2023	INSTITUTE FOR WORK AND THE ECONOMY	DISTRICTING MAPPING SERVICES	3,000.00

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203646	08/23/2023	INTERSTATE POWER SYSTEMS INC	GEAR SELECTOR ASSM FOR TRUCK 169	719.27
203533	10/20/2023	INTERSTATE POWER SYSTEMS INC	DELTA PRESSURE SENSOR FOR ENGINE 18	221.17
203843	10/30/2023	INVOLTA, LLC	NETWORK VULNERABILITY SCAN / STAAS MULTI TENANT - INSIDER PROTECTION	970.25
203629	10/16/2023	ISBS	COPIER MNTNC.	841.14
203758	10/27/2023	ITW FOOD EQUIPMENT GROUP LLC	SERVICE @ STATION #17	1,230.00
203467	10/18/2023	ITW FOOD EQUIPMENT GROUP LLC	OVEN RANGE REPAIR WORK @ STATION #17	664.40
203447	10/17/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	177.00
203448	10/17/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	405.70
203449	10/17/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	279.60
203450	10/17/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	177.00
203262	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	45.35
203263	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	118.00
203264	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	177.00
203265	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	118.00
203266	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	118.00
203267	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	28.00
203268	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	10.00
203269	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	81.00
203270	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	80.00
203271	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	45.35
203249	10/11/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	413.40
203329	10/14/2023	J G UNIFORMS INC	UNIFORMS	236.00
203330	10/14/2023	J G UNIFORMS INC	UNIFORMS	118.00
203601	10/23/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	91.35
203602	10/23/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	46.00
203603	10/23/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	177.00
203605	10/23/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	177.00
203606	10/23/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	118.00
203670	10/25/2023	J G UNIFORMS INC	FLAG NAMEPLATES -LIBIT	67.50
203790	10/30/2023	J MONTOYA CONSTRUCTION CORP	WATER DEPT CONCRETE REPAIRS, MULTIPLE LOCATIONS	13,400.00
203706	10/26/2023	JCP CONSTRUCTION LLC	BD BOND REFUND-9324 KARLOV AVE	500.00
203630	10/24/2023	JEFFREY J HOEFELICH	CELL PHONE STIPEND	195.00
203614	10/24/2023	JEFFREY RIGGS	REIMBURSEMENT FOR DUTY BOOTS -RIGGS	208.98
203839	10/29/2023	JENNIFER ENGEL	REIMBURSEMENT FOR FARMERS MARKET HALLOWEEN EVENT	679.30
203818	10/30/2023	JENNINGS CHEVROLET	OIL COOLER LINES FOR CAR 52	648.89
203659	10/25/2023	JEREMY BARNDT	REIMB FOR AIR TRAVEL -11/2/2023 INTERVIEW	469.80
203461	10/18/2023	JOHN MARSHALL CONSTRUCTION INC	BD BOND REFUND-6855 LECLAIRE AVE	500.00
203482	10/19/2023	JOHN WILLIAMS	SEIZURE & IMPOUNDMENT REFUND	500.00
203807	10/30/2023	JULIAN PRENDI	REIMBURSE OFFICE SUPPLIES	63.42
203322	10/13/2023	K & S TIRE RECYCLING	TIRE SCRAP RECYCLING	511.60
203318	10/13/2023	K & S TIRE RECYCLING	SCRAP TIRE RECYCLING	200.27

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203918	10/31/2023	KANZLER CONSTRUCTION LLC	PULVERIZED TOPSOIL DELIVERY	600.00
203698	10/26/2023	KENT AUTOMOTIVE	6' X9' GRIT HAND PAD	89.91
203561	10/22/2023	KEVIN KRUSWICKI	REIMBURSEMENT FOR OPTIC PURCHASE -KRUSWICKI	76.04
203641	10/11/2023	KIESLER POLICE SUPPLY INC	RANGE/WEAPON REPAIR/PARTS -JAWORSKI/MOORE	38.85
203642	10/11/2023	KIESLER POLICE SUPPLY INC	RANGE/WEAPON REPAIR/PARTS -JAWORSKI/MOORE	24.70
203643	10/11/2023	KIESLER POLICE SUPPLY INC	CREDIT RANGE/WEAPON REPAIR/PARTS -JAWORSKI/MOORE	(63.55)
203639	10/19/2023	KIESLER POLICE SUPPLY INC	RANGE/WEAPON REPAIR/PARTS -JAWORSKI/MOORE	337.96
203640	10/19/2023	KIESLER POLICE SUPPLY INC	CREDIT RANGE/WEAPON REPAIR/PARTS -JAWORSKI/MOORE	(337.96)
203250	10/02/2023	KIWANIS CLUB OF SKOKIE VALLEY	MEMBERSHIP DUES 1Q (OCT-DEC) -BARNES	59.00
203650	10/25/2023	LAKESHORE RECYCLING SYSTEMS	RESIDENTIAL RECYCLING	97,362.00
203651	10/25/2023	LAKESHORE RECYCLING SYSTEMS	CONDO TRASH & RECYCLE SERVICE	27,650.74
203632	10/24/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
203256	10/11/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
203796	10/30/2023	LEACH ENTERPRISES INC	BRAKES FOR REFUSE TRUCK 172	1,301.32
203797	10/30/2023	LEACH ENTERPRISES INC	ALTERNATOR FOR TRUCK 147	347.95
203798	10/30/2023	LEACH ENTERPRISES INC	BRAKE SHOES & DRUMS FOR DUMP TRUCK 153	601.14
203799	10/30/2023	LEACH ENTERPRISES INC	FRONT STEER AXLE DRUMS FOR REFUSE TRUCK 172	472.86
203441	10/17/2023	LILA KATZ	2023 PARKWAY ADJUSTMENT FOR SPRINKLER DAMAGE	375.00
203426	10/17/2023	LIN-MAR TOWING & RECOVERY	LOWBOY SERVICE FOR UNIT #225	750.00
203393	10/13/2023	LUCY RUKAVINA	REIMBURSEMENT FOR OFFICE SUPPLIES	6.60
203821	10/30/2023	LURVEY LANDSCAPE SUPPLY	BULK TOP SOIL	320.00
203911	10/31/2023	MACQUEEN EQUIPMENT LLC	PIERCE PREVENT MAINT TRAINING	3,900.00
203766	10/27/2023	MACQUEEN EQUIPMENT LLC	VALVE KIT FOR ENGINE 18	2,398.20
203666	10/25/2023	MACQUEEN EQUIPMENT LLC	PIERCE TRAINING	1,300.00
203559	10/23/2023	MACQUEEN EQUIPMENT LLC	STRAINER KIT FOR TOWER 16	237.92
203296	10/12/2023	MACQUEEN EQUIPMENT LLC	INTAKE RELIEF VALVE REPAIR KIT	271.06
203428	10/17/2023	MACQUEEN EQUIPMENT LLC	AKRON SEAL KIT	322.94
203429	10/17/2023	MACQUEEN EQUIPMENT LLC	INTAKE RELIEF PILOT VALVE	485.55
203430	10/17/2023	MACQUEEN EQUIPMENT LLC	FLOWMINDER DISPLAY	2,596.19
203431	10/17/2023	MACQUEEN EQUIPMENT LLC	1000 PSI HOSE ASSY	1,012.79
203496	10/20/2023	MARK LIPSKI	CDL	60.00
203874	10/31/2023	MATT KOENIG	2023 PARKWAY ADJUSTMENT FOR SPRINKLER DAMAGE	300.00
203760	10/27/2023	MCCANN INDUSTRIES INC	MIRROR	182.00
203337	10/16/2023	MCKIM & CREED, INC.	DDS AND DMA PROGRAM	11,340.00
203804	10/30/2023	MCMASTER CARR SUPPLY CO	PLUGS FOR ANTENNA HOLES ON POLICE CARS	16.14
203531	10/20/2023	MCMASTER CARR SUPPLY CO	RUBBER MAT FOR POLICE CAR CUP HOLDER	154.79
203721	10/26/2023	MEDICO- MART INC	TB TESTING SUPPLIES	550.32
203545	10/23/2023	MEECHER'S CUSTOM	SEAT REPAIR FOR POLICE CAR 15	300.00
203580	10/21/2023	MENARDS MORTON GROVE	RIG ITEMS	6.99
203581	10/21/2023	MENARDS MORTON GROVE	RIG ITEMS	14.96
203582	10/23/2023	MENARDS MORTON GROVE	PRO ALUM TAPE	24.99

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203741	10/27/2023	MENARDS MORTON GROVE	MISC SUPPLIES	241.00
203742	10/27/2023	MENARDS MORTON GROVE	MISC SUPPLIES	23.92
203743	10/27/2023	MENARDS MORTON GROVE	HEAVY DUTY ADH & WIRE CONN	20.96
203744	10/27/2023	MENARDS MORTON GROVE	ADJUST DRUMTRAP COVER	15.15
203745	10/27/2023	MENARDS MORTON GROVE	WASHER, CONDUIT	80.28
203343	10/16/2023	MENARDS MORTON GROVE	RECIPI BLADES	27.47
203344	10/16/2023	MENARDS MORTON GROVE	DUCK TAPE, STAPLES	64.60
203303	10/12/2023	MENARDS MORTON GROVE	SHOP SUPPLIES	18.34
203304	10/12/2023	MENARDS MORTON GROVE	EMT PULL ELBOW	16.56
203305	10/12/2023	MENARDS MORTON GROVE	REDHEAD ADHESIVE 10 OZ	21.97
203306	10/12/2023	MENARDS MORTON GROVE	NUTS, BOLTS & MENDING BRACE	31.56
203307	10/12/2023	MENARDS MORTON GROVE	SHOP SUPPLIES	61.95
203308	10/12/2023	MENARDS MORTON GROVE	CONDUIT	258.34
203309	10/12/2023	MENARDS MORTON GROVE	POWER DRIVE BITS	9.93
203310	10/12/2023	MENARDS MORTON GROVE	COUPLINGS AND PUTTY	61.85
203378	10/16/2023	MENARDS MORTON GROVE	CONSTRUCTION MATERIALS	44.36
203579	10/18/2023	MENARDS MORTON GROVE	SCBA/STATION TRAINING	22.06
203471	10/18/2023	METAL SUPERMARKETS	HOT ROLLED FLAT BAR	30.80
203690	10/26/2023	MID AMERICAN WATER OF WAUCONDA INC	WATER SERVICE MATERIALS	7,374.60
203334	10/16/2023	MIDWEST FENCE	4" NYLON CATILEVER ROLLERS	642.25
203539	10/20/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	PD STARCOM AIRTIME	6,322.00
203540	10/20/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	FD STARCOM	1,927.00
203896	10/31/2023	MUNICIPAL CLERKS ASSN N/NW SUBURBS	MEMBERSHIP DUES FOR CLERK AND DEPUTY CLERK	40.00
203853	10/31/2023	NATURES PERSPECTIVE LANDSCAPING	WEEKLY MAINT FOR VILLAGE GREEN & VH	614.00
203854	10/31/2023	NATURES PERSPECTIVE LANDSCAPING	WEEKLY MAINT FOR VILLAGE GREEN & VH	715.50
203712	10/20/2023	NCPERS GROUP LIFE INC	IMRF/NCPERS LIFE INSURANCE - NOV. 2023	1,360.00
203526	10/20/2023	NEA MAYA REAL ESTATE & DEV	BD BOND REFUND-8110 LINCOLN AVE	26,500.00
203633	10/13/2023	NEMRT	SEND IT SURVEILLANCE DECISIONS CLASS -ORCHARD/ZURAWSKI	650.00
203636	10/13/2023	NEMRT	BUILDING ENTRY/CONTROL TACTICS -CASTILLO	175.00
203635	10/11/2023	NEMRT	CANINE TRACKING ARTICLE RECOVERY -OCHOA/JINN	425.00
203705	10/26/2023	NEXGEN MANAGEMENT INC	BD BOND REFUND-10001 SKOKIE BLVD	500.00
203301	10/10/2023	NICK WYATT	REIMBURSEMENT FOR ROTARY MTG ON OCTOBER 10, 2023	25.00
203657	10/25/2023	NICOR GAS	5127 OAKTON ST	1,663.35
203658	10/25/2023	NICOR GAS	5147 MAIN ST	51.41
203348	10/16/2023	NICOR GAS	9050 GROSS POINT RD	429.09
203349	10/16/2023	NICOR GAS	8157 CENTRAL PARK AVE	262.04
203350	10/16/2023	NICOR GAS	9024 GROSS POINT RD	420.96
203356	10/16/2023	NICOR GAS	9050 GROSS POINT RD REAR	49.00
203719	10/16/2023	NICOR GAS	NATURAL GAS - 7300-06 NILES CENTER RD 09/15/23-10/16/23	1,155.36
203313	10/13/2023	NILES NORTH HIGH SCHOOL	BD BOND REFUND-9800 LAWLER AVE	3,600.00
203608	10/23/2023	NILES TOWNSHIP DISTRICT 219	SKOKIE I-NET SHARED DS3 SERVICES - OCTOBER 2023	300.00

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203300	10/12/2023	NIPSTA	INSTRUCTOR 2 FOR FF SCHEY	950.00
203302	10/12/2023	NIPSTA	COMPANY FIRE OFFICER	950.00
203324	10/13/2023	NIPSTA	NIPSTA TRAINING	950.00
203779	10/18/2023	NORTHEASTERN ILLINOIS	DRIVER TRAINING PAD RENTAL OCT 18-20, 2023	1,500.00
203500	10/20/2023	NORTHERN TRENCHLESS UTILITY CONST	DIRECTIONAL BORE @ 4314 GREENWOOD ST	1,350.00
203464	10/18/2023	NORTHERN TRENCHLESS UTILITY CONST	DIRECTIONAL BORE @8039 KNOX	1,350.00
203292	10/12/2023	NORTHERN TRENCHLESS UTILITY CONST	DIRECTIONAL BORE @ 5010 BIRCHWOOD	1,350.00
203285	10/12/2023	NORTHERN TRENCHLESS UTILITY CONST	DIRECTIONAL BORE @ 7937 TRIPP	1,350.00
203653	10/25/2023	NORTHERN TRENCHLESS UTILITY CONST	DIRECTIONAL BORE @ 8551 KIMBALL	1,350.00
203273	10/16/2023	NORTH SHORE CTR FOR PERFORMING ARTS	FOUNDATION RECEPTION ATTENDANCE AT NSCPAS EVENT ON OCTOBER 28, 2023	450.00
203562	10/20/2023	NORTHSHORE OMEGA	PRE-PLACEMENT EVALUATIONS	2,864.00
203939	10/31/2023	OLD ORCHARD URBAN LP	OOBD TAX REVENUE DISBURSEMENT REPORT DATE10/31/2023	753,523.21
203738	10/27/2023	O'LEARY'S CONTRCTRS EQPT & SUPPLY	CUTOFF SAW & HOSE	1,140.00
203739	10/27/2023	O'LEARY'S CONTRCTRS EQPT & SUPPLY	HOSE & 2" ROUND HOLE STRAINER	298.00
203479	10/18/2023	ON POINT DESIGN BUILD	BD BOND REFUND-4250 DEMPSTER ST	1,000.00
203290	10/12/2023	OZINGA READY MIX CONCRETE INC	CONCRETE	1,630.50
203291	10/12/2023	OZINGA READY MIX CONCRETE INC	CONCRETE	1,324.00
203556	10/20/2023	PADDOCK PUBLICATIONS INC	JOB POSTING - 6 MONTHS LATERAL PO	1,800.00
203704	10/26/2023	PC SHEPARD CONSTRUCTION LLC	BD BOND REFUND-8109 LAWNDALE AVE	300.00
203814	10/15/2023	PEERLESS NETWORK, INC.	PHONE SERVICE	10,957.28
203803	10/30/2023	PERKINS MANUFACTURING CO	TIPPER PARTS FOR REFUSE TRUCKS	693.90
203691	10/26/2023	PETROLEUM TECHNOLOGIES EQUIPMENT	ANNUAL INSPECTION @ PUBLIC WORKS	745.00
203692	10/26/2023	PETROLEUM TECHNOLOGIES EQUIPMENT	ANNUAL TEST @ 8345 LARAMIE	1,125.00
203693	10/26/2023	PETROLEUM TECHNOLOGIES EQUIPMENT	ANNUAL TEST @ 7300 NILES CENTER RD	675.00
203535	10/20/2023	PIRTEK O'HARE	HYDRAULIC HOSE FOR 175	412.39
203656	10/25/2023	PIZZO & ASSOCIATES LTD	PD RAINGARDEN RESTORATION	4,752.50
203600	10/23/2023	PLASTIC TECHNIQUES INC	MISCELLANEOUS ITEMS FOR SIGN SHOP	1,441.63
203863	10/31/2023	PLATINUM PEST SOLUTIONS	MONTHLY PEST CONTROL SERVICE	3,498.00
203736	10/27/2023	PRECISION CNTRL SYSTEMS OF CHICAGO	HVAC WORK	2,418.00
203869	10/31/2023	PRINT XPRESS	BEAUTIFICATION AWARDS CEREMONY	412.50
203870	10/31/2023	PRINT XPRESS	BEAUTIFICATION WINNER CERTIFICATES	262.00
203529	10/20/2023	PRINT XPRESS	PRINTING	275.00
203299	09/27/2023	PRINT XPRESS	BUSINESS CARDS	118.00
203728	10/27/2023	PROPIO LS LLC	LANGUAGE SERVICES - SEPT 2023	18.15
203827	10/13/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	34.80
203613	10/20/2023	QUENCH USA INC	WATER COOLER LEASE	55.00
203910	10/31/2023	R B PLUMBING & SEWER INC	LEAD LINE REPLACEMENT @4911 SHERWIN	6,300.00
203716	10/26/2023	RACHEL BLUT	OCT MILEAGE FOR PHEP	18.54
203637	10/24/2023	RAMI NAISAN	COURT ORDER REFUND OF SEIZED MONEY	1,880.05
203638	10/24/2023	RAMI NAISAN	COURT ORDER REFUND OF SEIZED MONEY	195.00
203751	10/24/2023	RAY O'HERRON CO INC	NAMETAPE PATCHOVER ON FLEECE JACKET -HOWER	10.00

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203259	10/03/2023	RAY O'HERRON CO INC	UNIFORM PANTS SAMPLE	76.49
203260	10/03/2023	RAY O'HERRON CO INC	UNIFORM SHIRTS -RUIZ	140.22
203618	10/03/2023	RAY O'HERRON CO INC	ADMIN DIVISION SHIRTS -PAGNOTTA	135.62
203619	10/11/2023	RAY O'HERRON CO INC	ADMIN DIVISION SHIRT -TAYLOR	56.12
203620	10/11/2023	RAY O'HERRON CO INC	ADMIN DIVISION SHIRTS -POLINSKI	126.70
203755	10/11/2023	RAY O'HERRON CO INC	UNIFORM SHIRTS & PANTS -AJRULLA	265.78
203320	10/11/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST -ERWIN	138.78
203321	10/11/2023	RAY O'HERRON CO INC	7 X 10 SOFT TRAUMA PLATE FOR VEST -SHELTON	95.00
203323	10/11/2023	RAY O'HERRON CO INC	7 X 10 SOFT TRAUMA PLATES FOR VEST -CREMINS	190.00
203864	10/19/2023	RAY O'HERRON CO INC	UNIFORM ITEMS FOR COMM OP VALENCIA	303.71
203865	10/19/2023	RAY O'HERRON CO INC	UNIFORM SHIRTS -MALTESE	93.48
203866	10/19/2023	RAY O'HERRON CO INC	BLAUER LINED L/S UNIFORM SHIRTS -MEDINA	135.98
203867	10/19/2023	RAY O'HERRON CO INC	ADMIN SHIRT -TELLO	79.50
203621	10/19/2023	RAY O'HERRON CO INC	ADMIN DIVISION SHIRT -POLINSKI	79.50
203757	10/19/2023	RAY O'HERRON CO INC	UNIFORM SHIRTS -AJRULLA	93.48
203717	10/16/2023	RCN	HIGH SPEED INTERNET SERVICES & FEES FOR PRISON PHONES 10/16/2023	159.96
203247	10/11/2023	RED WING SHOE COMPANY INC	UNIFORM BOOTS/SHOES	300.00
203257	10/11/2023	REELSOUNDS CHICAGO LLC	SESBA GRANT FOR REELSOUNDS	14,353.00
203644	10/14/2023	RMG ENT. PETWANTS CHICAGO NORTH	DOG FOOD/SUPPLIES FOR JINN	83.67
203610	10/24/2023	ROBERT LIBIT	CELL PHONE STIPEND	195.00
203576	10/14/2023	ROGELIO CANTU	REIMBURSEMENT FOR UNIFORM ITEMS -CANTU	801.74
203472	10/18/2023	RUSS RIETVELD	2023 10 18 SPECIAL PROJECTS MEETING REIMBURSEMENT - RUSS RIETVELD	186.66
203487	10/19/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC EQUIPMENT CHARGER	284.00
203392	10/17/2023	RYAN LLC	PROF SERVICES FR APR 1, 2023 TO MAY 31, 2023	4,925.00
203723	10/26/2023	SANOFI PASTEUR INC	FLU VACCINE	42,304.34
203427	10/17/2023	SEAMUS O'MALLEY	RAINCOAT	49.99
203477	10/18/2023	SECRETARY OF STATE	NEW TITLE FOR SEIZED VEHICLE	165.00
203478	10/18/2023	SECRETARY OF STATE	NEW TITLE FOR SEIZED VEHICLE	165.00
203826	10/30/2023	SEDGWICK CMS INC	UNEMPLOYMENT INSURANCE CLAIM ADMIN	750.00
203663	10/25/2023	SHANE LONG	REIMBURSEMENT FOR DUTY BOOTS -LONG	182.96
203391	10/17/2023	SKOKIE CHAMBER OF COMMERCE	VILLAGE COMMITMENT & NEWSLETTER INSERT	7,000.00
203394	10/11/2023	SKOKIE CHAMBER OF COMMERCE	ANNUAL LEGISLATIVE FORUM ATTENDANCE FEES - 10/20/2023	410.00
203283	09/08/2023	SKOKIE CHAMBER OF COMMERCE	VILLAGE COMMITMENT & NEWSLETTER INSERT	7,000.00
203945	10/31/2023	SKOKIE PUBLIC LIBRARY	JUL-SEPT 2023 PPRT	186,577.98
203714	10/26/2023	SNAP-ON INDUSTRIAL	SOLUS EDGE UPGRADE	862.05
203507	10/20/2023	SNEJANA VELITCHKOVA	EMERGENCY FUND ASSISTANCE	1,300.00
203695	10/26/2023	SPRAYING SYSTEMS CO	SPRAYER PARTS FOR STATION #16	1,708.94
203655	10/25/2023	ST AUBIN NURSERY & LANDSCAPING	FALL 2023 PARKWAY TREE PLANTING	11,900.00
203563	10/23/2023	STANDARD EQUIPMENT COMPANY	CONVEYOR PARTS FOR SWEEPER 231	1,701.12
203293	10/12/2023	STANTON MECHANICAL INC	REPAIR WORK @ VILLAGE HALL	440.00
203294	10/12/2023	STANTON MECHANICAL INC	REPAIR WORK AT STATION #16	1,205.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 12
NOVEMBER 6, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203327	10/14/2023	STEPHEN SCHUTZ	CLOTHING, DRY GOODS, NOTION	148.75
203445	10/17/2023	SUPERION LLC	ONESOLUTION FREEDOM PREMIUM - ANNUAL MAINTENANCE QTY 2	242.55
203542	10/20/2023	SUPERION LLC	ONE SOLUTION MEDICAL PROQA INTERFACE MAINT	1,501.50
203367	10/16/2023	TARGETSOLUTIONS LEARNING	VECTOR SCHEDULING / ANNUAL MAINT. 2023	10,023.37
203326	10/14/2023	TERRENCE STADLER	CLOTHING, DRY GOODS, NOTION	71.48
203458	10/18/2023	THELEN MATERIALS LLC	LEAF PICK-UP	3,729.00
200467	07/01/2023	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SUITE MONTHLY CHARGES -JUNE 2023	713.10
203363	10/16/2023	TIMOTHY TAYLOR	REFRESHMENTS FOR THE GERMAN STUDENTS LUNCHEON @ STATION #17 101623	25.42
203399	10/17/2023	TRANSYSTEMS CORPORATION	OLD ORCHARD ROAD BRIDGE IDENTIFIERS	1,044.86
203400	10/17/2023	TRANSYSTEMS CORPORATION	OLD ORCHARD ROAD BRIDGE IDENTIFIERS	2,120.36
203401	10/17/2023	TRANSYSTEMS CORPORATION	GROSS POINT ROAD PHASE 2 LOCAL (PART D)	704.68
203402	10/17/2023	TRANSYSTEMS CORPORATION	GROSS POINT ROAD PHASE 2 LOCAL (PART D)	1,000.64
203403	10/17/2023	TRANSYSTEMS CORPORATION	GROSS POINT ROAD PHASE 2 LOCAL (PART D)	2,644.06
203474	10/18/2023	TRITON INTERTECH LLC	179 LIGHTING	626.00
202367	09/14/2023	TRITON INTERTECH LLC	EMERGENCY LIGHTS FOR BUILDING & INSPECTION SERVICES	570.00
203805	10/30/2023	TRUCE TRUCK SALES	DEF TANK ASSEMBLY FOR TRUCK 169	2,438.98
203806	10/30/2023	TRUCE TRUCK SALES	TIE ROD ENDS FOR TRUCK 176	302.52
203652	10/25/2023	ULINE	SAFETY GLOVES	450.76
203703	10/26/2023	ULINE	PLASITC JANITORIAL JUGS	49.68
203617	10/24/2023	UPS	WEEKLY CHARGE & SHIPPING	86.22
203819	10/30/2023	UPS	WEEKLY CHARGE - AUTO	61.83
203577	09/30/2023	UPS	SHIPPING CHARGES	2.81
203573	10/07/2023	UPS	SHIPPING CHARGES	7.00
203473	10/18/2023	UPS	WEEKLY SERVICE CHARGE	32.59
203288	10/12/2023	USA BLUE BOOK	FREE CHLORINE REAGENT SET	654.69
203759	10/27/2023	VALDES LLC	DEF	335.00
203282	10/12/2023	VERIZON CONNECT	PW SEPT CHARGE	32.38
203571	10/01/2023	VERIZON WIRELESS	CELL PHONE SERVICES	1,010.94
203476	10/18/2023	VERIZON WIRELESS	VERIZON SERVICE SEPT 10 2023 - OCT 09 2023	1,845.00
203789	10/27/2023	VERIZON WIRELESS	HOTSPOT SERVICE - OCTOBER 2023	735.16
203504	10/20/2023	VERNELL ELLISON-SMITH	COFFEE FOR BEAUTIFICATION AWARDS	41.98
203387	10/31/2023	VILLAGE OF LINCOLNWOOD	WETSA RECEIPTS MAR- MAY 2023	71,947.35
203495	10/19/2023	VISIX INC	EPS - DYNAMIC COMMUNICATOR	722.88
203767	10/16/2023	VOX POTENTIA CONSULTING LLC	CONSULTING SERVICES TO INTEGRATE ACQ. TECHNOLOGY -TARASIUK	4,620.00
203311	10/13/2023	WAREHOUSE DIRECT	TOWELS AND CAN LINERS	296.99
203849	10/30/2023	WAREHOUSE DIRECT	MISCELLANEOUS ITEMS FOR ENGINEERING	215.90
203850	10/30/2023	WAREHOUSE DIRECT	MISCELLANEOUS ITEMS FOR ENGINEERING	44.22
203941	11/01/2023	WAREHOUSE DIRECT	CREDIT MEMO FROM WAREHOUSE DIRECT	(31.86)
203753	10/27/2023	WAREHOUSE DIRECT	SOAP, TOWELS, TISSUE & CAN LINERS	2,196.66
203754	10/27/2023	WAREHOUSE DIRECT	CAN LINERS	69.84
203761	10/27/2023	WATER RESOURCES INC	WATER METERS	1,225.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 12
NOVEMBER 6, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203762	10/27/2023	WATER RESOURCES INC	WATER METERS	7,740.00
203501	10/20/2023	WATER RESOURCES INC	WATER METERS	4,250.00
203463	10/18/2023	WATER RESOURCES INC	WATER METERS	6,192.00
203904	08/08/2023	WATERWAY GAS & WASH COMPANY	PD CAR WASH SERVICES FOR JULY 2023	232.00
203735	10/27/2023	WATERWAY GAS & WASH COMPANY	PW SEPT CHARGE	4.00
203785	10/23/2023	WATERWAY GAS & WASH COMPANY	PD CAR WASH SERVICES FOR SEPT 2023	192.00
203694	10/26/2023	WEBMARC DOORS	DOOR REPAIR @ 7300 NILES CENTER RD	450.50
203527	10/20/2023	WEBMARC DOORS	VA ACCIDENT REPAIR - 9755	2,897.85
203820	10/30/2023	WEBMARC DOORS	DOOR REPAIR @ 7300 NILES CENTER RD	1,986.84
203251	10/11/2023	WEBMARC DOORS	VA-REPAIR OPENER HEAD UNIT	454.58
203295	10/12/2023	WEBMARC DOORS	OVERHEAD DOOR REPAIR @STATION #17	391.20
203319	10/13/2023	WEST SIDE TRACTOR SALES	PARTS	1,646.91
203457	10/18/2023	WEST SIDE TRACTOR SALES	OUTSIDE REPAIR WORK FOR #230	4,819.46
203425	10/17/2023	WEST SIDE TRACTOR SALES	PIN FOR BUCKET #224	89.52
203615	10/24/2023	WHOLESALE DIRECT INC	AUTO EJECT OUTLET FOR AMBULANCE #18	348.89
203374	10/16/2023	WISCONSIN STATE LAB OF HYGIENE	ANNUAL PROFICIENCY TESTING	298.00
203916	10/31/2023	YELLOWSTONE LANDSCAPE INC	MAIN ST & CHANNEL PARK MAINT	2,591.00
203917	10/31/2023	YELLOWSTONE LANDSCAPE INC	DOWNTOWN LANDSCAPE & HARDSCAPE MAINTENANCE 2023 PER BUDGET PLANNER	5,258.00
203626	10/24/2023	ZIEBELL WATER SERVICES PRODUCTS	30" 95E TOP SECTION	2,380.00
203628	10/24/2023	ZIEBELL WATER SERVICES PRODUCTS	JT & FIP BALL STOP	2,202.00
203281	10/12/2023	ZIEBELL WATER SERVICES PRODUCTS	FLARING & ROUNDING TOOLS	1,175.51
203432	10/17/2023	ZIEBELL WATER SERVICES PRODUCTS	SOLV WELD	227.28
203433	10/17/2023	ZIEBELL WATER SERVICES PRODUCTS	CONCRETE BUFFALO BOX BASE	120.00
203435	10/17/2023	ZIEBELL WATER SERVICES PRODUCTS	TAPT SS REPAIR SLEEVE	1,258.50
203436	10/17/2023	ZIEBELL WATER SERVICES PRODUCTS	WB67 BREAK FLANGE KIT	2,116.00
203437	10/17/2023	ZIEBELL WATER SERVICES PRODUCTS	8" CLAY X 6" PVC COUPLING	350.00
203331	10/14/2023	ZOLL MEDICAL CORPORATION	CASE REVIEW SOFTWARE 2 OF 3	\$ 2,054.85
Total:				<u>\$ 3,070,885.77</u>

Memorandum
Mayor's Office

TO: Board of Trustees

FROM:



Mayor

DATE: November 6, 2023

SUBJECT: Proclamation, Appointments and Resignations

A Proclamation

**“Diwali Awareness Day”
November 12, 2023**

***B Appointments**

Economic Development Commission
Michael Rosen
Chair

Fine Arts Commission
Ellen Blum Barish

***C Resignations**

Economic Development Commission
Katie Bulgrin

Human Relations Commission
Anwar Haq

Proclamation

WHEREAS, Diwali, a festival of great significance is celebrated annually by millions of Hindus, Sikhs, Jains, and Buddhists throughout the United States, and across the globe; and

WHEREAS, the Hindu, Sikh, Jain, and Buddhist communities which are comprised of mostly Indian and South Asian Americans, as well as other diverse races and ethnicities, constitute a vital part of Skokie's diverse ethnic and social fabric, and whose languages, cultures, and religious beliefs have enriched our community; and

WHEREAS, the word "Diwali" is a shortened version of the Sanskrit term "Deepavali," which means "a row of lamps"; and

WHEREAS, Diwali is a festival of lights during which celebrants light small oil lamps, place them around the home, and pray for knowledge, peace, and universal well-being; and

WHEREAS, the rows of lamps symbolize the light of knowledge and truth within the individual that signifies the destruction of all negative qualities—violence, anger, jealousy, ignorance, greed, fear, or suffering; in other words, Diwali celebrates the victory of good over evil; and

WHEREAS, Diwali is celebrated by Hindus as a day of thanksgiving for the homecoming of Lord Rama and the beginning of the new year for many Hindus; and

WHEREAS, for Sikhs, Diwali is celebrated as the day that the sixth founding Sikh Guru, or revered teacher, Guru Hargobind, was released from captivity by the Mughal Emperor Jahangir; and

WHEREAS, for Jains, Diwali marks the anniversary of the attainment of moksha, or liberation, by Mahavira, the last of the Tirthankaras (the great teachers of Jain dharma), at the end of his life in 527 B.C.; and


WHEREAS, for Buddhists, especially Newar Buddhists, Diwali is commemorated as Ashok Vijayadashami, the day the great Emperor Ashoka embraced Buddhism as his faith; and

WHEREAS, on behalf of the Village of Skokie, it is with great pride that we recognize the contributions of all Hindu, Sikhs, Jains, and Buddhists active in all aspects of our vibrant economy and civic society.

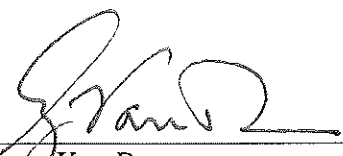
NOW, THEREFORE, I, GEORGE VAN DUSEN, Mayor of the Village of Skokie, do hereby proclaim November 12, 2023, which is the day of global observance of Diwali per the Hindu lunar calendar, as:

"DIWALI AWARENESS DAY"

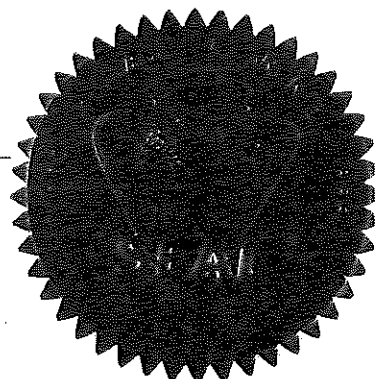
Passed this 6th day of November 2023



Pramod C. Shah
Village Clerk

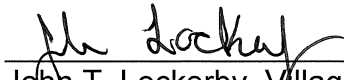


George Van Dusen
Mayor



**Memorandum
Manager's Office**

TO: The Honorable Mayor and
Board of Trustees
Village Clerk
Corporation Counsel

FROM: 
John T. Lockerby, Village Manager

DATE: November 2, 2023

SUBJECT: **MANAGER'S REPORT
BOARD MEETING OF MONDAY, NOVEMBER 6, 2023**

A. Proposed Implementation for Three Referendums: Non-Partisan Elections, Staggered Terms and Hybrid Representation including Election Districts.

At the November 2022 Illinois General Election, Skokie residents approved three citizen-initiated referendums to change the Village elections to non-partisan, staggered terms for trustees and established hybrid districts in four geographic areas. To assist with the implementation, the Village sent out requests for legal services specializing in election and districting services and through that process the firm Klein, Thorpe & Jenkins was approved by the Board. In addition, mapping expert Peter A. Creticos, Ph.D. was retained to help draw the boundaries of the four districts. Three public meetings were held at the Skokie Public Library on August 14, September 11, and October 10 to educate residents on the process, solicit feedback and present the draft implementation proposals.

This implementation proposal is as follows: Beginning with the 2025 Consolidated Election schedule, the Village of Skokie Code will be amended to adopt a system of non-partisan elections, where candidates will circulate and file nonpartisan papers for the Consolidated Primary and General elections as set forth in the Illinois Municipal Code. Staggered four-year terms and Biennial elections will be adopted for Village trustees and a hybrid representation will be implemented where two of the six trustees are elected at-large and the four remaining trustees will be elected from the four geographic districts.

A presentation will be provided. There is no action required at this time, as this item is informational only. These recommendations will be before the Village Board at its December 4, 2023 meeting for review and final approval.

B. 2023 Tax Levy Ordinance and Tax Levy Abatement.

The attached 2023 Property Tax Levy and Tax Levy Abatement Ordinances are for a first reading by the Village Board and will be on the Monday, November 20, 2023 agenda for second reading and adoption.

The Village of Skokie's 2023 tax levy request is \$15,456,695 and represents the 33rd consecutive year that the Village Board has adopted a levy that is equal to the Village's 1990 tax levy. In addition to the frozen levy, the ordinance includes

\$3,262 levied for SSA #10 improvements and the \$12,273,936 levied by the Skokie Public Library to fund operations and capital during fiscal year 2024. The Village has five outstanding debt issues, specifically the 2013A Series, 2016A Series, 2018A Series, 2019A Series and 2022 A and B Series. A total of \$17,545,833.16 is authorized by the bond ordinance for the 2023 tax year. In order to maintain the Village's property tax freeze, it is necessary to abate \$7,144,015.16.

The Village's Finance Director, Julian Prendi, will make a presentation regarding this proposed levy.

C. Commercial Corridor Storefront Enhancement Program: 4043 Main Street.

Halal Market LLC, Skokie, DBA Halal Grill and Market is an independently owned grocery store and carry out Indian/Pakistani cuisine at 5158 Main Street. Mohammed Haseeb, owner of Halal Market was informed their lease would not be renewed, which prompted him to purchase the property at 4043 Main Street enabling him to grow from 1,600 sq. feet to over 3,000 sq. feet. Also, the number of employees will be increasing from four to seven. Mr. Haseeb intends to offer more food options to Main Street including hot buffet style stations, rotisserie chicken cooked on site and many take home grocery items. The new location has been vacant for over three years. The interior and exterior work includes a new kitchen, new floors, new lighting, new signage, upgrades to plumbing and repairs to the walls/ceilings.

The Village's Storefront Enhancement Program is designed to encourage and assist commercial property owners in renovating and upgrading the buildings with a 60/40 split between property owner and Village for eligible expenses. The Village's portion is a reimbursement with a maximum of \$50,000.

When completed, Mr. Haseeb's total investment is projected to exceed \$500,000. A certificate of appropriateness was given by the Appearance Commission. Based on the project's estimates, the interior maximum payout is \$30,000 and the exterior maximum payout is \$19,090 for construction work and signage.

It is staff's recommendation to approve a Storefront Enhancement Program grant to Halal Market, located at 4043 Main Street in the amount not to exceed \$49,090. I concur with staff's recommendation and respectfully request Mayor and Board approval.

D. Provide Village Manager Authority to Approve Vehicle Purchases Approved in the CIP.

The automotive and truck industry continue to experience shortages and long lead times, presenting a challenge for the Village to purchase replacement vehicles. Fleet vehicles are increasingly difficult to find and once available are often sold within hours or days due to intense competition in the low-supply market. The supply shortage will not be resolved in the short-run, especially for high demand vehicles like hybrids and EV's. The bi-monthly Board approval process has not been conducive to securing needed vehicles with these unusual circumstances.

Skokie's' fleet management staff is requesting a procedural change for purchasing vehicles and equipment. Allowing the Village Manager authority to approve purchasing sedans, squad cars, small trucks, vans and box trucks pre-approved in the fleet Capital Improvement Plan (CIP), up to the budgeted amount through FY2025.

I respectfully request Mayor and Board Approval to authorize the preparation of a resolution by the Corporation Counsel to give the Village Manager the authority to approve municipal vehicles and equipment purchases preapproved by the Village Board in the annual CIP Budget.

* E. **BS&A ERP Software Maintenance Contract Renewal – BS&A Systems, Bath, Michigan - \$72,041.**

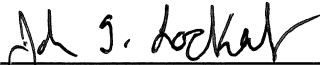
In FY2017, the Village of Skokie contracted with BS&A Systems for the licensing and use of their Enterprise Resource Planning (ERP) software system. The Village utilizes this software across the organization. An integral component to the successful operation of the BS&A software is the support and maintenance agreement, which provides for support and help desk services, as well as free upgrades and fixes of any of the modules owned by the Village. I concur with staff's recommendation to enter into a contract with BS&A Systems in the amount of \$72,041 to continue the support and maintenance of the ERP software. Mayor and Board approval is respectfully requested.

* F. **Purchase of One (1) Asphalt Roller – Altorfer CAT, Addison, IL - \$34,230.**

The 2024 Capital Improvement Program (CIP) includes funding for the procurement of one asphalt roller. The new vehicle will replace the existing 1989 model which has had an increase in hydraulic and mechanical failures due to the units age and overall wear on major components. The new unit is equipped with a Tier 4 diesel engine which has the strictest EPA requirements standards for off-highway diesel engines. It is recommended that the bid be awarded to Altorfer CAT in the amount of \$34,230. I concur with staff's recommendation and respectfully request that a contract be awarded to Altorfer CAT.

Memorandum
Manager's Office

TO: The Honorable Mayor and
Board of Trustees
Village Clerk

FROM: 
John T. Lockerby, Village Manager

DATE: October 27, 2023

SUBJECT: Agenda Item – November 6, 2023
Referendum Implementation for Non-Partisan Elections, Staggered
Terms and Hybrid Representation including Election Districts

As part of the November 2022 Illinois General Election, Skokie residents approved three citizen-initiated referendums that changed Skokie Village Board elections to non-partisan, staggered terms for trustees, and established hybrid representation through the creation of four geographic districts represented by one trustee each and two at-large trustee representatives. Currently, all Skokie trustees are elected at-large.

The Village is responsible for implementation and the Mayor and Board directed the Village Manager to professionally implement the referenda. In addition, the Village's FY24 Budget included \$50,000 for professional services related to the implementation. To implement these referenda, a team was formed, led by Village Manager John Lockerby and consisting of Assistant Village Manager Nicholas Wyatt, Management Analyst Alex Franz, Assistant Finance Director Michael Aleksic, Communications and Community Engagement Director Patrick Deignan and Communications Manager Meredith Gioia. The team issued a request for qualifications to obtain legal services specializing in election and districting to assist throughout the implementation process. Through this, the Village Board approved the firm Klein, Thorpe & Jenkins at its June 5, 2023 meeting. Shortly thereafter, the implementation team secured the services of election mapping expert Peter A. Creticos, Ph.D. to help draw the boundaries of the four districts.

Three public meetings were held at the Skokie Public Library on August 14, September 11 and October 10 to educate residents on the process, solicit feedback and present the draft proposals. Outlined below is a summary of the proposed implementation of the referendums through the expertise of legal counsel, Klein, Thorpe and Jenkins and mapping expert Peter Creticos, and based on feedback received at the three public meetings, through an online survey, and via email.

Non-partisan Elections

As outlined in Attachment 1, the Village of Skokie Code will be amended to adopt a system of nonpartisan elections in which candidates for Village of Skokie elected office circulate and file nonpartisan nominating papers for the Consolidated Primary Election and Consolidated General Election beginning with the 2025 Consolidated Election schedule, as set forth Sections 3.1-25-20 through 3.1-25-55 of the Illinois Municipal Code. 65 ILCS 5/3.1-25-20 through 65 ILCS 5/3.1-25 55.

A nonpartisan election system prohibits candidates from listing any political party affiliation on their nominating papers and no political party affiliation will be listed on the ballot. A nonpartisan election system does not prohibit candidates from coordinating their campaigns, fundraising and platforms with other candidates and political parties.

Staggered Terms and Biennial Elections for Village Trustees

Also outlined in Attachment 1 and displayed in the chart below, the Village of Skokie will adopt a system of staggered four-year terms and biennial elections for Village Trustees, beginning with the Consolidated Primary and the Consolidated General elections to be held on February 25, 2025 and April 1, 2025, respectively.

PROPOSED ELECTION SCHEDULE		
February/April of 2025 Consolidated Election	February/April of 2027 Consolidated Election	February/April of 2029 Consolidated Election
2-year terms	4-year terms	4-year terms
Trustee – District 1 Trustee – District 2 Trustee – District 3 Trustee – District 4	Trustee – District 1 Trustee – District 2 Trustee – District 3 Trustee – District 4	Mayor Clerk Trustee At-Large Trustee At-Large
4-year terms	Not up for election – next election April 2029 Consolidated Election	Not up for election – next election April 2031 Consolidated Election
Mayor Clerk Trustee At-Large Trustee At-Large	Mayor Clerk Trustee At-Large Trustee At-Large	Trustee – District 1 Trustee – District 2 Trustee – District 3 Trustee – District 4

Hybrid Representation

To create hybrid elections where two of the six Village trustees are elected at-large and the remaining four trustees are elected from four geographic districts, Peter Creticos and the implementation team followed eight election districting guiding principles. For the second public meeting on September 11, three draft maps entitled “Orchard,” “Prairie” and “Marsh” were presented. Based on feedback received at and after the September 11 public meeting, a final proposed district map, entitled “Forest,” was created and presented at the October 10 public meeting. This map as well as a memorandum explaining the districting guiding principles can be found in Attachment 2.

Additionally, Attachment 3 is a memorandum from Communications and Community Engagement Director Patrick Deignan outlining communication and public engagement efforts related to the implementation of the three referendums.

These recommendations will be before the Village Board at its December 4, 2023 meeting for review and final approval.

Attachments:

1. Ordinance Implementing Referenda Approved on Nov. 8, 2022
2. Design of the Proposed Village of Skokie District Map
3. Electoral Referendums Implementation - Communications and Public Engagement



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 Chicago, Illinois 60603-34444
 T 312 984 6400 F 312 984 6444

sfuhler@ktjlaw.com
 DD 312 771 4875

MEMORANDUM

TO: John T. Lockerby
 Village Manager
 Village of Skokie

FROM: Klein, Thorpe & Jenkins, Ltd.

RE: Ordinance Implementing
 November 8, 2022 Referenda

October 2, 2023

Based on the election results of the November 8, 2022 General Election in the Village of Skokie (the "Village"), the following three referenda propositions were approved by the voters:

Referendum Question 1: "Shall candidates for Mayor, Clerk, and Village Trustee of the Village of Skokie be elected at nonpartisan primary and general elections, beginning with the Consolidated Primary and the Consolidated General elections to be held on February 25, 2025 and April 1, 2025, respectively?"

Referendum Question 2: "Shall the Village of Skokie adopt a system of staggered four-year terms and biennial elections for Village Trustees, beginning with the Consolidated Primary and the Consolidated General elections to be held on February 25, 2025 and April 1, 2025, respectively?"

Referendum Question 3: "Shall the Village of Skokie adopt a system of hybrid elections for Village Trustees, in which 2 of 6 Village Trustees are elected at-large and 4 of 6 Village Trustees are elected from districts, beginning with the Consolidated Primary and the Consolidated General elections to be held on February 25, 2025 and April 1, 2025, respectively?"

The enclosed Ordinance implements the referendum questions. Section 3 of the Ordinance, as it relates to Section 2-61 of the Village Code, establishes the system of nonpartisan elections approved by the first referendum question.

Section 3 of the Ordinance, as it relates to Section 2-62 of the Village Code, implements the second and third referendum questions. With respect to the third referendum question, the Ordinance establishes the trustee districts with a detailed description of the district boundaries that was created after an exhaustive public meeting and input process and comprehensive legal review. The Village will be required to revisit the district boundaries after the 2030 census to make any adjustments necessary to account for population changes.

For the second referendum question, the Ordinance implements the system of staggered four-year terms and biennial elections for Village Trustees as follows:

ELECTION SCHEDULE		
February/April of 2025 Consolidated Election	February/April of 2027 Consolidated Election	February/April of 2029 Consolidated Election
2-year terms	4-year terms	4-year terms
Trustee – District 1 Trustee – District 2 Trustee – District 3 Trustee – District 4	Trustee – District 1 Trustee – District 2 Trustee – District 3 Trustee – District 4	Mayor Clerk Trustee At-Large Trustee At-Large
4-year terms	Not up for election – next election April 2029 Consolidated Election	Not up for election – next election April 2031 Consolidated Election
Mayor Clerk Trustee At-Large Trustee At-Large	Mayor Clerk Trustee At-Large Trustee At-Large	Trustee – District 1 Trustee – District 2 Trustee – District 3 Trustee – District 4

We considered the following factors when creating the election schedule to implement a system of staggered terms and biennial elections for Village Trustees:

- The offices and terms of Mayor and Clerk remain unchanged. They will both stand for election to full, four-year terms at the April of 2025 consolidated election as at-large candidates.
- Initially, some trustees will necessarily serve a two-year term to kickstart this staggered system.
- In staggering the terms, we also needed to account for the hybrid system mandated by the third referendum question where two trustees are elected at large, and four trustees are elected by district.
- All Trustees, whether elected by district or at-large, will serve full four-year terms after the initial two-year terms are served.
- The most comparable statutory provisions under the Illinois Municipal Code provide that in “staggering” the terms of elected trustees or aldermen in a hybrid system of representation, the trustees or aldermen elected by ward or district stand for election at the same time and that the “at-large” officials stand for election together at the other biennial election.
- The Illinois Municipal Code generally provides for the staggering of terms so that half of the corporate authorities are elected at one biennial election, and the other half at the next, to the extent possible.
- If “half” the Village Board is to be elected every two years, and if the two at-large trustees will be elected at the same biennial election, then the at-large trustees would run for election to

full four-year terms with the mayor and clerk at the initial 2025 election implementing the new electoral system approved by referendum.

- Correspondingly, if all Trustees will eventually serve full four-year terms, to implement a system of staggered biennial elections of “half” the Board (with the at-large candidates running at the same election), the four Trustees running by district would run for two-year terms at the initial 2025 election and for four-year terms at the subsequent 2027 election.

Based on these considerations, we believe the proposed election calendar is fair, balanced, consistent with statutory election systems under Illinois law and accomplishes the fundamental objective of the referendum question of electing Village Trustees to four-year staggered terms with biennial elections.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE SKOKIE VILLAGE CODE
TO ADOPT NON-PARTISAN ELECTIONS, STAGGERED TERMS OF OFFICE,
BIENNIAL ELECTIONS AND THE ESTABLISHMENT OF ELECTION DISTRICTS**

WHEREAS, the Village of Skokie (“Village”) is a home rule municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, pursuant to the applicable provisions of and authority under the Illinois Constitution and Article 28 of the Illinois Election Code, the following referenda questions were initiated by voter petition and placed on the ballot for the November 8, 2022 General Election in the Village of Skokie:

Referendum Question 1: "Shall candidates for Mayor, Clerk, and Village Trustee of the Village of Skokie be elected at nonpartisan primary and general elections, beginning with the Consolidated Primary and the Consolidated General elections to be held on February 25, 2025 and April 1, 2025, respectively?"

Referendum Question 2: “Shall the Village of Skokie adopt a system of staggered four-year terms and biennial elections for Village Trustees, beginning with the Consolidated Primary and the Consolidated General elections to be held on February 25, 2025 and April 1, 2025, respectively?”

Referendum Question 3: "Shall the Village of Skokie adopt a system of hybrid elections for Village Trustees, in which 2 of 6 Village Trustees are elected at-large and 4 of 6 Village Trustees are elected from districts, beginning with the Consolidated Primary and the Consolidated General elections to be held on February 25, 2025 and April 1, 2025, respectively?"

(the “Referenda”); and

WHEREAS, based upon the election results of the November 8, 2022 General Election in Illinois in the Village of Skokie, the Referenda were approved by the voters of the Village; and

WHEREAS, in December 2022 and January 2023, Village staff undertook comprehensive research and contacted multiple communities that have previously implemented similar referendums to gather pertinent information and best practices; and

WHEREAS, in February 2023, the Village officially issued a Request for Qualifications (RFQ) to procure specialized legal services focused on election matters; and

WHEREAS, in June 2023, Village staff, after a thorough review process, approved a contract with the law firm, Klein, Thorpe & Jenkins, to provide essential legal services relating to the implementation of the Referenda; and

WHEREAS, concurrently in June 2023, the Village also engaged the services of a mapping consultant, Peter Creticos, to assist in the task of district mapping; and

WHEREAS, on August 14, 2023, the Village convened the first of a series of public meetings with the dual objective of presenting an overview of the referendum questions and the district mapping process, and also to solicit and collect preliminary public input and ideas; and

WHEREAS, with the intention of maintaining transparency and fostering community involvement, the Village held a second public meeting on September 11, 2023, during which a draft of the Referenda implementation plan and the initial district maps were presented for public review and feedback; and

WHEREAS, in the spirit of continued public engagement and collaboration, the Village organized a third public meeting on October 10, 2023, wherein the proposed Referenda implementation plan and the district map, refined based on prior feedback, were showcased for final public input; and

WHEREAS, each trustee to be elected from an election district, while a champion for their district, carries the solemn responsibility of upholding the welfare, growth, and development of the Village as a whole; and

WHEREAS, pursuant to the applicable provisions of and authority under the Illinois Constitution and Article 28 of the Illinois Election Code, the Village is responsible for taking those lawful actions necessary to implement the electoral changes and local voting processes resulting from the approval of the Referenda by the voters of the Village; and

WHEREAS, in addition to its authority and duties under the Illinois Constitution and the Illinois Election Code, the Village is further empowered by its home rule authority to regulate its own government and affairs and is authorized under the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, and Illinois law to adopt ordinances pertaining to and promoting the public health, safety and welfare of the Village.

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Skokie, Cook County, Illinois:

SECTION 1: The recitals above shall be and are incorporated in this Section 1 as if fully restated herein.

SECTION 2: That Article II entitled “BOARD OF TRUSTEES” of Chapter 2 entitled “ADMINISTRATION” of the Skokie Village Code of Ordinances (the “Code”) is hereby amended by revising the current provisions of Section 2-31 of said Article, with those provisions shown as stricken through to be deleted and those provisions shown in italicized print and underscored to be added to Section 2.31, to read as shown below.

“CHAPTER 2 - ADMINISTRATION

ARTICLE II. - BOARD OF TRUSTEES

Sec. 2-31. - Composition; election; functions.

The Board of Trustees shall consist of the Mayor and 6 Trustees. The Trustees shall be elected by the electors of the Village to office for 4-year terms as ~~is provided by statute law.~~ *Four of the six Trustees shall be elected by election district, one from each of the four election districts established in the Village. Two of the six Trustees shall be elected at-large.* The Mayor and Board of Trustees shall be the legislative department of the Village government, and shall perform such duties and have such powers as may be authorized by statute.”

SECTION 3: That Division 1 of Article III entitled “OFFICERS AND EMPLOYEES” of Chapter 2 entitled “ADMINISTRATION” of the Skokie Village Code of Ordinances (the “Code”) is hereby amended by revising the current provisions of Sections 2-61 and 2-62 of said Article, with those provisions shown as stricken through to be deleted and those provisions shown in italicized print and underscored to be added to Sections 2.61 and 2.62, to read as shown below.

“ARTICLE III. - OFFICERS AND EMPLOYEES

DIVISION 1. - GENERALLY

Sec. 2-61. - Form of government.

- (a) The Village has adopted the managerial form of government as provided in 65 ILCS 5/5-1-1 et seq. The Village Board of Trustees ~~shall be elected at large by the electors and shall consist of a Mayor and 6 Trustees as provided in 65 ILCS 5/5-2-12 and 65 ILCS 5/5-2-15.~~
- (b) The *primary and consolidated* elections for the Mayor, Village Trustees and Village Clerk shall be conducted as ~~a~~ *non-partisan* elections pursuant to ~~10 ILCS 5/7-1 et seq. and the applicable provisions of the Illinois Municipal Code and Election Code at 65 ILCS 5/1-1-1 et seq. and~~ 10 ILCS 5/10-1 et seq. The results of *any primary or consolidated* election conducted for the aforesaid offices shall be certified and proclaimed by resolution of the Mayor and Board of Trustees at the first regularly scheduled meeting of the Mayor and Board of Trustees following the official canvass and certification of the consolidated election results. Upon passage of the resolution, the outgoing Mayor and Board of Trustees shall adjourn their meeting and a new meeting shall be convened at the call of the outgoing Mayor. At the new meeting, the newly elected officials shall take their respective oaths and commence their terms of office.”

(Code 1979, § 3.01; Ord. No. 05-4-C-3351, § 1, 4-4-2005)

Sec. 2-62. - Elections; *Terms of Office, Election Districts*

The election of Trustees by election district and the election of the at-large Trustees, the Mayor and the Clerk, shall be staggered as follows:

- (a) *The Village shall be divided into four compact and contiguous Village election districts of approximately equal population; and the membership of the Board of Trustees shall be seven members, with one Trustee being elected from each election*

district commencing in 2025 and thereafter, for an initial term of two years and for elections thereafter for terms of four years. The Mayor, Clerk and two Trustees shall be elected at large commencing in 2025 and thereafter, each for a term of four years.

- (b) At the election of Trustees from election districts, each elector shall vote for one Trustee from the elector's respective district at the primary election, if any, and the consolidated election. With the election of Trustees at large, two Trustees shall be voted for by each elector at the primary election, if any, and the general election. At the election of the Mayor and Clerk, one candidate for Mayor and one candidate for Clerk shall be voted for by each elector at the primary election, if any, and the consolidated election.
- (c) The Village election districts shall be designated as Election District 1, Election District 2, Election District 3 and Election District 4, respectively. The four Village election districts shall be comprised of the geographic locations described as follows:

ELECTION DISTRICT 1

District 1: Beginning at the intersection of Gross Point Road, Main Street, and the municipal boundary of the Village of Skokie, then along the municipal boundary west, north, west, north, west, north, northeast, north, west, northwest, east, north, east, south, and east to the intersection of the municipal boundary with Gross Point Road, then southwest on Gross Point Road to Skokie Boulevard, then south on Skokie Boulevard to Main Street, then west on Main Street to Niles Center Road, then northeast on Niles Center Road to Terminal Avenue, then northwest on Terminal Avenue to Greenleaf Street, then west on Greenleaf Street to Gross Point Road, then southwest on Gross Point Road to the point of origin.

ELECTION DISTRICT 2

District 2: Beginning at the intersection of Gross Point Road and the northern municipal boundary of the Village of Skokie, then along the municipal boundary east, south, east, southeast, and south to the intersection of Greenleaf Street extended and the municipal boundary, then west on Greenleaf Street extended and Greenleaf Street to Crawford Avenue, then north on Crawford Avenue to Dempster Street, then west on Dempster Street to Skokie Boulevard, then north on Skokie Boulevard to Gross Point Road, then northeast on Gross Point Road to the point of origin.

ELECTION DISTRICT 3

District 3: Beginning at the intersection of Greenleaf Street extended and the eastern municipal boundary of the Village of Skokie, then along the municipal boundary south, east, south, west, north, and west to the intersection of the municipal boundary and Kenton Avenue, then north on Kenton Avenue to Main Street, then west on Main Street to Skokie Boulevard, then north on Skokie Boulevard to Dempster Street, then east on Dempster Street to Crawford Avenue, then south on Crawford Avenue to Greenleaf Street, then east on Greenleaf Street and Greenleaf Street extended to the point of origin.

ELECTION DISTRICT 4

District 4: Beginning at the intersection of Kenton Avenue and the southern municipal boundary of the Village of Skokie, then along the municipal boundary west, south, west, north, west, south, southeast, southwest, northwest, northeast, north, west, northwest, east, south,

southwest, southeast, south, east, and north to the intersection of Gross Point Road, Main Street, and the municipal boundary of the Village of Skokie, then northeast on Gross Point Road to Greenleaf Street, then east on Greenleaf Street to Terminal Avenue, then southeast on Terminal Avenue to Niles Center Road, then southwest on Niles Center Road to Main Street, then east on Main Street to Kenton Avenue, then south on Kenton Avenue to the point of origin.

(d) All streets or other geographic features referenced in subsection (B) above are those that are so shown on the maps published by the United States Bureau of the Census for the 2020 census.

(e) Any part of the Village that has not been described as included in one of the districts set forth in subsection (c) above shall be included within the district that:

(1) is contiguous to the part; and

(2) contains the least population of all districts contiguous to the part according to the 2020 census.

(f) If any part of the Village is described in subsection (c) above as being in more than one district, said part shall be included within the district that:

(1) is one of the districts in which that part is described in subsection (c) above;

(2) is contiguous to that part; and

(3) contains the least population according to the 2020 census.

(g) If any part of the Village:

(1) is described in subsection (c) above as being in one district; and

(2) is entirely surrounded by another district;

that part shall be incorporated into the district that surrounds the part.

(h) If any part of the Village:

(1) is described in subsection (c) above as being in one district; and

(2) is not contiguous to another part of that district;

that part shall be included within the contiguous district that contains the least population according to the 2020 census.

Elections for municipal officers shall otherwise be held as is provided by statute, and at the time prescribed by statute.”

(Code 1979, § 3.22)

State Law reference— Illinois Election Code, 10 ILCS 5/1-1 et seq.; elected officers generally, 65 ILCS 5/3.1-15-5 et seq.; elected Village officers, 65 ILCS 5/3.1-25-5 et seq.

SECTION 4: That the titles for the sections set forth in Article III, entitled “OFFICERS AND EMPLOYEES”, in the table of contents at Chapter 2 entitled “ADMINISTRATION”, of the Skokie Village Code of Ordinances (the “Code”) are hereby amended by revising the current title of Section 2-62 of

said Article which now reads “Sec. 2-62. – Elections”, to add those new provisions shown as italicized and underscored below.

“Sec. 2-62. – Elections; *Terms of Office, Election Districts*”

SECTION 5: All ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION 6: Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the Village Code, as amended, shall remain in full force and effect.

SECTION 7: Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 8: This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED this ____ day of _____, 2023, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2023, and attested to by the Village Clerk this same day.

MAYOR

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, _____, Clerk of the Village of Skokie, in the County of Cook and State of Illinois, do hereby certify that the attached and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

AN ORDINANCE AMENDING THE SKOKIE VILLAGE CODE TO ADOPT NON-PARTISAN ELECTIONS, STAGGERED TERMS OF OFFICE AND THE ESTABLISHMENT OF ELECTION DISTRICTS

which Ordinance was passed by the Board of Trustees of the Village of Skokie at a Regular Village Board Meeting on the __ day of _____, 2023, at which meeting a quorum was present, and approved by the Mayor of the Village of Skokie on the __ day of _____, 2023.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Skokie was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Skokie, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Skokie, this __ day of _____, 2023.

Village Clerk

[SEAL]



October 19, 2023

John Lockerby
Village Manager
Village of Skokie, Illinois

RE: Design of the Proposed Village of Skokie District Map

The proposed Village of Skokie District Map was drawn in accordance with the following eight principles:

1. One person, one vote
2. Compact and contiguous
3. Center the map on an area of shared identity
4. Follow major thoroughfares, boundaries, and other physical or jurisdictional factors
5. Communities of interest
6. Residents on opposite edges of a district should share a sense of community
7. Observe residential neighborhood contiguities where possible
8. Avoid isolating communities set apart by Edens Expressway or industrial areas.

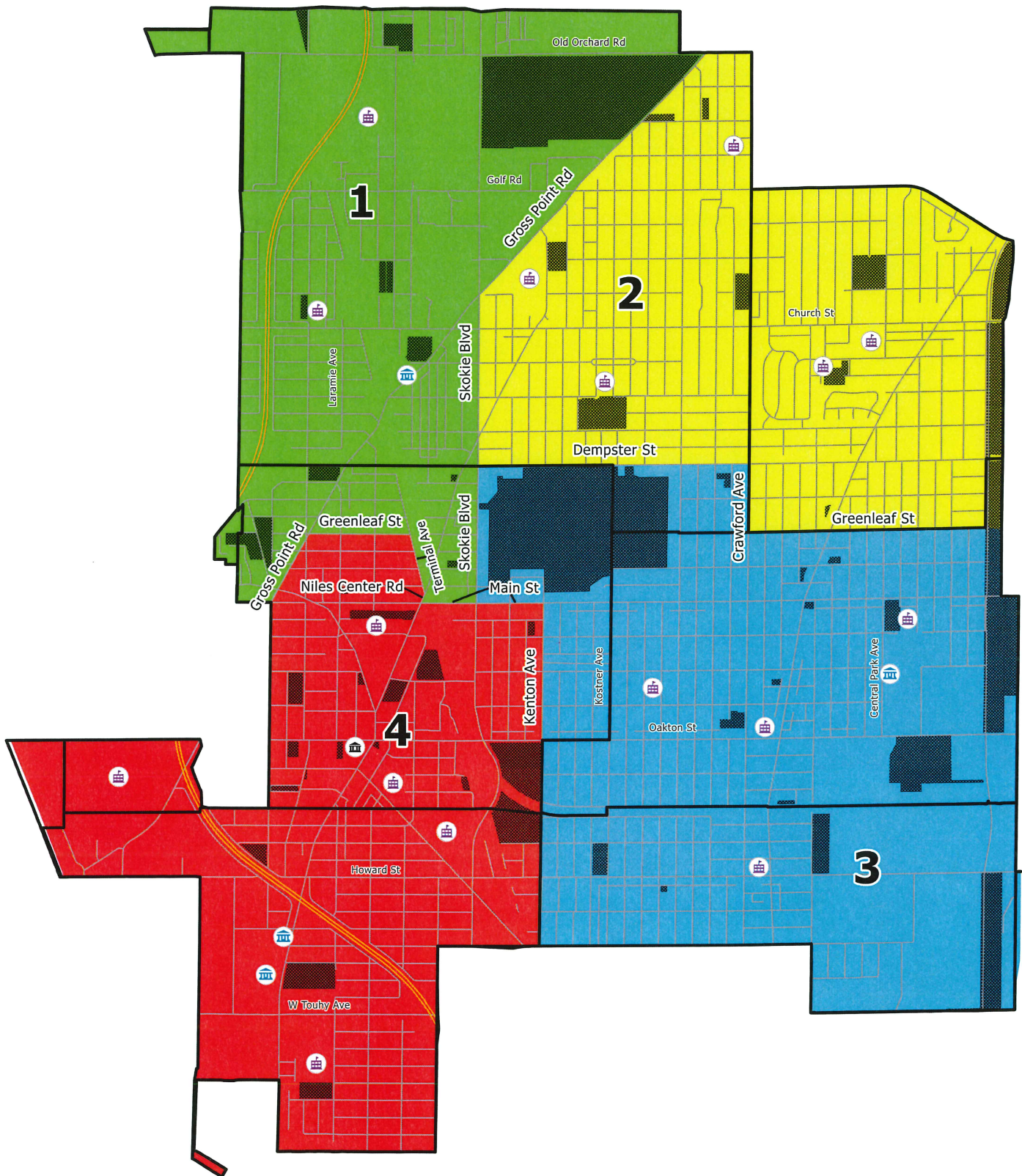
Federal and state constitutions, statutes, and court decisions enshrine principles 1 and 2. As a result, the districts are closely equal in population with each other, and the districts are compact and contiguous. The remaining principles are consistent with best practices based on more than forty years of experience in districting and redistricting.

Public services are generally distributed by quadrants that come together in the Village's center. Our approach respects this. In addition, we adhere to major thoroughfares, boundaries, and, where feasible, to school district boundaries. In addition, school districts served as proxies for communities of interest, unless otherwise informed by public testimony. We determined that long districts spanning the village along either an east-west axis or a north-south axis would make no sense to residents on opposite ends of such districts. We were careful to observe residential contiguities. For example, we made sure to connect the neighborhood north of Memorial Park with the residential area west of Skokie Boulevard. Finally, we were careful to not isolate the southwest corner by drawing the 4th district first.

We considered the merits of all public testimony. Several citizens asked that three maps be presented for consideration. We responded by presenting maps labeled as Prairie, Marsh, and Orchard. We heard testimony that the extended Devonshire Park community remain intact. District 2 accomplishes that. We responded to concerns about the boundary between Districts 1 and 4 by proposing a split that better conforms to the principles guiding the process. Finally, we considered, but were unable to accomplish a change that would group all multifamily housing along the border with Districts 1 and 2 into District 1. Such a change would have resulted in large adjustments to all districts that would deviate from the totality of our principles.

Peter A. Creticos, Ph.D.
President & Executive Director

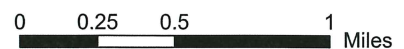
Proposed Village of Skokie District Map



Trustee District with Population

- 1: 16,950
- 2: 17,055
- 3: 17,053
- 4: 16,766

- Elementary School Districts
- Parks, Cemeteries, and Golf Course
- ⚙️ Public Schools
- 🏛️ Municipal Services
- 🏛️ Village Hall



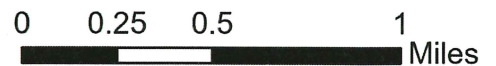
Proposed Village of Skokie District Map



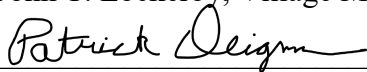
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- Elementary School Districts
- Parks, Cemeteries, and Golf Course
- Public Schools
- Municipal Services
- Village Hall



Memorandum
Communications and Engagement Division

TO: John T. Lockerby, Village Manager
 FROM: 
 Patrick Deignan, Director of Communications & Community Engagement
 DATE: October 20, 2023
SUBJECT: Electoral Referendums Implementation – Communications and Public Engagement

The following is a summary of the Village’s communications and public engagement efforts related to the implementation of the three electoral referendums approved by voters in 2022.

Public Meetings

The Village hosted a series of three public meetings at the Skokie Public Library’s Petty Auditorium, which were attended by more than 225 community members in total. All three meetings were recorded and broadcast live on the Village’s YouTube channel, with closed captioning in more than 100 languages provided for meeting recordings. Hearing assistance devices were available for attendees at the second two community meetings.

- On August 14, the Village hosted an “Election District Mapping Basics” seminar to provide community members with an overview of the three referendums approved by voters, share information about the election district mapping process and legal considerations, and gather initial public ideas and input.
- On September 11, the Village hosted a second public meeting where its mapping consultant and attorneys from Klein, Thorpe and Jenkins presented a draft referendums implementation plan, including three draft electoral district maps, for community review and input.
- On October 10, the Village hosted a third public meeting to present a proposed referendums implementation plan and a proposed electoral district map for community review.

All three meetings were widely advertised, including via:

- Press releases shared with local media, generating coverage in Skokie Review and Patch
- *SkokieNews* sent to more than 35,000 subscribers
- News articles posted on the Village’s homepage
- Meetings posted on the Village’s website calendar
- Social media posts on the Village’s Facebook and Instagram channels
- Printed flyers posted at community gathering places
- Electronic signage and message boards at the Skokie Swift Dempster and Oakton stations
- Fall edition of *NewSkokie* mailed to all households (September 11 meeting only)

Informational Videos

Staff created two original videos featuring the Village’s mapping consultant, which provided community members with a brief overview of the three referendums and the district mapping process. The videos also included summaries of each of the draft maps presented to the community for review. Both videos offer closed captioning in more than 100 languages.

- [Video 1 –District Mapping Process and Consultant Recommended Maps](#)
- [Video 2 – Final Consultant Map - ‘Forest’](#)

Electoral Referendums Web Page

The Village established an Electoral Referendums web page, at skokie.org/electoralreferendums, to share information and updates related to the implementation process, public meetings, draft maps, materials and more. The web page can be translated into more than 100 languages using the “Select Language” tool found at the bottom of the page.

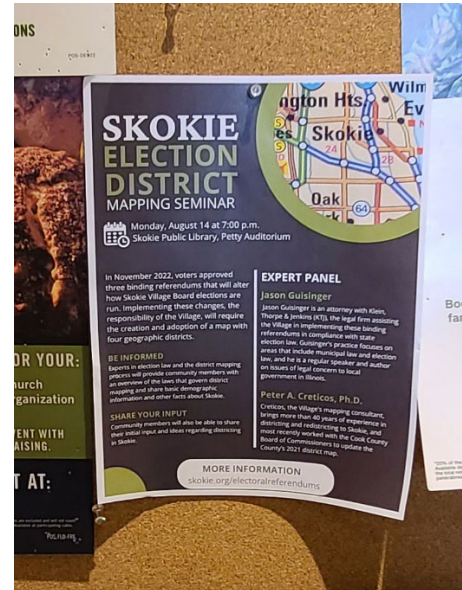
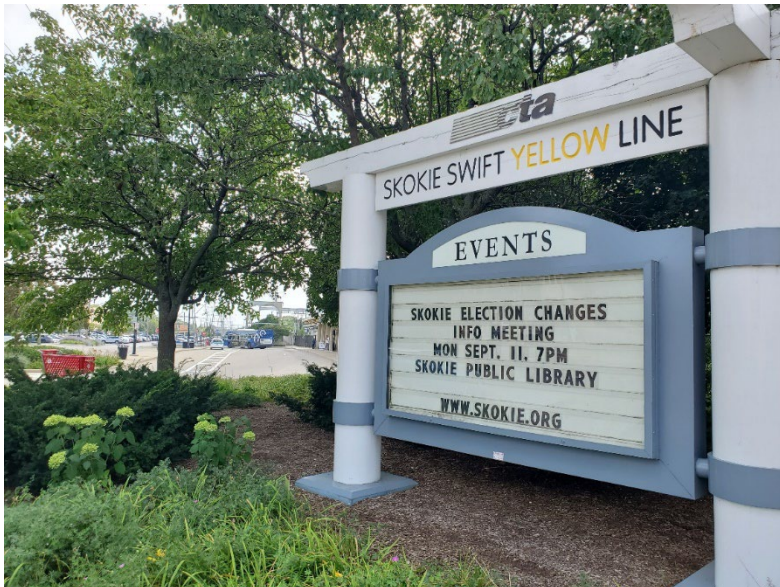
FAQs

Staff posted answers to nearly 20 frequently asked questions from community members on the Village’s website.

Community Input

Public input helped inform the Village’s development of the proposed referendums implementation plan and proposed electoral district map. Community members shared input through the following methods:

- Via public comments provided at three community meetings
- Through an online input form at skokie.org/electoralreferendums
- Through written comments shared on Post-It notes and placed onto draft maps on display at the September 11 public meeting
- By email to electoralreferendums@skokie.org
- By mail to the Village Manager’s Office, 5127 Oakton St.





Memorandum
Finance Department

To: John T. Lockerby, Village Manager

From: 
Julian Prendi, Director of Finance

Date: October 27, 2023

**Subject: AGENDA ITEMS: 2023 TAX LEVY ORDINANCE
2023 TAX LEVY ABATEMENT**

Attached with this memorandum are two ordinances pertaining to the levying and abatement of property taxes for the 2023 tax year. Your review and subsequent inclusion in the November 6th board agenda packet is respectfully requested. The ordinances are being presented for first reading at the November 6th meeting, with second reading and adoption on Monday, November 20.

2023 Tax Levy Ordinance

The Tax Levy ordinance serves as formal notification to the Cook County Tax Extension Office of the aggregate amount of property taxes to be levied from Skokie properties. The Village continues to maintain a frozen property tax levy in the amount of \$15,456,695. The total amount levied for tax year 2023, including the amounts necessary for the repayment of debt and excluding any Special Service Areas-SSA, is equal to the amount levied in 1990, extending the tax freeze (implemented first in 1991) to its 33rd consecutive year. In addition to the frozen levy, the ordinance includes \$3,262 levied for SSA #10 improvements, and \$12,273,936 levied by the Skokie Public Library to fund operations and capital during fiscal year 2024.

2023 Tax Abatement Ordinance

The Village has five outstanding debt issues, specifically the 2013A Series, 2016A Series, 2018A Series, 2019A Series, and 2022 A and B Series. For each debt issue the Village has filed ordinances with Cook County, directing the County to collect an amount sufficient to cover the annual interest and principal for each series. A total of \$17,545,833.16 is authorized by the bond ordinances for the 2023 tax year (including Library debt). In order to maintain the Village's property tax freeze, it is necessary to abate \$7,144,015.16. The attached abatement ordinance serves as the formal action by the Board to direct the county to not collect this amount, to be covered by other revenues, i.e. property tax increment (for 2013A, 2016A, 2018A, and 2022B), telecommunications taxes and a portion of the frozen levy (for 2019A), and municipal utility tax and a portion of the frozen levy (for 2022A).

Village Board's review and subsequent adoption at the November 20th meeting is respectfully requested. There will also be a presentation on the tax levy at the November 6 meeting.

c: *Michael Lorge, Corporation Counsel*
Barbara Mangler, Assistant Corporation Counsel
Richard Kong, Director, Skokie Public Library

**THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-11-F-**

**AN ORDINANCE PROVIDING FOR THE LEVYING AND
ASSESSMENT OF TAXES FOR THE FISCAL YEAR
BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024
IN THE VILLAGE OF SKOKIE, COOK COUNTY, ILLINOIS**

1 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
2 Village of Skokie, Cook County, Illinois:

3
4 **Section 1:** That for the fiscal year beginning May 1, 2023 and ending April 30, 2024,
5 the sum of \$6,255,927 is hereby levied upon all property within said Village of Skokie subject
6 to taxation for General Corporate purposes, and the sum of \$12,273,936 is hereby levied upon
7 all property within the said Village of Skokie subject to taxation for the Skokie Public Library,
8 and the sum of \$3,262 is hereby levied upon all property within Special Service Area (SSA)
9 Number 10 of said Village of Skokie, subject to taxation for improvements within the SSA, as
10 hereinafter set forth.

11
12 The total sum to be levied, namely \$18,533,125 shall, when received, be used for the
13 purpose of paying the items hereafter set forth, for each of which an appropriation has been
14 heretofore legally made and which is to be collected from the tax levy of the current fiscal year
15 of said Village of Skokie for General Corporate purposes, and for the Skokie Public Library,
16 and for Special Service Area Number 10.

17
18 That the excess of the amount appropriated for any item over the amount levied for
19 any item, or where no levy is made for any item shall be derived from sales taxes, license fees,
20 permit fees, and other revenues to be collected and received by the Village from sources other
21 than from this tax levy. That said appropriation was made by the Appropriation Ordinance
22 Number 23-7-F-4648 adopted by the Mayor and Board of Trustees of said Village of Skokie on
23 July 17, 2023 which was published according to law. A copy of said ordinance is attached
24 hereto, marked Exhibit A, and made a part of this ordinance.

25
26 The specific amounts appropriated for General Corporate purposes, and for the Skokie
27 Public Library, and for Special Service Area No. 10 are indicated herein by being placed in a
28 separate column under the heading "Amount Appropriated".

29
30 The specific amounts so levied for General Corporate purposes, and for the Skokie
31 Public Library, and for Special Service Area No. 10, are indicated herein by being placed in a
32 separate column under the heading "Amounts to be Included in Tax Levy". And that said
33 appropriation and said tax levied are for the current fiscal year of said Village of Skokie and
34 Skokie Public Library, the total of which has been ascertained as aforesaid and in words and
35 figures as follows, to wit:

ITEMS OF APPROPRIATION AND LEVY
Article One: General Corporate Purposes
AUTHORITY FOR TAXES LEVIED FOR GENERAL CORPORATE PURPOSES IS
CONTAINED IN ILLINOIS COMPILED STATUTES, CHAPTER 65, SECTION 5/8-3-1

1

	Amount Appropriated	Amount to be included in Tax Levy
BOARD OF TRUSTEES	302,555	
COMMISSIONS: PLAN COMMISSION & ZBA	47,796	
COMMISSIONS: BOARD OF FIRE & POLICE	67,830	
COMMISSIONS: HUMAN RELATIONS	10,894	
COMMISSIONS: TRAFFIC SAFETY	2,153	
COMMISSIONS: LIQUOR CONTROL	2,310	
COMMISSIONS: FINE ARTS	14,438	
COMMISSIONS: BEAUTIFICATION & IMPROVMT	11,288	
COMMISSIONS: BOARD OF HEALTH	840	
COMMISSIONS: APPEARANCE	8,883	
COMMISSIONS: CONSUMER AFFAIRS	15,015	
COMMISSIONS: PERFORMING ARTS CENTER BOARD	10,852	
COMMISSIONS: COMMISSION ON FAMILY SERVICES	1,260	
ADMINISTRATION: ADMINISTRATION	1,026,756	
ADMINISTRATION: HUMAN RESOURCES	382,953	
ADMINISTRATION: MULTI-MEDIA	131,289	
ADMINISTRATION: MARKETING & PUBLIC INFO	309,044	
ADMINISTRATION: INFORMATION TECHNOLOGY	738,738	
COMM. DEV. : COMM. DEV. ADMINISTRATION	415,050	
COMM. DEV. : PLANNING	221,851	
COMM. DEV. : BUILDING & ZONING	1,067,465	
FIRE: FIRE ADMINISTRATION	824,615	
FIRE: FIRE PREVENTION	553,094	
FIRE: FIREFIGHTING	15,064,329	
FIRE: EMS AMBULANCE	723,450	
FIRE: E-911	146,460	
FIRE: FOREIGN FIRE INSURANCE	124,278	
HEALTH & HUMAN SVCS. : HEALTH ADMINISTRATION	394,460	
HEALTH & HUMAN SVCS. : ENVIRONMENTAL HEALTH	516,890	
HEALTH & HUMAN SVCS. : PERSONAL HEALTH SERVICE	350,188	
HEALTH & HUMAN SVCS. : ANNUAL GRANT PROGRAMS	281,373	
HEALTH & HUMAN SVCS. : HUMAN SERVICES	402,679	
GRANTS: GRANT AWARDS	124,163	
VILLAGE CLERK: ELECTIONS	604	
VILLAGE CLERK: RECORDS	186,370	
CORP. COUNSEL: LEGAL COUNSEL	882,130	
POLICE: POLICE ADMINISTRATION	2,984,630	
POLICE: COMMUNICATIONS	2,493,763	
POLICE: INVESTIGATION	2,215,910	

POLICE: UNIFORM PATROL	13,947,153
POLICE: E-911	118,395
POLICE: SUPPLEMENTAL FUNDING	976,057
FINANCE: FINANCE ADMINISTRATION	629,507
FINANCE: COLLECTIONS	256,892
FINANCE: PURCHASING	162,192
FINANCE: DUPLICATING	76,650
FINANCE: VIOLATIONS ADMINISTRATION	135,811
PUBLIC WORKS: PW ADMINISTRATION	756,145
PUBLIC WORKS: STREET AND ALLEYS	2,430,252
PUBLIC WORKS: TREE MAINTENANCE	1,202,276
PUBLIC WORKS: SNOW & ICE CONTROL	197,218
PUBLIC WORKS: AUTOMOTIVE	1,579,724
PUBLIC WORKS: REFUSE COLLECTION	3,893,370
PUBLIC WORKS: REFUSE DISPOSAL	1,319,850
PUBLIC WORKS: BUILDINGS	1,055,908
PUBLIC WORKS: CIVIL ENGINEERING	525,512
PUBLIC WORKS: TRAFFIC ENGINEERING	1,165,430
TOTAL FOR GROUP INSURANCE	10,814,922
TOTAL FOR CONTINGENCY	52,500
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TOTAL APPROPRIATION FOR GENERAL CORPORATE PURPOSES	74,354,408
LESS ESTIMATED SOURCES OTHER THAN TAXATION	68,098,481
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AMOUNT TO BE LEVIED BY TAXATION	6,255,927

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Article Two: For the Water Fund, the Motor Fuel Tax Fund, the Local Fuel Tax Fund, the Visitor's Bureau Fund, the Community Development Block Grant Fund, the Performing Arts Center Fund, the Tax Increment Financing Funds, the Wireless Alarm Fund, the Capital Projects Fund, The Self-Insurance Fund, the Economic Development Fund, the Firefighters' Pension Fund, the Police Pension Fund, and the Illinois Municipal Retirement Fund

	Amount Appropriated	Amount to be Included in Tax Levy
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WATER: SEWERAGE AND WATER	17,019,217	
WATER: WATER METER	808,803	
WATER: FLOOD CONTROL	714,018	
MOTOR FUEL TAX FUND	3,938,878	
LOCAL FUEL TAX FUND	630,000	
VISITORS' BUREAU FUND	109,137	
COMM. DEV. BLOCK GRANT FUND	889,366	
PERFORMING ARTS CENTER FUND	262,500	
DOWNTOWN SCIENCE AND TECH. TIF FUND	4,697,361	
WEST DEMPSTER TIF FUND	160,125	
WIRELESS ALARM FUND	775,832	
CAPITAL IMPROVEMENT PROJECTS FUND	26,535,824	

SELF INSURANCE FUND	3,367,204	
ECONOMIC DEVELOPMENT FUND	2,484,277	
OAKTON STREET/NILES AVE TIF FUND	2,870,917	
FIREFIGHTERS PENSION FUND	12,294,580	
POLICE PENSION FUND	10,495,875	
ILLINOIS MUNICIPAL RETIREMENT FUND	3,077,279	
TOTAL FOR OTHER FUNDS	91,131,193	
LESS ESTIMATED SOURCES OTHER THAN TAXATION	91,131,193	
AMOUNT TO BE LEVIED BY TAXATION		0

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Article Three: For the Special Service Area Number 10
**AUTHORITY FOR TAXES LEVIED FOR SPECIAL SERVICE AREA IMPROVEMENTS IS
CONTAINED IN ILLINOIS COMPILED STATUTES, CHAPTER 35, SECTION 200/27-25**

	Amount Appropriated	Amount to be Included in Tax Levy
SERVICE AREA #10 FUND	3,500	
LESS ESTIMATED SOURCES OTHER THAN TAXATION	238	
AMOUNT TO BE LEVIED BY TAXATION		3,262

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Article Four: For the Skokie Public Library
**AUTHORITY FOR TAXES LEVIED FOR GENERAL CORPORATE PURPOSES IS
CONTAINED IN ILLINOIS COMPILED STATUTES, CHAPTER 75, SECTION 5/3-4**

	Amount Appropriated	Amount to be Included in Tax Levy
TOTAL APPROPRIATION FOR SKOKIE PUBLIC LIBRARY	20,255,520	
LESS ESTIMATED SOURCES OTHER THAN TAXATION	7,981,584	
AMOUNT TO BE LEVIED BY TAXATION		12,273,936

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Article Five: Summary

	Amount Appropriated	Amount to be Included in Tax Levy
I. GENERAL CORPORATE PURPOSES	\$ 74,354,408	\$ 6,255,927
II. OTHER MUNICIPAL FUNDS	91,131,193	0
III. SSA # 10	3,500	3,262
SUBTOTAL VILLAGE FUNDS	\$ 165,489,101	\$ 6,259,189
IV. SKOKIE PUBLIC LIBRARY	20,255,520	12,273,936
GRAND TOTALS	\$ 185,744,621	\$ 18,533,125

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Section 2: The invalidity of any portion of this Ordinance or any of the items thereof, shall not render invalid any other portion or items thereof which can be given effect without the invalid part.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

ADOPTED this __ day of November 2023.

Ayes: ()
Nays:
Abstain:

Village Clerk

Attested and filed in my office
this __ day of November 2023;
and published in pamphlet form
according to law from November
__, 2023 to December __, 2023.

Approved by me this __ day of
November, 2023.

Mayor, Village of Skokie

Village Clerk

Exhibit A

MML: 7/3/2023 1st Reading
*7/17/2023

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-7-F-4648

AN ORDINANCE PROVIDING AND MAKING AN APPROPRIATION FOR THE VILLAGE OF SKOKIE, COOK COUNTY, ILLINOIS, FOR THE GENERAL CORPORATE PURPOSES, THE SKOKIE PUBLIC LIBRARY, THE FIREFIGHTERS' PENSION FUND, THE POLICE PENSION FUND, THE ILLINOIS MUNICIPAL RETIREMENT FUND, THE MOTOR FUEL TAX FUND, THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND, THE ECONOMIC DEVELOPMENT FUND, THE WATER REVENUE FUND, THE CAPITAL PROJECT FUND, THE VISITORS BUREAU FUND, THE CASUALTY AND SELF-INSURANCE FUND, THE LOCAL FUEL TAX FUND, THE WIRELESS ALARM FUND, THE PAYMENT OF PRINCIPAL AND INTEREST ON GENERAL OBLIGATION DEBTS, THE SCIENCE AND TECHNOLOGY TAX INCREMENT FINANCING FUND, THE WEST DEMPSTER STREET TAX INCREMENT FINANCING FUND, THE OAKTON STREET/NILES AVENUE TAX INCREMENT FINANCING FUND, THE PERFORMING ARTS CENTER FUND, AND THE SSA #10 FUND, FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024

1 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of
2 the Village of Skokie, County of Cook, State of Illinois:

3 **Section 1:** That the following sums of money, or as much thereof as may be
4 authorized by law, be and the same are hereby appropriated for the objects and
5 purposes specified hereafter for the VILLAGE OF SKOKIE'S GENERAL CORPORATE
6 PURPOSES, FOR THE SKOKIE PUBLIC LIBRARY, FOR THE FIREFIGHTERS'
7 PENSION FUND, FOR THE POLICE PENSION FUND, FOR THE ILLINOIS
8 MUNICIPAL RETIREMENT FUND, FOR THE MOTOR FUEL TAX FUND, FOR THE
9 WIRELESS ALARM FUND, FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT
10 FUND, FOR THE ECONOMIC DEVELOPMENT FUND, FOR THE WATER REVENUE
11 FUND, FOR THE CAPITAL PROJECT FUND, FOR THE VISITORS BUREAU FUND,
12 FOR THE CASUALTY AND SELF-INSURANCE FUND, FOR THE LOCAL FUEL TAX
13 FUND, FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON GENERAL
14 OBLIGATION DEBTS, FOR THE SCIENCE AND TECHNOLOGY TAX INCREMENT

1 FINANCING FUND, FOR THE WEST DEMPSTER STREET TAX INCREMENT
 2 FINANCING FUND, FOR THE OAKTON STREET/NILES AVENUE TAX INCREMENT
 3 FINANCING FUND, FOR THE PERFORMING ARTS CENTER FUND, AND FOR THE
 4 SSA #10 FUND, FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING
 5 APRIL 30, 2024:
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Account	Description	Appropriated Amount
GENERAL FUND		
<u>BOARD OF TRUSTEES</u>		
001-0201-401.01-01	REGULAR SALARIES	187,907
001-0201-403.03-20	PROFESSIONAL SERVICE	86,835
001-0201-403.03-30	OTHER CONTRACTUAL SERVICE	15,225
001-0201-405.05-50	PRINTING & BINDING	861
001-0201-405.05-55	PHOTOGRAPHY/BUEPRINTING	105
001-0201-405.05-60	MEMBERSHIP DUES	6,746
001-0201-405.05-80	TRAVEL & MEETINGS	1,575
001-0201-406.06-10	GENERAL OFFICE SUPPLIES	893
001-0201-406.06-11	POSTAGE	1,050
001-0201-406.06-30	FOOD	315
001-0201-406.06-40	BOOKS AND PERIODICALS	886
001-0201-408.08-85	MERIT AWARDS	158
TOTAL FOR BOARD OF TRUSTEES		302,555
<u>BOARDS AND COMMISSIONS</u>		
<i>PLAN COMMISSION & ZBA</i>		
001-0305-401.01-01	REGULAR SALARIES	39,029
001-0305-403.03-20	PROFESSIONAL SERVICE	2,100
001-0305-405.05-40	ADVERTISING	2,625
001-0305-405.05-60	MEMBERSHIP DUES	1,050
001-0305-405.05-80	TRAVEL & MEETINGS	2,625
001-0305-406.06-11	POSTAGE	210
001-0305-406.06-40	BOOKS AND PERIODICALS	158
<i>Total For 0305 - PLAN COMMISSION & ZBA</i>		47,796
<u>BOARD OF FIRE & POLICE</u>		
001-0306-401.01-01	REGULAR SALARIES	13,230
001-0306-403.03-20	PROFESSIONAL SERVICE	48,825
001-0306-405.05-40	ADVERTISING	3,675
001-0306-405.05-60	MEMBERSHIP DUES	788
001-0306-405.05-80	TRAVEL & MEETINGS	525
001-0306-406.06-10	GENERAL OFFICE SUPPLIES	525
001-0306-406.06-11	POSTAGE	158
001-0306-406.06-40	BOOKS AND PERIODICALS	105

Total For 0306 - BOARD OF FIRE & POLICE 67,830

HUMAN RELATIONS

001-0307-403.03-20	PROFESSIONAL SERVICE	5,775
001-0307-403.03-30	OTHER CONTRACTUAL SERVICE	4,200
001-0307-405.05-40	ADVERTISING	289
001-0307-405.05-50	PRINTING & BINDING	263
001-0307-405.05-60	MEMBERSHIP DUES	210
001-0307-406.06-11	POSTAGE	53
001-0307-406.06-40	BOOKS AND PERIODICALS	105

Total For 0307 - HUMAN RELATIONS 10,894

TRAFFIC SAFETY

001-0308-405.05-50	PRINTING & BINDING	84
001-0308-405.05-60	MEMBERSHIP DUES	284
001-0308-406.06-40	BOOKS AND PERIODICALS	420
001-0308-406.06-99	OTHER COMMODITIES	1,365

Total For 0308 - TRAFFIC SAFETY 2,153

LIQUOR CONTROL

001-0310-403.03-20	PROFESSIONAL SERVICE	420
001-0310-405.05-50	PRINTING & BINDING	1,470
001-0310-405.05-80	TRAVEL & MEETINGS	105
001-0310-406.06-10	GENERAL OFFICE SUPPLIES	210
001-0310-406.06-11	POSTAGE	105

Total For 0310 - LIQUOR CONTROL 2,310

FINE ARTS

001-0311-403.03-20	PROFESSIONAL SERVICE	10,500
001-0311-406.06-10	GENERAL OFFICE SUPPLIES	53
001-0311-406.06-11	POSTAGE	105
001-0311-406.06-99	OTHER COMMODITIES	210
001-0311-408.08-85	MERIT AWARDS	3,570

Total For 0311 - FINE ARTS 14,438

BEAUTIFICATION & IMPROVEMENT

001-0312-405.05-50	PRINTING & BINDING	1,050
001-0312-405.05-60	MEMBERSHIP DUES	53
001-0312-406.06-11	POSTAGE	210
001-0312-406.06-17	HORTICULTURE & LANDSCAPE	5,250
001-0312-406.06-99	OTHER COMMODITIES	3,675
001-0312-407.07-30	NON BUILDING IMPROVEMENTS	1,050

Total For 0312 - BEAUTIFICATION & IMPROVMT 11,288

BOARD OF HEALTH

001-0314-403.03-20	PROFESSIONAL SERVICE	420
001-0314-405.05-50	PRINTING & BINDING	105
001-0314-406.06-30	FOOD	315
<i>Total For 0314 - BOARD OF HEALTH</i>		840
 <i>APPEARANCE</i>		
001-0317-401.01-02	PART-TIME SALARIES	8,883
<i>Total For 0317 - APPEARANCE</i>		8,883
 <i>CONSUMER AFFAIRS</i>		
001-0318-401.01-02	PART-TIME SALARIES	9,240
001-0318-403.03-30	OTHER CONTRACTUAL SERVICE	5,775
<i>Total For 0318 - CONSUMER AFFAIRS</i>		15,015
 <i>PERFORMING ARTS CENTER BOARD</i>		
001-0319-401.01-02	PART-TIME SALARIES	10,852
<i>Total For 0319 - PERFORMING ARTS CENTER BOARD</i>		10,852
 <i>COMMISSION ON FAMILY SERVICES</i>		
001-0320-403.03-20	PROFESSIONAL SERVICE	1,260
<i>Total For 0320 - COMMISSION ON FAMILY SERVICES</i>		1,260
<hr/> TOTAL FOR BOARDS AND COMMISSIONS		193,557

ADMINISTRATION & GENERAL SERVICES

ADMINISTRATION

001-0420-401.01-01	REGULAR SALARIES	738,130
001-0420-401.01-02	PART-TIME SALARIES	20,860
001-0420-402.02-33	DEFERRED COMPENSATION	21,000
001-0420-403.03-20	PROFESSIONAL SERVICE	162,722
001-0420-405.05-60	MEMBERSHIP DUES	32,552
001-0420-405.05-80	TRAVEL & MEETINGS	8,810
001-0420-405.05-85	AUTOMOBILE ALLOWANCE	7,560
001-0420-405.05-90	TRAINING	1,050
001-0420-406.06-10	GENERAL OFFICE SUPPLIES	1,890
001-0420-406.06-11	POSTAGE	420
001-0420-406.06-26	GASOLINE	1,050
001-0420-406.06-40	BOOKS AND PERIODICALS	1,313
001-0420-408.08-89	CONTINGENCY & OTHER	29,400
<i>Total For 0420 - ADMINISTRATION</i>		1,026,756

HUMAN RESOURCES

001-0421-401.01-01	REGULAR SALARIES	267,476
001-0421-401.01-02	PART-TIME SALARIES	27,714
001-0421-401.01-04	OVERTIME SALARIES	1,341

001-0421-403.03-20	PROFESSIONAL SERVICE	36,908
001-0421-403.03-30	OTHER CONTRACTUAL SERVICE	7,560
001-0421-405.05-40	ADVERTISING	21,000
001-0421-405.05-60	MEMBERSHIP DUES	1,638
001-0421-405.05-80	TRAVEL & MEETINGS	1,546
001-0421-405.05-90	TRAINING	9,765
001-0421-406.06-10	GENERAL OFFICE SUPPLIES	1,286
001-0421-406.06-11	POSTAGE	525
001-0421-406.06-40	BOOKS AND PERIODICALS	315
001-0421-408.08-85	MERIT AWARDS	5,880
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<i>Total For 0421 - HUMAN RESOURCES</i>		<i>382,953</i>

MULTI-MEDIA

001-0423-401.01-01	REGULAR SALARIES	83,698
001-0423-403.03-20	PROFESSIONAL SERVICE	32,025
001-0423-403.03-30	OTHER CONTRACTUAL SERVICE	7,035
001-0423-404.04-30	REPAIR & MAINTENANCE SVC	6,221
001-0423-405.05-60	MEMBERSHIP DUES	525
001-0423-405.05-80	TRAVEL & MEETINGS	735
001-0423-406.06-10	GENERAL OFFICE SUPPLIES	525
001-0423-406.06-13	PHOTOGRAPHIC & DRAFTING	525
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<i>Total For 0423 - MULTI-MEDIA</i>		<i>131,289</i>

MARKETING & PUBLIC INFO

001-0426-401.01-01	REGULAR SALARIES	162,989
001-0426-403.03-20	PROFESSIONAL SERVICE	40,425
001-0426-403.03-30	OTHER CONTRACTUAL SERVICE	8,505
001-0426-405.05-50	PRINTING & BINDING	57,750
001-0426-405.05-60	MEMBERSHIP DUES	1,208
001-0426-405.05-80	TRAVEL & MEETINGS	2,888
001-0426-405.05-90	TRAINING	630
001-0426-406.06-10	GENERAL OFFICE SUPPLIES	840
001-0426-406.06-11	POSTAGE	27,825
001-0426-406.06-12	COMPUTER SUPPLIES	315
001-0426-406.06-40	BOOKS AND PERIODICALS	420
001-0426-408.08-85	MERIT AWARDS	5,250
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<i>Total For 0426 - MARKETING & PUBLIC INFO</i>		<i>309,044</i>

INFORMATION TECHNOLOGY

001-0477-401.01-01	REGULAR SALARIES	642,978
001-0477-403.03-30	OTHER CONTRACTUAL SERVICE	12,915
001-0477-404.04-30	REPAIR & MAINTENANCE SVC	36,330
001-0477-405.05-30	COMMUNICATIONS	28,875
001-0477-405.05-60	MEMBERSHIP DUES	420
001-0477-405.05-80	TRAVEL & MEETINGS	3,570

001-0477-405.05-90	TRAINING	5,250
001-0477-406.06-12	COMPUTER SUPPLIES	8,400
<i>Total For 0477 - INFORMATION TECHNOLOGY</i>		<i>738,738</i>

TOTAL FOR ADMINISTRATION & GENERAL SERVICES		2,588,780
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COMMUNITY DEVELOPMENT

COMM. DEV. ADMINISTRATION

001-0560-401.01-01	REGULAR SALARIES	389,191
001-0560-401.01-04	OVERTIME SALARIES	12,419
001-0560-405.05-50	PRINTING & BINDING	1,575
001-0560-405.05-55	PHOTOGRAPHY/BLUEPRINTING	5,250
001-0560-405.05-60	MEMBERSHIP DUES	945
001-0560-405.05-80	TRAVEL & MEETINGS	2,730
001-0560-405.05-90	TRAINING	420
001-0560-406.06-10	GENERAL OFFICE SUPPLIES	2,310
001-0560-406.06-11	POSTAGE	210
<i>Total For 0560 - COMM. DEV. ADMINISTRATION</i>		<i>415,050</i>

PLANNING

001-0561-401.01-01	REGULAR SALARIES	213,819
001-0561-403.03-20	PROFESSIONAL SERVICE	3,150
001-0561-405.05-60	MEMBERSHIP DUES	1,785
001-0561-405.05-80	TRAVEL & MEETINGS	2,625
001-0561-406.06-11	POSTAGE	158
001-0561-406.06-40	BOOKS AND PERIODICALS	315
<i>Total For 0561 - PLANNING</i>		<i>221,851</i>

BUILDING & ZONING

001-0562-401.01-01	REGULAR SALARIES	1,006,334
001-0562-401.01-04	OVERTIME SALARIES	1,911
001-0562-403.03-20	PROFESSIONAL SERVICE	36,330
001-0562-405.05-60	MEMBERSHIP DUES	2,520
001-0562-405.05-80	TRAVEL & MEETINGS	2,100
001-0562-405.05-90	TRAINING	7,875
001-0562-406.06-09	MINOR EQUIPMENT & TOOLS	1,575
001-0562-406.06-11	POSTAGE	2,100
001-0562-406.06-14	CLOTHING, DRY GOODS, NOTION	2,100
001-0562-406.06-26	GASOLINE	3,360
001-0562-406.06-40	BOOKS AND PERIODICALS	1,260
<i>Total For 0562 - BUILDING & ZONING</i>		<i>1,067,465</i>

TOTAL FOR COMMUNITY DEVELOPMENT		1,704,366
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FIRE DEPARTMENT

FIRE ADMINISTRATION

001-0630-401.01-01	REGULAR SALARIES	743,124
001-0630-403.03-20	PROFESSIONAL SERVICE	15,494
001-0630-404.04-30	REPAIR & MAINTENANCE SVC	2,510
001-0630-405.05-50	PRINTING & BINDING	2,468
001-0630-405.05-60	MEMBERSHIP DUES	5,576
001-0630-405.05-80	TRAVEL & MEETINGS	6,489
001-0630-405.05-90	TRAINING	28,266
001-0630-406.06-09	MINOR EQUIPMENT & TOOLS	210
001-0630-406.06-10	GENERAL OFFICE SUPPLIES	4,725
001-0630-406.06-11	POSTAGE	1,155
001-0630-406.06-12	COMPUTER SUPPLIES	4,410
001-0630-406.06-14	CLOTHING, DRY GOODS, NOTION	1,575
001-0630-406.06-18	MOTOR VEHICLE PARTS, ACCES	53
001-0630-406.06-26	GASOLINE	6,232
001-0630-406.06-40	BOOKS AND PERIODICALS	389
001-0630-408.08-85	MERIT AWARDS	1,418
001-0630-408.08-86	EMERGENCY OPERATIONS	525

Total For 0630 - FIRE ADMINISTRATION 824,615

FIRE PREVENTION

001-0631-401.01-01	REGULAR SALARIES	429,426
001-0631-401.01-02	PART-TIME SALARIES	49,212
001-0631-401.01-03	SEASONAL SALARIES	10,304
001-0631-401.01-04	OVERTIME SALARIES	5,595
001-0631-403.03-20	PROFESSIONAL SERVICE	36,750
001-0631-404.04-30	REPAIR & MAINTENANCE SVC	814
001-0631-405.05-55	PHOTOGRAPHY/BLEUPRINTING	3,255
001-0631-405.05-60	MEMBERSHIP DUES	767
001-0631-405.05-80	TRAVEL & MEETINGS	945
001-0631-405.05-90	TRAINING	2,835
001-0631-406.06-09	MINOR EQUIPMENT & TOOLS	735
001-0631-406.06-13	PHOTOGRAPHIC & DRAFTING	210
001-0631-406.06-14	CLOTHING, DRY GOODS, NOTION	2,625
001-0631-406.06-26	GASOLINE	3,794
001-0631-406.06-40	BOOKS AND PERIODICALS	5,250
001-0631-406.06-50	FIRE & SAFETY SUPPLIES	263
001-0631-406.06-55	CONSTRUCTION MATERIALS	315

Total For 0631 - FIRE PREVENTION 553,094

FIREFIGHTING

001-0632-401.01-01	REGULAR SALARIES	12,108,019
001-0632-401.01-04	OVERTIME SALARIES	555,672
001-0632-402.02-30	EMPLOYEE PENSIONS	2,035,684
001-0632-403.03-20	PROFESSIONAL SERVICE	24,898

001-0632-404.04-20	CLEANING SERVICES	3,360
001-0632-404.04-30	REPAIR & MAINTENANCE SVC	48,529
001-0632-405.05-60	MEMBERSHIP DUES	509
001-0632-405.05-80	TRAVEL & MEETINGS	105
001-0632-405.05-90	TRAINING	76,041
001-0632-406.06-04	JANITORIAL SUPPLIES	23,678
001-0632-406.06-05	GENERAL EQUIPMENT PARTS	6,027
001-0632-406.06-06	MECHANICAL MATERIAL SUPPL	263
001-0632-406.06-09	MINOR EQUIPMENT & TOOLS	5,586
001-0632-406.06-12	COMPUTER SUPPLIES	1,050
001-0632-406.06-14	CLOTHING, DRY GOODS, NOTION	53,340
001-0632-406.06-15	CHEMICALS	2,625
001-0632-406.06-18	MOTOR VEHICLE PARTS, ACCES	2,625
001-0632-406.06-19	ELECTRICAL PARTS	420
001-0632-406.06-26	GASOLINE	65,415
001-0632-406.06-40	BOOKS AND PERIODICALS	3,675
001-0632-406.06-50	FIRE & SAFETY SUPPLIES	10,904
001-0632-406.06-55	CONSTRUCTION MATERIALS	2,310
001-0632-407.07-43	FURNITURE AND FIXTURES	6,977
001-0632-407.07-50	FIRE & OTHER SAFETY EQUIP	22,313
001-0632-407.07-65	ELEC LIGHTS & COMMUNICATI	4,305
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<i>Total For 0632 - FIREFIGHTING</i>		<i>15,064,329</i>

EMS - AMBULANCE

001-0633-401.01-01	REGULAR SALARIES	259,560
001-0633-401.01-04	OVERTIME SALARIES	291,588
001-0633-403.03-20	PROFESSIONAL SERVICE	14,848
001-0633-404.04-20	CLEANING SERVICES	420
001-0633-404.04-30	REPAIR & MAINTENANCE SVC	30,156
001-0633-405.05-30	COMMUNICATIONS	1,313
001-0633-405.05-50	PRINTING & BINDING	158
001-0633-405.05-80	TRAVEL & MEETINGS	525
001-0633-405.05-90	TRAINING	30,471
001-0633-406.06-13	PHOTOGRAPHIC & DRAFTING	105
001-0633-406.06-14	CLOTHING, DRY GOODS, NOTION	24,449
001-0633-406.06-15	CHEMICALS	10,395
001-0633-406.06-16	MEDICAL & LAB SUPPLIES	7,796
001-0633-406.06-26	GASOLINE	22,508
001-0633-406.06-40	BOOKS AND PERIODICALS	1,575
001-0633-407.07-50	FIRE & OTHER SAFETY EQUIP	25,064
001-0633-408.08-85	MERIT AWARDS	683
001-0633-408.08-89	CONTINGENCY & OTHER	1,838
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<i>Total For 0633 - EMS - AMBULANCE</i>		<i>723,450</i>

E-911

001-0634-403.03-30	OTHER CONTRACTUAL SERVICE	26,660
001-0634-404.04-30	REPAIR & MAINTENANCE SVC	51,609
001-0634-405.05-30	COMMUNICATIONS	64,754
001-0634-405.05-90	TRAINING	2,520
001-0634-406.06-09	MINOR EQUIPMENT & TOOLS	499
001-0634-406.06-10	GENERAL OFFICE SUPPLIES	420

Total For 0634 - E-911 146,460

FOREIGN FIRE INSURANCE

001-0636-402.02-11	LIFE INSURANCE	26,250
001-0636-404.04-30	REPAIR & MAINTENANCE SVC	17,073
001-0636-405.05-90	TRAINING	24,780
001-0636-406.06-09	MINOR EQUIPMENT & TOOLS	24,150
001-0636-406.06-14	CLOTHING, DRY GOODS, NOTION	6,300
001-0636-406.06-50	FIRE & SAFETY SUPPLIES	13,125
001-0636-406.06-55	CONSTRUCTION MATERIALS	6,300
001-0636-407.07-43	FURNITURE AND FIXTURES	6,300

Total For 0636 - FOREIGN FIRE INSURANCE 124,278

TOTAL FOR FIRE DEPARTMENT **17,436,227**

HEALTH & HUMAN SERVICES DEPARTMENT

HEALTH ADMINISTRATION

001-0840-401.01-01	REGULAR SALARIES	371,958
001-0840-403.03-20	PROFESSIONAL SERVICE	8,190
001-0840-405.05-50	PRINTING & BINDING	5,775
001-0840-405.05-60	MEMBERSHIP DUES	2,741
001-0840-405.05-80	TRAVEL & MEETINGS	1,596
001-0840-405.05-90	TRAINING	525
001-0840-406.06-10	GENERAL OFFICE SUPPLIES	3,150
001-0840-406.06-11	POSTAGE	525

Total For 0840 - HEALTH ADMINISTRATION 394,460

ENVIRONMENTAL HEALTH

001-0841-401.01-01	REGULAR SALARIES	395,223
001-0841-403.03-20	PROFESSIONAL SERVICE	108,200
001-0841-404.04-30	REPAIR & MAINTENANCE SVC	210
001-0841-405.05-30	COMMUNICATIONS	1,323
001-0841-405.05-60	MEMBERSHIP DUES	1,281
001-0841-405.05-80	TRAVEL & MEETINGS	1,764
001-0841-405.05-90	TRAINING	1,365
001-0841-406.06-09	MINOR EQUIPMENT & TOOLS	525
001-0841-406.06-11	POSTAGE	383
001-0841-406.06-14	CLOTHING, DRY GOODS, NOTION	525
001-0841-406.06-15	CHEMICALS	3,675

001-0841-406.06-26	GASOLINE	2,415
<i>Total For 0841 - ENVIRONMENTAL HEALTH</i>		<i>516,890</i>

PERSONAL HEALTH SERVICE

001-0842-401.01-01	REGULAR SALARIES	197,568
001-0842-401.01-02	PART-TIME SALARIES	50,119
001-0842-403.03-20	PROFESSIONAL SERVICE	9,776
001-0842-405.05-90	TRAINING	6,258
001-0842-406.06-11	POSTAGE	998
001-0842-406.06-16	MEDICAL & LAB SUPPLIES	85,260
001-0842-406.06-40	BOOKS AND PERIODICALS	210
<i>Total For 0842 - PERSONAL HEALTH SERVICE</i>		<i>350,188</i>

ANNUAL GRANT PROGRAMS

001-0843-401.01-03	SEASONAL SALARIES	187,842
001-0843-403.03-20	PROFESSIONAL SERVICE	35,666
001-0843-405.05-30	COMMUNICATIONS	1,680
001-0843-405.05-50	PRINTING & BINDING	6,365
001-0843-405.05-80	TRAVEL & MEETINGS	4,582
001-0843-405.05-90	TRAINING	7,955
001-0843-406.06-09	MINOR EQUIPMENT & TOOLS	5,523
001-0843-406.06-10	GENERAL OFFICE SUPPLIES	17,637
001-0843-406.06-11	POSTAGE	1,444
001-0843-406.06-15	CHEMICALS	105
001-0843-406.06-16	MEDICAL & LAB SUPPLIES	12,574
<i>Total For 0843 - ANNUAL GRANT PROGRAMS</i>		<i>281,373</i>

HUMAN SERVICES

001-0424-401.01-01	REGULAR SALARIES	327,034
001-0424-401.01-02	PART-TIME SALARIES	46,670
001-0424-403.03-20	PROFESSIONAL SERVICE	11,813
001-0424-404.04-30	REPAIR & MAINTENANCE SVC	735
001-0424-405.05-60	MEMBERSHIP DUES	1,145
001-0424-405.05-80	TRAVEL & MEETINGS	1,470
001-0424-405.05-90	TRAINING	1,050
001-0424-406.06-11	POSTAGE	1,260
001-0424-406.06-30	FOOD	525
001-0424-406.06-40	BOOKS AND PERIODICALS	158
001-0424-406.06-99	OTHER COMMODITIES	1,370
001-0424-408.08-83	CONTRIBUTIONS/TRANSFERS	9,450
<i>Total For 0424 - HUMAN SERVICES</i>		<i>402,679</i>

TOTAL FOR HEALTH AND HUMAN SERVICES		1,945,589
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GRANT AWARDS

001-0993-408.08-83	CONTRIBUTIONS/TRANSFERS	124,163
<i>Total For 0993 - GRANT AWARDS</i>		<i>124,163</i>

VILLAGE CLERK

ELECTIONS

001-1145-403.03-30	OTHER CONTRACTUAL SERVICE	525
001-1145-406.06-11	POSTAGE	79
<i>Total For 1145 - ELECTIONS</i>		<i>604</i>

RECORDS

001-1146-401.01-01	REGULAR SALARIES	175,691
001-1146-403.03-20	PROFESSIONAL SERVICE	3,150
001-1146-404.04-30	REPAIR & MAINTENANCE SVC	315
001-1146-405.05-40	ADVERTISING	368
001-1146-405.05-55	PHOTOGRAPHY/BLEPRINTING	315
001-1146-405.05-60	MEMBERSHIP DUES	473
001-1146-405.05-80	TRAVEL & MEETINGS	893
001-1146-406.06-10	GENERAL OFFICE SUPPLIES	630
001-1146-406.06-11	POSTAGE	2,573
001-1146-406.06-40	BOOKS AND PERIODICALS	74
001-1146-406.06-90	MISCELLANEOUS	1,890
<i>Total For 1146 - RECORDS</i>		<i>186,370</i>

TOTAL FOR VILLAGE CLERK		186,974
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CORPORATION COUNSEL

LEGAL COUNSEL

001-1248-401.01-01	REGULAR SALARIES	756,188
001-1248-401.01-02	PART-TIME SALARIES	14,852
001-1248-402.02-33	DEFERRED COMPENSATION	31,500
001-1248-403.03-20	PROFESSIONAL SERVICE	33,600
001-1248-405.05-50	PRINTING & BINDING	420
001-1248-405.05-60	MEMBERSHIP DUES	5,460
001-1248-405.05-80	TRAVEL & MEETINGS	5,040
001-1248-405.05-85	AUTOMOBILE ALLOWANCE	1,050
001-1248-405.05-90	TRAINING	5,040
001-1248-406.06-10	GENERAL OFFICE SUPPLIES	4,200
001-1248-406.06-11	POSTAGE	2,730
001-1248-406.06-40	BOOKS AND PERIODICALS	22,050
<i>Total For 1248 - LEGAL COUNSEL</i>		<i>882,130</i>

TOTAL FOR CORPORATION COUNSEL		882,130
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POLICE DEPARTMENT

POLICE ADMINISTRATION

001-1650-401.01-01	REGULAR SALARIES	2,458,192
001-1650-401.01-04	OVERTIME SALARIES	32,576
001-1650-403.03-20	PROFESSIONAL SERVICE	127,347
001-1650-404.04-30	REPAIR & MAINTENANCE SVC	57,938
001-1650-405.05-50	PRINTING & BINDING	16,174
001-1650-405.05-60	MEMBERSHIP DUES	8,770
001-1650-405.05-80	TRAVEL & MEETINGS	15,839
001-1650-405.05-90	TRAINING	119,070
001-1650-406.06-09	MINOR EQUIPMENT & TOOLS	20,843
001-1650-406.06-10	GENERAL OFFICE SUPPLIES	10,815
001-1650-406.06-11	POSTAGE	8,601
001-1650-406.06-12	COMPUTER SUPPLIES	17,325
001-1650-406.06-13	PHOTOGRAPHIC & DRAFTING	7,007
001-1650-406.06-14	CLOTHING, DRY GOODS, NOTION	13,703
001-1650-406.06-15	CHEMICALS	2,835
001-1650-406.06-40	BOOKS AND PERIODICALS	3,652
001-1650-406.06-50	FIRE & SAFETY SUPPLIES	49,544
001-1650-406.06-99	OTHER COMMODITIES	11,408
001-1650-407.07-50	FIRE & OTHER SAFETY EQUIP	1,575
001-1650-408.08-85	MERIT AWARDS	1,418
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<i>Total For 1650 - POLICE ADMINISTRATION</i>		<i>2,984,630</i>

COMMUNICATIONS

001-1652-401.01-01	REGULAR SALARIES	2,254,585
001-1652-401.01-04	OVERTIME SALARIES	86,276
001-1652-404.04-30	REPAIR & MAINTENANCE SVC	32,088
001-1652-405.05-30	COMMUNICATIONS	105,882
001-1652-405.05-60	MEMBERSHIP DUES	257
001-1652-405.05-80	TRAVEL & MEETINGS	945
001-1652-405.05-90	TRAINING	2,625
001-1652-406.06-10	GENERAL OFFICE SUPPLIES	3,176
001-1652-406.06-14	CLOTHING, DRY GOODS, NOTION	7,245
001-1652-406.06-19	ELECTRICAL PARTS	158
001-1652-407.07-45	PHOTO & PRECISION EQUIP	525
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<i>Total For 1652 - COMMUNICATIONS</i>		<i>2,493,763</i>

INVESTIGATION

001-1653-401.01-01	REGULAR SALARIES	2,059,345
001-1653-401.01-04	OVERTIME SALARIES	82,243
001-1653-403.03-20	PROFESSIONAL SERVICE	26,411
001-1653-404.04-30	REPAIR & MAINTENANCE SVC	7,214
001-1653-405.05-60	MEMBERSHIP DUES	7,009
001-1653-405.05-80	TRAVEL & MEETINGS	420
001-1653-406.06-09	MINOR EQUIPMENT & TOOLS	2,730
001-1653-406.06-14	CLOTHING, DRY GOODS, NOTION	15,540

001-1653-406.06-26	GASOLINE	14,998
<i>Total For 1653 - INVESTIGATION</i>		<i>2,215,910</i>

UNIFORM PATROL

001-1654-401.01-01	REGULAR SALARIES	10,728,020
001-1654-401.01-04	OVERTIME SALARIES	537,891
001-1654-401.01-05	COURT APPEARANCE	252,214
001-1654-401.02-30	EMPLOYEE PENSIONS	1,696,069
001-1654-403.03-20	PROFESSIONAL SERVICE	13,230
001-1654-404.04-20	CLEANING SERVICES	2,730
001-1654-404.04-30	REPAIR & MAINTENANCE SVC	229,348
001-1654-404.04-35	AUTOMOTIVE MAINTENANCE	11,074
001-1654-405.05-60	MEMBERSHIP DUES	9,104
001-1654-405.05-80	TRAVEL & MEETINGS	525
001-1654-406.06-09	MINOR EQUIPMENT & TOOLS	7,098
001-1654-406.06-14	CLOTHING, DRY GOODS, NOTION	78,173
001-1654-406.06-21	NATURAL GAS	37,800
001-1654-406.06-26	GASOLINE	122,725
001-1654-406.06-50	FIRE & SAFETY SUPPLIES	30,223
001-1654-406.06-99	OTHER COMMODITIES	2,625
001-1654-407.07-99	OTHER EQUIPMENT	8,390
001-1654-408.08-83	CONTRIBUTIONS/TRANSFERS	173,250
001-1654-408.08-89	CONTINGENCY & OTHER	6,664
<i>Total For 1654 - UNIFORM PATROL</i>		<i>13,947,153</i>

E-911

001-1656-403.03-30	OTHER CONTRACTUAL SERVICE	44,223
001-1656-404.04-30	REPAIR & MAINTENANCE SVC	35,637
001-1656-405.05-30	COMMUNICATIONS	37,826
001-1656-406.06-09	MINOR EQUIPMENT & TOOLS	709
<i>Total For 1656 - E-911</i>		<i>118,395</i>

SUPPLEMENTAL FUNDING

001-1658-401.01-01	REGULAR SALARIES	239,113
001-1658-401.01-04	OVERTIME SALARIES	101,554
001-1658-401.01-07	SPECIAL DUTY DETAIL	332,959
001-1658-403.03-20	PROFESSIONAL SERVICE	300,404
001-1658-405.05-60	MEMBERSHIP DUES	84
001-1658-406.06-14	CLOTHING, DRY GOODS, NOTION	1,943
<i>Total For 1658 - SUPPLEMENTAL FUNDING</i>		<i>976,057</i>

TOTAL FOR POLICE DEPARTMENT		22,735,907
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FINANCE DEPARTMENT
FINANCE ADMINISTRATION

001-2070-401.01-01	REGULAR SALARIES	447,449
001-2070-401.01-02	PART-TIME SALARIES	92,692
001-2070-403.03-20	PROFESSIONAL SERVICE	77,291
001-2070-404.04-30	REPAIR & MAINTENANCE SVC	1,155
001-2070-404.04-40	RENTALS	1,260
001-2070-405.05-40	ADVERTISING	1,260
001-2070-405.05-50	PRINTING & BINDING	525
001-2070-405.05-60	MEMBERSHIP DUES	945
001-2070-405.05-80	TRAVEL & MEETINGS	1,575
001-2070-406.06-10	GENERAL OFFICE SUPPLIES	4,725
001-2070-406.06-11	POSTAGE	630
<hr/> <i>Total For 2070 - FINANCE ADMINISTRATION</i>		<hr/> 629,507

COLLECTIONS

001-2072-401.01-01	REGULAR SALARIES	182,033
001-2072-401.01-03	SEASONAL SALARIES	20,815
001-2072-401.01-04	OVERTIME SALARIES	6,059
001-2072-403.03-20	PROFESSIONAL SERVICE	12,810
001-2072-403.03-30	OTHER CONTRACTUAL SERVICE	525
001-2072-405.05-50	PRINTING & BINDING	15,750
001-2072-406.06-11	POSTAGE	18,900
<hr/> <i>Total For 2072 - COLLECTIONS</i>		<hr/> 256,892

PURCHASING

001-2073-401.01-01	REGULAR SALARIES	156,633
001-2073-405.05-40	ADVERTISING	3,045
001-2073-405.05-60	MEMBERSHIP DUES	415
001-2073-406.06-11	POSTAGE	2,100
<hr/> <i>Total For 2073 - PURCHASING</i>		<hr/> 162,192

DUPLICATING

001-2074-404.04-30	REPAIR & MAINTENANCE SVC	31,500
001-2074-406.06-10	GENERAL OFFICE SUPPLIES	45,150
<hr/> <i>Total For 2074 - DUPLICATING</i>		<hr/> 76,650

VIOLATIONS ADMINISTRATION

001-2076-401.01-01	REGULAR SALARIES	74,229
001-2076-401.01-02	PART-TIME SALARIES	41,108
001-2076-403.03-20	PROFESSIONAL SERVICE	16,275
001-2076-406.06-11	POSTAGE	4,200
<hr/> <i>Total For 2076 - VIOLATIONS ADMINISTRATION</i>		<hr/> 135,811

<hr/> TOTAL FOR FINANCE DEPARTMENT		<hr/> 1,261,052
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PUBLIC WORKS

PW

ADMINISTRATION

001-2380-401.01-01	REGULAR SALARIES	507,192
001-2380-401.01-03	SEASONAL SALARIES	158,550
001-2380-401.01-04	OVERTIME SALARIES	641
001-2380-403.03-30	OTHER CONTRACTUAL SERVICE	5,250
001-2380-404.04-30	REPAIR & MAINTENANCE SVC	1,050
001-2380-404.04-41	RENTAL OF LAND & BUILDING	55,650
001-2380-405.05-50	PRINTING & BINDING	420
001-2380-405.05-60	MEMBERSHIP DUES	8,715
001-2380-405.05-80	TRAVEL & MEETINGS	1,050
001-2380-405.05-90	TRAINING	4,200
001-2380-406.06-10	GENERAL OFFICE SUPPLIES	3,150
001-2380-406.06-11	POSTAGE	3,150
001-2380-406.06-26	GASOLINE	1,090
001-2380-406.06-40	BOOKS AND PERIODICALS	263
001-2380-406.06-99	OTHER COMMODITIES	1,050
001-2380-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	4,725

Total For 2380 - PW ADMINISTRATION 756,145

STREET AND ALLEYS

001-2381-401.01-01	REGULAR SALARIES	1,937,488
001-2381-401.01-04	OVERTIME SALARIES	47,132
001-2381-403.03-30	OTHER CONTRACTUAL SERVICE	110,250
001-2381-404.04-40	RENTALS	1,575
001-2381-405.05-80	TRAVEL & MEETINGS	210
001-2381-405.05-90	TRAINING	2,625
001-2381-406.06-05	GENERAL EQUIPMENT PARTS	11,550
001-2381-406.06-09	MINOR EQUIPMENT & TOOLS	1,890
001-2381-406.06-14	CLOTHING, DRY GOODS, NOTION	13,650
001-2381-406.06-26	GASOLINE	116,052
001-2381-406.06-55	CONSTRUCTION MATERIALS	184,800
001-2381-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	3,029

Total For 2381 - STREET AND ALLEYS 2,430,252

TREE MAINTENANCE

001-2382-401.01-01	REGULAR SALARIES	593,182
001-2382-401.01-04	OVERTIME SALARIES	13,827
001-2382-403.03-20	PROFESSIONAL SERVICE	21,525
001-2382-404.04-40	RENTALS	4,200
001-2382-404.04-50	CONSTRUCTION SERVICES	367,500
001-2382-405.05-60	MEMBERSHIP DUES	2,100
001-2382-405.05-90	TRAINING	4,410
001-2382-406.06-09	MINOR EQUIPMENT & TOOLS	1,418
001-2382-406.06-14	CLOTHING, DRY GOODS, NOTION	4,489
001-2382-406.06-26	GASOLINE	31,653

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001-2382-406.06-99	OTHER COMMODITIES	368
001-2382-408.08-30	SUSTAINABILITY: CONSULTING/CONTRACTS	10,500
001-2382-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	147,105
<i>Total For 2382 - TREE MAINTENANCE</i>		<i>1,202,276</i>

*SNOW & ICE
CONTROL*

001-2384-401.01-01	REGULAR SALARIES	93,025
001-2384-401.01-04	OVERTIME SALARIES	89,949
001-2384-403.03-20	PROFESSIONAL SERVICE	3,255
001-2384-406.06-26	GASOLINE	7,472
001-2384-406.06-55	CONSTRUCTION MATERIALS	3,518
<i>Total For 2384 - SNOW & ICE CONTROL</i>		<i>197,218</i>

AUTOMOTIVE

001-2386-401.01-01	REGULAR SALARIES	918,119
001-2386-401.01-04	OVERTIME SALARIES	9,739
001-2386-403.03-30	OTHER CONTRACTUAL SERVICE	47,250
001-2386-404.04-20	CLEANING SERVICES	6,930
001-2386-404.04-30	REPAIR & MAINTENANCE SVC	47,250
001-2386-404.04-35	AUTOMOTIVE MAINTENANCE	81,585
001-2386-405.05-30	COMMUNICATIONS	9,765
001-2386-405.05-50	PRINTING & BINDING	420
001-2386-405.05-60	MEMBERSHIP DUES	525
001-2386-405.05-80	TRAVEL & MEETINGS	525
001-2386-405.05-90	TRAINING	6,300
001-2386-406.06-04	JANITORIAL SUPPLIES	4,200
001-2386-406.06-05	GENERAL EQUIPMENT PARTS	95,550
001-2386-406.06-09	MINOR EQUIPMENT & TOOLS	23,100
001-2386-406.06-10	GENERAL OFFICE SUPPLIES	735
001-2386-406.06-14	CLOTHING, DRY GOODS, NOTION	3,596
001-2386-406.06-15	CHEMICALS	10,500
001-2386-406.06-18	MOTOR VEHICLE PARTS, ACCES	242,235
001-2386-406.06-26	GASOLINE	52,500
001-2386-406.06-40	BOOKS AND PERIODICALS	525
001-2386-407.07-99	OTHER EQUIPMENT	7,875
001-2386-408.08-30	SUSTAINABILITY: CONSULTING/CONTRACTS	5,250
001-2386-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	5,250
<i>Total For 2386 - AUTOMOTIVE</i>		<i>1,579,724</i>

REFUSE COLLECTION

001-2387-401.01-01	REGULAR SALARIES	1,949,213
001-2387-401.01-04	OVERTIME SALARIES	8,607
001-2387-403.03-30	OTHER CONTRACTUAL SERVICE	1,761,900
001-2387-405.05-60	MEMBERSHIP DUES	263
001-2387-405.05-80	TRAVEL & MEETINGS	263

001-2387-405.05-90	TRAINING	1,575
001-2387-406.06-04	JANITORIAL SUPPLIES	1,050
001-2387-406.06-09	MINOR EQUIPMENT & TOOLS	840
001-2387-406.06-14	CLOTHING, DRY GOODS, NOTION	17,089
001-2387-406.06-15	CHEMICALS	1,323
001-2387-406.06-26	GASOLINE	105,075
001-2387-406.06-55	CONSTRUCTION MATERIALS	1,943
001-2387-406.06-99	OTHER COMMODITIES	525
001-2387-407.07-99	OTHER EQUIPMENT	578
001-2387-408.08-30	SUSTAINABILITY: CONSULTING/CONTRACTS	42,656
001-2387-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	473
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<i>Total For 2387 - REFUSE COLLECTION</i>		<i>3,893,370</i>

<i>REFUSE DISPOSAL</i>		
001-2388-403.03-30	OTHER CONTRACTUAL SERVICE	1,319,850
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<i>Total For 2388 - REFUSE DISPOSAL</i>		<i>1,319,850</i>

<i>BUILDINGS</i>		
001-2389-401.01-01	REGULAR SALARIES	292,021
001-2389-401.01-04	OVERTIME SALARIES	5,432
001-2389-403.03-30	OTHER CONTRACTUAL SERVICE	1,050
001-2389-404.04-30	REPAIR & MAINTENANCE SVC	525
001-2389-404.04-50	CONSTRUCTION SERVICES	443,640
001-2389-405.05-30	COMMUNICATIONS	51,713
001-2389-405.05-90	TRAINING	184
001-2389-406.06-04	JANITORIAL SUPPLIES	23,100
001-2389-406.06-09	MINOR EQUIPMENT & TOOLS	2,100
001-2389-406.06-14	CLOTHING, DRY GOODS, NOTION	3,045
001-2389-406.06-17	HORTICULTURE & LANDSCAPE	3,150
001-2389-406.06-21	NATURAL GAS	168,000
001-2389-406.06-55	CONSTRUCTION MATERIALS	51,450
001-2389-408.08-30	SUSTAINABILITY: CONSULTING/CONTRACTS	5,250
001-2389-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	5,250
<hr/>		
<i>Total For 2389 - BUILDINGS</i>		<i>1,055,908</i>

<i>CIVIL ENGINEERING</i>		
001-2390-401.01-01	REGULAR SALARIES	498,022
001-2390-401.01-04	OVERTIME SALARIES	7,184
001-2390-403.03-20	PROFESSIONAL SERVICE	525
001-2390-404.04-30	REPAIR & MAINTENANCE SVC	1,155
001-2390-405.05-55	PHOTOGRAPHY/BLEUPRINTING	1,575
001-2390-405.05-60	MEMBERSHIP DUES	525
001-2390-405.05-80	TRAVEL & MEETINGS	2,100
001-2390-405.05-90	TRAINING	2,625
001-2390-406.06-09	MINOR EQUIPMENT & TOOLS	1,575

001-2390-406.06-10	GENERAL OFFICE SUPPLIES	1,076
001-2390-406.06-11	POSTAGE	1,575
001-2390-406.06-12	COMPUTER SUPPLIES	525
001-2390-406.06-13	PHOTOGRAPHIC & DRAFTING	1,050
001-2390-406.06-14	CLOTHING, DRY GOODS, NOTION	3,071
001-2390-406.06-26	GASOLINE	2,718
001-2390-406.06-40	BOOKS AND PERIODICALS	210
<i>Total For 2390 - CIVIL ENGINEERING</i>		<i>525,512</i>

*TRAFFIC
ENGINEERING*

001-2391-401.01-01	REGULAR SALARIES	630,197
001-2391-401.01-04	OVERTIME SALARIES	29,022
001-2391-403.03-30	OTHER CONTRACTUAL SERVICE	4,200
001-2391-403.03-40	TECHNICAL SERVICES	5,250
001-2391-404.04-30	REPAIR & MAINTENANCE SVC	263
001-2391-404.04-40	RENTALS	105
001-2391-404.04-50	CONSTRUCTION SERVICES	14,700
001-2391-405.05-55	PHOTOGRAPHY/BLEUPRINTING	158
001-2391-405.05-60	MEMBERSHIP DUES	709
001-2391-405.05-80	TRAVEL & MEETINGS	3,182
001-2391-405.05-90	TRAINING	1,722
001-2391-406.06-05	GENERAL EQUIPMENT PARTS	263
001-2391-406.06-09	MINOR EQUIPMENT & TOOLS	814
001-2391-406.06-10	GENERAL OFFICE SUPPLIES	1,050
001-2391-406.06-11	POSTAGE	1,050
001-2391-406.06-12	COMPUTER SUPPLIES	210
001-2391-406.06-13	PHOTOGRAPHIC & DRAFTING	1,575
001-2391-406.06-14	CLOTHING, DRY GOODS, NOTION	2,310
001-2391-406.06-15	CHEMICALS	247
001-2391-406.06-19	ELECTRICAL PARTS	58,275
001-2391-406.06-20	ENERGY	336,525
001-2391-406.06-26	GASOLINE	4,620
001-2391-406.06-40	BOOKS AND PERIODICALS	210
001-2391-406.06-55	CONSTRUCTION MATERIALS	68,775
<i>Total For 2391 - TRAFFIC ENGINEERING</i>		<i>1,165,430</i>

TOTAL FOR PUBLIC WORKS	14,125,686
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GROUP INSURANCE

001-2596-402.02-10	GROUP INSURANCE	9,977,261
001-2596-402.02-11	LIFE INSURANCE	71,046
001-2596-402.02-60	WORKER'S COMPENSATION	766,616
TOTAL FOR GROUP INSURANCE		10,814,922

<u>CONTINGENCY</u>		
001-2699-408.08-89	CONTINGENCY & OTHER	52,500
TOTAL FOR CONTINGENCY		52,500

TOTAL FOR GENERAL FUND		74,354,408
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WATER FUND

SEWERAGE AND WATER

002-0722-401.01-01	REGULAR SALARIES	1,387,049
002-0722-401.01-03	SEASONAL SALARIES	45,234
002-0722-401.01-04	OVERTIME SALARIES	72,852
002-0722-402.02-10	GROUP INSURANCE	279,276
002-0722-402.02-11	LIFE INSURANCE	1,220
002-0722-402.02-30	EMPLOYEE PENSIONS	68,821
002-0722-402.02-31	FICA/SOCIAL SECURITY	58,962
002-0722-402.02-32	FICA/MEDICARE	14,256
002-0722-403.03-20	PROFESSIONAL SERVICE	304,003
002-0722-403.03-30	OTHER CONTRACTUAL SERVICE	434,743
002-0722-404.04-30	REPAIR & MAINTENANCE SVC	2,100
002-0722-404.04-50	CONSTRUCTION SERVICES	351,750
002-0722-405.05-30	COMMUNICATIONS	11,865
002-0722-405.05-50	PRINTING & BINDING	4,725
002-0722-405.05-60	MEMBERSHIP DUES	651
002-0722-405.05-80	TRAVEL & MEETINGS	5,670
002-0722-405.05-90	TRAINING	1,575
002-0722-406.06-05	GENERAL EQUIPMENT PARTS	3,675
002-0722-406.06-07	WATER DISTRIBUTION SUPPLY	65,625
002-0722-406.06-09	MINOR EQUIPMENT & TOOLS	2,100
002-0722-406.06-14	CLOTHING, DRY GOODS, NOTION	6,878
002-0722-406.06-15	CHEMICALS	4,326
002-0722-406.06-17	HORTICULTURE & LANDSCAPE	525
002-0722-406.06-21	NATURAL GAS	84,000
002-0722-406.06-22	ELECTRICITY	25,200
002-0722-406.06-26	GASOLINE	32,164
002-0722-406.06-40	BOOKS AND PERIODICALS	105
002-0722-406.06-55	CONSTRUCTION MATERIALS	168,000
002-0722-406.06-70	WATER FOR RESALE	3,689,818
002-0722-407.07-30	NON BUILDING IMPROVEMENTS	105,000
002-0722-407.07-99	OTHER EQUIPMENT	21,000
002-0722-408.08-30	SUSTAINABILITY: CONSULTING/CONTRACTS	5,250
002-0722-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	5,250
002-0722-408.08-83	CONTRIBUTIONS/TRANSFERS	1,533,000
002-0722-408.08-84	OPERATING TRANSFERS	8,222,550
<i>Total For 0722 - SEWERAGE AND WATER</i>		<i>17,019,217</i>

<i>WATER METER</i>		
002-0723-401.01-01	REGULAR SALARIES	351,154
002-0723-401.01-02	PART-TIME SALARIES	50,266
002-0723-401.01-03	SEASONAL SALARIES	9,273
002-0723-401.01-04	OVERTIME SALARIES	5,741
002-0723-402.02-10	GROUP INSURANCE	30,977
002-0723-402.02-11	LIFE INSURANCE	319
002-0723-402.02-30	EMPLOYEE PENSIONS	17,295
002-0723-402.02-31	FICA/SOCIAL SECURITY	15,202
002-0723-402.02-32	FICA/MEDICARE	3,555
002-0723-403.03-20	PROFESSIONAL SERVICE	236,250
002-0723-404.04-30	REPAIR & MAINTENANCE SVC	14,700
002-0723-405.05-50	PRINTING & BINDING	6,300
002-0723-406.06-05	GENERAL EQUIPMENT PARTS	3,308
002-0723-406.06-09	MINOR EQUIPMENT & TOOLS	315
002-0723-406.06-10	GENERAL OFFICE SUPPLIES	1,733
002-0723-406.06-11	POSTAGE	46,499
002-0723-406.06-14	CLOTHING, DRY GOODS, NOTION	3,154
002-0723-406.06-26	GASOLINE	2,264
002-0723-408.08-30	SUSTAINABILITY: CONSULTING/CONTRACTS	5,250
002-0723-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	5,250
<i>Total For 0723 - WATER METER</i>		<i>808,803</i>

<i>FLOOD CONTROL</i>		
002-2392-401.01-01	REGULAR SALARIES	361,737
002-2392-401.01-03	SEASONAL SALARIES	9,047
002-2392-401.01-04	OVERTIME SALARIES	17,807
002-2392-402.02-10	GROUP INSURANCE	77,121
002-2392-402.02-11	LIFE INSURANCE	423
002-2392-402.02-30	EMPLOYEE PENSIONS	19,022
002-2392-402.02-31	FICA/SOCIAL SECURITY	16,720
002-2392-402.02-32	FICA/MEDICARE	3,910
002-2392-403.03-30	OTHER CONTRACTUAL SERVICE	121,921
002-2392-405.05-55	PHOTOGRAPHY/BLEUPRINTING	105
002-2392-405.05-90	TRAINING	1,575
002-2392-406.06-05	GENERAL EQUIPMENT PARTS	5,775
002-2392-406.06-09	MINOR EQUIPMENT & TOOLS	1,575
002-2392-406.06-13	PHOTOGRAPHIC & DRAFTING	210
002-2392-406.06-14	CLOTHING, DRY GOODS, NOTION	3,150
002-2392-406.06-26	GASOLINE	6,825
002-2392-406.06-55	CONSTRUCTION MATERIALS	56,175
002-2392-407.07-99	OTHER EQUIPMENT	420
002-2392-408.08-30	SUSTAINABILITY: SUPPLIES/MATERIALS	5,250
002-2392-408.08-50	SUSTAINABILITY: SUPPLIES/MATERIALS	5,250
<i>Total For 2392 - FLOOD CONTROL</i>		<i>714,018</i>

TOTAL FOR WATER FUND	18,542,038
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MOTOR FUEL TAX FUND

MOTOR FUEL

003-3303-403.03-30	OTHER CONTRACTUAL SERVICE	848,085
003-3303-408.08-84	OPERATING TRANSFERS	3,090,793
<i>Total For 3303 - MOTOR FUEL</i>		<i>3,938,878</i>

TOTAL FOR MOTOR FUEL TAX FUND	3,938,878
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VISITOR'S BUREAU FUND

VISITOR'S BUREAU

007-0569-403.03-20	PROFESSIONAL SERVICE	109,137
<i>Total For 0569 - VISITOR'S BUREAU</i>		<i>109,137</i>

TOTAL FOR VISITOR'S BUREAU FUND	109,137
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COMMUNITY DEV BLOCK GRANT FUND

PLANNING & MANAGEMENT DEV

008-1966-401.01-01	REGULAR SALARIES	76,089
008-1966-402.02-10	GROUP INSURANCE	22,011
008-1966-402.02-11	LIFE INSURANCE	81
008-1966-402.02-30	EMPLOYEE PENSIONS	6,097
008-1966-402.02-31	FICA/SOCIAL SECURITY	5,359
008-1966-402.02-32	FICA/MEDICARE	1,254
008-1966-403.03-20	PROFESSIONAL SERVICE	21,000
008-1966-405.05-40	ADVERTISING	263
008-1966-406.06-10	GENERAL OFFICE SUPPLIES	5,040
008-1966-408.08-83	CONTRIBUTIONS/TRANSFERS	752,172
<i>Total For 1966 - PLANNING & MANAGEMENT DEV</i>		<i>889,366</i>

TOTAL FOR COMMUNITY DEV BLOCK GRANT FUND	889,366
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PERFORMING ARTS CENTER FUND

PERFORMING ARTS CENTER

009-5909-408.08-83	CONTRIBUTIONS/TRANSFERS	262,500
<i>Total For 5909 - PERFORMING ARTS CENTER</i>		<i>262,500</i>

TOTAL FOR PERFORMING ARTS CENTER FUND	262,500
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FIREMEN'S PENSION FUND

FIRE PENSION

010-5110-402.02-30	EMPLOYEE PENSIONS	12,072,798
010-5110-403.03-20	PROFESSIONAL SERVICE	221,782

<i>Total For 5110 - FIRE PENSION</i>	<i>12,294,580</i>
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TOTAL FOR FIREMEN'S PENSION FUND	12,294,580
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POLICE PENSION FUND

POLICE PENSION

011-5211-402.02-30	EMPLOYEE PENSIONS	10,413,059
011-5211-403.03-20	PROFESSIONAL SERVICE	82,816
<i>Total For 5211 - POLICE PENSION</i>		<i>10,495,875</i>

TOTAL FOR POLICE PENSION FUND	10,495,875
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IMRF FUND

IMRF

012-5312-402.02-30	EMPLOYEE PENSIONS	1,301,707
012-5312-402.02-31	FICA/SOCIAL SECURITY	1,107,441
012-5312-402.02-32	FICA/MEDICARE	668,131
<i>Total For 5312 - IMRF</i>		<i>3,077,279</i>

TOTAL FOR IMRF FUND	3,077,279
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TIF SCIENCE & TECH FUND

SCIENCE & TECHNOLOGY TIF

014-4014-401.01-01	REGULAR SALARIES	214,192
014-4014-402.02-10	GROUP INSURANCE	23,522
014-4014-402.02-11	LIFE INSURANCE	87
014-4014-402.02-30	EMPLOYEE PENSIONS	9,256
014-4014-402.02-31	FICA/SOCIAL SECURITY	8,135
014-4014-402.02-32	FICA/MEDICARE	1,903
014-4014-408.08-84	OPERATING TRANSFERS	4,387,766
014-4014-408.08-89	CONTINGENCY AND OTHER	52,500
<i>Total For 4014 - SCIENCE & TECHNOLOGY TIF</i>		<i>4,697,361</i>

TOTAL FOR TIF SCIENCE & TECH FUND	4,697,361
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WIRELESS ALARM FUND

WIRELESS ALARMS

018-0639-403.03-20	PROFESSIONAL SERVICE	5,039
018-0639-404.04-30	REPAIR & MAINTENANCE SVC	421,454
018-0639-405.05-30	COMMUNICATIONS	2,839
018-0639-407.07-45	PHOTO & PRECISION EQUIP	57,750
018-0639-408.08-84	OPERATING TRANSFERS	288,750
<i>Total For 0639 - WIRELESS ALARMS</i>		<i>775,832</i>

TOTAL FOR WIRELESS ALARM FUND	775,832
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CAPITAL PROJECTS FUNDCIP

020-6000-403.03-20	PROFESSIONAL SERVICE	2,042,042
020-6000-407.07-25	BUILDING IMPROVEMENTS	830,500
020-6000-407.07-31	OTHER PUBLIC IMPROVEMENTS	7,607,600
020-6000-407.07-32	STREET IMPROVEMENTS	8,302,373
020-6000-407.07-34	SIDEWALK IMPROVEMENTS	1,338,150
020-6000-407.07-36	STREET LIGHTING IMPROVE	88,000
020-6000-407.07-40	OFFICE EQUIPMENT	126,869
020-6000-407.07-42	VEHICLES	2,690,961
020-6000-407.07-45	PHOTO & PRECISION EQUIP	796,384
020-6000-407.07-50	FIRE & OTHER SAFETY EQUIP	891,896
020-6000-407.07-65	ELECTRICS & COMMUNICATION	88,550
020-6000-407.07-71	ARB WATER METERS	880,000
020-6000-407.07-72	FLOOD CONTROL STORM SEWER	577,500
020-6000-407.07-99	OTHER EQUIPMENT	275,000
<i>Total For 6000 - CIP</i>		<i>26,535,824</i>

TOTAL FOR CAPITAL PROJECTS FUND	26,535,824
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SELF INSURANCE FUNDINSURANCE

022-2596-401.01-01	REGULAR SALARIES	241,147
022-2596-402.02-10	GROUP INSURANCE	20,943
022-2596-402.02-11	LIFE INSURANCE	212
022-2596-402.02-30	EMPLOYEE PENSIONS	15,975
022-2596-402.02-31	FICA/SOCIAL SECURITY	14,041
022-2596-402.02-32	FICA/MEDICARE	3,283
022-2596-403.03-20	PROFESSIONAL SERVICE	196,350
022-2596-403.03-30	OTHER CONTRACTUAL SERVICE	14,181
022-2596-404.04-30	REPAIR & MAINTENANCE SVC	79,275
022-2596-405.05-20	INSURANCE	535,139
022-2596-405.05-60	MEMBERSHIP DUES	1,978
022-2596-405.05-80	TRAVEL & MEETINGS	2,625
022-2596-405.05-90	TRAINING	10,500
022-2596-406.06-10	GENERAL OFFICE SUPPLIES	840
022-2596-406.06-11	POSTAGE	184
022-2596-406.06-40	BOOKS AND PERIODICALS	525
022-2596-408.08-82	CLAIMS	2,224,756
022-2596-408.08-89	CONTINGENCY & OTHER	5,250
<i>Total For 2596 - INSURANCE</i>		<i>3,367,204</i>

TOTAL FOR SELF INSURANCE FUND	3,367,204
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**LOCAL FUEL TAX
FUND**

LOCAL FUEL TAX

023-3403-408.08-84	OPERATING TRANSFERS	630,000
<i>Total For 3403 - LOCAL FUEL TAX</i>		<i>630,000</i>

TOTAL FOR LOCAL FUEL TAX FUND **630,000**

ECONOMIC DEVELOPMENT FUND

ECONOMIC DEVELOPMENT

025-1968-401.01-01	REGULAR SALARIES	178,989
025-1968-402.02-10	GROUP INSURANCE	37,803
025-1968-402.02-11	LIFE INSURANCE	127
025-1968-402.02-30	EMPLOYEE PENSIONS	11,529
025-1968-402.02-31	FICA/SOCIAL SECURITY	10,134
025-1968-402.02-32	FICA/MEDICARE	2,370
025-1968-403.03-20	PROFESSIONAL SERVICE	178,500
025-1968-403.03-30	OTHER CONTRACTUAL SERVICE	26,250
025-1968-405.05-40	ADVERTISING	31,500
025-1968-405.05-50	PRINTING & BINDING	4,200
025-1968-405.05-60	MEMBERSHIP DUES	7,875
025-1968-405.05-80	TRAVEL & MEETINGS	20,738
025-1968-405.05-90	TRAINING	2,100
025-1968-406.06-10	GENERAL OFFICE SUPPLIES	263
025-1968-406.06-11	POSTAGE	525
025-1968-408.08-84	OPERATING TRANSFERS	1,803,375
025-1968-408.08-89	CONTINGENCY & OTHER	168,000
<i>Total For 1968 - ECONOMIC DEVELOPMENT</i>		<i>2,484,277</i>

TOTAL FOR ECONOMIC DEVELOPMENT FUND **2,484,277**

WEST DEMPSTER TIF FUND

WEST DEMPSTER TIF

028-4328-403.03-20	PROFESSIONAL SERVICE	52,500
028-4328-408.08-84	OPERATING TRANSFERS	107,625
<i>Total For 4328 - WEST DEMPSTER TIF</i>		<i>160,125</i>

TOTAL FOR WEST DEMPSTER TIF FUND **160,125**

OAKTON & NILES TIF

OAKTON & NILES TIF

030-4329-403.03-20	PROFESSIONAL SERVICE	210,000
030-4329-408.08-84	OPERATING TRANSFERS	2,660,917
<i>Total For 4329 - OAKTON & NILES TIF</i>		<i>2,870,917</i>

TOTAL FOR OAKTON & NILES TIF FUND	2,870,917
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DEBT FUNDS

GO BONDS SERIES 2013A

2013A SERIES GO BONDS

136-2043-403.03-20	PROFESSIONAL SERVICE	1,000
136-2043-408.08-80	PRINCIPAL ON BONDS	665,000
136-2043-408.08-81	INTEREST ON BONDS	153,863
<i>Total For 2043 - 2013A SERIES GO BONDS</i>		<i>819,863</i>

2016A REFUNDING BONDS

2016A REFUNDING BONDS

138-2045-403.03-20	PROFESSIONAL SERVICE	1,000
138-2045-408.08-80	PRINCIPAL ON BONDS	900,000
138-2045-408.08-81	INTEREST ON BONDS	89,185
<i>Total For 2045 - 2016A REFUNDING BONDS</i>		<i>990,185</i>

GO BONDS 2018A SERIES

2018A GO BONDS - DWNTN GARAGE

139-2046-403.03-20	PROFESSIONAL SERVICE	1,000
139-2046-408.08-80	PRINCIPAL ON BONDS	405,000
139-2046-408.08-81	INTEREST ON BONDS	278,278
<i>Total For 2046 - 2018A GO BONDS - DWNTN GARAGE</i>		<i>684,278</i>

2019A BONDS - BABS REFUNDING/LIB RENNOV.

2019A BONDS

141-2047-403.03-20	PROFESSIONAL SERVICE	1,000
141-2047-408.08-80	PRINCIPAL ON BONDS	1,825,000
141-2047-408.08-81	INTEREST ON BONDS	1,030,100
<i>Total For 2047 - 2019A BONDS</i>		<i>2,856,100</i>

2022A - PENSION OBLIGATION BONDS FUND

2022 SERIES BONDS

142-2048-403.03-20	PROFESSIONAL SERVICE	5,000
142-2048-408.08-80	PRINCIPAL ON BONDS	6,580,000
142-2048-408.08-81	INTEREST ON BONDS	3,812,503
<i>Total For 2048 - 2022 SERIES BONDS</i>		<i>10,397,503</i>

2022B - OSNA TIF/GARAGE DEBT FUND

2022 SERIES BONDS

143-2048-403.03-20	PROFESSIONAL SERVICE	1,000
143-2048-408.08-80	PRINCIPAL ON BONDS	1,090,000
143-2048-408.08-81	INTEREST ON BONDS	694,207
<i>Total For 2048 - 2022 SERIES BONDS</i>		<i>1,785,207</i>

TOTAL FOR DEBT FUNDS	17,533,136
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SPECIAL SERVICE AREAS

SSA # 10

140-6010-408.08-84	OPERATING TRANSFERS	3,500
<i>Total For 6010 - SSA # 10</i>		<i>3,500</i>

SKOKIE PUBLIC LIBRARY

Account Description	Appropriated Amount
Salaries	7,927,500
Insurance (Health, Dental & Life)	997,500
Employer's FICA	600,600
Employer's IMRF	351,750
Continuing Education and Memberships	152,250
Health Saving Account (ER Contribution)	48,300
Physical Content	808,500
Leased Content	454,650
Learning/Research	220,500
Materials Processing	75,600
Programming	401,888
Technology/Network	483,000
Insurance	141,750
Printing and Publicity	117,180
Maintenance of Equipment	68,250
Library Supplies	63,525
Postage	36,750
Maintenance of Auto Equipment	21,000
Business Expenses and Fees	52,500
Maintenance of Buildings & Grounds	364,350
Utilities	84,000
Furniture and Equipment	47,250
Janitorial Supplies	36,225
Professional Services	118,478
Contingency	52,500
Reception and Meetings	26,250
Audit	9,975
Capital	55,000
Capital	38,500
<i>Subtotal Operations</i>	<i>13,855,520</i>
2019 Bond Debt Repayment	1,198,300
Capital (Reserve Fund)	6,400,000

1

2 **Section 2:** That all the unexpended balances of any item or items of any
3 appropriation made in this Ordinance may be expended in making up any insufficiency
4 in any item or items in the same general appropriation and for the same general
5 purposes or in any like appropriation made by this Ordinance.

6

7 **Section 3:** That all unexpended balances or prior appropriation, including cash
8 on hand, be and the same are hereby re-appropriated for the objects and purposes for
9 which the same were originally appropriated.

10

11 **Section 4:** That if any section, subdivision, or sentence of this Ordinance shall
12 for any reason be held invalid or unconstitutional, such decision shall not affect the
13 validity of the remaining portion of this Ordinance.

14

15 **Section 5:** That a certified copy of this Ordinance shall be filed with the Cook
16 County Clerk within 30 days after its adoption.

17

18 **Section 6:** That this Ordinance shall be in full force and effect retroactively to
19 May 1, 2023 as part of its passage and approval as provided by law.

ADOPTED this 17th day of July 2023.

Ayes: 5 (Johnson, Klein, Pure Slovin,
Robinson, Sutker)

Nays: 0

Absent: 2 (Van Dusen, Khoeun)

Attested and filed in my office
this 18th day of July, 2023;
and published in pamphlet form
according to law from July
18th, 2023 to July 28th, 2023.

Village Clerk

Approved by me this 18th day of
July, 2023.

Mayor Pro Tempore, Village of Skokie

Village Clerk

**THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-11-F-**

**AN ORDINANCE REDUCING THE TAX LEVY OF THE VILLAGE OF
SKOKIE FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND
ENDING APRIL 30, 2024 IN THE AMOUNT OF \$7,144,015.16**

1 **WHEREAS**, the corporate authorities have caused to be filed with the Cook County
2 Clerk certified copies of Bond Ordinance 13-9-F-4008, Bond Ordinance 16-4-F-4225, Bond
3 Ordinance 18-3-F-4366, Bond Ordinance 19-10-F-4493, and Bond Ordinance 22-1-F-4584,
4 each directing said Clerk to levy and collect an annual tax for the purpose of paying the
5 principal and interest on the Notes or Bonds as authorized by these Ordinances; and
6

7 **WHEREAS**, the corporate authorities of the Village of Skokie have knowledge that an
8 additional sum of \$7,144,015.16 will be available for the subject fiscal year to meet the
9 obligations of the Village of Skokie; and
10

11 **WHEREAS**, it is in the best interest of the Village of Skokie that the tax levy for said
12 fiscal year be abated to the extent of \$7,144,015.16;
13

14 **NOW, THEREFORE BE IT ORDAINED** by the Mayor and Board of Trustees of the
15 Village of Skokie, Cook County, Illinois:
16

17 **Section 1:** That the aforementioned Village Ordinances be and the same are hereby
18 amended to provide that the sums to be included in the tax levy for the tax year 2023 are
19 hereby reduced in accordance with the attached table, marked "Exhibit A", and hereby made
20 a part of this Ordinance. The amounts indicated in the column headed "Amount Levied" are
21 as originally specified in the aforementioned Ordinances. The amounts indicated in the
22 column headed "Amount Abated" reflect sums available to meet the obligations of the Village
23 of Skokie. The amounts indicated in the column headed "Net Tax Levy" reflect the sums to
24 be included in the 2023 Tax Levy for the payment of principal and interest on the debt
25 provided for in the aforementioned Ordinances.
26

27 **Section 2:** That all other provisions of Village Ordinance Numbers 13-9-F-4008, 16-4-
28 F-4225, 18-3-F-4366, 19-10-F-4493, and 22-1-F-4584 shall remain in full force and effect.
29

30 **Section 3:** That a certified copy of this Ordinance shall be filed with the County Clerk
31 of Cook County, Illinois, on or before March 31, 2024.
32

33 **Section 4:** That this Ordinance shall be in full force and effect from and after its

1
2

passage, approval, and publication in pamphlet form as provided by law.

ADOPTED this ___ day of November 2023.

Ayes: ()

Nays:

Abstain:

Village Clerk

Approved by me this ___ day of
November 2023.

Attested and filed in my office
this ___ day of November 2023;
and published in pamphlet form
according to law from November ___, 2023 to
December ___, 2023.

Mayor, Village of Skokie

Village Clerk

EXHIBIT A

Village of Skokie, Illinois Tax Levy Abatement Schedule Tax Levy Year 2023

<u>Description of Bonds</u>	<u>Amount Levied</u>	<u>Amount Abated</u>	<u>Net Tax Levy</u>
Corporate Series 2013A - General Obligation Bonds Adopted by Ordinance 13-9-F-4008	\$ 815,587.50	\$ 815,587.50	\$ -
Corporate Series 2016A - G.O. Refunding Bonds Adopted by Ordinance 16-4-F-4225	\$ 989,385.00	\$ 989,385.00	\$ -
Corporate Series 2018A - General Obligation Bonds Adopted by Ordinance 18-3-F-4366	\$ 681,127.50	\$ 681,127.50	\$ -
Corporate Series 2019A - General Obligation Bonds Adopted by Ordinance 19-10-F-4493			
<i>Refunding Portion (Village)</i>	\$ 1,677,800.00	\$ 1,066,788.26	\$ 611,011.74
<i>Library Renovation Portion (Library)</i>	\$ 1,201,050.00	\$ -	\$ 1,201,050.00
Corporate Series 2022A - GO: Pension Obligation Bonds Adopted by Ordinance 22-1-F-4584	\$ 10,393,873.26	\$ 1,804,117.00	\$ 8,589,756.26
Corporate Series 2022B - GO: TIF Financing Bonds Adopted by Ordinance 22-1-F-4584	\$ 1,787,009.90	\$ 1,787,009.90	\$ -
Total Per Abatement Ordinance	\$ 17,545,833.16	\$ 7,144,015.16	\$ 10,401,818.00

Memorandum

Community Development Department, Economic Vitality Division

To: John T. Lockerby, Village Manager

From: Johanna Nyden, Community Development Director
Carol White, Economic Vitality Coordinator

Date: October 25, 2023

Subject: **Agenda Item: Village Board Meeting, November 6, 2023 Storefront Enhancement Assistance Program Approval for Halal Grill and Market 4043 Main Street**

Recommendation: Staff recommends approval of a Storefront Enhancement Program Assistance for a maximum of \$49,090 to Halal Grill and Market at 4043 Main Street.

Halal Market LLC, Skokie, DBA Halal Grill is an independently owned company presently operating a grocery store and a carry out Indian/Pakistani cuisine located at 5158 Main Street. They started their business in a leased property in October 2020. The owner of this property sold this location to a third party in March 2023 and then Halal Grill was informed their lease would not be renewed. In April 2023, Mohammed Haseeb, owner of Halal Market and Grill purchased a property at 4043 Main Street and intends to move his business to this location. The property was vacant and had been for sale for more than three years (pictures attached).

The project requires demolition of most of the inside structure as well as: new flooring, plumbing work, new kitchen, new lighting, repair of the walls/ceiling, and exterior enhancement including new signage.

The grill will bring more food options to Main Street that include: rotisserie chicken, Mutton Bhuiyan, beef/chicken seekh kebab, chayole kabob, boneless chicken, boneless chicken tikka masala, pizza, as well as other items. The Grill and Market will consist of large refrigerators, hot food buffet style stations, rotisserie chicken cooked on site, and many take home grocery items. There will be two (2) tables with chairs for a quick bite or to wait for your take out.

Halal Grill and Market will be almost doubling in square footage growing from 1,600 square feet to over 3,000 square feet and their employees will be increasing from 4 to 7.

The owner has submitted a Storefront Enhancement Application for both interior and exterior work. Included are two (2) bids for interior work and two (2) bids for exterior work to the building, as well as, signage.

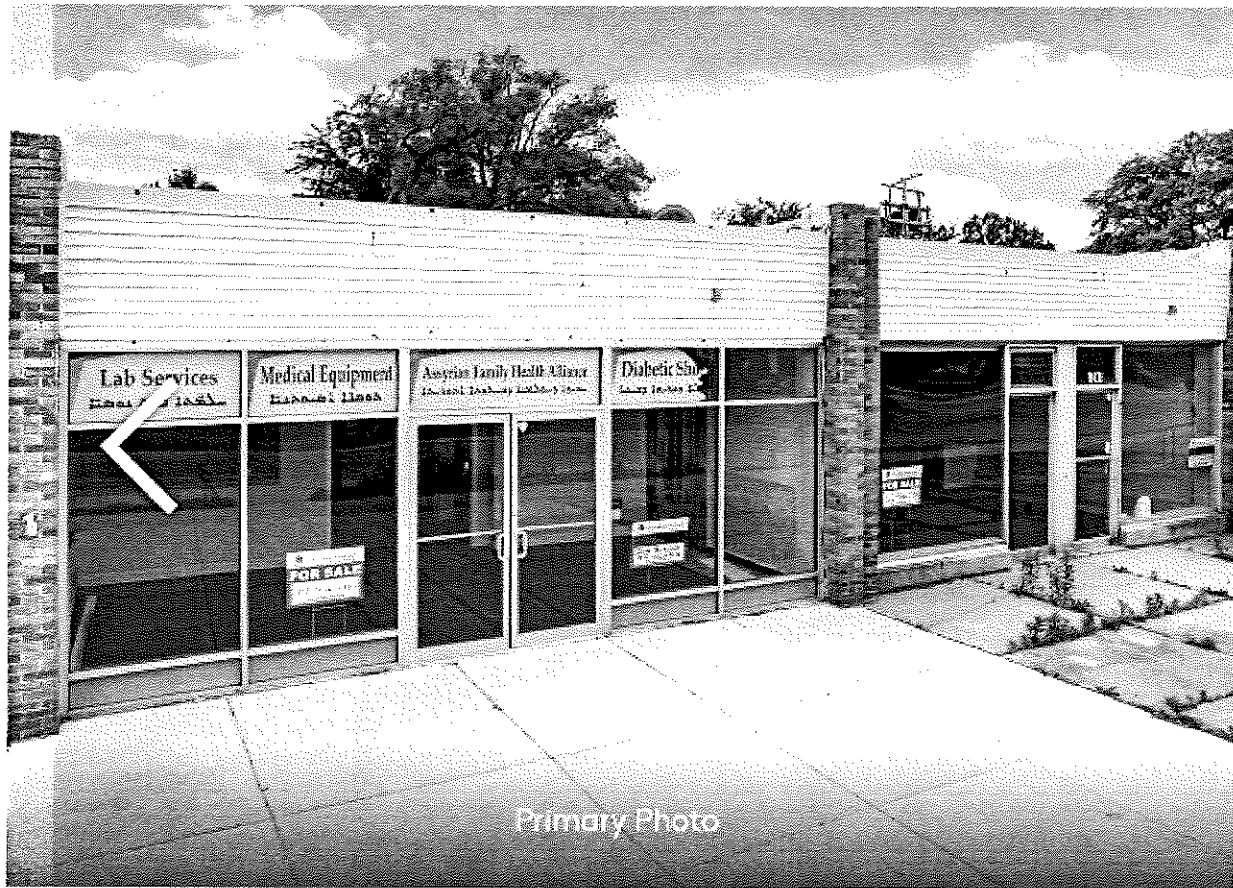
When completed, Mohammed Haseeb's total investment in 4043 Main Street will be \$500,000. The building was purchased for \$286,000 and two (2) estimates were submitted for interior work for an average estimated amount of \$150,000 and exterior work estimated at \$37,621, as well as, signage for \$8,206.25. New Equipment and furnishings are estimated to be \$50,000. Included in the original estimates are design, materials, and construction. A certificate of appropriateness was

given by Appearance Commission (October 11, 2023) and he is currently finalizing obtaining permits.

The Storefront Enhancement Program is a 60% owner/40% Village reimbursement. The maximum payout for both interior and exterior work is \$50,000. The project's interior costs contemplate a maximum payout of \$30,000; the exterior maximum payout is \$19,090 (this is a total of construction work and signage). In the event work is less than max, the Village will pay out only 40% of total amount of work completed.

Staff recommendation is to approve the Storefront Enhancement Program for a maximum of \$49,090 in reimbursement.

Attachments:
Photos



Primary Photo

HALAL GRILL & MARKET

4043-4045 MAIN STREET

SKOKIE, ILLINOIS

Memorandum
Public Works – Administration

TO: John T. Lockerby, Village Manager

FROM: Max Slankard
Max Slankard, Director of Public Works

DATE: October 23, 2023

SUBJECT: **Requesting Board Approval to Provide Village Manager the Authority to Approve Vehicle Purchases Approved in the CIP (Agenda Item)**

Shortages and long lead times in the automotive and truck industry continue to present challenging conditions for purchasing. Vehicles have been difficult to source and are often sold within days or even hours. The bi-monthly Board approval process has not been conducive to secure urgently needed fleet vehicles in a low-supply market that is struggling with supply chain issues and staff shortages. The underlying causes for the supply shortages include intense competition for raw materials such as steel, copper, and other electrical components and microchips. There is no clear indication that these issues will be resolved in the short-term, especially for high-demand vehicles such as electric vehicles (EV's) and hybrids.

Skokie's municipal fleet program has not been immune. An example is the purchase of a small aerial truck for the Traffic Engineering Division, approved in the FY2023 budget. Staff initially reached out to have the truck built and were given a lead time of late 2024 or 2025. The aerial truck is used extensively for street light and sign repairs and has a useful life of ten years. Keeping vehicles past their useful life is not cost effective and increases budget needs for staffing and parts, so staff pursued other options. Fortunately, a lift truck that met our specifications became available through a joint purchasing cooperative. However, the aerial truck was advertised to their entire customer base across the country and was available on a first come/first served basis. Staff immediately expressed interest in the vehicle, but the seller would not guarantee holding the vehicle even with a letter of intent. The purchase went to the Board and was successfully completed, but there was certainly an element of luck that it worked out. Similarly, staff received Board approval on November 21, 2022 and May 1, 2022 for the purchase of ten Ford Hybrid Utility Police Interceptors and two Ford Explorer hybrids from Bloomington Ford Inc. through the Indiana Government Purchasing Contract. However, one year later there is no update on the order and United Auto Workers (UAW) union strike further complicates available supply and manufacturing capacity. Staff is currently working on solutions to source these vehicles.

After much consideration, fleet management staff is requesting a temporary procedural change for vehicle and equipment purchases. Currently Board pre-approval is sought

prior to issuing a purchase order for a vehicle. This has been our practice for many years, although it is somewhat redundant and as of recently, an impediment to securing vehicles. All vehicles presented for purchase approval have already received Village Board approval during the annual budget process. In order to make the timely procurement of vehicles possible, staff is proposing seeking only Village Manager approval for the purchase of vehicles individually identified in the fleet CIP, up to budgeted amount, which have already been approved during the budget process. This revised approval process would include sedans, pickup trucks, squad cars, small dumps, utility vans and service trucks. Larger purchase and custom-built vehicles such as garbage trucks, fire apparatus, ambulances and construction equipment would continue to go through the normal Board approval process. Each purchase will be identified in the bi-monthly voucher report presented to the Board.

Procurement will continue as in the past using Sourcewell, other cooperative purchasing contracts, or by obtaining multiple quotes, to the maximum extent feasible. **Staff will continue to prioritize electric vehicles (EV's), hybrids, and right-sizing vehicles as feasible to reduce emissions as per the Village of Skokie's Environmental Sustainability Plan.** However, this proposed change to the purchasing process will provide the staff the latitude, with the approval of the Village Manager, to source vehicles from dealer networks if necessary, or other sources, to allow purchases to be consummated if consistent with the replacement plan and budget, and consistent with the needs of the Village's operations.

Pre-approval for fleet purchases is trending elsewhere out of necessity. Recently, the Board for the Village of Lake Zurich passed an ordinance on September 5, 2023 allowing for preapproval of light to medium duty budgeted vehicles for this fiscal year. An article in The Municipal magazine highlighted a similar story out of the City of Spokane, Washington. Additionally, Skokie's administrative fleet staff attended a fleet management workshop put on by the American Public Works Association (APWA) in which leaders in municipal fleet management encouraged attendees to assess purchasing strategies and to communicate challenges with their decision makers. We need to work toward the common goal of keeping our fleet up and running as it is critical to Village operations and services, as well as the public safety of our community.


Should this recommendation meet with your approval, I would request that you place this before the Mayor and Board of Trustees for their consideration and approval at the November 6, 2023. At that time, should the Mayor and Board concur, I would ask that they direct the Corporation Counsel to prepare a resolution to effectuate this recommendation, which would be placed before the Board for approval at a future Board meeting. Given the difficulty of predicting how long the current market conditions will continue, any such resolution should include sunset clause at the end of fiscal year 2025, prior to which staff would be required to provide additional reasoning if a continuation were to be necessary.


Please let me know what, if any, additional information you require.

cc: Michael M. Lorge, Corporation Counsel
Nicholas Wyatt, Assistant Village Manager
Julian Prendi, Finance Director
Jeff Scholpp, Water/Sewer/Automotive Superintendent

Memorandum
Purchasing Division
IT Department

TO: John T. Lockerby, Village Manager

FROM: 
Michael Aleksic, Assistant Director of Finance


Tomasz Tarasiuk, IT Director

DATE: October 30, 2023

SUBJECT: **BS&A ERP Software Maintenance Contract**
Agenda Item – November 6, 2023 Board Meeting

Background

In Fiscal Year 2017, the Village contracted with BS&A Systems for the licensing and use of their ERP System. This system includes modules for General Ledger, Accounts Payable, Purchasing, Miscellaneous Receivables, Cash Receipts, Fixed Assets, Building and Planning, Human Resources, Time Sheets, Payroll, Utility Billing, Business Licensing, Animal Licensing, Citizen Request, and Work Orders.

The software maintenance contract for these various modules of BS&A’s software is up for renewal. In that regard, it is necessary to renew the contract to provide for uninterrupted support of the BS&A software applications used by the Village.

Budget & Account: \$92,610.00 020-6000-403.03-20-0S31003

Recommendation:

It is recommended that a contract be awarded to BS&A, Bath Michigan, for support and maintenance of BS&A ERP software, in the amount of \$72,041.00.

Comments:

BS&A provides the Village with computer software used across the organization. An integral component to the successful operation of the BS&A software is the support and maintenance agreement, which provides for support and help desk services, as well as free upgrades and “fixes” of any of the modules owned by the Village. Since all the software is provided and maintained by BS&A, this contract is a sole source procurement.

Cc: Nicholas Wyatt
#615276v1

Memorandum
Purchasing Division
Public Works Department

TO: John T. Lockerby, Village Manager

FROM: Max Slankard
Max Slankard, Director of Public Works

Michael Aleksic
Michael Aleksic, Assistant Director of Finance

DATE: October 25, 2023

SUBJECT: Purchase of One Asphalt Roller (Agenda Item)

Pricing for the above referenced item was obtained through Sourcewell Purchasing Cooperative.

<u>Budget Amount</u>	<u>Account Number</u>	<u>Project Number</u>
\$42,500	020-6000-407.07-42	OS64086

<u>Tabulation:</u>	<u>Model:</u>
Altorfer CAT, Addison, IL	CB1.7-03A Roller

Recommendation:
It is recommended that the purchase be awarded to Altorfer CAT, Addison, IL in the amount of \$34,230 for an Asphalt Roller.

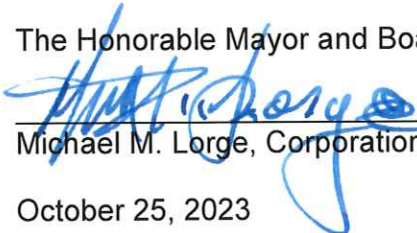
Comments:
The FY 24 budget includes funding for the procurement of one (1) asphalt roller. The new unit will replace an existing 1989 Mauldin MD1450 used by the Streets and Alley Division. The existing unit has experienced frequent mechanical breakdowns, as well as hydraulic system failures due to equipment wear and fatigue. These failures continue to occur more frequently as the unit ages. The reliability of this unit is detrimental to the street patching and repaving program. The overall wear and tear on major components have been the determining factor for warranting replacement. Due to the weight and work type of this unit, there are no EV units available to meet these needs currently. The new roller is equipped with a Tier 4F diesel engine. Currently, Tier 4 diesel engine standards are the strictest EPA emissions requirement for off-highway diesel engines. This requirement regulates the amount of particulate matter (PM), or black soot, and nitrogen oxides (NOx) that can be emitted from an off-highway diesel engine.

The Village has successfully purchased equipment from Altorfer CAT in the past and is satisfied with the equipment.

cc: Nicholas Wyatt, Assistant Village Manager

**Memorandum
Corporation Counsel's Office**

TO: The Honorable Mayor and Board of Trustees

FROM: 
Michael M. Lorge, Corporation Counsel

DATE: October 25, 2023

SUBJECT: **November 6, 2023 Corporation Counsel's Report**

CONSENT:

***A. Ordinance Amending Various Sections of Chapter 118 of the Skokie Village Code Pertaining to Drive Through Facilities, 2023-19P**

Item **A** is on the consent agenda for second reading and adoption. The first reading was on September 18, 2023.

This ordinance shall amend various sections of Chapter 118 pertaining to drive through facilities to reduce the impact that drive through facilities have on the community, with the following Code revisions;

1. Specific language that defines a drive through facility;
2. Require drive through facilities to be screened from the street and when possible be located behind buildings;
3. Remove food-related drive through facilities as an allowed use from the mixed-use districts (NX, TX, and CX) to reduce the cumulative impact of restaurant drive through facilities in pedestrian-oriented areas;
4. Reduce the parking requirement at drive through establishments from 1 parking space for each 100 square feet of net floor area to 1 parking space for each 150 square feet of net floor area;
5. Require that no mature healthy trees can be removed to accommodate a drive through facility as reviewed by the Village arborist; and
6. Require that a professional study is conducted to estimate the number of vehicles that will use the drive through facility per day and that for every 100 vehicles calculated per day, there shall be a one time requirement to plant a new tree on site or a payment shall be made as a fee-in-lieu to the Village to be used for tree planting in other parts of the Village as determined by Staff.

***B. Ordinance Granting a Special Use Permit to Allow Outdoor Dining at 5238 Touhy Avenue, 2023-20P**

Item **B** is on the consent agenda for second reading and adoption. The first reading was on October 16, 2023.

This ordinance shall grant a special use permit to allow outdoor dining at the Qahwah House, located at 5238 Touhy Avenue, in a B2 district. The outdoor dining area will be

located within the existing concrete paved sidewalk, located in front of the business and will contain seven tables with seating for four people at each table.

***C. Ordinance Vacating a Portion of Forestview Road, between 9401 and 9404 Forestview Road, 2023-21P**

Item C is on the consent agenda for second reading and adoption. The first reading was on October 16, 2023.

This ordinance shall vacate a portion of Forestview Road, between 9401 and 9404 Forestview Road in an R1 single-family district. The property owners of 9401 and 9404 Forestview Road have requested the vacation of the north 76 feet of Forestview Road. The property is unimproved and contains weeds, grass landscaping and trees. There is a 6 inch water main and a gas line within the property. The adjacent property owners maintain the property along with their yards and desire to vacate the street to allow greater flexibility in its use. The property to be vacated measures 66.03 feet x 76.00 feet. This vacation is contemplated in the Village's Comprehensive Plan and therefore, no payment from the adjacent property owners is required.

***D. Ordinance Granting a Special Use Permit for Religious Assembly at 7514 and 7520 Skokie Boulevard, 2023-22P**

Item D is on the consent agenda for second reading and adoption. The first reading was on October 16, 2023.

This ordinance shall grant a special use permit for religious assembly at 7514 and 7520 Skokie Boulevard in a B2 commercial district, for Agape Life Outreach Center Ministries. The ministry has been operating at this building since 2015 and intends to reconfigure and enlarge the existing sanctuary. Village Ordinance Number 18-7-Z-4391, which granted the existing special use permit will be repealed with the grant of the new special use permit and the contemplated growth in the number of seats in the sanctuary is still satisfied by the parking provided on site.

cc: Pramod Shah
John Lockerby

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-11-C-

AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 118 OF THE SKOKIE VILLAGE CODE PERTAINING TO DRIVE THROUGH FACILITIES

1 **WHEREAS**, Chapter 118 of the Skokie Village Code (hereinafter “Code”) includes
2 various provision for the regulation of drive through facilities in the Village (hereinafter
3 “Village”); and

4 **WHEREAS**, in the continuing effort to review and update Chapter 118 of the Code,
5 Village Staff reviewed the various provisions that provide for aspects related to drive through
6 facilities. It was determined that in order to reduce the impact of drive through facilities, the
7 following code revisions shall be adopted;

- 8 1. Specific language that defines a drive through facility;
- 9 2. Require drive through facilities to be screened from the street and when possible be
10 located behind buildings;
- 11 3. Remove food-related drive through facilities as an allowed use from the mixed-use
12 districts (NX, TX, and CX) to reduce the negative cumulative impact of restaurant
13 drive through facilities in pedestrian-oriented areas;
- 14 4. Reduce the parking requirement at drive through facilities from 1 parking space for
15 each 100 square feet of net floor area to 1 spot per 150 square feet of net floor area;
16 and
- 17 5. Require that no mature healthy trees can be removed to accommodate a drive
18 through facility as reviewed by the Village arborist; and
- 19 6. Require that a professional study is conducted to estimate the number of vehicles
20 that will use the drive through facility per day and that for every 100 vehicles
21 calculated per day, there shall be a one time requirement to plant a new tree on site
22 or a payment shall be made as a fee-in-lieu to the Village to be used for tree planting
23 in other parts of the Village as determined by Staff.

24 **WHEREAS**, the Skokie Plan Commission, at a public hearing duly held on August 17,
25 2023, after having determined that proper notice was achieved, and no interested parties
26 appearing voted to recommended to the Mayor and Board of Trustees that the various
27 amendments to Chapter 118, as outlined in the Plan Commission Report dated September
28 19, 2023 be adopted; and

29 **WHEREAS**, the recommendations of the Skokie Plan Commission were presented to
30 the Mayor and Board of Trustees, at a public meeting duly held on September 18, 2023 and
31 subsequent to discussion regarding the number of trees to be planted and the fee-in-lieu for
32 planting trees, the Mayor and Board or Trustees concurred in the aforesaid recommendation
33 of the Plan Commission; and

1 **NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Board of Trustees of the
2 Village of Skokie, Cook County, Illinois;

3 **Section 1:** That Chapter 118, of the Skokie Village Code be and the same is
4 hereby amended in the manner hereinafter indicated. The new material is **highlighted in**
5 **bold** and the material to be deleted is ~~highlighted and stricken through~~.

6
7 Chapter 118 ZONING

8 ...

9 ARTICLE II. DEFINITIONS

10 Sec. 118-32. - General definitions.

11 ...

12 ***Drive through facility.* A facility which accommodates automobiles and from**
13 **which the occupants of the automobiles may make purchases or transact**
14 **business, including the stacking spaces in which automobiles wait. Examples**
15 **include but are not limited to drive-up windows, menu boards, order boards or**
16 **boxes, and drive-up banks and automated teller machines. Drive through**
17 **facilities shall not include the direct refueling of motor vehicles, car washes,**
18 **parking spaces used for customer pick-up or loading of goods or products**
19 **purchased on-site or prior to the customer's arrival, or parking and loading**
20 **spaces used for the donation of secondhand goods.**

21 ...

22 ARTICLE VII. - BUSINESS ZONING DISTRICTS

23 Sec. 118-141. - Generally.

24 (a) *Purpose.* Business district regulations govern the development and use of the full
25 range of business and commercial establishments needed to provide services to
26 Village residents and its trading area. The various business district regulations provide
27 for the grouping of compatible business and commercial establishments in accordance
28 with their functions and extent of services.

29 (b) *General requirements.* General requirements are as follows:

30 (1) *Permitted goods and services.* Goods and services shall be provided on the
31 premises at retail.

32 ...

33 **(9) *Drive Through Facilities.***

34 **a. Only drive through facility driveways that are shared with other parking**
35 **facilities are permitted.**

36 **b. The drive through facility shall be screened from the public way and**
37 **when possible be located behind buildings.**

38 **c. The drive through facility requirements shall be determined through the**
39 **site plan approval process.**

1
2 ARTICLE IX. - MIXED-USE ZONING DISTRICTS

3 Sec. 118-185. Restricted uses.

4 ...

5 (g) *Drive through facilities.*

6 (1) ~~Within the retail street use area, only drive through facility driveways that are~~
7 ~~shared with other parking facilities are permitted. Drive through facilities,~~
8 ~~except restaurant uses, are permitted as a special use.~~

9 (2) ~~No part of the drive-through facility shall be visible from the retail street. Drive~~
10 ~~through facilities shall be screened from the public way.~~

11 ...

12 ARTICLE XI. - OFF-STREET PARKING AND LOADING FACILITIES

13 Sec. 118-218. Required number of off-street motor vehicle parking spaces.

14 ...

15 (b) *Minimum number of spaces.* The minimum number of parking spaces required for
16 designated uses shall be as follows:

17 ...

18 (4) *Office, retail, service, and industrial uses.*

19 Animal shelter: Determined by the Plan Commission.

20 ...

21 Food establishments and food services:

22 a. Brew pub: Off-street parking requirements shall be determined by the Plan
23 Commission.

24 b. Caterer: 1 parking space for each 300 ft² of net floor area.

25 c. Carryout restaurant: 1 parking space for each 300 ft² of net floor area.

26 d. **Drive through facility: 1 parking space for each 150 ft² of net floor area.**

27 ~~de.~~ Food establishments (all categories in Appendix A): 1 parking space for each 300
28 ft² of net floor area.

29 ~~ef.~~ Limited-service restaurant and full-service restaurant, and bar or drinking place: 1
30 parking space for each 100 ft² of net floor area.

31 ~~fg.~~ Tap room: Off-street parking requirements for production area shall be
32 determined by the Plan Commission.

33 ...

34 ARTICLE XII. - LANDSCAPING

35 Sec. 118-233. Private property landscaping.

36 (a) *Tree preservation for development activity.*

37 ...

1 **(6) Drive Through Facilities.**

2 a. Existing trees on proposed site are not to be removed, if healthy, as
3 determined by Village arborist.

4 b. A professional study shall be conducted to estimate the number of
5 vehicles that will use the drive through facility per day and for every 100
6 vehicles calculated per day, there shall be a one time requirement to
7 plant a new tree on site or a payment shall be made as a fee-in-lieu to
8 the Village to be used for tree planting in other parts of the Village as
9 determined by Staff. Fees shall be calculated using rates based on
10 Village of Skokie Parkway Tree Removal and Replacement Policy.

11 ...

12 **Section 2:** That this Ordinance shall be in full force and effect from and after its
13 passage, approval and publication in pamphlet form as provided by law.
14

ADOPTED this th day of November, 2023.

Ayes:
Nays:
Absent:

Village Clerk

Attested and filed in my office
this th day of November, 2023;
and published in pamphlet form
according to law from November
th, 2023 to November th, 2023.

Approved by me this th day of
November, 2023

Mayor, Village of Skokie

Village Clerk

MML: *11/6/23
PC: 2023-20P
SUP: 599.01

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-11-Z-

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW
OUTDOOR DINING AT 5238 TOUHY AVENUE, SKOKIE, ILLINOIS IN A
B2 COMMERCIAL DISTRICT**

1 **WHEREAS**, Bond Touhy LLC, owner of the following described real property (hereinafter
2 "Petitioner"):

3 LOTS 2 AND 3 IN GERIANN BABS SUBDIVISION OF THE SOUTH 495.0 FEET OF THE
4 EAST 455.0 FEET (EXCEPT THE EAST 33.0 FEET THEREOF); ALSO THE NORTH 145.0
5 FEET OF THE SOUTH 495.0 FEET OF THE EAST 540.0 FEET OF THE EAST ½ OF THE
6 SOUTHWEST ¼ OF SECTION 28, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE
7 THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

8 PIN: 10-28-313-036-0000

9 more commonly described as 5238 Touhy Avenue, Skokie, Illinois (the "Subject Property"),
10 petitioned the Village of Skokie, on behalf of Mike Joudeh, for a special use permit to allow
11 outdoor dining in a B2 Commercial district; and
12

13 **WHEREAS**, the Subject Property is the location of the existing limited service
14 restaurant Qahwah House. The outdoor dining area will be located within the existing
15 concrete paved sidewalk, located in front of the business and will contain seven tables with
16 seating for four at each table; and

17 **WHEREAS**, a wooden canopy will be constructed over the outdoor dining area to
18 provide partial shade for customers. Nine wooden planters will be constructed to provide a
19 decorative barrier along the south and west sides of the outdoor dining area; and

20 **WHEREAS**, at a public hearing of the Skokie Plan Commission, duly held on September
21 7, 2023, for which proper legal notice had been achieved and after hearing all testimony, the
22 Skokie Plan Commission (a) made the appropriate findings of fact as required under Section
23 118-6(f) of the Skokie Village Code and (b) voted to recommend to the Mayor and Board of
24 Trustees that the requested special use permit be granted subject to the conditions contained
25 in the Plan Commission Report dated October 16, 2023; and

26 **WHEREAS**, the Mayor and Board of Trustees, at a public meeting duly held on October
27 16, 2023, concurred in the aforesaid recommendations and findings of fact of the Skokie Plan
28 Commission;

29 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
30 Village of Skokie, Cook County, Illinois:

1 **Section 1:** That the special use permit requested by the Petitioner to establish and
2 operate outdoor dining at the Subject Property, described above and commonly known as 5238
3 Touhy Avenue, Skokie, Illinois, in a B2 Commercial district be and the same is hereby granted
4 and approved subject to each of the conditions set forth below:

- 5 1. The petitioner shall operate and maintain the outdoor dining area in substantial
6 conformance with the final Village approved bollard location plan/outdoor seating area
7 plan dated August 2, 2023.
- 8 2. At least once during every 4 hours of operation and before opening and closing of the
9 business, employees shall patrol the Subject Property and clear it of debris.
- 10 3. The owner of every occupied commercial premises used for the sale of packaged or
11 prepared food and the sale of automotive products shall supply at least one approved
12 covered container for litter at the main entrance to the premises for use by customers.
13 The owner of the premises shall be responsible for the removal of litter every four hours.
- 14 4. Barriers, fencing, landscaping, and other features shall be utilized to define the outdoor
15 dining area.
- 16 5. Use of the area shall be limited to between 8:00 AM and 10:00 PM, but not longer than
17 the posted operational hours of the associated food service facility.
- 18 6. Dates of operation shall be limited to between April 1 and October 31 in a calendar year.
- 19 7. Outdoor dining areas shall be exempt from the parking regulations if used or set up less
20 than 7 months in a calendar year.
- 21 8. All food preparation must take place inside the associated food service establishment.
- 22 9. Adequate refuse disposal shall exist as determined by the Health Department.
- 23 10. Advertising or promotional features shall be limited to the umbrellas or canopies.
- 24 11. All applicable Village and State health requirements shall be met.
- 25 12. Dining areas will be reviewed each year during the annual restaurant inspection. The
26 outdoor dining permit may be revoked by the Village Manager at any time on 14 days'
27 notice for failure to comply with the regulations set forth in this subsection.
- 28 13. The outdoor dining area shall not be enclosed on more than two sides with walls if roofed
29 over.
- 30 14. The outdoor dining area must be located on a surface approved by the Village Manger or
31 designee.
- 32 15. The petitioners shall comply with all Federal and State statutes, laws, rules and
33 regulations and all Village codes, ordinances, rules, and regulations.
- 34 16. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to
35 initiate hearings to determine whether the subject Ordinance, as well as any applicable
36 business licenses, should be revised or revoked.
- 37 17. The petitioners shall pay all costs related to any hearings conducted as a result of non-
38 compliance with any of the provisions of the enabling ordinance. The costs shall include
39 but not be limited to court reporter fees, attorney fees, and staff time required researching
40 and conducting said hearing.

1
2
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Section 2: That a notice of the approval of this Ordinance incorporating the conditions contained herein shall be executed by the owner of the property in writing and duly recorded with the Cook County Recorder of Deeds Office at the owner's expense.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval and recordation as provided by law.

ADOPTED this 6th day of November, 2023.

Ayes:
Nays:
Absent:

Village Clerk

Attested and filed in my office this
th day of November, 2023.

Approved by me this th day of
November, 2023.

Village Clerk

Mayor, Village of Skokie

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-11-Z-

**AN ORDINANCE VACATING A PORTION OF FORESTVIEW ROAD,
BETWEEN 9401 AND 9404 FORESTVIEW ROAD, SKOKIE, ILLINOIS, IN
AN R1 SINGLE-FAMILY DISTRICT**

1 **WHEREAS**, the owners of 9401 and 9404 Forestview Road, Skokie, Illinois,
2 respectively, (hereinafter "Petitioners"), have requested the vacation of the north 76 feet of
3 Forestview Road, between 9401 and 9404 Forestview Road, (hereinafter "Subject
4 Property"); and

5 **WHEREAS**, the Subject Property is unimproved and contains weeds, grass
6 landscaping and trees. There is also a 6 inch water main and a gas line within the Subject
7 Property as well; and

8 **WHEREAS**, Petitioners already maintain the Subject Property along with their yards
9 and desire to vacate the street to allow greater flexibility in use of their respective
10 properties; and

11 **WHEREAS**, the Plat of Vacation, dated July 18, 2023, a copy of which is attached
12 hereto as Exhibit "A", outlines the Subject Property to be vacated; and

13 **WHEREAS**, the Subject Property, located in an R1 Single-Family district, is legally
14 described in Exhibit "B" attached hereto and commonly described as follows:

- 15 - The northern portion of Forestview Road measuring 66.03 feet x 76.00 feet; and

16 **WHEREAS**, the Village's Comprehensive Plan contemplates this portion of
17 Forestview Road as being vacated; and

18 **WHEREAS**, the title and ownership of the portion of the Subject Property to be
19 vacated shall, pursuant to 65 ILCS 5/11-91-1, vest to the abutting property owner as
20 identified by the Permanent Index Numbers in Exhibit "B" attached hereto; and

21 **WHEREAS**, no compensation for the value of the real estate shall be paid to the
22 Village, pursuant to Section 95-2(5) of the Skokie Village Code (hereinafter "Code"),
23 however Petitioners shall be required to pay costs incurred by the Village as directed by the
24 Code; and

25 **WHEREAS**, the Skokie Plan Commission, at a public hearing duly held on
26 September 7, 2023, having heard all testimony and discussion: (a) determined proper legal
27 notice was achieved and (b) voted to recommend to the Mayor and Board of Trustees that
28 the Subject Property be vacated, subject to the conditions set forth in the Plan Commission
29 Report dated October 16, 2023; and

1 **WHEREAS**, the Mayor and Board of Trustees of the Village of Skokie, at a public
2 meeting duly held October 16, 2023, concurred in the recommendation of the Skokie Plan
3 Commission;

4 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
5 Village of Skokie, Cook County, Illinois:

6 **Section 1:** That the following portion of Forestview Road commonly described
7 below, and legally described in Exhibit "B" attached hereto, and depicted on the Plat of
8 Vacation, dated July 18, 2023, a copy of which is attached hereto as Exhibit "A", located in
9 the Village of Skokie, be and the same is hereby vacated:

10 - The northern portion of Forestview Road measuring 66.03 feet x 76.00 feet
11 and the title to the vacated portion of Forestview Road shall vest to the abutting property
12 owners pursuant to 65 ILCS 5/11-91-1, as identified by his Permanent Index Numbers set
13 out in Exhibit "B" attached hereto.

14 **Section 2:** The aforesaid vacation is subject to the conditions set forth below:

- 15 1. The property shall be vacated pursuant to the Plat of Vacation dated July 18,
16 2023, and as may be further revised with the approval of the Village Manager, or
17 designee, and Corporation Counsel.
- 18 2. Easements shall be reserved for all Village and Village franchised public utilities
19 over the entire area to be vacated.
- 20 3. Upon the adoption of this ordinance by the Mayor and Board of Trustees, the
21 Mylar of the Plat of Vacation shall be submitted to the Village with all signatures
22 other than Village staff or elected officials.
- 23 4. The vacation shall be effective upon the recording of a Plat of Vacation by the
24 Village in the Office of the Recorder of Deeds of Cook County, Illinois.

25 **Section 3:** That the aforesaid vacation, incorporating the conditions contained
26 herein, shall be effective upon the recording of a Plat of Vacation by the Village of Skokie in
27 the Office of the Cook County Clerk.

28 **Section 4:** That no compensation for the value of the real estate shall be paid to
29 the Village, pursuant to Section 95-2(5) of the Skokie Village Code.

30 **Section 5:** That this Ordinance shall be in full force and effect from and after its
31 passage, approval, and recordation as provided by law.

ADOPTED this 6th day of November, 2023.

Ayes:
Nays:
Absent:

Village Clerk

Attested and filed in my office
this th day of November, 2023.

Approved by me this th day of
November, 2023.

Village Clerk

Mayor, Village of Skokie

Exhibit A

6415 N. Cahwell Ave.
Chicago, IL 60646

Plat of Vacation by Central Survey PLLC

Phone (773) 638-3285
Fax (773) 775-2071
www.CentralSurvey.com

OF That part of the 66 foot public right of way (Forestview Road) lying East of and adjoining the East line of Lot 136, the East line of the North 45 feet of Lot 137, lying West of and adjoining the West line of Lot 135, the West line of the North 45 feet of Lot 134, South of and adjacent to the North line of Eugene L. Swenson's Exaration Manor, being a Subdivision in the North 1/2 of Section 14, Township 41 North, Range 13 East of the Third Principal Meridian recorded August 4, 1926 as Document #2161773, and North of and adjacent to a line described as starting at a point on the East line of Lot 137, 5.0 feet North of the Southwest corner thereof and running thence Easterly to a point on the West line of Lot 134, 5.0 feet North of the Southwest corner thereof in Eugene L. Swenson's Exaration Manor, being a Subdivision in the North 1/2 of Section 14, Township 41 North, Range 13 East of the Third Principal Meridian, in Cook County, Illinois.

Affecting Cook County P.L.N.:
10-14-206-604-0000
10-14-206-605-0000
10-14-206-601-0000
10-14-206-602-0000

Plat Return Address
This plat is to be recorded by the Village of Skokie, Illinois for the undersigned. Upon recordation return this plat to:

Corporation Council
Village of Skokie
5127 Oakton Street
Skokie, Illinois 60077

New Eskelard Village

Skokie Village Board Approval Certificate

State of Illinois)
) S.S.
County of Cook)

Approved and accepted by the Mayor and Board of Trustees of the Village of Skokie, Cook County, Illinois.

Dated this ___ day of _____ AD 2023.

Mayor _____
Village Clerk _____

Skokie Village Plan Commission Certificate

State of Illinois)
) S.S.
County of Cook)

Approved by the Plan Commission of the Village of Skokie, Cook County, Illinois.

Dated this ___ day of _____ AD 2023.

Chairman _____
Secretary _____

Director of Engineering Certificate

State of Illinois)
) S.S.
County of Cook)

Approved by the Director of Engineering of the Village of Skokie, Cook County, Illinois.

Witnessed to this ___ day of _____, A.D., 2023.

Director of Engineering _____
Village of Skokie

Exemption Provisions

A utility easement shall be and is hereby reserved for, and granted to, the Village of Skokie (hereinafter the "Village") and every village-licensed public utility entity (hereinafter a "Utility") on, in, under and over the vacated street. The easement is for the installation, construction, maintenance, repair, replacement, relocation, renewal, operation, and removal of all structures, facilities and equipment of the Village or Utility.

A permanent public drainage easement shall be and is hereby reserved for, and granted to, the Village on, in, under and over the vacated street. The easement is in allow for the drainage of water from real property in the general area, whether or not the properties are contiguous to the vacated street. An owner of the vacated street shall not alter the grade or change the drainage pattern of the vacated street without a permit from the Engineering Division.

Other than fences, run buildings, structures, trees, or other obstructions shall be constructed, erected or placed on, in, under and over the vacated street. Any and all structures and improvements, including, but not limited to, fences, trees, or landscaping, existing, built or placed on, in, under and over the vacated street are done so at the owner's of the vacated street own risk. Landscaping in the vacated street shall not interfere with drainage or the structure, facility or equipment of a Utility.

The Village and Utility shall have the right to enter upon the vacated street to install, construct, maintain, repair, replace, relocate, operate, or remove, or engage in the maintenance of any structure, facility or equipment of any utility, or the drainage conditions of the vacated street. In the exercise of the easement rights, and the right to enter the vacated street, the Village or the Utility shall not be liable to any owner of the vacated street for any damage to, or removal of, structures, improvements, including, but not limited to, fences, trees, or landscaping on, in, under or over the vacated street, nor shall the Village or Utility be responsible or liable for the restoration of the same.

Scale: 1 inch equals 50 Feet.
Ordered By: Village of Skokie
Order Number: 9402

Accuracy guaranteed from existing maps and plat. Engineer shall provide liability and accept any difference of opinion. For liability restrictions refer to plat attached, deed, contract and local ordinances.

State of Illinois)
) S.S.
County of Cook)

JAMES M. HAMILTON
2023
Professional Engineer
State of Illinois
No. 00000000

This professional seal certifies that I have prepared and recorded this plat, and I am a duly licensed engineer.

Central Survey PLLC does hereby certify that it has prepared this plat of vacation from official records for the purpose of vacating same as set forth by statute, and further certify that the annexed plat is a correct representation of same.

Dated this 18th day of July 2023 *John M. Hamilton*
John M. Hamilton P.L.S. No. 2668 (License expires 1/30/2024)
Professional Design Firm Land Surveying PLLC (Firm No. 18626417)

Exhibit B

LEGAL DESCRIPTION OF SUBJECT PROPERTY

THAT PART OF THE 66 FOOT PUBLIC RIGHT OF WAY (FORESTVIEW ROAD) LYING EAST OF AND ADJOINING THE EAST LINE OF LOT 136, THE EAST LINE OF THE NORTH 45 FEET OF LOT 137, LYING WEST OF AND ADJOINING THE WEST LINE OF LOT 135, THE WEST LINE OF THE NORTH 45 FEET OF LOT 134, SOUTH OF AND ADJACENT TO THE NORTH LINE OF EUGENE L. SWENSON'S EVANSTON MANOR, BEING A SUBDIVISION IN THE NORTH ½ OF SECTION 14, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN RECORDED AUGUST 4, 1926 AS DOCUMENT 9361778, AND NORTH OF AND ADJACENT TO A LINE DESCRIBED AS STARTING AT A POINT ON THE EAST LINE OF LOT 137, 5.0 FEET NORTH OF THE SOUTHEAST CORNER THEREOF AND RUNNING THENCE EASTERLY TO A POINT ON THE WEST LINE OF LOT 134, 5.0 FEET NORTH OF THE SOUTHWEST CORNER THEREOF IN EUGENE L. SWENSON'S EVANSTON MANOR, BEING A SUBDIVISION IN THE NORTH ½ OF SECTION 14, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

AFFECTED PROPERTY INDEX NUMBERS

PINs: 10-14-206-004-0000, 10-14-206-005-0000, 10-14-208-001-0000, and
10-14-208-002-0000

MML: *11/6/23
PC: 2023-22P
SUP: 486.03

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-11-Z-

AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR RELIGIOUS ASSEMBLY AT 7514 AND 7520 SKOKIE BOULEVARD, SKOKIE, ILLINOIS IN A B2 COMMERCIAL DISTRICT AND REPEALING VILLAGE ORDINANCE NUMBER 18-7-Z-4391

1 **WHEREAS**, 7520 Skokie, LLC, owner of the following described real property
2 (hereinafter "Petitioner"):

3 LOTS 1, 2, 3, 4, 5, 6, AND 7 (EXCEPT THE EAST 7.00 FEET THEREOF) IN BLOCK 2 IN
4 GEORGE F. NIXON COMPANY'S HOWARD, LINCOLN & CICERO SUBDIVISION IN THE
5 SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 41 NORTH, RANGE 13, EAST OF
6 THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

7
8 PIN: 10-28-408-046-0000 and 10-28-408-047-0000

9
10 more commonly described as 7514 and 7520 Skokie Boulevard, Skokie, Illinois (the "Subject
11 Property"), petitioned the Village of Skokie on behalf of Agape Life Outreach Center Ministries
12 for a special use permit for religious assembly in a B2 Commercial district; and

13 **WHEREAS**, Agape Life Outreach Center Ministries, which has been operating at this
14 building since 2015, intends to reconfigure and enlarge its existing 85 seat sanctuary space;
15 and

16 **WHEREAS**, two new offices and coat rooms will be constructed to the south of the
17 worship space. The church will continue to operate an office at unit #103 of the connected
18 building at 7514 Skokie Boulevard. The petitioner will also be adding a second accessible
19 parking space to the subject site and will place it within the south end of the parking lot located
20 to the east of the 7520 Skokie Boulevard building; and

21 **WHEREAS**, at a public hearing of the Skokie Plan Commission, duly held on September
22 21, 2023, for which proper legal notice had been achieved and after hearing all testimony, the
23 Skokie Plan Commission (a) made the appropriate findings of fact as required under Section
24 118-6(f) of the Skokie Village Code and (b) voted to recommend to the Mayor and Board of
25 Trustees that the requested special use permit be granted subject to the conditions contained
26 in the Plan Commission Report dated October 16, 2023; and

27 **WHEREAS**, the Mayor and Board of Trustees, at a public meeting duly held on October
28 16, 2023, concurred in the aforesaid recommendations and findings of fact of the Skokie Plan
29 Commission;

1 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
2 Village of Skokie, Cook County, Illinois:

3 **Section 1:** That the special use permit requested by the Petitioner for religious
4 assembly Subject Property, described above and commonly known as 7514 Skokie Boulevard
5 #103 and 7520 Skokie Boulevard #102 and #103, Skokie, Illinois, in a B2 Commercial district
6 be and the same is hereby granted and approved subject to each of the conditions set forth
7 below:

- 8 1. The petitioner must operate the proposed use in substantial conformance with the final
9 Village approved Site and Landscape Plan, dated August 23, 2023, and Site and Floor
10 Plans, dated October 2, 2023.
- 11 2. The maximum seating capacity in the worship and social hall areas shall be limited to 85
12 seats each. Any increase in the seating capacity or the overall area that the church
13 occupies in the building shall require an amendment to the special use permit through the
14 full public hearing process.
- 15 3. Prior to receiving the Certificate of Occupancy, the existing tree at the southeast corner
16 of the subject site must be limbed up to a clearance of 7' to allow for view of vehicles
17 exiting from the driveway onto Skokie Boulevard. Any change in user to another religious
18 group shall require an application for a new special use permit, including public hearings.
- 19 4. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage,
20 landscaping, structures, and any other facilities or infrastructure on the Subject Property
21 must be maintained in a good state of repair, and when needed, be repaired or replaced
22 in a timely manner.
- 23 5. New parking lot and exterior lighting must meet IES standards, be full cut-off design and
24 be directed away from adjacent properties, subject to the approval of the Engineering
25 Division.
- 26 6. All off-street parking spaces must be legibly striped and maintained.
- 27 7. All modifications to building elevations, signage, and landscaping shall be subject to the
28 review and approval of the Skokie Appearance Commission.
- 29 8. All signage must conform to the Skokie Village Code. Any sign on the Subject Property
30 that is in violation of that Code must be removed or modified to conform with the Village
31 Code prior to the issuance of an occupancy permit.
- 32 9. Vehicles must always be parked between, and not overlap, the striped lines of designated
33 parking spaces and must not block driveways, sidewalks, aisles, or other points of access.
- 34 10. All private and public sidewalks must be maintained free of snow, ice, sleet, or other
35 objects that may impede travel.
- 36 11. All buildings must meet current International Building and NFPA Life Safety Codes as
37 amended.
- 38 12. Prior to the issuance of building permits, the petitioners must submit to the Planning
39 Division of the Community Development Department the name, address, and telephone
40 number of the company and contact person responsible for site maintenance in
41 compliance with the special use permit.

- 1 13. If work is to be performed on public property or if public property is utilized or impacted
2 during construction and/or development, the owner shall provide, or shall cause the
3 developer and/or contractor to provide, the Village of Skokie with a certificate of insurance
4 naming the Village of Skokie as additionally insured for any and all claims related to any
5 and all work. The owner shall hold, and shall cause the developer and/or contractor to
6 hold, the Village of Skokie harmless and indemnify the Village for any and all claims for
7 property damage or personal injury related to work on or use of public property.
- 8 14. The petitioners shall comply with all Federal and State statutes, laws, rules and
9 regulations and all Village codes, ordinances, rules, and regulations.
- 10 15. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to
11 initiate hearings to determine whether the subject Ordinance, as well as any applicable
12 business licenses, should be revised or revoked.
- 13 16. The petitioners shall pay all costs related to any hearings conducted as a result of non-
14 compliance with any of the provisions of the enabling ordinance. The costs shall include
15 but not be limited to court reporter fees, attorney fees, and staff time required researching
16 and conducting said hearing.

17 **Section 2:** That Village Ordinance Numbers 18-7-Z-4391 is hereby repealed. Any
18 previous Village Ordinances which were repealed by the foregoing ordinances shall remain
19 repealed and are null and void. Nothing in this Ordinance shall be construed to reinstate any
20 previously repealed ordinance.

21 **Section 3:** That a notice of the approval of this Ordinance incorporating the
22 conditions contained herein shall be executed by the owner of the property in writing and duly
23 recorded with the Cook County Recorder of Deeds Office at the owner's expense.

24 **Section 4:** That this Ordinance shall be in full force and effect from and after its
25 passage, approval and recordation as provided by law.

ADOPTED this th day of November, 2023.

Ayes:

Nays:

Absent:

Attested and filed in my office this
th day of November, 2023.

Village Clerk

Approved by me this th day of
November, 2023.

Village Clerk

Mayor, Village of Skokie

PLAN COMMISSION REPORT

2023-23P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM November 6, 2023

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairman
Case: **2023-23P: Special Use Permit**
5219 Touhy Avenue

PLAN COMMISSION ANALYSIS

At its October 5, 2023, meeting, the Plan Commission heard the request of Rubin Skokie, LLC, on behalf of VCA Animal Hospitals for a special use permit for veterinary services at 5219 Touhy Avenue in a B2 Commercial district. The VCA Animal Hospitals facility will contain 6 exam rooms, offices, a waiting area, a 4-station treatment area, a pharmacy, a lab, and an x-ray room. The petitioner intends to operate the facility in a similar way as an immediate care service that is offered by a health care provider for humans and no overnight boarding services will be provided. The business will provide outpatient care only and will be open seven days a week from 10 a.m. to 8 p.m., treating an average of 30-40 pets per day. One to 2 veterinarians will work at the business, in addition to 4-6 support staff.

The Plan Commission concurred with Staff's recommendation to grant the special use permit subject to conditions.

In response to a question from a commissioner who asked if surgeries would be performed at the facility, the petitioner responded that any type of procedure requiring surgery would be referred to an off-site provider.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding the case.

APPEARANCE COMMISSION

Appearance Commission review is not required.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 8 ayes and 0 nays, with 1 member absent, that the petitioner's request for a special use permit for veterinary services at 5219 Touhy Avenue in a B2 Commercial district be **APPROVED**, subject to the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley			X
Minchella (Second)	X		
Berman (Moved)	X		
Franklin	X		
Gupta	X		
Gevaryahu	X		
Burman	X		
Mathee	X		
Luke	X		

ATTACHMENTS

1. Plan Commission Recommended Conditions, dated November 6, 2023
2. Proposed Positive Findings of Fact
3. Staff Report, dated October 5, 2023
4. Plan Commission meeting minutes for October 5, 2023
5. Site Plan, dated October 25, 2023
6. Floor Plan, dated August 18, 2023
7. Land Use and Zoning Map

PLAN COMMISSION
RECOMMENDED CONDITIONS

2023-23P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, November 6, 2023

1. Prior to the issuance of building permits, the petitioner shall restripe the row of parking spaces located to the west of the Starbucks drive-through entrance and south of the east-west driveway to match the 9'-wide spaces shown on the approved site plan.
2. Prior to the issuance of an occupancy permit, the petitioner shall:
 - a. Replace the missing Mohican Viburnum shrubs within the landscaped area along the north side of the subject site to match the approved landscape plan.
 - b. Grind out the stump and replace the missing ivory silk lilac tree within the landscaped area along the east side of the subject site to match the approved landscape plan.
 - c. Limb up the existing Kentucky coffeetrees that are present along the service walkway south of 5225-5237 Touhy Avenue to a height of 7' above the walkway.

STANDARD SPECIAL USE CONDITIONS

3. The petitioner shall develop the Subject Property in substantial conformance with the final Village approved site plan dated October 25, 2023, and floor plan dated August 18, 2023.
4. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces.
5. The owner of the Subject Property [and its tenant] shall ensure that employees park on the Subject Property.
6. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended.
7. All signage shall conform to the Skokie Village Code. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit.
8. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this special use permit.
9. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall

cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property.

10. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
11. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
12. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

**PLAN COMMISSION
POSITIVE FINDINGS OF FACT**

2023-23P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, November 6, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request for a special use permit for veterinary services is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties.	There should be no adverse effects created by the proposed use upon the adjacent properties or businesses.
The request is compatible with the existing or allowable uses of adjacent properties.	The request is compatible with the existing or allowable uses in the area. The use compliments the pet supply store that is located within the shopping center.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities will exist to serve the requested use.
The request demonstrates adequate provision for maintenance and use of the associated structures.	Adequate provision for maintenance and use of the associated structures is demonstrated by the request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	No adverse effects on the environment will be created by the proposed use.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the proposed use.
The request will not adversely affect public health, safety, and welfare.	There should be no adverse effect upon public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code.

STAFF REPORT**2023-23P: Special Use Permit**

Community Development Department

Council Chambers, 7:30 PM, October 5, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
 From: Mike Voitik, Planning Technician
 Re: **2023-23P: Special Use Permit**
 5219 Touhy Avenue

General Information		
<i>Location</i>	5219 Touhy Avenue	
<i>Purpose</i>	To obtain approval for a special use permit for veterinary services	
<i>Petitioner</i>	Rubin Skokie, LLC, on behalf of VCA Animal Hospitals	
<i>Size of Site</i>	60,236 square feet (1.38 acres)	
<i>Existing Zoning & Land Use</i>	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sales, clinic, vacant commercial, personal service use, limited service restaurant with drive-through	
<i>Adjacent Zoning & Land Use</i>	North	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, fitness center, shoe store, limited service restaurant
	South	R2 Single-Family – elementary grade school
	East	R2 Single-Family – detached residences
	West	B2 Commercial – personal service use, electronics repair business
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- The site contains two 1-story commercial buildings that house a total of 8 commercial spaces, two of which are currently vacant.
- The site is accessible from driveways at Touhy Avenue and Laramie Avenue.
- Overhead utilities run along the south side of the subject site.



Complete Streets

- Public sidewalks are present along Touhy Avenue and Laramie Avenue.
- A long-term bike route is proposed to be located on Carpenter Road, 1½ blocks west of the subject site.
- Bicycle parking is present at the subject site.
- The site is directly served by the Pace 226 Oakton Street and Pace 290 Touhy Avenue buses.
- The site is within walking distance of residential neighborhoods, services, and schools.
- Access to the building is available from Touhy Avenue and from Laramie Avenue.

STAFF ANALYSIS

Petitioner's Submittal

The petitioner is requesting a special use permit for veterinary services at 5219 Touhy Avenue in a B2 Commercial district. The VCA Animal Hospitals facility will contain 6 exam rooms, offices, a waiting area, a 4-station treatment area, a pharmacy, a lab, and an x-ray room.

With regards to the request, the petitioner explains that:

This hospital will bridge the gap between primary and emergency care with access to world-class same- and next-day care. Like human urgent care, we will provide pet owners with access to non-emergent care services including allergic reactions, vomiting, ear infections, eye issues, skin issues, lacerations, lethargy, limping, etc. We will be open seven days a week from 10am-8pm. We will not provide boarding or overnight hospitalization services. All pets will be outpatient, which means they will be seen and discharged the same day. Our veterinary hospital will be regulated by the Illinois Veterinarian Licensing and Disciplinary Board which maintains and enforces professional standards including licensing veterinarians, registered veterinary technicians, veterinary assistants, controlled substances permit holders and veterinary premises.

We plan to hire 1-2 veterinarians. This team will work different shifts throughout the week with the expectation to have 2 doctors seeing pets on any given day with 4-6 support staff.

We plan to treat around 30-40 pets per day. Using our virtual waiting room technology, clients can wait from the comfort of their home and get notified when it's time to see a veterinarian. This helps us smooth out the case flow throughout the day and creates a better experience for our clients and their pets. When clients arrive in the hospital, they will enter a calming and welcoming atmosphere with elevated design elements that feels more like a coffee shop meets a spa than a typical animal hospital.

Our goal is to provide world-class veterinary medicine for pets, coupled with an exceptional hometown experience for their people.

Comments

Staff comments and review sheets were sent to all pertinent departments. Staff comments on the subject case were received from the Fire Prevention Bureau and the Traffic Engineering and Planning Divisions. All other departments returned the sheets with no comments.

Fire Prevention Bureau

The Fire Prevention Bureau requests that the floor plan (sheet A) be revised to include the following:

- The depiction of the adjacent Starbucks drive-through lane in order to determine how it relates to the existing egress door that is located on the south side of the proposed use.
- The labeling of all door widths.
- The labeling of all room dimensions.
- The inclusion of a scale and a north arrow.

Additionally, the site plan shall be revised to remove the future doors and future demising wall depicted between 5217 and 5219 Touhy Avenue. The "suite 5217" and square footage text must also be removed and the square footage for the combined spaces must be added.

Traffic Engineering Division

Traffic Engineering staff notes that several of the non-accessible spaces located to the west of the Starbucks drive-through entrance and south of the east-west driveway are 7' to 8' wide rather than the required 9'. Staff requests that this portion of the parking lot be restriped to match the 9'-wide spaces shown on the approved site plan.

Planning Division

The Planning Division recommends approval of the special use permit for veterinary services. The use provides a service that is desired by the community and also compliments the pet supply store that is located within the shopping center. The use and the overall shopping center meet the Village's parking requirements due to relief being granted for 3 parking spaces in modified review case 2022-01M.

The shopping center's existing landscaping is not compliant with the approved landscape plan. Several Mohican Viburnum shrubs are missing within the landscaped area along the north side of the subject site and an ivory silk lilac tree has been removed from the landscaped area on the east side of the subject site. All missing plantings shall be replaced. The Kentucky coffeetrees growing along the service walkway south of 5225-5237 Touhy Avenue shall be limbed up to a height of 7' above the walkway.

APPEARANCE COMMISSION

Appearance Commission review is not required.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for a special use permit for veterinary services at 5219 Touhy Avenue in a B2 Commercial district be **APPROVED**, based upon the Proposed Positive Findings of Fact and subject to the recommended and standard special use permit conditions.

RECOMMENDED SPECIAL USE CONDITIONS

1. Prior to the hearing of the subject case before the Board of Trustees, the petitioner shall revise the floor plan to include the following:
 - a. The depiction of the adjacent Starbucks drive-through lane in order to determine how it relates to the existing egress door that is located on the south side of the proposed use.
 - b. The labeling of all door widths.
 - c. The labeling of all room dimensions.
 - d. The inclusion of a scale and a north arrow.
2. Prior to the hearing of the subject case before the Board of Trustees, the petitioner shall revise the site plan to remove the future doors and future demising wall depicted between 5217 and 5219 Touhy Avenue. The "suite 5217" and square footage text must also be removed and the square footage for the combined spaces must be added.
3. Prior to the issuance of building permits, the petitioner shall restripe the row of parking spaces located to the west of the Starbucks drive-through entrance and south of the east-west driveway to match the 9'-wide spaces shown on the approved site plan.
4. Prior to the issuance of an occupancy permit, the petitioner shall:
 - a. Replace the missing Mohican Viburnum shrubs within the landscaped area along the north side of the subject site to match the approved landscape plan.
 - b. Grind out the stump and replace the missing ivory silk lilac tree within the landscaped area along the east side of the subject site to match the approved landscape plan.
 - c. Limb up the existing Kentucky coffeetrees that are present along the service walkway south of 5225-5237 Touhy Avenue to a height of 7' above the walkway.

STANDARD SPECIAL USE CONDITIONS

5. The petitioner shall develop the Subject Property in substantial conformance with the final Village approved site plan dated <insert date of final approved plan>, and floor plan dated <insert date of final approved plan>.
6. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces.
7. The owner of the Subject Property [and its tenant] shall ensure that employees park on the Subject Property.
8. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended.
9. All signage shall conform to the Skokie Village Code. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit.
10. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this special use permit.
11. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property.
12. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
13. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
14. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

ATTACHMENTS

1. Proposed Positive Findings of Fact
2. Site Plan, dated September 26, 2022
3. Floor Plan, dated August 18, 2023
4. Aerial and Zoning Map

Proposed Positive Findings of Fact 2023-23P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, October 5, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request for a special use permit for veterinary services is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties.	There should be no adverse effects created by the proposed use upon the adjacent properties or businesses.
The request is compatible with the existing or allowable uses of adjacent properties.	The request is compatible with the existing or allowable uses in the area. The use compliments the pet supply store that is located within the shopping center.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities will exist to serve the requested use.
The request demonstrates adequate provision for maintenance and use of the associated structures.	Adequate provision for maintenance and use of the associated structures is demonstrated by the request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	No adverse effects on the environment will be created by the proposed use.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the proposed use.
The request will not adversely affect public health, safety, and welfare.	There should be no adverse effect upon public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code.

Plan Commission Draft Summary Meeting Minutes
Date: October 5, 2023

The Chairman called the roll recognizing that there was a quorum present. One commissioner, Peter Ousley, was absent.

Case Description:

2023-23P: Special Use Permit: 5219 Touhy Avenue

Rubin Skokie, LLC, on behalf of VCA Animal Hospitals, requests a special use permit for veterinary services in a B2 Commercial zoning district, and any relief that may be discovered during the review of this case.

PIN: 10-33-101-104-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered to all property owners as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

Steven Rich, of the asset management team of VCA Animal Hospitals, and Peter Wren, architect presented the case. VCA Animal Hospitals have 900 facilities across the country providing urgent care to family pets who do not require an ER visit. They are an outpatient care facility where they deliver diagnosis, treat and send home, or refer to other professional specialists. When comparing services, they equate to an immediate care center for people.

Mr. Rich spoke of their unique business model. When an appointment is made, clients can go about their day and receive a text approximately 30 minutes prior to the appointment instructing when to bring the animal in to be seen; it saves time in the waiting room which causes more anxiety to both owner and pet. Hours of operation would be 6 days a week from 10AM to 8PM but they are flexible to adjust the hours if needed.

Commissioner Minchella wanted confirmation that surgery is not performed at this facility. Commissioner Berman asked if affiliated with the Mars Veterinary Health network, would they use their own group members for referrals or local veterinarians. He also asked if they board animals overnight. Mr. Rich stated that they do not compete with 911 vets but rather are an additional resource.

Staff requested the report to be accepted into the record as written and is supportive of the request. The floor plan shows a general lobby, offices, diagnosis areas, and pharmacy in the previous mattress store at the west end of the shopping center. A complimentary use, Bentley's pet store, also is located in the center.

In their written comments, the Fire Department requests the depiction of the Starbuck's drive-through lane on plans in order to determine the impact to the egress door that is located on the south side. They also want the door widths labeled as well as rooms dimensioned. Removal of "Suite 5217", future doors, and the demising wall between 5217 and 5219 as well as adding the

square footage for the combined spaces. Staff also talked about the modified review case from 2022 which gave relief to the shopping center for 3 parking spaces.

Landscaping needs to be brought back to compliance with the approved plan. Shrubs are missing in the landscaped area on the north side and a lilac tree was removed from the landscaped area east of the subject site.

Commissioner Berman asked if the plantings should be the responsibility of the shopping center and not of the new tenant. Staff explained that whenever a new business opens, the landscaping requests are tied to the site and it should be taken care of before opening either by the tenant or owner.

Commissioner Burman stated that there is a litter issue at the center. The owners or Starbucks do not maintain the site. They don't adhere to the 4-hour litter rule. Demands made to the owner go unheard. Staff stated that litter control is embedded into the ordinance and they will follow up with Starbucks alone and not the whole center.

The petitioner was in agreement to all conditions and had no further comments.

Recommendations and Voting

A motion was made to approve, as presented, the request for a special use permit for veterinary services in a B2 Commercial zoning district at 5219 Touhy Avenue.

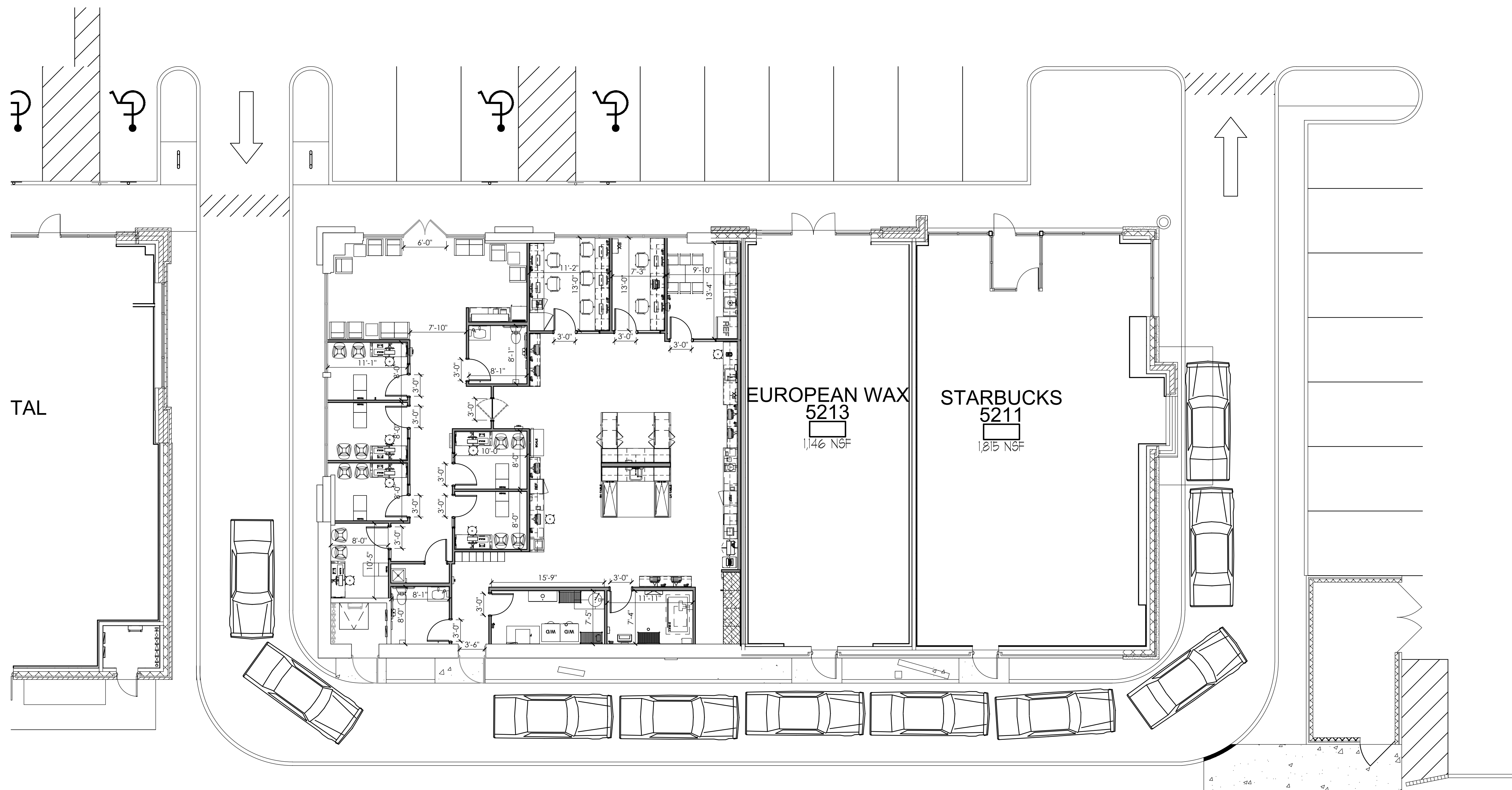
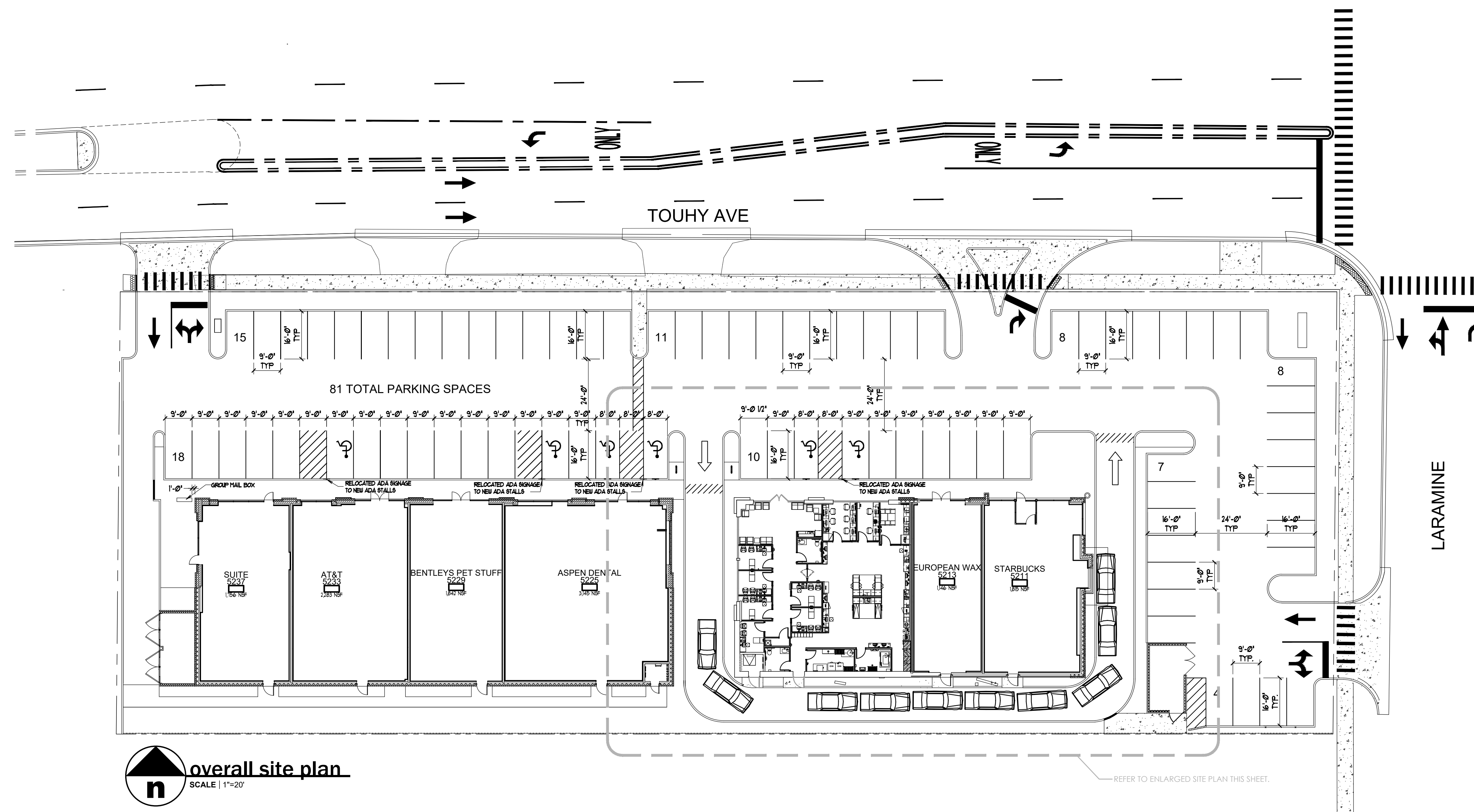
Motion: S. Berman

Second: E. Minchella

Absent: P. Ousley

Ayes: 8

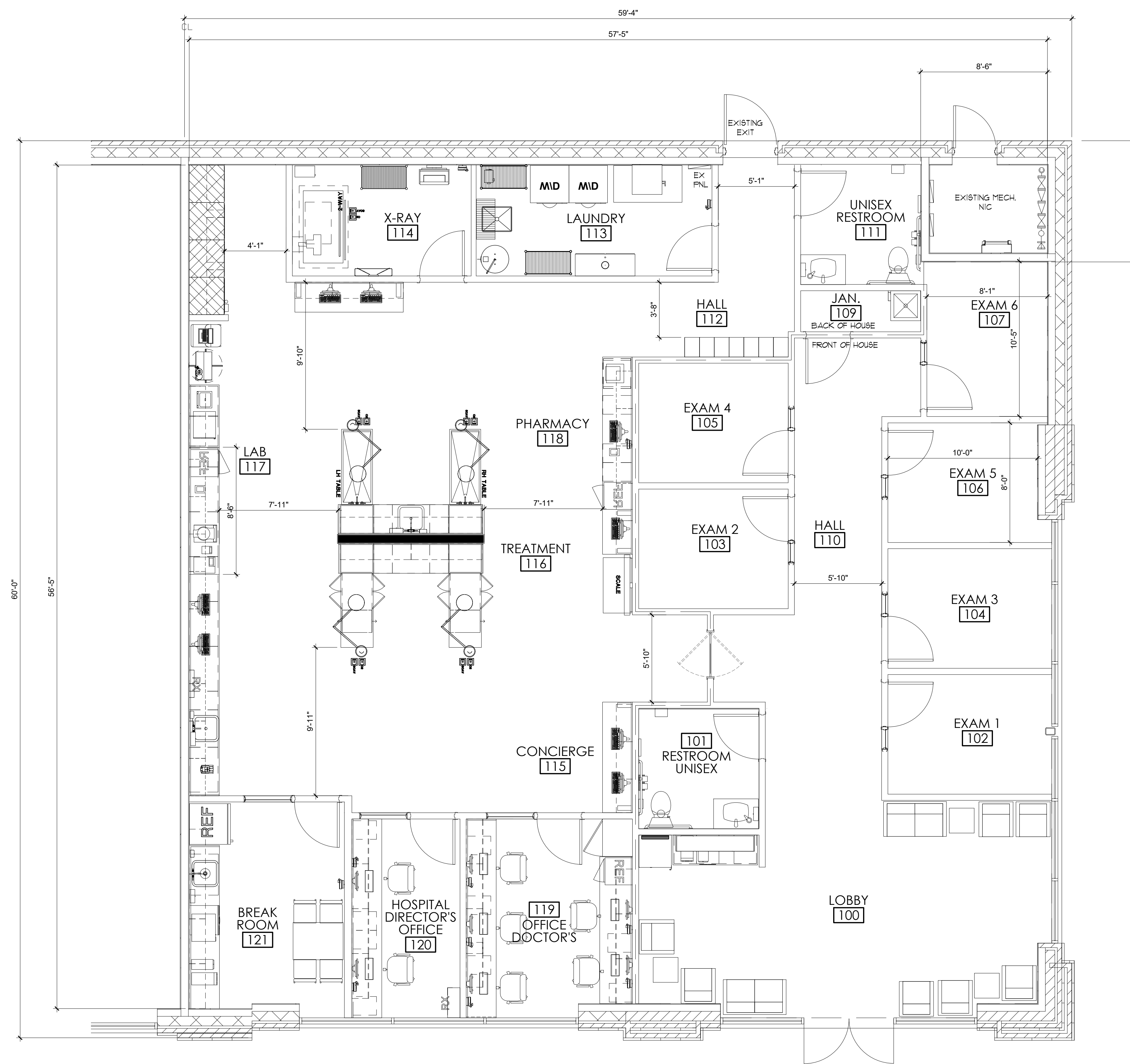
Nays: 0



10-25-2023

landlord notes

- A. PROPERTY OWNER SHALL RE-STRIPE THE PARKING SPACES WEST OF STARBUCKS DRIVE-THROUGH ENTRANCE AND SOUTH OF THE EAST-WEST DRIVEWAY TO MATCH THE 9'-WIDE SPACES AS SHOWN ON APPROVED SITE PLAN.
- B. PROPERTY OWNER SHALL REPLACE THE MISSING MOHICAN VIBURNUM SHRUBS WITHIN THE LANDSCAPED AREA ALONG THE NORTH SIDE OF THE SUBJECT SITE TO MATCH THE APPROVED LANDSCAPE PLAN.
- C. PROPERTY OWNER SHALL GRIND OUT THE STUMP AND REPLACE THE MISSING IVORY SILK LILAC TREE WITHIN THE LANDSCAPED AREA ALONG THE EAST SIDE OF THE SUBJECT SITE TO MATCH THE APPROVED LANDSCAPE PLAN.
- D. PROPERTY OWNER SHALL LIMB UP THE EXISTING KENTUCKY COFFEE TREES THAT ARE PRESENT ALONG THE SERVICE WALKWAY SOUTH OF 5225-5237 TOUHY AVENUE TO A HEIGHT OF 7' ABOVE THE WALKWAY.



project info

Jack's Corner
5211-519 Touhy Ave.
Space No. 3
Skokie, IL 60077

issue dates

submission: TEST FIT 08/18/23
REV CONSTRUCTION

revisions: # description date

designed by:
checked by:

seal

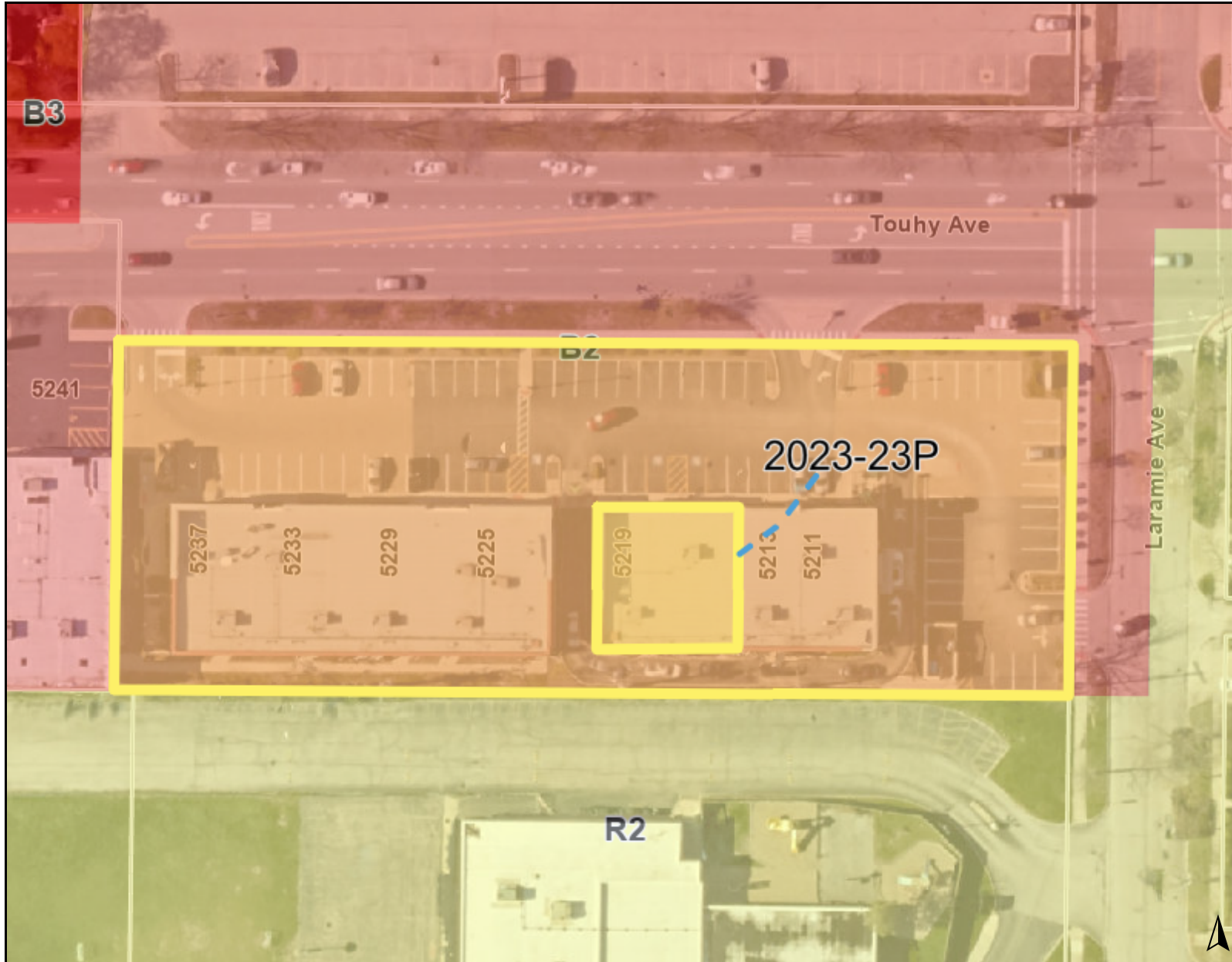
**FOR REFERENCE ONLY
NOT FOR CONSTRUCTION**

02.10.2008

sheet info

A

area calculation	
ROOM NAME	SQ. FT.
FRONT OF HOUSE	1241
BACK OF HOUSE	1961
LOBBY	368
GROSS AREA (INSIDE PERIMETER WALLS)	3418
GROSS AREA (OUTSIDE PERIMETER WALLS)	3202

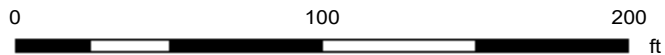


Legend

Zoning and Development

Zoning

- B2: Commercial
- B3: Business
- R2: Single Family Residential



Print Date: 9/6/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

PLAN COMMISSION REPORT

2023-24P: Subdivision

Council Chambers, 7:30 PM, November 6, 2023

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairman
Re: **2023-24P: Subdivision**
5206-5238 Touhy Avenue

Related Cases – 2023-25P: Site Plan Approval
2023-26P: Special Use Permit
2023-27P: Special Use Permit

PLAN COMMISSION ANALYSIS

At its October 5, 2023, meeting, the Plan Commission heard a request from Bond Touhy, LLC to resubdivide 1 existing lot into 2 new lots at 5206-5238 Touhy Avenue in a B2 Commercial zoning district. Lot 1 will contain the existing multitenant commercial building as well as most of the subject site's parking spaces and driveways. Lot 2 will contain the proposed Popeye's limited restaurant with a drive-through lane (case 2023-26P), outdoor dining area (case 2023-27P), and associated parking spaces and driveways.

The Plan Commission concurred with Staff's recommendation to grant the subdivision approval, subject to conditions.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding the case.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 8 ayes and 0 nays, with 1 member absent, that the petitioner's request to resubdivide 1 existing lot into 2 new lots at 5206-5238 Touhy Avenue in a B2 Commercial zoning district be **APPROVED**, subject to the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley			X
Minchella	X		
Berman (Moved)	X		
Franklin (Second)	X		
Gupta	X		
Gevaryahu	X		
Burman	X		
Mathee	X		
Luke	X		

ATTACHMENTS

1. Plan Commission Recommended Conditions, dated November 6, 2023
2. Staff Report, dated October 5, 2023
3. Plan Commission Meeting Minutes for October 5, 2023
4. Touhy Plaza Subdivision, dated August 16, 2023
5. ALTA/NSPS Land Title and Topographic Survey, dated September 19, 2022
6. Aerial and Zoning Map

PLAN COMMISSION
RECOMMENDED CONDITIONS

2023-24P: Subdivision

Plan Commission

Council Chambers, 7:30 PM, November 6, 2023

RECOMMENDED SUBDIVISION CONDITIONS

1. The Subject Property must be subdivided pursuant to the Touhy Plaza Subdivision, dated August 16, 2023, and as may be further revised with the approval of the Village Manager, or designee, and Corporation Counsel.
2. Upon the passage of the ordinance by the Board of Trustees, the Mylar of the Touhy Plaza Subdivision must be submitted to the Village with all signatures other than Village staff or elected officials.
3. The Touhy Plaza Subdivision shall be effective upon its recording by the Village in the Office of the Recorder of Deeds of Cook County, Illinois.
4. All monuments must be set no later than 1 year after the date of the recording of the plat.
5. The petitioner must submit to the Planning Division electronic files of the plat of subdivision in approved and finalized form. The files must be scaled drawing files in AutoCAD format (version 2010 or older). The drawings must be formatted to SPCS, NAD83, HARN 2007, with SPCS north being straight up, and the primary units in U.S. Survey Feet. All elements must be contained within a single file, no XREF or PDF attachment files shall be used.
6. If work is to be performed on public property or if public property is utilized or impacted during construction and or development, the owners must provide, or must cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owners shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property.
7. The petitioner must comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.

Plan Commission Draft Summary Meeting Minutes
Date: October 5, 2023

The Chairman called the roll recognizing that there was a quorum present. One commissioner, Peter Ousley, was absent.

Case Descriptions:

2023-24P: Subdivision: 5206-5238 Touhy Avenue

Bond Touhy, LLC, requests a resubdivision of 1 lot into 2 lots in a B2 Commercial zoning district, and any relief discovered during the review of this case.

2023-25P: Site Plan Approval: 5206-5238 Touhy Avenue

Bond Touhy, LLC, request site plan approval in a B2 Commercial zoning district that includes an existing multi-tenant commercial building and a new limited-service restaurant with a drive-through, relief from §118-218 to provide 135 parking spaces rather than the 146, and any other relief discovered during the review of this case.

2023-26P: Special Use Permit: 5206 Touhy Avenue

Bond Touhy, LLC, requests a special use permit in a B2 Commercial zoning district for a limited-service restaurant with drive-through for Popeye's at 5206 Touhy Avenue, and any relief discovered during the review of this case.

2023-27P: Special Use Permit: 5206 Touhy Avenue

Bond Touhy, LLC, requests a special use permit in a B2 Commercial zoning district for outdoor dining at Popeye's at 5206 Touhy Avenue, and any relief discovered during the review of this case.

PIN: 10-28-313-036-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

As these cases are related, they were discussed together as a group but voted on separately.

Ellyse Murphy and Jake Greenberg of Bond Touhy, LLC gave an overview the cases. A one-story Popeye's Chicken limited service restaurant is proposed to locate in an outlot at the corner of Touhy and Laramie Avenues of an existing multi-tenant commercial building (Touhy Plaza Shopping Center).

A petition to re-subdivide the existing single parcel into 2 lots is also being requested. The majority of the shopping center will be contained as Lot 1 and the proposed Popeye's restaurant, drive-through lane, outdoor dining area, parking spaces and driveways will make up Lot 2. They are requesting a drive-through component as well as outdoor dining. With the mix of uses at the shopping center, the addition of the Popeye's is reasonable and a good fit in the Touhy Avenue corridor.

As the center is 20% overparked, the applicant is requesting parking space relief to provide 136 parking spaces instead of the required 145. The center will lose 30 parking spaces but gain 13 at the north end; most likely for employee parking. Pepboys is transitioning from a retail/service business to repair only with Advance Auto Parts taking over the retail space. Orange Theory, Sketchers, and Qahwah House are the remaining tenants of the site. They noted that the Dunkin' Donuts restaurant located across Laramie was previously approved for a 30% reduction of the required parking at their public hearing in 2022.

Popeye's expects about 60% of their business from their drive-through and has provided 9 stacking spaces. According to their standards, it will only take 3 minutes maximum from order board to pick-up window. As they submitted prior to the changes made to drive-through provisions, they are not obligated to adhere to all the conditions but have agreed to include mobile ordering, no deliveries during peak hours, and screening the drive-through from Touhy Avenue with shrubbery and landscaping.

The outdoor dining area will be located at the northwest side of the building with 2 tables and seating for 4 at each table and will include a trash receptacle. Exterior lighting will be installed so that the patio can be utilized in the evening. The space will be partitioned off by a decorative metal fence.

Staff requested the report to be accepted into the record as written. There were many concerns from staff which revolved around circulation, parking, and landscaping. The Fire Department had reservations about fire truck access. After multiple versions and reviews, staff is in support of the project with relief for 136 parking spaces as a trade-off for keeping the large, mature trees on the east side of the site. A condition will be added to encourage continued discussion regarding a "Plan B" to remedy a possible issue if the stacking line falls behind.

Commissioner Burman noted that between the Touhy and Laramie intersection and Village Crossing Shopping Center, there are 20 fast food restaurants. With 2 new fast food restaurants exiting on Touhy he voiced some uneasiness of the increased traffic in the area. Orange Theory has more than 12 cars taking up their parking spaces which stay parked longer than the 1-hour classes. Pepboys doesn't keep cars parked in the 9 interior bays. They also have parking on the east side with cars parked either waiting for repairs to be done or waiting to be picked up. He asked staff if there were any neighbor complaints regarding traffic on Laramie. Staff stated that Traffic Engineering was generally supportive of the requests.

Commissioner Gupta also verified that large trucks park in the lot for days at a time. Commissioner Franklin offered that cars can exit onto Touhy from the west end of the center to go westbound. Commissioner Berman asked about the pedestrian access going across the stacking line. Staff commented that the same model is utilized at Culver's with no issues.

Ms. Murphy acknowledged the generous amount of help and guidance from staff in getting this proposal to its current acceptable status.

Recommendations and Voting

Case 2023-24P: Subdivision

A motion was made to approve, as presented, the request for a resubdivision of 1 lot into 2 lots in a B2 Commercial zoning district at 5206-5238 Touhy Avenue.

Motion: S. Berman

Second: C. Franklin

Absent: P. Ousley

Ayes: 8

Nays: 0

Case 2023-25P: Site Plan Approval

A motion was made, as presented, for site plan approval that includes an existing multi-tenant commercial building and a new limited-service restaurant with drive-through, at 5206-5238 Touhy Avenue.

Motion: R. Mathee

Second: Gupta

Absent: P. Ousley

Ayes: 7

Nays: 1(Burman)

Item of Relief accepted for 136 parking spaces rather than 145 required at 5206-5238 Touhy Avenue.

Motion: S. Berman

Second: R. Mathee

Absent: P. Ousley

Ayes: 7

Nays: 1(Burman)

Case 2023-26P: Special Use Permit for Drive-Through

A motion was made to approve, as presented, a special use permit for a Popeye's limited-service restaurant with a drive-through at 5206 Touhy Avenue with a condition added to continue discussion of management plan for possible issues when stacking line falls behind.

Motion: S. Berman

Second: R. Mathee

Absent: P. Ousley

Ayes: 7

Nays: 1 (Burman)

Case 2023-27P: Special Use Permit for Outdoor Dining

A motion was made to approve, as presented, for a special use permit for an outdoor dining area at a Popeye's limited-service restaurant at 5206 Touhy Avenue.

Motion: S. Berman

Second: V. Gupta

Absent: P. Ousley

Ayes: 7

Nays: 1 (Burman)

STAFF REPORT

2023-24P: Subdivision

Community Development Department

Council Chambers, 7:30 PM, September 21, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Mike Voitik, Planning Technician
Re: **2023-24P: Subdivision**
5206-5238 Touhy Avenue

Related Cases – 2023-25P: Site Plan Approval
2023-26P: Special Use Permit
2023-27P: Special Use Permit

General Information		
<i>Location</i>	5206-5238 Touhy Avenue	
<i>Purpose</i>	To resubdivide 1 existing lots into 2 new lots, and any relief discovered during the review of this case.	
<i>Petitioner</i>	Bond Touhy, LLC	
<i>Size of Site</i>	126,580 square feet (2.906 acres) with frontage on Touhy Avenue and Laramie Avenue	
<i>Existing Zoning & Land Use</i>	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, sports and recreation education facility, shoe store, limited service restaurant	
<i>Adjacent Zoning & Land Use</i>	North	B3 Business – hotel, full service restaurant, bar
	South	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sale, clinic, vacant commercial, personal service use, limited service restaurant with drive-through
	East	R2 Single-Family – detached residences B2 Commercial – limited service restaurant with drive-through (under construction)
	West	B3 Business – hotel, full service restaurant, bar
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- The site contains a 1-story multitenant commercial building. The outdoor dining area is proposed to be located in front of the westernmost tenant space.
- The site is accessible from driveways at Touhy Avenue and Laramie Avenue.

- Overhead utilities run along the north side of the subject site as well as within the Laramie Avenue parkway adjacent to the subject site.



Complete Streets

- Public sidewalks are present along Touhy Avenue and Laramie Avenue.
- A long-term bike route is proposed to be located on Carpenter Road, 1½ blocks west of the subject site.
- Bicycle parking is not currently available at the subject site.
- The site is directly served by the Pace 226 Oakton Street and Pace 290 Touhy Avenue buses.
- The site is within walking distance of residential neighborhoods, services, and schools.
- Pedestrian access to the building is available from Touhy Avenue and from Laramie Avenue.

PETITIONER'S SUBMITTAL

The petitioner is requesting to resubdivide 1 existing lot into 2 new lots at 5206-5238 Touhy Avenue in a B2 Commercial zoning district. Lot 1 will contain the existing multitenant commercial building as well as most of the subject site's parking spaces and driveways. Lot 2 will contain the proposed Popeye's limited restaurant with a drive-through lane (case 2023-26P), outdoor dining area (case 2023-27P), and associated parking spaces and driveways.

STAFF ANALYSIS

Comments

All pertinent departments and divisions were offered an opportunity to comment on this case. Other than the Planning Division comments below, all others did not respond or approved the request without comment.

Planning Division

The Planning Division supports the proposed subdivision. The subdivision will meet all requirements of the Village Code and Map Data Policy.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request to resubdivide 1 existing lot into 2 new lots at 5206-5238 Touhy Avenue in a B2 Commercial zoning district be **APPROVED** subject to the conditions listed below.

RECOMMENDED SUBDIVISION CONDITIONS

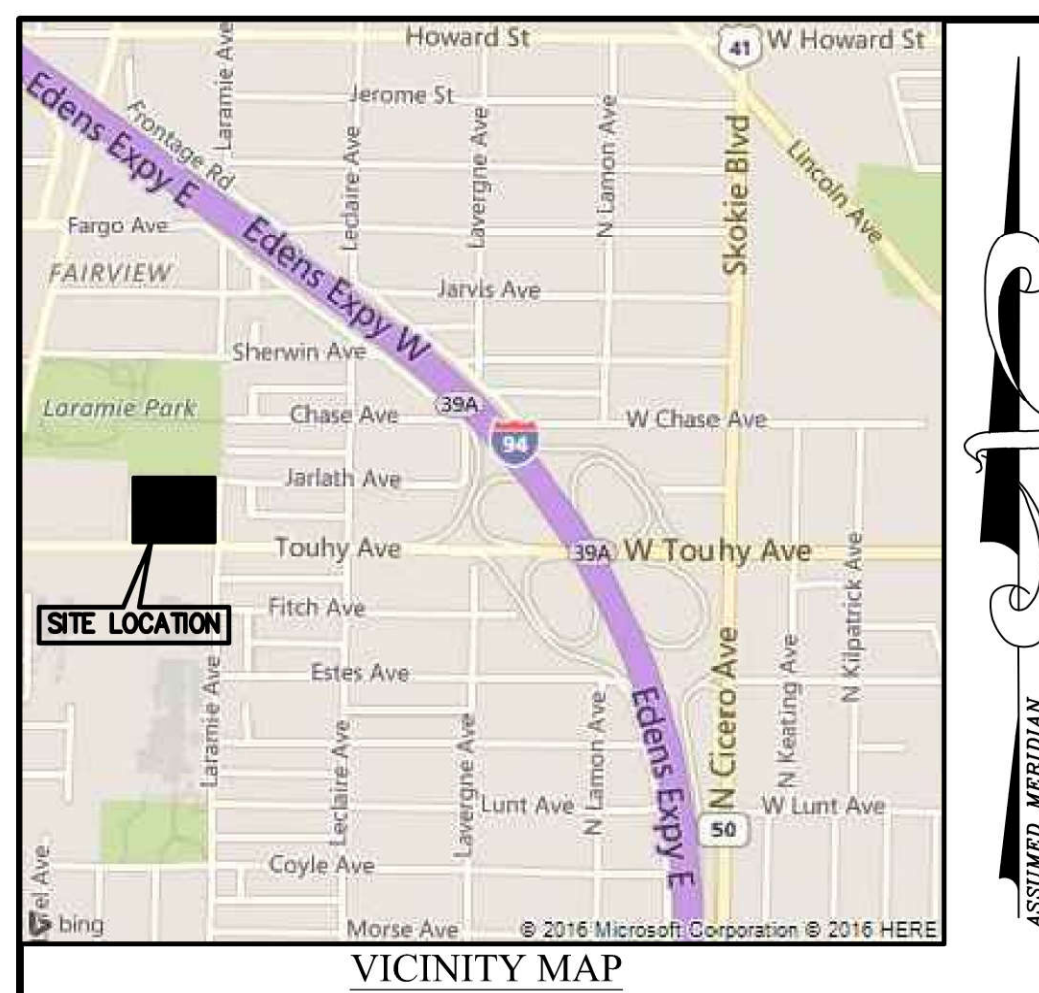
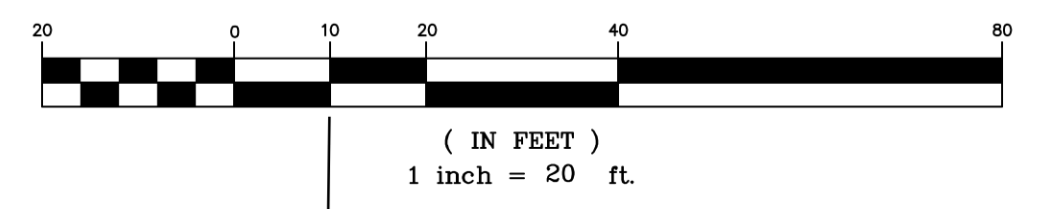
1. Upon the passage of the ordinance by the Board of Trustees, the Mylar of the Touhy Plaza Subdivision must be submitted to the Village with all signatures other than Village staff or elected officials.
2. The Touhy Plaza Subdivision shall be effective upon its recording by the Village in the Office of the Recorder of Deeds of Cook County, Illinois.
3. All monuments must be set no later than 1 year after the date of the recording of the plat.
4. The petitioner must submit to the Planning Division electronic files of the plat of subdivision in approved and finalized form. The files must be scaled drawing files in AutoCAD format (version 2010 or older). The drawings must be formatted to SPCS, NAD83, HARN 2007, with SPCS north being straight up, and the primary units in U.S. Survey Feet. All elements must be contained within a single file, no XREF or PDF attachment files shall be used.
5. If work is to be performed on public property or if public property is utilized or impacted during construction and or development, the owners must provide, or must cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owners shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property.
6. The petitioner must comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.

ATTACHMENTS

1. Touhy Plaza Subdivision, dated August 16, 2023
2. ALTA/NSPS Land Title and Topographic Survey, dated September 19, 2022
3. Aerial and Zoning Map

ALTA/NSPS LAND TITLE AND TOPOGRAPHIC SURVEY

GRAPHIC SCALE



LEGAL DESCRIPTION
 LOT 2 AND LOT 3 IN GERIANN BARB SUBDIVISION OF THE SOUTH 450.0 FEET OF THE EAST 450.0 FEET (EXCEPT THE EAST 33.0 FEET THEREOF), ALSO THE NORTH 140.0 FEET OF THE SOUTH AREA FEET OF THE EAST 540.0 FEET OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

SCHEDULE B EXCEPTIONS
 LEASE EXECUTED BY VALU REAL ESTATE, INC., A MICHIGAN CORPORATION, AS LESSOR, AND THE REYS MANNY, MACE & JACK OF CALIFORNIA, A CALIFORNIA CORPORATION, AS LESSEE, DATED FEBRUARY 7, 1987, A MEMORANDUM OF WHICH LEASE WAS RECORDED FEBRUARY 25, 1987 AS DOCUMENT NO. 97127200 AND AS AMENDED TO CORRECT THE LEGAL DESCRIPTION OF THE TRIP BOYS SPACE BY DOCUMENT NO. 97385818 RECORDED MAY 30, 1997, WHICH LEASE DEMISES THE LAND FOR A TERM COMMENCING ON THE EARLIEST OF (A) AUGUST 1, 1997, AND (B) THE DATE TENANT OBTAINS BUSINESS WITH THE PUBLIC ON THE PREMISES, AND (C) 185 DAYS AFTER RECEIPT BY THE TENANT OF THE PERMITS AND APPROVALS RETURNED TO IN SECTION 21 (A) AND (B) TENANT AND ENDING AT THE END OF THE TWENTIETH (20TH) LEASE YEAR AS DEFINED IN THE LEASE, AND ALL RIGHTS THEREUNDER OF AND ALL ACTS DONE OR SUFFERED THEREUNDER BY SAID LESSEE OR BY ANY PARTY CLAIMING BY, THROUGH, OR UNDER SAID LESSEE.

SAID LEASE CONTAINS THREE (3) CONSECUTIVE FIVE (5) YEAR OPTIONS TO EXTEND THE LEASE AT A RENTAL AND UNDER THE TERMS AND CONDITIONS SET FORTH IN THE LEASE.
 AFFECTS THAT PART OF LOT 3 IN GERIANN BARB SUBDIVISION, AFORESAID, DESCRIBED AS FOLLOWS:
 COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 3, THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST (ASSUMED), ALONG THE SOUTH LINE OF SAID LOT 3, 129.69 FEET, THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, ALONG A LINE AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE, 128.94 FEET TO THE POINT OF BEGINNING, THENCE SOUTH 89 DEGREES 58 MINUTES 10 SECONDS WEST, 198.79 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 57 SECONDS WEST, 150.03 FEET; THENCE NORTH 89 DEGREES 58 MINUTES 32 SECONDS EAST, 106.75 FEET; THENCE SOUTH 00 DEGREES 10 MINUTES 19 SECONDS EAST, 15.00 FEET; THENCE SOUTH 89 DEGREES 59 MINUTES 40 SECONDS EAST, 52.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 57 SECONDS EAST, 135.08 FEET, TO THE POINT OF BEGINNING.

COVENANTS AND RESTRICTIONS CONTAINED IN DECLARATION MADE BY CHICAGO TITLE AND TRUST COMPANY AS TRUSTEE UNDER TRUST AGREEMENT DATED DECEMBER 22, 1955 AND KNOWN AS TRUST NO. 38036 DATED JANUARY 15, 1959 AND RECORDED JANUARY 20, 1959 AS DOCUMENT NO. 17432874 RELATING TO THE LOCATION OF BUILDINGS TO BE ERECTED ON THE LAND (BUILDING LINE BEING 125 FEET NORTH OF AND PARALLEL TO THE NORTH LINE OF TOUHY AVENUE).

CERTIFICATE AND MODIFICATION OF RESTRICTIONS AND CONDITIONS RECORDED MARCH 18, 1968 AS DOCUMENT NO. 2051368.
 NOTE: SAID INSTRUMENT CONTAINS NO PROVISION FOR A FORFEITURE OR REVERSION OF TITLE IN CASE OF BREACH OF CONDITION.
 GRANT MADE BY CECO PROPERTIES, INC. TO COMMONWEALTH Edison COMPANY AND ILLINOIS BELL TELEPHONE COMPANY DATED JULY 13, 1959 AND RECORDED AUGUST 4, 1959 AS DOCUMENT NO. 17819253 THAT COMMONWEALTH Edison COMPANY AND ILLINOIS BELL TELEPHONE COMPANY, THEIR SUCCESSORS AND ASSIGNS, COUNTY AND SEVERALLY, ARE GRANTED THE RIGHT, PERMISSION, AND AUTHORITY TO CONSTRUCT, LAY, MAINTAIN, RELOCATE, RENEW AND REMOVE EQUIPMENT CONSISTING OF CABLE POLES, AND OTHER NECESSARY ELECTRICAL FACILITIES, AND TO TRANSMIT AND DISTRIBUTE BY MEANS OF SAID EQUIPMENT, ELECTRICITY PURPOSES, TO THE SAME FOR THE MAINTENANCE THEREOF; ALSO TO TRIM OR CUT DOWN AND REMOVE FROM TIME TO TIME SUCH TREES, BUSHES AND SHRUBS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE INSTALLATION AND MAINTENANCE OF SUCH FACILITIES, IN, UPON, UNDER AND ALONG THE NORTH LINE OF SAID LOT 3.

SCHEDULE B EXCEPTIONS A, A, G, O, P, Q AND S ARE NOT SURVEY RELATED AND THEREFORE NOT SHOWN.

NOTES
 1. THIS SURVEY IS BASED ON THE LEGAL DESCRIPTION AND EASEMENTS OF RECORD AS IDENTIFIED IN THE PRO FORMA POLICY NUMBER 1401-008899-02 ISSUED BY CHICAGO TITLE COMPANY PROVIDED TO THE SURVEYOR ON JUNE 28, 2016.
 2. THIS SITE FALLS WITHIN "OTHER AREAS, ZONE X" (AREA DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS DEFINED BY THE FLOOD INSURANCE RATE MAP, MAP NUMBER 1703020444, HAVING A REVISED DATE OF AUGUST 19, 2008.
 3. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR TOPOGRAPHIC SURVEYS, AND IS BASED ON FIELD WORK PERFORMED ON MAY 19, 2016.
 4. THE SURVEYOR CONTACTED JULLIE (JOINT UTILITY LOCATING INFORMATION FOR EXCAVATORS) FOR AN ON-SITE LOCATE WHICH WAS ASSIGNED A DIG NUMBER OF X134 1369. THE UTILITIES AS MARKED ON-SITE AT THE TIME OF THE SURVEY ARE SHOWN HEREON. ADDITIONALLY, THE SURVEYOR CONTACTED JULLIE FOR A SIGNATURE REQUEST FOR THIS SITE WHICH WAS ASSIGNED A DIG NUMBER OF A138 2796. INQUIRIES WERE SENT OUT TO THE VARIOUS UTILITY COMPANIES REQUESTING MAPS AND/OR ATLASSES OF THEIR RESPECTIVE FACILITIES. THE INFORMATION RECEIVED TO DATE IS SHOWN HEREON.
 5. NO OBSERVED EVIDENCE OF RECENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS.
 6. NO OBSERVED EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS.
 7. NO OBSERVED EVIDENCE OF WETLAND DELINEATION MARKINGS AT THE TIME OF THE SURVEY.
 8. IN ACCORDANCE WITH TABLE A ITEM 6(B), A ZONING REPORT OR LETTER WAS NOT PROVIDED TO THE SURVEYOR FOR REVIEW.
 9. NO OBSERVED EVIDENCE OF DIVISION OR PARTY WALLS WITH RESPECT TO ADJOINING PROPERTIES.

UTILITY CONTACTS
 DIG #A138 2796

Utility	Contact Name	Phone	Website
Water	Water/Sanitary/Biom		
Electric	John Pika	913-955-2253	www.mortonpower.com
Gas	Gas	617-300-0089	
Sanitary Sewer	Sanitary Sewer	617-300-0089	
Storm Sewer	Storm Sewer	617-300-0089	
Telephone	Telephone	617-300-0089	
Other	Other	617-300-0089	

BENCHMARKS

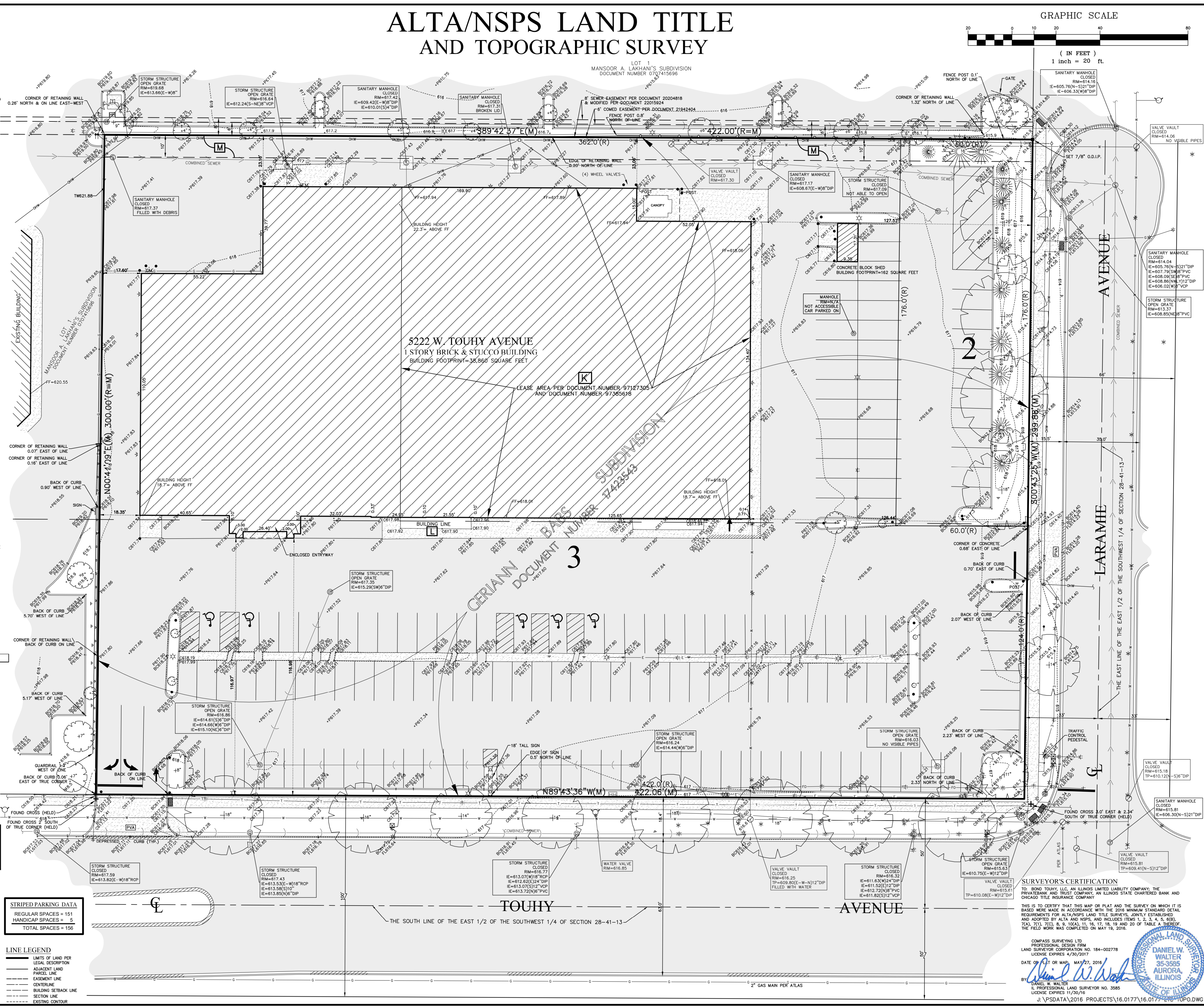
Reference	Description	Elevation
Reference	Village of Skokie	624.825
Site	Found Cross 1 (Held)	619.12
Site	Found Cross 2 (Held)	620.66

UTILITY STATEMENT
 THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM VISIBLE FIELD EVIDENCE AND EXISTING SPRING, MAPS AND RECORDS SUPPLIED TO SURVEYOR. THE SURVEYOR MAKES NO WARRANTY AS TO THE ACCURACY OF THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER ABOVE OR BELOW GROUND, AND THE SURVEYOR MAKES NO WARRANTY THAT THE UNDERGROUND UTILITIES SHOWN ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE AVAILABLE FIELD EVIDENCE. THE SURVEYOR HAS PHYSICALLY LOCATED VISIBLE STRUCTURES, HOWEVER, HE HAS NOT PHYSICALLY LOCATED THE UNDERGROUND LINES.

AREA SUMMARY
 (TO HEAL LINES)
 126,540 SQUARE FEET
 2.91 ACRES
 (BASED ON MEASURED VALUES)

ABBREVIATIONS

○	OUTSIDE DIAMETER IRON PIPE
○	TOP OF FOUNDATION
○	FINISHED FLOOR
○	FLARED END SECTION
○	WITHESS CLAY PIPE
○	DUCTILE IRON PIPE
○	PVC
○	POLYVINYL CHLORIDE
○	REINFORCED CONCRETE PIPE
○	CORRUGATED METAL PIPE
○	RECORD BEARING OR DISTANCE
○	MEASURED BEARING OR DISTANCE
○	CALCULATED BEARING OR DISTANCE
○	DEED BEARING OR DISTANCE
○	B.S.L. = BUILDING SETBACK LINE
○	U.E. = UTILITY EASEMENT
○	D.E. = DRAINAGE EASEMENT
○	P.U.E. = PUBLIC UTILITY EASEMENT
○	P.M. & D.E. = PUBLIC UTILITY AND DRAINAGE EASEMENT
○	P.V.A. = PHYSICAL VEHICULAR ACCESS



REVISIONS

NO.	DATE	BY	DESCRIPTION
1	6/29/16	MRA	PER LETTER DATED 6/29/16
2	6/29/16	TFS	PER LETTER DATED 6/29/16
3	09/19/16	ARM	ADDED UTILITY MARKS

PROJECT
 5222 W. Touhy Avenue
 Skokie, Illinois

CLIENT
 Bond Touhy LLC
 350 W. Hubbard Street, Suite 450
 Chicago, IL 60654

COMPASS SURVEYING LTD.
 TOPOGRAPHY • CONSTRUCTION STAKING
 2651 GINGER WOODS PARKWAY, STE. 100
 AURORA, IL 60502
 PHONE: (630) 820-9109 FAX: (630) 820-7036 EMAIL: ADMIN@COMPASSSURVEYING.COM

DANIEL W. WALTER
 PROFESSIONAL LAND SURVEYOR
 LICENSE EXPIRES 4/30/2017

SCALE: 1" = 20'
 1 OF 1
 PROJ. NO.: 16.0177

GIS Consortium | 2023-24P - Subdivision: 5206-5238 Touhy Avenue

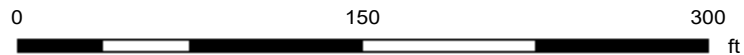


Legend

Zoning and Development

Zoning

- B2: Commercial
- B3: Business
- R2: Single Family Residential



Print Date: 9/5/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

To: Mayor and Board of Trustees

From: Paul Luke, Plan Commission Chairman

Case: **2023-25P: Site Plan Approval**
5206-5238 Touhy Avenue

Related Cases – 2023-24P: Subdivision
2023-26P: Special Use Permit for Drive-Through
2023-27P: Special Use Permit for Outdoor Dining

PLAN COMMISSION ANALYSIS

At its October 5, 2023, meeting, the Plan Commission heard the request of Bond Touhy, LLC for site plan approval for an existing multitenant commercial building and a new limited-service restaurant with drive-through and relief from §118-218 to provide 136 parking spaces rather than the required 145. Site plan approval is required in this instance because modifications are being made to buildings on a site 1 acre or larger in size.

This application was submitted prior to the recent changes regarding drive-throughs and as such are not bound by those requirements. The petitioner has agreed to follow the spirit of the zoning code changes by including several of the policy recommendations in this project, including; providing a plan for how operations will be modified if queuing becomes an issue and exceeds what is estimated in the traffic analysis; prohibiting deliveries during peak usage times; providing mobile ordering options; providing some screening from the street; and leaving the mature trees on site.

The original submittal raised many concerns from staff which revolved around circulation, parking, and landscaping. The Fire Department had reservations about fire truck access. After multiple versions and reviews, staff is in support of the project including the parking relief. In response to staff feedback, applicant is keeping the large, mature trees on the east side of the site, and providing better site circulation. A condition will be added to encourage continued discussion regarding a "Plan B" to remedy any possible issues if the stacking line proves to be a problem.

Commissioner discussion centered around the increased intensity of uses along Touhy including the increased traffic in the area. Other tenants of this shopping center have longer parking times than typical i.e. auto-repair and fitness classes. Commissioners asked staff if there were any neighbor complaints regarding traffic on Laramie. Staff stated that Traffic Engineering was generally supportive of the requests.

A pedestrian circulation question about the pedestrian access going across the stacking line was raised. Staff commented that the same model is utilized at Culver's with no issues.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES.

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding the case.

APPEARANCE COMMISSION

Appearance Commission approved case 2023-13A at the June 14, 2023 meeting. A Certificate of Appropriateness was awarded with the conditions of, reducing the 'Love that chicken' sign by at least 10%, and adding landscaping to the Touhy frontage.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 7 ayes and 1 nays, with 1 member absent, that the petitioner's request for an existing multitenant commercial building and a new limited-service restaurant with drive-through at 5206-5238 Touhy Avenue in an B2 Commercial zoning district be **APPROVED**, subject to the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Berman	X		
Burman		X	
Franklin	X		
Gevaryahu	X		
Gupta	X		
Mathee	X		
Minchella	X		
Ousley			X
Luke	X		

The Plan Commission further recommends that relief be granted from the following code section for the special use permit:

- §118-218 to allow 136 parking spaces rather than the required 145 parking spaces

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Berman	X		
Burman		X	
Franklin	X		
Gevaryahu	X		

Gupta	X	
Mathee	X	
Minchella	X	
Ousley		X
Luke	X	

ATTACHMENTS

1. Proposed Positive Findings of Fact for Site Plan Approval for 2023-25P
2. Draft Meeting Minutes from October 5, 2023 Plan Commission
3. Site Plan, dated August 16, 2023
4. Landscape Plan, dated September 27, 2023
5. Buildings Elevations, dated August 10, 2023
6. ALTA/NSPS Land Title and Topographic Survey, dated September 19, 2022
7. Aerial and Zoning Map

Proposed Positive Findings of Fact 2023-25P: Site Plan Approval

Community Development Department

Council Chambers, 7:30 PM, November 6, 2023

<i>Consideration</i>	<i>Finding</i>
The request is harmonious with and does not adversely affect adjacent properties.	The proposed project is harmonious with the existing use and scale of the existing adjacent properties.
The request can demonstrate that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities exist to serve the proposed building.
The request demonstrates adequate provision for maintenance of the associated structures.	No problems are anticipated with respect to the maintenance of the associated structures.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	The petitioner will retain large, existing trees and provide additional landscaping.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the request.
The request will not adversely affect public health, safety, and welfare.	The proposed will not adversely affect public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code, excepting relief granted to §118-218 of the Village Code to provide 136 parking spaces rather than the required 145

Plan Commission Draft Summary Meeting Minutes
Date: October 5, 2023

The Chairman called the roll recognizing that there was a quorum present. One commissioner, Peter Ousley, was absent.

Case Descriptions:

2023-24P: Subdivision: 5206-5238 Touhy Avenue

Bond Touhy, LLC, requests a resubdivision of 1 lot into 2 lots in a B2 Commercial zoning district, and any relief discovered during the review of this case.

2023-25P: Site Plan Approval: 5206-5238 Touhy Avenue

Bond Touhy, LLC, request site plan approval in a B2 Commercial zoning district that includes an existing multi-tenant commercial building and a new limited-service restaurant with a drive-through, relief from §118-218 to provide 135 parking spaces rather than the 146, and any other relief discovered during the review of this case.

2023-26P: Special Use Permit: 5206 Touhy Avenue

Bond Touhy, LLC, requests a special use permit in a B2 Commercial zoning district for a limited-service restaurant with drive-through for Popeye's at 5206 Touhy Avenue, and any relief discovered during the review of this case.

2023-27P: Special Use Permit: 5206 Touhy Avenue

Bond Touhy, LLC, requests a special use permit in a B2 Commercial zoning district for outdoor dining at Popeye's at 5206 Touhy Avenue, and any relief discovered during the review of this case.

PIN: 10-28-313-036-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

As these cases are related, they were discussed together as a group but voted on separately.

Ellyse Murphy and Jake Greenberg of Bond Touhy, LLC gave an overview the cases. A one-story Popeye's Chicken limited service restaurant is proposed to locate in an outlot at the corner of Touhy and Laramie Avenues of an existing multi-tenant commercial building (Touhy Plaza Shopping Center).

A petition to re-subdivide the existing single parcel into 2 lots is also being requested. The majority of the shopping center will be contained as Lot 1 and the proposed Popeye's restaurant, drive-through lane, outdoor dining area, parking spaces and driveways will make up Lot 2. They are requesting a drive-through component as well as outdoor dining. With the mix of uses at the shopping center, the addition of the Popeye's is reasonable and a good fit in the Touhy Avenue corridor.

As the center is 20% overparked, the applicant is requesting parking space relief to provide 136 parking spaces instead of the required 145. The center will lose 30 parking spaces but gain 13 at the north end; most likely for employee parking. Pepboys is transitioning from a retail/service business to repair only with Advance Auto Parts taking over the retail space. Orange Theory, Sketchers, and Qahwah House are the remaining tenants of the site. They noted that the Dunkin' Donuts restaurant located across Laramie was previously approved for a 30% reduction of the required parking at their public hearing in 2022.

Popeye's expects about 60% of their business from their drive-through and has provided 9 stacking spaces. According to their standards, it will only take 3 minutes maximum from order board to pick-up window. As they submitted prior to the changes made to drive-through provisions, they are not obligated to adhere to all the conditions but have agreed to include mobile ordering, no deliveries during peak hours, and screening the drive-through from Touhy Avenue with shrubbery and landscaping.

The outdoor dining area will be located at the northwest side of the building with 2 tables and seating for 4 at each table and will include a trash receptacle. Exterior lighting will be installed so that the patio can be utilized in the evening. The space will be partitioned off by a decorative metal fence.

Staff requested the report to be accepted into the record as written. There were many concerns from staff which revolved around circulation, parking, and landscaping. The Fire Department had reservations about fire truck access. After multiple versions and reviews, staff is in support of the project with relief for 136 parking spaces as a trade-off for keeping the large, mature trees on the east side of the site. A condition will be added to encourage continued discussion regarding a "Plan B" to remedy a possible issue if the stacking line falls behind.

Commissioner Burman noted that between the Touhy and Laramie intersection and Village Crossing Shopping Center, there are 20 fast food restaurants. With 2 new fast food restaurants exiting on Touhy he voiced some uneasiness of the increased traffic in the area. Orange Theory has more than 12 cars taking up their parking spaces which stay parked longer than the 1-hour classes. Pepboys doesn't keep cars parked in the 9 interior bays. They also have parking on the east side with cars parked either waiting for repairs to be done or waiting to be picked up. He asked staff if there were any neighbor complaints regarding traffic on Laramie. Staff stated that Traffic Engineering was generally supportive of the requests.

Commissioner Gupta also verified that large trucks park in the lot for days at a time. Commissioner Franklin offered that cars can exit onto Touhy from the west end of the center to go westbound. Commissioner Berman asked about the pedestrian access going across the stacking line. Staff commented that the same model is utilized at Culver's with no issues.

Ms. Murphy acknowledged the generous amount of help and guidance from staff in getting this proposal to its current acceptable status.

Recommendations and Voting

Case 2023-24P: Subdivision

A motion was made to approve, as presented, the request for a resubdivision of 1 lot into 2 lots in a B2 Commercial zoning district at 5206-5238 Touhy Avenue.

Motion: S. Berman

Second: C. Franklin

Absent: P. Ousley

Ayes: 8

Nays: 0

Case 2023-25P: Site Plan Approval

A motion was made, as presented, for site plan approval that includes an existing multi-tenant commercial building and a new limited-service restaurant with drive-through, at 5206-5238 Touhy Avenue.

Motion: R. Mathee

Second: Gupta

Absent: P. Ousley

Ayes: 7

Nays: 1(Burman)

Item of Relief accepted for 136 parking spaces rather than 145 required at 5206-5238 Touhy Avenue.

Motion: S. Berman

Second: R. Mathee

Absent: P. Ousley

Ayes: 7

Nays: 1(Burman)

Case 2023-26P: Special Use Permit for Drive-Through

A motion was made to approve, as presented, a special use permit for a Popeye's limited-service restaurant with a drive-through at 5206 Touhy Avenue with a condition added to continue discussion of management plan for possible issues when stacking line falls behind.

Motion: S. Berman

Second: R. Mathee

Absent: P. Ousley

Ayes: 7

Nays: 1 (Burman)

Case 2023-27P: Special Use Permit for Outdoor Dining

A motion was made to approve, as presented, for a special use permit for an outdoor dining area at a Popeye's limited-service restaurant at 5206 Touhy Avenue.

Motion: S. Berman

Second: V. Gupta

Absent: P. Ousley

Ayes: 7

Nays: 1 (Burman)

PLAN COMMISSION

RECOMMENDED CONDITIONS

2023-25P: Site Plan Approval

Plan Commission

Council Chambers, 7:30 PM, November 6, 2023

1. Prior to the issuance of a building permit, the petitioner must obtain an MWRD determination letter to determine if an MWRD permit is required for the proposal.
2. The petitioners shall develop the Subject Property in substantial conformance with the final Village approved site plan, dated <insert date of final approved plan>, landscape plan, dated <insert date of final approved plan>, floor plan, dated <insert date of final approved plan>, mezzanine plan, dated <insert date of final approved plan>, and elevations, dated <insert date of final approved plan>.
3. Parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standards, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division. (Standard)
4. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced. (Standard)
5. No objects are allowed within a 15-foot sight distance triangle between 30" and 84" from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices. (Standard)
6. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)
7. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other objects that may impede travel. (Standard)
8. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times. (Standard)
9. All off-street parking spaces shall be legibly striped and maintained. (Standard)
10. Any plan to modify parking lot striping must be approved by the Director of Engineering. (Standard)
11. The proposed development shall have a minimum of 136 on-site off-street vehicle parking spaces. (Standard)
12. The handicapped parking spaces shall be installed and maintained in compliance with State of Illinois Accessibility Standards and the Skokie Village Code, including required signage. (Standard)
13. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces. (Standard)
14. All overhead new utilities on the Subject Property shall be placed or relocated underground. The petitioner shall bear the full cost of any utility relocation and/or

conflicts. (Standard)

15. The petitioner shall sign an "Agreement for Installation and Maintenance of Landscaping" to assure that the Subject Property and parkway landscaping is completed and maintained, including trimming, watering, and replacing of dead plant materials in a timely manner in accordance with the final approved landscape plan. A copy of said Agreement is attached hereto, marked Exhibit "A" and hereby made part of this Ordinance. This "Agreement for Installation and Maintenance of Landscaping" shall be recorded at the petitioner's expense. (Standard)
16. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended. (Standard)
17. The petitioner shall obtain all required permits and approvals for improvements to County, State, or Federal rights-of-way from the governing jurisdiction. (Standard)
18. The Subject Property must conform to the Village's storm water control requirements as contained in the Skokie Village Code, including the disconnection of any downspouts. (Standard)
19. All signage shall conform to the Skokie Village Code, except as provided in this ordinance. (Standard)
20. The petitioner shall submit to the Planning Division electronic files of the plat of survey, site plan, and landscape plan in their approved and finalized form. The files shall be scaled 2-dimensional drawing files on non-compressed, non-read only CD-ROM *.dwg AutoCAD format. (Standard)
21. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this <special use permit or site plan approval>. (Standard)
22. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
23. The petitioner shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
24. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing. (Standard)

STAFF REPORT

2023-25P: Site Plan Approval

Community Development Department

Council Chambers, 7:30 PM, September 21, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Paul Reise, Planning Manager
Re: **2023-25P: Site Plan Approval**
5206-5238 Touhy Avenue

Related Cases – 2023-24P: Subdivision
2023-26P: Special Use Permit
2023-27P: Special Use Permit

General Information		
<i>Location</i>	5206-5238 Touhy Avenue	
<i>Purpose</i>	A request for site plan approval for an existing multitenant commercial building and a new limited-service restaurant with drive-through, relief from §118-218 to provide 136 parking spaces rather than the required 145, and any other relief that may be discovered during the review of this case.	
<i>Petitioner</i>	Bond Touhy, LLC	
<i>Size of Site</i>	126,580 square feet (2.906 acres)	
<i>Existing Zoning & Land Use</i>	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, sports and recreation education facility, shoe store, limited service restaurant	
<i>Adjacent Zoning & Land Use</i>	North	B3 Business – hotel, full service restaurant, bar
	South	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sale, clinic, vacant commercial, personal service use, limited service restaurant with drive-through
	East	R2 Single-Family – detached residences B2 Commercial – limited service restaurant with drive-through (under construction)
	West	B3 Business – hotel, full service restaurant, bar
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- The site contains a 1-story multitenant commercial building, a parking lot, driveways, and landscaping.

- The site is accessible from driveways at Touhy Avenue and Laramie Avenue.
- Overhead utilities run along the north side of the subject site as well as within the Laramie Avenue parkway adjacent to the subject site.



Complete Streets

- Public sidewalks are present along Touhy Avenue and Laramie Avenue.
- A long-term bike route is proposed to be located on Carpenter Road, 1½ blocks west of the subject site.
- Bicycle parking is not currently available at the subject site.
- The site is directly served by the Pace 226 Oakton Street and Pace 290 Touhy Avenue buses.
- The site is within walking distance of residential neighborhoods, services, and schools.
- Pedestrian access to the building is available from Touhy Avenue and from Laramie Avenue.

PETITIONER'S SUBMITTAL

The Petitioner submitted a request for site plan approval for an existing multitenant commercial building and a new limited-service restaurant with drive-through and relief from §118-218 to provide 136 parking spaces rather than the required 145. Site plan approval is required in this instance because modifications are being made to buildings on a site 1 acre or larger in size.

The petitioner stated:

The petitioner, Bond Touhy, LLC is proposing the development and construction of a drive-thru Popeye's Louisiana Kitchen restaurant, approximately 2004 sq.ft. as an out-lot in the existing Touhy Plaza Shopping Center. The proposed development is in subdivided Lot-2 of parcel 10-28-313-036-0000, in the southeast corner of the existing Touhy Plaza Shopping Center, and measures approximately 15,142 sq.ft. or 0.348 acres. The proposed development is bound by the shopping center to its west and north, West Touhy Avenue to its south, and Laramie Avenue to its east. Vehicular access to Lot-2 will be from the existing shopping center driveway on Laramie Avenue.

Business hours for the proposed Popeyes will be as follows:

10 a.m. – 12 a.m.: Sunday thru Thursday

10 a.m. – 1 a.m.: Friday and Saturday

A minimum of 5 employees and a maximum of 8 employees will be present at any given time during business hours at this restaurant. The franchisee of this Popeyes restaurant expects about 60% of drive thru business with 30% catered to the sit-down & takeaway patrons and 10% expected to be online orders. According to Popeyes' standards, the maximum time it takes a drive-thru customer to order food at the drive-thru menu board and pick it up at the drive-thru window, is approximately 180 seconds or 3 minutes.

The petitioners are also requesting to subdivide (case 2023-24P) existing lots into 2 new lots at 5206-5238 Touhy Avenue in a B2 Commercial zoning district. Lot 1 will contain the existing multitenant commercial building as well as most of the subject site's parking spaces and driveways. Lot 2 will contain the proposed Popeye's limited restaurant with a drive-through lane (case 2023-26P), outdoor dining area (case 2023-27P), and associated parking spaces and driveways.

STAFF ANALYSIS

All pertinent departments and divisions were offered an opportunity to comment on this case. The Engineering, Forestry, Fire Prevention, and Planning Divisions provided comments on the subject case.

Engineering Division

A total of 145 parking spaces are required for the subject site and 136 parking spaces are provided.

If during construction any lane closures or sidewalk closures are intended, owner/contractor must apply for Public Way Obstruction or Use permit with Engineering. Application may be obtained with engineering or on Village website. Traffic control plan and fees will apply.

The petitioner must obtain an MWRD determination letter to determine if an MWRD permit is required for the proposal.

Forestry Division

Forestry staff requires tree protection fencing for site trees in a construction project. Please install per plan for site trees. For east boundary trees please extend out as far as possible. The fencing must remain in place for the duration of the construction project.

Fire Prevention Division

Fire Prevention was concerned with the tight turning radii shown on initial proposals. After site plan modifications and adjustments to the parking layout and physical obstructions, Fire Prevention is satisfied with vehicle access. All other comments pertain to construction and will be addressed at time of permitting.

Planning Division

During review of the proposal the initial concerns were around site circulation, the layout of parking, and removal of established trees along Laramie. After revisions which opened a through-lane connecting the east-west aisles parallel to Touhy, the circulation concerns were addressed. Additionally, the revised plan retained the existing trees by reconfiguring the parking. These modifications along with those requested by Fire resulted in the deficit of 11 parking spaces necessitating a request for relief, which staff supports.

The construction will seek to install high efficiency HVAC units along with a smart thermostat. Storefront glazing will be double pane, low-e, with a low U-value. All lighting will be LED. Interior lighting can be on dimmers to preserve energy.

The Planning Division supports the proposed site plan approval request and the request for parking relief.

This application was submitted prior to the recent changes regarding drive-throughs and as such are not bound by those requirements. The petitioner has agreed to follow the spirit of the zoning code changes by including several of the policy recommendations in this project, including; providing a plan for how operations will be modified if queuing becomes an issue and exceeds what is estimated in the traffic analysis; prohibiting deliveries during peak usage times; providing mobile ordering options; providing some screening from the street; leaving the mature trees on site;

APPEARANCE COMMISSION

Appearance Commission approved case 2023-13A at the June 14, 2023 meeting. A Certificate of Appropriateness was awarded with the conditions of, reducing the 'Love that chicken' sign by at least 10%, and adding landscaping to the Touhy frontage.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for an existing multitenant commercial building and a new limited-service restaurant with drive-through at 5206-5238 Touhy Avenue in an B2 Commercial zoning district be **APPROVED** based upon the Proposed Positive Findings of Fact for the site plan approval and subject to the recommended site plan approval conditions listed below.

Staff further recommends that relief be granted from §118-218 of the Village Code to provide 136 parking spaces rather than the required 145.

SITE PLAN APPROVAL CONDITIONS

1. Prior to the issuance of a building permit, the petitioner must obtain an MWRD determination letter to determine if an MWRD permit is required

for the proposal.

2. The petitioners shall develop the Subject Property in substantial conformance with the final Village approved site plan, dated <insert date of final approved plan>, landscape plan, dated <insert date of final approved plan>, floor plan, dated <insert date of final approved plan>, mezzanine plan, dated <insert date of final approved plan>, and elevations, dated <insert date of final approved plan>.
3. Parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standards, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division. (Standard)
4. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced. (Standard)
5. No objects are allowed within a 15-foot sight distance triangle between 30" and 84" from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices. (Standard)
6. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)
7. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other objects that may impede travel. (Standard)
8. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times. (Standard)
9. All off-street parking spaces shall be legibly striped and maintained. (Standard)
10. Any plan to modify parking lot striping must be approved by the Director of Engineering. (Standard)
11. The proposed development shall have a minimum of 158 on-site off-street vehicle parking spaces. (Standard)
12. The handicapped parking spaces shall be installed and maintained in compliance with State of Illinois Accessibility Standards and the Skokie Village Code, including required signage. (Standard)
13. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces. (Standard)
14. All overhead new utilities on the Subject Property shall be placed or relocated underground. The petitioner shall bear the full cost of any utility relocation

and/or conflicts. (Standard)

15. The petitioner shall sign an "Agreement for Installation and Maintenance of Landscaping" to assure that the Subject Property and parkway landscaping is completed and maintained, including trimming, watering, and replacing of dead plant materials in a timely manner in accordance with the final approved landscape plan. A copy of said Agreement is attached hereto, marked Exhibit "A" and hereby made part of this Ordinance. This "Agreement for Installation and Maintenance of Landscaping" shall be recorded at the petitioner's expense. (Standard)
16. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended. (Standard)
17. The petitioner shall obtain all required permits and approvals for improvements to County, State, or Federal rights-of-way from the governing jurisdiction. (Standard)
18. The Subject Property must conform to the Village's storm water control requirements as contained in the Skokie Village Code, including the disconnection of any downspouts. (Standard)
19. All signage shall conform to the Skokie Village Code, except as provided in this ordinance. (Standard)
20. The petitioner shall submit to the Planning Division electronic files of the plat of survey, site plan, and landscape plan in their approved and finalized form. The files shall be scaled 2-dimensional drawing files on non-compressed, non-read only CD-ROM *.dwg AutoCAD format. (Standard)
21. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this <special use permit or site plan approval>. (Standard)
22. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
23. The petitioner shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
24. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner

shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing. (Standard)

ATTACHMENTS

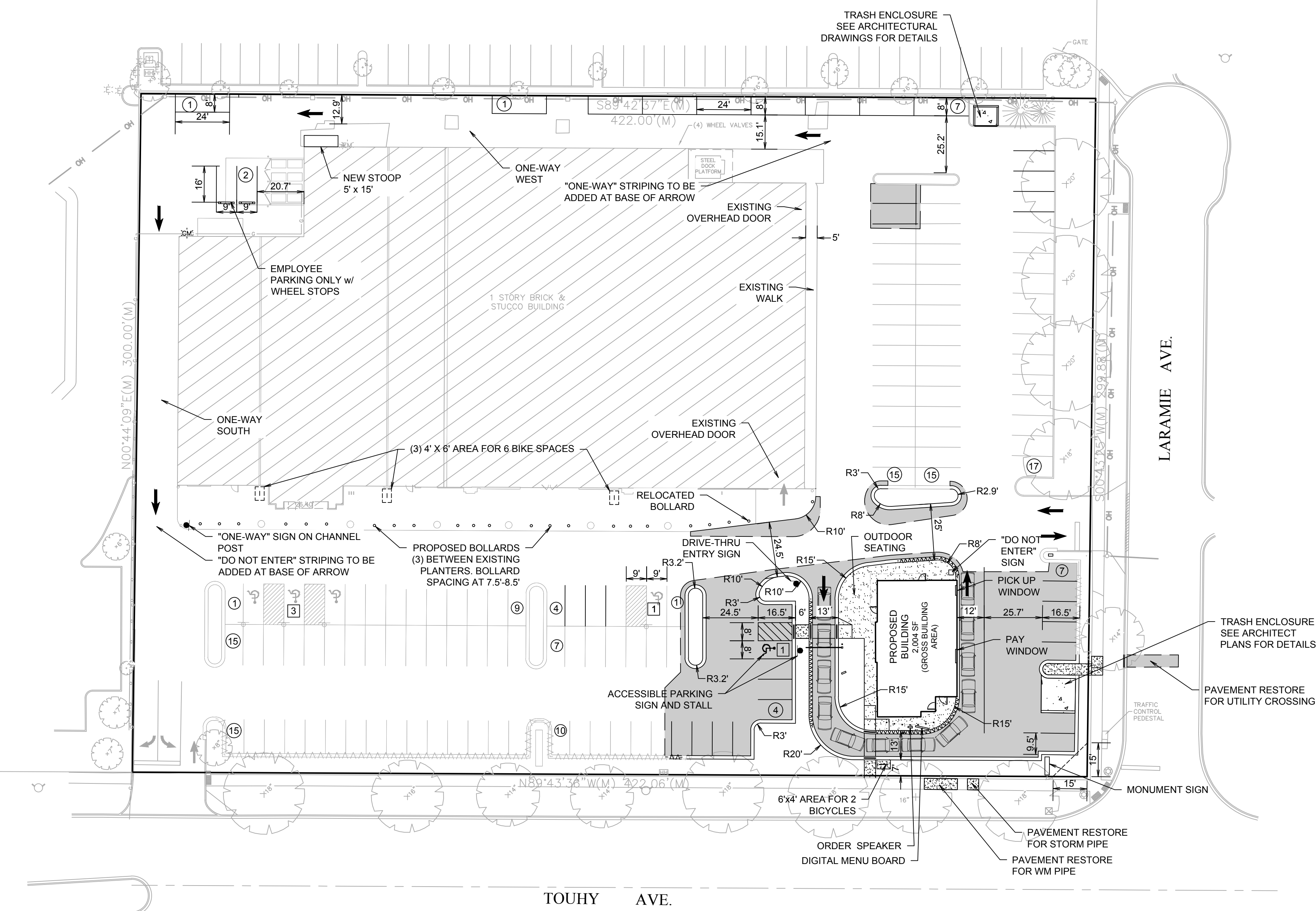
1. Proposed Positive Findings of Fact for Site Plan Approval for 2023-25P
2. Site Plan, dated August 16, 2023
3. Landscape Plan, dated September 27, 2023
4. Buildings Elevations, dated August 10, 2023
5. ALTA/NSPS Land Title and Topographic Survey, dated September 19, 2022
6. Aerial and Zoning Map

Proposed Positive Findings of Fact 2023-25P: Site Plan Approval

Community Development Department

Council Chambers, 7:30 PM, September 21, 2023

<i>Consideration</i>	<i>Finding</i>
The request is harmonious with and does not adversely affect adjacent properties.	The proposed project is harmonious with the existing use and scale of the existing adjacent properties.
The request can demonstrate that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities exist to serve the proposed building.
The request demonstrates adequate provision for maintenance of the associated structures.	No problems are anticipated with respect to the maintenance of the associated structures.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	The petitioner will retain large, existing trees and provide additional landscaping.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the request.
The request will not adversely affect public health, safety, and welfare.	The proposed will not adversely affect public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code, excepting relief granted to §118-218 of the Village Code to provide 135 parking spaces rather than the required 146



- NOTES:**
1. ALL DIMENSIONS SHOWN ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
 2. ALL PROPOSED ON-SITE STRIPING SHALL BE 4" PAINTED YELLOW UNLESS OTHERWISE NOTED.
 3. BUILDING DIMENSIONS ARE TO OUTSIDE FACE OF BUILDING UNLESS OTHERWISE NOTED.
 4. ALL CURB AND GUTTER TO BE B6.12 UNLESS OTHERWISE NOTED.

PAVING LEGEND

CONCRETE SIDEWALK

- 5" P.C. CONCRETE
- 4" AGGREGATE BASE COURSE - CA-6

CONCRETE PAVEMENT

- 8" P.C. CONCRETE PAVEMENT WITH (6X6/W2.9XW2.9) W.W.F.
- 4" AGGREGATE BASE COURSE - CA6

MILL AND RESURFACE PAVEMENT

- 1.5" BITUMINOUS SURFACE COURSE (HMA MIX "D", N50)

BITUMINOUS PAVEMENT

- 1.5" BITUMINOUS SURFACE COURSE (HMA MIX "D", N50)
- 2.5" BITUMINOUS BINDER COURSE (HMA IL-19, N50)
- PRIME COAT, MC-30 AT 0.30 GAL/SY
- 10" AGGREGATE BASE COURSE, (CA-6)

PARKING SUMMARY

REGULAR SPACES	= 131
ACCESSIBLE SPACES	= 5
TOTAL SPACES	= 136

REVISIONS

NO.	DATE	DESCRIPTION
1	10-07-22	SUBMITTAL FOR VILLAGE REVIEW
2	04-18-23	RESUBMITTED PER PRELIMINARY COMMENTS
3	05-23-23	REVISED PER VILLAGE COMMENTS
4	08-16-23	REVISED PER VILLAGE REVIEW

ORIGINAL ISSUE DATE: 10-07-2022

PROJECT NO.:	15248 OUT S04
PROJECT MANAGER:	RMW
DESIGNED BY:	RA
DRAWN BY:	NRS

LAYOUT AND PAVING PLAN

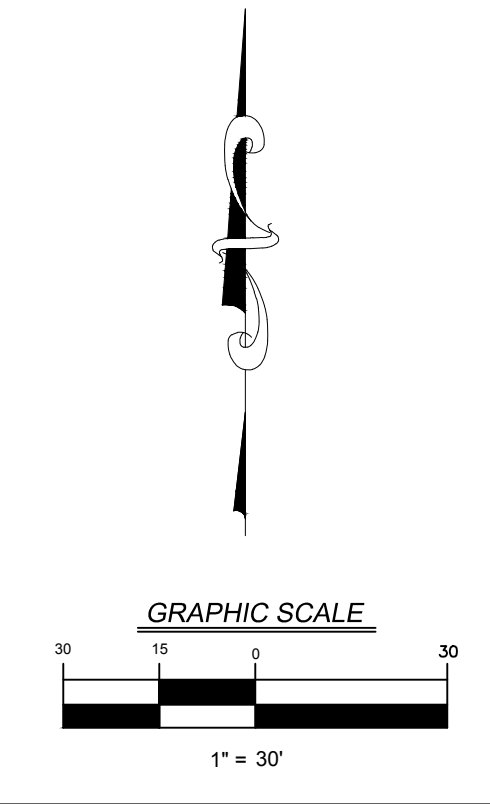
5206 W. TOUHY OUTLOT

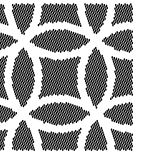
ILLINOIS

SKOKIE

7325 Janes Avenue
Woodridge, IL 60517
630.724.9200 phone
www.v3co.com

DRAWING NO.
C3.0



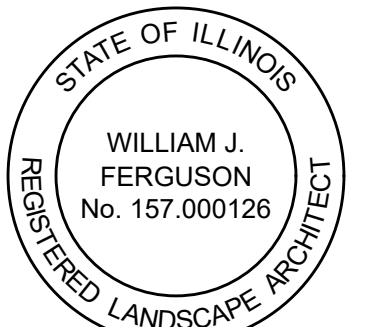


**DANIEL WEINBACH
&
PARTNERS, LTD.**

Landscape Architects

1142 West Madison Street
Suite 206
Chicago, IL 60607

312.427.2888
www.dwp ltd.com



William J. Ferguson

Revisions

9. VILLAGE APPROVAL	9/27/23
8. VILLAGE APPROVAL	8/15/23
7. PER VILLAGE COMMENTS	7/07/23
6. PER REVIEW COMMENTS	5/18/23
5. PER REVIEW COMMENTS	4/21/23
4. PER REVIEW COMMENTS	1/26/23
3. PER REVIEW COMMENTS	12/14/22
2. ISSUED FOR VILLAGE REVIEW	11/14/22
1. ISSUED FOR OWNER REVIEW	11/07/22

Project

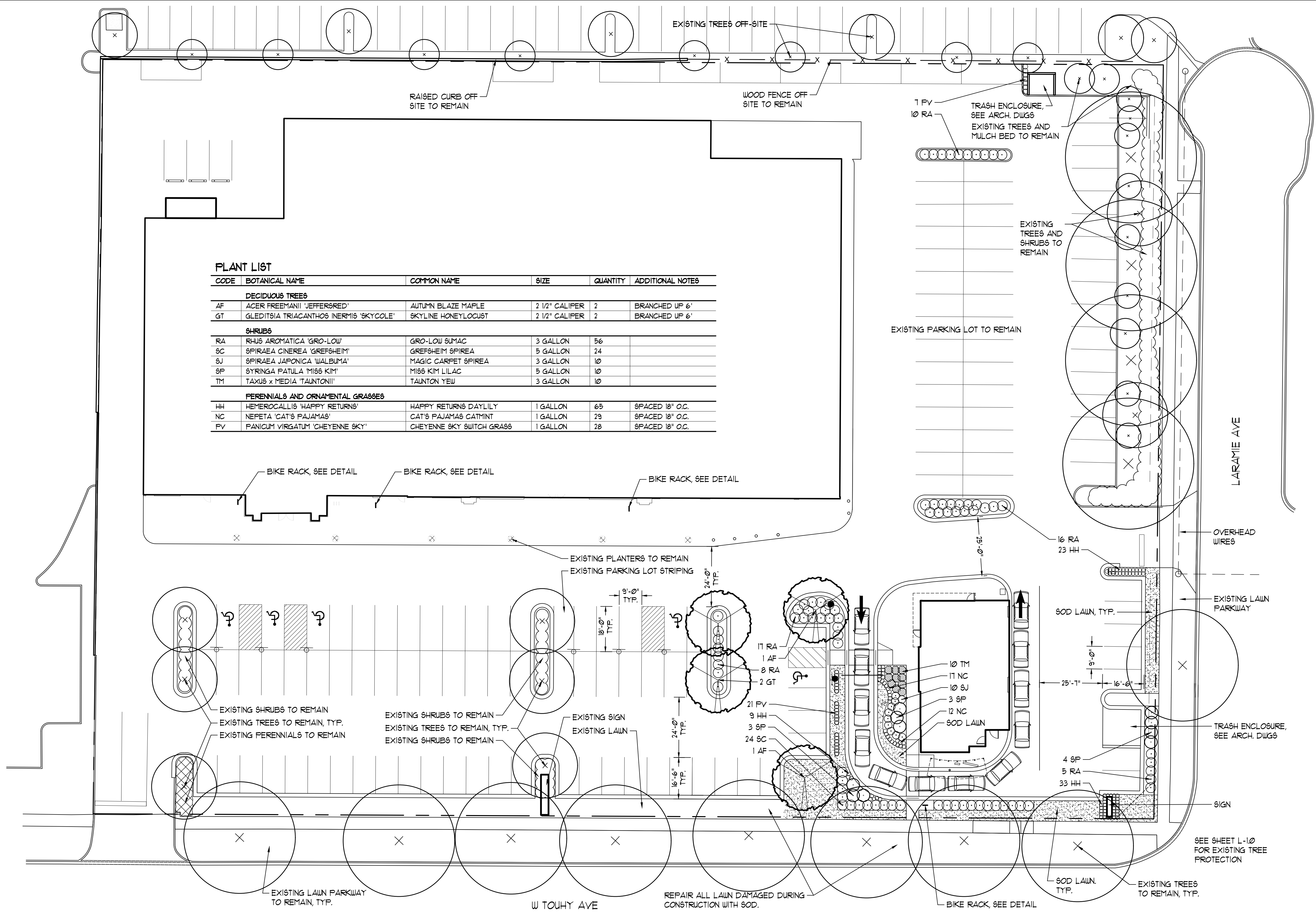
**5222 W TOUHY
RETAIL**

5222 W TOUHY AVE
SKOKIE, ILLINOIS

Sheet Title

**LANDSCAPE
PLAN**

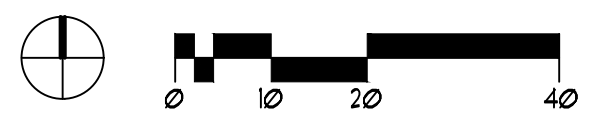
Date 11/07/22	Project No. DWP 22-166
Scale 1" = 20'-0"	Sheet No. L-2.0
Drawn By BF	
Approved WS	



PLANT LIST

CODE	BOTANICAL NAME	COMMON NAME	SIZE	QUANTITY	ADDITIONAL NOTES
DECIDUOUS TREES					
AF	ACER FREEMANII 'JEFFERSON'	AUTUMN BLAZE MAPLE	2 1/2" CALIPER	2	BRANCHED UP 6'
GT	GLEDITSIA TRIACANTHOS 'NERMIS 'SKYCOLE'	SKYLINE HONEYLOCUST	2 1/2" CALIPER	2	BRANCHED UP 6'
SHRUBS					
RA	RHUS AROMATICA 'GRO-LOW'	GRO-LOW SUMAC	3 GALLON	56	
SC	SPIRAEA CINEREA 'GREFSHEIM'	GREFSHEIM SPIREA	5 GALLON	24	
SJ	SPIRAEA JAPONICA 'WALBUMA'	MAGIC CARPET SPIREA	3 GALLON	10	
SP	SYRINGA PATULA 'MISS KIM'	MISS KIM LILAC	5 GALLON	10	
TM	TAXUS x MEDIA 'TAUNTONII'	TAUNTON YEW	3 GALLON	10	
PERENNIALS AND ORNAMENTAL GRASSES					
HH	HEMEROCALLIS 'HAPPY RETURNS'	HAPPY RETURNS DAYLILY	1 GALLON	65	SPACED 18" O.C.
NC	NEPETA 'CAT'S PAJAMAS'	CAT'S PAJAMAS CATMINT	1 GALLON	29	SPACED 18" O.C.
PV	PANICUM VIRGATUM 'CHEYENNE SKY'	CHEYENNE SKY SWITCH GRASS	1 GALLON	28	SPACED 18" O.C.

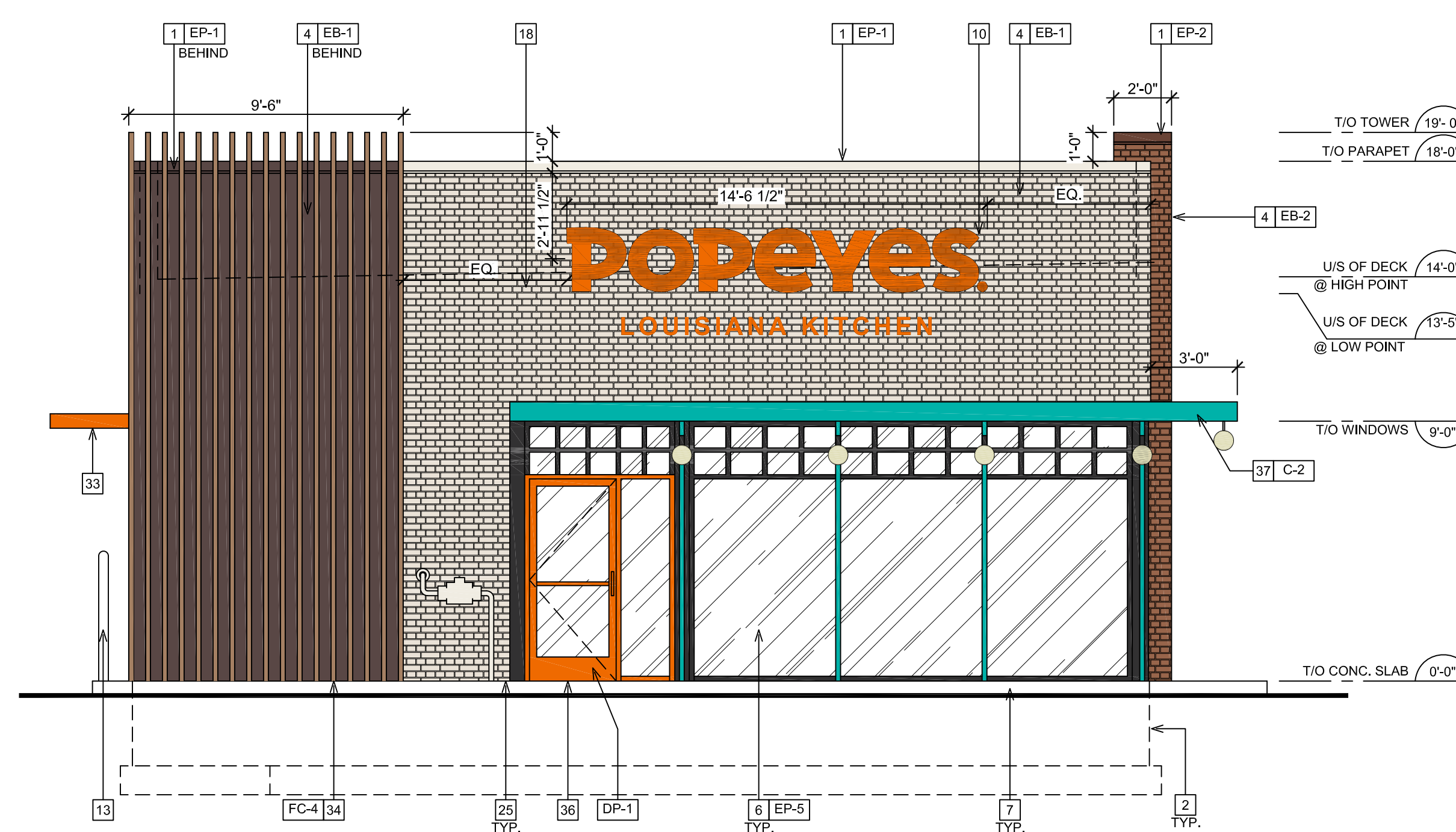
1 LANDSCAPE PLAN
SCALE: 1" = 20'-0"



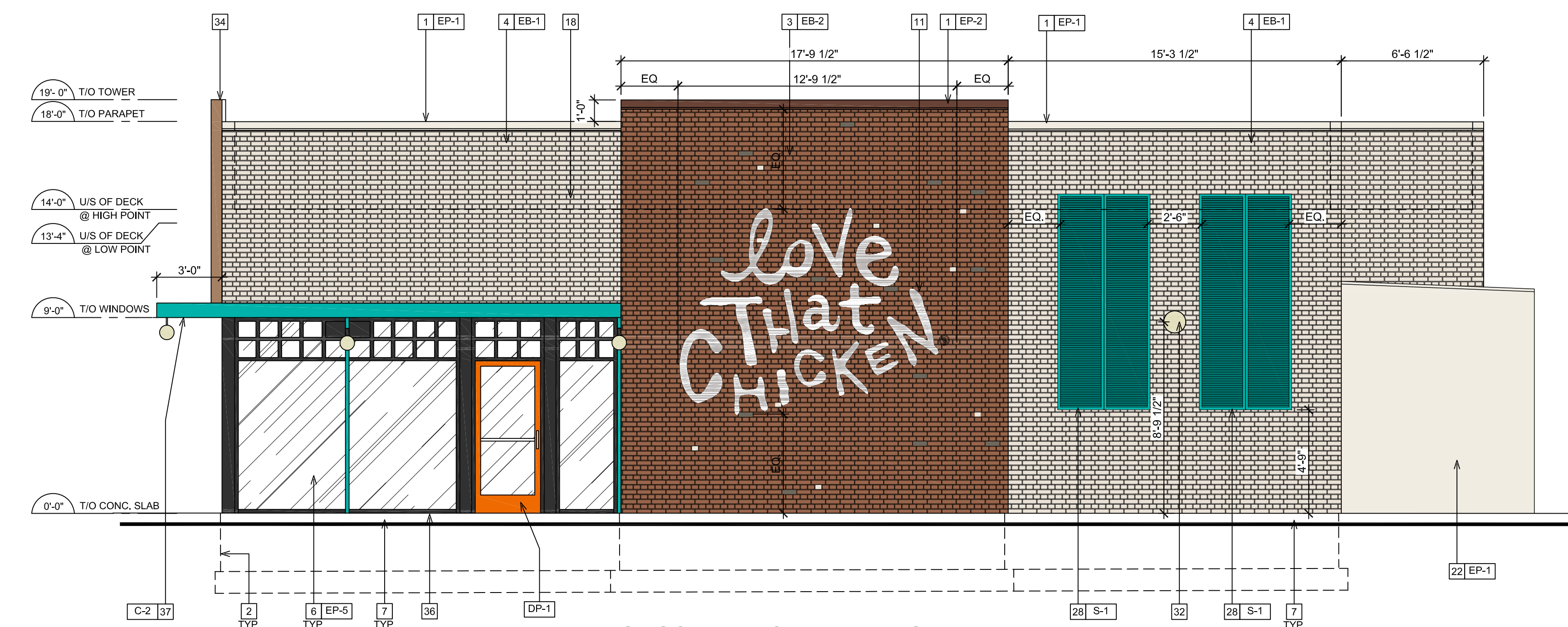
REVISIONS	
#	DESCRIPTION
11/10/22	RBI Approval
11/21/22	LL Review
03/01/23	LL Revisions
04/12/23	Ext. Finishes
04/20/23	Address Change
05/22/23	Ext. Rendering
08/10/23	N-S Orientation

atul karkhanis architects, ltd.
Commercial • Residential • Healthcare
2514 WEST PETERSON AVENUE
CHICAGO, IL 60660
PHONE: 773.696.5533 FAX: 773.508.5757
www.akaarchitects.com

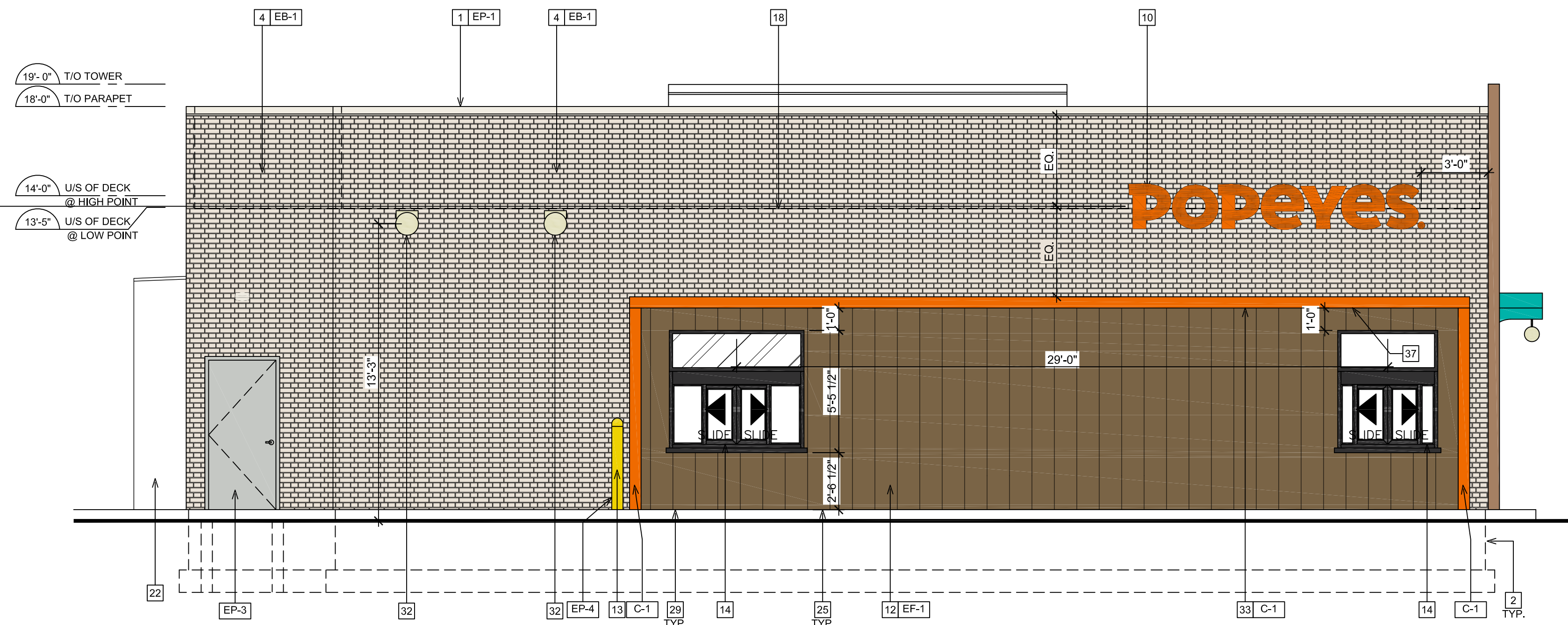
PROPOSED POPEYES LOUISIANA KITCHEN
5208 WEST LOUHY AVENUE
SKOKIE, IL 60077



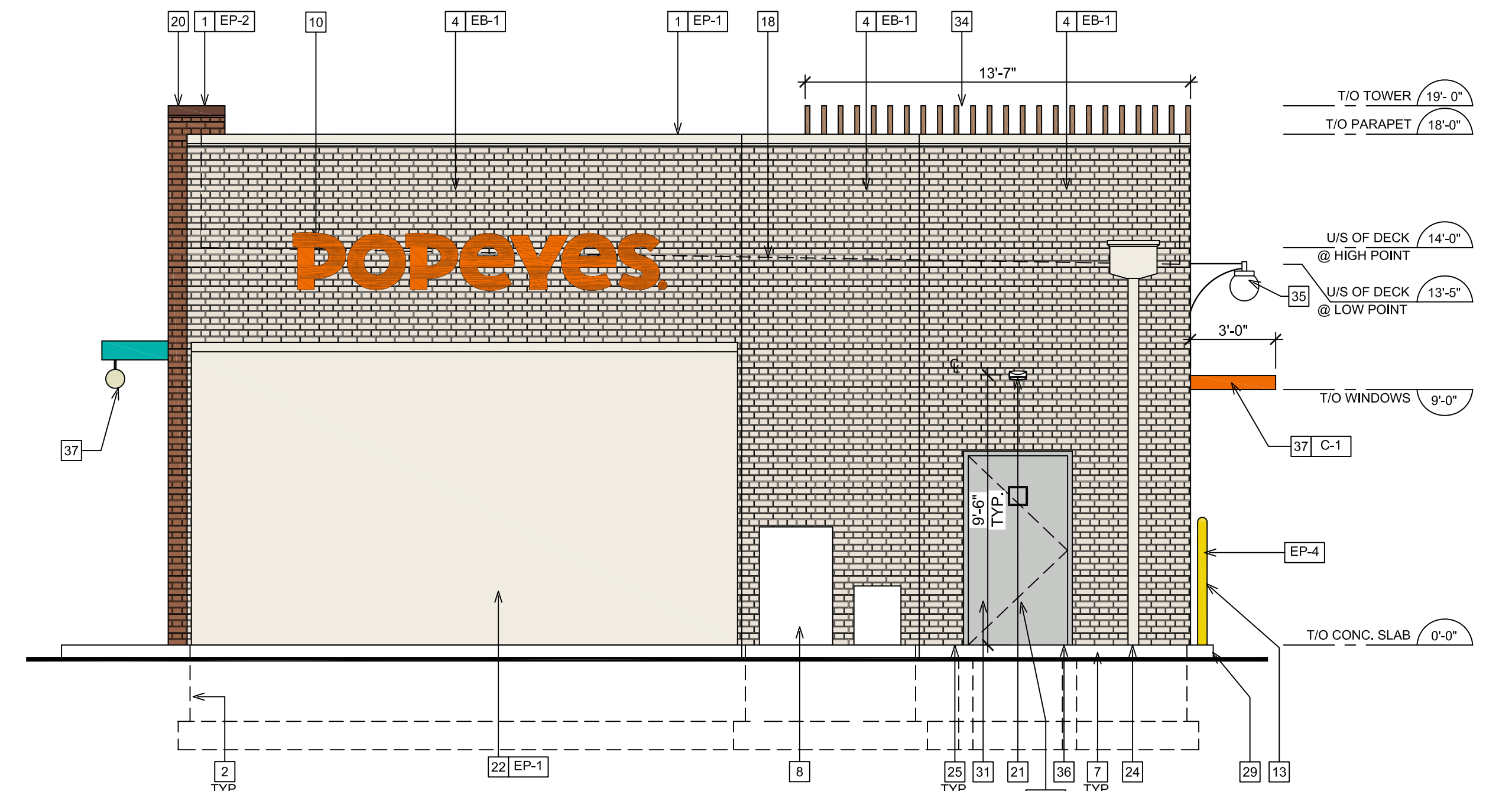
PROPOSED NORTH ELEVATION
SCALE: 1/4" = 1'-0"



PROPOSED WEST ELEVATION
SCALE: 1/4" = 1'-0"



PROPOSED EAST ELEVATION
SCALE: 1/4" = 1'-0"



PROPOSED SOUTH ELEVATION
SCALE: 1/4" = 1'-0"

EXTERIOR ELEVATION NOTES

- PRE-FINISHED METAL CAP FLASHING C/W DRIP.
- G.C. TO PROVIDE AND INSTALL DOUBLE LAYER OF REINFORCING MESH TO MIN. 2'-2" ABOVE GRADE AT ALL EFS LOCATIONS (TYP.) IN ORDER TO ATTAIN ABUSE RESISTANCE STUCCO SYSTEM.
- THIN BRICK, GLEN-GERY FLAGSTAFF, COLOR: RED, REFER TO POPEYES MASTER SCHEDULE.
- THIN BRICK, ROBEN OSLO PEARL, COLOR: WHITE SMOOTH, REFER TO POPEYES MASTER SCHEDULE.
- NOT USED.
- PRE-FINISHED 'BLACK ANODIZED' ALUMINUM STOREFRONT SYSTEM WITH INSULATED GLAZING.
- EXPOSED FOUNDATION TO BE PARGED AND FREE OF IMPERFECTIONS.
- GAS UTILITY METER.
- REFER TO STRUCTURAL DRAWINGS FOR FOUNDATION WALL AND FOOTING DETAILS.
- INTERNALLY ILLUMINATED BUILDING SIGNAGE PROVIDED AND INSTALLED BY SIGN COMPANY. G.C. TO PROVIDE AND INSTALL 3/4" EXTERIOR GRADE PRESSURE TREATED PLYWOOD BACKING AND ALL FINAL ELECTRICAL CONNECTION. SIGN MANUFACTURER SHALL OBTAIN STRUCTURALLY SEALED DRAWINGS AND SIGNAGE PERMITS FROM THE CITY BASED ON LOCAL REQUIREMENTS. G.C. SHALL VERIFY ACTUAL LOCATION & SIZE OF SIGNS WITH SIGN MANUFACTURER'S APPROVED DRAWINGS AND COORDINATE LOCATIONS OF BLOCKING AND UTILITIES. G.C. TO COORDINATE WITH SIGN INSTALLER TO USE VHM DRILL BIT WHILE DRILLING FOR ELECTRICAL FEED LINES AND SIGNAGE FASTENERS. ALL ELEMENTS PROVIDED BY SIGNAGE FABRICATOR TO BE REVIEWED AND APPROVED BY POPEYES PRIOR TO PRODUCTION.
- NON-ILLUMINATED BUILDING SIGNAGE PROVIDED AND INSTALLED BY SIGN COMPANY. G.C. TO PROVIDE AND INSTALL 3/4" EXTERIOR GRADE PRESSURE TREATED PLYWOOD BACKING. SIGN MANUFACTURER SHALL OBTAIN STRUCTURALLY SEALED DRAWINGS AND SIGNAGE PERMITS FROM THE CITY BASED ON LOCAL REQUIREMENTS. G.C. SHALL VERIFY ACTUAL LOCATION & SIZE OF SIGNS WITH SIGN MANUFACTURER'S APPROVED DRAWINGS AND COORDINATE LOCATIONS OF BLOCKING AND UTILITIES. G.C. TO COORDINATE WITH SIGN INSTALLER TO USE VHM DRILL BIT WHILE DRILLING FOR ELECTRICAL FEED LINES AND SIGNAGE FASTENERS. ALL ELEMENTS PROVIDED BY SIGNAGE FABRICATOR TO BE REVIEWED AND APPROVED BY POPEYES PRIOR TO PRODUCTION.
- NICHHA VINTAGE WOOD, COLOR: CEDAR, REFER TO POPEYES MASTER SCHEDULE.
- PROVIDE & INSTALL 6" DIAMETER STEEL PIPE BOLLARD TOP AT 4'-6" A.F.F. G.C. TO PAINT 'SAFETY YELLOW'. REFER TO POPEYES MASTER SCHEDULE.
- DRIVE-THRU WINDOW. REFER TO DRIVE-THRU WINDOW SCHEDULE ON SHEET A11.

EXTERIOR ELEVATION NOTES - CONTINUED

- N/A.
- PRE-FINISHED GALVANIZED STEEL DOWNSPOUT & COLLECTOR BOX, G.C. TO COORDINATE WITH CIVIL ENGINEERS TO CONFIRM IF DOWNSPOUTS ARE SPLASHING ON CONCRETE PAD OR TIED TO THE STORM SEWER LINE, REFER TO MECHANICAL DRAWINGS.
- N/A.
- DASHED LINE INDICATES T/O OF ROOF BEHIND PARAPET.
- C/T CABINET AND METER.
- LINE OF PARAPET WALLS BEYOND.
- GENERAL PURPOSE EXTERIOR LIGHTING FIXTURES.
- WALK-IN COOLER/FREEZER FINISH TO BE COMPLETED BY MANUFACTURER.
- METAL RAILING SUPPLIED AND INSTALLED BY G.C. (ONLY IF REQUIRED), ARCHITECT TO COORDINATE WITH CIVIL ENGINEER ON THE SITE PLAN. PAINT FINISH 'BLACK'.
- PRE-FINISHED GALVANIZED STEEL DOWNSPOUT & COLLECTOR BOX. G.C. TO COORDINATE CIVIL ENGINEERS TO CONFIRM IF DOWNSPOUTS ARE SPLASHING ON CONCRETE PAD OR TIED TO THE STORM SEWER LINE, REFER TO MECHANICAL DRAWINGS.
- ALL BASE FLASHING TO MATCH ADJACENT MATERIAL COLORS.
- HOSE BIB, G.C. TO PAINT, COLOUR TO MATCH ADJACENT STUCCO COORDINATE EXACT LOCATION WITH G.C. REFER TO MECHANICAL DRAWINGS.
- 1/2" x 1/2" REVEAL LINE IN STUCCO FINISH. REFER TO DETAIL 31A.
- DECORATIVE SHUTTERS SUPPLY AND INSTALL BY SIGN COMPANY.
- G.C. TO PROVIDE CONCRETE CURB ALONG DRIVE-THRU LANE. CURB TO PROJECT 8" FROM FACE OF PANELS AND LENGTH OF CURB IS EXTENT OF FEATURE WALL.
- MURAL GRAPHIC SUPPLY AND INSTALL BY SIGN COMPANY.
- REAR EXIT DOOR TO BE PAINT WHITE.
- WALL SCENCE SUPPLY AND INSTALL BY SIGN COMPANY.

EXTERIOR ELEVATION NOTES - CONTINUED

- PRE-FABRICATED CANOPIES W/ PRE-WIRED RECESSED LIGHTS ABOVE DRIVE-THRU SUPPLY BY SIGN COMPANY AND INSTALL BY G.C. ALL CANOPIES IN WALL SUPPORT BY G.C. REFER TO STRUCTURAL DRAWINGS.
- VERTICAL SIMULATED WOOD SLATS. REFER TO POPEYES MASTER SCHEDULE.
- WALL SCENCE LIGHTING. REFER TO ELECTRICAL SCHEDULE.
- CONCRETE SIDEWALK (BY G.C.), REFER TO SITE PLAN.
- HORIZONTAL WOOD GRAIN ENTRANCE CANOPY W/ TEAL VERTICAL & HORIZONTAL SUPPORTS SUPPLY BY SIGN COMPANY AND INSTALL BY G.C. PRE-WIRED LED LIGHT GLOBE FIXTURE.

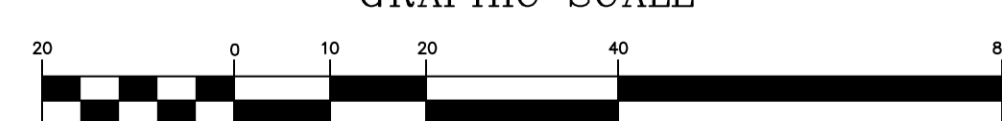
EXTERIOR MATERIAL LEGEND

EXTERIOR PAINT (EP-1) SHERWIN WILLIAMS COLOR: SW-7551 GREEK VILLA	THIN BRICK (EB-1) ROBEN OSLO PEARL COLOR: WHITE SMOOTH	CANOPY - METAL (C-1) DOOR (DP-1) COLOR: ORANGE
EXTERIOR PAINT (EP-2) SHERWIN WILLIAMS COLOR: SW-8062 RUGGED BROWN	THIN BRICK (EB-2) GLEN-GERY COLOR: FLAGSTAFF	CANOPY - METAL (C-2) SHUTTER (S-1) COLOR: TEAL
EXTERIOR PAINT (EP-3) SHERWIN WILLIAMS COLOR: SW-7857 TNSMITH	VERTICAL WOOD SLATS (FC-4) BEAR BOARD COLOR: WEATHER WOOD (BY SIGNAGE VENDOR)	
BOLLARD PAINT (EP-4) SHERWIN WILLIAMS COLOR: SAFETY YELLOW	WOOD SIDING (EP-1) NICHHA VINTAGEWOOD COLOR: CEDAR	
METAL PAINT (EP-5) SHERWIN WILLIAMS COLOR: SW-6991 BLACK MAGIC		

FOR ENTITLEMENT ONLY - NOT FOR CONSTRUCTION

ALTA/NSPS LAND TITLE AND TOPOGRAPHIC SURVEY

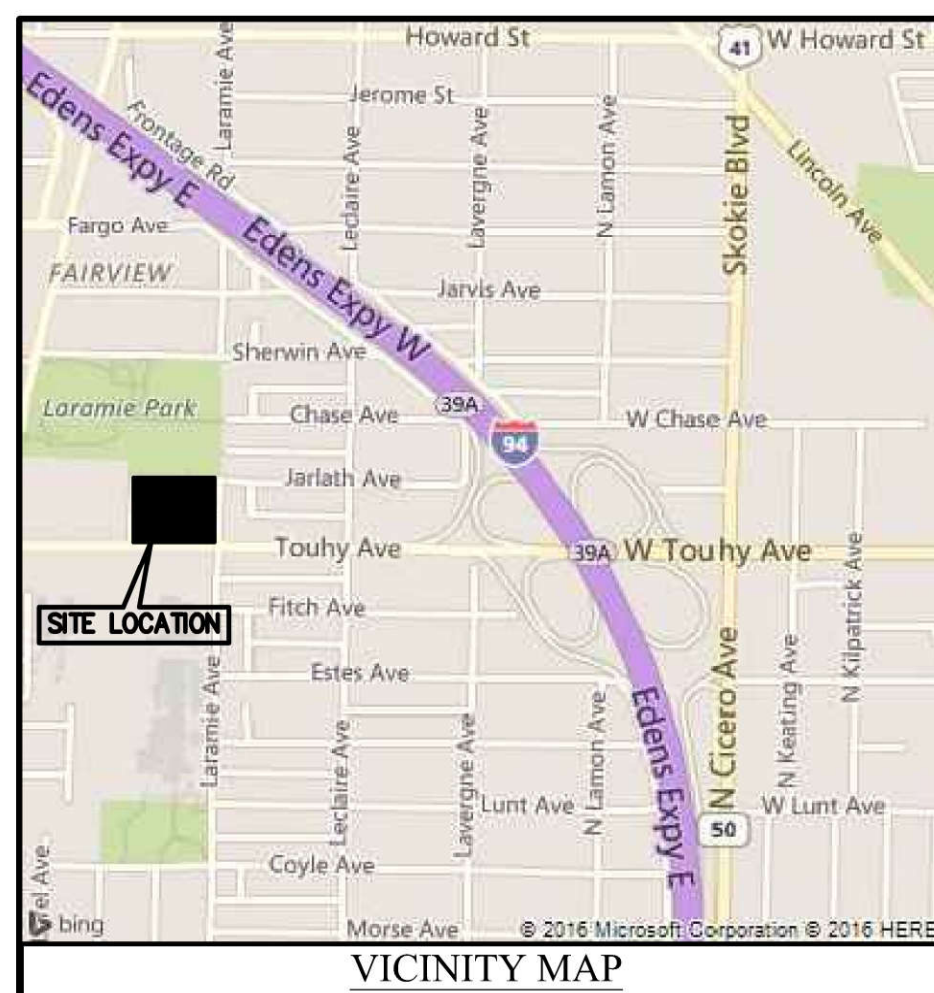
GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.



Know what's below.
Call before you dig.



LEGAL DESCRIPTION
LOT 2 AND LOT 3 IN GERIANN BARB SUBDIVISION OF THE SOUTH 450.0 FEET OF THE EAST 450.0 FEET (EXCEPT THE EAST 33.0 FEET THEREOF), ALSO THE NORTH 140.0 FEET OF THE SOUTH AREA FEET OF THE EAST 540.0 FEET OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

SCHEDULE B EXCEPTIONS

1. LEASE EXECUTED BY VALU REAL ESTATE, INC., A MICHIGAN CORPORATION, AS LESSOR, AND THE REYS MANNY, MACE & JACK OF CALIFORNIA, A CALIFORNIA CORPORATION, AS LESSEE, DATED FEBRUARY 7, 1987, A MEMORANDUM OF WHICH LEASE WAS RECORDED FEBRUARY 25, 1987 AS DOCUMENT NO. 97127200 AND AS AMENDED TO CORRECT THE LEGAL DESCRIPTION OF THE TRIP BOYS SPACE BY DOCUMENT NO. 97385818 RECORDED MAY 30, 1997, WHICH LEASE DEMISES THE LAND FOR A TERM COMMENCING ON THE EARLIEST OF (A) AUGUST 1, 1997, AND (B) THE DATE TENANT OBTAINS BUSINESS WITH THE PUBLIC ON THE PREMISES, AND (C) 185 DAYS AFTER RECEIPT BY THE TENANT OF THE PERMITS AND APPROVALS RETURNED TO IN SECTION 21 (A) AND (B) TENANT OBTAINS AT THE END OF THE TWENTIETH (20TH) LEASE YEAR AS DEFINED IN THE LEASE, AND ALL RIGHTS THEREUNDER OF AND ALL ACTS DONE OR SUFFERED THEREUNDER BY SAID LESSEE OR BY ANY PARTY CLAIMING BY, THROUGH, OR UNDER SAID LESSEE.

2. SAID LEASE CONTAINS THREE (3) CONSECUTIVE FIVE (5) YEAR OPTIONS TO EXTEND THE LEASE AT A RENTAL AND UNDER THE TERMS AND CONDITIONS SET FORTH IN THE LEASE.

3. AFFECTS THAT PART OF LOT 3 IN GERIANN BARB SUBDIVISION, AFORESAID, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 3, THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST (ASSUMED), ALONG THE SOUTH LINE OF SAID LOT 3, 129.69 FEET, THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, ALONG A LINE AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE, 128.84 FEET TO THE POINT OF BEGINNING, THENCE SOUTH 89 DEGREES 58 MINUTES 10 SECONDS WEST, 198.79 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 57 SECONDS WEST, 150.03 FEET; THENCE NORTH 89 DEGREES 58 MINUTES 32 SECONDS WEST, 106.75 FEET; THENCE SOUTH 00 DEGREES 10 MINUTES 19 SECONDS EAST, 15.00 FEET; THENCE SOUTH 89 DEGREES 59 MINUTES 40 SECONDS EAST, 52.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 57 SECONDS EAST, 135.08 FEET, TO THE POINT OF BEGINNING.

4. COVENANTS AND RESTRICTIONS CONTAINED IN DECLARATION MADE BY CHICAGO TITLE AND TRUST COMPANY AS TRUSTEE UNDER TRUST AGREEMENT DATED DECEMBER 22, 1955 AND KNOWN AS TRUST NO. 38036 DATED JANUARY 15, 1959 AND RECORDED JANUARY 20, 1959 AS DOCUMENT NO. 17432874 RELATING TO THE LOCATION OF BUILDINGS TO BE ERECTED ON THE LAND (BUILDING LINE BEING 125 FEET NORTH OF AND PARALLEL TO THE NORTH LINE OF TOUHY AVENUE).

5. CERTIFICATE AND MODIFICATION OF RESTRICTIONS AND CONDITIONS RECORDED MARCH 18, 1968 AS DOCUMENT NO. 2051368.

6. NOTE: SAID INSTRUMENT CONTAINS NO PROVISION FOR A FORFEITURE OR REVERSION OF TITLE IN CASE OF BREACH OF CONDITION.

7. GRANT MADE BY CECO PROPERTIES INC. TO COMMONWEALTH Edison COMPANY AND ILLINOIS BELL TELEPHONE COMPANY DATED JULY 13, 1959 AND RECORDED AUGUST 4, 1959 AS DOCUMENT NO. 17819253 THAT SAID COMMONWEALTH Edison COMPANY AND ILLINOIS BELL TELEPHONE COMPANY, THEIR SUCCESSORS AND ASSIGNS, COUNTY AND SEVERALLY, ARE GRANTED THE RIGHT, PERMISSION, AND AUTHORITY TO CONSTRUCT, LAY, MAINTAIN, RELOCATE, RENEW AND REMOVE EQUIPMENT CONSISTING OF CABLE POLES, AND OTHER NECESSARY ELECTRICAL FACILITIES, AND TO TRANSMIT AND DISTRIBUTE BY MEANS OF SAID EQUIPMENT, ELECTRICITY PURPOSES, TO THE SAID RIGHT OF ACCESS TO THE SAID FACILITIES FOR THE MAINTENANCE THEREOF; ALSO TO TRIM OR CUT DOWN AND REMOVE FROM TIME TO TIME SUCH TREES, BUSHES AND SHRUBS AS MAY BE NECESSARY TO MAINTAIN ACCESS TO THE INSTALLED AND MAINTENANCE OF SUCH FACILITIES, IN, UPON, UNDER AND ALONG THE NORTH LINE OF SAID LOT.

SCHEDULE B EXCEPTIONS A, G, O, P, Q AND S ARE NOT SURVEY RELATED AND THEREFORE NOT SHOWN.

NOTES

- THIS SURVEY IS BASED ON THE LEGAL DESCRIPTION AND EASEMENTS OF RECORD AS IDENTIFIED IN THE PRO FORMA POLICY NUMBER 1401-008899-02 ISSUED BY CHICAGO TITLE INSURANCE COMPANY PROVIDED TO THE SURVEYOR ON JUNE 28, 2016.
- THIS SITE FALLS WITHIN "OTHER AREAS, ZONE X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS DEFINED BY THE FLOOD INSURANCE RATE MAP, MAP NUMBER 1703020444, HAVING A REVISION DATE OF AUGUST 19, 2008.
- THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR TOPOGRAPHIC SURVEYS, AND IS BASED ON FIELD WORK PERFORMED ON MAY 19, 2016.
- THE SURVEYOR CONTACTED JULLIE (JOINT UTILITY LOCATING INFORMATION FOR EXCAVATORS) FOR AN ON-SITE LOCATE WHICH WAS ASSIGNED A DIG NUMBER OF X134 1369. THE UTILITIES AS MARKED ON-SITE AT THE TIME OF THE SURVEY ARE SHOWN HEREON. ADDITIONALLY, THE SURVEYOR CONTACTED JULLIE FOR A SIGNATURE REQUEST FOR THIS SITE WHICH WAS ASSIGNED A DIG NUMBER OF A138 2796. INQUIRIES WERE SENT OUT TO THE VARIOUS UTILITY COMPANIES REQUESTING MAPS AND/OR ATLASSES OF THEIR RESPECTIVE FACILITIES. THE INFORMATION RECEIVED TO DATE IS SHOWN HEREON.
- NO OBSERVED EVIDENCE OF RECENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS.
- NO OBSERVED EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS.
- NO OBSERVED EVIDENCE OF WETLAND DELINEATION MARKINGS AT THE TIME OF THE SURVEY.
- IN ACCORDANCE WITH TABLE A ITEM 6(B), A ZONING REPORT OR LETTER WAS NOT PROVIDED TO THE SURVEYOR FOR REVIEW.
- NO OBSERVED EVIDENCE OF DIVISION OR PARTY WALLS WITH RESPECT TO ADJOINING PROPERTIES.

UTILITY CONTACTS
DIG #A138 2796

Company	Contact Name	Phone	Website
AT&T	Valerie Adams	647-675-0808	att.net
City of Chicago	Robert Adams	647-390-0089	cityofchicago.org
Comcast Cable	Mark	647-390-0089	comcast.com
Concordia College	Merita Geras	630-388-2382	concordia.edu
5127 Oakton Street	Merita Geras	630-388-2382	concordia.edu
Shaha, L. 6007	630.600.6302	630.365-1725	shaha.com
847-679-0500	merita.geras@concordia.com	647-965-4162 fax	concordia.edu
847-679-0525	merita.geras@concordia.com	647-965-4162 fax	concordia.edu
Electric	John Pika	312-955-2253	illinois.gov
Corner	630.578.7094	647-833-8211	illinois.gov
Corner	647-833-8211	647-833-8289 fax	illinois.gov

BENCHMARKS

REFERENCE BENCHMARK
VILLAGE OF SKOKIE CONTROL MONUMENT #9017 (NAD 83 DATUM)
ELEVATION=624.825

UTILITY STATEMENT

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM VISIBLE FIELD EVIDENCE AND EXISTING SPRING, MAPS AND RECORDS SUPPLIED TO SURVEYOR. THE SURVEYOR MAKES NO WARRANTY AS TO THE ACCURACY OF THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER ABOVE OR BELOW GROUND. THE SURVEYOR HAS ALTERNATIVELY NOT WARRANTED THAT THE UNDERGROUND UTILITIES SHOWN ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE PHYSICALLY LOCATED VISIBLE STRUCTURES; HOWEVER, HE HAS NOT PHYSICALLY LOCATED THE UNDERGROUND LINES.

AREA SUMMARY
(TO HEAL LINES)
126,540 SQUARE FEET
OR
2.91 ACRES
(BASED ON MEASURED VALUES)

- LEGEND**
- FOUND 7/8" O.D.I.P. UNLESS OTHERWISE NOTED (HELD LOCATION)
 - CONCRETE MONUMENT
 - ✚ CROSS IN CONCRETE
 - MANHOLE
 - STORM STRUCTURE
 - VALVE VAULT
 - FIRE HYDRANT
 - FLARED END SECTION
 - UTILITY POLE
 - GUY POLE
 - OVERHEAD TRAFFIC SIGNAL
 - TRAFFIC SIGNAL MANHOLE
 - OVERHEAD WIRES
 - GAS METER
 - ELECTRIC METER
 - TRANSFORMER PAD
 - TELEPHONE PEDESTAL
 - ELECTRIC PEDESTAL
 - TELEPHONE MANHOLE
 - CABLE TELEVISION PEDESTAL
 - ELECTRIC MANHOLE
 - VALVE BOX
 - B/BOX
 - SIGN
 - BOLLARD POLE
 - LIGHT POLE
 - HAND HOLE
 - MALBOX
 - ✚ GAS MARKER
 - ✚ ELECTRIC MARKER
 - ✚ TELEPHONE MARKER
 - ✚ WATER MARKER
 - ✚ SANITARY SEWER
 - ✚ STORM SEWER
 - ✚ WATER MAIN
 - ✚ GAS MAIN
 - ✚ TELEPHONE LINE
 - ✚ FLARED END SECTION
 - ✚ VITRIFIED CLAY PIPE
 - ✚ DUCTILE IRON PIPE
 - ✚ POLYVINYL CHLORIDE
 - ✚ REINFORCED CONCRETE PIPE
 - ✚ CORRUGATED METAL PIPE
 - RECORD BEARING OR DISTANCE
 - MEASURED BEARING OR DISTANCE
 - CALCULATED BEARING OR DISTANCE
 - DEED BEARING OR DISTANCE
 - B.S.L. = BUILDING SETBACK LINE
 - U.E. = UTILITY EASEMENT
 - D.E. = DRAINAGE EASEMENT
 - P.U.E. = PUBLIC UTILITY EASEMENT
 - P.M. & D.E. = PUBLIC UTILITY AND DRAINAGE EASEMENT
 - P.V.A. = PHYSICAL VEHICULAR ACCESS
 - LIMITS OF LAND PER LEGAL DESCRIPTION
 - ADJACENT LAND PARCEL LINE
 - EASEMENT LINE
 - BUILDING SETBACK LINE
 - CENTERLINE
 - SECTION LINE
 - EXISTING CONTOUR

ABBREVIATIONS

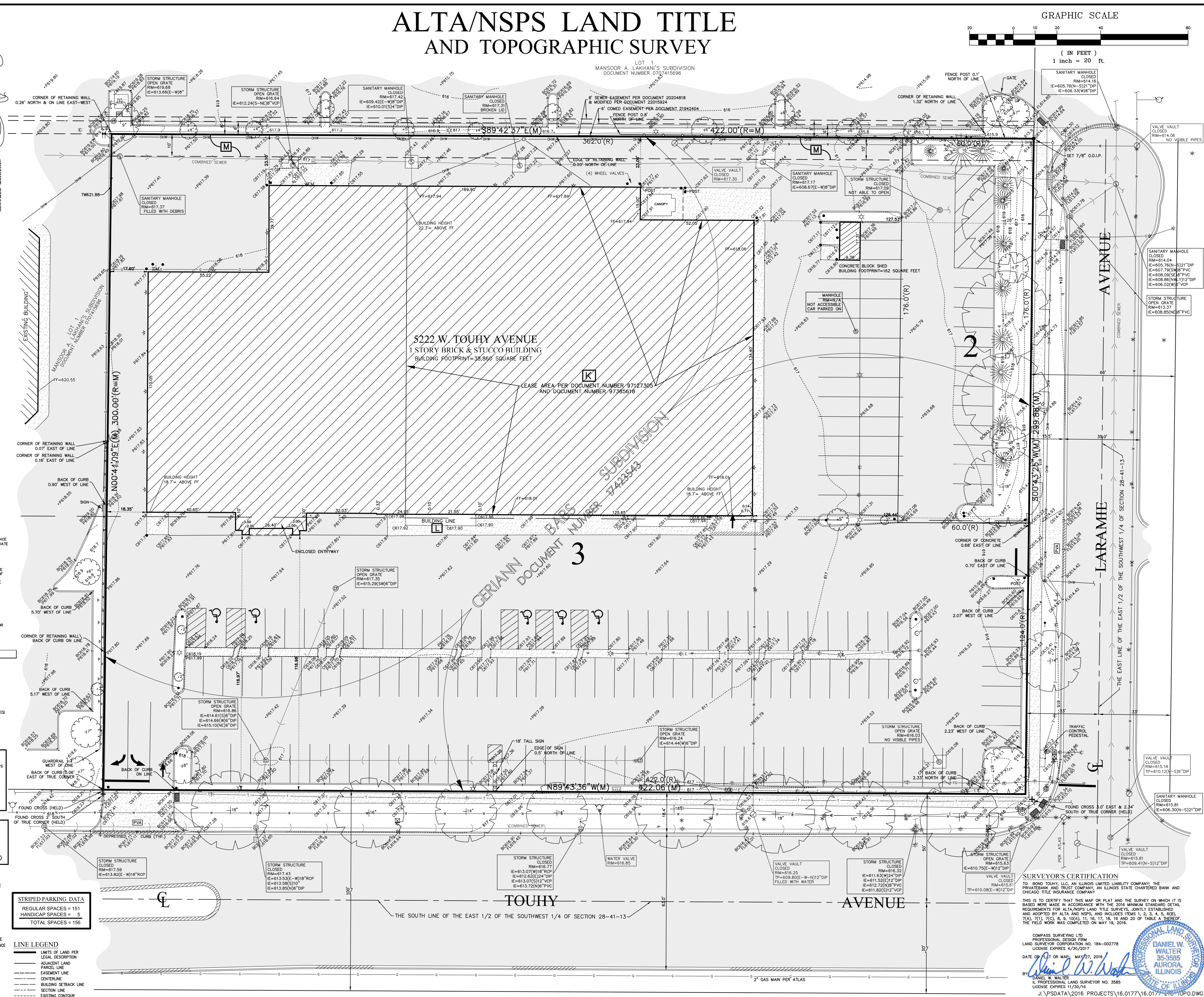
- O.D.I.P. = OUTSIDE DIAMETER IRON PIPE
- TF = TOP OF FOUNDATION
- FF = FINISHED FLOOR
- FES = FLARED END SECTION
- VCP = VITRIFIED CLAY PIPE
- DIP = DUCTILE IRON PIPE
- PVC = POLYVINYL CHLORIDE
- RC = REINFORCED CONCRETE
- CMP = CORRUGATED METAL PIPE
- (R) = RECORD BEARING OR DISTANCE
- (M) = MEASURED BEARING OR DISTANCE
- (C) = CALCULATED BEARING OR DISTANCE
- (D) = DEED BEARING OR DISTANCE
- B.S.L. = BUILDING SETBACK LINE
- U.E. = UTILITY EASEMENT
- D.E. = DRAINAGE EASEMENT
- P.U.E. = PUBLIC UTILITY EASEMENT
- P.M. & D.E. = PUBLIC UTILITY AND DRAINAGE EASEMENT
- P.V.A. = PHYSICAL VEHICULAR ACCESS

STRIPPED PARKING DATA

REGULAR SPACES = 151
HANDICAP SPACES = 5
TOTAL SPACES = 156

LINE LEGEND

- LIMITS OF LAND PER LEGAL DESCRIPTION
- ADJACENT LAND PARCEL LINE
- EASEMENT LINE
- BUILDING SETBACK LINE
- CENTERLINE
- SECTION LINE
- EXISTING CONTOUR



REVISIONS

NO.	DATE	BY
1	6/29/16	MRA
2	6/29/16	TFS
3	6/29/16	ARM

DATE: 5-27-16

PROJECT: 5222 W. Touhy Avenue

CLIENT: Bond Touhy LLC

350 W. Hubbard Street, Suite 450

Chicago, IL 60654

COMPASS SURVEYING LTD

2651 GINGER WOODS PARKWAY, STE. 100

AURORA, IL 60502

PHONE: (630) 820-9109 FAX: (630) 820-7036 EMAIL: ADMIN@COMPASSSURVEYING.COM

SURVEYOR'S CERTIFICATION

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2016 MINIMUM STANDARDS DETAILED REQUIRMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 5, 6, 8, 9, 10(A), 11, 16, 17, 18, 19 AND 20 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON MAY 19, 2016.

COMPASS SURVEYING LTD. PROFESSIONAL DESIGN FIRM
LAND SURVEYOR REGISTRATION NO. 184-002778
LICENSE EXPIRES 4/30/2017

DATE OF PLAT OR MAP: MAY 27, 2016

DANIEL W. WALTER
ILLINOIS LAND SURVEYOR
LICENSE EXPIRES 11/20/16

J:\PSDATA\2016 PROJECTS\16.0177\16.0177_010.DWG

SCALE: 1" = 20'

1 OF 1

PROJ. NO.: 16.0177

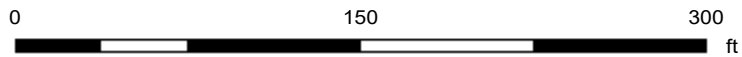


Legend

Zoning and Development

Zoning

- B2: Commercial
- B3: Business
- R2: Single Family Residential



Print Date: 9/5/2023

Notes

To: Mayor and Board of Trustees

From: Paul Luke, Plan Commission Chairman

Case: **2023-26P: Special Use Permit for Drive-Through**
5206 Touhy Avenue

Related Cases – 2023-24P: Subdivision

2023-25P: Site Plan Approval

2023-27P: Special Use Permit for Outdoor Dining

PLAN COMMISSION ANALYSIS

At its October 5, 2023, meeting, the Plan Commission heard the request of Bond Touhy, LLC for a special use permit for a new limited service restaurant with drive-through at 5206 Touhy Avenue in a B2 Commercial district.

This application was submitted prior to the recent changes regarding drive-throughs and as such are not bound by those requirements. The petitioner has agreed to follow the spirit of the zoning code changes by including several of the policy recommendations in this project, including; providing a plan for how operations will be modified if queuing becomes an issue and exceeds what is estimated in the traffic analysis; prohibiting deliveries during peak usage times; providing mobile ordering options; providing some screening from the street; and leaving the mature trees on site.

The original submittal raised many concerns from staff which revolved around circulation, parking, and landscaping. The Fire Department had reservations about fire truck access. After multiple versions and reviews, staff is in support of the project including the parking relief. In response to staff feedback, applicant is keeping the large, mature trees on the east side of the site, and providing better site circulation. A condition will be added to encourage continued discussion regarding a “Plan B” to remedy any possible issues if the stacking line proves to be a problem.

Commissioner discussion centered around the increased intensity of uses along Touhy including the increased traffic in the area. Other tenants of this shopping center have longer parking times than typical i.e. auto-repair and fitness classes. Commissioners asked staff if there were any neighbor complaints regarding traffic on Laramie. Staff stated that Traffic Engineering was generally supportive of the requests.

A pedestrian circulation question about the pedestrian access going across the stacking line was raised. Staff commented that the same model is utilized at Culver’s with no issues.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding the case.

APPEARANCE COMMISSION

Appearance Commission approved case 2023-13A at the June 14, 2023 meeting. A Certificate of Appropriateness was awarded with the conditions of, reducing the 'Love that chicken' sign by at least 10%, and adding landscaping to the Touhy frontage.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 7 ayes and 1 nays, with 1 member absent, that the petitioner’s request for a special use permit for a limited-service restaurant with drive-through at 5206 Touhy Avenue in a B2 Commercial district be **APPROVED**, subject to submitting a management plan for the stacking line, and the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Berman	X		
Burman		X	
Franklin	X		
Gevaryahu	X		
Gupta	X		
Mathee	X		
Minchella	X		
Ousley			X
Luke	X		

ATTACHMENTS

1. Proposed Positive Findings of Fact for Site Plan Approval for 2023-26P
2. Draft Meeting Minutes from October 5, 2023 Plan Commission
3. Staff Report for case 2023-26P
4. Site Plan, dated August 16, 2023
5. ALTA/NSPS Land Title and Topographic Survey, dated September 19, 2022
6. Aerial and Zoning Map

Proposed Positive Findings of Fact 2023-26P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, November 6, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request for a special use permit for restaurant drive-through is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties.	There should be no adverse effects created by the proposed use upon the adjacent properties or businesses.
The request is compatible with the existing or allowable uses of adjacent properties.	The request is compatible with the existing or allowable uses in the area.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.
The request demonstrates adequate provision for maintenance and use of the associated structures.	Adequate provision for maintenance and use of the associated structures is demonstrated by the request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	No adverse effects on the environment will be created by the proposed use.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the proposed use.
The request will not adversely affect public health, safety, and welfare.	There should be no adverse effect upon public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code, except where relief is granted with the request.

Plan Commission Draft Summary Meeting Minutes
Date: October 5, 2023

The Chairman called the roll recognizing that there was a quorum present. One commissioner, Peter Ousley, was absent.

Case Descriptions:

2023-24P: Subdivision: 5206-5238 Touhy Avenue

Bond Touhy, LLC, requests a resubdivision of 1 lot into 2 lots in a B2 Commercial zoning district, and any relief discovered during the review of this case.

2023-25P: Site Plan Approval: 5206-5238 Touhy Avenue

Bond Touhy, LLC, request site plan approval in a B2 Commercial zoning district that includes an existing multi-tenant commercial building and a new limited-service restaurant with a drive-through, relief from §118-218 to provide 135 parking spaces rather than the 146, and any other relief discovered during the review of this case.

2023-26P: Special Use Permit: 5206 Touhy Avenue

Bond Touhy, LLC, requests a special use permit in a B2 Commercial zoning district for a limited-service restaurant with drive-through for Popeye's at 5206 Touhy Avenue, and any relief discovered during the review of this case.

2023-27P: Special Use Permit: 5206 Touhy Avenue

Bond Touhy, LLC, requests a special use permit in a B2 Commercial zoning district for outdoor dining at Popeye's at 5206 Touhy Avenue, and any relief discovered during the review of this case.

PIN: 10-28-313-036-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

As these cases are related, they were discussed together as a group but voted on separately.

Ellyse Murphy and Jake Greenberg of Bond Touhy, LLC gave an overview the cases. A one-story Popeye's Chicken limited service restaurant is proposed to locate in an outlot at the corner of Touhy and Laramie Avenues of an existing multi-tenant commercial building (Touhy Plaza Shopping Center).

A petition to re-subdivide the existing single parcel into 2 lots is also being requested. The majority of the shopping center will be contained as Lot 1 and the proposed Popeye's restaurant, drive-through lane, outdoor dining area, parking spaces and driveways will make up Lot 2. They are requesting a drive-through component as well as outdoor dining. With the mix of uses at the shopping center, the addition of the Popeye's is reasonable and a good fit in the Touhy Avenue corridor.

As the center is 20% overparked, the applicant is requesting parking space relief to provide 136 parking spaces instead of the required 145. The center will lose 30 parking spaces but gain 13 at the north end; most likely for employee parking. Pepboys is transitioning from a retail/service business to repair only with Advance Auto Parts taking over the retail space. Orange Theory, Sketchers, and Qahwah House are the remaining tenants of the site. They noted that the Dunkin' Donuts restaurant located across Laramie was previously approved for a 30% reduction of the required parking at their public hearing in 2022.

Popeye's expects about 60% of their business from their drive-through and has provided 9 stacking spaces. According to their standards, it will only take 3 minutes maximum from order board to pick-up window. As they submitted prior to the changes made to drive-through provisions, they are not obligated to adhere to all the conditions but have agreed to include mobile ordering, no deliveries during peak hours, and screening the drive-through from Touhy Avenue with shrubbery and landscaping.

The outdoor dining area will be located at the northwest side of the building with 2 tables and seating for 4 at each table and will include a trash receptacle. Exterior lighting will be installed so that the patio can be utilized in the evening. The space will be partitioned off by a decorative metal fence.

Staff requested the report to be accepted into the record as written. There were many concerns from staff which revolved around circulation, parking, and landscaping. The Fire Department had reservations about fire truck access. After multiple versions and reviews, staff is in support of the project with relief for 136 parking spaces as a trade-off for keeping the large, mature trees on the east side of the site. A condition will be added to encourage continued discussion regarding a "Plan B" to remedy a possible issue if the stacking line falls behind.

Commissioner Burman noted that between the Touhy and Laramie intersection and Village Crossing Shopping Center, there are 20 fast food restaurants. With 2 new fast food restaurants exiting on Touhy he voiced some uneasiness of the increased traffic in the area. Orange Theory has more than 12 cars taking up their parking spaces which stay parked longer than the 1-hour classes. Pepboys doesn't keep cars parked in the 9 interior bays. They also have parking on the east side with cars parked either waiting for repairs to be done or waiting to be picked up. He asked staff if there were any neighbor complaints regarding traffic on Laramie. Staff stated that Traffic Engineering was generally supportive of the requests.

Commissioner Gupta also verified that large trucks park in the lot for days at a time. Commissioner Franklin offered that cars can exit onto Touhy from the west end of the center to go westbound. Commissioner Berman asked about the pedestrian access going across the stacking line. Staff commented that the same model is utilized at Culver's with no issues.

Ms. Murphy acknowledged the generous amount of help and guidance from staff in getting this proposal to its current acceptable status.

Recommendations and Voting

Case 2023-24P: Subdivision

A motion was made to approve, as presented, the request for a resubdivision of 1 lot into 2 lots in a B2 Commercial zoning district at 5206-5238 Touhy Avenue.

Motion: S. Berman

Second: C. Franklin

Absent: P. Ousley

Ayes: 8

Nays: 0

Case 2023-25P: Site Plan Approval

A motion was made, as presented, for site plan approval that includes an existing multi-tenant commercial building and a new limited-service restaurant with drive-through, at 5206-5238 Touhy Avenue.

Motion: R. Mathee

Second: Gupta

Absent: P. Ousley

Ayes: 7

Nays: 1(Burman)

Item of Relief accepted for 136 parking spaces rather than 145 required at 5206-5238 Touhy Avenue.

Motion: S. Berman

Second: R. Mathee

Absent: P. Ousley

Ayes: 7

Nays: 1(Burman)

Case 2023-26P: Special Use Permit for Drive-Through

A motion was made to approve, as presented, a special use permit for a Popeye's limited-service restaurant with a drive-through at 5206 Touhy Avenue with a condition added to continue discussion of management plan for possible issues when stacking line falls behind.

Motion: S. Berman

Second: R. Mathee

Absent: P. Ousley

Ayes: 7

Nays: 1 (Burman)

Case 2023-27P: Special Use Permit for Outdoor Dining

A motion was made to approve, as presented, for a special use permit for an outdoor dining area at a Popeye's limited-service restaurant at 5206 Touhy Avenue.

Motion: S. Berman

Second: V. Gupta

Absent: P. Ousley

Ayes: 7

Nays: 1 (Burman)

PLAN COMMISSION

RECOMMENDED CONDITIONS

2023-26P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, November 6, 2023

1. The petitioner shall develop the Subject Property in substantial conformance with the final Village approved site plans dated <insert date of final approved plan>, engineering plans dated <insert date of final approved plan>, landscape plans dated <insert date of final approved plan>, sign plans dated <insert date of final approved plan>, and building elevations dated <insert date of final approved plan>. (Standard)
2. The petitioner shall implement any necessary operational improvements to ensure that stacking of vehicles within the drive-through lane will be contained on site and not impede or obstruct pedestrian or vehicular movements. (Standard)
3. A drive-through facility shall have at least one litter/refuse disposal container at its exit at a location determined by the Human Services Department. (Standard)
4. Prior to the issuance of building permits, the petitioner shall submit for approval a lighting photometrics plan, fully developed civil engineering plans that comply with the county WMO requirements and Village's stormwater control provisions, and redevelopment engineering plans to address all aspects of private and public utility services. Any reconfigurations within state ROW will require an IDOT highway/utility permit. (Standard)
5. New parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standards, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division. (Standard)
6. Any outdoor sound systems shall at all times maintain audio levels that are compliant with the Skokie Village Code. (Standard)
7. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced. (Standard)
8. No objects are allowed within a 10' sight distance triangle in R1, R2, R3, and R4 districts, or within a 15' sight distance triangle in all other districts, between 30" and 84" in height from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices. (Standard)
9. Prior to the issuance of building permits, the petitioner shall submit a temporary pedestrian, bicycle, and transit circulation plan for the public right-of-way, including routing, signage, and barriers, to be in place prior to the commencement of construction, subject to the approval of the Engineering Division. If during construction any lane closures or sidewalk closures are intended in the public right-of-way, the owner/contractor must apply for Public Way Obstruction or Use permit with Engineering. The application may be obtained with engineering or on Village website. Traffic control plan and fees will apply. (Standard)
10. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject

Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)

11. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other objects that may impede travel. (Standard)
12. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times , except for waste receptacles referenced in Condition Number 13 below. (Standard)
13. Waste receptacles shall be placed on the Subject Property for the use of customers, and that the Human Services Department shall determine the size, type, and location of these units. (Standard)
14. All off-street parking spaces shall be legibly striped and maintained. (Standard)
15. Any plan to modify parking lot striping must be approved by the Director of Engineering. (Standard)
16. The proposed development shall have a minimum of 136 off-street vehicle parking spaces including 5 handicapped parking spaces as indicated on the site plan dated XXX. (Standard)
17. The handicapped parking spaces shall be installed and maintained in compliance with State of Illinois Accessibility Standards and the Skokie Village Code, including required signage. (Standard)
18. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces. (Standard)
19. The owner of the Subject Property and its tenants shall ensure that employees park on the Subject Property. (Standard)
20. No required parking space on the site may be for the exclusive use of any tenant. (Standard)
21. All parking areas must be paved, drained, curbed, and landscaped to Village standards. (Standard)
22. Prior to issuance of building permits, the petitioner shall submit evidence of issuance of permits for the construction and operation of the water main and associated equipment by the Illinois Environmental Protection Agency (IEPA) or provide a determination by IEPA that such permits are not required. Water mains that feed multiple building structures and/or create a "looped" system that require an IEPA permit will also require an easement and custodial agreement with the Village. (Standard)
23. All overhead utilities on the Subject Property or in adjacent right-of-way shall be placed or relocated underground. The petitioner shall bear the full cost of any utility relocation and/or conflicts. (Standard)

24. The petitioner shall sign an "Agreement for Installation and Maintenance of Landscaping" to assure that the Subject Property and parkway landscaping is completed and maintained, including trimming, watering, and replacing of dead plant materials in a timely manner in accordance with the final approved landscape plan. A copy of said Agreement is attached hereto, marked Exhibit "A" and hereby made part of this Ordinance. This "Agreement for Installation and Maintenance of Landscaping" shall be recorded at the petitioner's expense. (Standard)
25. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended. (Standard)
26. The petitioner shall obtain all required permits and approvals for improvements to County, State, or Federal rights-of-way from the governing jurisdiction. (Standard)
27. The Subject Property must conform to the Village's storm water control requirements as contained in the Skokie Village Code, including the disconnection of any downspouts. (Standard)
28. All signage shall conform to the Skokie Village Code, except as provided in this ordinance. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit. (Standard)
29. All modifications to building elevations, signage, and landscaping shall be subject to the review and approval of the Skokie Appearance Commission. (Standard)
30. The petitioner shall submit to the Planning Division electronic files of the site plan and landscape plan in their approved and finalized form. (Standard)
31. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this special use permit. (Standard)
32. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
33. The petitioner shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
34. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner shall pay all costs related to any hearings conducted as a result of non-compliance with any of

the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing. (Standard)

35. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
36. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
37. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

STAFF REPORT**2023-26P: Special Use Permit**

Community Development Department

Council Chambers, 7:30 PM, September 21, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
 From: Paul Reise, Planning Manager
 Re: **2023-26P: Special Use Permit**
 5206 Touhy Avenue

Related Cases – 2023-24P: Subdivision
 2023-25P: Site Plan Approval
 2023-27P: Special Use Permit

General Information		
<i>Location</i>	5206 Touhy Avenue	
<i>Purpose</i>	To obtain approval for a special use permit for a limited-service restaurant with drive-through	
<i>Petitioner</i>	Bond Touhy, LLC	
<i>Size of Site</i>	16,261 square feet (0.373 acres)	
<i>Existing Zoning & Land Use</i>	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sale, clinic, vacant commercial, personal service use, limited service restaurant with drive-through	
<i>Adjacent Zoning & Land Use</i>	North	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, fitness center, shoe store, limited service restaurant
	South	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sale, clinic, vacant commercial, personal service use, limited service restaurant with drive-through
	East	R2 Single-Family – limited service restaurant with drive-through (under construction)
	West	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, fitness center, shoe store, limited service restaurant
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- The site contains a parking lot, driveways, and landscaping.
- The site is accessible from driveways at Touhy Avenue and Laramie Avenue.
- Overhead utilities run along the north side of the subject site as well as within the Laramie Avenue parkway adjacent to the subject site.



Complete Streets

- Public sidewalks are present along Touhy Avenue and Laramie Avenue.
- A long-term bike route is proposed to be located on Carpenter Road, 1½ blocks west of the subject site.
- Bicycle parking is not currently available at the subject site.
- The site is directly served by the Pace 226 Oakton Street and Pace 290 Touhy Avenue buses.
- The site is within walking distance of residential neighborhoods, services, and schools.

PROPOSAL SUMMARY

The petitioner, Bond Touhy, LLC is proposing the development and construction of a drive-thru Popeye's Louisiana Kitchen restaurant, approximately 2004 sq.ft. as an out-lot in the existing Touhy Plaza Shopping Center. The proposed development is in subdivided Lot-2 of parcel 10-28-313-036-0000, in the southeast corner of the existing Touhy Plaza Shopping Center, and measures approximately 15,142 sq.ft. or 0.348 acres. The proposed development is bound by the shopping center to its west and north, West Touhy Avenue to its south, and Laramie Avenue to its east. Vehicular access to Lot-2 will be from the existing shopping center driveway on Laramie Avenue.

Business hours for the proposed Popeyes will be as follows:

10 a.m. – 12 a.m.: Sunday thru Thursday

10 a.m. – 1 a.m.: Friday and Saturday

A minimum of 5 employees and a maximum of 8 employees will be present at any given time during business hours at this restaurant. The franchisee of this Popeyes restaurant expects about 60% of drive thru business with 30% catered to the sit-down & takeaway patrons and 10% expected to be online orders. According to Popeyes' standards, the maximum time it takes a drive-thru customer to order food at the drive-thru menu board and pick it up at the drive-thru window, is approximately 180 seconds or 3 minutes.

STAFF ANALYSIS

Petitioner's Submittal

The petitioner is requesting a special use permit for a new limited service restaurant with drive-through at 5206 Touhy Avenue in a B2 Commercial district.

All pertinent departments and divisions were offered an opportunity to comment on this case. Comments specific to this case were made by Engineering, Fire Prevention, Environmental Health, and Planning, which reviewed the submitted materials and generally support the proposed special use permit requests.

The Planning Division has reviewed the submitted materials and supports the proposed special use permit. The proposed use is consistent with the land use designation in the Comprehensive Plan. Access to the subject site will use the existing curb cuts on Touhy and Laramie. Per the Traffic Impact Analysis, 12 drive-through stacking spaces will be provided. The drive-through will exit internally to the site and not onto a public right of way.

This application was submitted prior to the recent changes regarding drive-throughs and as such are not bound by those requirements.

APPEARANCE COMMISSION

Appearance Commission approved case 2023-13A at the June 14, 2023 meeting. A Certificate of Appropriateness was awarded with the conditions of, reducing the 'Love that chicken' sign by at least 10%, and adding landscaping to the Touhy frontage.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for a special use permit for a limited-service restaurant with drive-through at 5206 Touhy Avenue in a B2 Commercial district be **APPROVED**, based upon the Proposed Positive Findings of Fact and subject to the recommended and standard special use permit conditions.

RECOMMENDED SPECIAL USE CONDITIONS

1. The petitioner shall develop the Subject Property in substantial conformance with the final Village approved site plans dated <insert date of final approved plan>, engineering plans dated <insert date of final approved plan>, landscape plans dated <insert date of final approved plan>, sign plans dated <insert date of final approved plan>, and building elevations dated <insert date of final approved plan>. (Standard)
2. The petitioner shall implement any necessary operational improvements to ensure that stacking of vehicles within the drive-through lane will be contained on site and not impede or obstruct pedestrian or vehicular movements. (Standard)

3. A drive-through facility shall have at least one litter/refuse disposal container at its exit at a location determined by the Health Department. (Standard)
4. Prior to the issuance of building permits, the petitioner shall submit for approval a lighting photometrics plan, fully developed civil engineering plans that comply with the county WMO requirements and Village's stormwater control provisions, and redevelopment engineering plans to address all aspects of private and public utility services. Any reconfigurations within state ROW will require an IDOT highway/utility permit. (Standard)
5. New parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standards, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division. (Standard)
6. Any outdoor sound systems shall at all times maintain audio levels that are compliant with the Skokie Village Code. (Standard)
7. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced. (Standard)
8. No objects are allowed within a 10' sight distance triangle in R1, R2, R3, and R4 districts, or within a 15' sight distance triangle in all other districts, between 30" and 84" in height from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices. (Standard)
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10. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)
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12. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times, except for waste receptacles referenced in Condition Number 13 below. (Standard)
13. Waste receptacles shall be placed on the Subject Property for the use of customers, and that the Health Department shall determine the size, type, and location of these units. (Standard)

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32. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
33. The petitioner shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
34. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing. (Standard)
35. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
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required researching and conducting said hearing.

ATTACHMENTS

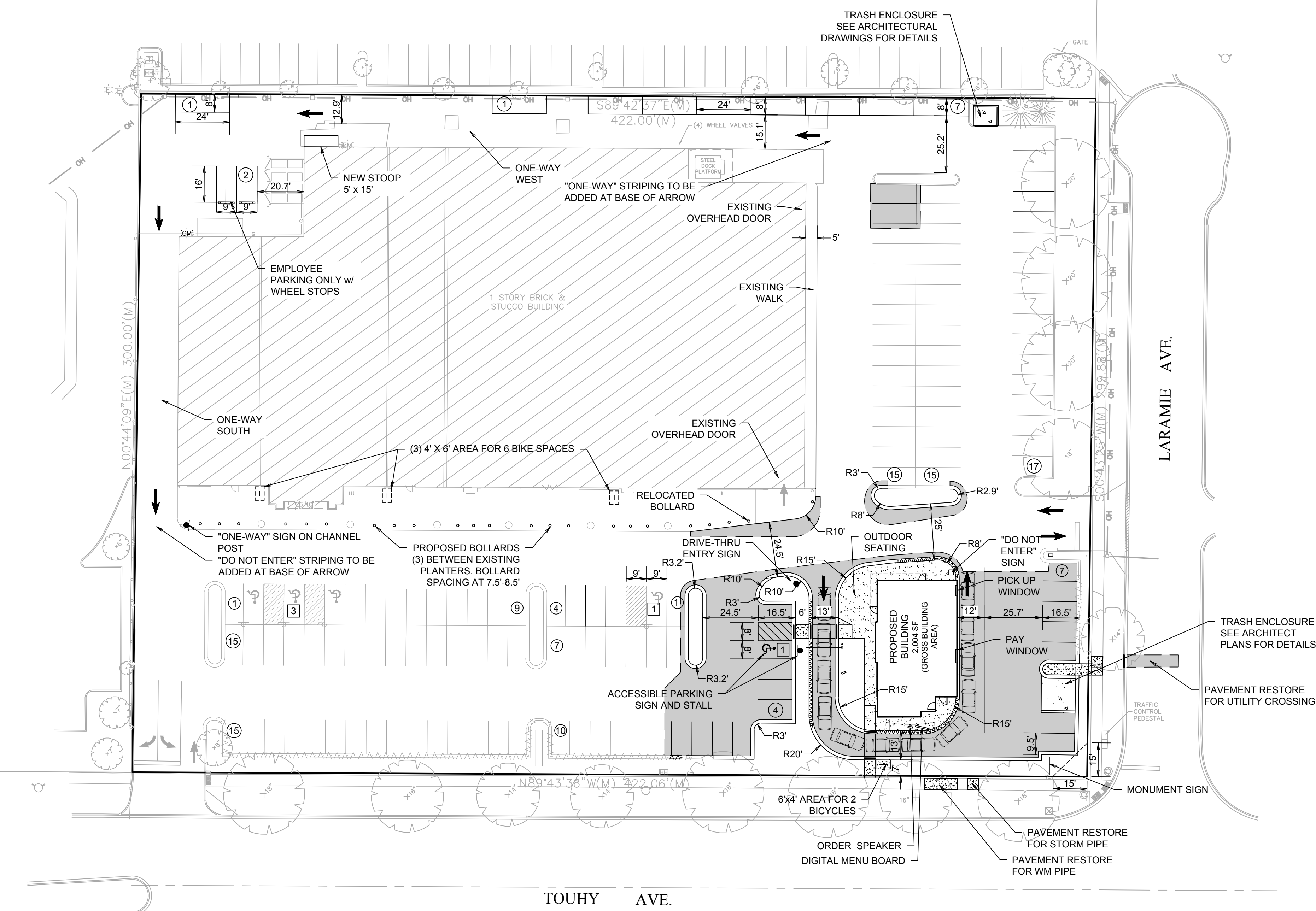
1. Proposed Positive Findings of Fact
2. Site Plan, dated August 16, 2023
3. ALTA/NSPS Land Title and Topographic Survey, dated September 19, 2022
4. Aerial and Zoning Map

Proposed Positive Findings of Fact 2023-26P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, September 21, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request for a special use permit for restaurant drive-through is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties.	There should be no adverse effects created by the proposed use upon the adjacent properties or businesses.
The request is compatible with the existing or allowable uses of adjacent properties.	The request is compatible with the existing or allowable uses in the area.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.
The request demonstrates adequate provision for maintenance and use of the associated structures.	Adequate provision for maintenance and use of the associated structures is demonstrated by the request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	No adverse effects on the environment will be created by the proposed use.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the proposed use.
The request will not adversely affect public health, safety, and welfare.	There should be no adverse effect upon public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code, except where relief is granted with the request.



- NOTES:**
1. ALL DIMENSIONS SHOWN ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
 2. ALL PROPOSED ON-SITE STRIPING SHALL BE 4" PAINTED YELLOW UNLESS OTHERWISE NOTED.
 3. BUILDING DIMENSIONS ARE TO OUTSIDE FACE OF BUILDING UNLESS OTHERWISE NOTED.
 4. ALL CURB AND GUTTER TO BE B6.12 UNLESS OTHERWISE NOTED.

PAVING LEGEND

CONCRETE SIDEWALK

- 5" P.C. CONCRETE
- 4" AGGREGATE BASE COURSE - CA-6

CONCRETE PAVEMENT

- 8" P.C. CONCRETE PAVEMENT WITH (6X6/W2.9XW2.9) W.W.F.
- 4" AGGREGATE BASE COURSE - CA6

MILL AND RESURFACE PAVEMENT

- 1.5" BITUMINOUS SURFACE COURSE (HMA MIX "D", N50)

BITUMINOUS PAVEMENT

- 1.5" BITUMINOUS SURFACE COURSE (HMA MIX "D", N50)
- 2.5" BITUMINOUS BINDER COURSE (HMA IL-19, N50)
- PRIME COAT, MC-30 AT 0.30 GAL/SY
- 10" AGGREGATE BASE COURSE, (CA-6)

PARKING SUMMARY

REGULAR SPACES	= 131
ACCESSIBLE SPACES	= 5
TOTAL SPACES	= 136

REVISIONS

NO.	DATE	DESCRIPTION
1	10-07-22	SUBMITTAL FOR VILLAGE REVIEW
2	04-18-23	RESUBMITTED PER PRELIMINARY COMMENTS
3	05-23-23	REVISED PER VILLAGE COMMENTS
4	08-16-23	REVISED PER VILLAGE REVIEW

ORIGINAL ISSUE DATE: 10-07-2022

PROJECT NO.:	15248-OUT-S04
PROJECT MANAGER:	RMW
DESIGNED BY:	RA
DRAWN BY:	NRS

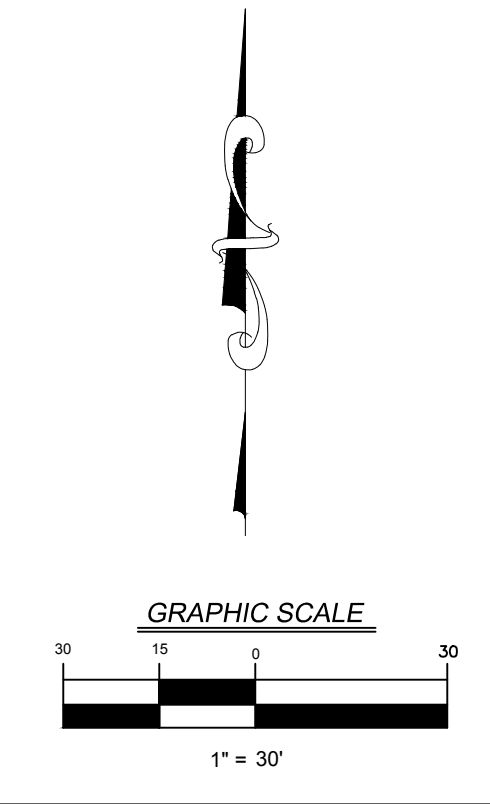
LAYOUT AND PAVING PLAN

5206 W. TOUHY OUTLOT

SKOKIE ILLINOIS

7325 Janes Avenue
Woodridge, IL 60517
630.724.9200 phone
www.v3co.com

DRAWING NO.
C3.0



GIS Consortium | 2023-26P - Subdivision: 5206 Touhy Avenue

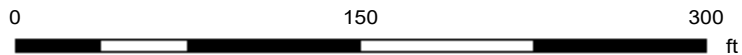


Legend

Zoning and Development

Zoning

- B2: Commercial
- B3: Business
- R2: Single Family Residential



Print Date: 9/5/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

To: Mayor and Board of Trustees

From: Paul Luke, Plan Commission Chairman

Case: **2023-27P: Special Use Permit for Outdoor Dining**
5206 Touhy Avenue

Related Cases – 2023-24P: Subdivision
2023-25P: Site Plan Approval
2023-26P: Special Use Permit for Drive-Through

PLAN COMMISSION ANALYSIS

At its October 5, 2023, meeting, the Plan Commission heard the request of Bond Touhy, LLC for a special use permit for outdoor dining at a new Popeye's Chicken limited service restaurant at 5206 Touhy Avenue in a B2 Commercial district. The outdoor dining area will be located on a pad on the northwest side of the building and will contain 2 tables with seating for 4 persons each. The petitioner also intends to install exterior lighting on the building so that the patio can be utilized by customers in the evening. A trash container will be provided within the outdoor dining area for customer use.

The Plan Commission concurred with Staff's recommendation to grant the special use permit subject to conditions.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding the case.

APPEARANCE COMMISSION

Appearance Commission approved case 2023-13A at the June 14, 2023 meeting. A Certificate of Appropriateness was awarded with the conditions of, reducing the 'Love that chicken' sign by at least 10%, and adding landscaping to the Touhy frontage.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 7 ayes and 1 nays, with 1 member absent, that the petitioner’s request for a special use permit for outdoor dining at 5206 Touhy Avenue in a B2 Commercial district be **APPROVED**, subject to the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Berman	X		
Burman		X	
Franklin	X		
Gevaryahu	X		
Gupta	X		
Mathee	X		
Minchella	X		
Ousley			X
Luke	X		

ATTACHMENTS

1. Proposed Positive Findings of Fact
2. Draft Meeting Minutes from October 5, 2023 Plan Commission
3. Staff Report for case 2023-27P
4. Outdoor Patio Dining Plan, dated August 10, 2023
5. Site Plan, dated August 16, 2023
6. ALTA/NSPS Land Title and Topographic Survey, dated September 19, 2022
7. Aerial and Zoning Map

PLAN COMMISSION
RECOMMENDED CONDITIONS

2023-27P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, November 6, 2023

STANDARD SPECIAL USE CONDITIONS

1. The petitioner shall operate and maintain the outdoor dining area in substantial conformance with the final Village approved outdoor patio dining plan dated <insert date of final approved plan>.
2. At least once during every 4 hours of operation and before opening and closing of the business, employees shall patrol the Subject Property and clear it of debris.
3. The owner of every occupied commercial premises used for the sale of packaged or prepared food and the sale of automotive products shall supply at least one approved covered container for litter at the main entrance to the premises for use by customers. The owner of the premises shall be responsible for the removal of litter every four hours.
4. Barriers, fencing, landscaping, and other features shall be utilized to define the outdoor dining area.
5. Use of the area shall be limited to between 8:00 AM and 10:00 PM, but not longer than the posted operational hours of the associated food service facility.
6. Dates of operation shall be limited to between April 1 and October 31 in a calendar year.
7. Outdoor dining areas shall be exempt from the parking regulations if used or set up less than 7 months in a calendar year.
8. All food preparation must take place inside the associated food service establishment.
9. Adequate refuse disposal shall exist as determined by the Health Department.
10. Advertising or promotional features shall be limited to the umbrellas or canopies.
11. All applicable Village and State health requirements shall be met.
12. Dining areas will be reviewed each year during the annual restaurant inspection. The outdoor dining permit may be revoked by the Village Manager at any time on 14 days' notice for failure to comply with the regulations set forth in this subsection.
13. The outdoor dining area shall not be enclosed on more than two sides with walls if roofed over.
14. The outdoor dining area must be located on a surface approved by the Village Manger or designee.
15. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.

16. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
17. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

Proposed Positive Findings of Fact 2023-27P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, November 6, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request for a special use permit for outdoor dining is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties.	There should be no adverse effects created by the proposed use upon the adjacent properties or businesses.
The request is compatible with the existing or allowable uses of adjacent properties.	The request is compatible with the existing or allowable uses in the area.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities will exist to serve the requested use.
The request demonstrates adequate provision for maintenance and use of the associated structures.	Adequate provision for maintenance and use of the associated structures is demonstrated by the request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	No adverse effects on the environment will be created by the proposed use.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the proposed use.
The request will not adversely affect public health, safety, and welfare.	There should be no adverse effect upon public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code.

Plan Commission Draft Summary Meeting Minutes
Date: October 5, 2023

The Chairman called the roll recognizing that there was a quorum present. One commissioner, Peter Ousley, was absent.

Case Descriptions:

2023-24P: Subdivision: 5206-5238 Touhy Avenue

Bond Touhy, LLC, requests a resubdivision of 1 lot into 2 lots in a B2 Commercial zoning district, and any relief discovered during the review of this case.

2023-25P: Site Plan Approval: 5206-5238 Touhy Avenue

Bond Touhy, LLC, request site plan approval in a B2 Commercial zoning district that includes an existing multi-tenant commercial building and a new limited-service restaurant with a drive-through, relief from §118-218 to provide 135 parking spaces rather than the 146, and any other relief discovered during the review of this case.

2023-26P: Special Use Permit: 5206 Touhy Avenue

Bond Touhy, LLC, requests a special use permit in a B2 Commercial zoning district for a limited-service restaurant with drive-through for Popeye's at 5206 Touhy Avenue, and any relief discovered during the review of this case.

2023-27P: Special Use Permit: 5206 Touhy Avenue

Bond Touhy, LLC, requests a special use permit in a B2 Commercial zoning district for outdoor dining at Popeye's at 5206 Touhy Avenue, and any relief discovered during the review of this case.

PIN: 10-28-313-036-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

As these cases are related, they were discussed together as a group but voted on separately.

Ellyse Murphy and Jake Greenberg of Bond Touhy, LLC gave an overview the cases. A one-story Popeye's Chicken limited service restaurant is proposed to locate in an outlot at the corner of Touhy and Laramie Avenues of an existing multi-tenant commercial building (Touhy Plaza Shopping Center).

A petition to re-subdivide the existing single parcel into 2 lots is also being requested. The majority of the shopping center will be contained as Lot 1 and the proposed Popeye's restaurant, drive-through lane, outdoor dining area, parking spaces and driveways will make up Lot 2. They are requesting a drive-through component as well as outdoor dining. With the mix of uses at the shopping center, the addition of the Popeye's is reasonable and a good fit in the Touhy Avenue corridor.

As the center is 20% overparked, the applicant is requesting parking space relief to provide 136 parking spaces instead of the required 145. The center will lose 30 parking spaces but gain 13 at the north end; most likely for employee parking. Pepboys is transitioning from a retail/service business to repair only with Advance Auto Parts taking over the retail space. Orange Theory, Sketchers, and Qahwah House are the remaining tenants of the site. They noted that the Dunkin' Donuts restaurant located across Laramie was previously approved for a 30% reduction of the required parking at their public hearing in 2022.

Popeye's expects about 60% of their business from their drive-through and has provided 9 stacking spaces. According to their standards, it will only take 3 minutes maximum from order board to pick-up window. As they submitted prior to the changes made to drive-through provisions, they are not obligated to adhere to all the conditions but have agreed to include mobile ordering, no deliveries during peak hours, and screening the drive-through from Touhy Avenue with shrubbery and landscaping.

The outdoor dining area will be located at the northwest side of the building with 2 tables and seating for 4 at each table and will include a trash receptacle. Exterior lighting will be installed so that the patio can be utilized in the evening. The space will be partitioned off by a decorative metal fence.

Staff requested the report to be accepted into the record as written. There were many concerns from staff which revolved around circulation, parking, and landscaping. The Fire Department had reservations about fire truck access. After multiple versions and reviews, staff is in support of the project with relief for 136 parking spaces as a trade-off for keeping the large, mature trees on the east side of the site. A condition will be added to encourage continued discussion regarding a "Plan B" to remedy a possible issue if the stacking line falls behind.

Commissioner Burman noted that between the Touhy and Laramie intersection and Village Crossing Shopping Center, there are 20 fast food restaurants. With 2 new fast food restaurants exiting on Touhy he voiced some uneasiness of the increased traffic in the area. Orange Theory has more than 12 cars taking up their parking spaces which stay parked longer than the 1-hour classes. Pepboys doesn't keep cars parked in the 9 interior bays. They also have parking on the east side with cars parked either waiting for repairs to be done or waiting to be picked up. He asked staff if there were any neighbor complaints regarding traffic on Laramie. Staff stated that Traffic Engineering was generally supportive of the requests.

Commissioner Gupta also verified that large trucks park in the lot for days at a time. Commissioner Franklin offered that cars can exit onto Touhy from the west end of the center to go westbound. Commissioner Berman asked about the pedestrian access going across the stacking line. Staff commented that the same model is utilized at Culver's with no issues.

Ms. Murphy acknowledged the generous amount of help and guidance from staff in getting this proposal to its current acceptable status.

Recommendations and Voting

Case 2023-24P: Subdivision

A motion was made to approve, as presented, the request for a resubdivision of 1 lot into 2 lots in a B2 Commercial zoning district at 5206-5238 Touhy Avenue.

Motion: S. Berman

Second: C. Franklin

Absent: P. Ousley

Ayes: 8

Nays: 0

Case 2023-25P: Site Plan Approval

A motion was made, as presented, for site plan approval that includes an existing multi-tenant commercial building and a new limited-service restaurant with drive-through, at 5206-5238 Touhy Avenue.

Motion: R. Mathee

Second: Gupta

Absent: P. Ousley

Ayes: 7

Nays: 1(Burman)

Item of Relief accepted for 136 parking spaces rather than 145 required at 5206-5238 Touhy Avenue.

Motion: S. Berman

Second: R. Mathee

Absent: P. Ousley

Ayes: 7

Nays: 1(Burman)

Case 2023-26P: Special Use Permit for Drive-Through

A motion was made to approve, as presented, a special use permit for a Popeye's limited-service restaurant with a drive-through at 5206 Touhy Avenue with a condition added to continue discussion of management plan for possible issues when stacking line falls behind.

Motion: S. Berman

Second: R. Mathee

Absent: P. Ousley

Ayes: 7

Nays: 1 (Burman)

Case 2023-27P: Special Use Permit for Outdoor Dining

A motion was made to approve, as presented, for a special use permit for an outdoor dining area at a Popeye's limited-service restaurant at 5206 Touhy Avenue.

Motion: S. Berman

Second: V. Gupta

Absent: P. Ousley

Ayes: 7

Nays: 1 (Burman)

STAFF REPORT

2023-27P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, September 21, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Paul Reise, Planning Manager
Re: **2023-27P: Special Use Permit**
5206 Touhy Avenue

Related Cases – 2023-24P: Subdivision
2023-25P: Site Plan Approval
2023-26P: Special Use Permit

General Information		
<i>Location</i>	5206 Touhy Avenue	
<i>Purpose</i>	To obtain approval for a special use permit for outdoor dining	
<i>Petitioner</i>	Bond Touhy, LLC	
<i>Size of Site</i>	16,261 square feet (0.373 acres)	
<i>Existing Zoning & Land Use</i>	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sale, clinic, vacant commercial, personal service use, limited service restaurant with drive-through	
<i>Adjacent Zoning & Land Use</i>	North	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, fitness center, shoe store, limited service restaurant
	South	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sale, clinic, vacant commercial, personal service use, limited service restaurant with drive-through
	East	R2 Single-Family – limited service restaurant with drive-through (under construction)
	West	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, fitness center, shoe store, limited service restaurant
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- The site contains a parking lot, driveways, and landscaping.
- The site is accessible from driveways at Touhy Avenue and Laramie Avenue.
- Overhead utilities run along the north side of the subject site as well as within the Laramie Avenue parkway adjacent to the subject site.



Complete Streets

- Public sidewalks are present along Touhy Avenue and Laramie Avenue.
- A long-term bike route is proposed to be located on Carpenter Road, 1½ blocks west of the subject site.
- Bicycle parking is not currently available at the subject site.
- The site is directly served by the Pace 226 Oakton Street and Pace 290 Touhy Avenue buses.
- The site is within walking distance of residential neighborhoods, services, and schools.

STAFF ANALYSIS

Petitioner's Submittal

The petitioner is requesting a special use permit for outdoor dining at new Popeye's Chicken limited service restaurant at 5206 Touhy Avenue in a B2 Commercial district. The outdoor dining area will be located on a pad on the northwest side of the building and will contain 2 tables with seating for 4 persons each. The petitioner also intends to install exterior lighting on the building so that the patio can be utilized by customers in the evening. A trash container will be provided within the outdoor dining area for customer use.

Comments

Staff comments and review sheets were sent to all pertinent departments. Staff comments on the subject case were received from the Planning Division. All other departments returned the sheets with no comments.

Planning Division

The Planning Division recommends approval of the special use permit for outdoor dining. The use will provide a seasonal alternative for patrons who wish to eat at the restaurant.

All other conditions in §118-85(e) of the Skokie Village Code relating to the operation of the outdoor dining area must be adhered to as well.

APPEARANCE COMMISSION

Appearance Commission approved case 2023-13A at the June 14, 2023 meeting. A Certificate of Appropriateness was awarded with the conditions of, reducing the 'Love that chicken' sign by at least 10%, and adding landscaping to the Touhy frontage.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for a special use permit for outdoor dining at 5206 Touhy Avenue in a B2 Commercial district be **APPROVED**, based upon the Proposed Positive Findings of Fact and subject to the recommended and standard special use permit conditions.

STANDARD SPECIAL USE CONDITIONS

1. The petitioner shall operate and maintain the outdoor dining area in substantial conformance with the final Village approved outdoor patio dining plan dated <insert date of final approved plan>.
2. At least once during every 4 hours of operation and before opening and closing of the business, employees shall patrol the Subject Property and clear it of debris.
3. The owner of every occupied commercial premises used for the sale of packaged or prepared food and the sale of automotive products shall supply at least one approved covered container for litter at the main entrance to the premises for use by customers. The owner of the premises shall be responsible for the removal of litter every four hours.
4. Barriers, fencing, landscaping, and other features shall be utilized to define the outdoor dining area.
5. Use of the area shall be limited to between 8:00 AM and 10:00 PM, but not longer than the posted operational hours of the associated food service facility.
6. Dates of operation shall be limited to between April 1 and October 31 in a calendar year.
7. Outdoor dining areas shall be exempt from the parking regulations if used or set up less than 7 months in a calendar year.
8. All food preparation must take place inside the associated food service establishment.
9. Adequate refuse disposal shall exist as determined by the Health Department.
10. Advertising or promotional features shall be limited to the umbrellas or canopies.
11. All applicable Village and State health requirements shall be met.

12. Dining areas will be reviewed each year during the annual restaurant inspection. The outdoor dining permit may be revoked by the Village Manager at any time on 14 days' notice for failure to comply with the regulations set forth in this subsection.
13. The outdoor dining area shall not be enclosed on more than two sides with walls if roofed over.
14. The outdoor dining area must be located on a surface approved by the Village Manger or designee.
15. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
16. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
17. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

ATTACHMENTS

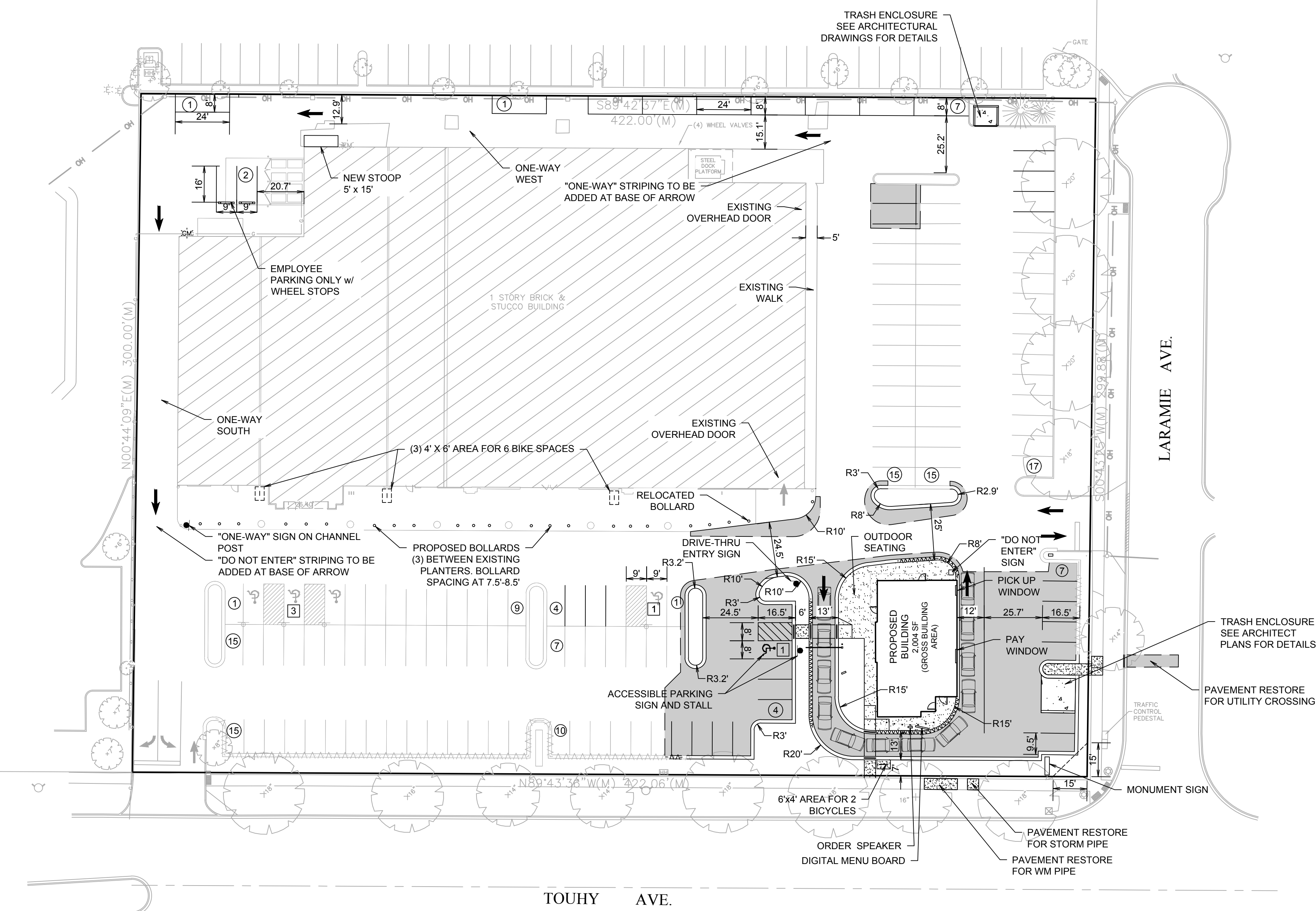
1. Proposed Positive Findings of Fact
2. Outdoor Patio Dining Plan, dated August 10, 2023
3. Site Plan, dated August 16, 2023
4. ALTA/NSPS Land Title and Topographic Survey, dated September 19, 2022
5. Aerial and Zoning Map

Proposed Positive Findings of Fact 2023-27P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, September 21, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request for a special use permit for outdoor dining is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
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The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code.



- NOTES:**
1. ALL DIMENSIONS SHOWN ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
 2. ALL PROPOSED ON-SITE STRIPING SHALL BE 4" PAINTED YELLOW UNLESS OTHERWISE NOTED.
 3. BUILDING DIMENSIONS ARE TO OUTSIDE FACE OF BUILDING UNLESS OTHERWISE NOTED.
 4. ALL CURB AND GUTTER TO BE B6.12 UNLESS OTHERWISE NOTED.

PAVING LEGEND

CONCRETE SIDEWALK

- 5" P.C. CONCRETE
- 4" AGGREGATE BASE COURSE - CA-6

CONCRETE PAVEMENT

- 8" P.C. CONCRETE PAVEMENT WITH (6X6/W2.9XW2.9) W.W.F.
- 4" AGGREGATE BASE COURSE - CA6

MILL AND RESURFACE PAVEMENT

- 1.5" BITUMINOUS SURFACE COURSE (HMA MIX "D", N50)

BITUMINOUS PAVEMENT

- 1.5" BITUMINOUS SURFACE COURSE (HMA MIX "D", N50)
- 2.5" BITUMINOUS BINDER COURSE (HMA IL-19, N50)
- PRIME COAT, MC-30 AT 0.30 GAL/SY
- 10" AGGREGATE BASE COURSE, (CA-6)

PARKING SUMMARY

REGULAR SPACES	= 131
ACCESSIBLE SPACES	= 5
TOTAL SPACES	= 136

REVISIONS

NO.	DATE	DESCRIPTION
1	10-07-22	SUBMITTAL FOR VILLAGE REVIEW
2	04-18-23	RESUBMITTED PER PRELIMINARY COMMENTS
3	05-23-23	REVISED PER VILLAGE COMMENTS
4	08-16-23	REVISED PER VILLAGE REVIEW

ORIGINAL ISSUE DATE: 10-07-2022

PROJECT NO.:	15248 OUT S04
PROJECT MANAGER:	RMV
DESIGNED BY:	RA
DRAWN BY:	NRS

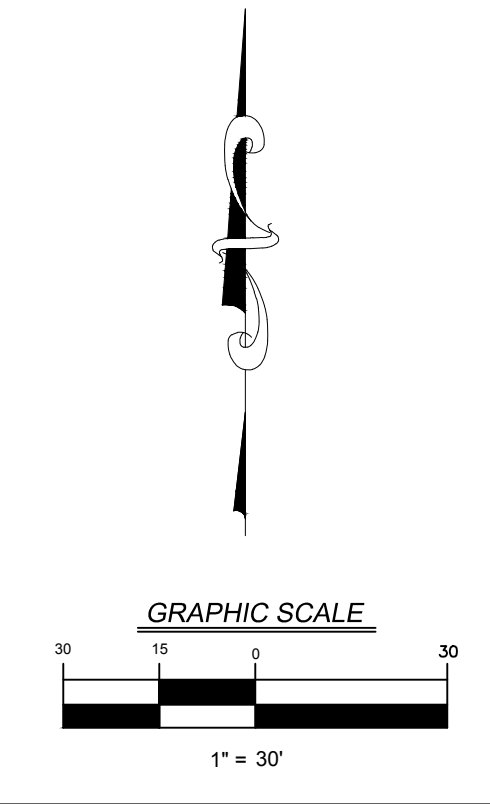
LAYOUT AND PAVING PLAN

5206 W. TOUHY OUTLOT

SKOKIE ILLINOIS

7325 Janes Avenue
Woodridge, IL 60517
630.724.9200 phone
www.v3co.com

DRAWING NO.
C3.0



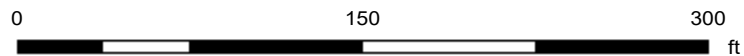


Legend

Zoning and Development

Zoning

- B2: Commercial
- B3: Business
- R2: Single Family Residential



Print Date: 9/5/2023

Notes