



MONDAY, OCTOBER 16, 2023 – 7:30 P.M.

1. Pledge of Allegiance led by Village Clerk Pramod Shah.
2. Call meeting to order and roll call.
3. Approve Consent Agenda.
- * 4. Approve, as submitted, minutes of regular meeting held Monday, October 2, 2023.
- * 5. Approve Voucher List #11-FY24 of October 16, 2023.
6. Proclamations and Resolutions.
 - A. Proclamations
 - * Extra Mile Day – November 1, 2023
 - World Polio Day – October 23, 2023
7. Recognition, Awards and Honorary Presentations.
 - A. Awards Presentation
Beautification and Improvement Commission Awards
8. Appointments, Reappointments and Resignations.
 - A. Swearing in of the following personnel by Commissioner Nicole Potthast of the Board of Fire and Police Commissioners:

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Eric Radziszewski	New Hire	Firefighter
Bryce Herr	New Hire	Firefighter
 - * B. Appointments
 - Human Relations Commission:* Sheila Crumine as Vice Chair
 - Public Safety Commission:* Melissa Villegas as Vice Chair
 - * C. Resignations
 - Beautification & Improvement Commission:* Dalya Horowitz
 - Human Relations Commission:* Jaili Fajardo
9. Presentations and Reports.
10. Report of the Village Manager.
 - A. IDOT Oakton Bridge Replacement.
 - *B. 2023 High Priority Street Resurfacing Program – Arrow Road Construction, Elk Grove Village, Illinois - \$349,294.75.
 - *C. Police Department Facility Exterior Painting – J&K Painting & Decorating, LLC, Champaign, Illinois – \$113,205.
 - *D. Purchase of One Log Chipper – Alexander Equipment Company, Inc., Lisle, Illinois – \$108,715.88.
 - *E. Purchase of One (1) Hydraulic Asphalt Cold Planer – West Side Tractor Sales., Wauconda, Illinois – \$29,220.
 - *F. Request to Sell Surplus Vehicles and Equipment.

11. Report of the Corporation Counsel.

CONSENT:

- *A. An ordinance granting a special use permit to establish and operate a meeting hall at 4400 Oakton Street, Skokie, Illinois in a B2 commercial district. Item A is on the consent agenda for a second reading and adoption. The first reading was on July 17, 2023.
- *B. An ordinance granting a special use permit to establish and operate an adult daycare service at 4159 Main Street, Skokie, Illinois in a B1 commercial district and relief from Section 118-212 of the Skokie Village Code. Item B is on the consent agenda for a second reading and adoption. The first reading was on September 5, 2023.
- *C. An ordinance granting a special use permit to allow outdoor dining at 5237 Touhy Avenue, Skokie, Illinois in a B2 commercial district. Item C is on the consent agenda for a first reading and adoption.
- *D. An ordinance amending Chapter 118, Article XI, Section 118-212(c) of the Skokie Village Code pertaining to driveways. Item D is on the consent agenda for a first reading and adoption.

12. Unfinished Business.

13. New Business.

14. Plan Commission.

- A. Plan Commission Case 2023-20P – Special Use Permit: 5238 Touhy Avenue.
- B. Plan Commission Case 2023-21P – Street Vacation: Forestview Road.
- C. Plan Commission Case 2023-22P – Special Use Permit: 7514 Skokie Blvd. #103 and 7520 Skokie Blvd. #102 and #103.

15. Public Comment.

16. Adjournment.

Items marked with an asterisk (*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 7:30 p.m. on Monday, October 2, 2023

DRAFT



Pledge of Allegiance led by Village Clerk Pramod Shah.

Motion to permit Trustee Pure Slovin to participate remotely for this meeting.

Moved: Trustee Robinson **Seconded: Trustee Johnson**

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Motion to permit Trustee Sutker to participate remotely for this meeting.

Moved: Trustee Klein **Seconded: Trustee Johnson**

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Mayor Van Dusen called the meeting to order.

The Clerk call the Roll. Those present were Trustees Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen.

Motion to approve the Consent Agenda.

Moved: Trustee Khoeun **Seconded: Trustee Sutker**

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

* Approve, as submitted, minutes of regular meeting held Monday, September 18, 2023.

Omnibus vote.

* Approve Voucher List #10-FY24 of October 2, 2023.

Omnibus vote.

A. Proclamations

Domestic Violence Awareness Month – October 2023

Mayor Van Dusen read a Proclamation calling upon the people of Skokie to raise awareness about the societal problem of domestic violence throughout our community and its devastating effects on families and communities.

Rebecca Weininger, Director of Domestic Violence Law Practice at North Suburban Legal Aid Clinic accepted the Proclamation and thanked the Village. Trustee Khoeun commented on how the program and services support domestic violence survivors.

Skokie Arts & Humanities Month – October 2023

Mayor Van Dusen read a Proclamation calling upon all citizens to celebrate and promote the arts and culture in the Village of Skokie. Jeff Rhodes, Vice Chairman of the Skokie Fine Arts Commission accepted the Proclamation.

* Energy Efficiency Day – October 4, 2023

* Filipino American History Month – October 2023

* Manufacturing Month – October 2023

Omnibus vote.

Appointments, Reappointments and Resignations.

***A. Appointments**

Commission on Family Services: Hilary Hunter

Skokie Police Use of Force Review Board: Michael Nelson

Mayor Van Dusen introduced Hilary Hunter and Michael Nelson and thanked them for their service.

*** B. Resignations**

Board of Health Commission: Dr. Jeremy Schwartz

Fire Pension Board: Richard Evonitz

Omnibus vote.

Report of the Village Manager.

A. No Report.

Report of the Corporation Counsel.

CONSENT:

*A. Ordinance 23-10-Z-4657

Motion to adopt an ordinance granting site plan approval for the construction and establishment of an automotive fuel station and a car wash at 3301-3321 Howard Street, Skokie, Illinois in an M3 industrial district, relief from chapter 118-172 of the Skokie Village Code and the repeal of Village Ordinances 89-10-Z-2089 and 00-4-Z-2889. Item A is on the consent agenda for a second reading and adoption. The first reading was on June 20, 2023. Case No. 2023-03P.

Omnibus vote.

*B. Ordinance 23-10-Z-4658

Motion to adopt an ordinance granting a special use permit to establish and operate a car wash at 3301 Howard Street, Skokie, Illinois in an M3 industrial zoning district. Item B is on the consent agenda for a second reading and adoption. The first reading was on June 20, 2023. Case No. 2023-04P.

Omnibus vote.

*C. Ordinance 23-10-Z-4659

Motion to adopt an ordinance granting a special use permit to establish and operate a car wash at 3321 Howard Street, Skokie, Illinois in an M3 industrial zoning district. Item C is on the consent agenda for second reading and adoption. The first reading was on June 20, 2023. Case No. 2023-05P.

Omnibus vote.

EXECUTIVE SESSION:

D. Motion to approve the request for an executive session in accordance with paragraph 2(c)(11) of the Illinois Open Meetings Act pertaining to the review and discussion of pending litigation.

Moved: Trustee Khoeun

Seconded: Trustee Robinson

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Unfinished Business.

* A. The 2023 Skokie Community Health Plan: A Five-year Strategy for a Healthier Skokie.
Motion to approve the 2023 Skokie Community Health Plan : A Five-year strategy for a Healthier Skokie.

Omnibus vote.

Unfinished Business.

Trustee Johnson spoke about when an Ordinance would be available for the appointment process for the Corporation Counsel's office. Also the possibility of banning gas powered leaf blowers. Mayor Van Dusen mentioned that we should have a draft Ordinance by January 2024.

Public Comments

Mike Irwin complemented the Village regarding the water main system and that the contractors have done a great job. He also spoke about the rat problem in Skokie.

Trustee Robinson was offended on his comment of Mexicans crossing the river. He apologized.

Ivy, Jonathan Lavin and Cesar Marron spoke about reducing the use of plastic bags and a possibility of an Ordinance to ban this use.

Howard Sproull spoke about money laundering and human trafficking.

Public Comments by email.

Christopher Oh- Rats in the yard, under garage.

Judy Mendel-September Board meeting comments.

Jinsky Jean Pois-Electoral District Mapping.

Linda Ortolano-Gas Station and Car Wash-negative opinion.

Meeting of the Mayor and Board of Trustees
Monday, October 2, 2023 Page Three

Motion to adjourn at 8:10 p.m.

Moved: Trustee Sutker

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: Nonc.

MOTION CARRIED

Pramod Shah Village Clerk

Approved:

Mayor Van Dusen

Closed Session

A Closed Session was held in the main floor conference room at 8:11 p.m. Those present were Mayor Van Dusen, Clerk Shah, Trustees Sutker, Robinson Khoeun, Johnson, Pure Slovin, Klein, Assistant Manager Wyatt, Assistant Corporation Counsel McCarthy and Risk Manager Hornaday. The meeting ended at 8:20 p.m.

Items marked with an asterisk (*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

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Meeting of the Mayor and Board of Trustees
Monday, October 2, 2023 Page Four

**VILLAGE OF SKOKIE
VOUCHER REPORT # 11
OCTOBER 16, 2023**

<u>FUND</u>	<u>AMOUNT</u>
001 - GENERAL FUND	\$ 383,500
002 - WATER FUND	372,749
003 - MOTOR FUEL TAX FUND	33,481
008 - COMMUNITY DEV BLOCK GRANT	648
013 - CASH ESCROW FUND	16,550
014 - TIF SCIENCE & TECH	4,643
020 - CAPITAL PROJECTS FUND	2,053,318
022 - CASUALTY SELF INSURANCE	195,898
025 - ECONOMIC DEVELOPMENT FUND	16,966
030 - OAKTON & NILES TIF	254,842
ALL FUNDS TOTAL	<u>\$ 3,332,594</u>

**VILLAGE OF SKOKIE
VOUCHER REPORT # 11
OCTOBER 16, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203089	10/06/2023	A K UNDERGROUND INC	INLETS AND CATCH BASINS	\$ 10,715.00
202856	10/02/2023	A-B WINDOW CLEANING COMPANY	SEPT WINDOW CLEANING PW & VH	680.50
202992	10/04/2023	AA-ANTHONY'S PLUMBING & SEWER	WATER SERVICE REPLACEMENT @5207 CLEVELAND	5,000.00
203176	10/09/2023	ACB BUSINESS VENTURES	BUSINESS COACHING FOR REELSOUNDS CHICAGO, LLC	647.50
203135	10/09/2023	ACME TRUCK BRAKE & SUPPLY CO	SILICONE ELBOW FOR ENGINE 18	149.46
203136	10/09/2023	ACME TRUCK BRAKE & SUPPLY CO	SLACK ADJUSTERS FOR FIRE TRUCK 104	224.88
202791	09/28/2023	ACME TRUCK BRAKE & SUPPLY CO	BRAKE DRUMS FOR REFUSE TRUCK 170	520.72
202893	10/02/2023	ADAM PEASE	PALS AND ACLS BOOKS FOR PARAMEDIC STUDENTS BERTON,MALONEY,FONTANA	367.19
202829	09/18/2023	ADP SCREENING & SELECTION SERVICES	PRE-PLACEMENT BACKGROUND CHECKS	60.66
202793	09/28/2023	ADVANCE AUTO PARTS	FILTERS - STOCK	81.18
202794	09/28/2023	ADVANCE AUTO PARTS	FILTERS - STOCK	243.52
203131	10/09/2023	ADVANCE AUTO PARTS	FILTERS - STOCK	305.26
203098	10/01/2023	ADVANCED CLEANING SYSTEMS INC	MONTHLY JANITORIAL SERVICES -OCT 2023	7,337.72
203099	10/01/2023	ADVANCED CLEANING SYSTEMS INC	MONTHLY JANITORIAL ADDITIONAL SERVICES -OCT 2023	60.00
203100	10/01/2023	ADVANCED CLEANING SYSTEMS INC	COMM MONTHLY CLEANING -OCT 2023	287.10
203088	10/06/2023	ADVANCED CLEANING SYSTEMS INC	MONTHLY CARPET SERVICE FOR PW & VH	5,862.24
202826	10/01/2023	ADVANCED CLEANING SYSTEMS INC	HQ.CLEANING	176.19
203014	08/17/2023	AIR ONE EQUIPMENT INC	SCBA	409,290.00
203015	08/17/2023	AIR ONE EQUIPMENT INC	SCBA PURCHASE	366,749.00
202909	10/02/2023	AIR ONE EQUIPMENT INC	NEW HIRE OSHA EQUIPMENT	1,270.00
202910	10/02/2023	AIR ONE EQUIPMENT INC	NEW HIRE OSHA EQUIPMENT	1,835.00
202911	10/02/2023	AIR ONE EQUIPMENT INC	AIR ONE HELMETS AND GLOVES	480.00
202912	10/02/2023	AIR ONE EQUIPMENT INC	AIR ONE HELMETS AND GLOVES	409.00
203108	10/03/2023	AIR ONE EQUIPMENT INC	NFPA 1989	934.00
203119	09/18/2023	ALAN F FRIEDMAN PH.D., INC	PRE-EMPLOYMENT EVALUATION	725.00
202799	09/26/2023	ALEX FRANZ	STIPEND TO ATTEND STAT COMMISSION MTG ON SEPT. 26, 2023	10.00
202803	08/29/2023	ALEX FRANZ	STIPEND TO ATTEND STAT COMMISSION MTG ON AUGUST 29, 2023	10.00
202796	09/28/2023	AMAZON CAPITAL SERVICES	PRINTER INK FOR MIKE CRUMMLET	22.39
202797	09/28/2023	AMAZON CAPITAL SERVICES	AIR CHUCKS FOR SHOP TRUCK	29.97
202781	09/28/2023	AMAZON CAPITAL SERVICES	SPRAY PAINT FOR 154T TRUCK BED	103.79
202729	09/25/2023	AMAZON CAPITAL SERVICES	PUSH BUTTON SWITCH	9.99
202766	09/27/2023	AMAZON CAPITAL SERVICES	2023 FLU CLINIC SUPPLIES	254.17
202767	09/28/2023	AMAZON CAPITAL SERVICES	GARDEN TROWEL	39.75
202777	09/28/2023	AMAZON CAPITAL SERVICES	TIMER FOR CAR 16	8.24
202834	09/23/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES FOR BOARD MEETINGS	18.20
202857	10/02/2023	AMAZON CAPITAL SERVICES	COFFEE MAKER	379.00
202858	10/02/2023	AMAZON CAPITAL SERVICES	COMPOST BIN (INDOOR)	29.99
202886	10/02/2023	AMAZON CAPITAL SERVICES	10GBPS CAT 6 ETHERNET CABLE 100 FT QTY:3	78.66
202879	10/02/2023	AMAZON CAPITAL SERVICES	DELL OPTIPLEX 7040 SMALL FORM DESKTOP QTY:4	1,151.92
202914	10/03/2023	AMAZON CAPITAL SERVICES	CHAIR MAT	51.99
202945	10/03/2023	AMAZON CAPITAL SERVICES	3 TIER PRINTER SHELF FOR SFD	65.78
202950	09/16/2023	AMAZON CAPITAL SERVICES	FLEECE JACKET FOR INVESTIGATION UNIFORM -CIANCHETTI	43.98
202956	09/21/2023	AMAZON CAPITAL SERVICES	VARIOUS OFFICE SUPPLIES	73.76
202957	09/21/2023	AMAZON CAPITAL SERVICES	SUPPLIES FOR BOARD MEETINGS	120.69

**VILLAGE OF SKOKIE
VOUCHER REPORT # 11
OCTOBER 16, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
202959	09/13/2023	AMAZON CAPITAL SERVICES	TONER	457.40
202961	09/13/2023	AMAZON CAPITAL SERVICES	TONER	351.89
203017	09/28/2023	AMAZON CAPITAL SERVICES	SOCKET AND TOOL SETS FOR RIGS	1,134.00
203018	09/28/2023	AMAZON CAPITAL SERVICES	CABLE MODEM	123.74
203019	09/26/2023	AMAZON CAPITAL SERVICES	STATION 17 CONFERENCE ROOM A/V EQUIPMENT PROJECT	65.90
203126	10/01/2023	AMAZON CAPITAL SERVICES	RING DOORBELL GIVEAWAY FOR BEAT MEETING -SHELTON	149.99
203105	10/09/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	20.90
203096	09/28/2023	AMAZON CAPITAL SERVICES	STREAMLIGHT FLASHLIGHT -O'BRIEN	116.99
203101	09/28/2023	AMAZON CAPITAL SERVICES	DIPLOMA CERTIFICATES & HOLDERS -MALTESE	51.68
203092	09/25/2023	AMAZON CAPITAL SERVICES	UNIFORM GLOVES & BOOTS -OCHOA	186.04
203077	09/25/2023	AMAZON CAPITAL SERVICES	STORAGE BAGS -MALTESE	14.68
203078	09/25/2023	AMAZON CAPITAL SERVICES	SNACKS FOR CPA -MALTESE	70.60
203079	09/26/2023	AMAZON CAPITAL SERVICES	HALLOWEEN COMMUNITY EVENT SUPPLIES -MALTESE	223.24
203053	10/06/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	235.48
203054	10/06/2023	AMAZON CAPITAL SERVICES	RAFFLE TICKETS/EVENT SUPPLIES	20.89
203065	09/18/2023	AMAZON CAPITAL SERVICES	2024 CALENDARS FOR RECORDS	74.63
203140	10/01/2023	AMAZON CAPITAL SERVICES	UNIFORM BELT -MOERSFELDER	22.99
203144	10/04/2023	AMAZON CAPITAL SERVICES	USB CHARGER/CABLES -BARKHOO	165.92
203183	09/20/2023	AMAZON CAPITAL SERVICES	TONER	101.49
203216	10/09/2023	AMAZON CAPITAL SERVICES	VARIOUS ITEMS FOR SKOKIE'S HALLOWEEN EVENT	136.82
203217	10/09/2023	AMAZON CAPITAL SERVICES	SUPPLIES FOR BOARD MEETINGS	119.00
203244	10/04/2023	AMAZON CAPITAL SERVICES	VOLT TEST LEADS	33.00
203245	10/05/2023	AMAZON CAPITAL SERVICES	LIFTMASTER REMOTE CONTROL	251.65
202964	10/04/2023	AMERICAN PLANNING ASSOCIATION	APA & ILLINOIS CHAPTER MEMBERSHIP RENEWAL	399.00
203190	10/10/2023	ANDERSON ELEVATOR CO	MONTHLY MAINT OCT	227.00
202906	09/30/2023	ANDRES MEDICAL BILLING LTD	SEP COLLECTIONS	6,818.23
203211	10/10/2023	ANGELIQUE SCHNUR	REIMBURSEMENT FOR MEMBERSHIP IN AACE	75.00
203179	10/09/2023	ANGELIQUE SCHNUR	AACE CONF EXPENSE	672.48
203117	09/18/2023	APFS STAFFING	TEMPORARY EMPLOYEE - LEGAL DEPT.	1,342.57
203118	09/18/2023	APFS STAFFING	TEMPORARY EMPLOYEE - LEGAL DEPT.	1,683.44
202854	10/02/2023	ARBORGREEN TREE SERVICE INC	TREE REMOVAL @ 4921 FARGO AVE	250.00
203241	10/10/2023	ASHOUR ZAIA	BD BOND REFUND-5010 DEMPSTER STREET	250.00
203199	09/19/2023	AT&T	PHONE SERVICE	1,070.87
203000	09/07/2023	AT&T	PHONE SERVICE	1,807.95
203087	10/06/2023	AVALON PETROLEUM CO INC	UNLEADED GAS	24,855.27
203112	09/28/2023	B & H PHOTO VIDEO	CAMERA SUPPLIES -JAWORSKI	18.71
203004	10/04/2023	BAXTER AND WOODMAN	GREEN ALLEY DESIGN	540.00
203005	10/04/2023	BAXTER AND WOODMAN	2024 GREEN ALLEY DESIGN AND CONSTRUCTION ENGINEERING	6,161.25
203006	10/04/2023	BAXTER AND WOODMAN	2024 GREEN ALLEY DESIGN AND CONSTRUCTION ENGINEERING	8,027.50
203233	10/10/2023	BENNISON'S BAKERIES INC	FARMERS MARKET CHECK 3	160.00
203120	09/18/2023	BESTCO HARTFORD	O65 IMRF RETIREE INSURANCE PREMIUMS	18,658.74
203086	10/06/2023	BILL'S PLUMBING AND SEWER INC.	LEAD SERVICE REPLACEMENT@ 4842 JEROME	5,078.00
203072	10/06/2023	BUILDERS ASPHALT	HOT PATCH	1,211.70
203093	09/26/2023	CALIBRE PRESS	WOMEN IN COMMAND FOR 3 ATTENDEES	1,077.00
203192	09/15/2023	CAMBRIDGE BUSINESS FORMS INC	ENVELOPES FOR VH	1,705.41

**VILLAGE OF SKOKIE
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OCTOBER 16, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
202929	10/03/2023	CAROL WHITE	REIMBURSEMENT TO CAROL SOFTWARE APP - COVVE VISUAL NETWORK	59.99
202930	10/03/2023	CAROL WHITE	REIMBURSEMENT FOR FLAG HOLDERS	103.80
202755	09/27/2023	CHICAGOLAND PAVING CONTRACTORS	OLD ORCHARD CONNECTORS	63,959.11
203008	10/04/2023	CHICAGOLAND TRENCHLESS	SEWER LINING	5,000.00
203009	10/04/2023	CHICAGOLAND TRENCHLESS	PROFESSIONAL SERVICES/SEWER @8815 MONTICELLO	2,800.00
203085	10/06/2023	CHICAGOLAND TRENCHLESS	LEAK REPAIR @ 8936 SLEEPING BEAR	7,500.00
203164	10/09/2023	CHRIS SWAN	BD BOND REFUND-8120 LOREL AVE	1,500.00
203165	10/09/2023	CHRIS SWAN	BD BOND REFUND-8120 LOREL AVE	250.00
203166	10/09/2023	CHRIS SWAN	BD BOND REFUND-8120 LOREL AVE	250.00
203134	10/09/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	126.21
202801	09/28/2023	CINTAS CORPORATION #22	UNIFORM SERVICE - AUTO	126.21
203226	10/10/2023	CITY OF CHICAGO	SEWER BILL	1,306.20
203109	10/09/2023	CITY OF CHICAGO	TICKET #5259863150	100.00
202960	09/30/2023	CITY OF EVANSTON	WATER PURCHASES FROM EVANSTON	292,021.67
202934	10/02/2023	CIVICPLUS	ELECTRONIC CODE UPDATES FY2024 - SUPPLEMENT 83 TO ZONING CODE	532.00
202827	09/29/2023	CIVICPLUS	ELECTRONIC CODE UPDATES FY2024 - SUPPLEMENT TO PDF 190	1,076.84
202823	09/28/2023	CLAIM MANAGEMENT CONSULTANTS LLC	CLAIMS REIMBURSEMENT 9-01 THRU 9-15-2023	160,019.00
202844	09/29/2023	CLAIM MGMT CONSULTANTS SERVICING	FEES MONTHLY SERVICING OF CLAIMS ACCOUNT	1,505.00
202840	09/18/2023	CLARK BAIRD SMITH LLP	FOR LEGAL SERVICES THROUGH AUGUST 2023	2,780.00
202830	09/18/2023	CLARK BAIRD SMITH LLP	FOR LEGAL SERVICES THROUGH APRIL 2023	1,612.00
203142	09/20/2023	CLASSIC DESIGN AWARDS INC	ENGRAVED RETIREMENT PLATE -MALTESE	9.50
202915	10/03/2023	COLLECTIVE RESOURCE COMPOST COOP	BACKLOT BASH ZERO WASTE EVENT	473.88
203073	10/06/2023	COLORBLENDS	BULBS	742.50
202768	09/28/2023	COMCAST BUSINESS	PW SEPT CHARGES	31.59
202747	9/28/2023	COMED	EMERGENCY ASSISTANCE FUND	151.00
203010	10/04/2023	COMED	EMERGENCY ASSISTANCE FUND	244.00
203084	10/06/2023	COMED	EAST PRAIRIE LITE/23 AND ST. LOUIS	21,445.53
203207	10/10/2023	COMED	8651 SKOKIE BLVD	136.75
203208	10/10/2023	COMED	OLD ORCHARD LITE RT/25, WOODS DRIVE	98.04
203185	10/10/2023	COMED	CONTROLLER 4031 OAKTON	470.22
203186	10/10/2023	COMED	PARKING LOT LIGHTS 8200 SKOKIE BLVD	190.81
203114	10/09/2023	COMMERCIAL TIRE SERVICES INC	WHEELS FOR FIRE TRUCK #107	894.00
202774	09/28/2023	COMMERCIAL TIRE SERVICES INC	TIRES FOR 41T	308.28
202775	09/28/2023	COMMERCIAL TIRE SERVICES INC	TURF TIRES FOR SIDEWALK PLOWS	1,227.00
202776	09/28/2023	COMMERCIAL TIRE SERVICES INC	POLICE CAR TIRES - STOCK	2,163.48
202798	09/28/2023	COMMERCIAL TIRE SERVICES INC	TURF TIRES FOR SIDEWALK PLOWS - LEAF SEASON	1,848.00
203121	09/18/2023	CONRAD POLYGRAPH INC	PRE-PLACEMENT EVALUATIONS	360.00
202920	10/03/2023	CONTOUR LANDSCAPING INC	SE INDUSTRIAL MAINT - SEPT	816.00
202921	10/03/2023	CONTOUR LANDSCAPING INC	POLICE LANDSCAPE MAINT AND MULCH	1,168.13
202922	10/03/2023	CONTOUR LANDSCAPING INC	LANDSCAPE MAINT FOR FIRE STATIONS & LOUISE/LAMON PARK	1,488.19
202923	10/03/2023	CONTOUR LANDSCAPING INC	MAINT FOR KRIER PLAZA	368.06
202924	10/03/2023	CONTOUR LANDSCAPING INC	EAST INDUSTRIAL MAINT. THRU MAR 2024	871.00
202925	10/03/2023	CONTOUR LANDSCAPING INC	CRAWFORD MEDIAN MAINT	1,216.00
202926	10/03/2023	CONTOUR LANDSCAPING INC	CTA DEMPSTER STREETScape AUG '23 - JULY '24 INCLUDES MULCH	1,216.00
202927	10/03/2023	CONTOUR LANDSCAPING INC	CTA SKOKIE BLVD AUG 2023 - JULY 2023 INCLUDES MULCH	1,240.00

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202996	10/04/2023	CORE & MAIN LP	TAPT REP CLP	2,295.00
202770	09/28/2023	CORE & MAIN LP	CPLG STRONGBACK	435.96
203113	10/09/2023	DAN H NGUYEN	VEHICLE STICKER REFUND AND LATE FEE	60.00
203016	10/05/2023	DANIEL VILLANUEVA LUNA	BD BOND REFUND-8331 KOLMAR AVE	750.00
203125	10/09/2023	DAVID FREER	D. FREER	10.00
203230	10/10/2023	DIVA CHOCOLATES & CONFECTIONS INC	FARMERS MARKET CHECK 3	107.00
202843	09/29/2023	DURRANI, AYESHA	UB refund for account: 58201	15.48
202896	10/02/2023	EMERGENCY MEDICAL PRODUCTS INC	CPR EQUIPMENT	257.47
202897	10/02/2023	EMERGENCY MEDICAL PRODUCTS INC	CPR EQUIPMENT	367.47
203070	09/18/2023	ENTENMANN ROVIN COMPANY	RETIREMENT BADGES FOR ODESHOO & LIBIT	483.10
203129	09/30/2023	ENTERPRISE LEASING	COVERT LEASE RENTAL BILLING FOR SEPT 2023	3,023.00
203075	09/23/2023	EQUIFAX INFORMATION SVCS LLC	LOCAL CREDIT REPORT & ANCILLIARY SERVICES -SEPT 2023	54.49
203231	10/10/2023	FINNS RANCH	FARMERS MARKET CHECK 3	465.00
202908	10/02/2023	FIRE DEX GW, LLC	GEAR WASH GEAR REPAIR	203.58
202751	09/27/2023	FLUORECYCLE INC	BULB RECYCLE	1,118.76
203083	10/06/2023	FRACTA	LOF, COF, TR/JP SUBSCRIPTION YEAR 3 OF 3	16,200.00
203237	10/10/2023	FROSTY PRODUCTIONS INC	FARMERS MARKET CHECK 3	909.00
203081	10/06/2023	G & M TRUCKING INC	CA-7 STONE	3,265.18
203082	10/06/2023	G & M TRUCKING INC	CA-7 STONE	3,933.60
202771	09/28/2023	G & M TRUCKING INC	SAND DELIVERED & DIRT REMOVED	4,940.11
202773	09/28/2023	G & M TRUCKING INC	SAND DELIVERED AND DIRT REMOVED	3,434.21
203051	09/21/2023	GALLS LLC	FIVE POINT DUTY BADGE #265 -LIBIT	118.33
202810	09/28/2023	GENUINE PARTS COMPANY	FILTERS FOR STOCK	106.54
202811	09/28/2023	GENUINE PARTS COMPANY	CREDIT FOR RETURNED PART	(15.18)
202812	09/28/2023	GENUINE PARTS COMPANY	FILTERS - STOCK	84.78
202813	09/28/2023	GENUINE PARTS COMPANY	FILTER - STOCK	29.64
202814	09/28/2023	GENUINE PARTS COMPANY	TOGGLE SWITCH FOR CAR 16	8.98
202815	09/28/2023	GENUINE PARTS COMPANY	FILTERS - STOCK	61.67
202816	09/28/2023	GENUINE PARTS COMPANY	MIRRORS FOR REFUSE TRUCKS	57.18
202817	09/28/2023	GENUINE PARTS COMPANY	PURGE VALVE & FUEL CAP FOR CAR 52	46.28
203148	10/09/2023	GENUINE PARTS COMPANY	SPARK PLUGS FOR 465	7.34
203149	10/09/2023	GENUINE PARTS COMPANY	OIL CAP FOR 24	4.79
203150	10/09/2023	GENUINE PARTS COMPANY	SWAY BAR LINKS FOR 36T	72.86
203151	10/09/2023	GENUINE PARTS COMPANY	EXHAUSE FOR 178	222.53
203152	10/09/2023	GENUINE PARTS COMPANY	BRAKE KIT FOR 117	301.27
203153	10/09/2023	GENUINE PARTS COMPANY	TRANS FILTER FOR 104	82.64
203154	10/09/2023	GENUINE PARTS COMPANY	COOLANT FILTER FOR 104	22.03
203155	10/09/2023	GENUINE PARTS COMPANY	FILTERS FOR 104	243.79
203156	10/09/2023	GENUINE PARTS COMPANY	EVAP PARTS FOR CAR 12	85.77
203157	10/09/2023	GENUINE PARTS COMPANY	REDUCER SLEEVE	21.92
203158	10/09/2023	GENUINE PARTS COMPANY	TIE ROD FOR 132	35.19
203159	10/09/2023	GENUINE PARTS COMPANY	LEVELING VALVE 172	126.08
202916	10/03/2023	GEWALT HAMILTON ASSOCIATES INC	PROFESSIONAL SERVICES	500.00
203039	09/22/2023	GLOBAL INDUSTRIAL	UPGRADES TO WATER FOUNTAIN	1,129.99
202802	09/28/2023	GOLF MILL FORD	TIRE SENSOR FOR CAR 41T	93.07

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202804	09/28/2023	GOLF MILL FORD	REAR SHOCKS FOR CAR 33	259.48
203146	10/09/2023	GOLF MILL FORD	FRONT STRUT MOUNTS CAR 36T	211.78
203147	10/09/2023	GOLF MILL FORD	POWER STEERING PRESSURE HOSE FOR 54	88.03
202831	09/18/2023	GOVERNMENTJOBS.COM INC	ANNUAL JOB POSTING SUBSCRIPTION	1,906.00
203080	10/06/2023	GRAF TREE CARE INC	PARKWAY TREE RE-INVENTORY	8,987.70
202845	09/29/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	163.26
202846	09/29/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	280.90
202847	09/29/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	526.08
202848	09/29/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	106.64
202849	09/29/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	1,602.69
202850	09/29/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	32.70
202851	09/29/2023	GRAINGER	CREDIT MEMO FOR GRAINGER	(26.26)
202860	10/02/2023	GRAINGER	GP MOTOR	648.97
202865	10/02/2023	GRAINGER	FLUOR BALLAST	200.75
202866	10/02/2023	GRAINGER	FIRE RETARDANT DRAINAGE TARP	54.57
202867	10/02/2023	GRAINGER	ROOF LEAK DIVERTER	43.65
202868	10/02/2023	GRAINGER	FUSE	12.39
202869	10/02/2023	GRAINGER	CREDIT FOR ROOF LEAK DIVERTER	(43.65)
202882	10/02/2023	GRAINGER	DRAIN CLEANING CABLE	278.83
202818	09/28/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	756.08
202819	09/28/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	538.38
202820	09/28/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	56.30
202821	09/28/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	95.98
202822	09/28/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	31.39
202931	09/28/2023	GRAINGER	INDUSTRIAL DC FAN -MALTESE	130.22
202932	09/28/2023	GRAINGER	BATTERIES FOR SUPPLY ROOM -MALTESE	208.20
202937	09/21/2023	GRAYBAR ELECTRIC COMPANY INC	3 SPACE FLANGED ECONO-BLANK -VILLAMIN	23.04
202907	10/02/2023	GREENER CLEANER DRY CLEANING SERVICE	DRESS UNIFORM CLEANING	40.59
203236	10/10/2023	GREGORY KUGEL FARMS	FARMERS MARKET CHECK 3	767.00
202958	09/18/2023	GRUMMAN/BUTKUS ASSOCIATES	VILLAGE HALL HVAC DESIGN AND SOLICITATION PREP	43,160.00
202976	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	1,628.52
202977	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	1,232.17
202978	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	1,340.26
202979	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	2,173.75
202984	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	1,867.49
202985	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	1,686.36
202986	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	1,519.29
202987	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	1,428.42
202981	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	843.34
202982	10/04/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICES FROM JULY & AUGUST 2023	12,137.55
202852	09/29/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR H&H ELECTRIC	1,181.00
202839	09/29/2023	H & H ELECTRIC CO	H&H INVOICE NON-ROUTINE FOR JULY 2023	989.28
202841	09/29/2023	H & H ELECTRIC CO	FY24 STREET LIGHT/TRAFFIC SIGNAL ROUTINE INVOICES	6,865.21
203197	10/10/2023	H & H ELECTRIC CO	REPAIR WORK @ 9313 FOREST VIEW RD	1,659.03
203027	10/05/2023	HEALTH INSPECTION PROFESSIONALS INC	ROUTINE INSPECTIONS - JUL 23	3,075.00

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203029	10/05/2023	HEALTH INSPECTION PROFESSIONALS INC	ROUTINE INSPECTIONS - AUG 23	3,375.00
203031	10/05/2023	HEALTH INSPECTION PROFESSIONALS INC	ROUTINE INSPECTIONS - SEPT. 23	2,700.00
203223	09/27/2023	HENRICHSEN'S FIRE EQUIPMENT CO	MAINTENANCE ON VEHICLE FIRE EXTINGUISHERS 2023	1,530.60
202757	09/27/2023	HIGH PSI LTD	FLOAT VALVE & HOSE REEL SWIVEL & SERVICE CALL	376.30
202953	09/19/2023	HOME DEPOT CREDIT SERVICES	MISC. TOOLS AND HARDWARE	2,244.79
202825	09/29/2023	HY TEST SAFETY SHOES SERVICE	BOOTS	416.97
203060	10/06/2023	IDENTITY GRAPHICS LLC	PROFESSIONAL SERVICES - OPEN FLAGS	540.00
203137	10/09/2023	ILLINOIS MUNICIPAL LEAGUE	2023 SEMINARS MICHAEL LORGE	180.00
203138	10/09/2023	ILLINOIS MUNICIPAL LEAGUE	2023 SEMINARS BARB MANGLER	180.00
203139	10/09/2023	ILLINOIS MUNICIPAL LEAGUE	2023 SEMINARS JAMES MCCARTHY	180.00
203210	10/10/2023	ILLINOIS TOLLWAY	PW TOLLS	255.87
203122	10/09/2023	IMLA	MML 2024 IMLA MEMBERSHIP RENEWAL 12/1/23- 11/20/24	908.00
203111	10/09/2023	IMPERIAL SUPPLIES LLC	HYDRAULIC HOSE - STOCK	545.50
203128	10/09/2023	INTERSTATE POWER SYSTEMS INC	COOLANT LEVEL SENSOR FOR TRUCK 18	61.19
202800	09/28/2023	INTERSTATE POWER SYSTEMS INC	VALVE COVER GASKET FOR #18	67.32
202782	09/28/2023	INTERSTATE POWER SYSTEMS INC	QUARTERLY GENERATOR INSPECTION PW	690.00
202783	09/28/2023	INTERSTATE POWER SYSTEMS INC	QUARTERLY GENERATOR INSPECTION @ PD	1,390.00
202784	09/28/2023	INTERSTATE POWER SYSTEMS INC	QUARTERLY GENERATOR INSPECTION @ VH	840.00
202785	09/28/2023	INTERSTATE POWER SYSTEMS INC	QUARTERLY GENERATOR INSPECTION @ #17	820.00
202787	09/28/2023	INTERSTATE POWER SYSTEMS INC	QUARTERLY GENERATOR INSPECT @ #18	700.00
202788	09/28/2023	INTERSTATE POWER SYSTEMS INC	QUARTERLY GENERATOR INSPECT @ #16	690.00
202789	09/28/2023	INTERSTATE POWER SYSTEMS INC	QUARTERLY GENERATOR INSPECTION @	690.00
202790	09/28/2023	INTERSTATE POWER SYSTEMS INC	EGR VALVE MOUNTING KIT - TOWER 16	195.73
202805	09/25/2023	INTERSTATE RENEWABLE ENERGY COUNCIL	SOLSMART DESIGNATION	86.55
203181	09/26/2023	ISBS	COPIER MNTNC.	1,146.20
203182	09/20/2023	ISBS	COPIER MNTNC.	399.46
203141	09/30/2023	ITOA	2023 FALL CONFERENCE REGISTRATION -8 ATTENDEES	2,920.00
202853	09/29/2023	IZCHAK LEVY	BD BOND REFUND-4029 SUFFIELD CT	1,500.00
202954	09/21/2023	J G UNIFORMS INC	UNIFORM DRESS BLOUSE & PANTS -VODICKA	202.00
202952	09/21/2023	J G UNIFORMS INC	UNIFORM ITEMS-NEW OFFICER CONTRERAS	128.60
203012	10/04/2023	JEFFREY GREENSPAN	RED LIGHT TICKET HEARING	525.00
203013	10/04/2023	JEFFREY GREENSPAN	PARKING HEARING	150.00
202763	09/27/2023	JOHN KENNAELLY	BD BOND REFUND-8016 RIDGEWAY AVE	5,000.00
203219	09/21/2023	JOHN LOCKERBY	REIMBURSEMENT FOR AIRFARE, PARKING AND TRANSPORTATION TO ATTEND 2023 ICMA CONFERENCE	568.48
203240	10/10/2023	JOHN LOCKERBY	REIMBURSEMENT FOR PARKING TO ATTEND ICSC CONFERENCE DOWNTOWN - 10/10/23	21.10
202833	09/29/2023	JOHN MOERSFELDER	REIMBURSEMENT FOR WORK SHOES -MOERSFELDER	121.68
203232	10/10/2023	JOHN PATYK	FARMERS MARKET CHECK 3	648.00
202863	10/02/2023	JOHNSTONE SUPPLY #12	TAPE DUCT LINE	45.98
202965	10/04/2023	JUSTIN MALONE	REIMBURSEMENT FOR APA-IL WEBINAR	15.00
203123	09/18/2023	KENNETH ERPELOING	REFUND OF INCORRECT INSURANCE PREMIUM DEDUCTION	683.87
203007	10/03/2023	KEVIN KRUSWICKI	REIMBURSEMENT FOR OPTIC PURCHASE -KRUSWICKI	329.99
203204	10/10/2023	KIWANIS CLUB OF SKOKIE VALLEY	MEMBERSHIP DUES FOR JOHN LOCKERBY- 4TH QUARTER 2023	103.00
203195	10/02/2023	KIWANIS CLUB OF SKOKIE VALLEY	DUES	100.00
203173	08/28/2023	KLEIN THORPE AND JENKINS LTD	REFERENDUM IMPLEMENTATION - JULY 2023 FEES	455.00
203001	06/23/2023	LAB DEVELOPMENT	REPLACEMENT LIGHT POLES DUE TO ACCIDENT	15,560.80

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203002	06/14/2023	LAB DEVELOPMENT	REPLACEMENT LIGHT POLES DUE TO ACCIDENT	3,929.41
203003	06/10/2023	LAB DEVELOPMENT	REPLACEMENT LIGHT POLES DUE TO ACCIDENT	2,274.49
202966	10/04/2023	LAB DEVELOPMENT	SOLAR STREET LIGHT POLE	421.60
202968	10/04/2023	LAB DEVELOPMENT	SOLAR STREET LIGHT POLE	3,117.72
202969	10/04/2023	LAB DEVELOPMENT	SOLAR STREET LIGHT POLE	497.28
202970	10/04/2023	LAB DEVELOPMENT	SOLAR STREET LIGHT POLE	3,769.00
203032	10/05/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	7,051.41
203033	10/05/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
202759	09/27/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
202760	09/27/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
202761	09/27/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
202762	09/27/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
202838	09/29/2023	LAW BULLETIN PUBLISHING CO	JURY VERDICT RESEARCH/BOYES	375.00
202917	10/03/2023	LIBERTY GLASS TECHS INC	CUSTOM CUT WINDSHIELD	395.00
202898	10/02/2023	LINDE GAS & EQUIPMENT	STATION OXYGEN RENTAL AND REFILL	130.20
202899	10/02/2023	LINDE GAS & EQUIPMENT	STATION OXYGEN RENTAL AND REFILL	148.80
202900	10/02/2023	LINDE GAS & EQUIPMENT	STATION OXYGEN RENTAL AND REFILL	117.90
202901	10/02/2023	LINDE GAS & EQUIPMENT	STATION OXYGEN RENTAL AND REFILL	239.38
202902	10/02/2023	LINDE GAS & EQUIPMENT	STATION OXYGEN RENTAL AND REFILL	104.50
202903	10/02/2023	LINDE GAS & EQUIPMENT	STATION OXYGEN RENTAL AND REFILL	130.20
202904	10/02/2023	LINDE GAS & EQUIPMENT	STATION OXYGEN RENTAL AND REFILL	148.80
202905	10/02/2023	LINDE GAS & EQUIPMENT	STATION O2 RENTAL FEES	111.60
202753	09/27/2023	LURVEY LANDSCAPE SUPPLY	BULK TOP SOIL	320.00
202754	09/27/2023	LURVEY LANDSCAPE SUPPLY	CREDIT FOR TOP SOIL	(128.00)
203055	10/06/2023	LURVEY LANDSCAPE SUPPLY	BULK TOP SOIL	320.00
203106	10/09/2023	MACQUEEN EQUIPMENT LLC	HYDRAULIC CAB LATCH	261.62
203104	10/09/2023	MACQUEEN EQUIPMENT LLC	GAUGE	744.33
202880	10/02/2023	MACQUEEN EQUIPMENT LLC	O-RING/.375 BRASS BALL	335.69
202877	10/02/2023	MACQUEEN EQUIPMENT LLC	SEAL KIT	216.67
203239	10/10/2023	MAGDALENA SAICIC	FARMERS MARKET CHECK 3	73.00
203228	10/10/2023	MARK R WALSH	FARMERS MARKET CHECK 3	3,205.00
203252	10/11/2023	MARTAM CONSTRUCTION INC	2023 WATER MAIN	91,125.60
203253	10/11/2023	MARTAM CONSTRUCTION INC	2023 WATER MAIN PROJECT	981,986.71
203090	10/06/2023	MCDONALDS CORPORATION	SEPT 2023 BILLABLE SALES RECEIPTS FROM STORE #7882	40.74
202876	10/02/2023	MCKIM & CREED, INC.	WATER SENSOR REPALCEMENTS	9,639.18
202779	09/28/2023	MCMASTER CARR SUPPLY CO	CAR REMOTE BATTERIES	18.35
202887	10/02/2023	MENARDS MORTON GROVE	BUILDING SUPPLIES	13.17
202888	10/02/2023	MENARDS MORTON GROVE	12' STEP LADDER	269.95
202889	10/02/2023	MENARDS MORTON GROVE	MED DUTY HOSE	14.99
202884	10/02/2023	MENARDS MORTON GROVE	AUTOMOTIVE SUPPLIES	74.69
202885	10/02/2023	MENARDS MORTON GROVE	WIRE PULLING LUBE	9.58
202895	10/02/2023	MENARDS MORTON GROVE	TRUE FUEL AND CONTAINERS	186.68
203028	09/21/2023	MENARDS MORTON GROVE	CONSTRUCTION SUPPLIES	676.11
203020	09/22/2023	MENARDS MORTON GROVE	STATION REPAIR PROJECT	13.68
203021	09/26/2023	MENARDS MORTON GROVE	STATION REPAIR PROJECT	60.05

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203022	09/28/2023	MENARDS MORTON GROVE	STATION REPAIR PROJECT	8.98
203023	09/28/2023	MENARDS MORTON GROVE	STATION REPAIR PROJECT	15.98
203024	09/29/2023	MENARDS MORTON GROVE	STATION REPAIR PROJECT	10.98
203025	09/27/2023	MENARDS MORTON GROVE	CONSTRUCTION SUPPLIES	140.36
203026	09/22/2023	MENARDS MORTON GROVE	CONSTRUCTION SUPPLIES	153.75
203102	10/09/2023	MENARDS MORTON GROVE	SIMPLE GREEN CLEANER	29.97
203052	10/01/2023	MEREDITH GIOIA	VARIOUS SUPPLIES FOR FINE ARTS 'SKOKIE THROUGH THE LENS' EXHIBIT	149.96
202756	09/27/2023	METAL SUPERMARKETS	SHIP & CAR CHANNEL MC3	87.79
202935	09/30/2023	MGP INC	GIS STAFFING SERVICES FY2024 - SEPTEMBER 2023	12,982.50
202942	07/31/2023	MICHAEL CHARLEY	CELL PHONE STIPEND	390.00
202936	10/02/2023	MICHAEL E POLLAK	OUTSIDE LEGAL SERVICES FY2024 - OCTOBER 2023	2,000.00
202635	09/22/2023	MIDWEST COMPUTER PRODUCTS INC	VISIX AXISTV ELEMENT MEDIA PLAYERS - HOSTED SOLUTION	4,643.00
202913	10/03/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	FD MICS AND PARTS	3,720.60
202940	10/03/2023	NATURES PERSPECTIVE LANDSCAPING	WEEKLY MAINT FOR VILLAGE GREEN & VH	614.00
202941	10/03/2023	NATURES PERSPECTIVE LANDSCAPING	WEEKLY MAINT FOR VILLAGE GREEN & VH	715.50
203202	10/10/2023	NATURES PERSPECTIVE LANDSCAPING	SWAMP WHITE OAK - BEAUTIFICATION	50.00
202828	09/18/2023	NCPERS GROUP LIFE INC	IMRF LIFE INSURANCE PREMIUM - OCT. 2023	1,344.00
202780	09/26/2023	NICK WYATT	REIMBURSEMENT FOR ROTARY MTG ON SEPTEMBER 26, 2023	25.00
202975	10/04/2023	NICOR GAS	5147 MAIN ST	49.90
202973	10/04/2023	NICOR GAS	5127 OAKTON	1,688.25
202980	10/04/2023	NICOR GAS	7424 NILES CENTER RD	397.12
202989	10/04/2023	NICOR GAS	NATURAL GAS - SS FARGO & LONG	98.87
203011	10/04/2023	NILES TOWNSHIP DISTRICT 219	INET INTERNET SERVICE SEPTEMBER 2023	300.00
202993	10/04/2023	NORTHERN TRENCHLESS UTILITY CONST	DIRECTIONAL BORE	1,350.00
202855	10/02/2023	NORTHERN TRENCHLESS UTILITY CONST	DIRECTIONAL BORE	1,350.00
203198	10/10/2023	NORTHERN TRENCHLESS UTILITY CONST	DIRECTIONAL BORE @8156 KILPATRICK	1,350.00
203130	09/18/2023	NORTHSHORE OMEGA	VARIOUS MEDICAL EVALUATIONS	958.00
202808	09/28/2023	NORTHSHORE OMEGA	920000092 HRRP JANUARY INVOICES	2,106.00
202809	09/28/2023	NORTHSHORE OMEGA	PD HRRP ACCT 339	1,584.00
202806	09/28/2023	NORTHSHORE OMEGA	OMEGA HRRP 920000092	5,977.00
203145	10/04/2023	NORTHWEST POLICE ACADEMY	IL SCHOOL AND CAMPUS SAFETY-ADMISSION FOR 6 ATTENDEES	150.00
203076	09/20/2023	NORTHWESTERN UNIVERSITY	PEDESTRIAN/BICYCLE CRASH RECONSTRUCTION -DANG	1,095.00
202933	08/16/2023	NORTHWESTERN UNIVERSITY	SCHOOL OF POLICE STAFF & COMMAND -SHELTON	4,400.00
203196	10/10/2023	OUI OUI ENTERPRISES LLC	CHANNEL PARK SITE #4588	380.00
203193	10/10/2023	OUI OUI ENTERPRISES LLC	CHANNEL PARK SITE #4590	380.00
203194	10/10/2023	OUI OUI ENTERPRISES LLC	CHANNEL PARK SITE #5217	380.00
202873	10/02/2023	OZINGA READY MIX CONCRETE INC	RESTORATION MATERIAL (AP 1 OF 2)	210.72
202875	10/02/2023	OZINGA READY MIX CONCRETE INC	RESTORATION MATERIAL (AP 2 OF 2)	1,284.78
203132	09/18/2023	PADDOCK PUBLICATIONS INC	JOB POSTING - PLANNING COORD.	800.00
203133	09/18/2023	PADDOCK PUBLICATIONS INC	JOB POSTING - COMM HEALTH WORKER	800.00
203246	10/10/2023	PAPER TIGER DOCUMENT SOLUTIONS	DUMP RECORDS DISPOSAL	574.00
203097	10/06/2023	PAUL REISE	REIMBURSEMENT FOR DINNER - PL COMM	10.00
202997	09/15/2023	PEERLESS NETWORK, INC.	PHONE SERVICE	10,827.67
203203	10/10/2023	PIONEER PRESS	SKOKIE REVIEW RENEWAL	83.09
203205	10/10/2023	PIZZO & ASSOCIATES LTD	MULTI-USE PATH MAINTENANCE	1,698.16

**VILLAGE OF SKOKIE
VOUCHER REPORT # 11
OCTOBER 16, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203062	10/06/2023	PIZZO & ASSOCIATES LTD	MULTI USE PATH NATIVE PLANTS MAINTENANCE (AP 1 OF 2)	527.40
203063	10/06/2023	PIZZO & ASSOCIATES LTD	MULTI-USE PATH MAINTENANCE (AP 2 OF 2)	1,891.15
202878	10/02/2023	PIZZO NATIVE PLANT NURSERY	NATIVES PLANTED	739.75
203034	10/05/2023	PLATINUM PEST SOLUTIONS	MONTHLY PEST CONTROL SERVICE - SEPT 2023	3,498.00
202842	09/29/2023	POLICE DEPARTMENT PETTY CASH FUND	REIMBURSEMENT	175.13
203110	10/09/2023	POMP'S TIRE SERVICE INC	RECAPPED TIRES	1,288.12
203191	10/10/2023	PRECISE MRM LLC	DATA PLAN	940.00
202862	10/02/2023	PRECISION CNTRL SYSTEMS OF CHICAGO	HVAC WORK	1,042.00
202870	10/02/2023	PREMIER DESIGN & BUILD GROUP LLC	BD BOND REFUND-7800 AUSTIN AVE	500.00
202871	10/02/2023	PREMIER DESIGN & BUILD GROUP LLC	BD BOND REFUND-7800 AUSTIN AVE	3,900.00
203061	10/06/2023	PRINT XPRESS	SEP GRANT FOR PRINT XPRESS	9,750.00
202955	10/03/2023	PRIORITY DISPATCH CORPORATION	WILLIAMS EMD COURSE	365.00
203170	09/29/2023	PROMOS 911	PLASTIC FIRE HELMETS	434.25
203187	09/13/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	46.07
203188	09/27/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	21.00
203189	09/27/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	21.00
203243	09/27/2023	PULSE TECHNOLOGY OF ILLINOIS	FAX ANNUAL SERVICE	35.07
202998	08/25/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	21.00
202999	08/25/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNCE	21.00
202872	10/02/2023	PULSE TECHNOLOGY OF ILLINOIS	EPSON WF-M5799-MONOCHROME PRINTER/FAX	1,375.00
202786	07/24/2023	PULSE TECHNOLOGY OF ILLINOIS	NEW PRINTER FOR VH	842.24
203184	09/20/2023	QUENCH USA INC	WATER COOLER LEASE	55.00
203094	10/01/2023	QUENCH USA INC	MONTHLY WATER FILTER CONTRACT AT PD -OCT 2023	80.00
202983	09/27/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST -NELSON	138.18
202988	09/20/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST -MARZIGLIANO	26.00
202974	09/27/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST -DEWEY	131.58
203049	09/27/2023	RAY O'HERRON CO INC	5-STAR CAP/BELTS -CREMINS	128.29
203050	09/27/2023	RAY O'HERRON CO INC	SILVER/GOLD HASHMARKS (SERVICE BARS) FOR UNIFORMS	334.90
203046	08/31/2023	RAY O'HERRON CO INC	NAMEPLATES GOLD BRUSHED W/FLAG -PORE	64.62
203047	06/02/2023	RAY O'HERRON CO INC	PANTS POLY LAPD NAVY -MIURA	41.15
202962	09/20/2023	RAY O'HERRON CO INC	UNIFORM PANTS & WINTER SHIRTS -RUIZ	433.45
202963	09/13/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST -D. ANDERSON	145.36
202967	09/20/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST -BUSH	138.78
202943	09/13/2023	RAY O'HERRON CO INC	UNIFORM SHIRTS -J. TORRES	280.45
202944	09/13/2023	RAY O'HERRON CO INC	UNIFORM PANTS & SHIRTS -JAWORSKI	460.47
202938	09/13/2023	RAY O'HERRON CO INC	UNIFORM PANTS -OAKLEY	175.02
202949	10/03/2023	RAY O'HERRON CO INC	CAP 5-STAR NAVY 7 1/8 FOR HONOR GUARD -GIBSON	42.46
202951	09/15/2023	RAY O'HERRON CO INC	CSO SHOULDER PATCHES	552.00
202946	09/27/2023	RAY O'HERRON CO INC	UNIFORM SHIRTS -JAWORSKI	242.20
202947	09/13/2023	RAY O'HERRON CO INC	CAP 5-STAR NAVY 7 3/8 FOR HONOR GUARD -GIBSON	42.46
202587	09/20/2023	RECORDS DEPOSITION SERVICE INC	PREP OF SUBPOENA & NOTICE	56.00
202835	09/29/2023	RECORDS DEPOSITION SERVICE INC	RUSH SUBP&NOTICE 9/12/23	55.00
202836	09/29/2023	RECORDS DEPOSITION SERVICE INC	IMAGING COPY CHARGE 8/31/23	21.00
202837	09/29/2023	RECORDS DEPOSITION SERVICE INC	IMAGING COPY CHARGE 8/10/23	60.00
203214	10/10/2023	RECORDS DEPOSITION SERVICE INC	BOYES, SUBPOENA PREP	55.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 11
OCTOBER 16, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203238	10/10/2023	RENE GELDER	FARMERS MARKET CHECK 3	159.00
202660	09/13/2023	REP FITNESS LLC	FT-5004 FUNCTIONAL TRAINER	4,602.58
202874	10/02/2023	ROBERT ROSEN	TREE BOND REFUND	900.00
203235	10/10/2023	ROGER W MILLER	FARMERS MARKET CHECK 3	4,642.00
202971	10/04/2023	SAFETY-KLEEN SYSTEMS, INC.	SOLVENT	987.04
202928	10/03/2023	SAMANTHA HAN	2022 PARKWAY ADJUSTMENT FOR 7919 KILDARE AVENUE \$270.00	270.00
203066	10/06/2023	SECRETARY OF STATE	LICENSE PLATE RENEWAL #2067483 11/23	151.00
203067	10/06/2023	SECRETARY OF STATE	LICENSE PLATE RENEWAL #AA85359 11/23	151.00
203068	10/06/2023	SECRETARY OF STATE	LICENSE PLATE RENEWALS #AP80684	151.00
203069	10/06/2023	SECRETARY OF STATE	LICENSE PLATE RENEWAL #V974092	151.00
202918	10/03/2023	SHARPER DOT PRINTING INC	REFUSE STICKERS	446.00
203162	10/09/2023	Sheer Enterprises, Inc.	BD BOND REFUND-5425 TOUHY AVE	250.00
203234	10/10/2023	SIX GENERATIONS FARMING LOCAL INC	FARMERS MARKET CHECK 3	2,161.00
202881	10/02/2023	SKOKIE SCHOOL DIST 69	ANNUAL TIF ADJUSTMENT PAYMENT	254,842.00
202859	10/02/2023	SNAP-ON INDUSTRIAL	BATTERY SYSTEM TESTER	920.89
202769	09/28/2023	SOLID WASTE AGENCY N COOK CNTY	SWANCC SOLID WASTE DISPOSAL FEE FOR FY 24	86,282.00
202864	10/02/2023	SOUTH SIDE CONTROL SUPPLY CO	AC FREON AND SOLENOID	492.83
202991	10/04/2023	SPRING ALIGN OF PALATINE INC	OUTSIDE REPAIR LEAF SPRING TRUCK #18	4,678.74
202795	09/28/2023	STANDARD EQUIPMENT COMPANY	CONVEYOR BELT PARTS FOR SWEEPER 228	509.06
202764	09/27/2023	Steve Krieman	BD BOND REFUND-8016 RIDGEWAY AVE	500.00
202544	09/19/2023	SUBURBAN ACCENTS INC	LETTERS FOR UNIT 327 - VA	150.00
202972	10/04/2023	SUBURBAN LABORATORIES INC	WATER TESTING	1,118.20
203074	10/06/2023	SUNRISE TREE CARE	DUTCH ELM PREVENTION @ 4907 SHERWIN	631.40
203091	10/06/2023	T-MOBILE USA INC	HOTSPOT INTERNET SERVICE - SEPTEMBER 2023	117.60
203242	09/30/2023	TARGETSOLUTIONS LEARNING	SOFTWARE	13,651.81
203229	10/10/2023	THE CHEESE PEOPLE INC	FARMERS MARKET CHECK 3	193.00
203180	10/09/2023	THE HORTON GROUP, INC.	EMPLOYEE BENEFITS CONSULTING	5,460.00
202939	10/03/2023	THELEN MATERIALS LLC	LEAF PICK-UP	1,864.50
202919	10/03/2023	THELEN MATERIALS LLC	LEAF PICK-UP	1,864.50
203143	10/01/2023	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SUITE MONTHLY CHARGES -SEPT 2023	713.10
203163	10/09/2023	TMP DEVELOPMENT, INC	BD BOND REFUND-8120 LOREL AVE	500.00
203095	09/01/2023	TOPS IN DOG TRAINING CORP	K-9 MAINTENANCE TRAINING FOR JINN -09/2023	350.00
202807	09/28/2023	TRIANGLE SERVICE INC	CHARGE AIR COOLER FOR 102	1,679.00
202824	09/28/2023	TRIDENT DEVELOPMENT & CONSTRU	BD BOND REFUND-4905 OLD ORCHARD CENTER	500.00
203127	10/09/2023	TRUCE TRUCK SALES	AIR SOLENOIDS	508.50
203124	10/09/2023	TRUCE TRUCK SALES	LEVELING VALVE - STOCK	202.72
203115	10/09/2023	TRUCE TRUCK SALES	BLOWER MOTOR & RESISTOR FOR 170	210.03
203116	10/09/2023	TRUCE TRUCK SALES	FILTERS - STOCK	65.97
202883	10/02/2023	U S FIRE & SAFETY EQUIPMENT CO	FIRE EXTINGUISHER & BRACKET	277.00
202748	09/27/2023	UPS	SHIPPING - AUTO	47.76
202749	09/27/2023	UPS	WEEKLY SERVICE CHARGE	30.00
202778	09/28/2023	UPS	WEEKLY CHARGE - AUTO	32.40
202990	10/04/2023	UPS	WEEKLY CHARGE - AUTO	45.40
203071	10/06/2023	UPS	WEEKLY SERVICE CHARGE - AUTO	30.00
203200	09/23/2023	UPS	UPS SHIPPING CHARGES	17.40

**VILLAGE OF SKOKIE
VOUCHER REPORT # 11
OCTOBER 16, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
203201	09/16/2023	UPS	UPS SHIPPING CHARGES	28.86
202752	09/27/2023	VALDES LLC	BULK DEF	435.00
203048	09/30/2023	VOX POTENTIA CONSULTING LLC	CONSULTING SERVICES TO INTEGRATE ACQ. TECHNOLOGY -TARASIUK	6,020.00
203030	10/04/2023	W S DARLEY & CO	ELKART XD NOZZLES	2,806.31
202713	09/26/2023	W S DARLEY & CO	FIREFIGHTING HAND TOOLS	823.86
202716	09/26/2023	W S DARLEY & CO	GASKET, 5" BALL INTAKE	42.98
202718	09/26/2023	W S DARLEY & CO	PICK HEAD AXE AND SMOKE MACHINE FLUID	389.28
202719	09/26/2023	W S DARLEY & CO	E16R EQUIPMENT	190.39
202720	09/26/2023	W S DARLEY & CO	E16R EQUIPMENT	472.97
202894	10/02/2023	WAREHOUSE DIRECT	SANITIZING CHEMICALS	1,832.44
202861	10/02/2023	WAREHOUSE DIRECT	CAN LINERS	523.80
203035	10/05/2023	WAREHOUSE DIRECT	JANITORIAL SUPPLIES	1,009.55
203064	10/06/2023	WAREHOUSE DIRECT	NAMEPLATE FOR NEW PUBLIC SAFETY COMMISSIONER	43.59
203056	10/06/2023	WATER RESOURCES INC	WATER METERS	100.00
203057	10/06/2023	WATER RESOURCES INC	WATER METERS	9,824.00
203058	10/06/2023	WATER RESOURCES INC	WATER METERS	6,354.00
203059	10/06/2023	WATER RESOURCES INC	WATER METERS	650.00
203107	10/09/2023	WATER RESOURCES INC	BENCH TEST METERS	400.00
202758	09/27/2023	WATER SERVICES CO	WORK @ 3701 HOWARD ST	2,600.00
203103	10/09/2023	WILMETTE TRUCK & BUS	INTRASTATE SAFETY INSPECTION	259.50
203206	10/10/2023	YELLOWSTONE LANDSCAPE INC	MAIN ST & CHANNEL PARK MAINT	2,591.00
202948	10/03/2023	YELLOWSTONE LANDSCAPE INC	DOWNTOWN LANDSCAPE & HARDSCAPE MAINTENANCE 2023 PER BUDGET PLANNER	3,018.00
202890	10/02/2023	YUDIT KRUPINSKI	COMPOST BIN REBATE FOR 8334 HARDING AVE	25.00
202765	09/27/2023	ZAYA, SARGON	UB refund for account: 83370	1,864.18
202994	10/04/2023	ZIEBELL WATER SERVICES PRODUCTS	MAIN VALVE	1,479.00
202995	10/04/2023	ZIEBELL WATER SERVICES PRODUCTS	DUAL SOCKET RATCHET WRENCH	265.00
202891	10/02/2023	ZOLL MEDICAL CORPORATION	ZOLL CARDIAC MONITOR AND ACCESSORIES	1,116.84
202892	10/02/2023	ZOLL MEDICAL CORPORATION	ZOLL CARDIAC MONITOR AND ACCESSORIES	\$ 843.78
Total:				<u>\$ 3,332,593.98</u>

Memorandum
Mayor's Office

TO: Board of Trustees

FROM:



Mayor

DATE: October 16, 2023

SUBJECT: Proclamations, Appointments and Resignations

A Proclamations

* "Extra Mile Day"
November 1, 2023

"World Polio Day"
October 23, 2023

***B Appointments**

Human Relations Commission

Sheila Crumine
Vice Chair

Public Safety Commission

Melissa Villegas
Vice Chair

***C Resignations**

Beautification & Improvement Commission

Dalya Horowitz

Human Relations Commission

Jaili Fajardo

Proclamation

WHEREAS, Skokie, acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Skokie, Illinois, is a community which encourages its residents to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

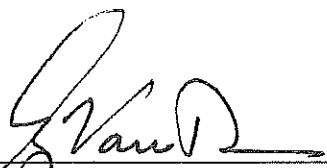
WHEREAS, Skokie, Illinois, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, the Village of Skokie, recognizes there are numerous residents and organizations that go the extra mile, such as the Skokie Community Foundation, Rotary, Kiwanis, Lions, Skokie Chamber of Commerce, Niles Township Food Pantry, Skokie Public Library, Skokie Park District, members of our boards & commissions, and those of so many nonprofits, like, JCFS, Asian Human Services, Metropolitan Family Services, Impact Behavioral Health Partners, Turning Point, SHORE, Orchard Village and The Douglas Center. Our Skokie community is the beneficiaries of these and many other organizations, that go the extra mile. Everyday, no matter large or small, we witness the generosity and goodness that exists in the many people who live and work in Skokie who “go the extra mile”; and

WHEREAS, Skokie, Illinois, acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2023.

NOW, THEREFORE, I, GEORGE VAN DUSEN, Mayor of the Village of Skokie, do hereby proclaim November 1, 2023, to be Extra Mile Day. Along with the elected officials, we urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, and world a better place.

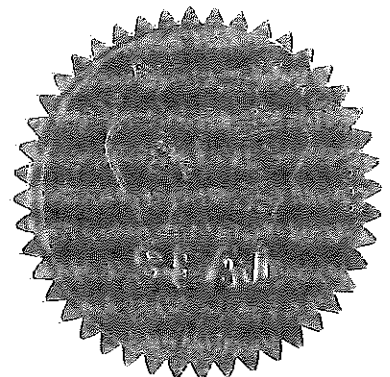
Passed this 16th day of October 2023



George Van Dusen
Mayor



Pramod Shah
Village Clerk



Proclamation

WHEREAS, the Village of Skokie is informed by the Rotary Club of Skokie Valley that October 24, 2023 is World Polio Day, the international date for recognizing the Global Polio Eradication Initiative which has been active for more than 35 years and is pleased to report that the goal of ridding the world of this disease is closer than ever; and

WHEREAS, Rotary International which is the parent organization for the Rotary Club of Skokie Valley and a founding member of the Initiative reports that worldwide Polio cases have been reduced by 99.9 percent since the first Rotary International project to vaccinate children in the Philippines in 1979; and

WHEREAS, Rotary members across the world have contributed more than \$2.1 billion and countless volunteer hours to protect nearly 3 billion children in 122 countries from this paralyzing disease; and

WHEREAS, Rotary's advocacy efforts have played a role in decisions by governments to contribute more than \$10 billion to the effort; and

WHEREAS, today, Polio remains endemic only in Afghanistan and Pakistan, but realizing how crucial it is to continue working to keep other countries Polio-free; and

WHEREAS, if all eradication efforts stopped today, within 10 years, Polio could paralyze as many as 200,000 children each year; and

NOW, THEREFORE, I, GEORGE VAN DUSEN, Mayor of the Village of Skokie, do hereby declare October 24, 2023, as:

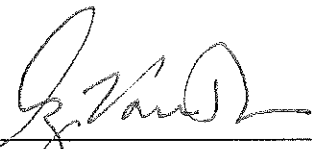
“Polio Eradication Awareness Day”

and the Village of Skokie encourages all residents to consider how fortunate we are to live Polio free, and to support the total end of Polio on this earth.

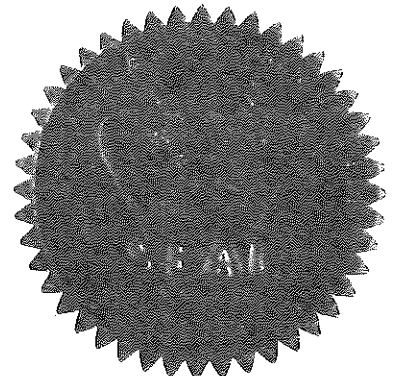
Passed this 16th day of October 2023



Pramod C. Shah
Village Clerk

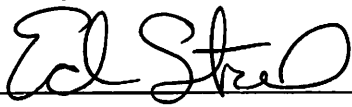


George Van Dusen
Mayor



Memorandum
Human Resources Division

TO: Lucy Rukavina, Administrative Assistant
Manager's Office

FROM: 
Ed Stare, Human Resources Specialist

DATE: October 9, 2023

SUBJECT: *Agenda Item for the Monday, October 16, 2023, Board Meeting*

Please place the following on the October 16th agenda:

- Swearing-in of two (2) Firefighters:

Eric Radziszewski
Bryce Herr


Commissioner Nicole Potthast will have the honor of performing the swearing-in duties.

Please contact me if you have any questions.

c: George Van Dusen, Mayor
Debra W. Stinson, Human Resources Director
Jeffrey Hoeflich, Fire Chief

**Memorandum
Manager's Office**

TO: The Honorable Mayor and
Board of Trustees
Village Clerk
Corporation Counsel

FROM: 
John T. Lockerby, Village Manager

DATE: October 12, 2023

**SUBJECT: MANAGER'S REPORT
BOARD MEETING OF MONDAY, OCTOBER 16, 2023**

A. IDOT Oakton Bridge Replacement - Multi-Use Path Maintenance.

As of January 2022, state law requires the Illinois Department of Transportation (IDOT) to fully fund new walking and biking infrastructure improvements within State right-of-way. IDOT will replace the Oakton Street bridge over I-94 and install a 10-foot-wide multi-use path on the south side. Although IDOT will fund the new improvements, the Village is responsible for maintaining and operating the walking and biking infrastructure upon completion. I concur with staff's recommendation and respectfully request Mayor and Board approval of a Resolution authorizing execution of a Letter of Understanding between the Village of Skokie and the Illinois Department of Transportation for the Oakton Street Interstate 94 Bridge Replacement Project.

*** B. 2023 High Priority Street Resurfacing Program – Arrow Road Construction, Elk Grove Village, Illinois - \$349,294.75.**

This project provides for the removal and replacement of two inches of hot-mix asphalt at various locations throughout the Village. The contract will also repair several sections of the bike path along the Sculpture Park Trail. General Revenue Fund, Economic Development Fund and Community Development Block Grants (CDBG) will be used to fund the cost of the project. It is recommended that a contract be awarded to Arrow Road Construction, the lowest responsive and responsible bidder, in the amount of \$349,294.75. Arrow Road Construction has worked on several Village projects in the past with favorable results. It is anticipated that the project will begin in October and be completed within 20 working days. I concur with staff's recommendation and respectfully request Mayor and Board approval.

*** C. Police Department Facility Exterior Painting – J&K Painting & Decorating LLC, Champaign, Illinois - \$113,205.**

Outdoor weather exposure to the façade of the Skokie Police Department has caused deterioration and peeling paint to the existing building. It is staff's recommendation to award a contract for exterior painting of the Skokie Police Department facility to J&K Painting & Decorating, LLC in an amount not to exceed \$113,205. The scope of the work includes painting the exterior concrete façades, covered parking garage ceilings and purlins and the building courtyards, coating

the fire suppression plumbing and cleaning the metal panels that wrap the building. I concur with staff's recommendation and respectfully request Mayor and Board approval.

* **D. Purchase of One (1) Log Chipper – Alexander Equipment Company, Inc., Lisle, Illinois - \$108,715.88.**

The FY2023 Capital Improvement Program (CIP) Budget contains funding for the replacement of one log chipper for the Public Works Department. The unit being replaced is eight years old and is experiencing electrical and hydraulic issues. Alexander Equipment was the lowest responsive and responsible bidder, and the Village has purchased equipment from Alexander in the past with favorable results. I concur with staff's recommendation and respectfully request Mayor and Board approval of a contract in the amount of \$108,715.88, to be awarded to Alexander Equipment.

* **E. Purchase of One (1) Hydraulic Asphalt Cold Planer – West Side Tractor Sales, Wauconda, IL - \$29,220.**

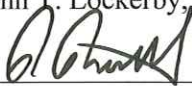
The Fiscal Year 2023 budget provides funding for the replacement of a hydraulic asphalt cold planer which is used to remove pavement or concrete from driving surfaces in preparation of hot asphalt repaving. It is recommended that a contract be awarded to West Side Tractor Sales in the amount of \$29,220. The existing unit has experienced frequent breakdowns and hydraulic failures due to wear and tear. The Village has successfully purchased equipment from West Side Tractor in the past. I concur with staff's recommendation and respectfully request Mayor and Board approval.

* **F. Request to Sell Surplus Vehicles and Equipment.**

The Public Works Director has requested authorization to sell at auction certain surplus vehicles. These vehicles will be auctioned through the Northwest Municipal Conference (NWMC) Auction, which has proven to be successful in the past. The Village currently has three police vehicles and two fire vehicles that are being replaced or removed from the fleet. I concur with these recommendations and respectfully request Mayor and Board approval for these vehicles to be sold at the NWMC auction.

Memorandum
Engineering Division

Memo to: John T. Lockerby, Village Manager

From: 

Russ Rietveld, Director of Engineering



Max Slankard, Director of Public Works

Date: October 6, 2023

Subject: **AGENDA ITEM**
October 16, 2023 Village of Skokie Board Meeting
IDOT Oakton Bridge Replacement
a.) Execution of Letter of Understanding

Staff has been working with the Illinois Department of Transportation(IDOT) towards the replacement of the Oakton Street bridge over I-94. The replacement will be funded, administered and overseen by IDOT. As of January 1, 2022, state law requires IDOT to fully fund new walking and biking infrastructure improvements within State right-of-way. The new bridge will include a 10 foot wide multi-use path on the south side. The project also includes the installation of a 10 foot wide multi-use path east and west of the bridge on the south side of Oakton Street within the project limits. Although new walking and biking improvements are funded by IDOT, the Village is responsible for maintaining and operating the walking and biking infrastructure after it is installed. A Letter of Understanding with IDOT has been drafted memorializing this.

As a result, we recommend that the Village approve the prepared Resolution and execute the Letter of Understanding. The required Resolution has been prepared by Corporation Counsel. Please present this recommendation for approval to the Mayor and Board of Trustees at the October 16, 2023 regularly scheduled meeting.

Please contact us if there are any questions.

RR

Attachments

- c: Michael Lorge, Corporation Counsel
- Samantha Maximilian, Senior Engineer
- Steve Lesniewicz, Superintendent of Streets and Alleys
- Jeff Scholpp, Water and Sewer Superintendent

THIS RESOLUTION MAY BE CITED AS
VILLAGE RESOLUTION NUMBER
23-10-R-

**RESOLUTION APPROVING A LETTER OF UNDERSTANDING
BETWEEN THE VILLAGE OF SKOKIE AND THE ILLINOIS
DEPARTMENT OF TRANSPORTATION REGARDING THE OAKTON
STREET INTERSTATE 94 BRIDGE**

1 **WHEREAS**, the Oakton Street Bridge, located over Interstate 94 (hereinafter “I-94”),
2 is under the jurisdiction of the Illinois Department of Transportation (hereinafter “IDOT”); and

3 **WHEREAS**, Village staff have been working with the IDOT to achieve the
4 replacement of the Oakton Street bridge over I-94 (hereinafter “Project”). The replacement
5 will be funded, administered and overseen by IDOT; and

6 **WHEREAS**, as of January 1, 2022, state law requires IDOT to fully fund new walking
7 and biking infrastructure improvements within State right-of-way. The new bridge will
8 include a 10-foot-wide multi-use path on the south side; and

9
10 **WHEREAS**, the Project includes the installation of a 10-foot-wide multi-use path east
11 and west of the bridge on the south side of Oakton Street. Although the new multi-use path
12 improvements are funded by IDOT, the Village shall be responsible for maintaining and
13 operating the walking and biking infrastructure once it has been completed; and

14
15 **WHEREAS**, a Letter of Understanding, attached hereto and marked Exhibit “1”, with
16 IDOT outlining the Village’s maintenance responsibilities for the multiuse path associated
17 with the Project, is required in order to facilitate the Project; and

18
19 **WHEREAS**, the Village Manager recommended to the Mayor and Board of Trustees
20 that the Agreement between IDOT and the Village, a copy of which is attached hereto and
21 marked as Exhibit “1”, delineating the responsibilities of the parties for the construction of
22 the Project and their respective maintenance duties be approved substantially in the form
23 attached hereto subject to changes approved by the Corporation Counsel and the Village
24 Manager or his designee;

25
26 **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the
27 Village of Skokie, Cook County, Illinois that the Agreement between the State of Illinois and
28 the Village of Skokie, a copy of which is attached hereto and marked as Exhibit “1”, or as it
29 may be revised with the approval of the Corporation Counsel and the Village Manager or his
30 designee, is hereby approved;

31

1
2

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the Agreement on behalf of the Village of Skokie.

PASSED this 16th day of October, 2023.

Ayes:
Nays:
Absent:

Village Clerk

Attest:

Approved by me this 16th day of
October, 2023.

Village Clerk

Mayor, Village of Skokie

Exhibit 1

FAU 1332 Oakton Street
Over FAI 94
State Section: 2019-197-B
Cook County
Job No. : C-91-367-20
Contract No.: 62K70
LU-123-028

LETTER OF UNDERSTANDING

This Letter of Understanding, entered into this ____ day of _____, 2023 A.D., by and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION, hereinafter called the STATE, and VILLAGE OF SKOKIE of the State of Illinois, hereinafter called the VILLAGE.

WITNESSETH:

WHEREAS, the STATE, in order to facilitate the free flow of traffic and ensure safety to the motoring public, is desirous of improving approximately 1,059 lineal feet of FAU 1332/ Oakton Street, over FAI 94, STATE SECTION: 2019-197-B, STATE JOB NO.: D-91-367-20, STATE CONTRACT NUMBER: 62K70 as follows:

The project improvement consists of Bridge replacement. Additional major improvements include the addition of an eastbound right turn lane to Gross Point Road requiring the replacement of the traffic signals, Americans with Disabilities Act (ADA) ramp improvements, sidewalk widening on the north side of Oakton Street, and replacement of the sidewalk on the south side of Oakton Street from east of Menard Avenue to Gross Point Road with a shared-use path and any other work necessary to complete the improvement in accordance with the approved plans and specifications; and

WHEREAS, the VILLAGE is desirous of said improvement in that same will be of immediate benefit to the VILLAGE residents and permanent in nature;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, obtain all necessary rights of way, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction and cause the improvement to be built in accordance with the approved plans, specifications and contract.
2. The STATE agrees to pay for all right of way, construction and engineering costs associated with the improvement.
3. All VILLAGE owned utilities, on STATE right of way within the limits of this improvement, which are to be relocated/adjusted under the terms of this Agreement, will be relocated/adjusted in accordance with the applicable portions of the "Accommodation of Utilities of Right of Way of the Illinois State Highway System." (92 Ill. Adm. Code 530).
4. Upon final field inspection of the improvement and so long as Oakton Street is used as a STATE Highway, the STATE agrees to maintain or cause to be maintained the bridge, the median, the through traffic lanes, the left-turn lanes and right turn lanes and the curb and gutter or stabilized shoulders and ditches adjacent to those traffic lanes and turn lanes.
5. Upon final field inspection of the improvement, the VILLAGE agrees to accept long term responsibility for the administration, control, reconstruction and maintenance of the south side sidewalk and shared use path within the VILLAGE's jurisdiction described above and all existing and relocated VILLAGE owned utilities including appurtenances thereto.

6. The VILLAGE has adopted a resolution, or and will sign the Plan Approval page, which is Exhibit A to this Letter of Understanding, prior to the STATE advertising for the work to be performed hereunder, approving the plans and specifications as prepared and authorizing execution of this Agreement.

7. Under penalties of perjury, the VILLAGE certifies that its correct Federal Tax Identification number is 36-6006103 and it is doing business as a GOVERNMENTAL ENTITY, whose mailing address is:

Village of Skokie
5127 Oakton
Skokie, IL 60077

Obligations of the STATE and the VILLAGE will cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available funds for this contract.

This AGREEMENT and the covenants contained herein shall be null and void in the event the contract covering the construction work contemplated herein is not awarded within the three years subsequent to execution of the agreement.

This Agreement shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

VILLAGE OF SKOKIE

By: _____
(Signature)

By: _____
(Print or Type)

Title: _____

Date: _____

Attest:

Clerk

(SEAL)

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

By: _____
Jose Rios, P.E.
Region One Engineer

Date: _____

Job No.: C-91-367-20
Agreement No.: LU-123-028

Exhibit A

PLAN APPROVAL

WHEREAS, in order to facilitate the improvement of FAU 1332, Oakton Street, Contract No. 62K70, State Section: 2019-197-B, the VILLAGE agrees to that portion of the plans and specifications relative to the VILLAGE'S maintenance obligations described herein, prior to the STATE's advertising for the aforescribed proposed improvement.

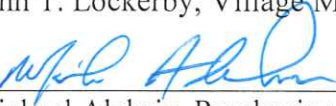
Approved _____

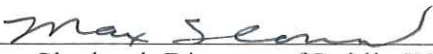
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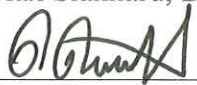
Date _____

MEMORANDUM
Purchasing Division
Public Works Department
Engineering Division

TO: John T. Lockerby, Village Manager

FROM: 
Michael Aleksic, Purchasing Agent


Max Slankard, Director of Public Works


Russ Rietveld P.E., Director of Engineering

DATE: **October 3, 2023**

SUBJECT: **AGENDA ITEM – October 16, 2023 Village Board Meeting**
2023 High Priority Street Resurfacing Program
Project SR24.1

Bids for the above captioned item were advertised and publicly opened on September 28, 2023. As a result of the solicitation, three (3) bids were received.

Budget Amount & Account Number:

020-6000-407.07-32-0S2002C	\$148,924.00	GR
020-6000-407.07-34-0S20033	\$50,000.00	EDF
020-6000-407.07-32-0S2002D	\$185,300.00	CDBG

TABULATION OF BIDS

Arrow Road Construction, Elk Grove Village, IL	\$349,294.75
Builders Paving, Hillside, IL	\$371,331.25
J A Johnson Paving, Arlington Heights, IL	\$395,401.25

RECOMMENDATIONS

It is recommended that a contract in the amount of **\$349,294.75** be awarded to **Arrow Road Construction**, Elk Grove Village, IL, the lowest responsive and responsible bidder.

Arrow Road has worked on several Village projects in the past with favorable results.

COMMENTS

The purpose of the 2023 High Priority Street Resurfacing Program is to provide the removal and replacement of two inches of hot-mix asphalt at various locations throughout

John T. Lockerby
October 3, 2023
Page 2

the Village. This project will also repair several sections of the bike path along the Sculpture Park Bike Trail.

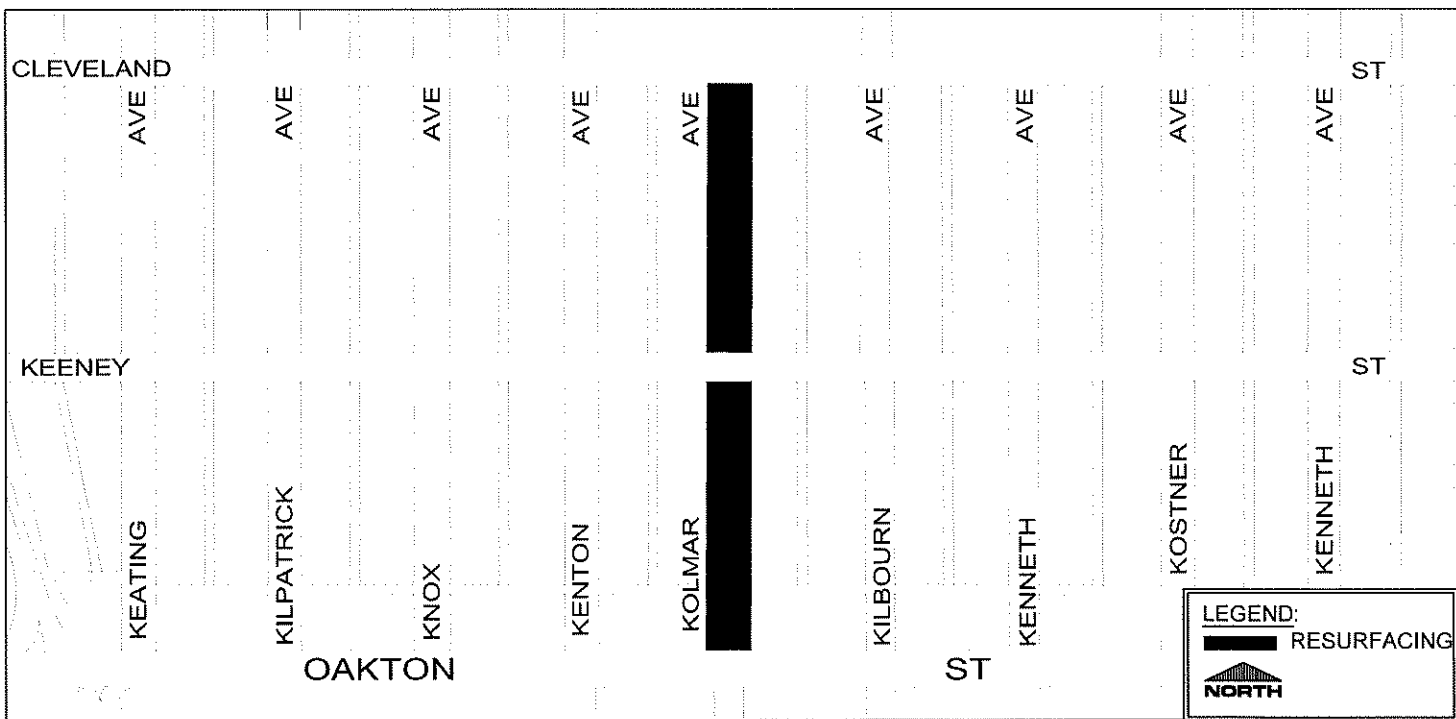
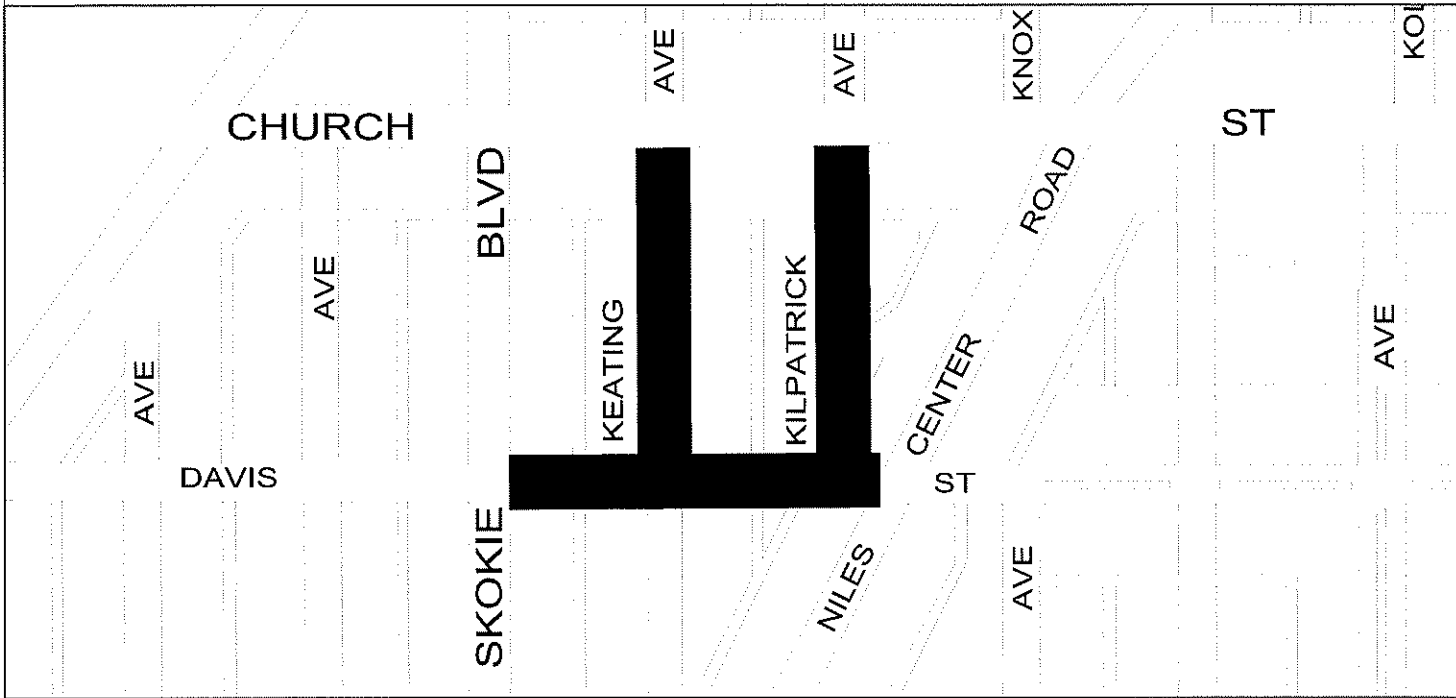
The Engineer's estimate for this project was \$433,100. The size of the resurfacing patches requires the use of machinery and methods provided by a Contractor versus the capabilities of in-house crews.



Funding for the work to be performed on this contract has been made available from the General Revenue Fund, Economic Development Fund and Community Development Block Grants (CDBG).

The CDBG areas will be full-width resurfacing and are depicted on the attached map. It is anticipated that the project will begin in late October and be completed within twenty working days.

cc: Nick Wyatt, Assistant Village Manager
Elizabeth Zimmerman, Assistant to the Director of Public Works
Steve Lesniewicz, Superintendent of Streets & Alleys
Paul Ryan P.E., Civil Engineer

2023 CDBG HIGH PRIORITY RESURFACING PROGRAM



LEGEND:
 RESURFACING
 NORTH

STREETS FOR RESURFACING
KEATING AVE., DAVIS ST. TO CHURCH ST.
KILPATRICK AVE., DAVIS ST. TO CHURCH ST.
DAVIS ST., SKOKIE BLVD. TO NILES CENTER RD.
KOLMAR AVE., OAKTON ST. TO CLEVELAND ST.

MEMORANDUM
Purchasing Division
Public Works Department

TO: John Lockerby, Village Manager

FROM: Max Slankard
Max Slankard, Director of Public Works

Michael Aleksic
Michael Aleksic, Assistant Finance Director

DATE: October 10, 2023

SUBJECT: Agenda Item – October 16, 2023 Village Board Meeting
Police Department Facility Exterior Painting

Budget Account Number: 020-6000-407.07-25-0S13017 \$150,000

Bids for the above referenced services were publicly advertised and two (2) responses were received:

Tabulation:

J&K Painting & Decorating LLC., IL	\$113,205.00
A Plus Painters Inc., Bartlett, IL.	\$140,478.00
Taza Construction LLC., South Holland, IL.	\$150,000.00
Hester Decorating Co., Inc., Skokie, IL.	\$204,000.00
Fortune Restoration, Lincolnwood, IL	\$432,750.00

Recommendation:

It is recommended that a contract for Exterior Painting of the Skokie Police Department Facility is awarded to J&K Painting & Decorating LLC., the low responsive and responsible bidder, in an amount not to exceed \$113,205. The Village has not worked with J&K Painting previously, but they have excellent references and have successfully completed projects at the Evanston Library, Lake Bluff Village Hall, Mokena Fire Station and the Montgomery Police Department Facility.

Comments:

The scope of work includes painting the exterior concrete facades, covered parking garage ceilings and purlins; scraping, prepping and coating all metal beams, brackets and fire suppression plumbing; painting of the exterior surfaces of the building courtyards and cleaning of the metal panels that wrap the building.

The estimated number of working days is 50. The paint and coatings that are being applied to the building are temperature sensitive. Work will begin this month and continue as long as the daytime temperature stays above 45 degrees. Some of the project may have to be completed in the spring due to weather.

cc: Nicholas Wyatt, Assistant Village Manager
Elizabeth Zimmerman, Assistant to the Director of Public Works
Jeff Scholpp, Superintendent Buildings Division

Memorandum
Public Works Department
Purchasing Division

TO: John T. Lockerby, Village Manager

FROM: 
Michael Aleksic, Purchasing Agent


Max Slankard, Director of Public Works

DATE: September 25, 2023

SUBJECT: Purchase of One Log Chipper # 462 (Agenda Item)

Pricing for the above referenced item was obtained through the Sourcewell Purchasing Cooperative.

<u>Budget Amount</u>	<u>Account Number</u>	<u>Project Number</u>
\$95,000	020-6000-407.07-42	OR64138

Tabulation:
Alexander Equipment Company Inc., Lisle IL
One (1), Log Chipper, Morbark Model 2131-TA

Recommendation:
It is recommended that the award be made to Alexander Equipment Company, Inc, Lisle, IL for the total amount of \$108,715.88. This price includes a base price of \$138,715.88, less the trade-in allowance in the amount of \$30,000.

Comments:
The FY 2023 CIP included funding for the replacement of one (1) Log Chipper (unit #462). The log chipper being purchased is the same make and model as the current chipper being replaced. The log chipper being replaced is eight (8) years old and is experiencing electrical and hydraulic issues. This log chipper is used daily by Public Works personnel for chipping logs and branches after tree removals and pruning. This chipper is also used during weather related emergencies. Purchasing of this unit had been delayed a year due to material shortages. Additional funds will be provided by the vehicle contingency account to cover the inflation costs of this purchase. Although there are smaller Gasoline, Hybrid and EV log chippers available, none meet the log size, torque and runtime requirements needed by our Forestry Division at this time. The new chipper will be equipped with a Tier 4F diesel engine. Currently, Tier 4 diesel engine

standards are the strictest EPA emissions requirement for off-highway diesel engines. This requirement regulates the amount of particulate matter (PM), or black soot, and nitrogen oxides (NOx) that can be emitted from an off-highway diesel engine.

The Village has purchased equipment from Alexander Equipment Company in the past and is satisfied with the equipment.

cc: Nicholas Wyatt, Assistant Village Manager
Jeff Scholpp, Automotive Superintendent

Memorandum
Purchasing Division
Public Works Department

TO: John T. Lockerby, Village Manager

FROM: Max Slankard
Max Slankard, Director of Public Works

Michael Aleksic
Michael Aleksic, Assistant Director of Finance

DATE: October 6, 2023

SUBJECT: Purchase of One hydraulic Asphalt Cold Planer (Agenda Item)

Pricing for the above referenced item was obtained through a sole source vendor.

<u>Budget Amount</u>	<u>Account Number</u>	<u>Project Number</u>
\$30,000	020-6000-407.07-42	OR64116

<u>Tabulation:</u>	<u>Model:</u>
West Side Tractor Sales, Wauconda, IL	Planer SSP30HF

Recommendation:
It is recommended that the purchase be awarded to West Side Tractor Sales, Wauconda, IL in the amount of \$29,220 for an Asphalt Cold Planer. This price includes a base price of \$24,509.41 as well as \$4,710.59 which includes the wiring harness, accessories and is an exact replacement of the current unit. This planer will be mounted on the existing mini-tractor which is in good mechanical condition.


Comments:
The FY 23 budget includes funding for the procurement of one (1) hydraulic asphalt cold planer. Cold planers are asphalt milling machines that remove pavement or concrete from driving surfaces in preparation of hot asphalt repaving. The new unit will replace an existing 2012 model used by the Streets and Alley Division. The existing unit has experienced frequent mechanical breakdowns, as well as hydraulic system failures due to equipment wear and fatigue. These failures continue to occur more frequently as the unit ages. The reliability of this unit is detrimental to the street patching and repaving program. The overall wear and tear on major components have been the determining factor for warranting replacement.

The Village has successfully purchased equipment from West Side Tractor in the past and is satisfied with the equipment.

cc: Nicholas Wyatt, Assistant Village Manager
Jeff Scholpp, Automotive Superintendent

Memorandum
Public Works Department
Purchasing Division

TO: John T. Lockerby, Village Manager

FROM: 
Max Slankard, Director of Public Works


Michael Aleksic, Assistant Director of Finance

DATE: September 26, 2023

SUBJECT: Request to Sell Surplus Vehicles and Equipment (Agenda Item)


The following vehicles and equipment have either recently been replaced or are being removed from the fleet due to age or determined totaled in an accident. It is recommended that auction of retired vehicles be done through the Northwest Municipal Conference on October 17, 2023. In order to allow the Village to participate in the NWMC Auction, formal authority to proceed with the disposition of the following surplus equipment is requested:

<u>Fleet #</u>	<u>Dept.</u>	<u>Yr / Make / Model</u>	<u>Vin #</u>	<u>Mileage</u>
31	Police	17 Ford Interceptor	1FM5K8AR4HGL07288	89,196
35	Police	17 Ford Interceptor	1FM5K8AR2HGC07287	21,120
35T	Police	17 Ford Interceptor	1FM5K8AR2HGD44102	105,233
103T	Fire	97 Pierce Engine	4PICT02U8VA000289	212,456
109	Fire	95 Pierce Tower	4PICT02G5SA000370	120,610

cc: Nicholas Wyatt, Assistant Village Manager
Julian Prendi, Director of Finance
Jeff Scholpp, Automotive Superintendent

**Memorandum
Corporation Counsel's Office**

TO: The Honorable Mayor and Board of Trustees

FROM: 
Michael M. Lorge, Corporation Counsel

DATE: October 11, 2023

SUBJECT: **October 16, 2023 Corporation Counsel's Report**

CONSENT:

***A. Ordinance Granting a Special Use Permit to Establish and Operate a Meeting Hall at 4400 Oakton Street in a B2 Commercial District, 2023-11P**

Item A is on the consent agenda for second reading and adoption. The first reading was on July 17, 2023.

This ordinance will grant a special use permit to establish and operate a meeting hall in a B2 Commercial district at 4400 Oakton Street, Skokie. The existing office space on the second floor will be renovated for an assembly hall in order to provide a community gathering space. Renovations will include an open floor plan that will include a stage, dance floor, and seating area. A new elevator will be constructed on the west side of the building. The main entrance to the space will be via the staircase at the southwest corner of the building. Additionally, the space will have a kitchen where catering services will stage their food service operations. No food will be cooked on site, nor will any alcohol be served at the meeting hall. The operating hours for the meeting hall will be Mondays through Saturdays from 7:00 pm to midnight and Sundays from noon to 11:00 pm. It is anticipated that a maximum of 10 employees will be working at the site at any given time and security for an event will be added if necessary.

***B. Ordinance Granting a Special Use Permit to Establish and Operate an Adult Daycare Service at 4159 Main Street in a B1 Commercial District and Relief from Section 118-212 of the Skokie Village Code, 2023-13P**

Item B is on the consent agenda for second reading and adoption. The first reading was on September 18, 2023.

This ordinance will grant a special use permit to establish and operate an adult daycare service in a B1 Commercial district located at 4159 Main Street, Skokie. The facility will serve between 15-20 clients per day and have a total of 7 staff members. All clients will be transported to and from the facility via a shuttle bus operated by the Petitioner. Hours of operation will be from 9 A.M. to 5 P.M., Monday through Friday. Additionally, relief will be granted from Section 118-212 of the Skokie Village Code, in order to keep the current parking lot dimensions and allow Petitioner to meet the minimum parking requirements.

***C. Ordinance Granting a Special Use Permit to Allow Outdoor Dining at 5237 Touhy Avenue in a B2 Commercial District, 2023-14P**

Item C is on the consent agenda for second reading and adoption. The first reading was on September 18, 2023.

This ordinance will grant a special use permit to allow outdoor dining in a B2 Commercial district located at 5237 Touhy Avenue, Skokie. This is the current location of Bonchon Chicken. The outdoor dining area will be located on an existing pad that is located on the west side of the building and will contain 4 tables with seating for 4 persons each. Exterior LED lighting will be installed along the west wall of the building, so the patio can be utilized by customers in the evening.

***D. Ordinance Amending Chapter 118, Article XI, Section 118-212(c) of the Skokie Village Code Pertaining to Driveways, 2023-18P**

Item D is on the consent agenda for second reading and adoption. The first reading was on September 18, 2023.

This ordinance will amend Chapter 118, Article XI, Section 118-212(c) by prohibiting future curb cuts for driveways in front yards or lots that abut or have access to a public alley. In an effort to improve Storm Water reduction into the combined sewer system, encourage a pedestrian friendly environment, reduce the loss of green space and front yard/parkway trees, and reduce the loss of on-street parking spaces, it was determined that no further curb cuts for specific lots and yards would be beneficial.

cc: Pramod Shah
John Lockerby

MML: *10/16/23
PC: 2023-11P
SUP: 590.01

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-10-Z-

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ESTABLISH
AND OPERATE A MEETING HALL AT 4400 OAKTON STREET, SKOKIE,
ILLINOIS IN A B2 COMMERCIAL DISTRICT**

WHEREAS, the owner of the following described real property (hereinafter "Petitioner"):

PARCEL 1

LOTS 31, 32, 33, 34, 35, AND 36 (EXCEPT THE SOUTH 7 FEET THEREOF TAKEN FOR THE WIDENING OF OAKTON STREET) AND LOT 41 (EXCEPT THE NORTH 5 FEET THEREOF) IN KRENN AND DATO'S OAKTON STREET AND 44TH AVENUE "L" SUBDIVISION, BEING A SUBDIVISION OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2

LOTS 37, 38, 39 AND 40 IN KRENN AND DATO'S OAKTON STREET AND 44TH AVENUE "L" SUBDIVISION, BEING A SUBDIVISION OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 10-22-332-027-0000, 10-22-332-028-0000, 10-22-332-029-0000, 10-22-332-030-0000, 10-22-332-049-0000 and 10-332-051-0000

more commonly described as 4400 Oakton Street, Skokie, Illinois (the "Subject Property"), petitioned the Village of Skokie for a special use permit to establish and operate a meeting hall in a B2 Commercial district; and

WHEREAS, this case was presented in conjunction with Plan Commission case 2023-10P for a Parking Determination previously heard and decided by the Plan Commission that 48 parking spaces will be required. This requirement is met with the spaces for the Fifth Third Bank, as long as the hours for the meeting hall are during the off hours for the bank. Fifth Third Bank's current hours of operation are Mondays through Thursdays from 9:00 am to 5:30 pm, Fridays from 9:00 am to 6:00 pm, and Saturdays from 9:00 am to 2:00 pm and the bank is closed on Sundays; and

WHEREAS, Petitioner is desirous to renovate the existing office space on the second floor for an assembly hall for the purposes of a community gathering space; and

WHEREAS, renovations will include an open floor plan that will include a stage, dance floor, and seating area. A new elevator will be constructed on the west side of the building.

1 The main entrance to the space will be via the staircase at the southwest corner of the building
2 and the existing bathrooms will remain; and

3 **WHEREAS**, additionally, the south end of the second floor space will have a kitchen
4 where catering services will stage their food service operations. No food will be cooked on
5 site, nor will any alcohol be served at the meeting hall; and

6 **WHEREAS**, the operating hours for the meeting hall will be Mondays through
7 Saturdays from 7:00 pm to midnight and Sundays from noon to 11:00 pm. It is anticipated
8 that a maximum of 10 employees will be working at the site at any given time and security for
9 an event will be added if necessary; and

10 **WHEREAS**, a maximum of 200 guests will be allowed at the meeting hall, however
11 the Petitioner anticipates an average occupancy of 108 guests; and

12 **WHEREAS**, at a public hearing of the Skokie Plan Commission, duly held on June 1,
13 2023, for which proper legal notice had been achieved and after hearing all testimony, the Skokie
14 Plan Commission (a) made the appropriate findings of fact as required under Section 118-6(f)
15 of the Skokie Village Code and (b) voted to recommend to the Mayor and Board of Trustees that
16 the requested special use permit be granted subject to the conditions contained in the Plan
17 Commission Report dated July 17, 2023; and

18 **WHEREAS**, the Mayor and Board of Trustees, at a public meeting duly held on July 17,
19 2023, concurred in the aforesaid recommendations and findings of fact of the Skokie Plan
20 Commission;

21 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
22 Village of Skokie, Cook County, Illinois:

23 **Section 1:** That the special use permit requested by the Petitioner to establish and
24 operate a meeting hall at the Subject Property, described above and commonly known as 4400
25 Oakton Street, Skokie, Illinois, in a B2 Commercial district be and the same is hereby granted
26 and approved subject to each of the conditions set forth below:

- 27 1. The meeting hall shall only be permitted to operate Mondays through Saturdays from
28 7:00 pm to midnight and Sundays from noon to 11:00 pm.
- 29 2. Occupancy of the meeting hall shall not exceed 200 persons.
- 30 3. The owner of the Subject Property shall ensure that patrons and employees park on
31 the Subject Property.
- 32 4. Any changes to the use of the site shall result in the total parking requirement to be
33 reassessed by staff.
- 34 5. The petitioner shall develop the Subject Property in substantial conformance with the
35 final Village approved site plan dated July 5, 2023, 1st floor plan & notes dated May
36 23, 2023, 2nd floor plan & notes dated May 23, 2023, enlarged floor plan & notes dated
37 May 23, 2023, landscape plan dated May 23, 2023, and new elevations dated May
38 23, 2023.

- 1 6. Prior to the issuance of building permits, the Mylar of the dedication of the north seven
2 (7) feet of the west 105.86 feet of the Subject Property, must be submitted to the
3 Village with all signatures other than Village staff or officials.
- 4 7. New parking lot and exterior lighting shall meet Illuminating Engineering Society of
5 North America (IES) standards, be full cut-off design, and be directed away from
6 adjacent properties, subject to the approval of the Engineering Division. (Standard)
- 7 8. All existing damaged public sidewalks or public sidewalks damaged due to the
8 implementation of this plan shall be replaced.
- 9 9. No objects are allowed within a 15-foot sight distance triangle between 30" and 84"
10 from grade except traffic control devices listed in the Manual on Uniform Traffic Control
11 Devices.
- 12 10. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage,
13 landscaping, structures, and any other facilities or infrastructure on the Subject
14 Property shall be maintained in a good state of repair, and when needed, be repaired
15 or replaced in a timely manner.
- 16 11. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other
17 objects that may impede travel.
- 18 12. A screened garbage corral with an impermeable surface shall be provided to contain
19 all dumpsters.
- 20 13. All off-street parking spaces shall be legibly striped and maintained.
- 21 14. Any plan to modify parking lot striping must be approved by the Director of
22 Engineering.
- 23 15. The proposed development shall have 51 off-street vehicle parking spaces including
24 3 handicapped parking spaces, and a minimum of 3 bicycle parking spaces, as
25 indicated on the site plan.
- 26 16. The handicapped parking spaces shall be installed and maintained in compliance with
27 State of Illinois Accessibility Standards and the Skokie Village Code, including
28 required signage.
- 29 17. Vehicles shall not be allowed to be parked in or otherwise block common driveways,
30 sidewalks, aisles, or other points of access at any time, shall only be parked in
31 designated parking spaces, and shall not overlap the striped lines of designated
32 parking spaces.
- 33 18. No required parking space on the site may be for the exclusive use of any tenant.
- 34 19. All overhead new utilities on the Subject Property shall be placed or relocated
35 underground. The petitioner shall bear the full cost of any utility relocation and/or
36 conflicts.
- 37 20. The petitioner shall sign an "Agreement for Installation and Maintenance of
38 Landscaping" to assure that the Subject Property and parkway landscaping is
39 completed and maintained, including trimming, watering, and replacing of dead plant
40 materials in a timely manner in accordance with the final approved landscape plan. A
41 copy of said Agreement is attached hereto, marked Exhibit "A" and hereby made part

1 of this Ordinance. This "Agreement for Installation and Maintenance of Landscaping"
2 shall be recorded at the petitioner's expense.

- 3 21. All new construction, alterations, and remodeling shall meet current International
4 Building and NFPA Life Safety Codes as amended.
- 5 22. The petitioner shall obtain all required permits and approvals for improvements to
6 County, State, or Federal rights-of-way from the governing jurisdiction.
- 7 23. The Subject Property must conform to the Village's storm water control requirements
8 as contained in the Skokie Village Code, including the disconnection of any
9 downspouts.
- 10 24. All signage shall conform to the Skokie Village Code, except as provided in this
11 ordinance.
- 12 25. The petitioner shall submit to the Planning Division electronic files of the plat of survey,
13 site plan, and landscape plan in their approved and finalized form.
- 14 26. Prior to the issuance of building permits, the petitioner shall submit to the Planning
15 Division of the Community Development Department the name, property address,
16 email address, and telephone number of the company and contact person responsible
17 for site maintenance in compliance with this special use permit.
- 18 27. If work is to be performed on public property or if public property is utilized or impacted
19 during construction and/or development, the owner shall provide, or shall cause the
20 developer and/or contractor to provide, the Village of Skokie with a certificate of
21 insurance naming the Village of Skokie as additionally insured for any and all claims
22 related to any and all work. The owner shall hold and shall cause the developer and/or
23 contractor to hold, the Village of Skokie harmless and indemnify the Village for any
24 and all claims for property damage or personal injury related to work on or use of
25 public property.
- 26 28. The petitioner shall comply with all Federal and State statutes, laws, rules and
27 regulations and all Village codes, ordinances, rules, and regulations.
- 28 29. Failure to abide by any and all terms of this Ordinance shall be cause for the Village
29 to initiate hearings to determine whether the subject Ordinance, as well as any
30 applicable business licenses, should be revised or revoked. The petitioner shall pay
31 all costs related to any hearings conducted as a result of non-compliance with any of
32 the provisions of the enabling ordinance. The costs shall include but not be limited to
33 court reporter fees, attorney fees, and staff time required researching and conducting
34 said hearing.

35 **Section 2:** That a notice of the approval of this Ordinance incorporating the
36 conditions contained herein shall be executed by the owner of the property in writing and duly
37 recorded with the Cook County Recorder of Deeds Office at the owner's expense.

1
2

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval and recordation as provided by law.

ADOPTED this th day of October, 2023.

Ayes:
Nays:
Absent:

Village Clerk

Attested and filed in my office this
th day of October, 2023

Approved by me this th day of
October, 2023.

Village Clerk

Mayor, Village of Skokie

Exhibit A

Agreement for Installation and Maintenance of Landscaping

**AGREEMENT FOR
INSTALLATION AND
MAINTENANCE OF
LANDSCAPING**

Plan Commission Case

This Agreement is entered into this _____ day of _____ 2023 by and between Fifth Third Bank hereinafter referred to as "**PROPERTY OWNER**", and the **VILLAGE OF SKOKIE**, an Illinois municipal corporation, hereinafter referred to as "**VILLAGE**". The parties to this Agreement hereby agree as follows:

PROPERTY OWNER is the owner of real property located in the Village of Skokie,

PARCEL 1

LOTS 31, 32, 33, 34, 35, AND 36 (EXCEPT THE SOUTH 7 FEET THEREOF TAKEN FOR THE WIDENING OF OAKTON STREET) AND LOT 41 (EXCEPT THE NORTH 5 FEET THEREOF) IN KRENN AND DATO'S OAKTON STREET AND 44TH AVENUE "L" SUBDIVISION, BEING A SUBDIVISION OF THE EAST ½ OF THE SOUTHEAST ¼ OF SECTION 22, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2

LOTS 37, 38, 39 AND 40 IN KRENN AND DATO'S OAKTON STREET AND 44TH AVENUE "L" SUBDIVISION, BEING A SUBDIVISION OF THE EAST ½ OF THE SOUTHEAST ¼ OF SECTION 22, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 10-22-332-027-0000, 10-22-332-028-0000, 10-22-332-029-0000, 10-22-332-030-0000, 10-22-332-049-0000 and 10-332-051-0000

1. At or near the time of execution of this Agreement, the **VILLAGE** granted an Occupancy Permit, Business License, Site Plan Approval or Special Use Permit hereinafter collectively referred to as "permit" pursuant to state statutes and local ordinances.
2. By the terms of the aforesaid permit, the **PROPERTY OWNER** is required to install and maintain landscaping in accordance with the plan dated March 16, 2023 or as it may be subsequently revised with the approval of the Village Manager, or designee, and the Corporation Counsel.
3. The parties to this Agreement recognize that the installation and maintenance of landscaping is an integral part of the **PROPERTY OWNER's** plan for development and/or use of the property and is necessary to carry out the purpose and intent of the **VILLAGE's** land use objectives, and that the permit would not have been approved by

the **VILLAGE** without the assurance that this Agreement would be executed by the **PROPERTY OWNER**.

4. The purpose of this Agreement is to assure:
 - (a) installation of the landscaping in accordance with the landscaping plan approved by the **VILLAGE**, and
 - (b) continued maintenance and care of the landscaping, including any landscaping indicated in the parkway area.
5. The property, which is the subject matter of this Agreement, is legally described above. The portions of the Subject Property which are to be landscaped and maintained pursuant to the terms and conditions of this Agreement are indicated on the Landscape Plan attached hereto, marked Exhibit "1" and are hereby made a part of this Agreement.
6. **PROPERTY OWNER** agrees that the installation and maintenance of the landscaping which is required in accordance with the permit issued by the **VILLAGE** and this Agreement will materially benefit the Subject Property. Such landscaping is necessary in order for the **PROPERTY OWNER** to comply with the conditions of the permit issued or granted by the **VILLAGE** for the **PROPERTY OWNER's** requested development or use of the property.
7. **PROPERTY OWNER** shall diligently maintain and care for the landscaping which is installed and required by the permit and this Agreement, using generally accepted methods of cultivation and watering. The **PROPERTY OWNER** shall maintain a standard of care necessary to prevent the landscaping from deteriorating to the extent that its value as landscaping is destroyed. If Exhibit "1", attached hereto or permit specifies maintenance standards or procedures, such procedures are hereby adopted as part of this Agreement, and by such adoption, become enforcement conditions of this Agreement.
8. Failure to maintain the landscaping as required by this Agreement shall be a nuisance. In the event the **PROPERTY OWNER** fails to meet the standard of maintenance necessary to keep the landscaping in a healthy condition as required by this Agreement, the **VILLAGE** shall give written notice of the deficiency to the **PROPERTY OWNER** who shall have 20 days to make the necessary correction or replacement. If such correction or replacement is not made within the aforesaid 20-day period, the **VILLAGE** may elect to abate the nuisance and take necessary action to assure that the landscaping is replaced and/or maintained. In the event, the **VILLAGE** so elects; the **VILLAGE** shall serve notice of its intent to enter the premises for this purpose. The **VILLAGE** shall either personally serve the notice upon the **PROPERTY OWNER** or mail a copy of it by certified mail to the **PROPERTY OWNER's** last known address, or as shown on the tax rolls, at least 15 days in advance of the date when the **VILLAGE** or its agent intends to enter the premises.
9. For this purpose, the **VILLAGE** or its agent may enter upon the property and perform such work as it considers reasonably necessary and proper to restore, maintain, or replace the landscaping required by this Agreement. The **VILLAGE** may act either through its own employees or through an independent contractor.

10. The **VILLAGE** shall be entitled to reimbursement for abating the nuisance in restoring, maintaining or replacing the landscaping, provided that the **VILLAGE** follows the procedures set forth in this Agreement. Costs shall include but shall not be limited to actual costs incurred by the **VILLAGE** and administrative costs. The **VILLAGE** shall make demand upon the **PROPERTY OWNER** for payment. If the **PROPERTY OWNER** fails to pay the costs within 30 days of the date on which demand is made, the **VILLAGE** may cause a lien to be placed on the Subject Property. The **VILLAGE** may record a notice with the Recorder of Deeds for Cook County stating that it has incurred expenses under the terms this Landscape Agreement. The **VILLAGE** shall be entitled to collect interest at the statutory rate on the amount owed.
11. In addition to having a lien placed on the Subject Property, the **VILLAGE** may institute a legal action to collect the amount owed. The **PROPERTY OWNER** agrees to pay the **VILLAGE** a reasonable sum for attorney's fees and court costs.
12. If either party upon the execution of this Agreement or during the course of performance considers that it is necessary to have the **PROPERTY OWNER** post additional security to guarantee the performance of his obligations hereunder, the **VILLAGE** may require the **PROPERTY OWNER** to post additional security. The **VILLAGE** may require either a cash deposit or a surety bond guaranteeing performance in a form signed by sureties satisfactory to the **VILLAGE**. The condition of the security shall be that if the **PROPERTY OWNER** fails to perform any obligation under this Agreement, the **VILLAGE** may, act on behalf of the **PROPERTY OWNER** and use the proceeds of the cash bond, or in the case of a surety bond, require the securities to perform the obligations of this Agreement.
13. The **PROPERTY OWNER** hereby agrees to indemnify and hold harmless the **VILLAGE**, its trustees, officials, employees and agents for any costs, claims, actions or causes of action for personal injury, property damage or otherwise, including reasonable attorney's fees, which may arise from the **VILLAGE** exercising any of its rights or obligations and performance under this Agreement.
14. All notices required or to be given pursuant hereto shall be in writing and either delivered personally or by a nationally recognized "over-night" courier service or mailed by United States certified or registered mail, postage prepaid, addressed to the **VILLAGE** and the **PROPERTY OWNER** as follows:

If to **VILLAGE**:
 Village of Skokie
 5127 Oakton Street
 Skokie, IL 60077
 Attention: Village Clerk

If to the **PROPERTY OWNER**:
 Black Eagle Irrevocable Living Trust
 21W345 Peterson Ave
 Lombard, IL 60148
 Attention: Abdul Aziz Mohammed

With copies to:
 Village Manager
 Village of Skokie
 5127 Oakton Street
 Skokie, IL 60077

Corporation Counsel
 Village of Skokie

5127 Oakton Street
Skokie, IL 60077

Either Party may change the names and addresses of the persons to whom notices or copies thereof shall be delivered, by written notice to the other Party, as the case may be, in the manner herein provided for the service of notice.

- 15. The Parties and the individuals whose signature is affixed to this Agreement, each acting with due authority have executed this Agreement.
- 16. This Agreement pertains to, runs with the Subject Property, and shall be binding on the successors, assigns, and heirs in interest.
- 17. This Agreement shall be recorded at the **PROPERTY OWNER's** expense in the Cook County Clerk's Office.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

PROPERTY OWNER

VILLAGE OF SKOKIE

By: _____

By: _____

its Village Manager

Title: _____

ATTEST:

ATTEST:

its Village Clerk

Its: _____

State of _____

State of _____

County of _____

County of _____

Subscribed and sworn or affirmed to before me

Subscribed and sworn or affirmed to before me

This _____ day of _____ 20__

This _____ day of _____ 20__

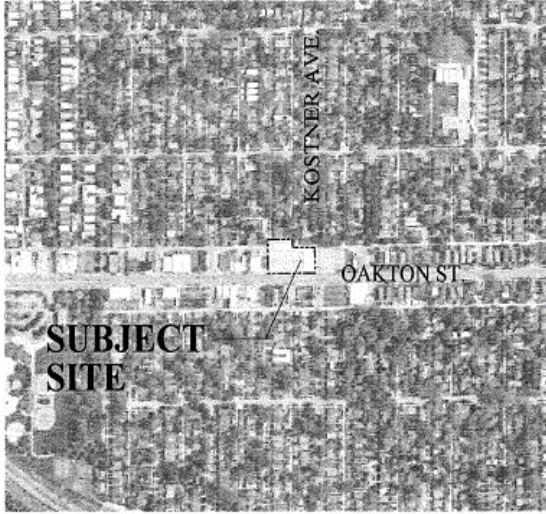
Signature of Notary Public

Signature of Notary Public

My Commission Expires _____

My Commission Expires _____

EXHIBIT "1"

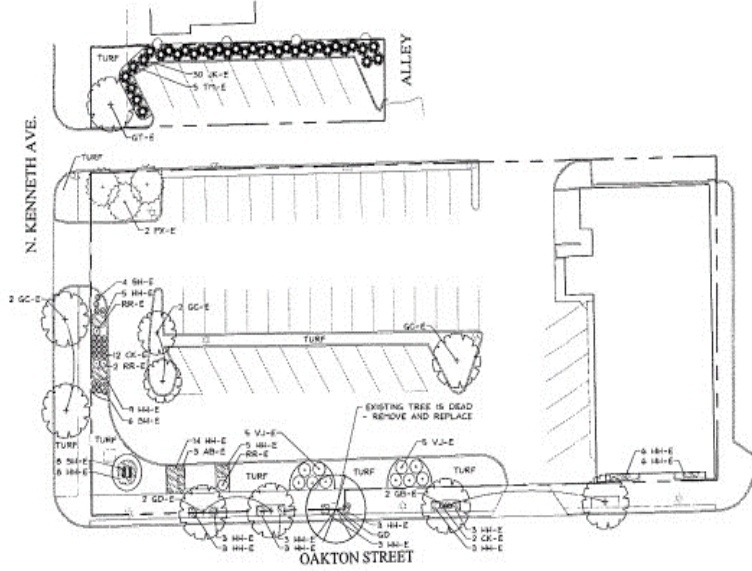


SITE VICINITY MAP
SCALE: 1"=300'

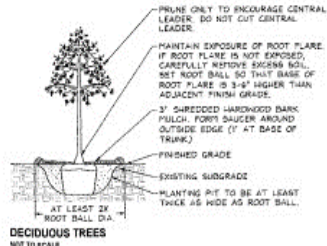
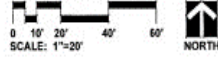


GENERAL LANDSCAPE NOTES

1. Contractor shall verify underground utility lines and is responsible for any damage.
2. Contractor shall verify all existing conditions in the field prior to construction and shall rectify landscape architect of any variance.
3. Material quantities shown are for contractors convenience only. The Contractor must verify all material and supply sufficient materials to complete the job per plan.
4. The landscape architect reserves the right to inspect trees and shrubs either at place of growth or at site before planting, for compliance with requirements of variety, size and quality.
5. Mark shall conform to American Standard for Nursery Stock, State of Illinois Horticultural Standards, and Local Municipal requirements.
6. Contractor shall secure and pay for all permits, fees, and inspections necessary for the proper execution of this work and comply with all codes applicable to this work.
7. See General Conditions and Specifications for landscape work for additional requirements.



LANDSCAPE PLAN



DECIDUOUS TREES
NOT TO SCALE

PLANT LIST

Key	Qty	Botanical/Common Name	Size	Remarks
SHADE TREES				
GR-E	2	Green Maple		EXISTING
GT-E	4	Shade Tree (various species)		EXISTING
GD	1	Shade Tree (various species)	2 1/2" Cal.	
GD-E	2	Shade Tree (various species)		EXISTING
EVERGREEN TREES				
FR-E	3	Evergreen (various species)		
DECIDUOUS SHRUBS				
RR-E	4	Shrub (various species)		EXISTING
VJ-E	10	Viburnum (various species)		EXISTING
EVERGREEN SHRUBS				
VJ-E	30	Evergreen Shrub (various species)		EXISTING
TR-E	5	Tree (various species)		EXISTING
ORIENTAL GRASSES				
CR-E	14	Grass (various species)		EXISTING
SH-E	10	Shrub (various species)		EXISTING
PERENNIALS				
AR-E	3	Perennial (various species)		EXISTING
AR-E	20	Perennial (various species)		EXISTING
FINISH MATERIALS				
	5	Shredded hardwood mulch	CT	

GRWA
GARY R. WEBER
ASSOCIATES, INC.
LAND PLANNING
ECOLOGICAL CONSULTING
LANDSCAPE ARCHITECTURE
482 W. LIBERTY DRIVE
WILSONVILLE, ILLINOIS 60097
PHONE: 630-448-1100
www.grwa.com

248 PROPER, LLC
248 PROPER AVE.
DUNDEE, IL 60118

4400 OAKTON STREET #200
SHOOKIE, IL

LANDSCAPE PLAN

REVISIONS

DATE: 01/15/2020
PROJECT NO.: 202002
DRAWN: DRS
CHECKED:
SHEET NO.



10 OF 1

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER

23-10-Z-

AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ESTABLISH AND OPERATE AN ADULT DAYCARE SERVICE AT 4159 MAIN STREET, SKOKIE, ILLINOIS IN A B1 COMMERCIAL DISTRICT AND RELIEF FROM SECTION 118-212 OF THE SKOKIE VILLAGE CODE

1 **WHEREAS**, the Hamdard Health Alliance, owner of the following described real property
2 (hereinafter "Petitioner"):

3 LOTS 7, 8, 9, AND 10 IN BLOCK 12 OF MAIN STREET AND CRAWFORD AVENUE L
4 EXTENSION SUBDIVISION, BEING A SUBDIVISION OF LOT 1 IN SUPERIOR COURT
5 PARTITION OF THE EAST ½, OF THE SOUTHEAST ¼ OF SECTION 22 AND THE
6 SOUTHWEST ¼ OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE
7 THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY ILLINOIS.

8
9 PIN: 10-22-404-001-0000, 10-22-404-002-0000, 10-22-404-003-0000,
10 and 10-22-404-004-0000

11
12 more commonly described as 4159 Main Street, Skokie, Illinois (the "Subject Property"),
13 petitioned the Village of Skokie for a special use permit to establish and operate an adult
14 daycare service, as a service to the elderly and disabled, except a primary office use in a B1
15 Commercial district; and

16 **WHEREAS**, the facility will serve between 15-20 clients per day and have a total of
17 7 staff members at any given time. All clients will be transported to and from the facility
18 via a bus shuttle system operated by the Petitioner. The operating hours for the daycare
19 service will be Monday through Friday 9:00 am to 5:00 pm.

20 **WHEREAS**, additionally, the petitioner is requesting relief from Section 118-212 of
21 the Skokie Village Code, which requires 9-foot-wide parking stall widths in order to keep
22 the current parking lot dimensions, which contain 12 parking spaces that are 8 feet wide,
23 including 1 accessible parking space. This will allow Petitioner to meet the minimum
24 parking requirements; and

25 **WHEREAS**, at a public hearing of the Skokie Plan Commission, duly held on August 3,
26 2023, for which proper legal notice had been achieved and after hearing all testimony, the Skokie
27 Plan Commission (a) made the appropriate findings of fact as required under Section 118-6(f)
28 of the Skokie Village Code and (b) voted to recommend to the Mayor and Board of Trustees that
29 the requested special use permit be granted subject to the conditions contained in the Plan
30 Commission Report dated September 5, 2023; and

1 **WHEREAS**, the Mayor and Board of Trustees, at a public meeting duly held on
2 September 5, 2023, concurred in the aforesaid recommendations and findings of fact of the
3 Skokie Plan Commission;

4 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
5 Village of Skokie, Cook County, Illinois:

6 **Section 1:** That the special use permit requested by the Petitioner to establish and
7 operate an adult daycare service at the Subject Property, described above and commonly
8 known as 4159 Main Street, Skokie, Illinois, as a services to the elderly and disabled, except
9 a primary office use in a B1 Commercial district be and the same is hereby granted and
10 approved subject to each of the conditions set forth below:

- 11 1. Prior to the issuance of a building permit, the petitioner must comply with the Village
12 of Skokie ordinance and install a fire alarm system and submit a plan to the Village of
13 Skokie Building Department.
- 14 2. Any new parking lot and exterior lighting shall meet Illuminating Engineering Society of
15 North America (IES) standard, be full cut-off design, and be directed away from
16 adjacent properties, subject to the approval of the Engineering Division.
- 17 3. All existing damaged public sidewalks or public sidewalks damaged due to the
18 implementation of this plan shall be replaced.
- 19 4. No objects are allowed within a 10' sight distance triangle in R1, R2, R3 and R4
20 districts, or within a 15' sight distance triangle in all other districts, between 30" and
21 84" in height from grade except traffic control devices listed in the Manual on Uniform
22 Traffic Control Devices.
- 23 5. Prior to the issuance of building permits, the petitioner shall submit a temporary
24 pedestrian, bicycle, and transit circulation plan for the public right-of-way, including
25 routing, signage, and barriers, to be in place prior to the commencement of
26 construction, subject to the approval of the Engineering Division. If during construction
27 any lane closures or sidewalk closures are intended in the public right-of-way, the
28 owner/contractor must apply for Public Way Obstruction or Use permit with
29 Engineering.
- 30 6. All fencing, walls, sidewalk, driveways, curbs, wheel stops, parking areas, signage,
31 landscaping, structures, and any other facilities or infrastructure on the Subject
32 Property shall be maintained in a good state of repair, and when needed, be repaired
33 or replaced in a timely manner.
- 34 7. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other
35 objects that may impede travel.
- 36 8. All off-street parking spaces shall be legibly striped and maintained.
- 37 9. Any plan to modify parking lot striping must be approved by the Director of
38 Engineering.
- 39 10. The handicapped parking spaces shall be installed and maintained in compliance with
40 State of Illinois Accessibility Standards and the Skokie Village Code, including
41 required signage.

- 1 11. Vehicles shall not be allowed to be parked in or otherwise block common driveways,
2 sidewalks, aisles, or other points of access at any time, shall only be parked in
3 designated parking spaces, and shall not overlap the striped lines of designated
4 parking spaces.
- 5 12. The owner of the Subject Property [and its tenant] shall ensure that employees park
6 on the Subject Property.
- 7 13. No required parking space on the site may be for the exclusive use of any tenant.
- 8 14. The parking spaces at 4159 Main Street are reserved for customers of the building
9 and may not be used for parking vehicles of residents of the building.
- 10 15. All parking areas must be paved, drained, curbed, and landscaped to Village
11 standards.
- 12 16. All new construction, alterations, and remodeling shall meet current International
13 Building and NFPA Life Safety Codes as amended.
- 14 17. The Petitioner shall obtain all required permits and approvals for improvements to
15 County, State, or Federal rights-of-way from the governing jurisdiction.
- 16 18. The Subject Property must conform to the Village's stormwater control requirements
17 as contained in the Skokie Village Code, including the disconnection of any
18 downspouts.
- 19 19. All signage shall conform to the Skokie Village Code. Any sign on the Subject Property
20 that is in violation of that Code must be removed or modified to conform with the Village
21 Code prior to the issuance of an occupancy permit.
- 22 20. All modifications to building elevations, signage, and landscaping shall be subject to
23 the review and approval of the Skokie Appearance Commission.
- 24 21. The Petitioner shall submit to the Planning Division electronic files of the site plan and
25 landscape plan in their approved and finalized form.
- 26 22. Prior to the issuance of building permits, the petitioner shall submit to the Planning
27 Division of the Community Development Department the name, property address,
28 email address, and telephone number of the company and contact person responsible
29 for site maintenance in compliance with this special use permit or site plan approval.
- 30 23. If work is to be performed on public property or if public property is utilized or impacted
31 during construction and/or development, the owner shall provide, or shall cause the
32 developer and/or contractor to provide, the Village of Skokie with a certificate of
33 insurance naming the Village of Skokie as additionally insured for any and all claims
34 related to any and all work. The owner shall hold and shall cause the developer and/or
35 contractor to hold, the Village of Skokie harmless and indemnify the Village for any
36 and all claims for property damage or personal injury related to work on or use of
37 public property.
- 38 24. The Petitioner shall comply with all Federal and State statutes, laws, rules, and
39 regulations and all Village codes, ordinances, rules, and regulations.
- 40 25. Failure to abide by any and all terms of this Ordinance shall be cause for the Village
41 to initiate hearings to determine whether the subject Ordinance, as well as any
42 applicable business licenses, should be revised or revoked. The petitioner shall pay

1 all costs related to any hearings conducted as a result of non-compliance with any of
2 the provisions of the enabling ordinance. The costs shall include but not be limited to
3 court reporter fees, attorney fees, and staff time required to research, and conduct
4 said hearing.

5 **Section 2:** That a notice of the approval of this Ordinance incorporating the
6 conditions contained herein shall be executed by the owner of the property in writing and duly
7 recorded with the Cook County Recorder of Deeds Office at the owner's expense.

8 **Section 3:** That this Ordinance shall be in full force and effect from and after its
9 passage, approval and recordation as provided by law.

ADOPTED this th day of October, 2023.

Ayes:
Nays:
Absent:

Deputy Village Clerk

Attested and filed in my office this
th day of October, 2023

Approved by me this th day of
October, 2023.

Deputy Village Clerk

Mayor, Village of Skokie

MML: *10/16/23
PC: 2023-14P
SUP:

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-10-Z-

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW
OUTDOOR DINING AT 5237 TOUHY AVENUE, SKOKIE, ILLINOIS IN A
B2 COMMERCIAL DISTRICT**

WHEREAS, Rubin Skokie LLC, owner of the following described real property (hereinafter "Petitioner"):

PARCEL 1:

THE EAST 220 FEET (EXCEPT THE EAST 33 FEET THEREOF DEDICATED FOR PUBLIC STREET (LARAMIE AVENUE) BY PLAT OF DEDICATION RECORDED MARCH 22, 1976 AS DOCUMENT NO. 23424206) OF LOT 1 OF ASSESSOR'S DIVISION , ALSO KNOWN AS LOT 14 OF COUNTY CLERK'S DIVISION, BEING THE NORTH 3 CHAINS OF NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2:

THE WEST 100 FEET OF THE EAST 320 FEET OF LOT 1 OF ASSESSOR'S DIVISION; ALSO KNOWN AS LOT 14 IN COUNTY CLERK'S DIVISION IN THE EAST ½ OF THE NORTHWEST ¼ OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 3:

THE WEST 120 FEET OF THE WEST 220 FEET OF THE EAST 440 FEET OF LOT 1 OF THE ASSESSOR'S DIVISION; ALSO KNOWN AS LOT 14 OF THE COUNTY CLERK'S DIVISION, BEING THE NORTH 3 CHAINS OF THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 10-33-101-104-0000

more commonly described as 5237 Touhy Avenue, Skokie, Illinois (the "Subject Property"), petitioned the Village of Skokie, on behalf of Zia-Ul-Ghani, for a special use permit to allow outdoor dining in a B2 Commercial district; and

WHEREAS, the Subject Property is the location of the existing limited service restaurant Bonchon Chicken. The outdoor dining area will be located on an existing pad that is located on the west side of the building and will contain 4 tables with seating for 4 persons each. The Petitioner also intends to install exterior LED lighting along the west wall of the building so the patio can be utilized by customers in the evening; and

1 **WHEREAS**, at a public hearing of the Skokie Plan Commission, duly held on August 3,
2 2023, for which proper legal notice had been achieved and after hearing all testimony, the Skokie
3 Plan Commission (a) made the appropriate findings of fact as required under Section 118-6(f)
4 of the Skokie Village Code and (b) voted to recommend to the Mayor and Board of Trustees that
5 the requested special use permit be granted subject to the conditions contained in the Plan
6 Commission Report dated September 18, 2023; and

7 **WHEREAS**, the Mayor and Board of Trustees, at a public meeting duly held on August
8 3, 2023, concurred in the aforesaid recommendations and findings of fact of the Skokie Plan
9 Commission;

10 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
11 Village of Skokie, Cook County, Illinois:

12 **Section 1:** That the special use permit requested by the Petitioner to establish and
13 operate to allow outdoor dining at the Subject Property, described above and commonly known
14 as 5237 Touhy Avenue, Skokie, Illinois, in a B2 Commercial district be and the same is hereby
15 granted and approved subject to each of the conditions set forth below:

- 16 1. The petitioner shall plant a new upright tree within the landscaped area directly to the
17 north of the westernmost parking space on the north side of the parking lot by no later
18 than November 30, 2023.
- 19 2. The petitioner shall remove and replace the existing dead tree in the Touhy Avenue
20 parkway to the east of the westernmost driveway with a new parkway tree by no later than
21 November 30, 2023.
- 22 3. The petitioner shall operate and maintain the outdoor dining area in substantial
23 conformance with the final Village approved outdoor patio dining plan dated September
24 5, 2023.
- 25 4. At least once during every 4 hours of operation and before opening and closing of the
26 business, employees shall patrol the Subject Property and clear it of debris.
- 27 5. The owner of every occupied commercial premises used for the sale of packaged or
28 prepared food and the sale of automotive products shall supply at least one approved
29 covered container for litter at the main entrance to the premises for use by customers.
30 The owner of the premises shall be responsible for the removal of litter every four hours.
- 31 6. Barriers, fencing, landscaping, and other features shall be utilized to define the outdoor
32 dining area.
- 33 7. Use of the area shall be limited to between 8:00 AM and 10:00 PM, but not longer than
34 the posted operational hours of the associated food service facility.
- 35 8. Dates of operation shall be limited to between April 1 and October 31 in a calendar year.
- 36 9. Outdoor dining areas shall be exempt from the parking regulations if used or set up less
37 than 7 months in a calendar year.
- 38 10. All food preparation must take place inside the associated food service establishment.
- 39 11. Adequate refuse disposal shall exist as determined by the Health Department.
- 40 12. Advertising or promotional features shall be limited to the umbrellas or canopies.

- 1 13. All applicable Village and State health requirements shall be met.
- 2 14. Dining areas will be reviewed each year during the annual restaurant inspection. The
- 3 outdoor dining permit may be revoked by the Village Manager at any time on 14 days'
- 4 notice for failure to comply with the regulations set forth in this subsection.
- 5 15. The outdoor dining area shall not be enclosed on more than two sides with walls if roofed
- 6 over.
- 7 16. The outdoor dining area must be located on a surface approved by the Village Manger or
- 8 designee.
- 9 17. The petitioners shall comply with all Federal and State statutes, laws, rules and
- 10 regulations and all Village codes, ordinances, rules, and regulations.
- 11 18. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to
- 12 initiate hearings to determine whether the subject Ordinance, as well as any applicable
- 13 business licenses, should be revised or revoked.
- 14 19. The petitioners shall pay all costs related to any hearings conducted as a result of non-
- 15 compliance with any of the provisions of the enabling ordinance. The costs shall include
- 16 but not be limited to court reporter fees, attorney fees, and staff time required researching
- 17 and conducting said hearing.

18 **Section 2:** That a notice of the approval of this Ordinance incorporating the

19 conditions contained herein shall be executed by the owner of the property in writing and duly

20 recorded with the Cook County Recorder of Deeds Office at the owner's expense.

21 **Section 3:** That this Ordinance shall be in full force and effect from and after its

22 passage, approval and recordation as provided by law.

ADOPTED this th day of October, 2023.

Ayes:
Nays:
Absent:

Deputy Village Clerk

Attested and filed in my office this
th day of October, 2023

Approved by me this th day of
October, 2023.

Deputy Village Clerk

Mayor, Village of Skokie

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-10-C-

AN ORDINANCE AMENDING CHAPTER 118, ARTICLE XI, SECTION 118-212(c) OF THE SKOKIE VILLAGE CODE PERTAINING TO DRIVEWAYS

1 **WHEREAS**, Chapter 118, Articles XI, Section 118-212(c) of the Skokie Village Code
2 provides for access driveways to off-street parking and loading spaces in the Village of Skokie
3 (hereinafter "Village"); and

4 **WHEREAS**, in looking to improve Storm Water reduction into the combined sewer
5 system, encourage a pedestrian friendly environment, reduce the loss of green space and
6 front yard/parkway trees, and reduce the loss of on-street parking spaces, Village staff
7 determined that the prohibition of future curb cuts for driveways in front yards or lots that abut
8 or have access to a public alley would be appropriate; and

9 **WHEREAS**, the Skokie Plan Commission, at a public hearing duly held on August 17,
10 2023, after having determined that proper notice was achieved, and no interested parties
11 appearing, the Chairman suggested amending the staff report to reflect the following changes
12 in language and there being no objection:

13 **WHEREAS**, the Mayor and Board of Trustees at a public meeting duly held on
14 September 18, 2023 concurred in the aforesaid recommendation of the Plan Commission;
15 and

16 **NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Board of Trustees of the
17 Village of Skokie, Cook County, Illinois;

18 **Section 1:** That Chapter 118, Article XI, of the Skokie Village Code be and the
19 same is hereby amended in the manner hereinafter indicated. The new material is
20 **highlighted in bold** and the material to be deleted is ~~highlighted and stricken through~~.

21 Chapter 118 ZONING

22 ...

23 ARTICLE XI. OFF STREET PARKING AND LOADING FACILITIES.

24

25 (c) *Access driveways to off-street parking and loading spaces.*

26 ...

27
28 (6) ~~Location. Access to off-street parking can only be from a public alley.~~
29 ~~Subsequent to October 16, 2023, new curb cuts are prohibited unless the lot~~

1
2
3
4
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7

does not abut a public improved alley. Relief may only be granted for mixed-use, business or industrial properties.

...

Section 2: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED this th day of October, 2023.

Ayes:
Nays:
Absent:

Village Clerk

Attested and filed in my office
this th day of October, 2023;
and published in pamphlet form
according to law from October
th, 2023 to October th, 2023.

Approved by me this th day of
October, 2023

Mayor, Village of Skokie

Village Clerk

PLAN COMMISSION REPORT

2023-20P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM October 16, 2023

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairman
Case: **2023-20P: Special Use Permit**
5238 Touhy Avenue

PLAN COMMISSION ANALYSIS

At its September 7, 2023, meeting, the Plan Commission heard the request of Bond Touhy LLC, on behalf of Mike Joudeh for a special use permit for outdoor dining at the Qahwah House limited service restaurant at 5238 Touhy Avenue in a B2 Commercial district. The outdoor dining area will be located within the existing concrete-paved sidewalk that is located in front of the business and will contain 7 tables seating 4 persons each. A new wooden canopy will be constructed over the outdoor dining area to provide partial shade for customers. Nine prefabricated wooden planters will be constructed to provide a decorative barrier along the south and west sides of the outdoor dining area. Bollards will be installed within the planters to protect the outdoor dining area from the adjacent parking lot. Two trash receptacles will be provided within the outdoor dining area for customer use and an additional receptacle will be placed across from the front entrance to the restaurant.

The Plan Commission concurred with Staff's recommendation to grant the special use permit subject to conditions.

One commissioner asked if the petitioner intended to place speakers within the outdoor dining area. The petitioner explained that he did plan to have outdoor music and understood that the volume level of the music would need to be compliant with the Village Code.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding the case.

APPEARANCE COMMISSION

The elevations for the outdoor dining area were reviewed and approved at the June 14th, 2023, Appearance Commission hearing.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 9 ayes and 0 nays that the petitioner's request for a special use permit for outdoor dining at 5238 Touhy Avenue in a B2 Commercial district be **APPROVED**, subject to the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley	X		
Minchella	X		
Berman (Second)	X		
Franklin	X		
Gupta	X		
Gevaryahu	X		
Burman (Moved)	X		
Mathee	X		
Luke	X		

ATTACHMENTS

1. Plan Commission Recommended Conditions, dated October 16, 2023
2. Proposed Positive Findings of Fact
3. Staff Report, dated September 7, 2023
4. Plan Commission meeting minutes, dated September 7, 2023
5. Bollard Location Plan/Outdoor Seating Area Plan, dated August 2, 2023
6. Schematic 3D Render/Existing Site Plan, dated August 2, 2023
7. Aerial and Zoning Map

PLAN COMMISSION
RECOMMENDED CONDITIONS

2023-20P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, October 16, 2023

STANDARD SPECIAL USE CONDITIONS

1. The petitioner shall operate and maintain the outdoor dining area in substantial conformance with the final Village approved bollard location plan/outdoor seating area plan dated <insert date of final approved plan>.
2. At least once during every 4 hours of operation and before opening and closing of the business, employees shall patrol the Subject Property and clear it of debris.
3. The owner of every occupied commercial premises used for the sale of packaged or prepared food and the sale of automotive products shall supply at least one approved covered container for litter at the main entrance to the premises for use by customers. The owner of the premises shall be responsible for the removal of litter every four hours.
4. Barriers, fencing, landscaping, and other features shall be utilized to define the outdoor dining area.
5. Use of the area shall be limited to between 8:00 AM and 10:00 PM, but not longer than the posted operational hours of the associated food service facility.
6. Dates of operation shall be limited to between April 1 and October 31 in a calendar year.
7. Outdoor dining areas shall be exempt from the parking regulations if used or set up less than 7 months in a calendar year.
8. All food preparation must take place inside the associated food service establishment.
9. Adequate refuse disposal shall exist as determined by the Health Department.
10. Advertising or promotional features shall be limited to the umbrellas or canopies.
11. All applicable Village and State health requirements shall be met.
12. Dining areas will be reviewed each year during the annual restaurant inspection. The outdoor dining permit may be revoked by the Village Manager at any time on 14 days' notice for failure to comply with the regulations set forth in this subsection.
13. The outdoor dining area shall not be enclosed on more than two sides with walls if roofed over.
14. The outdoor dining area must be located on a surface approved by the Village Manger or designee.
15. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.

16. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
17. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

**PLAN COMMISSION
POSITIVE FINDINGS OF FACT**

2023-20P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, October 16, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request for a special use permit for outdoor dining is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties.	There should be no adverse effects created by the proposed use upon the adjacent properties or businesses.
The request is compatible with the existing or allowable uses of adjacent properties.	The request is compatible with the existing or allowable uses in the area.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities will exist to serve the requested use.
The request demonstrates adequate provision for maintenance and use of the associated structures.	Adequate provision for maintenance and use of the associated structures is demonstrated by the request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	No adverse effects on the environment will be created by the proposed use.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the proposed use.
The request will not adversely affect public health, safety, and welfare.	There should be no adverse effect upon public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code.

STAFF REPORT

2023-20P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, August 17, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Mike Voitik, Planning Technician
Re: **2023-20P: Special Use Permit**
5238 Touhy Avenue

General Information		
<i>Location</i>	5238 Touhy Avenue	
<i>Purpose</i>	To obtain approval for a special use permit for outdoor dining	
<i>Petitioner</i>	Bond Touhy LLC, on behalf of Mike Joudeh	
<i>Size of Site</i>	126,580 square feet (2.906 acres)	
<i>Existing Zoning & Land Use</i>	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, sports and recreation education facility, shoe store, limited service restaurant	
<i>Adjacent Zoning & Land Use</i>	North	B3 Business – hotel, full service restaurant, bar
	South	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sale, clinic, vacant commercial, personal service use, limited service restaurant with drive-through
	East	R2 Single-Family – detached residences B2 Commercial – limited service restaurant with drive-through (under construction)
	West	B3 Business – hotel, full service restaurant, bar
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- The site contains a 1-story multitenant commercial building. The outdoor dining area is proposed to be located in front of the westernmost tenant space.
- The site is accessible from driveways at Touhy Avenue and Laramie Avenue.
- Overhead utilities run along the north side of the subject site as well as within the Laramie Avenue parkway adjacent to the subject site.



Complete Streets

- Public sidewalks are present along Touhy Avenue and Laramie Avenue.
- A long-term bike route is proposed to be located on Carpenter Road, 1½ blocks west of the subject site.
- Bicycle parking is not currently available at the subject site.
- The site is directly served by the Pace 226 Oakton Street and Pace 290 Touhy Avenue buses.
- The site is within walking distance of residential neighborhoods, services, and schools.
- Pedestrian access to the building is available from Touhy Avenue and from Laramie Avenue.

STAFF ANALYSIS

Petitioner's Submittal

The petitioner is requesting a special use permit for outdoor dining at the existing Qahwah House limited service restaurant at 5238 Touhy Avenue in a B2 Commercial district. The outdoor dining area will be located within the existing concrete-paved sidewalk that is located in front of the business and will contain 7 tables with seating for 4 persons. A new wooden canopy will be constructed over the outdoor dining area to provide partial shade for customers. Nine prefabricated wooden planters will be constructed to provide a decorative barrier along the south and west sides of the outdoor dining area. Bollards will be installed within the planters to protect the outdoor dining area from the adjacent parking lot. Two trash receptacles will be provided within the outdoor dining area for customer use and an additional receptacle will be placed across from the front entrance to the restaurant.

Comments

Staff comments and review sheets were sent to all pertinent departments. Other than the Planning Division comments below, all others did not respond or approved the request without comment.

Planning Division

The Planning Division recommends approval of the special use permit for outdoor dining. The use will provide a seasonal alternative for patrons who wish to eat at the restaurant. All conditions in §118-85(e) of the Skokie Village Code relating to the operation of the outdoor dining area must be adhered to.

APPEARANCE COMMISSION

Appearance Commission reviewed case 2023-18A at the June 14, 2023 meeting. A certificate of appropriateness was awarded with no conditions.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for a special use permit for outdoor dining at 5238 Touhy Avenue in a B2 Commercial district be **APPROVED**, based upon the Proposed Positive Findings of Fact and subject to the standard special use permit conditions.

STANDARD SPECIAL USE CONDITIONS

1. The petitioner shall operate and maintain the outdoor dining area in substantial conformance with the final Village approved bollard location plan/outdoor seating area plan dated <insert date of final approved plan>.
2. At least once during every 4 hours of operation and before opening and closing of the business, employees shall patrol the Subject Property and clear it of debris.
3. The owner of every occupied commercial premises used for the sale of packaged or prepared food and the sale of automotive products shall supply at least one approved covered container for litter at the main entrance to the premises for use by customers. The owner of the premises shall be responsible for the removal of litter every four hours.
4. Barriers, fencing, landscaping, and other features shall be utilized to define the outdoor dining area.
5. Use of the area shall be limited to between 8:00 AM and 10:00 PM, but not longer than the posted operational hours of the associated food service facility.
6. Dates of operation shall be limited to between April 1 and October 31 in a calendar year.
7. Outdoor dining areas shall be exempt from the parking regulations if used or set up less than 7 months in a calendar year.
8. All food preparation must take place inside the associated food service establishment.
9. Adequate refuse disposal shall exist as determined by the Health Department.
10. Advertising or promotional features shall be limited to the umbrellas or canopies.
11. All applicable Village and State health requirements shall be met.
12. Dining areas will be reviewed each year during the annual restaurant inspection. The outdoor dining permit may be revoked by the Village Manager at any time on 14 days' notice for failure to comply with the regulations set forth in this subsection.

13. The outdoor dining area shall not be enclosed on more than two sides with walls if roofed over.
14. The outdoor dining area must be located on a surface approved by the Village Manger or designee.
15. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
16. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
17. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

ATTACHMENTS

1. Proposed Positive Findings of Fact
2. Bollard Location Plan/Outdoor Seating Area Plan, dated August 2, 2023
3. Schematic 3D Render/Existing Site Plan, dated August 2, 2023
4. Aerial and Zoning Map

Plan Commission Draft Summary Meeting Minutes
Date: September 7, 2023

The Chairman called the roll recognizing that there was a quorum present. All 9 commissioners were in attendance.

Case Description:

2023-20P: Special Use Permit: 5238 Touhy Avenue

Bond Touhy LLC, on behalf of Mike Joudeh, requests a special use permit for outdoor dining in a B2 Commercial zoning district, and any other relief discovered during the review of this case.

PIN: 10-28-313-036-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

This case was continued from the August 17, 2023 meeting due to lack of notice. The Village Manager allowed the petitioner to assemble the outdoor dining area prior to Plan Commission review. This application was considered a pilot case for outdoor dining requests to be examined and approved solely by staff review.

Mr. Mike Joudeh, representing Qahwah House, answered questions from commissioners. He spoke of the hours of operation being from 7 AM to 11 PM on Sundays thru Thursdays and 7 AM to 1 AM on Fridays and Saturdays.

A commissioner asked about outdoor speakers and music. Mr. Joudeh responded that very low background music is piped through outdoor speakers. The chairman added that there is a noise threshold that needs to be adhered to.

Another commissioner wanted confirmation that there are no residential properties surrounding the café.

Another commissioner asked about the number of tables and seats on site. According to the site plan, 7 tables each seating 4 will occupy the outdoor space.

Staff requested the report be accepted into the record as written. With the help of staff, the petitioner reconfigured the outdoor space using a wooden pergola, planters, and bollards to surround the outdoor dining space to differentiate the area as there are no raised curbs. A guardrail is in place separating the shopping center from the Holiday Inn located to the west. An opening was created which would allow hotel guests to safely walk to the center without walking through the drive aisle.

The chairman disclosed the standard outdoor dining regulations which included operation hours from 8 AM to 10 PM and only from April to October. Mr. Joudeh was in agreement and had no further comments or questions.

Recommendations and Voting

A motion was made to approve as presented, the special use permit request for outdoor dining at 5238 Touhy Avenue in a B2 Commercial zoning district.

Motion: J. Burman

Second: S. Berman

Ayes: 9

Nays: 0

NOTES

- THE ARCHITECT OF RECORDS AND ASSOCIATES IS PROVIDING PLANS ONLY. NO OTHER OTHER TYPE OF ARCHITECTURAL SERVICES ARE INTENDED OR IMPLIED. THESE PLANS ARE TO BE USED BY A COMPETENT LICENSED CONTRACTOR KNOWLEDGEABLE IN THE BUILDING TRADES, WHO WILL CHECK AND VERIFY ALL DIMENSIONS AND CONDITIONS AND BE RESPONSIBLE FOR THE SAME.
- AMENDMENTS TO THE CONTRACT WILL BE FORWARDED OR BE REPRESENTED BY THE CONTRACTOR AND THE OWNER SHALL BE SOLELY RESPONSIBLE FOR THE BUILDING CONSTRUCTION PROCESS, METHODS AND TECHNIQUES AND JOBSITE SAFETY.
- THE DRAWINGS INDICATE THE GENERAL SCOPE OF THE PROJECT. THE DIMENSIONS OF THE BUILDING, MAJOR ARCHITECTURAL ELEMENTS, AND TYPE OF OPERATIONAL SYSTEMS, THE CONTRACTOR SHALL REVEAL AS THE WORK PROGRESSES. IT IS SOLELY THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL DIMENSIONS AND CONDITIONS PRIOR TO ORDERING, FABRICATING, OR COMMENCING WORK AND NOTIFY ARCHITECT OF ANY DISCREPANCIES.
- DO NOT SCALE DRAWINGS. VERIFY DIMENSIONING.
- ALL FINISHED TO BE CLASS A OR B.
- ALL EXIT DOORS TO BE RECESS IN THE DIRECTION OF EGRESS.
- REFER TO 2021 IBC (INTERNATIONAL BUILDING CODE) FOR ALL EXIT REQUIREMENTS.
- ALL GLASS IN DOORS, SILETTES, GLAZED PANELS, AND SIGHTGLASS TO BE TEMPERED SAFETY GLAZING.
- PROVIDE FIRESTOP SEALANT MEETING UL #1479 AROUND ALL PIPE, FLUE PENETRATIONS THRU FLOORS AND CEILING.
- ALL JOINTS AND PENETRATIONS IN THE BUILDING ENVELOPE THAT ARE SOURCES OF AIR LEAKAGE MUST BE CALKED, GASKETED, WEATHERSTRIPPED, OR BE CALKED, GASKETED, WEATHERSTRIPPED, OR OTHERWISE SEALED IN AN APPROPRIATE MANNER.
- THE CONTRACTOR MUST FURNISH ALL NECESSARY MATERIALS, EQUIPMENT, AND SERVICES AND PERFORM ALL OPERATIONS NECESSARY TO COMPLETE THE WORK IN A SAFE AND MANNER WITHIN THE OWNER'S BUDGET.
- ALL MATERIALS AND EQUIPMENT SHALL BE INSTALLED PER MANUFACTURER'S RECOMMENDATIONS.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
- CONTRACTOR RESPONSIBLE FOR REMOVAL AND PROPER DISPOSAL OF ALL DEBRIS GENERATED BY THE WORK.
- THE ARCHITECT AND ASSOCIATES DO NOT WARRANT OR GUARANTEE THE ACCURACY AND COMPLETENESS OF THE WORK PROVIDED HEREIN BEYOND REASONABLE DILIGENCE. IF ANY REVISIONS, OMISSIONS OR DISCREPANCIES ARE FOUND TO EXIST BEFORE THE WORK BEGINS, THE ARCHITECT SHALL BE NOTIFIED BY THE CONTRACTOR AS SOON AS THE CONTRACTOR IS AWARE OF THE DISCREPANCY. THE ARCHITECT SHALL BE RESPONSIBLE FOR THE CONSEQUENCES OF ANY REVISIONS, OMISSIONS OR DISCREPANCIES. THE ARCHITECT SHALL BE RESPONSIBLE FOR THE CONSEQUENCES OF ANY REVISIONS, OMISSIONS OR DISCREPANCIES. THE ARCHITECT SHALL BE RESPONSIBLE FOR THE CONSEQUENCES OF ANY REVISIONS, OMISSIONS OR DISCREPANCIES.

GENERAL NOTES

- GENERAL CONTRACTOR AND SUB-CONTRACTORS SHALL INSPECT THE CONSTRUCTION SITE IN ITS ENTIRETY AND NOTE ALL SITE RESTRICTIONS AND CONDITIONS.
- GENERAL CONTRACTOR AND SUB-CONTRACTORS TO FIELD VERIFY ALL DIMENSIONS AND CONDITIONS PRIOR TO ORDERING, FABRICATING, OR COMMENCING WORK AND NOTIFY ARCHITECT OF ANY DISCREPANCIES.
- DO NOT SCALE DRAWINGS. VERIFY DIMENSIONING.
- ALL FINISHED TO BE CLASS A OR B.
- ALL EXIT DOORS TO BE RECESS IN THE DIRECTION OF EGRESS.
- REFER TO 2021 IBC (INTERNATIONAL BUILDING CODE) FOR ALL EXIT REQUIREMENTS.
- ALL GLASS IN DOORS, SILETTES, GLAZED PANELS, AND SIGHTGLASS TO BE TEMPERED SAFETY GLAZING.
- PROVIDE FIRESTOP SEALANT MEETING UL #1479 AROUND ALL PIPE, FLUE PENETRATIONS THRU FLOORS AND CEILING.
- ALL JOINTS AND PENETRATIONS IN THE BUILDING ENVELOPE THAT ARE SOURCES OF AIR LEAKAGE MUST BE CALKED, GASKETED, WEATHERSTRIPPED, OR BE CALKED, GASKETED, WEATHERSTRIPPED, OR OTHERWISE SEALED IN AN APPROPRIATE MANNER.

DRAWINGS INDEX

- SHEET 1 OF 4: SITE PLANE, SITE/BUILDING DATA & SCHEMATIC 3D RENDER OF PROPOSAL
- SHEET 2 OF 4 FOUNDATION PLAN, CANOPY FRAMING PLAN & DETAILS
- SHEET 3 OF 4 OUTDOOR SEATING PLAN, BOLLARD PLAN & DETAILS
- SHEET 4 OF 4: ELEVATION & DETAILS



SCHEMATIC 3D RENDER VIEW (WOOD FINISH WILL MATCH EXISTING ON EXTERIOR)

OUTDOOR DINING - QAHWAH HOUSE

5238 W TOUHY AVE, SKOKIE, IL 60077

APPLICABLE BUILDING CODES

2021 INTERNATIONAL BUILDING CODE
VILLAGE OF SKOKIE AMENDMENTS

BUILDING DATA

ZONING DISTRICT: B2
EXISTING AREA OF WORK: ±4003 SQ. FT.
PROPOSED OUTDOOR SEATING AREA: ±410 SQ.FT.
- EXISTING 1ST FLOOR AREA (INTERIOR SQ. FT.): 3,690 SQ.FT.
- EXISTING BASEMENT FLOOR AREA (INTERIOR SQ.FT.): 5,820 SQ.FT.
EXISTING USE GROUP (OCCUPANCY TYPE): LIMITED SERVICE RESTAURANT

PROPOSED USE GROUP (OCCUPANCY TYPE): LIMITED SERVICE RESTAURANT WITH OUTDOOR DINING

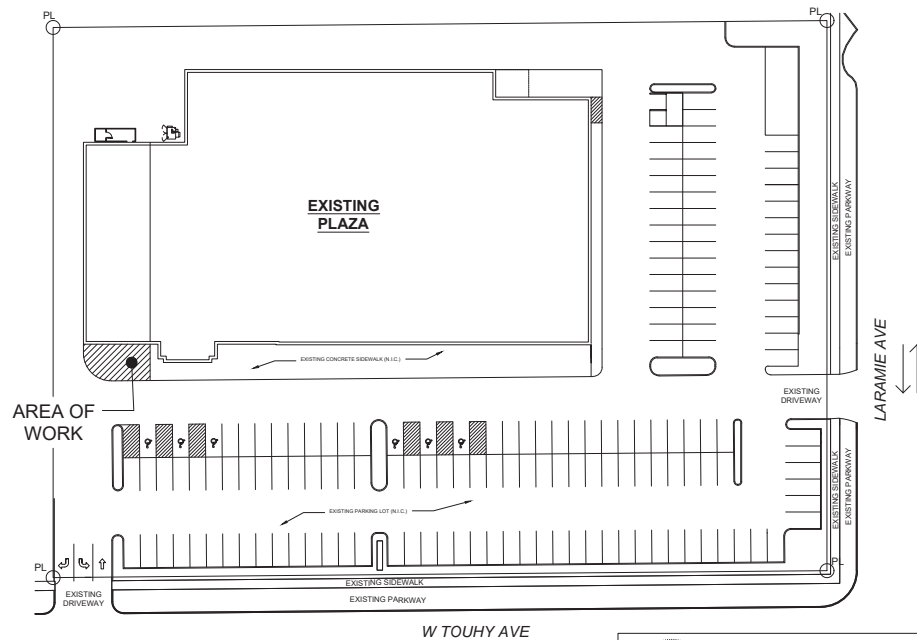
SCOPE OF WORK

- NEW INTERIOR BUILD-OUT FOR A PROPOSED COFFEE SHOP
- NEW BUSINESS FIXTURES AS NEEDED
- NEW MECHANICAL WORK AS NEEDED
- NEW ELECTRICAL WORK AS NEEDED
- NEW PLUMBING WORK AS NEEDED

SITE LOCATION



2 ARIEL VIEW



1 EXISTING SITE PLAN



I CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY KNOWLEDGE, CONFORMING TO THE APPLICABLE CODES.
EXPIRATION DATE: NOVEMBER 30, 2024

OUTDOOR DINING - QAHWAH HOUSE

PROJECT ADDRESS: 5238 W TOUHY AVE
SKOKIE, IL 60077

DRAWING DATE: 08-02-2023



REVISIONS

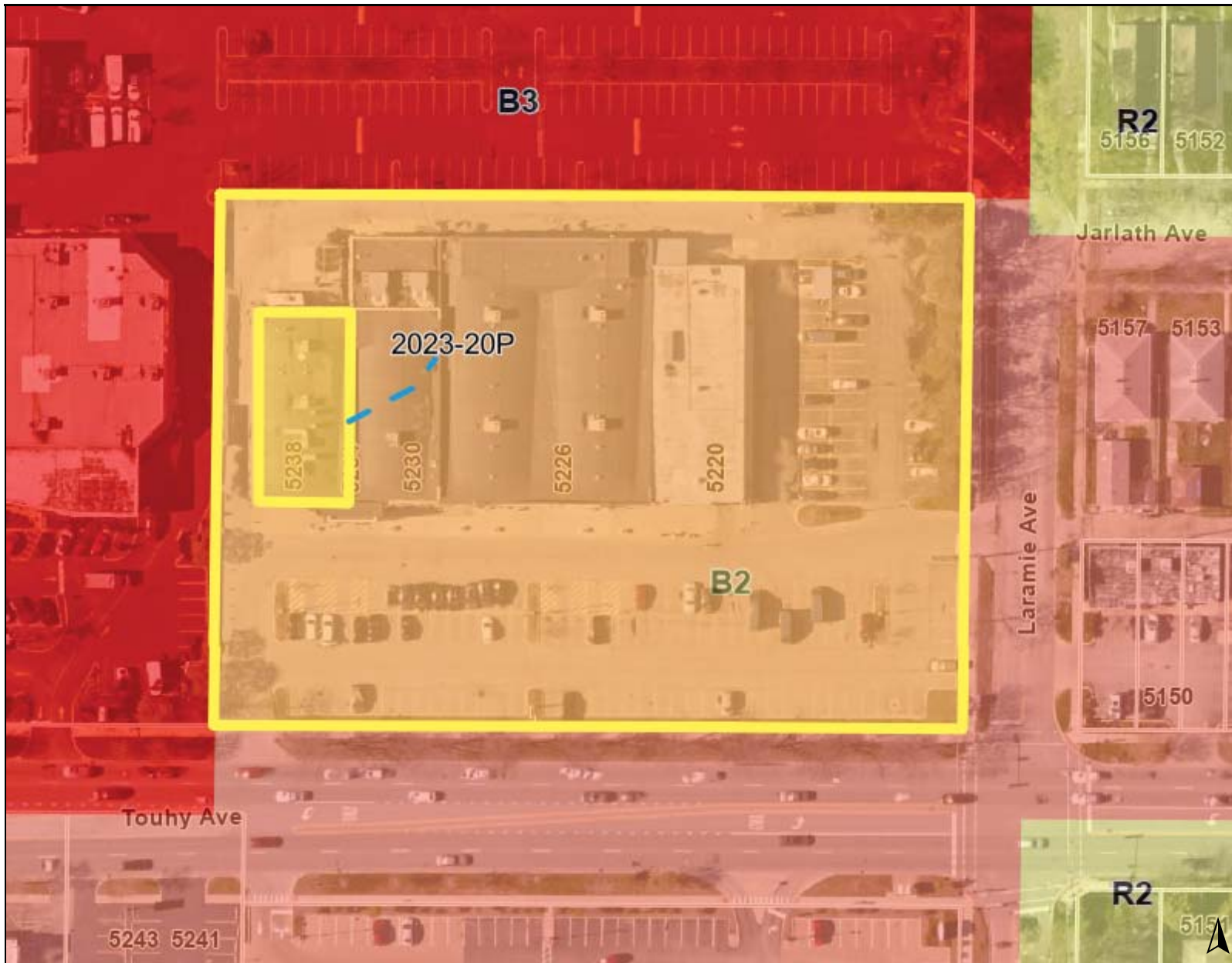
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DRAWN BY

CHECKED BY

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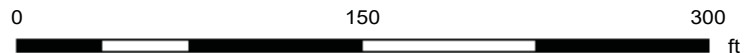


Legend

Zoning and Development

Zoning

- B2: Commercial
- B3: Business
- R2: Single Family Residential



Print Date: 7/25/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

PLAN COMMISSION REPORT

2023-21P: Street Vacation

Plan Commission

Council Chambers, 7:30 PM October 16, 2023

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairman
Case: **2023-21P: Street Vacation**
Forestview Road

PLAN COMMISSION ANALYSIS

At its September 7, 2023, meeting, the Plan Commission heard the request of Alan Rostoker and Dorin Pop for the vacation of the north 76.00 feet of Forestview Road between 9401 and 9404 Forestview Road, in an R1 Single-Family district. At the present time, the street is unimproved and contains weeds, landscaping, and trees. A 6-inch water main and a gas line run in a north-south direction within the subject site. The petitioners have been maintaining the subject site as parts of their property and desire to vacate the street in order to allow for greater flexibility in use of the property (such as being able to construct a fence or shed within the subject site) in the future. This portion of Forestview Road is identified in Chapter 5 of the Village's Comprehensive Plan as being a potential street to be vacated.

The Plan Commission concurred with Staff's recommendation to grant the vacation subject to conditions.

One commissioner asked if ComEd had been contacted regarding the vacation of the street. Staff replied that ComEd's utility lines are not located within the subject site, and run in an east-west direction just to the north of the street to be vacated.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding the case.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 9 ayes and 0 nays that the petitioner's request to vacate the north 76.00 feet of Forestview Road between 9401 and 9404 Forestview Road, in an R1 Single-Family district be **APPROVED**, subject to the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley	X		
Minchella	X		
Berman (Moved)	X		
Franklin	X		
Gupta	X		
Gevaryahu	X		
Burman (Second)	X		
Mathee	X		
Luke	X		

ATTACHMENTS

1. Plan Commission Recommended Conditions, dated October 16, 2023
2. Staff Report, dated September 7, 2023
3. Plan Commission meeting minutes, dated September 7, 2023
4. Site Photos
5. Plat of Vacation, dated July 18, 2023
6. Aerial and Zoning Map

**PLAN COMMISSION
RECOMMENDED CONDITIONS**

2023-21P: Street Vacation

Plan Commission

Council Chambers, 7:30 PM, October 16, 2023

1. The property shall be vacated pursuant to the Plat of Vacation dated July 18, 2023, and as may be further revised with the approval of the Village Manager, or designee, and Corporation Counsel.
2. Easements shall be reserved for all Village and Village franchised public utilities over the entire area to be vacated.
3. Upon the passage of the ordinance by the Board of Trustees, the Mylar of the Plat of Vacation shall be submitted to the Village with all signatures other than Village staff or elected officials.
4. The vacation shall be effective upon the recording of a Plat of Vacation by the Village in the Office of the Recorder of Deeds of Cook County, Illinois.

STAFF REPORT**2023-21P: Street Vacation**

Community Development Department

Council Chambers, 7:30 PM, September 7, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
 From: Mike Voitik, Planning Technician
 Re: **2023-21P: Street Vacation**
 Forestview Road

General Information	
<i>Location</i>	Unimproved street, as follows: The north 76.00 feet of Forestview Road between 9401 and 9404 Forestview Road
<i>Purpose</i>	To vacate an unimproved public street.
<i>Petitioner</i>	Alan Rostoker and Dorin Pop
<i>Size of Site</i>	The street's dimensions are approximately 66.03 feet on the north and south and 76.00 feet on the east and west. The area of the street is approximately 5,018.28 square feet (0.115 acres).
<i>Existing Zoning & Land Use</i>	R1 Single-Family – unimproved public right-of-way containing weeds, landscaping, and trees
<i>Adjacent Zoning & Land Use</i>	North R1 Single-Family – detached residences
	South R1 Single-Family – detached residences
	East R1 Single-Family – detached residences
	West R1 Single-Family – detached residences
<i>Comprehensive Plan</i>	The site is designated as single family detached residential

PETITIONER'S SUBMITTAL

The petitioners are requesting the vacation of the north 76.00 feet of Forestview Road between 9401 and 9404 Forestview Road, in an R1 Single-Family district. At the present time, the street is unimproved and contains weeds, landscaping, and trees. A 6-inch water main and a gas line run in a north-south direction within the subject site. The petitioners have been maintaining the subject site as parts of their property and desire to vacate the street in order to allow for greater flexibility in use of the property (such as being able to construct a fence or shed within the subject site) in the future. This portion of Forestview Road is identified in Chapter 5 of the Village's Comprehensive Plan as being a potential street to be vacated.

STAFF ANALYSIS

Comments

All pertinent departments and divisions were offered an opportunity to comment on this case. Staff comments on the subject case were received from the Water & Sewer and Planning Divisions. All other departments returned the sheets with no comments.

Water & Sewer Division

An easement for public utilities will be needed to be established across the entirety of the subject site in order to allow for continued access to the fire hydrant as well as the water main and gas line that run under the subject site.

Planning Division

The Planning Division staff supports the proposed street vacation because it removes the Village's liability of owning the land. The existing right-of-way is not used for transportation and is better suited for residential use. Forestview Road, along with Ewing Avenue and Morgan Avenue, was platted prior to the New England Village Subdivision to the north, and dead-ends behind the properties located at 67 and 69 Salem Lane. Each of the petitioners will receive half of the street once it has been vacated.

STAFF RECOMMENDATIONS

Staff recommends that the petitioners' request to vacate the north 76.00 feet of Forestview Road between 9401 and 9404 Forestview Road, in an R1 Single-Family district be **GRANTED** subject to conditions listed below.

RECOMMENDED VACATION CONDITIONS

1. The property shall be vacated pursuant to the Plat of Vacation dated <date to be determined>, and as may be further revised with the approval of the Village Manager, or designee, and Corporation Counsel.
2. Easements shall be reserved for all Village and Village franchised public utilities over the entire area to be vacated.
3. Upon the passage of the ordinance by the Board of Trustees, the Mylar of the Plat of Vacation shall be submitted to the Village with all signatures other than Village staff or elected officials.
4. The vacation shall be effective upon the recording of a Plat of Vacation by the Village in the Office of the Recorder of Deeds of Cook County, Illinois.

ATTACHMENTS

1. Site Photos
2. Plat of Vacation, dated July 18, 2023
3. Aerial and Zoning Map

Plan Commission Draft Summary Meeting Minutes
Date: September 7, 2023

The Chairman called the roll recognizing that there was a quorum present. All 9 commissioners were in attendance.

Case Description:

2023-21P: Street Vacation: Forestview Road

Alan Rostoker and Dorin Pop request to vacate the north 76.00 feet of Forestview Road between 9401 and 9404 Forestview Road.

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

The applicants requested the vacation of this unused portion of Forestview Road as they have been maintaining it as part of their own properties for 25 years. Owning the additional land would give each neighbor the flexibility in the future use of their properties.

Staff is in support of the vacation proposal and requested the report be accepted into the record as written. A fire hydrant, water main, and gas line run within the vacant portion of the site. Therefore, an easement will need to be established to allow access by the Village and public utilities. The right-of-way is not used for transportation and although platted prior to the New England Village subdivision, Forestview Road dead-ends behind properties at 67 and 69 Salem Lane. Each of the petitioners will receive half of the street portion once it has been vacated.

The chairman asked staff if this vacation site was included in the Village's vacated alley program whereby unused land not needed for Village use is given to the adjacent property owners. Staff stated that although this portion of Forestview Road is not in the vacated alley program, it is identified in the Comprehensive Plan as being a potential street to be vacated. Staff alerted the petitioners that no permanent structures can be built in the easement except for a shed or fencing. The fire hydrant will belong to the 9401 property and must remain clear.

Recommendations and Voting

A motion was made to approve as presented, the partial street vacation of Forestview Road between 9401 and 9404.

Motion: S. Berman

Second: J. Burman

Ayes: 9

Nays: 0



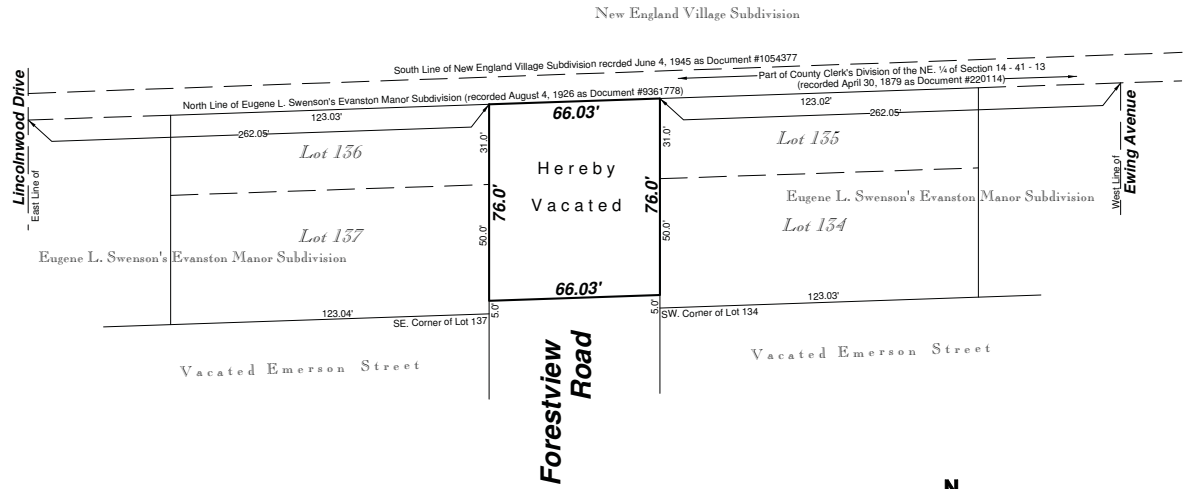


6415 N. Caldwell Ave.
Chicago, Il. 60646

Plat of Vacation by Central Survey PLLC

Phone (773) 631-5285
Fax (773) 775-2071
www.Centralsurvey.com

OF That part of the 66 foot public right of way (Forestview Road) lying East of and adjoining the East line of Lot 136, the East line of the North 45 feet of Lot 137, lying West of and adjoining the West line of Lot 135, the West line of the North 45 feet of Lot 134, South of and adjacent to the North line of Eugene L. Swenson's Evanston Manor, being a Subdivision in the North ½ of Section 14, Township 41 North, Range 13 East of the Third Principal Meridian recorded August 4, 1926 as Document #9361778, and North of and adjacent to a line described as starting at a point on the East line of Lot 137, 5.0 feet North of the Southeast corner thereof and running thence Easterly to a point on the West line of Lot 134, 5.0 feet North of the Southwest corner thereof in Eugene L. Swenson's Evanston Manor, being a Subdivision in the North ½ of Section 14, Township 41 North, Range 13 East of the Third Principal Meridian, in Cook County, Illinois.



Skokie Village Board Approval Certificate

State of Illinois)
County of Cook) S.S.

Approved and accepted by the Mayor and Board of Trustees of the Village of Skokie, Cook County, Illinois.

Dated this ___ day of _____ AD 2023.

Mayor _____ Attest: _____
Village Clerk

Skokie Village Plan Commission Certificate

State of Illinois)
County of Cook) S.S.

Approved by the Plan Commission of the Village of Skokie, Cook County, Illinois.

Dated this ___ day of _____ AD 2023.

Chairman _____ Attest: _____
Secretary

Director of Engineering Certificate

State of Illinois)
County of Cook) S.S.

Approved by the Director of Engineering of the Village of Skokie, Cook County, Illinois.

Attested to this ___ day of _____, A.D., 2023.

Director of Engineering
Village of Skokie

Easement Provisions

A utility easement shall be and is hereby reserved for, and granted to, the Village of Skokie (hereinafter the "Village") and every village-franchised public utility entity (hereinafter a "Utility") on, in, under and over the vacated road. The easement is for the installation, construction, maintenance, repair, replacement, relocation, renewal, operation, and removal of all structures, facilities and equipment of the Village or Utility.

A permanent public drainage easement shall be and is hereby reserved for, and granted to, the Village on, in, under and over the vacated road. The easement is to allow for the drainage of water from real property in the general area, whether or not the properties are contiguous to the vacated road. An owner of the vacated road shall not alter the grade or change the drainage pattern of the vacated road without a permit from the Engineering Division.

Other than fences, no buildings, structures, trees, or other obstructions shall be constructed, erected or placed on, in, under and over the vacated road. Any and all structures and improvements, including, but not limited to, fences, trees, or landscaping, existing, built or placed on, in, under and over the vacated road are done so at the owner's of the vacated road own risk. Landscaping in the vacated road shall not interfere with drainage or the structure, facility or equipment of a utility.

The Village and Utility shall have the right to enter upon the vacated road to install, construct, maintain, repair, replace, relocate, operate, or remove, or engage in the maintenance of any structure, facility or equipment of any utility, or the drainage conditions of the vacated road. In the exercise of the easement rights, and the right to enter the vacated road, the Village or the Utility shall not be liable to any owner of the vacated road for any damage to, or removal of, structures, improvements, including, but not limited to, fences, trees, or landscaping on, in, under or over the vacated road, nor shall the Village or Utility be responsible or liable for the restoration of the same.

Affecting Cook County PINs:

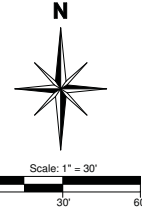
10-14-206-004-0000
10-14-206-005-0000
10-14-208-001-0000
10-14-208-002-0000

Plat Return Address

This plat is to be recorded by the Village of Skokie, Illinois for the undersigned. Upon recordation return this plat to:

Box 429
Corporation Counsel
Village of Skokie
5127 Oakton Street
Skokie, Illinois 60077

Scale: 1 inch equals 30 Feet.
Ordered By: Village of Skokie
Order Number: 8404
Assume no dimension from scaling upon this plat. Compare all points before building and report any difference at once. For building restrictions refer to you abstract, deed, contract and local ordinances



This professional service conforms to current Illinois minimum standards for a boundary survey.

State of Illinois)
County of Cook) S.S.

Central Survey PLLC does hereby certify that it has prepared this plat of vacation from official records for the purpose of vacating same as set forth by statute, and further certify that the annexed plat is a correct representation of same.

Dated this 18th day of July 2023

John M. Henriksen P.L.S. No. 2668
Professional Design Firm Land Surveying PLLC

(License expires 11/30/2024)
(Firm No. 184.005417)

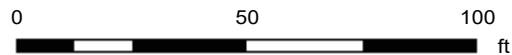


Legend

Zoning and Development

Zoning

 R1: Single Family Residential



Print Date: 8/3/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

PLAN COMMISSION REPORT

2023-22P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM October 16, 2023

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairman
Case: **2023-22P: Special Use Permit**
7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103

PLAN COMMISSION ANALYSIS

At its September 21, 2023, meeting, the Plan Commission heard the request of 7520 Skokie, LLC, on behalf of Agape Life Outreach Center Ministries, for a special use permit for religious assembly at 7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103 in a B2 Commercial district. Agape Life Outreach Center Ministries, which has been operating at this building since 2015 (case 2015-20P), intends to reconfigure and enlarge its existing 85-seat sanctuary. Two new offices and coat rooms will be constructed to the south of the worship space. In 2018, the petitioner applied to amend their special use permit to construct a social hall adjacent to their existing worship space (case 2018-09P) but the renovation work was never undertaken. The church will continue to operate an office at unit #103 of the connected building at 7514 Skokie Boulevard. The petitioner will also be adding a second accessible parking space to the subject site and will place it within the south end of the parking lot located to the east of the 7520 Skokie Boulevard building.

The Plan Commission concurred with Staff's recommendation to grant the special use permit subject to conditions.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding the case.

APPEARANCE COMMISSION

Appearance Commission review is not required.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 9 ayes and 0 nays that the petitioner's request to expand a religious assembly use at 7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103 in a B2 Commercial district be **APPROVED**, subject to the recommended conditions.

Staff further recommends that V.O. #18-7-Z-4391 be repealed and replaced by this special use ordinance.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley	X		
Minchella			X
Berman (Moved)	X		
Franklin	X		
Gupta	X		
Gevaryahu (Second)	X		
Burman	X		
Mathee	X		
Luke	X		

ATTACHMENTS

1. Plan Commission Recommended Conditions, dated October 16, 2023
2. Proposed Positive Findings of Fact
3. Staff Report, dated September 21, 2023
4. Plan Commission meeting minutes, dated September 21, 2023
5. Site and Landscape Plan, dated August 23, 2023
6. Site and Floor Plans, dated October 2, 2023
7. Plat of Survey, dated July 30, 2015
8. Land Use and Zoning Map

PLAN COMMISSION
RECOMMENDED CONDITIONS

2023-22P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, October 16, 2023

1. The existing tree at the southeast corner of the subject site must be limbed up to a clearance of 7' to allow for view of vehicles exiting from the driveway onto Skokie Boulevard.
2. The petitioner must operate the proposed use in substantial conformance with the final Village approved Site and Landscape Plan, dated August 23, 2023, and Site and Floor Plans, dated October 2, 2023.
3. The maximum seating capacity in the worship and social hall areas shall be limited to 85 seats each. Any increase in the seating capacity or the overall area that the church occupies in the building shall require an amendment to the special use permit through the full public hearing process.
4. Any change in user to another religious group shall require an application for a new special use permit, including public hearings.

STANDARD SPECIAL USE CONDITIONS

5. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property must be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner.
6. New parking lot and exterior lighting must meet IES standards, be full cut-off design and be directed away from adjacent properties, subject to the approval of the Engineering Division.
7. All off-street parking spaces must be legibly striped and maintained.
8. All modifications to building elevations, signage, and landscaping shall be subject to the review and approval of the Skokie Appearance Commission.
9. All signage must conform to the Skokie Village Code. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit.
10. Vehicles must always be parked between, and not overlap, the striped lines of designated parking spaces and must not block driveways, sidewalks, aisles, or other points of access.
11. All private and public sidewalks must be maintained free of snow, ice, sleet, or other objects that may impede travel.
12. All buildings must meet current International Building and NFPA Life Safety Codes as amended.
13. Prior to the issuance of building permits, the petitioners must submit to the Planning

Division of the Community Development Department the name, address, and telephone number of the company and contact person responsible for site maintenance in compliance with the special use permit.

14. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property.
15. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
16. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
17. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

**PLAN COMMISSION
POSITIVE FINDINGS OF FACT**

2023-22P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, October 16, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request is consistent with the intent of the retail/service employment use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties.	There should be no adverse effects of the proposed use upon the properties that are adjacent to the subject site. There will be little to no traffic, parking, or noise impact upon other businesses in the building or within the area since most of these businesses will be closed in the evenings and on the weekends, when the majority of church activities will be taking place. The petitioner has permission from two nearby property owners to utilize their lots for overflow parking.
The request is compatible with the existing or allowable uses of adjacent properties.	The request for the reconfiguration of the religious assembly use is compatible with the existing or allowable uses of adjacent properties.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities exist to serve the requested use.
The request demonstrates adequate provision for maintenance and use of the associated structures.	Adequate provision for maintenance and use of the associated structure is demonstrated by the request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	No adverse effects on the environment will be created by the proposed use.

<p>The request will not create undue traffic congestion.</p>	<p>Undue traffic congestion will not be created by the reconfiguration of the religious assembly use space. The maximum seating capacity in the worship area is and shall continue to be limited to 85 seats. Most of the traffic generated by the use will occur during evenings and weekends, when most other businesses within the area are closed.</p>
<p>The request will not adversely affect public health, safety, and welfare.</p>	<p>There should be no adverse effect upon public health, safety, and welfare.</p>
<p>The request conforms to all applicable provisions of this code, except where relief is granted with the request.</p>	<p>The request conforms to all applicable provisions of this code.</p>

STAFF REPORT

2023-22P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, September 21, 2023

To: Paul Luke, Chairman, Skokie Plan Commission

From: Mike Voitik, Planning Technician

Re: **2023-22P: Special Use Permit**

7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103
Agape Life Outreach Ministries

General Information		
<i>Location</i>	7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103	
<i>Purpose</i>	To request a special use permit in a B2 Commercial zoning district for religious assembly and any relief that may be discovered during the review of this case.	
<i>Petitioner</i>	7520 Skokie, LLC, on behalf of Agape Life Outreach Center Ministries	
<i>Size of Site</i>	24,421 square feet (0.56 acres) with frontage on Skokie Boulevard and Jerome Street.	
<i>Existing Zoning & Land Use</i>	B2 Commercial – attached 1- and 2-story, multi-tenant office buildings containing religious assembly, a dental lab, a law office, consulting services, a home health care agency, a clinic, and vacant office space	
<i>Adjacent Zoning & Land Use</i>	North	B2 Commercial – veterinary service, dry-cleaning and laundry establishment, hair salon, medical supply store
	South	B2 Commercial – child day care not in a residence, civic organization
	East	B2 Commercial – bank with drive-through
	West	R2 Single-Family – detached residences
<i>Comprehensive Plan</i>	The site is designated as Retail/Service Employment.	

SITE INFORMATION

- Overhead utilities are present on the east side of the alley to the west of the subject site.
- The northern parking lot is accessible from one-way driveways at Skokie Boulevard (entrance) and Jerome Street (exit).

- The southern parking lot is accessible from a driveway at Skokie Boulevard and from the alley running to the west of the subject site.
- An attached parking garage containing 2 indoor parking spaces is accessible from Jerome Street.



Complete Streets

- Public sidewalks are present along Skokie Boulevard and Jerome Street. The site is within walking distance of a residential neighborhood and commercial properties.
- Bike lanes are present on Howard Street, a half block to the north of the subject site. Bike lanes are planned to be installed in the future along Lincoln Avenue and access to the Skokie Valley Trail exists approximately a block-and-a-half to the northeast of the subject site.
- The site is directly served by the CTA 54A North Cicero/Skokie Blvd. bus. The Pace 210 Lincoln Avenue bus stops within a block of the subject site.

PETITIONER'S SUBMITTAL

The petitioner is requesting a special use permit in a B2 Commercial zoning district for religious assembly at 7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103 and any relief that may be discovered during the review of this case. Agape Life Outreach Center Ministries, which has been operating at this building since 2015 (case 2015-20P), intends to reconfigure and enlarge its existing 85-seat sanctuary. Two new offices and coat rooms will be constructed to the south of the worship space. In 2018, the petitioner applied to amend their special use permit to construct a social hall adjacent to their existing worship space (case 2018-09P) but the renovation work was never undertaken. The church will continue to operate an office at unit #103 of the connected building at 7514 Skokie Boulevard.

With regards to the request, the petitioner explains that:

Agape Life Outreach requests additional space to the addition of more services. The existing and proposed service times are Sundays [at] 9:30 a.m., 11 a.m., and 5 p.m., and Tuesdays, Thursdays, and Fridays at 7 p.m. There are no daytime activities during the week.

Due to increased activities, an additional platform is necessary for broadcasting cameras, additional space for creative arts and choreography as well as more space for an extended band. Furthermore, added multimedia equipment facilitates the need for the main platform to be larger.

Yearly there are two special events, generally in August and September. These events are typically in the evening starting at 7 p.m. with a maximum capacity of 100 individuals.

A Lease Agreement has been granted from the businesses located at 7434 and 7450 Skokie Blvd. The agreement grants Agape Life Outreach unconditional permission to use their [properties']

parking spaces on weekends from 8 a.m. until 9 p.m. and on weekday evenings after 6 p.m. (as required).

We will continue to direct our parishioners to use these spaces, once our parking lots are filled.

The petitioner also intends to add a handicapped space within the parking lot located to the east of the 7520 Skokie Boulevard building. Congregants utilizing the existing handicapped parking space behind the 7514 Skokie Boulevard building are able to access that building via a ramp, however an internal staircase located where the two buildings join prevents the worship space from being accessible to disabled individuals.

STAFF ANALYSIS

Comments

All pertinent departments and divisions were offered an opportunity to comment on this case. The Forestry, Fire Prevention, and Planning Divisions provided comments on the subject case.

Forestry Division

The Forestry Division requests that two parking lot trees be planted between the existing evergreen bushes and the public sidewalk adjacent to the parking lot in front of 7520 Skokie Boulevard. The trees are to be planted at a distance of 30 feet apart and can consist of a hybrid elm, a honeylocust, and/or a Kentucky coffeetree. Additionally, the existing tree at the southeast corner of the subject site must be limbed up to a clearance of 7' to allow for unobstructed views for vehicles exiting from the driveway onto Skokie Boulevard.

Fire Prevention

Fire Prevention staff requests that the site and floor plan be modified to:

- Add door width dimensions.
- Add a north arrow.
- Identify the height of the proposed podium structure.
- Identify the fire lanes that are currently on site.
- Identify the path of travel and maximum travel distance.

Planning Division

The Planning Division recommends approval of the special use permit request for the reconfiguration of the religious assembly use. In 1992, Zoning Board of Appeals case 92-46Z granted an allowance for 48 required parking spaces at the subject site, which only provided 33 spaces at that time, because the site was changing from an art gallery (a 1/800 use) to an office building (a 1/300 use). Case 2015-20P determined that no parking relief was required for the site due to the variance. A total of 31 spaces are currently provided due to a reconfiguration of the parking lot

per the 2015 Plan Commission case; therefore, no new relief or variance would be needed for up to 46 required parking spaces. Although the conversion of two of the parking spaces in the parking lot to the east of 7520 Skokie Boulevard into a single, handicapped-accessible parking space will result in the loss of one on-site parking space (for a total of 30 parking spaces), the property will be brought into compliance with Illinois Administrative Code accessible parking space count requirements.

The maximum seating capacity in the worship and social hall areas shall be limited to 85 seats each. Any increase in the seating capacity or the overall area that the church occupies in the building shall require an amendment to the special use permit through the full public hearing process.

Any change in user to another religious group shall require an application for a new special use permit, including public hearings.

APPEARANCE COMMISSION

Appearance Commission review is not required.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request to expand a religious assembly use at 7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103 in a B2 Commercial zoning district be **APPROVED**, based upon the Proposed Positive Findings of Fact and subject to the recommended and standard special use permit conditions, and that the current special use permit V.O. #18-7-Z-4391 be repealed.

RECOMMENDED SPECIAL USE CONDITIONS

1. Prior to the hearing of the subject case before the Board of Trustees, the petitioner must revise the site and floor plan to:
 - Add door width dimensions.
 - Add a north arrow.
 - Identify the height of the proposed podium structure.
 - Identify the fire lanes that are currently on site.
 - Identify the path of travel and maximum travel distance.
2. Prior to the hearing of the subject case before the Board of Trustees, the petitioner must revise the site and landscape plan to depict the planting of two parking lot trees between the existing evergreen bushes and the public sidewalk adjacent to the parking lot in front of 7520 Skokie Boulevard. The trees are to be planted at a distance of 30 feet apart and can consist of a hybrid elm, a honeylocust, and/or a Kentucky coffeetree.

3. The existing tree at the southeast corner of the subject site must be limbed up to a clearance of 7' to allow for view of vehicles exiting from the driveway onto Skokie Boulevard.
4. The petitioner must operate the proposed use in substantial conformance with the final Village approved Site and Landscape Plan, dated <insert date of final approved plan>, and Site and Floor Plan, <insert date of final approved plan>.
5. The maximum seating capacity in the worship and social hall areas shall be limited to 85 seats each. Any increase in the seating capacity or the overall area that the church occupies in the building shall require an amendment to the special use permit through the full public hearing process.
6. Any change in user to another religious group shall require an application for a new special use permit, including public hearings.

STANDARD SPECIAL USE CONDITIONS

7. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property must be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner.
8. New parking lot and exterior lighting must meet IES standards, be full cut-off design and be directed away from adjacent properties, subject to the approval of the Engineering Division.
9. All off-street parking spaces must be legibly striped and maintained.
10. All modifications to building elevations, signage, and landscaping shall be subject to the review and approval of the Skokie Appearance Commission.
11. All signage must conform to the Skokie Village Code. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit.
12. Vehicles must always be parked between, and not overlap, the striped lines of designated parking spaces and must not block driveways, sidewalks, aisles, or other points of access.
13. All private and public sidewalks must be maintained free of snow, ice, sleet, or other objects that may impede travel.
14. All buildings must meet current International Building and NFPA Life Safety Codes as amended.
15. Prior to the issuance of building permits, the petitioners must submit to the Planning Division of the Community Development Department the name, address, and telephone number of the company and contact person responsible for site maintenance in compliance with the special use permit.
16. If work is to be performed on public property or if public property is utilized or

impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property.

17. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
18. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
19. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

ATTACHMENTS

1. Proposed Positive Findings of Fact
2. Site and Landscape Plan, dated August 23, 2023
3. Site and Floor Plan, dated August 30, 2023
4. Plat of Survey, dated July 30, 2015
5. Land Use and Zoning Map

Plan Commission Draft Summary Meeting Minutes
Date: September 21, 2023

The Chairman called the roll recognizing that there was a quorum present. One commissioner was absent.

Case Descriptions:

2023-22P: Special Use Permit: 7520 Skokie Boulevard #102 and #103

7520 Skokie, LLC, on behalf of Agape Life Center Ministries, requests a special use permit in a B2 Commercial zoning district for religious assembly at 7520 Skokie Boulevard #102 and #103, and any relief discovered during the review of this case. PINs: 10-28-408-046-0000 and 10-28-408-047-0000

A letter of support from a residential neighbor was added to the record.

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

Pastor Arlem Brown of the Agape Life Center Ministries presented the case. The church has been operating since 2005 and occupying this building since 2015. He last appeared before the Plan Commission in 2018 with the request to construct a social hall next to the worship space. He was granted approval, but the renovation work was never initiated. His current proposed plans are to now re-configure and enlarge the 85-seat sanctuary with 2 new offices and coat rooms to the south of the worship space.

Pastor Brown explained that post COVID, they have been holding additional services including live streaming. They need more space on the main platform for the multimedia broadcast equipment. Service times are on Sundays, and Tuesday and Friday nights. There are no weekday church activities, but they do maintain an office at 7514 Skokie Boulevard.

Staff requested that the report be accepted into the record as presented. In 1992, the Zoning Board of Appeals granted a parking variance allowing 33 parking spaces instead of the 48 required spaces because of the change in use from an art gallery to an office building. Due to a re-configuration of the parking lot, it has been determined that now 31 parking spaces are provided, therefore, no new relief or variance would be needed. Two parking spaces will be converted into a single handicapped-accessible space resulting in the loss of 1 space for a total of 30 spaces.

Commissioner Berman wanted confirmation that the re-vamping of the sanctuary will not affect the seating or the parking.

Pastor Brown is in agreement with the staff's recommended conditions and had nothing more to add.

Recommendations and Voting

A motion was made to approve as presented, the special use permit request for religious assembly at 7514 Skokie Boulevard #103 and 7520 Skokie Boulevard #102 and #103 in a B2 Commercial zoning district.

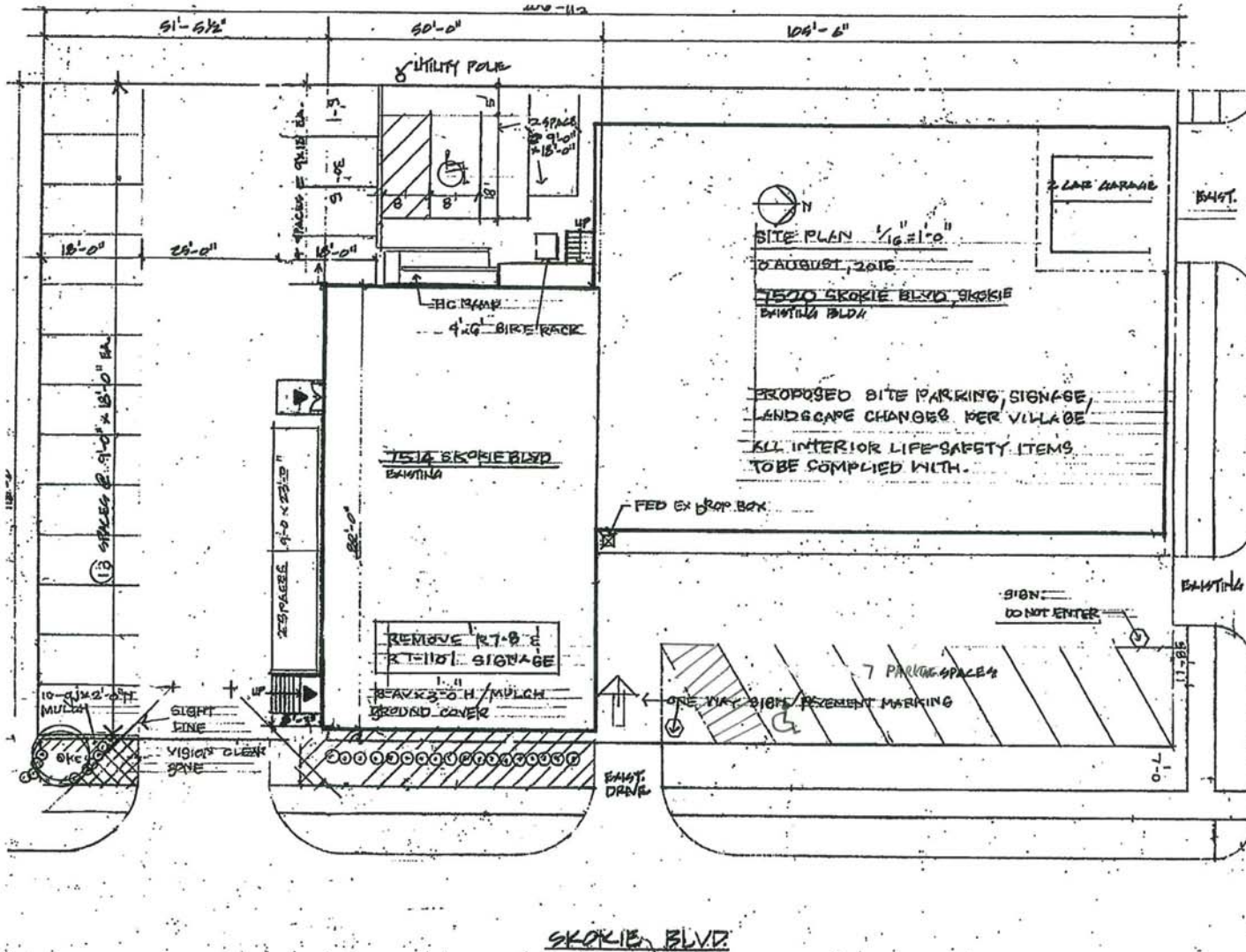
Motion: J. Burman

Second: T. Gevaryahu

Absent: E. Minchella

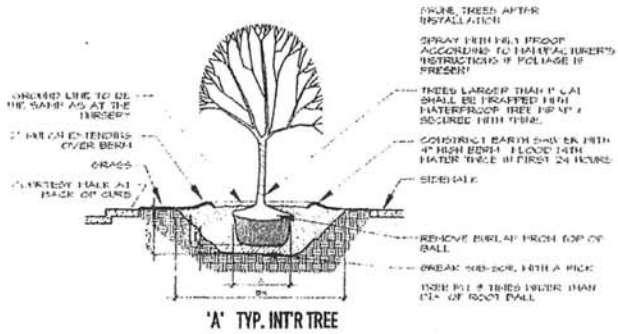
Ayes: 8

Nays: 0



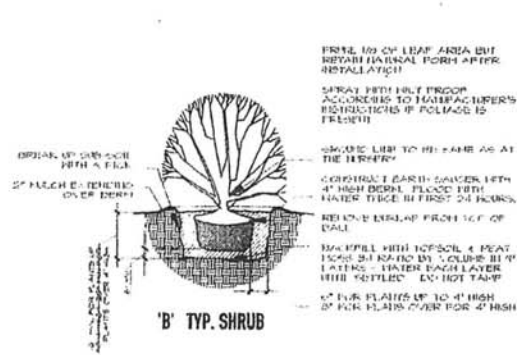
DATE	8-23-2023		
REVISIONS	1514-20	N. SKOKIE BLVD	SKOKIE
PRELIMINARY - YES			
FORMS			

SHEET NUMBER A of 2



'A' TYP. INTR TREE

LANDSCAPING DETAILS
SCALE: 3/32"=1'-0"



'B' TYP. SHRUB

LANDSCAPE SCHEDULE KEY			
PLANTING LIST	QUANTITY	PLAN SYMBOL	DESCRIPTION
ALPINE CURRANT	---	AC	---
JAPANESE GARDEN JUNIPER	10	3J	JUNIPERO CHINENSIS PROCUMBENS 24\"/>
KENTUCKY COFFEE	1	KE	GYNEROGLANDIS DIOICHO 2-1/2\"/>
ARBOR VITAE	18	AV	ARBOR VITAE 24\"/>
TILIA CORDATA	---	TH	---
PRINCETON ENTRY GRASS	---	SA	---



K2 STUDIO
ARCHITECTS & PLANNERS
1000 N. GILKREATH BLVD
SKOKIE, IL 60076

PERMIT SET

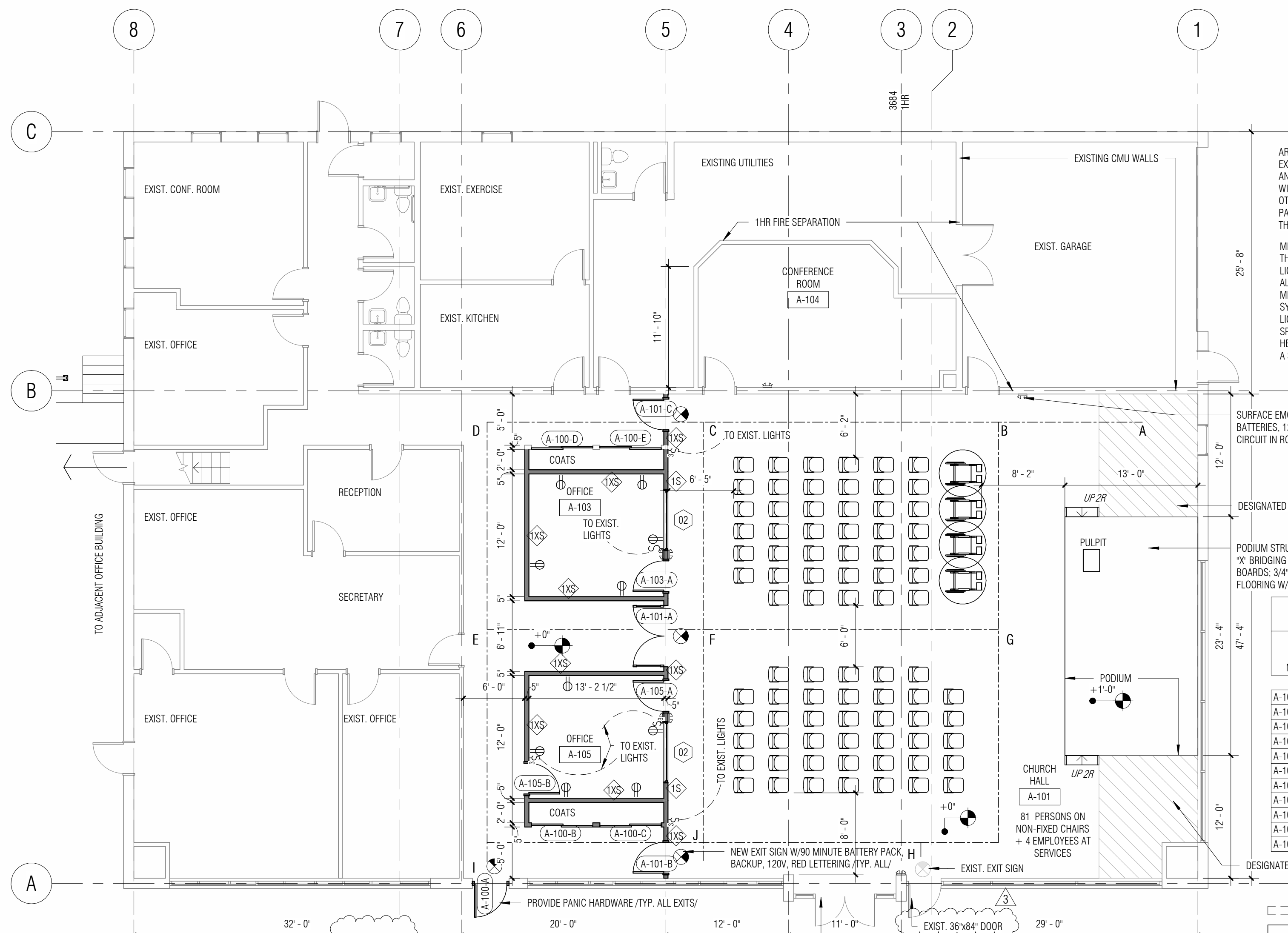
DATE: 7/26/20
 DRAWING NO.: N GILKREATH BLVD
 PROJECT: SKOKIE

8-23-2023



PHILLIP A. KUPRITZ
REGISTERED ARCHITECT
No. 01-6058
STATE OF ILLINOIS

SHEET NUMBER **A** 2 of 2



ARCHITECTURAL AND STRUCTURAL NOTES:
 EXISTING FINISHES - FLOOR (CARPET), WALLS (PAINT ON GB) AND CEILING (SUSPENDED ACOUSTICAL TILE AT 10'-0") - WILL REMAIN IN PARTS NOT AFFECTED BY DEMOLITION. ALL OTHER SPACES - FLOORS - NEW CARPET, WALLS - NEW PAINT ON NEW GB, EXISTING ACOUSTICAL CEILING. THERE ARE NO STRUCTURAL CHANGES.

MEP AND FIRE PROTECTION NOTES:
 THE REMODELED SPACE HAS FUNCTIONING ELECTRICAL, LIGHTING HVAC AND FIRE PROTECTION (SPRINKLER AND ALARM) SYSTEMS. THE PROJECT SCOPE INCLUDES MINIMAL CHANGES (ADDITIONAL OUTLETS) TO THE EL SYSTEM, ADDITIONAL EXIT SIGNS AND EMERGENCY LIGHTS AND RELOCATION OF LIGHT CONTROLS. THE SPRINKLER CONTRACTOR SHALL CHECK THE SPRINKLER HEADS LOCATIONS IN THE NEW LAYOUT AND APPLY FOR A SEPARATE PERMIT IF RELOCATION IS NEEDED.

TRAVEL DISTANCES:
 A-B-C = 46' C-D-E-I = 59'
 A-B-G-F = 66' F-E-I = 30'
 A-B-G-H = 65' J-I = 16'
 A-B-C-F = 66'
 C-F-J-H = 61'

SURFACE EMG. LIGHT BATTERY PACKS W/90 MIN BATTERIES, 120V - TYPICAL - CONNECTED TO LIGHTING CIRCUIT IN ROOM AHEAD OF LIGHT SWITCH /TYP./

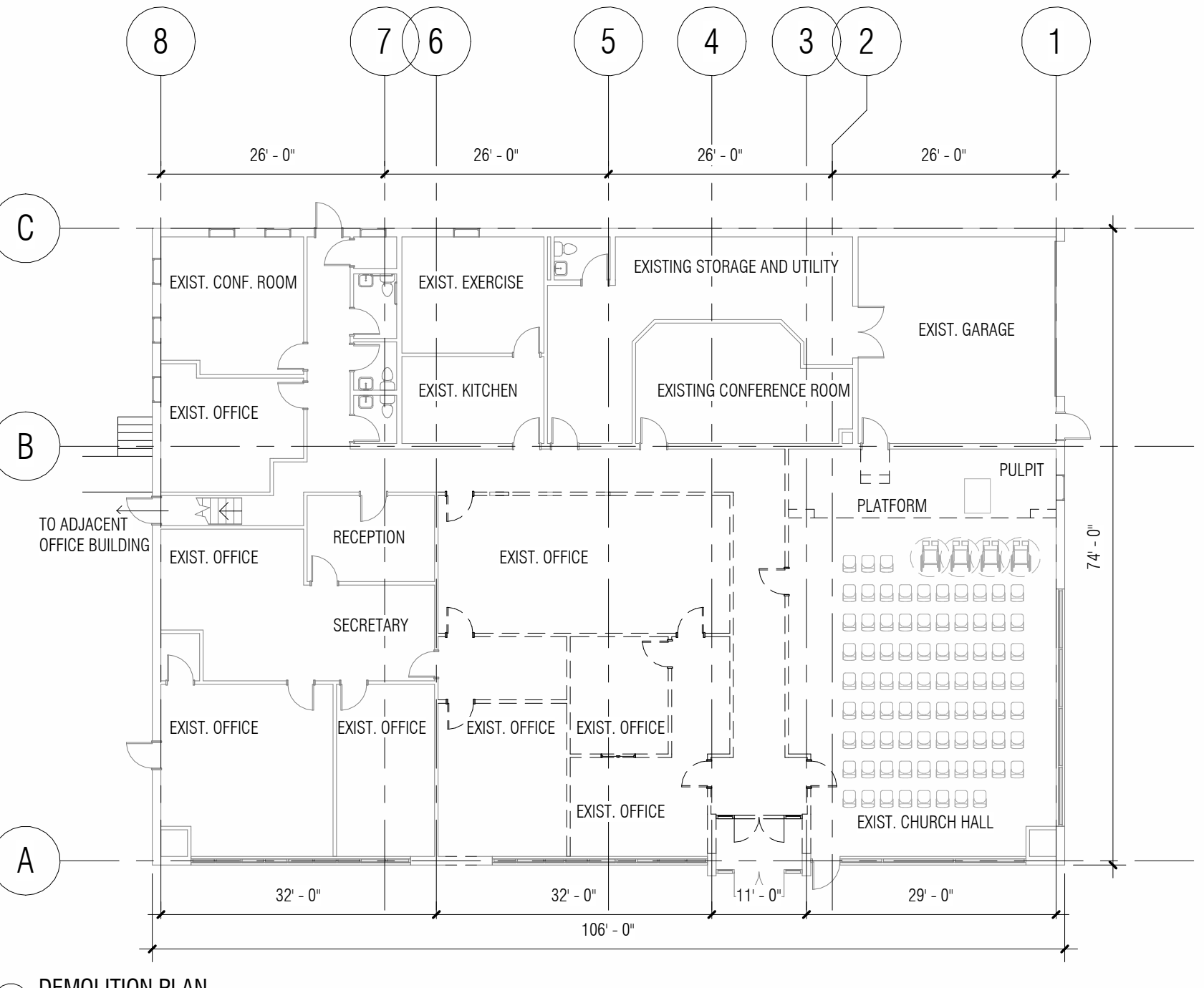
DESIGNATED AREA FOR LIVE MUSIC BAND

PODIUM STRUCTURE: 2x12@16" O.C. W/ 1" BRIDGING @ MIDSPAN W/ 2x12 RIM BOARDS; 3/4" PLYWOOD, CARPET FLOORING W/ UNDERLAYMENT

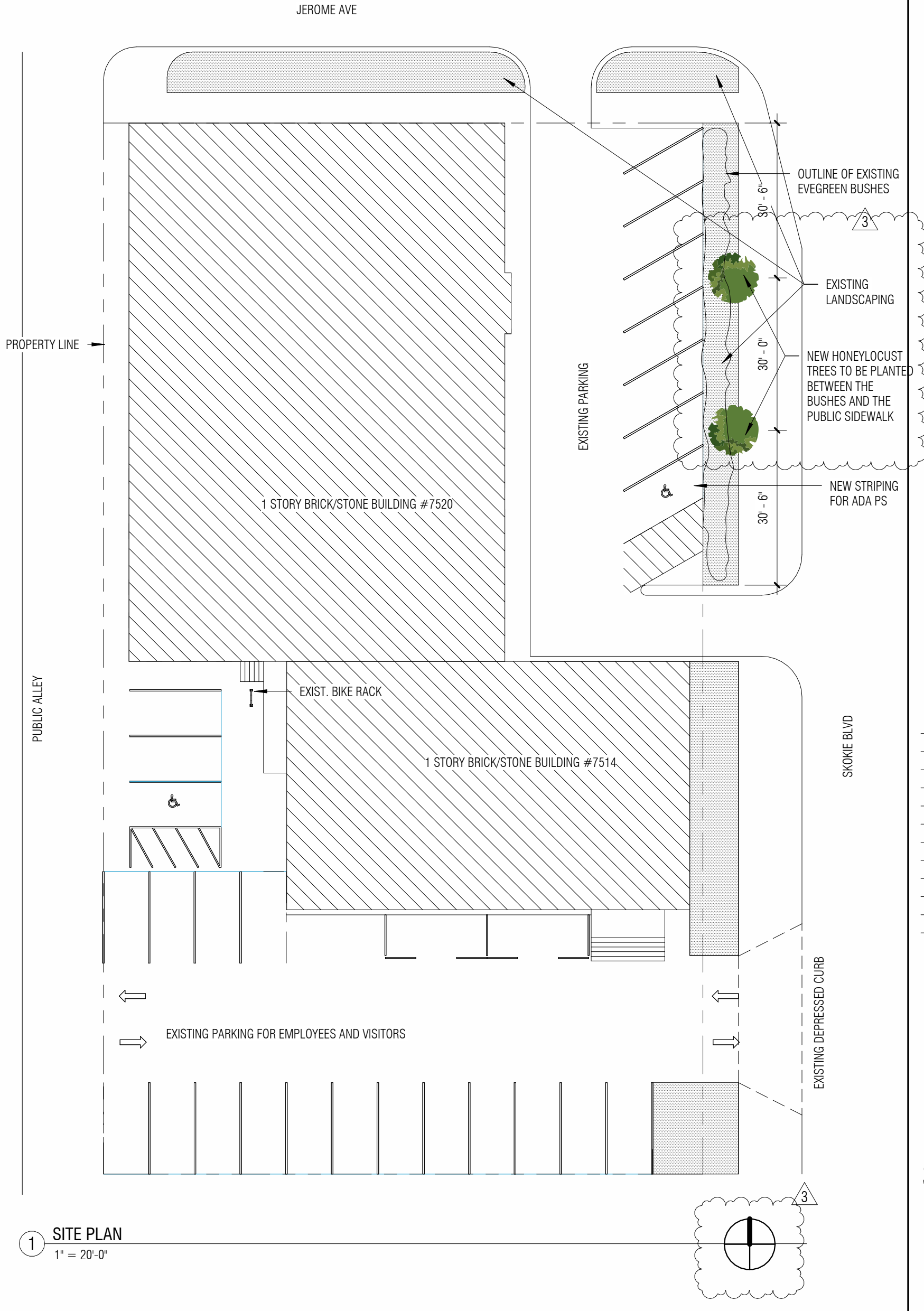
DOOR AND FRAME SCHEDULE											
No	DOOR			FRAME							
	SIZE	HT	THK	MATE	FIN	GLAZING	MATE	FIN	RATING	NOTES	
A-100-A	3'-2"	6'-10 3/4"	SG	S	P	FULL	S	P			
A-100-B	6'-0"	7'-0"	1 3/4"	SL	HCW	P	W	P			
A-100-C	6'-0"	7'-0"	1 3/4"	SL	HCW	P	W	P			
A-100-D	6'-0"	7'-0"	1 3/4"	SL	HCW	P	W	P			
A-100-E	6'-0"	7'-0"	1 3/4"	SL	HCW	P	W	P			
A-101-A	6'-0"	7'-0"	1 3/4"	DF	SCW	P	W	P	1 HR		
A-101-B	3'-0"	7'-0"	1 3/4"	SF	SCW	P	W	P	1 HR		
A-101-C	3'-0"	7'-0"	1 3/4"	SF	SCW	P	W	P	1 HR		
A-103-A	3'-0"	7'-0"	1 3/4"	SF	SCW	P	W	P			
A-103-B	3'-0"	7'-0"	1 3/4"	SF	SCW	P	W	P			
A-105-A	3'-0"	7'-0"	1 3/4"	SF	SCW	P	W	P	1 HR		
A-105-B	3'-0"	7'-0"	1 3/4"	SF	SCW	P	W	P	1 HR		

LEGEND:
 - - - BLDG ELEMENTS TO BE DEMOLISHED
 - - - EXIST. BLDG ELEMENTS TO REMAIN
 - - - NEW BLDG ELEMENTS

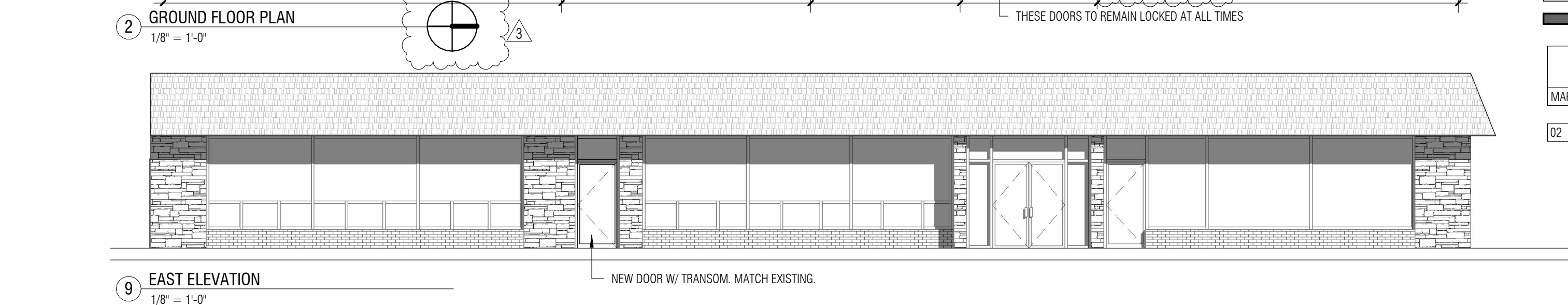
WINDOW SCHEDULE						
MARK	TYPE	HEIGHT	WIDTH	SILL HEIGHT	COUNT	COMMENTS
02	Fixed	4'-0"	6'-0"	3'-0"	2	PROVIDE INTERIOR BLINDS



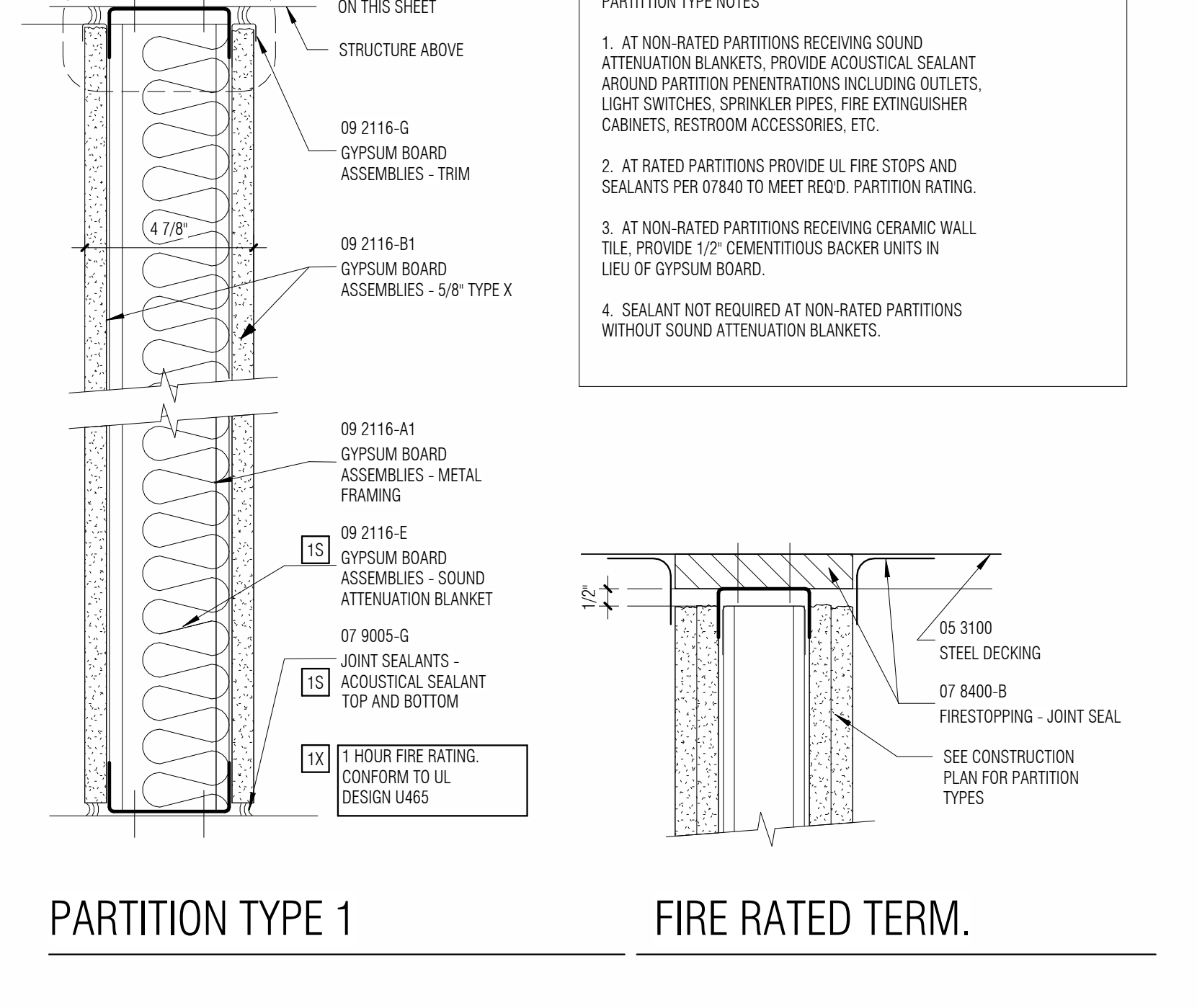
8 DEMOLITION PLAN
 1/16" = 1'-0"



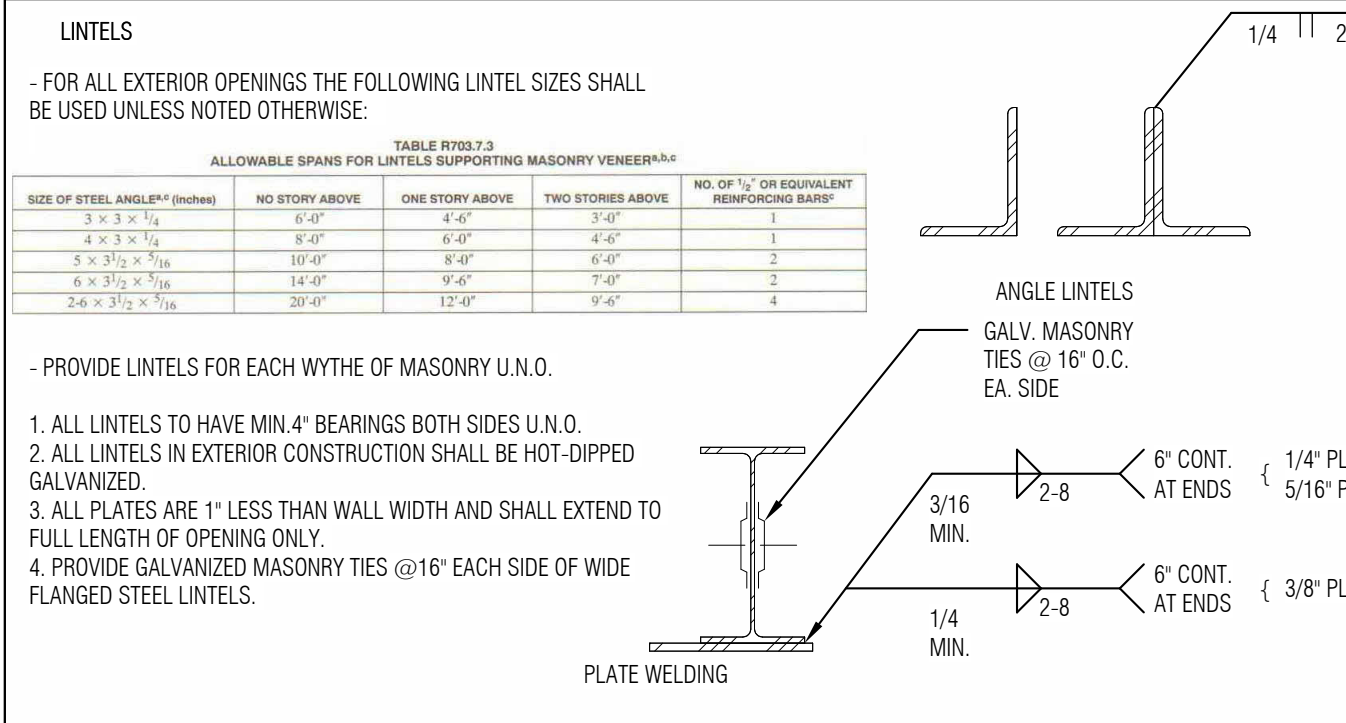
1 SITE PLAN
 1" = 20'-0"



9 EAST ELEVATION
 1/8" = 1'-0"



- IBC 2021
- USE GROUP - A-III - PLACES OF RELIGIOUS WORSHIP
- SPRINKLERED
- HEIGHT LIMITATIONS - 3 STORIES
- FLOOR AREA LIMITATIONS - 19,000 SQ.F.
- CONSTRUCTION TYPE SELECTED - III B
- OCCUPANT LOAD:
 - NET FLOOR AREA - CHURCH HALL = 2503.45 SQ.F./77 = 358 PERSONS
 - GROSS FLOOR AREA - 2 CHURCH OFFICES = 320 SQ.F./100 = 3 PERSONS
 - (ACTUAL NUMBER OF CHAIRS - 81)
 - (ACTUAL NUMBER OF EMPLOYEES = 4)
- TRAVEL DISTANCE LISTED - 250'
- MIN. NUMBER OF EXITS - 2
- DEAD END CORRIDORS - 20' MAX.
- DOOR SIZE: MIN. WIDTH 32" CLEAR, MAX. WIDTH 48", MIN. HEIGHT 80"
- FIRE RESISTIVE CONSTRUCTION:
 - STRUCTURAL FRAME - 0 HR
 - EXTERIOR BEARING WALLS - 2 HR
 - INTERIOR BEARING WALLS 0 - 0 HR
 - NON-BEARING EXTERIOR WALLS AND PARTITIONS - 0 HR
 - NON-BEARING INTERIOR WALLS AND PARTITIONS - 0
 - FLOOR CONSTRUCTION, INCLUDING SECONDARY MEMBERS - 0
 - ROOF CONSTRUCTION - 0
- FIRE PROTECTION SYSTEMS - YES
- STANDPIPE SYSTEMS - NO
- TOILET FACILITIES (ILLINOIS PLUMBING CODE - Sec. 800.810 (b)(7)(iii))
 - PUBLIC RESTROOMS - SHARED ON SAME FLOOR AT LESS THAN 300 FEET
 - TOILETS - ONE MALE (+ ONE URINAL) AND 2 FEMALE NEEDED
 - LAVATORIES - ONE MALE AND ONE FEMALE NEEDED



BRIEF DESCRIPTION OF PROJECT SCOPE:
 - AGAPE LIFE OUTREACH CENTER CURRENTLY USES THE CHURCH HALL, GARAGE AND CONFERENCE ROOM
 - THE CHURCH WILL EXPAND ITS SERVICES INTO THE EXISTING OFFICES TO THE SOUTH OF THE EXISTING CHURCH HALL WITH RESPECTIVE REMODELING
 - THERE ARE NO FACADE CHANGES WITH THE EXCEPTION OF ADDED NEW EGRESS DOOR

REFERENCE CODES AS ADOPTED BY THE VILLAGE OF SKOKIE, ILLINOIS:
 2021 International Building Code with Amendments page
 2014 State of Illinois Plumbing Code
 2020 National Electric Code with Amendments page
 2021 International Mechanical Code with Amendments page
 2021 International Fuel Gas Code with Amendments page
 2018 International Energy Conservation Code with Illinois Amendments
 Current State of Illinois and Federal Accessibility Codes
 2012 International Fire Code with Amendments page
 2021 Life Safety Code
 2021 International Property Maintenance Code with Amendments page

ARCHITECT'S CERTIFICATION AND SEAL:
 I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED UNDER MY PERSONAL SUPERVISION AND THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF CONFORM TO ALL LAWS AND ORDINANCES OF THE VILLAGE OF SKOKIE, ILLINOIS

SIGNED BY: *Velina Mirincheva* DATE: 10/02/2023

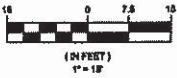
No.	Description	Date
1	ISSUED FOR CLIENT'S REVIEW	05/02/2022
2	ISSUED FOR PERMIT	08/30/2023
3	VILLAGE REVISIONS	10/02/2023

Drawn By: KM
 Checked By: VM
 Scale: As Indicated
 Project No.: 15-106

LEGEND

- ⊙ Storm MH
- ⊙ Storm CB
- ⊙ Storm Inlet
- ⊙ San MH
- ⊙ Utility Pole
- ⊙ Electric Meter
- ⊙ Electric Light Pole
- ⊙ Electric Mounted Wall Light
- ⊙ Gas Meter
- ⊙ Sign Post
- ⊙ Mail Box
- ⊙ Bumper Post
- ⊙ Unclassified Manhole
- ⊙ Auto Sprinkler

GRAPHIC SCALE



GREMLEY & BIEDERMANN

A DIVISION OF
PLCS Corporation

License No. 04-03332

PROFESSIONAL LAND SURVEYORS

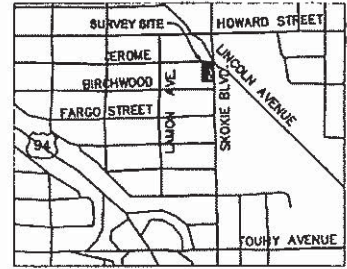
1505 NORTH ELSTON AVENUE, CHICAGO, IL 60638

TELEPHONE: (773) 685-6002 FAX: (773) 284-4884 EMAIL: INFO@PLCS-SURVEY.COM

Plat of Survey

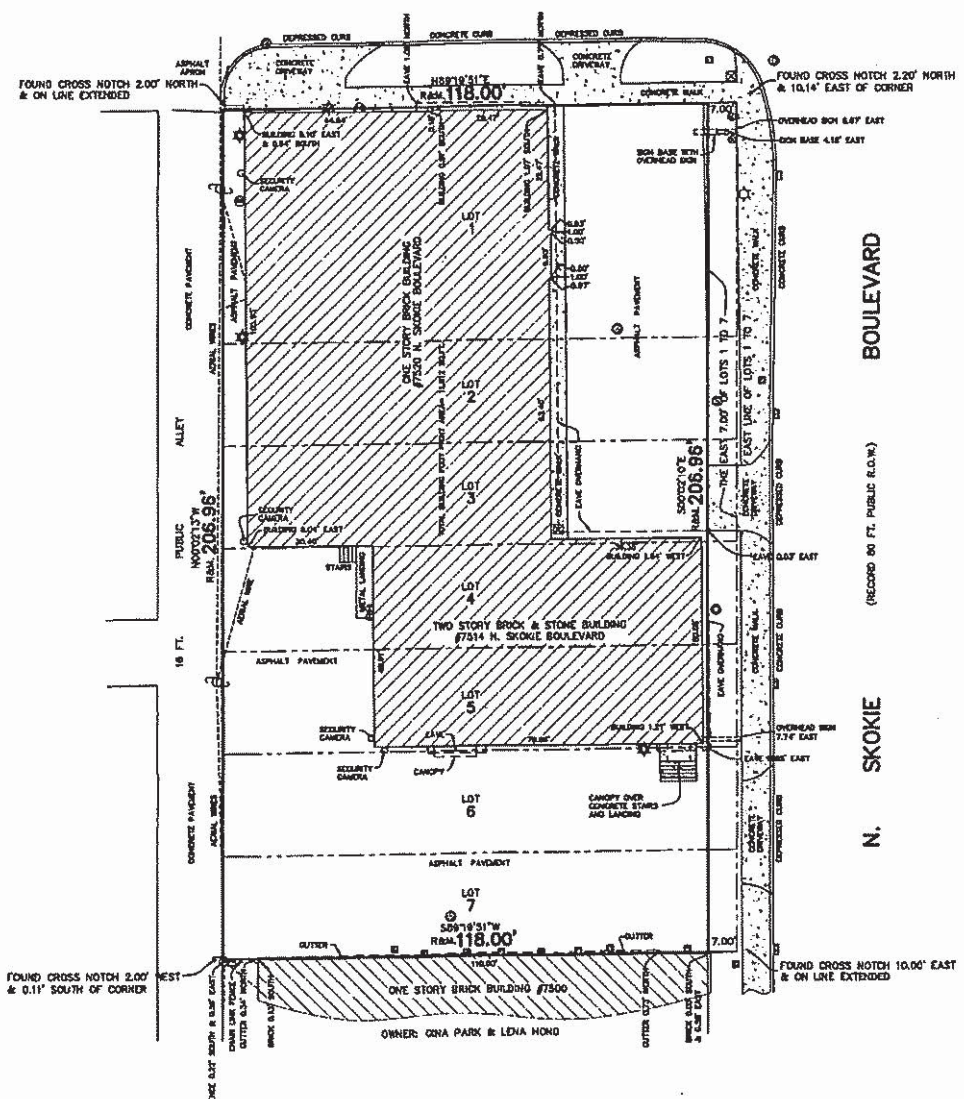
LOTS 1, 2, 3, 4, 5, 6 AND 7 (EXCEPT THE EAST 7.00 FEET THEREOF) IN BLOCK 2 IN GEORGE F. NIXON COMPANY'S HOWARD, LINCOLN & CICERO SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

CONTAINING 24,419 SQUARE FEET OR 0.56 ACRES MORE OR LESS.



VICINITY MAP
(NOT TO SCALE)

JEROME (RECORD 68 FT. PUBLIC R.O.W.) STREET



BOULEVARD

(RECORD 60 FT. PUBLIC R.O.W.)

N. SKOKIE

REVISED JULY 30, 2015 (ADDRESS AND BUILDING TYPE)

ORDERED BY: FUTURE VENTURES ASSOC.	CHECKED: [Signature]
ADDRESS: 734-730 N. SKOKIE BOULEVARD	DATE: [Blank]
GREMLEY & BIEDERMANN	
PLCS CORPORATION LICENSE NO. 04-03332 1505 NORTH ELSTON AVENUE, CHICAGO, IL 60638 TELEPHONE: (773) 685-6002 FAX: (773) 284-4884 EMAIL: INFO@PLCS-SURVEY.COM	
ORDER NO. 2015-21097-001	DATE: JULY 24, 2015
SCALE: 1 inch = 25 FEET	SHEET NO. 1 of 1

Surveyor's license expires November 30, 2016.
Note R. & M. denotes Record and Measured distances respectively.
Distances are marked in feet and decimal parts thereof. Occurences of points BEFORE building by some and at once report any differences BEFORE damage is done.
For assessments, building lines and other restrictions not shown on survey plat refer to your abstract, deed, contract, the policy and local building line regulations.
NO dimensions shall be assumed by scale measurement upon this plat.
Unless otherwise noted hereon the Bearing Data, Elevation Datum and Coordinate Datum if used is ASSUMED.
COPYRIGHT GREMLEY & BIEDERMANN, INC. 2015 "All Rights Reserved"

State of Illinois
County of Cook

We, GREMLEY & BIEDERMANN, INC. hereby certify that we have surveyed the above described property and that the plat hereon drawn is a correct representation of said survey corrected to a temperature of 62° Fahrenheit.

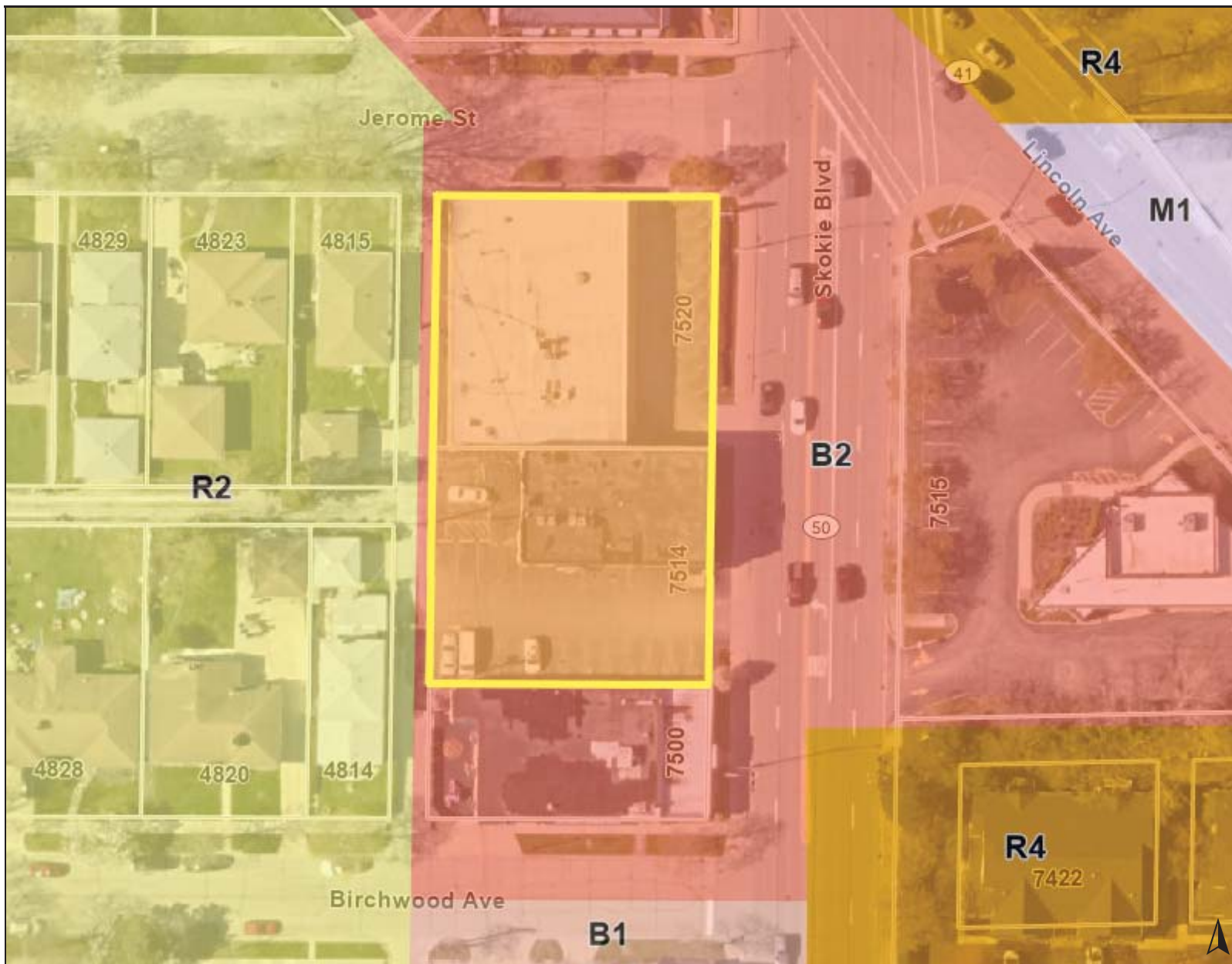
Field measurements completed on July 24, 2015.

Signed on July 30, 2015

By: [Signature]



Professional Illinois Land Surveyor No. 2802
My license expires November 30, 2016
This professional service conforms to the current Illinois minimum standards for a boundary survey.



Legend

Zoning and Development

Zoning

- B1: Service Commercial
- B2: Commercial
- M1: Office Assembly Industry
- R2: Single Family Residential
- R4: General Residential



Print Date: 8/17/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.