



MONDAY, SEPTEMBER 18, 2023 – 7:30 P.M.

1. Pledge of Allegiance led by Village Clerk Pramod Shah.
2. Call meeting to order and roll call.
3. Approve Consent Agenda.
- * 4. Approve, as submitted, minutes of regular meeting held Tuesday, September 5, 2023.
- * 5. Approve Voucher List #9-FY24 of September 18, 2023.
6. Proclamations and Resolutions.
7. Recognition, Awards and Honorary Presentations.
8. Appointments, Reappointments and Resignations.
 - *A. Appointments
Board of Health: Dr. Michael Gottesman
Human Relations Commission: Sheryl Bloom Basile and Yosef Meyers
Performing Arts Center Board: Rhiannon Gurley
Public Safety Commission: Kimani Levy
 - *B. Reappointments
Ethics Commission: Rabbi Leonard Matanky and Jonathon Minkus as Chair
 - * C. Resignations
Human Relations Commission: Michelle Reitman and Pearl Rubenzik
9. Presentations and Reports.
10. Report of the Village Manager.
 - A. COVID-19 Update.
11. Report of the Corporation Counsel.
CONSENT:
 - A. An ordinance amending chapter 118, articles IV and XI of the Skokie Village code pertaining to electric vehicle charging stations. Item A is on the consent agenda for second reading and adoption. The first reading was on July 17, 2023.
12. Unfinished Business.
 - A. The 2023 Skokie Community Health Plan: A Five-year Strategy for a Healthier Skokie.
13. New Business.
14. Plan Commission.
 - A. Plan Commission Case 2023-13P – Special Use Permit: 4159 Main Street.
 - B. Plan Commission Case 2023-14P – Special Use Permit: 5237 Touhy Avenue.
 - C. Plan Commission Case 2023-18P – Zoning Chapter Amendment: Driveways.
 - D. Plan Commission Case 2023-19P – Zoning Chapter Amendment: Drive Through Facilities.

15. Public Comment.

16. Adjournment.

Items marked with an asterisk (*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

DRAFT

13682

MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 7:30 p.m. on Tuesday, September 5, 2023



Pledge of Allegiance led by Village Clerk Pramod Shah.

Mayor Van Dusen called the meeting to order.

Motion to permit Trustee Pure Slovin to participate remotely for this meeting.

Moved: Trustee Khoeun **Seconded: Trustee Sutker**

Ayes: Sutker, Robinson, Khoeun, Johnson, Klein and Mayor Van Dusen

Nays: None.

Absent: Pure Slovin.

MOTION CARRIED

The Clerk call the Roll. Those present were Trustees Sutker, Robinson, Khoeun, Johnson, Klein and Mayor Van Dusen. Trustee Pure Slovin was absent.

Motion to approve the Consent Agenda.

Moved: Trustee Johnson **Seconded: Trustee Klein**

Ayes: Sutker, Robinson, Khoeun, Johnson, Klein and Mayor Van Dusen

Nays: None.

Absent: Pure Slovin.

MOTION CARRIED

* Approve, as submitted, minutes of regular meeting held Monday, August 21, 2023.

Omnibus vote.

* Approve Voucher List #8-FY24 of September 5, 2023.

Omnibus vote.

Proclamations and Resolutions.

A. Proclamations

National Suicide Prevention + Action Month – September 2023

Trustee Sutker, Licensed Clinical Social Worker read the Proclamation ensuring that all individuals have access to the necessary tools and community resources for discussing suicide prevention and seeking assistance.

* Payroll Week – September 4-8, 2023

Omnibus vote.

Appointments, Reappointments and Resignations.

*A. Reappointments

Appearance Commission: Julie Naumiak

Board of Fire & Police Commissioners: Helene Levine as Vice Chair

Economic Development Commission: Marc Battista, Barbara Carley, Steve Franklin, Scott Gendell, Curt Hansen, Joseph Hermiz, Serge Khalimsky, Brian Levinson, David Rahija, Michael Rosen and Howard Meyer as Vice Chair

Fire Pension Board: Julian Prendi

Police Pension Board: Harold Primack

Public Arts Advisory Committee: Barbara M Meyer as Chair

Sustainability Environmental Advisory Commission: Rick Moskovitz, Jim McNelis as Vice Chair and Jennifer Grossman as Chair

Zoning Board of Appeals: Sharon Kirkpatrick, Sean Arden, Elaine Jacobson and David Solovy

*B. Resignation

Human Relations Commission: Daphnee Camilien

Omnibus vote.

Presentations and Reports.

A. *The 2023 Skokie Community Health Plan: A Five-year Strategy for a Healthier Skokie* – Presentation by Michael Charley, Director of Health and Human Services and Elizabeth Nelson, Public Health Coordinator/Data Analyst
Elizabeth Nelson, Public Health coordinator/Data Analyst spoke about the primary objectives of the Community Health Improvement Plan:
Identify our community health priorities, focus attention and resources on strategies for positive health outcomes, monitor and measure progress in achieving these outcomes and enhance the overall health of the community.
Also three priorities were chosen:
Priority 1: Access to Healthcare
Priority 2: Access to Behavioral Health
Priority 3: Affordable Housing

George Hanus spoke about concerns with the Plan.
The revised corrected version of the 2023 Skokie Community Health Plan will be presented at the next meeting.

Report of the Village Manager.

A. Review and Approval of Closed Session Minutes.

Resolution 23-9-R-1558

Motion to approve the release of certain Executive Minutes.

Moved: Trustee Khoehn

Seconded: Trustee Sutker

Trustee Johnson spoke about Exhibit 3 (Destruction of Verbatim Records), not to destroy.

Motion for an Executive Session to discuss. This failed for a seconded.

Motion to Table Exhibit 3 to further discuss. This failed for a seconded.

Motion to keep all the records that had to do with the Corporation's Counsel-Performance review of the Legal Department.

Motion failed for a seconded.

Motion to amend the Resolution to not destroy Item 97 from Exhibit "3"

Moved: Johnson

Seconded: Khoehn

Ayes: Sutker, Robinson, Khoehn, Johnson, and Mayor Van Dusen

Nays: Klein.

Absent: Pure Slovin.

MOTION CARRIED

Hillary Hunter, Kimberly Polka, Rachel Vanhooes, Matt Jarvis, Brandon, Lauren Grodnicki, and Vicki Wolfinger all spoke about destruction, dishonesty, and transparency about the Exhibits.

Motion to divide the vote to Exhibit "1" and Exhibit "2" and Exhibit "3"-separately.

Motion failed for a seconded.

Motion to approve the release of certain Executive Minutes as amended.

Ayes: Sutker, Klein and Mayor Van Dusen

Abstain: Robinson, Khoehn, Johnson

Nays: None.

Absent: Pure Slovin.

MOTION CARRIED (pending confirmation)

*B. Purchase of One (1) Public Works Aerial Bucket Truck – National Auto Fleet Group, Watsonville, California - \$186,400.

Motion to award a contract to National Auto Fleet Group, Watsonville, CA in the amount of \$186,400 to purchase one public works aerial bucket truck.

Omnibus vote.

*C. Replacement of Fire Hydrants and Accessories – Core and Main, Lake Bluff, IL – 149,125 and Ziebell Water Service Products, Elk Grove Village, IL - \$11,250.

Omnibus vote.

*D. Purchase of One (1) Public Works Pick-Up Truck – National Auto Fleet Group, Watsonville, California - \$50,865.24.

Omnibus vote.

**Meeting of the Mayor and Board of Trustees
Tuesday, September 5, 2023 Page Three**

Report of the Corporation Counsel.

SECOND READING:

An ordinance amending chapters 46 and 58 of the Skokie Village Code pertaining to affordable housing. Item A is on the agenda for second reading and adoption. The first reading was on May 15, 2023.

Motion to table this Ordinance for further review.

Moved: Trustee Robinson

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoeun, Johnson, Klein and Mayor Van Dusen

Nays: None.

Absent: Pure Slovin.

MOTION CARRIED

Allan Zaid, Mike, Helen Levinson Lauren Grodnicki, Shelli Patt and Gail Schechter from Skokie Neighbors for Housing Justice, David Younker, Jan Beladi, a 2 year resident, Kimberly Polka, Cathy White, Vicki Wolfinger, Molly, Alice Pappas George Hanus all spoke which included data, rental control, land trust, fee in lieu, new multi-family units, disability individuals, grants that pay landlords, increase stock of affordable housing units, basic needs for families-food security, health care and developers. All spoke in regard to the Affordable Housing Ordinance.

Unfinished Business

Lauren Grodnicki gave a power point presentation on Solar Energy

What homeowners should know about installing rooftop solar panels, examples of panels, return on investments, tax credits and incentives.

Public Comment.

Matt Jarvis, John Hopp-spoke about the grants that pay landlords, affordable housing ordinance.

Trustee Johnson commented on the payment in lieu option. Developers with 100 residential units or more shall not be eligible to pay the payment in lieu. All of Skokie developments have been less than 100 units.

Danny Cohen- Problems with rats.

Public Comment-Update

Shelli Patt spoke in favor of the Affordable Housing Ordinance. She also mentioned about the Skokie smoking ban as an illustration of a similar progressive ordinance.

Public Comments by email.

Judy Mendel, Matt Temkin, Emi Yamauchi's public comments from Aug. 21, 2023 concerning the Mapping meeting on August 14, 2023 at the Skokie public library.

Matt Temkin, Judy Mendel-Housing subcommittee membership was not equitable nor transparent.

Cally McKinney-Election reform- new map.

Judy Mendel- How other communities are making the districting process transparent, accessible and inclusive.

JJ Ivaska, Shelli Patt, Charlie Saxe, Gail Schechter, Judy Mendel, Bob Kusel, John Hopp, and Emi Yamauchi -affordable Housing Policy-why a new draft is needed.

Jinsky Jean Pois-The Origin of Skokie Electoral Reform.

Alexander "Sasha" Gutfrand, Phd., Zev Geller, Ben Kirschner -Opposing "affordable housing" mandate.

Gail Schechter-Inclusionary zoning parameters and correspondence to property tax relief.

Lisa Silverman- Rats at 9447 Lockwood.

Motion to adjourn at 9:42 p.m.

Moved: Trustee Sutker

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoeun, Johnson, Klein and Mayor Van Dusen

Nays: None.

Absent: Pure Slovin.

MOTION CARRIED

Pramod Shah Village Clerk

Approved:

Mayor Van Dusen

Items marked with an asterisk (*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

**VILLAGE OF SKOKIE
VOUCHER REPORT # 9
SEPTEMBER 18, 2023**

<u>FUND</u>	<u>AMOUNT</u>
001 - GENERAL FUND	\$ 289,433
002 - WATER FUND	320,391
003 - MOTOR FUEL TAX FUND	3,256
008 - COMMUNITY DEV BLOCK GRANT	23,705
013 - CASH ESCROW FUND	26,600
017 - CTA PARKING LOT FUND	69
018 - WIRELESS ALARM FUND	85
020 - CAPITAL PROJECTS FUND	3,600,272
022 - CASUALTY SELF INSURANCE	9,094
025 - ECONOMIC DEVELOPMENT FUND	6,943
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ALL FUNDS TOTAL	<u><u>\$ 4,279,847</u></u>

**VILLAGE OF SKOKIE
VOUCHER REPORT # 9
SEPTEMBER 18, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
202000	08/25/2023	4IMPRINT INC	GIVEAWAYS FOR EVENTS -SHELTON	\$ 694.45
202085	09/08/2023	ACME TRUCK BRAKE & SUPPLY CO	E6 FOOT VALVE	253.27
202180	09/11/2023	ACME TRUCK BRAKE & SUPPLY CO	BUD WHEEL LUG NUTS - STOCK	207.60
201928	08/30/2023	ADAM PEASE	CPR ADMINISTRATION FEES FOR LT. DAVIS	100.00
201941	07/31/2023	ADAM PEASE	CELL PHONE STIPEND	195.00
202131	08/25/2023	ADP SCREENING & SELECTION SERVICES	PRE-PLACEMENT BACKGROUND CHECKS	166.79
202195	09/11/2023	ADVANCE AUTO PARTS	FILTERS - STOCK	52.36
202196	09/11/2023	ADVANCE AUTO PARTS	SPRAY PAINT FOR SHOP	82.74
202174	09/01/2023	ADVANCED CLEANING SYSTEMS INC	MONTHLY CLEANING SERVICES -SEP INVOICE 2023	7,637.72
201935	09/01/2023	ADVANCED CLEANING SYSTEMS INC	FD CLEANING	176.19
202017	09/07/2023	ADVANCED CLEANING SYSTEMS INC	VH & PW MONTHLY CARPET MAINT & PARTITION CLEANING	5,842.24
201971	09/05/2023	ADVANCED TREECARE	TREE REMOVAL CONTRACT FY24	6,704.00
201972	09/05/2023	ADVANCED TREECARE	TREE REMOVAL CONTRACT FY24	2,300.00
201995	08/31/2023	ADVANCED WEIGHING SYSTEMS INC	REPAIR OF TRUCK SCALE #CH145055 -NIKOLOPOULOS	143.00
202215	08/31/2023	AERO REMOVALS -TRISONS INC	SERVICES FOR AUG 2023	2,000.00
201918	08/30/2023	AL WARREN OIL CO. INC.	MDE DIESEL	24,672.20
202090	09/08/2023	ALEXANDER CHEMICAL CORPORATION	CHLORINE PUMP STATION #2	905.81
202079	09/08/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	336.04
202080	09/08/2023	AMAZON CAPITAL SERVICES	HHS EVENT SUPPLIES	7.21
202072	09/08/2023	AMAZON CAPITAL SERVICES	RAT CONTROL SUPPLIES	329.97
202074	09/08/2023	AMAZON CAPITAL SERVICES	RAT CONTROL SUPPLIES	15.99
202075	09/08/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	47.51
202077	09/08/2023	AMAZON CAPITAL SERVICES	VACCINATION GRANT SUPPLIES	154.99
202186	09/11/2023	AMAZON CAPITAL SERVICES	WHEEL CHOCKS FOR SHOP	67.55
202167	08/30/2023	AMAZON CAPITAL SERVICES	COLLAPSIBLE TRAFFIC CONES -MALTESE	968.81
202162	08/23/2023	AMAZON CAPITAL SERVICES	FILE FOLDERS -POLINSKI	18.68
202164	08/23/2023	AMAZON CAPITAL SERVICES	APPLE PENCIL -BARKHOOD	178.00
202165	08/23/2023	AMAZON CAPITAL SERVICES	STREAMLIGHT BATTERY -BARKHOOD	27.99
201778	08/31/2023	AMAZON CAPITAL SERVICES	PELANZEN 8 INCH FAN	19.99
201942	08/22/2023	AMAZON CAPITAL SERVICES	JOURNEYMAN-PRO	79.97
201989	09/03/2023	AMAZON CAPITAL SERVICES	ADDITIONAL LAPEL MICROPHONE FOR HIGH QUALITY VILLAGE VIDEO PRODUCTIONS	29.99
201994	08/30/2023	AMAZON CAPITAL SERVICES	D LEAD SURFACE CLEANER -JAWORSKI	42.98
202001	09/06/2023	AMAZON CAPITAL SERVICES	SANDISK 2TB PORTABLE SSD	121.32
202065	09/08/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	67.75
202066	09/08/2023	AMAZON CAPITAL SERVICES	CREDIT MEMO FOR INVOICE 14MR-FH7D-VPCG	(6.99)
202233	09/05/2023	AMAZON CAPITAL SERVICES	TABLE COVER ROLL -PECHTER	21.18
202234	09/06/2023	AMAZON CAPITAL SERVICES	DOOR FRAME ASSEMBLY -MALTESE	131.16
202235	09/07/2023	AMAZON CAPITAL SERVICES	HEAVY DUTY DOOR STOP WEDGES -MALTESE	32.69
202260	08/31/2023	AMAZON CAPITAL SERVICES	ENVELOPES FOR CLERK	141.27
202291	09/08/2023	AMAZON CAPITAL SERVICES	CREDIT FOR ITEM ON INVOICE #1J97-C6KC-9X4L	(297.68)
202039	09/07/2023	ANDERSON ELEVATOR CO	SEPT MONTHLY MAINT	227.00
201992	08/18/2023	ANDERSON PEST SOLUTIONS	PEST CONTROL MAINTENANCE -08/2023	221.00
201996	08/31/2023	ANDRES MEDICAL BILLING LTD	AUG COLLECTIONS	6,536.07
201940	08/31/2023	ANDREW HUMINIECKI	JEANS, BOOTS	197.89
202146	08/25/2023	APFS STAFFING	TEMPORARY LABOR - CORP. COUNSEL	1,672.31
202153	09/11/2023	ASIAN HUMAN SERVICES FMLY HLTH CTR	CDBG 2023 PUBLIC SERVICES GRANT PAYMENT 23-4.2	5,000.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 9
SEPTEMBER 18, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
202218	09/11/2023	ASSYRIAN CHURCH OF THE EAST	BD BOND REFUND-5050 CHURCH ST	2,000.00
202265	08/07/2023	AT&T	PHONE SERVICE	1,114.82
202266	08/19/2023	AT&T	PHONE SERVICE	1,071.06
202301	09/13/2023	AT&T MOBILITY	WIRELESS SERVICE	1,508.55
202037	09/07/2023	AT&T MOBILITY	PW SEPT BILL - #287303852401	582.84
202315	09/13/2023	AVALON PETROLEUM CO INC	UNLEADED GAS	24,062.69
201926	08/30/2023	BERG & BERG	MEETING WITH SKOKIE PD & YOUTH CALL	337.50
202133	08/25/2023	BESTCO HARTFORD	RETIREE INSURANCE PREMIUMS	19,494.77
202086	09/08/2023	BILL'S PLUMBING AND SEWER INC.	LEAD WATER SERVICE REPLACEMENT @ 9303 KEDVALE	6,200.00
202087	09/08/2023	BILL'S PLUMBING AND SEWER INC.	LEAD WATER SERVICE REPLACEMENT @ 9601 KARLOV	6,200.00
202096	09/08/2023	BIO-TRON INC	TESTING ON AED UNITS	75.00
202154	08/29/2023	BIO-TRON INC	ANNUAL PREVENTATIVE MAINTENANCE FOR PD AED'S 8/2023	600.00
202009	09/06/2023	BROTHERS FOOD MARKET	BD BOND REFUND-4527 OAKTON STREET	50.00
202068	09/08/2023	CAMERON HENDRICKS	HHS EVENT SUPPLIES	162.19
201948	08/26/2023	CARMEN ZUNIGA	REIMBURSEMENT FOR BLACK UNIFORM SHOES -ZUNIGA	95.00
202042	09/08/2023	CASCADE ENGINEERING	CREDIT	(15,741.60)
202043	09/08/2023	CASCADE ENGINEERING	CREDIT	(2,508.00)
202033	09/07/2023	CASCADE ENGINEERING	REFUSE & RECYCLING CARTS (AP 1 OF 2)	16,599.00
202034	09/07/2023	CASCADE ENGINEERING	REFUSE & RECYCLING CARTS (AP 2 OF 2)	9,455.40
201956	09/01/2023	CDW GOVERNMENT INC	MS VISIO STD 2021	291.09
201957	09/01/2023	CDW GOVERNMENT INC	VIEWSONIC 32 MONITOR	860.20
202078	08/22/2023	CENTRAL RUG & CARPET	CARPET FOR PD LOCKER ROOMS	21,320.00
202308	09/13/2023	CHICAGO METROPOLITAN FIRE PREVENTN	DISCONNECT ALARM 18	85.00
202225	09/12/2023	CHICAGOLAND TRENCHLESS	PROFESSIONAL SERVICES/SEWER	10,200.00
202156	09/01/2023	CHRISTENSEN ANIMAL HOSPITAL	8/31 VET SERVICES FOR AMERICA (REPORT #23-05623)	488.97
202157	09/07/2023	CHRISTENSEN ANIMAL HOSPITAL	9/6 VET SERVICES FOR AMERICA (REPORT #23-05623)	69.00
202158	09/08/2023	CHRISTENSEN ANIMAL HOSPITAL	8/30 VET SERVICES/BOARDING-BUDDY (#23-07420)	687.15
201981	09/06/2023	CHRISTY WEBBER & COMPANY	DOWNTOWN HANGING BASKETS & CONTAINERS CONTRACT	5,122.03
202040	09/07/2023	CHRISTY WEBBER & COMPANY	DOWNTOWN HANGING BASKETS & CONTAINERS CONTRACT	5,122.03
202181	09/11/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	126.21
201977	08/31/2023	CITY OF EVANSTON	WATER PURCHASES FROM EVANSTON	299,249.03
202081	09/08/2023	CLIA LABORATORY PROGRAM	CLIA USER FEE 2/22/2024 - 2/21/2026	180.00
202088	09/08/2023	COLLECTIVE RESOURCE COMPOST COOP	TWICE WEEKLY COMPOSTING PICKUP FEE	5,718.00
202036	09/07/2023	COLLECTIVE RESOURCE COMPOST COOP	RESIDENT COMPOST INCENTIVE DISCOUNT	71.88
201951	09/01/2023	COLLEEN BURKE	REIMBURSEMENT FOR SAFETY SHOES	75.58
201922	08/30/2023	COMCAST BUSINESS	XFINITY CHARGES - STATION #16	1,650.00
201923	08/30/2023	COMCAST BUSINESS	XFINITY CHARGES - STATION #17 (PRE-PAY)	1,650.00
201924	08/30/2023	COMCAST BUSINESS	XFINITY CHARGES - STATION #18 (PRE-PAY)	1,650.00
202231	09/12/2023	COMCAST BUSINESS	PW MONTHLY BILL	214.33
202247	09/12/2023	COMED	LITES 8350 LINCOLN	6.36
202248	09/12/2023	COMED	7949 LINCOLN METERED LITES	315.78
202249	09/12/2023	COMED	COMED LITES 8109 LAWNSDALE	207.76
202251	09/12/2023	COMED	COMED LITES 8051 CENTRAL PARK	243.55
202252	09/12/2023	COMED	LITE 3360 CLEVELAND	183.93
202254	09/12/2023	COMED	COMED LITE GOLF O SKOKIE	339.25
202256	09/12/2023	COMED	COMED LITES 5019 CAROL	13.27

**VILLAGE OF SKOKIE
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Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
202311	08/31/2023	COMED	ELECTRICITY-5001 DEMPSTER STREET PK LOT	69.20
202046	09/08/2023	COMED	8651 SKOKIE BLVD	145.40
202047	09/08/2023	COMED	O OLD ORCHARD LITE RT/25, WOODS DR	80.28
202048	09/08/2023	COMED	CONTR 4031 OAKTON ST	393.51
202052	09/08/2023	COMED	PARKING LOT LITES 8200 SKOKIE BLVD	86.41
202054	09/08/2023	COMED	LIGHTING 8200 SKOKIE BLVD	343.16
202055	09/08/2023	COMED	CMPTRL CABINET 4002-1/2 JARVIS AVE	30.99
202056	09/08/2023	COMED	O CLEVELAND ST LITE RT/25 & LINCOLN	202.18
202057	09/08/2023	COMED	O NE CLEVELAND ST, FLORAL	9.71
202058	09/08/2023	COMED	TRAFFIC SIGNALS 4630 GOLF RD	46.90
202073	09/08/2023	COMED	8901 SKOKIE BLVD	19.62
202183	09/11/2023	COMMERCIAL TIRE SERVICES INC	WHEELS RECONOITIONED FOR FIRE TRUCK 107	243.00
202188	09/11/2023	COMMERCIAL TIRE SERVICES INC	TIRES FOR CAR 75	773.05
202189	09/11/2023	COMMERCIAL TIRE SERVICES INC	TIRES FOR CAR 139	551.76
202185	09/11/2023	COMMERCIAL TIRE SERVICES INC	4 TIRES FOR POLICE CAR 36	1,328.08
202135	08/25/2023	CONRAD POLYGRAPH INC	PRE-PLACEMENT EVALUATIONS	569.50
202136	08/25/2023	CONRAD POLYGRAPH INC	PRE-PLACEMENT EVALUATIONS	1,260.00
202018	09/07/2023	CONTOUR LANDSCAPING INC	CTA DEMPSTER STREETScape AUG '23 - JULY '24 INCLUDES MULCH	684.00
202019	09/07/2023	CONTOUR LANDSCAPING INC	CTA DEMPSTER STREETScape AUG '23 - JULY '24 INCLUDES MULCH	1,520.00
202020	09/07/2023	CONTOUR LANDSCAPING INC	EAST INDUSTRIAL MAINT. THRU MAR 2024	871.00
202021	09/07/2023	CONTOUR LANDSCAPING INC	EAST INDUSTRIAL MAINT. THRU MAR 2024	363.00
202022	09/07/2023	CONTOUR LANDSCAPING INC	CTA SKOKIE BLVD AUG 2023 - JULY 2023 INCLUDES MULCH	1,550.00
202023	09/07/2023	CONTOUR LANDSCAPING INC	CTA SKOKIE BLVD AUG 2023 - JULY 2023 INCLUDES MULCH	691.00
202025	09/07/2023	CONTOUR LANDSCAPING INC	MAINT FOR KRIER PLAZA	368.06
201985	09/06/2023	CONTOUR LANDSCAPING INC	CRAWFORD MEDIAN MAINT	1,064.00
201986	09/06/2023	CONTOUR LANDSCAPING INC	LANDSCAPE MAINT FOR FIRE STATIONS & LOUISE/LAMON PARK	1,488.19
201987	09/06/2023	CONTOUR LANDSCAPING INC	POLICE LANDSCAPE MAINT AND MULCH	1,168.13
201970	09/05/2023	CONTOUR LANDSCAPING INC	SE INDUSTRIAL MAINT	816.00
201925	08/30/2023	COOK COUNTY CLERKS OFFICE	8 RECORDINGS ON 07/31/2023	842.00
202121	09/08/2023	CORE & MAIN LP	SOLVENT WELD	852.96
202221	09/11/2023	D'LAND CONSTRUCTION LLC	2023 NON ARTERIAL RESURFACING PROGRAM	1,124,261.10
202150	08/25/2023	DAVID A SCHMIDT	FIRE CAPTAIN PROMOTION ASSESSMENT	300.00
202179	09/11/2023	DIVERSIFIED INSPECTIONS/ ITL INC	LIFT MAINTENANCE	1,263.12
202184	08/31/2023	DR. ROBIN KROLL	ADVANCED PEER SUPPORT COURSE FOR 3 ATTENDEES	1,050.00
202300	09/13/2023	DUNKIN' DOUNUT SK.4563	BD BOND REFUND-5150 TOUHY AVE	500.00
202137	08/25/2023	EAP CONSULTANTS LLC	EAP MONTHLY BILL - SEPT. 2023	577.20
202178	08/31/2023	ENTERPRISE LEASING	COVERT LEASE RENTAL BILLING FOR AUGUST 2023	5,267.50
202031	09/07/2023	FAYE SANDER	LONG UNDERWEAR	49.83
202172	09/11/2023	FELIX ANGELOV	REFUND OF LATE FEE FOR VEHICLE STICKER	20.00
202123	09/08/2023	FILTER SERVICES INC	FILTERS	254.24
202223	09/11/2023	FIRE DEX GW, LLC	GEAR WASH GEAR REPAIR	649.40
201973	09/05/2023	FIRE PROS RESTORATION SERVICES	EMERGENCY BOARD UP AT 8423 CRAWFORD	395.00
201939	07/13/2023	FIRST ARRIVING LLC	DASHBOARD RENEWAL	1,258.20
202093	09/08/2023	FOSTER COACH SALES INC	100 WATT SPEAKER DRIVER	753.56
202118	08/05/2023	FRONTLINE PUBLIC SAFETY SOLUTIONS	TRAINING TRACKER SOFTWARE ANNUAL RENEWAL-8/2023	1,212.75
202107	09/08/2023	G & M TRUCKING INC	SPOILS HAULING (AP 1 OF 2)	2,154.62

**VILLAGE OF SKOKIE
VOUCHER REPORT # 9
SEPTEMBER 18, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
202108	09/08/2023	G & M TRUCKING INC	SPOILS HAULING (AP 2 OF 2)	925.00
201967	09/05/2023	G & M TRUCKING INC	DIRT REMOVAL (AP 1 OF 2)	1,300.00
201968	09/05/2023	G & M TRUCKING INC	DIRT REMOVAL (AP 2 OF 2)	1,300.00
201965	09/05/2023	G & M TRUCKING INC	CA-7 STONE	4,518.00
202209	09/11/2023	GENUINE PARTS COMPANY	A/C O-RING KIT FOR FIRE TRUCK #105	18.85
202210	09/11/2023	GENUINE PARTS COMPANY	IGNITION COIL FOR CAR 12T	32.41
202211	09/11/2023	GENUINE PARTS COMPANY	BULBS - STOCK	32.00
202212	09/11/2023	GENUINE PARTS COMPANY	SPRAY PAINT - STOCK	90.42
202213	09/11/2023	GENUINE PARTS COMPANY	A/C COMPRESSOR FOR CAR 16	401.53
202214	09/11/2023	GENUINE PARTS COMPANY	A/C COMPRESSOR FOR CAR 16	363.11
202204	09/11/2023	GENUINE PARTS COMPANY	PURGE VALVE FOR CAR 12	39.66
202205	09/11/2023	GENUINE PARTS COMPANY	FILTERS - STOCK	94.95
202206	09/11/2023	GENUINE PARTS COMPANY	DRAIN PLUGS FOR POLICE CARS - STOCK	15.04
202207	09/11/2023	GENUINE PARTS COMPANY	CV JOINT FOR CAR 16	5.28
202199	09/11/2023	GOLF MILL FORD	A/C O-RING KIT CAR 16	8.80
202182	09/11/2023	GOLF MILL FORD	BULB SOCKETS FOR VAN 138	65.48
202197	09/11/2023	GOLF MILL FORD	O-RING KIT FOR CAR 24	10.44
202101	09/08/2023	GRAF TREE CARE INC	CIRCULAR SAW BLADE	16.00
201980	09/06/2023	GRAF TREE CARE INC	FORESTRY CONSULTING SERVICES	950.00
202102	09/08/2023	GRAINGER	AIR HOSE	14.57
202091	09/08/2023	GRAINGER	GEN PURPOSE RELAY	24.62
202092	09/08/2023	GRAINGER	TOILET DIAPHRAGM ASSM	28.68
202112	09/08/2023	GRAINGER	INLINE WATER FILTER	46.93
202113	09/08/2023	GRAINGER	HAND CLEANING TOWELS	9.93
202114	09/08/2023	GRAINGER	DRAIN CLEANING SET	15.45
201979	09/06/2023	GREGG COMMUNICATIONS SYSTEMS INC	MITEL MAINTENANCE 10/23 - 09/24	15,000.00
201936	08/31/2023	H & H ELECTRIC CO	8327 LAWNDALE AVENUE - CABLE NOT MARKED	732.99
202173	09/11/2023	HEALTHCARE & FAMILY SERVICES	AMBULANCE REFUND FOR NAFISA KHAN	3,783.45
202176	09/11/2023	HEALTHCARE & FAMILY SERVICES	AMBULANCE REFUND FOR JARED CANTOR	3,766.65
201999	08/20/2023	HOME DEPOT CREDIT SERVICES	MISC. TOOLS	212.24
202041	09/07/2023	HORIZON RETAIL CONSTRUCTION	BD BOND REFUND-4999 OLD ORCHARD CENTER	2,000.00
202170	09/11/2023	HUONG TRAN	REFUND OF VEHICLE STICKER LATE FEE	20.00
202152	09/11/2023	HYNEK CONSTRUCTION	REPLACE BRICKS ON FIRE STATION #18 SIGN	1,850.00
202149	09/11/2023	HYNEK CONSTRUCTION	BRICK REPLACEMENT @ FIRE STATION #18	1,750.00
202304	09/13/2023	IAED	EMD RECERT - MARTEL AND RIDGE	110.00
202138	08/25/2023	ILCMA	JOB POSTING - PLANNING COORDINATOR	50.00
201781	08/25/2023	ILLINOIS NOTARY DISCOUNT BONDING CO	ILLINOIS NOTARY RENEWAL - MARLENE BARGAMIAN	80.95
202171	08/29/2023	ILLINOIS TACTICAL OFFICERS ASSN	ADVANCED ARMORER CLASS -ZURAWSKI	375.00
202228	09/11/2023	INSTITUTE FOR WORK AND THE ECONOMY	DISTRICTING MAP SERVICES	3,000.00
202006	08/16/2023	INTERSTATE BILLING SERVICE INC	EGR VALVE FOR 141	912.84
202007	08/22/2023	INTERSTATE POWER SYSTEMS INC	ENGINE PARTS FOR ENGINE 18	184.83
202008	08/22/2023	INTERSTATE POWER SYSTEMS INC	OUTSIDE REPAIR FOR TOWER LADDER 16	2,110.00
202005	09/01/2023	INTERSTATE POWER SYSTEMS INC	OUTSIDE REPAIR FOR RESCUE17-MODULE REPROGRAMMING	547.50
202290	09/12/2023	IPPPFA	FALL CONFERENCE FOR JULIAN PRENDI	550.00
201931	08/30/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	207.50
201959	09/02/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	34.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 9
SEPTEMBER 18, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
201960	09/02/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	49.00
202200	09/06/2023	J G UNIFORMS INC	VALENTI CLIP ON TIE -CONTRERAS	5.50
202193	09/11/2023	JEFFREY GREENSPAN	PARKING TICKET HEARING	150.00
202194	09/11/2023	JEFFREY GREENSPAN	RED LIGHT CAMERA HEARING	300.00
201934	07/19/2023	JEFFREY J HOEFELICH	ROTARY CLUB DUES/OBLIGATION	185.00
202148	08/25/2023	JEFFREY PINDELSKI	FIRE CAPTAIN PROMOTION ASSESSMENT	300.00
201953	08/23/2023	JESSE BARNES	REIMBURSEMENT FOR UNIFORM ITEMS -BARNES	300.97
201976	09/06/2023	JIM CAVALLARI	BOOTS	126.75
202169	09/11/2023	JO BRISCH	VEHICLE STICKER REFUND	40.00
201954	08/30/2023	JOSE RUIZ	REIMBURSEMENT FOR UNIFORM ITEMS -RUIZ	323.91
202155	09/11/2023	K & S TIRE RECYCLING	TIRE SCRAP DISPOSAL	571.26
202089	09/01/2023	KIESLER POLICE SUPPLY INC	LAW ENFORCEMENT TRAINING SUPPLIES	2,382.80
202002	08/28/2023	KIESLER POLICE SUPPLY INC	RANGE/WEAPON REPAIR/PARTS -JAWORSKI	139.77
202003	08/28/2023	KIESLER POLICE SUPPLY INC	RANGE/WEAPON REPAIR/PARTS -JAWORSKI	238.50
202004	08/28/2023	KIESLER POLICE SUPPLY INC	CREDIT TO BE APPLIED TO INVOICES RCD	(378.27)
202236	09/12/2023	KNEADS & WANTS ARTISAN BAKERY LLC	PASTRY ORDER FOR 9-19-2023 MFG AM MEETING	126.55
201938	08/11/2023	KNOX COMPANY	KNOXCONNECT	721.00
201997	09/06/2023	KOSHY GEORGE	EMERGENCY ASSISTANCE	1,300.00
201955	08/30/2023	KRISTOPHER IWANSKI	REIMBURSEMENT FOR INVESTIGATIONS UNIFORM -IWANSKI	314.76
202159	09/11/2023	KROESCHELL INC	BOILER REPAIR @ POLICE DEPARTMENT	5,305.48
202208	09/11/2023	LAKESIDE INTERNATIONAL TRUCKS	HEATER CORE FOR AMBULANCE 114	154.51
201932	08/31/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
201961	09/05/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	7,051.41
201962	09/05/2023	LANGTON SNOW SOLUTIONS	BENCHES INSTALL	1,800.00
202016	08/16/2023	LIBERTY GLASS TECHS INC	WINDSHEILD REPAIR	89.95
202284	08/07/2023	LINDENMEYR MUNROE	PAPER	3,716.00
202226	09/12/2023	LURVEY LANDSCAPE SUPPLY	SELECT BLUEGRASS SOD	235.50
202116	09/08/2023	LURVEY LANDSCAPE SUPPLY	BULK TOP SOIL	320.00
202103	09/08/2023	MACQUEEN EQUIPMENT LLC	SEAT BELT	290.60
202104	09/08/2023	MACQUEEN EQUIPMENT LLC	EXHAUST INSULATION SHIELD	798.09
202105	09/08/2023	MACQUEEN EQUIPMENT LLC	HOSE ASSY AND SEAT BELT	219.09
202106	09/08/2023	MACQUEEN EQUIPMENT LLC	TACH, SPEED GAUGE	2,600.20
201966	09/05/2023	MACQUEEN EQUIPMENT LLC	TOWER-16, BALL JOINTS AND SHOCKS	12,650.52
201919	08/30/2023	MACQUEEN EQUIPMENT LLC	RADIATOR FOR FIRE TRUCK 102	4,330.46
202259	07/31/2023	MARIANO REBOLLAR	CELL PHONE STIPEND	195.00
201982	09/06/2023	MARTAM CONSTRUCTION INC	2023 WATER MAIN	2,111,525.80
202190	09/11/2023	MCCANN INDUSTRIES INC	SERVICE CALL FOR FRONT END LOADER 225	1,078.58
202160	09/07/2023	MCDONALDS CORPORATION	AUG 2023 BILLABLE SALES RECEIPTS FROM STORE #7882	7.17
202083	09/08/2023	MCMMASTER CARR SUPPLY CO	150 PIECE EXTENSION SPRING ASST	154.49
202069	09/08/2023	MEDICO- MART INC	FLU VACCINE PARTIAL ORDER	10,604.00
202097	09/08/2023	MENARDS MORTON GROVE	DUCK PATCH AND 5 GALL PAIL	24.45
202098	09/08/2023	MENARDS MORTON GROVE	MISC SUPPLIES	309.48
202100	09/08/2023	MENARDS MORTON GROVE	DAWN, & COVER TOGGLE	32.80
202110	09/08/2023	MENARDS MORTON GROVE	MISC. SUPPLIES	28.56
202111	09/08/2023	MENARDS MORTON GROVE	REDUCING WASHER	2.55
201952	09/01/2023	METROPOLITAN FAMILY SERVICES	CDBG GRANT PYMENT Q1 23-4.3	2,500.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 9
SEPTEMBER 18, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
202014	09/06/2023	MEYSTEEL, MEIR	UB refund for account: 85700	52.70
201946	08/31/2023	MGP INC	GIS STAFFING SERVICES FY2024 - AUGUST 2023	12,982.50
201963	09/05/2023	MICHAEL E POLLAK	OUTSIDE LEGAL SERVICES FY2024 - SEPTEMBER 2023	2,000.00
202217	09/11/2023	MOSAIC OLD ORCHARD, LLC	UB refund for account: 69847	1,752.70
202305	09/13/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	CONTROL STATION MOUNT	108.80
202306	09/13/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	CONTROL STATION MOUNTS	108.80
202307	09/13/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	CONTROL STATION MOUNTS	108.80
202302	09/13/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	FD STARCOM	1,927.00
202303	09/13/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	PD STARCOM	6,322.00
202060	09/08/2023	MPC COMMUNICATIONS & LIGHTING INC	DRAWER SLIDES FOR CABINET ON CAR 33	111.00
202061	09/08/2023	MPC COMMUNICATIONS & LIGHTING INC	CAR 30 STOP LIGHT PREEMPTION DEVICE REPAIR	603.50
202063	09/08/2023	MPC COMMUNICATIONS & LIGHTING INC	SEAT BELT FOR CAR 20	58.25
202064	09/08/2023	MPC COMMUNICATIONS & LIGHTING INC	CHARGE GUARD REPLACED ON CAR 30 - OUTSIDE REPAIR	205.50
202227	08/31/2023	MUNICIPAL COLLECTION SERVICES LLC	PARKING TICKET COLLECTIONS	2,075.25
202120	09/08/2023	MUNICIPAL MARKING DISTRIBUTORS INC	MARKING FLAGS WITH WIRE STAFF	246.00
202145	09/11/2023	NATIONAL AUTO FLEET GROUP	AERIAL TRUCK #179	186,400.00
201983	09/06/2023	NATURES PERSPECTIVE LANDSCAPING	WEEKLY MAINT FOR VILLAGE GREEN & VH	614.00
201984	09/06/2023	NATURES PERSPECTIVE LANDSCAPING	WEEKLY MAINT FOR VILLAGE GREEN & VH	715.50
201990	08/25/2023	NEMRT	CRIME 123 -INTERVIEWING MADE EASY -NUNEZ/VALSAMIS	200.00
201991	08/29/2023	NEMRT	BASIC POLICE PHOTOGRAPHY -DUNCKER/FITZGERALD	70.00
201943	08/30/2023	NICK ESCHNER	CPSE ROSEMONT PARKING	36.00
202067	09/08/2023	NICOR GAS	7424 NILES CENTER RD	245.02
201998	09/06/2023	NICOR GAS	EMERGENCY ASSISTANCE	339.00
202070	09/08/2023	NICOR GAS	SS FARGO 1E LONG	49.83
201570	03/17/2023	NIPSTA	FIRE OFFICER TRAINING	400.00
201920	08/30/2023	NORTH COAST SEWER & DRAINAGE INC	WATER SERVICE REPLACEMENT @ 5232 GEORGE ST	6,875.00
201771	08/25/2023	NORTH SHORE SENIOR CENTER	CDBG 2023 GRANT PAYMENT 23-4.5	2,500.00
202175	09/11/2023	NORTH SUBURBAN HOUSING LLC	MONIQUE CAVALLERO /9238 GROSS POINT RD #1004 SKOKIE, IL 60077	80.00
202147	08/25/2023	NORTHSHORE OMEGA	PRE-PLACEMENT EVALUATIONS	906.00
202010	09/06/2023	OSTRANDER CONSTRUCTION INC	BD BOND REFUND-5215 OLD OARCAHRD ROAD	1,000.00
202011	09/06/2023	OSTRANDER CONSTRUCTION INC	BD BOND REFUND-5215 OLD ORCHARD ROAD	500.00
202012	09/06/2023	OSTRANDER CONSTRUCTION INC	BD BOND REFUND-5215 OLD ORCHARD ROAD	1,000.00
202139	08/25/2023	PADDOCK PUBLICATIONS INC	JOB POSTING - ENV HEALTH OFFICER	800.00
202140	08/25/2023	PADDOCK PUBLICATIONS INC	JOB POSTING - MULTIPLE POSITIONS	1,600.00
202132	09/08/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-8632 KIMBALL AVE	1,500.00
202084	09/08/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-8308 KILPATRICK	1,500.00
202013	09/06/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-9522 LAWNSDALE AVE	1,500.00
202267	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-8844 EWING AVE	1,500.00
202268	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-8616 ST. LOUIS AVE	1,500.00
202269	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-8151 KEELER AVE	1,500.00
202270	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-8224 LAWNSDALE AVE	1,500.00
202271	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-4217 SUFFIELD CT	1,500.00
202279	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-9439 KILDARE AVE	1,500.00
202280	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-8537 KARLOVE AVE	1,500.00
202281	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-4321 SUFFIELD CT	1,500.00
202282	09/12/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-8444 KEDVALE AVE	1,500.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 9
SEPTEMBER 18, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
201975	09/05/2023	PAUL RYAN	2023 P.E. RENEWAL FOR PAUL RYAN	60.00
202032	08/15/2023	PEERLESS NETWORK, INC.	PHONE SERVICE	10,827.61
202126	09/08/2023	PETERSEN BROS PLASTICS	2 NAMEPLATES FOR NEW COMMISSIONERS	91.00
202062	09/08/2023	PLATINUM PEST SOLUTIONS	MONTHLY PEST CONTROL SERVICES - AUG 2023	3,498.00
202187	09/11/2023	POMP'S TIRE SERVICE INC	RECAPPED TIRES - STOCK	676.61
201950	09/01/2023	PRAMOD SHAH	MISC. EXPENSES	450.00
202115	09/08/2023	PRECISE MRM LLC	5 MB FLAT DATA PLAN	940.00
202241	09/12/2023	PRESTOX	MAINT FOR 9024 GROSS POINT RD, STN #18	288.38
202243	09/12/2023	PRESTOX	MAINT FOR 9050 GROSS POINT RD	228.71
202244	09/12/2023	PRESTOX	MAINT FOR 8157 CENTRAL PARK, STN #17	282.16
202245	09/12/2023	PRESTOX	MAINT FOR 7424 NILES CENTER RD, STN #16	282.16
202238	09/12/2023	PRESTOX	MAINT FOR 5127 OAKTON ST	233.68
202220	09/11/2023	PRINT XPRESS	8 ' TABLE SKIRT WITH NEW LOGO	275.00
201733	08/23/2023	PRINT XPRESS	SCAN FRIGO & CO	50.00
202027	08/21/2023	PRINT XPRESS	BUSINESS CARDS FOR VILLAGE MANAGER, JOHN LOCKERBY & RISK MANAGER, JOSHUA HORNADAY	180.00
201917	08/30/2023	PUBLIC WORKS PETTY CASH FUND	PETTY CASH	60.00
202285	07/28/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	21.00
202272	08/14/2023	PULSE TECHNOLOGY OF ILLINOIS	NEW PRINTER PW	1,375.00
202273	08/22/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	9.95
202275	08/22/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	27.00
202276	08/22/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	21.00
202166	09/01/2023	QUENCH USA INC	MONTHLY WATER FILTER CONTRACT AT PD -SEP 2023	80.00
202076	09/08/2023	RACHEL BLUT	MILEAGE REIMBURSEMENT JULY	15.78
202129	08/23/2023	RAY O'HERRON CO INC	CX360 CARGO UNIFORM PANTS -MALTESE	129.80
202198	08/21/2023	RAY O'HERRON CO INC	MAG P365 -RIGGS	87.00
202192	08/15/2023	RAY O'HERRON CO INC	NEW OFFICER UNIFORM ITEMS -CONTRERAS	420.72
202216	08/25/2023	RAY O'HERRON CO INC	FLYING CROSS HIDDEN PKT CARGO PANTS -BLUE	175.01
202232	08/31/2023	RAY O'HERRON CO INC	UNIFORM PANTS -WILKEN	71.40
202230	08/31/2023	RAY O'HERRON CO INC	UNIFORM ITEMS -OAKLEY	351.79
202219	09/11/2023	RED WING SHOE COMPANY INC	CLOTHING, DRY GOODS, NOTION	450.00
201978	09/06/2023	RICHARD CAHAN	PROFESSIONAL PHOTOGRAPHY SERVICES - FOR FIRE AND ENVIRONMENTAL HEALTH (AUGUST 2023)	660.00
201770	08/24/2023	RING RESCUE INC.	DOLPHIN RING CUTTER AND ACCESSORIES	2,683.00
201988	09/06/2023	RITE LOCK & SAFE	INFORMATION KIOSK LOCKS	415.36
201944	08/30/2023	ROLANDO ITHIER	CPSE ROSEMONT PARKING	36.00
202151	09/11/2023	ROSE JEWELRY INC	SESBA GRANT TO ROSE JEWELRY	13,705.00
202201	09/11/2023	RUSH TRUCK CENTER CAROL STREAM	A/C COMPRESSOR FOR 111T	325.66
202202	09/11/2023	RUSH TRUCK CENTER CAROL STREAM	O-RINGS FOR AMBULANCE 111T	34.90
201974	09/05/2023	RUSS RIETVELD	2023 APWA PUBLIC WORKS EXPO	193.34
202130	08/24/2023	SAFARILAND LLC	6365RDS HOLSTER -MEDINA	208.50
202038	09/07/2023	SAFETY-KLEEN SYSTEMS, INC.	BULK LUBE	2,440.00
202134	09/08/2023	SAMANTHA MAXIMILIAN	RENEWAL OF P.E. FOR SAMANTHA MAXIMILIAN	60.00
202141	09/11/2023	SECRETARY OF STATE	LICENSE PLATE RENEWAL FOR 568877	151.00
202142	09/11/2023	SECRETARY OF STATE	LICENSE PLATE RENEWAL FOR DP73205	151.00
202143	09/11/2023	SECRETARY OF STATE	LICENSE PLATE RENEWAL #DP73208	151.00
202122	09/08/2023	SHARPER DOT PRINTING INC	WATER SHUT OFF DOORHANGERS	598.00
202082	09/08/2023	SHERWIN WILLIAMS CO	PAINT VH	64.72

**VILLAGE OF SKOKIE
VOUCHER REPORT # 9
SEPTEMBER 18, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
202224	09/11/2023	SHERYL GARST	REIMBURSEMENT FOR AIRFARE	333.80
202035	08/23/2023	SIT SERVICE DOGS	PAWIFFICER DEPOSIT	3,000.00
202299	09/13/2023	Skokie Property LLC	BD BOND REFUND-5150 TOUHY AVE	1,000.00
202109	09/08/2023	STANDARD EQUIPMENT COMPANY	REPAIR FOR TV TRUCK	2,461.95
202127	09/08/2023	STANLEY ACCESS TECH	PM ON DOORS @ 7300 NILES CENTER RD	342.00
202262	09/12/2023	STEPHEN JAGMAN	PARKING CPSE TRAINING	54.00
201969	09/05/2023	SUBURBAN LABORATORIES INC	WATER TESTING	2,196.30
202053	09/08/2023	SUN BADGER SOLAR	BD BOND REFUND-3361 CRAIN STREET	300.00
201930	08/30/2023	SWARUPA PAHAN	REIMBURSEMENT FOR HUMAN RELATIONS SUPPLIES	5.08
202161	08/28/2023	TECHNOLOGY MANAGEMENT REV FUND	LEADS LIVESCAN T1 LINE SERVICES THROUGH 07/31/2023	857.70
202239	09/12/2023	TESLA, INC	BD BOND REFUND-4510 CHURCH STREET	250.00
201993	08/31/2023	THE HOME DEPOT PRO	SPRAY BOTTLES FOR RANGE CLEANING -JAWORSKI	3.42
202237	09/07/2023	THE HORTON GROUP, INC.	HEALTH BENEFITS CONSULTING	5,460.00
202177	09/11/2023	THE PHIA GROUP	AMBULANCE REFUND FOR YOUSIF YOUKHNA	306.90
202044	09/08/2023	THELEN MATERIALS LLC	LEAF PICK UP	1,848.00
202203	09/01/2023	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SUITE MONTHLY CHARGES -AUG 2023	713.10
202030	09/07/2023	TRAFFIC CONTROL & PROTECTION	MISCELLANEOUS ITEMS FOR SIGN SHOP	5,648.50
202045	09/08/2023	UPS	WEEKLY CHARGE	32.40
202277	08/19/2023	UPS	SHIPPING CHARGES	35.07
202246	09/12/2023	UPS	WEEKLY CHARGE	32.59
202264	08/01/2023	VERIZON WIRELESS	CELL PHONE SERVICE	1,239.68
201958	09/01/2023	VERIZON WIRELESS	INTERNET HOTSPOT SERVICE - AUGUST 2023	260.77
202029	08/23/2023	VIA MERIDIANA CONTRACTORS LLC	SERVICE DOOR RETROFIT	56,541.49
201927	08/30/2023	VITALI PARTNERS LLC	CPR CARDS	120.00
202168	09/11/2023	VIVIAN CHIEU	VEHICLE STICKER LATE FEE REFUND	20.00
202099	08/31/2023	VOX POTENTIA CONSULTING LLC	CONSULTING SERVICES TO INTEGRATE ACQ. TECHNOLOGY -TARASIUK	4,410.00
202028	09/07/2023	VOX POTENTIA CONSULTING LLC	CONSULTING SERVICES: MANDEEP S.	1,240.00
202124	09/08/2023	WATER RESOURCES INC	WATER METERS	5,196.00
202125	09/08/2023	WATER RESOURCES INC	WATER METERS	8,670.00
202015	09/06/2023	WEISS, BARRY/PATRICIA	UB refund for account: 06663	27.75
202094	09/08/2023	WILMETTE TRUCK & BUS	SAFETY INSPECTION	398.00
202095	09/08/2023	WILMETTE TRUCK & BUS	SAFETY INSPECTION	40.00
202026	09/07/2023	YELLOWSTONE LANDSCAPE INC	MAIN ST & CHANNEL PARK MAINT	2,591.00
202024	09/07/2023	YELLOWSTONE LANDSCAPE INC	DOWNTOWN LANDSCAPE & HARDSCAPE MAINTENANCE 2023 PER BUDGET PLANNER	3,018.00
202117	09/08/2023	ZIEBELL WATER SERVICES PRODUCTS	HYMAX COUPLING	885.92
202119	09/08/2023	ZIEBELL WATER SERVICES PRODUCTS	B BOX EXTENSION	468.00
Total:				<u>\$ 4,279,847.14</u>

Memorandum
Mayor's Office

TO: Board of Trustees

FROM:



Mayor

DATE: September 18, 2023

SUBJECT: Appointments, Reappointments and Resignations

***A Appointments**

Board of Health
Dr. Michael Gottesman

Human Relations Commission
Sheryl Bloom Basile
Yosef Meyers

Performing Arts Center Board
Rhiannon Gurley

Public Safety Commission
Kimani Levy

***B Reappointments**

Ethics Commission
Rabbi Leonard Matanky

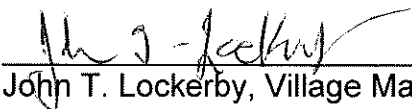
Jonathon Minkus
Chair

***C Resignations**

Human Relations Commission
Michelle Reitman
Pearl Rubenzik

Memorandum
Manager's Office

TO: The Honorable Mayor and
Board of Trustees
Village Clerk
Corporation Counsel

FROM: 
John T. Lockerby, Village Manager

DATE: September 14, 2023

SUBJECT: **MANAGER'S REPORT**
BOARD MEETING OF MONDAY, SEPTEMBER 18, 2023


A. COVID-19 Update.

A report regarding the most up to date information about COVID-19 and the new booster will be provided by Mike Charley, Director of Health and Human Services.

MEMORANDUM
HEALTH & HUMAN SERVICES

TO: John Lockerby, Village Manager

CC: Jennifer Davis-Spells, Community Health Supervisor

FROM: 
Michael Charley, Director of Health and Human Services

DATE: September 13, 2023

SUBJECT: COVID-19 Updates: Monovalent Booster, COVID-19 Data & Individual-Level Prevention

2023 COVID-19 Monovalent Booster Update

On Tuesday, September 12, 2023, two new COVID-19 Monovalent Booster vaccines were approved by the Centers for Disease Control and Prevention (CDC) Director Mandy Cohen, M.D. This approval was preceded by FDA approval on September 12 and the Advisory Committee on Immunization Practices' (ACIP) recommended approval on September 13.

The updated COVID-19 vaccines have been formulated to more closely target currently circulating variants and to provide better protection against serious consequences of COVID-19, including hospitalization and death. The two approved vaccines are updated mRNA vaccines manufactured by ModernaTX Inc. and Pfizer Inc. Consistent with the totality of the evidence and input from the FDA's expert advisors, these vaccines have been updated to include a monovalent (single) component that corresponds to the Omicron variant XBB.1.5.

Key Takeaways:

- Updated COVID-19 vaccines are recommended for everyone 6 months and older and are expected to be available by the end of this week at most medical providers and pharmacies. Visit [vaccines.gov](https://www.vaccines.gov) to find a COVID-19 vaccine near you. Also see "Monovalent COVID-19 Booster Availability" later in this document.
- Older adults and persons with weakened immune systems are at greatest risk for hospitalization and death. In addition, healthy children and adults can still experience severe disease.
- The updated vaccines should work well against currently circulating variants of COVID-19, including BA.2.86, and continue to be the best way to protect yourself against severe disease.
- The benefits of COVID-19 vaccination continue to outweigh any potential risks. Serious reactions after COVID-19 vaccination are rare.
- The vaccines are covered by insurance, including private insurance, Medicare plans, and Medicaid plans. Uninsured children and uninsured adults also have access through the Vaccine for Children Program and Bridge Access Program, respectively.

- Individuals 5 years of age and older regardless of previous vaccination are eligible to receive a single dose of an updated mRNA COVID-19 vaccine at least 2 months since the last dose of any COVID-19 vaccine.
- Individuals 6 months through 4 years of age who have previously been vaccinated against COVID-19 are eligible to receive one or two doses of an updated mRNA COVID-19 vaccine (timing and number of doses to administer depends on the previous COVID-19 vaccine received).
- Unvaccinated individuals 6 months through 4 years of age are eligible to receive three doses of the updated authorized Pfizer-BioNTech COVID-19 Vaccine or two doses of the updated authorized Moderna COVID-19 Vaccine.
- Individuals who receive an updated mRNA COVID-19 vaccine may experience similar side effects as those reported by individuals who previously received mRNA COVID-19 vaccines as described in the respective prescribing information or fact sheets.
- The updated vaccines are expected to provide good protection against COVID-19 from the currently circulating variants. Barring the emergence of a markedly more virulent variant, the FDA anticipates that the composition of COVID-19 vaccines may need to be updated annually, as is done for the seasonal influenza vaccine.

Monovalent COVID-19 Booster Availability

Vaccines will be available from most medical providers and pharmacies. While vaccines were previously provided for free by the government, this is the first-time vaccines will be provided through the commercial market at a cost to medical providers and pharmacies. It is expected that the vaccines will cost anywhere from \$100-\$130 per dose. Under the Affordable Care Act, most insurance plans are required to cover the full cost of the vaccines, without co-pays. People who don't have insurance, or who don't have enough insurance, can still get vaccines for free, through a government bridge program at federally qualified health centers. The CDC is still working to include pharmacy partners such as CVS, Walgreens, Walmart and others in the bridge program.

Will the Skokie Health and Human Services Department offer the monovalent COVID-19 booster vaccine?

Within the framework of the HHS's Vaccines for Children (VFC) and Adult 317 Programs, HHS is actively preparing to furnish monovalent COVID-19 booster doses to qualifying individuals. These doses will be made available, subject to a nominal administration fee. The Vaccines for Children (VFC) program, a federally funded initiative managed by the state, aims to deliver free vaccines with a small administration fee to qualifying children aged 18 and below (enrolled in Medicaid, not insured, under-insured). Similarly, the adult 317 program serves uninsured or underinsured adults aged 19 and above.

HHS will not be providing larger complimentary COVID-19 monovalent vaccine clinics to the general Skokie community. With the introduction of the new monovalent COVID-19 booster vaccines into the commercial market, HHS will no longer be in receipt of complimentary bulk COVID-19 vaccine from the CDC and/or the Illinois Department of Public Health. It is expected that both Moderna and Pfizer will charge providers around \$120/dose.

Skokie HHS will continue to provide the most up-to-date information on COVID-19 vaccines through Skokie's website and the available social media sources such as SkokieNews and the NewSkokie newsletter. The information will include how Skokie residents can find accessible vaccine clinics nearby. For information on where to find a COVID-19 vaccine near Skokie, residents should visit www.vaccines.gov. For general information on COVID-19, residents should visit the CDC website, <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

COVID-19 Data Updates

There are two primary data sets that are currently being used to determine the community level of COVID-19. The first and official data set is the CDC's COVID-19 Hospital Admission Levels and the second being Illinois Wastewater Surveillance. Heading into the fall, Skokie HHS as well as IDPH and the CDC are closely monitoring data on COVID-19. Current data indicates an uptick in COVID-19 hospitalizations in Illinois and the nation.

CDC COVID-19 Hospital Admission Data

CDC data shows a seven percent increase for Illinois in the week ending September 2, the most recent period for which data is available. There are currently 12 Illinois counties at a medium level for COVID-19 hospitalizations according to the [CDC national dashboard](#), meaning they exceed ten new cases per 100,000 population in the last week. Cook County, IL however is still at 4.5 new cases per 100,000 population in the last week, which means that the COVID-19 level for Cook County, IL is still "Low". See more information below on "Individual-Level Prevention Steps You Can Take Based on Your COVID-19 Hospital Admission Level".

The CDC recently launched a [new national respiratory virus dashboard](#) that allows the public to view the levels of COVID-19, flu and RSV in each state.

Wastewater Data

The Illinois Department of Public Health contracted with the Discovery Partners Institute (DPI), which is part of the University of Illinois System, in May 2021 to develop the Illinois Wastewater Surveillance System (IWSS) to monitor trends in SARS-CoV-2. IWSS sites and data are represented at <https://iwss.uillinois.edu/>. The chart below shows the wastewater data from the O'Brien Water Reclamation plant, the wastewater plan that receives water waste from Skokie and a small geographic area of Illinois surrounding Skokie. The data shows wastewater COVID-19 levels increasing since the beginning of July.

O'Brien Water Reclamation Plant

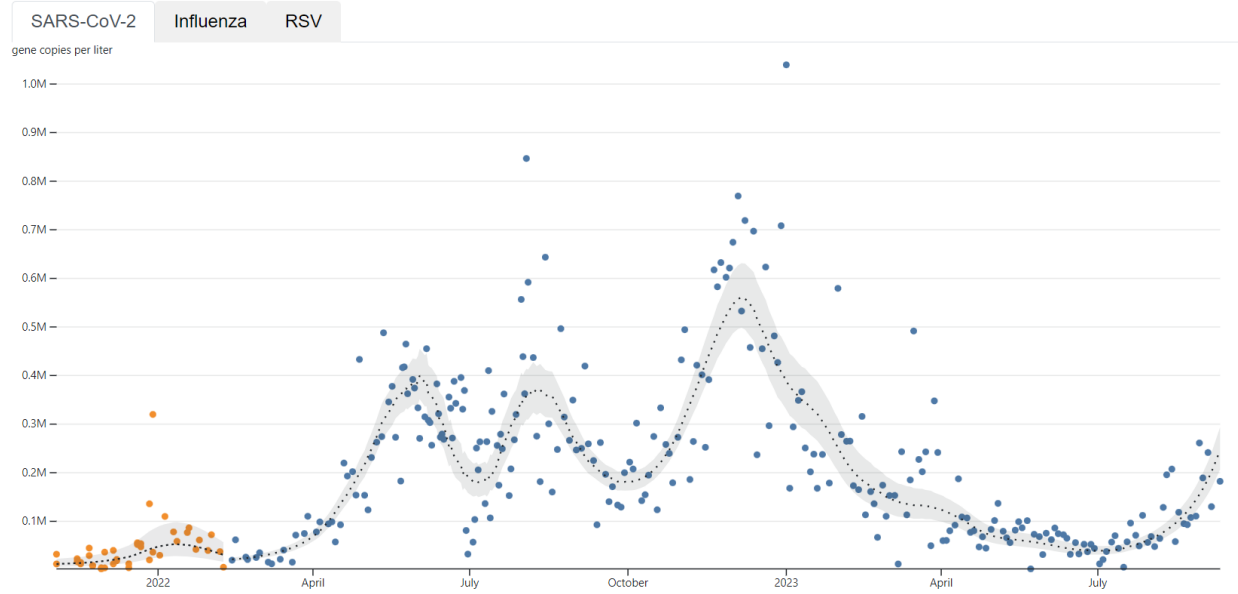
Location: Greater Chicago

Population served: 1,263,110

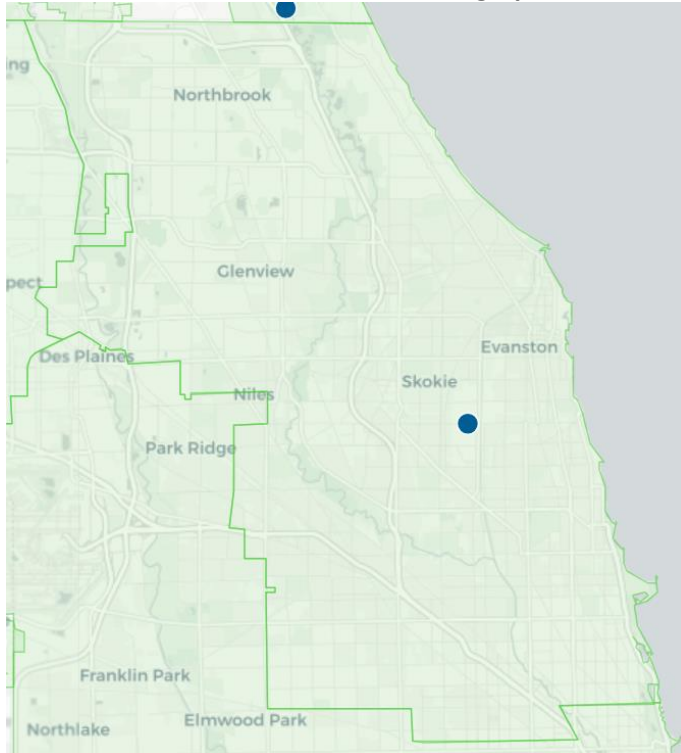
Managed by: Metropolitan Water Reclamation District of Greater Chicago

Last collected: September 10, 2023

[More details](#)



O'Brien Water Reclamation Plant's Geographic Service Area



Individual-Level Prevention Steps You Can Take Based on Your COVID-19 Hospital Admission Level

Many people in the United States have some protection, or immunity, against COVID-19 due to vaccination, previous infection, or both. This immunity, combined with the availability of tests and treatments, has greatly reduced the risk of severe illness, hospitalization, and death from COVID-19 for many people. At the same time, some people—such as those who are older, are immunocompromised, have certain disabilities, or have certain underlying health conditions—continue to be at higher risk for serious illness. The CDC is currently using the COVID-19 Hospital Admission Level data to help inform the public about what prevention steps they can/should take. The current level for Cook County, IL is “LOW”

LOW, MEDIUM, AND HIGH

At all COVID-19 hospital admission levels:

- [Stay up to date](#) on vaccination.
- Maintain [ventilation improvements](#).
- Avoid contact with people who have suspected or confirmed COVID-19.
- Follow recommendations for [isolation](#) if you have suspected or confirmed COVID-19.
- Follow the recommendations for [what to do if you are exposed](#) to someone with COVID-19.
- If you are at [high risk of getting very sick](#), talk with a healthcare provider about additional prevention actions.

MEDIUM AND HIGH

When the COVID-19 hospital admission level is Medium or High:

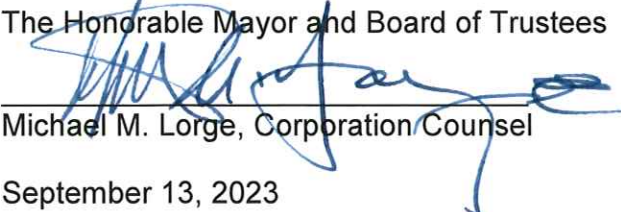
- If you are at [high risk of getting very sick](#), wear a high-quality mask or respirator (e.g., N95) when indoors in public.
- If you have household or social contact with someone at high risk for getting very sick, consider self-testing to detect infection before contact, and consider wearing a high-quality mask when indoors with them.

HIGH

When the COVID-19 hospital admission level is High:

- Wear a high-quality mask or respirator.
- If you are at high risk of getting very sick, consider avoiding non-essential indoor activities in public where you could be exposed.

**Memorandum
Corporation Counsel's Office**

TO: The Honorable Mayor and Board of Trustees
FROM: 
Michael M. Lorge, Corporation Counsel
DATE: September 13, 2023
SUBJECT: **September 18, 2023 Corporation Counsel's Report**

CONSENT:

***A. Ordinance, Code Amendment, Chapter 118, Articles IV and XI, Electric Vehicle Charging Stations**

Item A is on the consent agenda for second reading and adoption. The first reading was on July 17, 2023.

This ordinance will amend Chapters 118, Articles IV and XI of the Skokie Village Code, which provides for Electronic Vehicle Charging Stations and Off Street Parking, respectively. As part of the Village's Environmental Sustainability Plan, Community Development staff have continued their review of the Zoning Chapter of the Village Code in order to find ways to encourage sustainability. The code amendments included in this ordinance would allow: 1) permitting EV charging stations in all zoning districts; 2) classifying EV charging stations as an accessory use; 3) clarifying accessibility and site design and requirements; 4) clarifying authorized use of EV spaces and; 5) allowing EV charging spaces to count as required off-street parking spaces. Additionally, it is anticipated that a clear permitting process will be developed for an EV charging infrastructure.

cc: Pramod Shah
John Lockerby

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-9-C-

**AN ORDINANCE AMENDING CHAPTER 118, ARTICLES IV AND XI OF
THE SKOKIE VILLAGE CODE PERTAINING TO ELECTRIC VEHICLE
CHARGING STATIONS**

1 **WHEREAS**, Chapter 118, Article IV, Section 118-70 of the Skokie Village Code provides
2 for Electronic Vehicle Charging Stations and Article XI, Section 118-218 provides for Off Street
3 Parking; and

4 **WHEREAS**, as part of the Village’s Environmental Sustainability Plan, Community
5 Development staff have continued their review of Chapter 118 (Zoning Chapter) of the Village
6 Code, in order to find ways to encourage sustainability; and

7 **WHEREAS**, in focusing on electric vehicle charging stations and ways the Village
8 could achieve EV (Electric Vehicle) Ready Community Certification through the Metropolitan
9 Mayors Caucus (“Caucus”) with specific amendments to Chapter 118. Additionally, it is
10 anticipated that a clear permitting process will be developed for an Electric Vehicle
11 (hereinafter “EV”) charging infrastructure, to analyze zoning and parking codes to address
12 barriers to EV infrastructure, and to participate in technical and safety training; and

13 **WHEREAS**, the following zoning changes that are required in order to achieve the
14 aforementioned Bronze Certification: 1) permitting EV charging stations in all zoning districts;
15 2) classifying EV charging stations as an accessory use; 3) clarifying accessibility and site
16 design and requirements; 4) clarifying authorized use of EV spaces and; 5) allowing EV
17 charging spaces to count as required off-street parking spaces; and

18 **WHEREAS**, the above objectives are accomplished by the amendments to Sections
19 118-70 and 118-218 of the Skokie Village Code, outlined below; and

20 **WHEREAS**, at the Skokie Plan Commission public meeting duly held on June 1, 2023,
21 for which proper legal notice had been achieved, the Skokie Plan Commission voted to
22 recommend to the Mayor and Board of Trustees that Chapter 118, Article IV, Section 118-70
23 and Chapter 118, Article XI, Section 118-218 of the Skokie Village Code be amended
24 accordingly; and

25 **WHEREAS**, at a public meeting duly held on July 17, 2023, the Plan Commission
26 recommended to the Mayor and Board of Trustees that Chapter 118, Article IV, Section 118-
27 70 and Chapter 118, Article XI, Section 118-218 of the Skokie Village Code be amended; and

28 **WHEREAS**, the Mayor and Board of Trustees at a public meeting duly held on July 17,
29 2023, concurred in the aforesaid recommendation of the Skokie Plan Commission;

1 **NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Board of Trustees of the
2 Village of Skokie, Cook County, Illinois;

3 **Section 1:** That Chapter 118, Article IV, Section 118-70 of the Skokie Village Code
4 be and the same is hereby amended in the manner hereinafter indicated. The new material is
5 **highlighted in bold** and the material to be deleted is ~~highlighted and stricken through~~.

6 **Sec. 118-70. - Electric vehicle charging stations.**

7 (a) *Station location.* In ~~residential~~ **all** districts, an electric vehicle charging
8 station is permitted in any area where a vehicle may be parked. ~~In all~~
9 ~~other districts, the station is permitted for use with any legal parking~~
10 ~~space that is not in a required vehicle parking space, except when that~~
11 ~~parking space is dedicated to a specific residence.~~

12 (b) *Equipment location.* The charging station equipment must not impede
13 pedestrian, bicycle, or vehicular traffic or be located within the required
14 area of the legal parking space, vehicle overhang, or associated
15 circulation aisles as required by this chapter.

16 **(c) Accessory use. EV charging stations are permitted as an**
17 **accessory use within any parking lot or structure in all zoning**
18 **districts.**

19 ~~(e)~~ **(d) Requirements for public use.** When the station is intended to be used
20 by the public:

21 (1) *Equipment protection.* Adequate protection of charging station
22 equipment from vehicles must be provided, such as curbing,
23 bollards, or wheel stops.

24 (2) *Signage.* Any charging station that is intended to be used for
25 multiple users must have signage indicating that parking is for
26 electric vehicle charging only, a phone number or other contact
27 information to report when the equipment is not functioning
28 properly, and any time limits on use, tow away, or fine
29 provisions.
30

31 (3) *Parking space identification.* The parking space must be
32 identified per the Electric Vehicle Charging Station Guidelines.

33 **(4) Accessibility. Electric vehicle charging parking space**
34 **designs and site requirements for accessibility to and from**
35 **parking spaces, facilities, buildings, and other elements**
36 **must comply with the technical accessibility requirements**
37 **of ADA (Americans with Disabilities Act) and ABA**
38 **(Architectural Barriers Act) Accessibility Standards. The EV**
39 **Charging Station design must comply with ADA and ABA**
40 **requirements for operable parts and other accessibility**
41 **standards. Parking space signage should indicate whether**
42 **the space is for ADA parking only or whether the space can**
43 **be used by non-ADA vehicles to park under conditions**
44 **specified by the signage.**

1 (4)(5) *Principal use.* If the primary purpose of the lot is the charging
2 of vehicles, the use is considered an automotive fuel station for
3 zoning purposes.

4 (6) **Authorized Use.** Authorized use of electric vehicle charging
5 stations should be in accordance with the Illinois Vehicle
6 Code (ILCS 625 ILCS 5/11-1308).

7 **Section 2:** That Chapter 118, Article XI, Section 118-218 of the Skokie Village Code
8 be and the same is hereby amended in the manner hereinafter indicated. The new material is
9 **highlighted in bold** and the material to be deleted is ~~highlighted and stricken through~~.

10 **Sec. 118-218. - Required number of off-street motor vehicle parking spaces.**

11 (a) *Calculation of number of spaces.*

12 ...

13 (4) **EV Parking Spaces.** Electric vehicle charging stations may be located in
14 required off-street parking spaces and may be counted toward satisfying minimum
15 off-street parking space requirements where the determination for parking does not
16 exceed the minimum parking determination, and the application is residential, the
17 electric vehicle charging station/parking spaces may not be restricted by time
18 between the hours of 7:00 pm and 7:00 am.

19 ...

20 **Section 3:** That this Ordinance shall be in full force and effect from and after its
21 passage, approval and publication in pamphlet form as provided by law.

ADOPTED this day of September, 2023.

Ayes: 0

Nays: 0

Absent: 0

Attested and filed in my office
this day of September, 2023;
and published in pamphlet form
according to law from September ,
2023 to September , 2023.

Village Clerk

Approved by me this day of
September, 2023.

Mayor, Village of Skokie

Village Clerk

MEMORANDUM
HEALTH & HUMAN SERVICES

TO: John Lockerby, Village Manager

CC: Elizabeth Nelson, Public Health Coordinator/Analyst

FROM: 
Michael Charley, Director of Health and Human Services

DATE: September 13, 2023

SUBJECT: HHS Community Health Improvement Plan, For Village Board Review & Approval

The Health and Human Services' Department is requesting Skokie Village Board review and approval of HHS's Community Health Improvement Plan (CHIP) at the September 18, 2023 Village Board meeting. This comprehensive five-year plan is designed to address three critical public health priorities: access to healthcare, access to behavioral health, and affordable housing. It stems from rigorous community health assessments and an improvement process involving multiple community stakeholders.

At Skokie Health and Human Services, our vision is to "Create a healthy, equitable community." The strategies outlined in this plan play a crucial role in guiding our community towards better health outcomes. We intend to engage and empower our partners to collaborate on coordinated efforts and evaluate actions for successful implementation of the CHIP.

The primary objectives of our Community Health Improvement Plan are to:

- Identify our community health priorities.
- Focus our attention and resources on strategies for positive health outcomes.
- Monitor and measure our progress in achieving these outcomes.
- Enhance the overall health of our community.

The development of this plan was led by the Skokie Health Equity Network steering committee with support and guidance from the Skokie Health and Human Services Department. Utilizing data on health status, quality of life, and risk factors, along with insights from a community-wide health survey, we identified three key priority health issues (access to healthcare, access to behavioral health, and affordable housing). Based on these findings, we formulated measurable and actionable objectives to drive meaningful health improvement. The implementation efforts are already in progress and will continue over the next five years.

Skokie's CHIP is a call to action, and its success depends on the active involvement of our community members, partners, and stakeholders. Everyone has a role to play, whether it's understanding the community's priorities and raising awareness or actively participating in action teams to implement strategies. We aim to look beyond individual organizational efforts and focus on the collective impact of multiple organizations and community members in improving our overall health.

Together, we can create a healthier and more equitable Skokie for all. We wanted to thank the Village Board and the greater Skokie community for their support and dedication to this important endeavor.

2022-2027

SKOKIE COMMUNITY HEALTH IMPROVEMENT PLAN

SKOKIE HEALTH AND HUMAN SERVICES DEPARTMENT



SKOKIE HEALTH EQUITY NETWORK

SKOKIE HEALTH AND HUMAN SERVICES DEPARTMENT

Approved by the Board of Health on 08/03/2023 and the Village Board of Trustee on XX/XX/XXXX

Table of Contents

Welcome Letter	6
Purpose Statement	7
IPLAN Requirements	7
Executive Summary	7
Community Engagement and Stakeholders/Community Partnership Acknowledgements ..	9
Community Health Needs Assessment Timeline	10
Vision Statement	11
Land Acknowledgement	11
Village of Skokie History	11
Skokie Health and Human Services Department	14
Skokie Community Health Status Assessment	16
Demographic and Socioeconomic Characteristics	16
.....	17
Country of Origin	17
Ethnicity	17
Languages	18
Income.....	18
Education	19
Insurance Status	20
Health Related Data	21
Current Health Status.....	21
Health Concerns	22
Availability of Care	23
Mortality Data	23
Top Causes	23
Years of Potential Life Lost - YPLL	23
Providers	25
Mental Health Providers	25
Primary Care Providers	25
Food Security and Access	26
Maternal and Child Health	27
Births	27

Low Birth Weight	27
Prenatal Care	28
WIC and SNAP.....	29
Emergency Medical Services.....	29
Mental Health Calls.....	33
Mental Health Distress.....	33
Communicable Diseases	34
Mosquitoes.....	35
Sexually Transmitted Infections	36
Chlamydia & Gonorrhea.....	36
HIV	36
Environmental Sustainability.....	37
Greenhouse Gas Inventory	37
Climate Vulnerability Assessment	38
Ground Cover, Heat Island, and Carbon Sequestration Study	39
Sustainability Baseline Assessment.....	41
Lead	42
Park Access	43
Walkability.....	43
Sentinel Events	44
Community Themes & Strengths Assessment.....	46
Data on Survey Respondents	46
Age	46
Race	47
Socioeconomic Data.....	47
Income and Housing.....	47
Rent Costs/Burden.....	48
Housing Occupancy	49
Household Income Spent on Housing.....	49
Housing Burden.....	50
Transportation Data.....	50
Discrimination Data	50
Local Public Health Assessment.....	52

Scoring and Notes	52
Essential Service 1: Monitor Health Status to Identify Community Health Problems	52
Essential Service 2: Diagnose and Investigate Health Problems and Health Hazards	53
Essential Service 3: Inform, Educate, and Empower People about Health Issues	53
Essential Service 4: Mobilize Community Partnerships to Identify and Solve Health Problems	54
Essential Service 5: Develop Policies and Plans that Support Individual and Community Health Efforts	54
Essential Service 6: Enforce Laws and Regulations that Protect Health and Ensure Safety	55
Essential Service 7: Link People to Needed Personal Health Services and Assure the Provision of Health Care when Otherwise Unavailable	55
Essential Service 8: Assure a Competent Public and Personal Health Care Workforce	55
Essential Service 9: Evaluate Effectiveness, Accessibility, and Quality of Personal and Population-Based Health Services	56
Essential Service 10: Research for New Insights and Innovative Solutions to Health Problems	56
Community Health Improvement Plan	58
Access to Healthcare	58
Description of problem.....	58
Importance of the need for Access to Healthcare.....	59
Summary of data.....	59
Relationship to Healthy People 2030.....	60
Factor analysis.....	60
Objectives and strategies	61
Strategy: Develop Partnerships for a Formal Referral Network.....	61
Strategy: Develop data collection process related to linguistically appropriate care.....	65
Evaluation plan:	68
Communication plan:	68
Access to Behavioral Health	69
Description and Importance of Need for Access to Behavioral Health.....	69
Summary of data.....	69
Relationship to Healthy People 2030.....	69
Factors analysis.....	69
Objectives and strategies	70

Strategy: Develop data collection process related to linguistically appropriate care 70

Strategy: Advocate for state budget increase in Medicaid funding for behavioral health services..... 73

Evaluation plan:..... 75

Communication plan: 75

Affordable Housing..... 76

 Description of the Problem:..... 76

 Importance of Priority Health Need: 76

 Data Summary: 76

 Relationship to Healthy People 2030: 76

 Factors Influencing the Problem:..... 76

Objectives and strategies..... 77

Strategy: Inclusionary Housing Ordinance 77

Strategy: Create a process to collect data on factors related to rent burden. 78

Evaluation Plan:..... 80

Communication Plan: 80

Alignment with the State Health Improvement Plan 81

Next Steps 81

Acknowledgements 82

Welcome Letter

Dear Residents of Skokie and Our Partners in Health,

Welcome! We are delighted that you have discovered the Village of Skokie Health and Human Services' Community Health Improvement Plan (CHIP). This comprehensive five-year plan is designed to address three critical public health priorities: access to healthcare, access to behavioral health, and affordable housing. It stems from rigorous community health assessments and an improvement process involving multiple stakeholders.

At Skokie Health and Human Services, our vision is to "Create a healthy, equitable community." The strategies outlined in this plan play a crucial role in guiding our community towards better health outcomes. We intend to engage and empower our partners to collaborate on coordinated efforts and evaluate actions for successful implementation.

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Skokie's CHIP is a call to action, and its success depends on the active involvement of our community members, partners, and stakeholders. Everyone has a role to play, whether it's understanding the community's priorities and raising awareness or actively participating in action teams to implement strategies. We aim to look beyond individual organizational efforts and focus on the collective impact of multiple organizations and community members in improving our overall health.

The Board of Health reviewed the organizational self-assessment plan and officially approved the 2022-2027 Skokie CHIP on August 2, 2023. Join us in creating a healthier and more equitable Skokie for all, because together we can go further. Thank you for your support and dedication to this important endeavor.



Mike Charley
Director of Health and Human Services



Dr. Edward Linn
Chair of the Board of Health

Purpose Statement

The Village of Skokie – Health and Human Services Department (HHS) conducted a comprehensive Community Health Assessment (CHA) process that collected data from various health areas, domains and social determinants to then identify priority problems to focus on over a five-year period to improve the Village of Skokie’s health. The completion of the CHA process was achieved through a fair, inclusive and equitable approach that prioritized equity for all residents. The Community Health Improvement (CHIP) priority issues will be improved through the Skokie Health Equity Network using the collective impact community organizing model. Collective impact is centered by equity and data driven decisions and involves community members with close proximity to the issues.

IPLAN Requirements

Every five years, Illinois state law requires each certified local health department to complete an Illinois Project for Local Assessment of Needs (IPLAN), which is a community health assessment and health improvement process. This fulfills the requirements of the Illinois Administrative Code, Title 77, Subsection 600.210 for certification for local public health departments by the Illinois Department of Public Health (IDPH).

The essential elements of IPLAN are:

1. An organizational capacity assessment;
2. A community health needs assessment; and
3. A community health plan, focusing on a minimum of three priority health problems.

The essential elements were fulfilled by using the Mobilizing for Action through Planning and Partnerships (MAPP) framework.

Executive Summary

The Village of Skokie has a population of 67,822 (2020 Census), comprised of several ethnic minorities and a large percentage of foreign-born residents. The Village has a rich public health history with the first Board of Health established in 1907 and the Health Department obtaining State of Illinois local health department certification in 1968. The Health and Human Services Department (HHS), community stakeholders, and the residents of the Village are committed to ensuring that the policies, programs, and strategies laid out in the 2022 Skokie Community Health Plan are accomplished and actionable.

To complete this planning process, HHS used the nationally recognized Mobilizing for Action through Planning and Partnerships (MAPP) framework, because it emphasizes the importance of both community input and partnership with a variety of stakeholders to improve the overall health and wellbeing of the population. Developed by the National Association of County and City Health Officials (NACCHO) and U.S. Centers for Disease Control and Prevention (CDC), MAPP is a planning process approved to be used for the IPLAN process. MAPP is a community-driven strategic planning process that helps communities prioritize public health issues, identify resources for addressing them, and take action to improve conditions that support healthy living. MAPP is generally led by one or more organizations and is completed with the input and participation of many organizations and individuals who work, learn, live, and play in the community. This MAPP Roadmap (Figure 1) illustrates the six phases of the MAPP process.

1. In Phase One, Organize for Success/Partnership Development, community members and agencies form a partnership and learn about the MAPP process. Skokie HHS worked collaboratively with many of our key public health/healthcare stakeholders to create the “Skokie Health Equity Network” steering committee. The steering committee was formed to provide guidance, oversight, and strategic direction to improve and promote the health and well-being initiatives developed as part of this community health assessment process. By bringing together diverse perspectives and expertise, the Skokie Health Equity Network steering committee helped shape health strategies, foster collaboration, and will ensure effective implementation of the Skokie Community Health Improvement Plan.
2. During Phase Two, Visioning, those who work, learn, live, and play in the Skokie community create a common understanding of what it would like to achieve. In the MAPP Roadmap, the vision is “A Healthier Community.” The community decides the vision, which is the focus of the MAPP process.
3. During Phase Three, we utilized three MAPP Assessments where qualitative and quantitative data are gathered to provide a comprehensive picture of health in the community.



Three MAPP Assessments:

- 1) **Community Health Status Assessment (CHSA):** The CHSA collects quantitative information on health status, quality of life, and risk factors. Before starting this assessment, the Steering Committee members brainstormed existing sources of CHSA data. Many local public health system partners collect health status data, and some of that data is available to the Skokie HHS. The steering committee then researched what data the local public health system partners were willing to share. This assessment includes demographic information, communicable disease information, socioeconomic information, and sentinel events. It must then be determined if the data represents the status of the entire Skokie community and the data is inclusive of the entire local public health system. This step includes discussion of whether the data can be used strategically to inform improvements. This discussion then informed how the steering committee would design this assessment.
- 2) **Community Themes and Strengths Assessment:** Identifies assets in the community and issues that are important to community members. This assessment included a breakdown of the data from the community health survey, environment and climate change and physical environment findings.
- 3) **The Local Public Health System Assessment:** Measured how well the Skokie HHS delivers the essential Public Health Services. This assessment was done internally

and focused on the services provided by the Village's Health and Human Services Department.

4. In Phase Four, Identify Strategic Issues, the data sets are analyzed to uncover the underlying themes that need to be addressed in order for a community to achieve its vision. In November of 2022, a community stakeholder symposium named "Toward Health Equity in Skokie", was organized by HHS with collaboration with the Skokie Community Foundation and the Skokie Public Library. There were several outcomes of the meeting:
 - First, it was decided that a "Collective Impact" approach of community organizing would be utilized. The collective impact approach calls for multiple organizations or entities to abandon individual agendas in favor of a single common agenda. This requires all participants to have a common understanding of the problem, and a mutual agreement on how to solve it. Collective impact also is grounded in data driven decisions and centered on equity...
 - Second, three prioritized issues were chosen to focus on over the next five years.
Priority 1: Access to Healthcare
Priority 2: Access to Behavioral Health
Priority 3: Affordable Housing

In order to identify the three priorities, symposium participants (community stakeholders/ organizations) participated in a data walk of collected CHA data, processed and discussed the data in small group discussions, and then voted on the top three priority issues to address over the next five years.

5. In Phase Five, Formulate Goals and Strategies, the community identifies goals it wants to achieve and strategies it wants to implement related to strategic issues. Following the Toward Health Equity in Skokie symposium the Skokie Health Equity Network was created and formalized. This network is an ongoing collaboration among various organizations and stakeholders involved in public health that worked together to identify measurable objectives, research and select strategies for each objective and developed the Community Health Improvement Plan.
6. During Phase Six, Action Cycle, the community implements and evaluates action plans to meet goals, address strategic issues, and achieve the community's vision.

Community Engagement and Stakeholders/Community Partnership Acknowledgements

Skokie's IPLAN could not have been developed without the many partner organizations that participated throughout the process. Community and stakeholder engagement began with planning a symposium for stakeholders to review highlights of the data collected during the assessment, choose priority issues. The community stakeholder symposium was a collaboration of the Skokie Community Foundation, Skokie Public Library and HHS called Toward Health Equity in Skokie. Through the planning process discussions about what the next steps will be once the priority issues are chosen began and HHS proposed using the collective impact model of community organizing to structure developing a coalition. Collective impact is grounded in data driven decisions, centered on equity and shared accountability for action plans so this appealed to community stakeholders.

During the Toward Health Equity in Skokie symposium, community stakeholders participated in a data walk of highlights of the CHA data, processed the data in small group discussions, and then voted on the top three priority issues to address over the next five years. Skokie HHS would like to thank the following partners for their time, commitment and thoughtful input during this development process, and for their continued engagement and collaboration on implementation of Skokie's IPLAN.

Ascension St. Francis Hospital (Healthcare)	Advocate Health (Healthcare)	AHS Family Health Center (Healthcare)
Carter-Westminster United Presbyterian Church (Faith)	The Chicago Lighthouse (Abilities)	Connections for the Homeless (Housing)
The Douglas Center (Abilities)	Erie Family Health Center (Healthcare)	Fairview District 72 (Education)
Impact Behavioral Health Partners (Behavioral Health/Housing)	Muslim Community Center (Faith)	Niles Township (Local Government)
Niles Township High School District 219 (Education)	NorthShore University Health Systems (Healthcare)	Northwestern University (Education/Research)
Oakton Community College (Education)	Open Communities (Housing)	Orchard Village (Abilities/Behavioral Health)
Peer Services (Behavioral Health)	Skokie Chamber of Commerce and Industry (Business)	Skokie Community Foundation (Philanthropy)
Skokie-Morton Grove School District 69 (Education)	Skokie Park District (Parks)	Skokie Public Library (Library)
Skokie School District 68 (Education)	Skokie School District 73.5 (Education)	Tapestry 360 Health (Healthcare)
Village of Skokie – Board of Health (Healthcare/Local Government)	Village of Skokie – Community Development (Housing)	Village of Skokie – Residents

Community Health Needs Assessment Timeline

May – June 2022	Review IPLAN requirements, MAPP process and data sources
July – September 2022	Conduct Community Health Status Assessment, Community Themes and Strengths Assessment, and Local Public Health System Assessment
July – October 2022	Plan Toward Health Equity in Skokie event and develop data visualizations for data walk
November 2022	Toward Health Equity in Skokie event

December 2022-January 2023	Develop structure for Skokie Health Equity Network, plan and invite stakeholders to steering committee and to be action team co-chairs; hold first steering committee meeting and schedule action team meetings
February -June 2023	Collect and analyze additional data on risk factors, develop objectives, research and select strategies and develop action plans
July 2023	Finalize draft IPLAN report
August 2023	Present IPLAN to Board of Health
September 2023	Present IPLAN to Village Board and submit IPLAN to IDPH and prepare for action plan implementation
October 2023 – September 2027	Implement action plans and continuously evaluate

Vision Statement

Our vision is to systematically assess disparities and remove obstacles to health in opportunities, outcomes, and representation by addressing them through building bridges and targeted actions.

Land Acknowledgement

HHS acknowledges that the Village of Skokie as we know it today exists on traditional Potawatomi and Mascouten land. We acknowledge that the Village of Skokie has a long history that predates European settlement and that the original residents of this community, the Potawatomi and Mascouten Native Tribes, were removed by the federal government through the Treaty of 1833 to ensure westward expansion of the European settlers. Skokie, formerly referred to as ‘skokey’ is a Potawatomi/Mascouten word that means marsh. These Native populations were both part of the Algonquin-speaking Native American nations that populated the Great Lakes region. By making this land acknowledgement, we recognize that Indigenous peoples are the traditional stewards of the land that we now occupy, living here long before Skokie was a settled Village. As we work, live, and play on these territories the Department and Village community must work towards righting the historic wrongs of colonization and state violence to support Indigenous communities and uplift them in their lives and health.

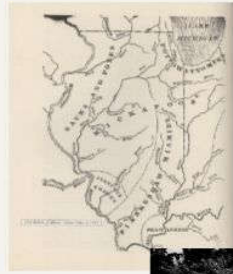
Village of Skokie History

Following the 1840’s, westward expansion pushed European settlement towards the Midwest and inland United States. Germanic settlers were most of the Skokie population until the 1950’s. Skokie, initially referred to as Niles Centre until the 1940’s, was a farming community that existed between two railroad lines in Evanston and Morton Grove. Following World War 2, an influx of migration from larger cities to suburban areas began which led Skokie to see several ethnic and religious immigrant groups including; Jewish migrants, Filipinos, Pakistanis, Indians, and many other Indo-Asian groups. The first nonnative settlers of Skokie were Nicholas and Elisabeth Busch Meyer who in the 1840’s build a log cabin originally located at 5406 Lincoln Ave but moved to its current location at the Skokie Heritage Museum at 8031 Floral Ave.

Skokie, post European settlement, was a farming community where the settlers farmed acres of their own land. Henry Harms is cited as a founding father of the original Skokie community. Harms opened the first store in the community, later transforming the building into a general store, tavern, and post office. He also aided the community in draining most of the swampy lands to make it more suitable for farming, rented out land to farmers, and built a plank toll road. Harms also worked as the township constable, supervisor/ commissioner of highways and the Cook County drainage commissioner. Several of the early Skokie residents contributed greatly to the building and success of the farming community allowing the transformation of the village to what we know today.

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SKOKIE



- 1670** The French first explored the Skokie area which was inhabited by the Potawatomi and Mascouten Native Tribes
- 1839** Irish bachelor O'Brien is the first white settler in the area
- 1850-1860** German immigration into the area begins and spikes, followed by Prussian immigration
- 1870** Plank road leading in an out of Skokie is built allowing for easier transportation to the community from surrounding areas including the city of Chicago
- 1872** Train tracks reach Morton Grove, about 1 mile away from the center of the Niles Center (Skokie) settlement
- 1926** Chicago Rapid Transit Company services Niles Center (Skokie) with a new train station in the community
- 1930** Large annexation of land into Niles Center (Skokie) creating a space for the large influx of immigrants and population boom
- 1940** The name of the settlement changes from Niles Center to Skokie
- 1945-1955** Jewish residents move out of the city of Chicago into the Skokie area and develop deep roots in the community
- 1951** The Edens Expressway running from Chicago into Skokie opens
- 1963** The Chicago Rapid Transit System closes
- 1964** The Chicago Transit Authority extends access to Skokie with the development of the Skokie Swift Line
- 1977** Anti-Nazi march held in protest of the proposed Nazi march in Skokie
- 1980-1990** Massive influx of immigrants from several different countries leads to the events like Skokie's Festival of Cultures and Coming Together Celebrations

Skokie Health and Human Services Department

Skokie Health and Human Services (HHS) is part of the municipal government structure. The Village of Skokie operates under the Council Manager form of government, in which an elected legislative body, consisting of the Mayor and a Board comprised of six Trustees, hires a professional manager to oversee the day-to-day operation of government services and programs, and to carry out the policy directives set out by the elected officials. The Skokie Board of Health is composed of up to 20 members, including a chair and vice-chair, all appointed by the Mayor with the consent of the Village Board. The Board of Health meets monthly, except for July and August. The Board of Health serves as an advisory body to HHS and the Board of Trustees, and as such has the authority to make recommendations as to such rules, regulations and orders as it may deem necessary for the preservation and improvement of public health and the prevention of disease.

As a certified health department in Illinois, the Village of Skokie HHS provides Local Health Protection services (communicable disease control and food protection), as well as an array of additional public health programs and services. The Public Health Department currently has 16.5 FTE on staff. The Department houses three separate direct service divisions: Community Health Services, Environmental Health, and Human Services.

The Health and Human Services Department Administration includes the Director, an Administrative Assistant and a Public Health Program Coordinator/Analyst. Medical Consultation is provided, through a contractual agreement with Dr. William Werner. The following public health programs are administered by each of the divisions:

Administration:

- IPLAN;
- Budget;
- Birth and Death Records;
- Child Safety Seat Program;
- Grants Administration; and
- Village Public Records Management and Disposal

Community Health Services:

- Communicable Disease Control, including STD and HIV/AIDS;
- Immunizations, including seasonal flu vaccinations;
- HIV/AIDS surveillance, counseling and referral for testing for at-risk individuals;
- Screenings (blood pressure, Diabetes, TB)
- Vision and Hearing screening;
- Childhood Lead Program;
- Emergency Preparedness and Response; and
- Medical Reserve Corps

Environmental Health Services:

- Food protection;
- Rodent control;
- Nuisance investigations;
- EPA Community Water sampling;
- Beekeeping permitting;
- Swimming Pool inspections;

- Clean Indoor Air Act enforcement;
- Child care environmental inspections;
- Tanning facility inspection;
- Body art facilities inspection; and
- West Nile Virus prevention;

Human Services

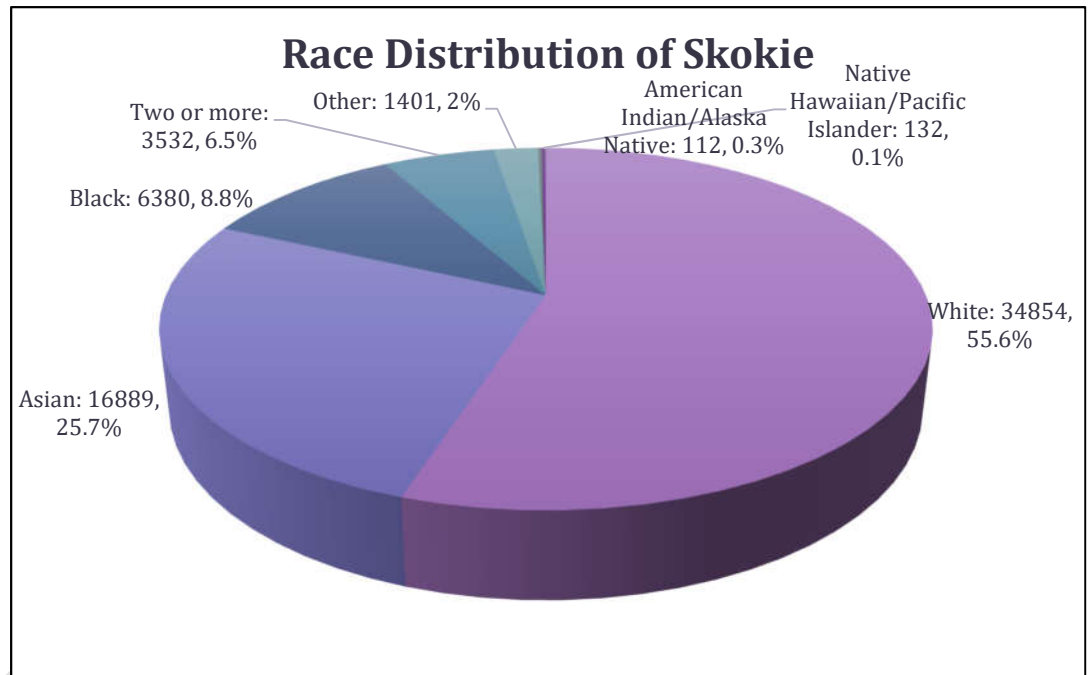
- Assist a Family program;
- Benefit Access Application Assistance;
- Co-Responder program;
- Emergency Financial Assistance;
- Social Service Short-Term Case Management;
- Federal Income Tax Aid;
- Mobility Equipment Lending Closet;
- Neighborhood Mediation;
- Reserved Residential Disability Parking;
- TeenLink Youth program; and
- Youth Outreach program

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Skokie Community Health Status Assessment

Demographic and Socioeconomic Characteristics

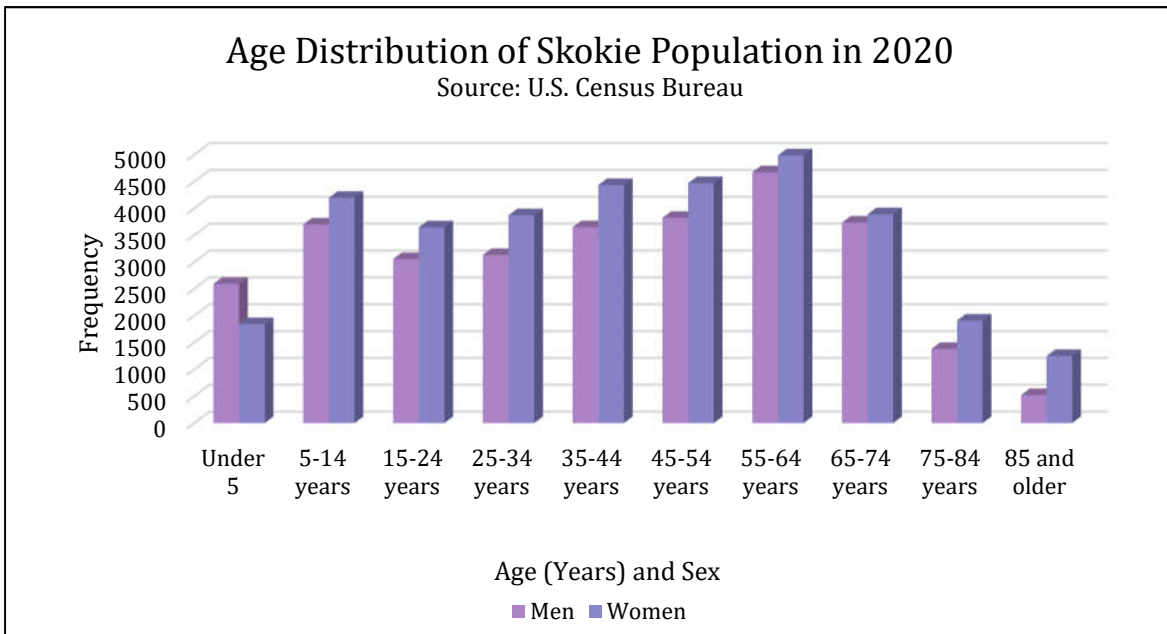
The Village of Skokie, just north of the city of Chicago, has a population of approximately 67,824 according to the 2020 U.S. Census¹. About 29% of the Skokie population is between the ages of 0-24, while about 20% of the population is 65 or older. Skokie is a very diverse community as it has historically been a hub for recent



immigrants. A sustained trend of a decreasing White race population has been seen in the past few years. Between 2010 and 2020, there was a 11% decrease in the White population in Skokie. All other racial groups saw an increase, most notably, the American Indian/Alaska Native race population saw a 171% increase, the Native Hawaiian and other Pacific Islander alone race saw a 146% increase, and individuals who identify as two or more races saw a 123% increase since the 2010 census. More than 90 languages and dialects are spoken in the Village with the most common being Urdu, Spanish, Tagalog and Farsi/Persian. (From Niles Township High School District 219 website)

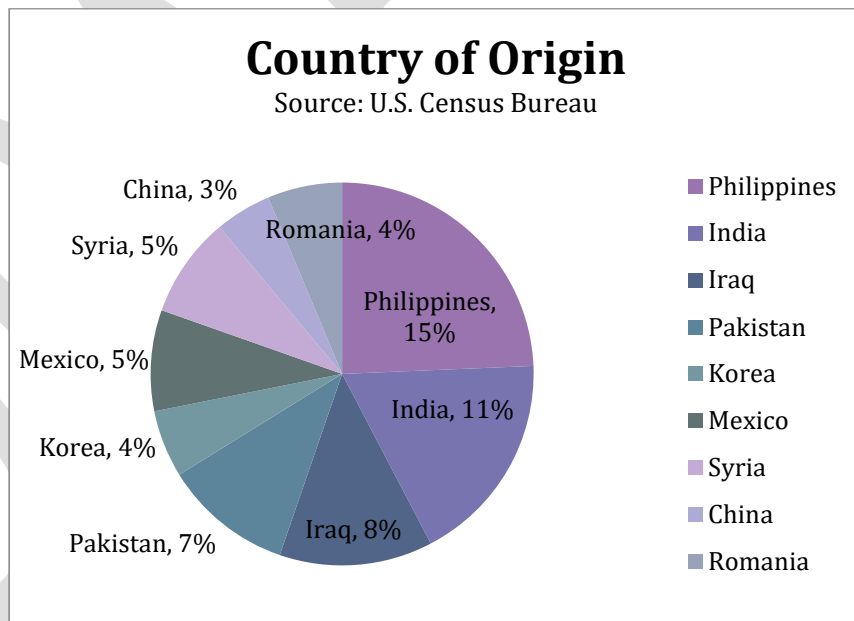
Skokie Age Ranges				
Source: U.S. Census Bureau				
Age	2014	%	2020	%
Under 5 Years	3,582	6%	4,438	7%
5 to 14	7,880	12%	7,896	12%
15 to 24	7,359	11%	6,699	11%
25 to 44	17,910	28%	14,065	22%
45 to 64	18,040	28%	17,515	28%
65 to 84	9,053	14%	10,915	17%
85 and Older	1,368	2%	1,772	3%
Total	65,193	100%	63,300	100%

¹ Breakdowns of the 2020 census data was not widely available when this report was written, thus in many sections of this report the population total of 63,300 from the 2020 American Community Survey estimate is used.



Country of Origin

An interesting factor in relation to the population of the Village of Skokie is that 38% of the population is foreign born. About 62% of the foreign-born residents in Skokie are from Asia, including the Middle East, 20% of the foreign-born residents are from Europe, and 11% are from Latin America. The top nine countries of origin in order are; the Philippines, India, Iraq, Pakistan, Mexico, Syria, Korea, Romania, and China. Since 2010, there have been



slight increases in populations from the Philippines, Pakistan, Syria, Ukraine, and Mexico. Notably, there have been decreases in populations from Korea and Iraq in the same time period.

Ethnicity

Ethnicity is also important within the Skokie community. The Middle Eastern identity is often primarily based on ethnic divisions rather than race or country of origin, which can cause a skew in those data categories. There has also been an increase in the Hispanic/Latino Population in Skokie, where in 2010 the population was at 8.3% and in 2020 was measured at 11.5%.

Languages

Skokie is home to many residents from different countries who speak their native languages. According to the American Community Survey, 48.9% of Skokie residents speak a language other than English at home. According to the local school districts, the top languages spoken in the home are English, Urdu, Spanish, Tagalog, Farsi/Persian, Russian, Gujarati, Arabic, Romanian, Vietnamese and Bosnian.

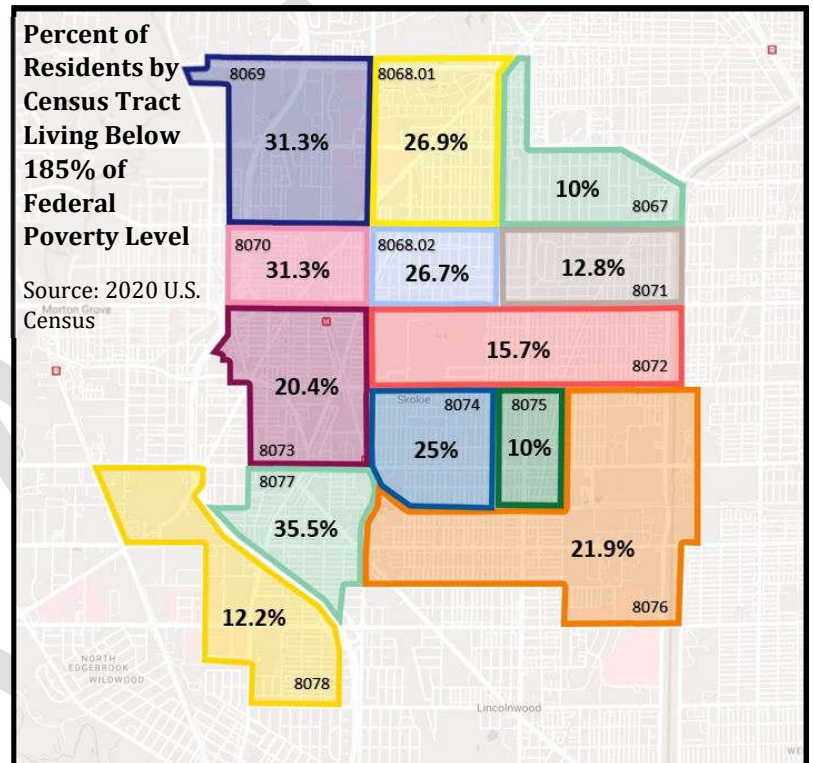
Income

The Federal Poverty Level (FPL) serves as a benchmark to determine the minimum annual income required by a household or individual to meet essential needs. In Skokie, for the year 2022, the FPL stands at \$13,590 for an individual and \$27,750 for an average household of four (4) people.

Around 14% of Skokie households have an annual income of \$25,000 or less, which places a household of four below the poverty line, depending on their specific circumstances. It's worth noting that the median household income in Skokie is \$74,725, significantly higher than the median income across Cook County.

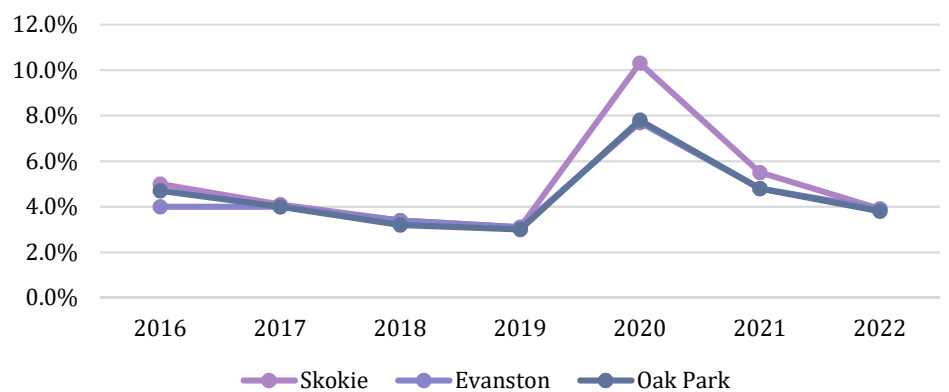
Over the past decade, Skokie's poverty levels have remained relatively stable at about 9% of the population. However, there are significant disparities between different areas, with some census tracts on the west side of the village experiencing rates as high as 30% of residents living below the poverty level.

Despite the disparities in poverty rates across different regions, the FPL remains a critical tool for gauging economic well-being and guiding efforts to address poverty-related challenges in Skokie. Skokie, along with its neighboring towns Evanston and Oak Park, experienced a period of relative stability in unemployment rates, hovering around 4%.



Unemployment Rate in Skokie, 2016-2022

Source: Illinois Department of Employment Security



However, in 2020, the COVID-19 pandemic caused a significant surge in unemployment, reaching a peak of 10% in the area. Fortunately, in the aftermath of the pandemic, the unemployment rate has gradually stabilized, providing some relief to the local communities.

Education

Since 2010, Skokie has seen significant improvements in educational attainment levels among its residents aged 25 and older. The high school graduation rate stands at an impressive 90.8%, while 49.8% of individuals in the same age group hold a bachelor's degree or higher. However, disparities persist within the community. Among the Hispanic/Latino population, 10% lack a high school diploma or equivalent, highlighting the need for targeted support and resources. The foreign-born population also faces challenges, with 15.5% lacking a high school diploma or equivalent.

Comparing across racial and ethnic lines, the data reveals distinct gaps. For instance, only 7.2% of White residents lack a high school diploma or equivalent, and the figure drops even further to 6.7% for Asian residents. Moreover, Hispanics/Latinos represent only 11.5% of those with a bachelor's degree or higher, indicating a discrepancy in educational opportunities.

Understanding these disparities is crucial because educational attainment directly influences various aspects of individuals' lives, including their health, income level, and insurance status. Educational attainment is closely tied to socioeconomic status (SES), with higher education levels associated with improved employment prospects, higher incomes, and better living conditions.

Socioeconomic status also impacts healthcare access, as those with higher SES tend to have better access to health insurance, preventive services, and quality healthcare providers. By addressing these disparities in educational attainment, we can work towards building a more equitable and prosperous community in Skokie.

Educational Attainment Differences by Nativity

Source: U.S. Census Bureau

Education Level	Foreign Born	Native Born
Less than High School	15.5%	3.3%
High School Diploma/Equivalent	21.1%	15.0%
Some College/Associates	21.6%	24.5%
Bachelor's Degree or Higher	41.7%	57.1%

Skokie Educational Attainment Differences by Race/Ethnicity

Source: 2020 U.S. Census

	High School Grad or Higher	Bachelor's Degree or Higher
White	94.5%	54.6%
Black	91.5%	33.6%
Asian	91%	58.8%
Hispanic	87%	25.7%
Other	95.1%	27.4%

Insurance Status

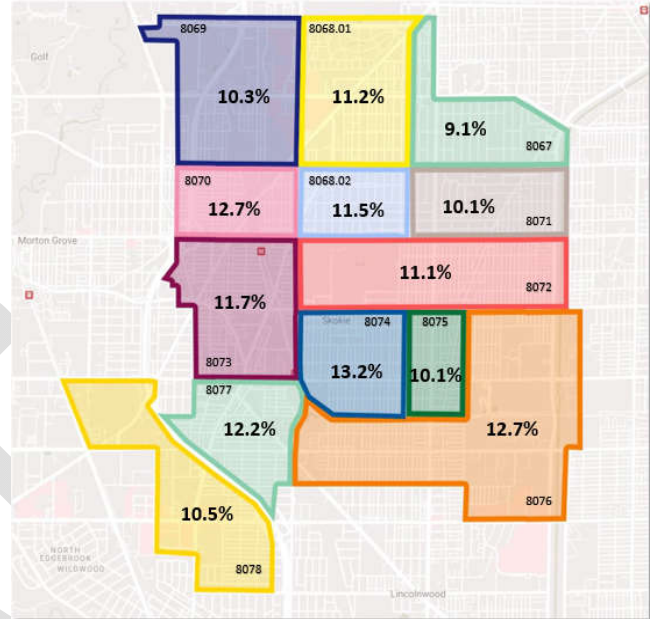
The In 2014, Skokie had 9.5% of its residents uninsured, which decreased slightly to 8.5% in 2020. This decline may be attributed to the Village's decrease in unemployment rates during that period. Notably, there was a significant drop in the percentage of uninsured individuals aged 18 to 65, which fell from 13.9% in the past to just 6% in 2020.

Analyzing the data by census tracts, it was found that tract 8074 had the highest percentage of uninsured individuals at 13.2%, while tract 8067 had the lowest percentage at 9.1%.

The American Community Survey estimates indicate that approximately 18% of Skokie residents are considered to be living in poverty, amounting to about 12,266 people. However, there have been positive developments in healthcare access in the past decade, with the opening of three Federally Qualified Health Centers in Skokie and neighboring communities. These centers aim to provide care to the uninsured or underinsured population.

Moreover, Turning Point Behavioral Health, an outpatient mental health center located in Skokie, plays a crucial role in addressing mental health needs in the community. They readily accept Medicaid and offer a sliding fee scale for those with limited income. Recently, they expanded their services by opening a drop-in center, catering to individuals with mental illness or those in need of crisis intervention.

Overall, while there is progress in reducing uninsured rates and addressing healthcare needs, the community still faces challenges in providing adequate care to those living in poverty. The efforts of healthcare centers like the Federally Qualified Health Centers and Turning Point Behavioral Health are vital in ensuring access to healthcare services for all residents.



Change in Percent of Resident Uninsured

Source: U.S. Census Bureau

Ages	2014	2020
Total	9.5%	7.11%
Under 18 years old	1.5%	0.8%
18 to 64 years old	13.9%	6.0%
65 years and older	3.4%	0.31%

Compared to the average cities in the City Health Dashboard, Skokie shows a significant disparity in health insurance coverage among its Asian residents. With approximately 27% of Skokie's population being Asian, a concerning 13.2% of this community remains uninsured, accounting for roughly 2,230 individuals. Remarkably, this places Skokie's Asian population at the highest rate of uninsured individuals across all ethnicities and race categories in Skokie.

Health Insurance Type by Educational Attainment Level Among Ages 26-64

Source: U.S. Census Bureau

Education Level	Uninsured	Public Insurance	Private Insurance
Less than High School	24%	29%	54%
High School Diploma/Equivalent	20%	15%	67%
Some College/Associates	7%	19%	77%
Bachelor's Degree or Higher	7%	7%	87%

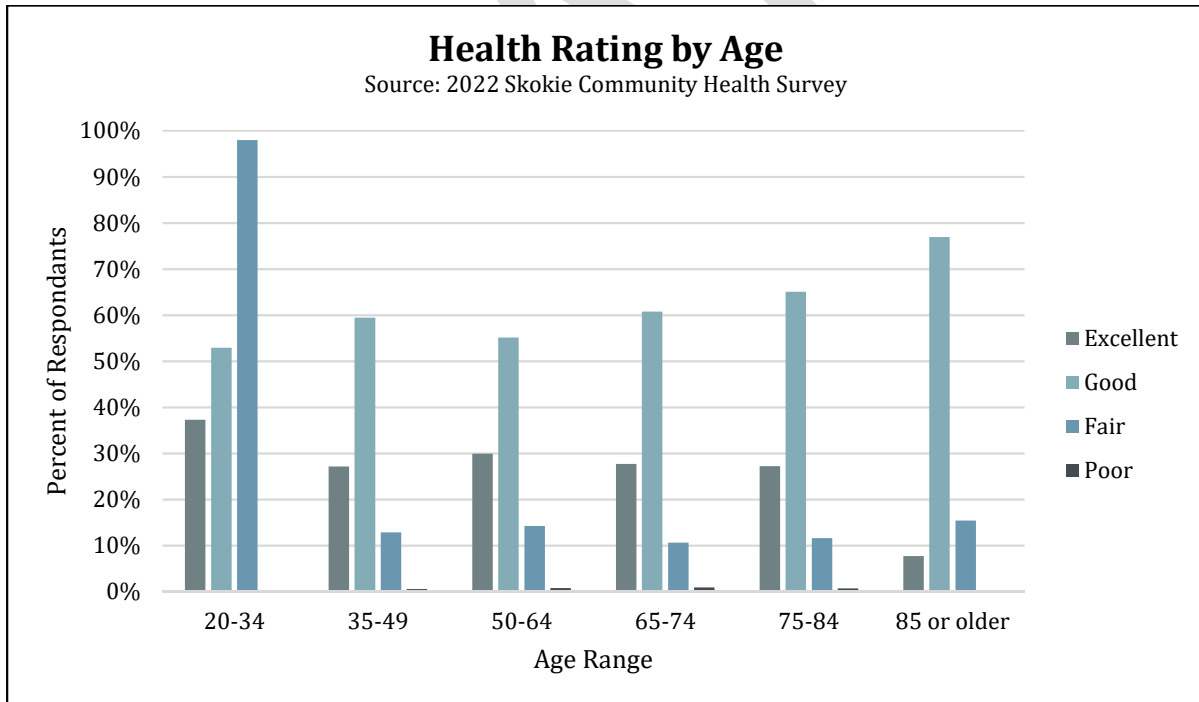
Percent of Uninsured Skokie Residents by Race/Ethnicity

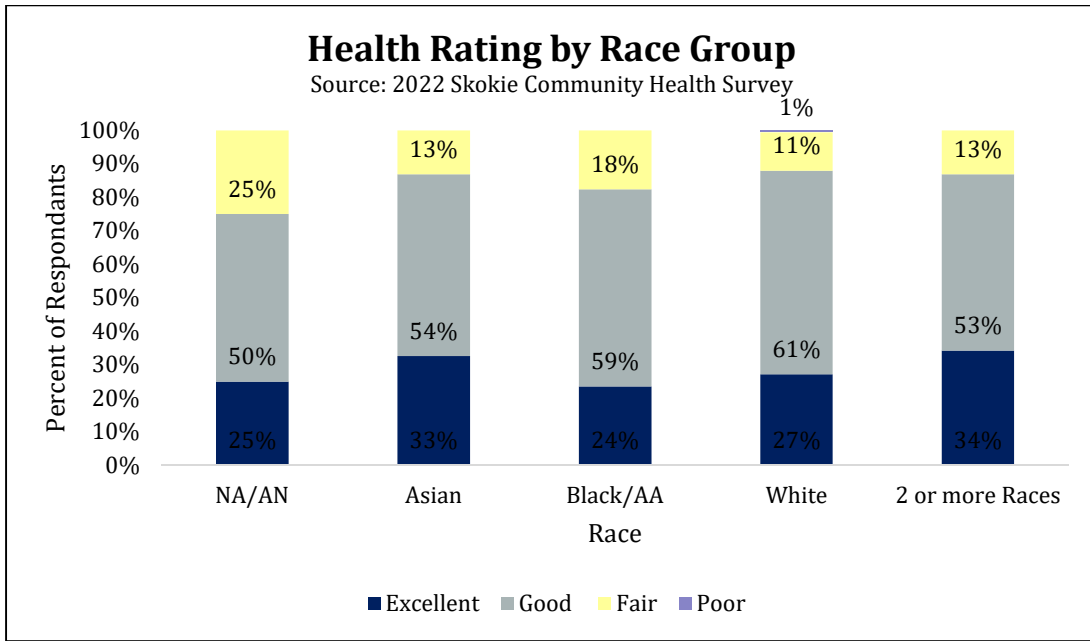
	Skokie	City Health Dashboard Average
Asian	13.2%	8.7%
Black	8.7%	9.8%
Hispanic	8.9%	16.6%
White	5.7%	7.1%
Other	4.1%	14.4%

Health Related Data

Current Health Status

When surveyed about their overall health, respondents generally rated it as good or better. However, when the data was analyzed by race, it was observed that 25% of Native American and Alaskan Native participants selected "fair" as their health rating. This percentage was the highest among all other racial categories for the "fair" response.



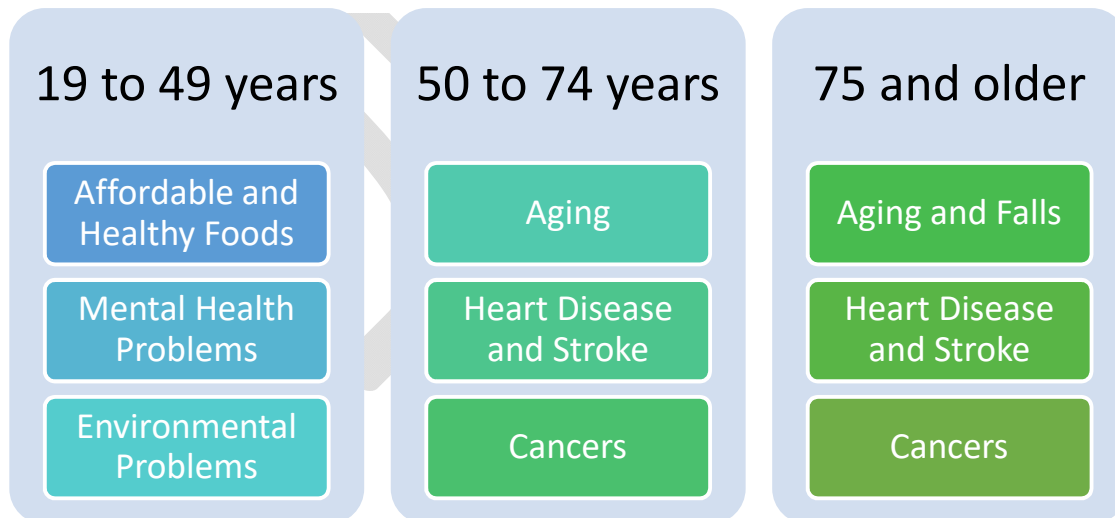


Health Concerns

When questioned about their current health concerns, respondents exhibited a diverse array of responses, choosing from a wide range of options. They were presented with an extensive list and were asked to select the three most relevant health concerns. These responses were then analyzed based on age groups to generate a comprehensive list of general health concerns prevalent within the community.

What are your 3 most important health concerns?

Source: 2022 Skokie Community Health Survey



**The list of options for this question included; Affordable healthy foods, Aging (arthritis, hearing/vision loss), Cancers, Child abuse/neglect, Dental problems, Diabetes, Domestic violence, Environmental problems, Falls, Heart disease/stroke, Hearing, Infectious diseases, Mental health problems, Not having health insurance, Safe and affordable housing, Sexual assault, Sexually transmitted infections (STIs), Substance abuse, Tobacco use/vaping, Vision. Other was an option for this question, which allowed for survey respondents to fill in their health concern if it was not listed in the above categories.*

Availability of Care

This report presents the findings derived from a represented sample of 497 residents from the Village of Skokie, gathered between September 29, 2021, and November 17, 2021. The margin of error for all respondents was 4%, with a response rate of 19%. To ensure the accuracy of the results, the survey data were weighted to align with the demographic profile of adults in Skokie. Among the notable results, the majority of participants expressed satisfaction with healthcare services, highlighting their affordability and availability.

Please rate each of the following in the Skokie community. (excellent/good responses combined)	18-34 yrs	35-54 yrs	55+ yrs
Availability of affordable quality health care	71%	82%	87%
Availability of preventive health services	76%	78%	87%
Availability of affordable quality mental health care	64%	63%	80%

Mortality Data

Top Causes

Skokie, like the general United States population, experienced similar leading causes of death in 2020, with cancer, heart diseases, and COVID-19 being the primary culprits. The crude death rate in Skokie for 2020 was 1,018.96 per 100,000 people, which closely mirrored the rates reported for Cook County and the state of Illinois. However, it's important to note that this crude death rate showed an increase from 2018, likely attributed to the emergence of the novel COVID-19 virus.

According to the City Health Dashboard, the average life expectancy in Skokie stands at 81.7 years, which is approximately three years longer than the average life expectancy of 78.6 years for Cook County. This suggests that Skokie's overall health outcomes are comparatively better.

When analyzing Emergency Medical Services data from the Skokie Fire Department, national trends of disparities among potentially life-threatening illnesses were observed, particularly among younger individuals from Black and Hispanic populations compared to White populations. The presence of a higher percentage of older White and Asian populations in Skokie might also indicate some disparities in life expectancy among Black and Hispanic populations, as these groups have a lower average age.

In summary, Skokie's leading causes of death align with the national trend, but its crude death rate has increased due to the impact of COVID-19. Nonetheless, the city boasts a relatively higher average life expectancy compared to Cook County, though disparities in health outcomes persist among different racial and ethnic groups

Years of Potential Life Lost - YPLL

Skokie's overall years of potential life lost (YPLL) per 100,000 individuals in the population is 4,200. YPLL represents the estimated average years a person would have lived if they hadn't died prematurely or before the age of 75. This personal measure helps to understand individual mortality information and life expectancy. In comparison to the City Health Dashboard, which

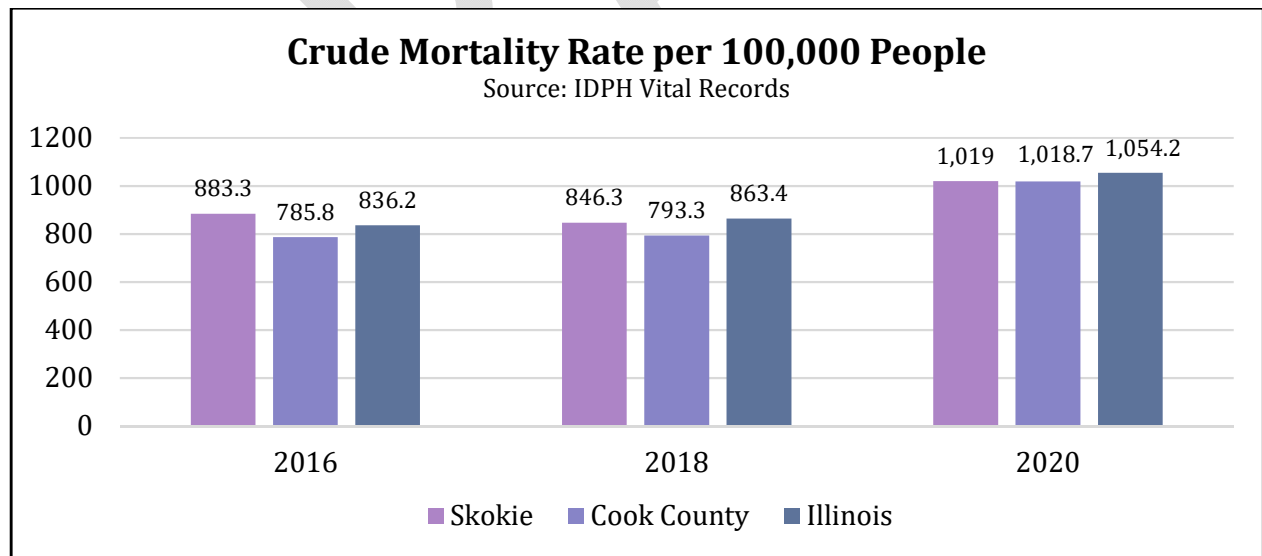
consolidates data from nearly 900 cities of various sizes, the reported YPLL is 7,759.4 per 100,000 individuals. It is an aspirational target for each community to approach or surpass this value, as having a YPLL above this average would indicate higher years of potential life lost among residents.

When examining YPLL by race, the data shows that Black and Hispanic Skokie residents have YPLL values above the dashboard average. Black residents have a YPLL of 15,000 per 100,000 individuals, while Hispanic residents have a YPLL of 5,800 per 100,000 individuals. In contrast, the dashboard average of 7,759.4 per 100,000 individuals signifies better life expectancy outcomes compared to the average.

A plausible reason for the difference in YPLL between Black Skokie residents and others is the higher incidence of cardiovascular disease deaths, colorectal cancer deaths, and breast cancer deaths within this racial group. Despite making up only about 10% of the population, Black residents experience disproportionately negative outcomes in certain illnesses that lead to premature or general death compared to other racial and ethnic groups. Addressing this health disparity should be a focal point for improvement in the future.

Shifting the focus to specific diseases, in 2020, Skokie recorded 120 deaths due to heart disease, 46 deaths due to cerebrovascular disease, and 125 deaths due to cancer. Additionally, in 2016, there were 24 deaths caused by accidents. In both 2018 and 2020, 21 and 19 deaths among Skokie residents, respectively, were attributed to accidents.

In summary, Skokie's YPLL indicates an area for potential improvement in overall life expectancy, particularly concerning the health outcomes of Black and Hispanic residents. Addressing disparities in cardiovascular disease and cancer-related deaths could help enhance life expectancy in the community. Additionally, continued efforts to reduce accidental deaths are essential for promoting overall well-being and longevity in Skokie.



Heart Disease Deaths per 100,000			
	2016	2018	2020
Skokie	165.1	209.6	180.7
Illinois	195.4	201.3	218

Cerebrovascular Disease Deaths per 100,000			
	2016	2018	2020
Skokie	49.3	52.8	69.2
Illinois	44.2	45.9	53.7
Cancer Deaths per 100,000			
	2016	2018	2020
Skokie	363.4	183.2	188.2
Illinois	190.6	186.7	190.6

Providers

Mental Health Providers

The Village boasts an impressive ratio of mental health providers to residents served, standing at 1 provider for every 245.6 residents served, surpassing the national average of 1:350. This indicates that the Village enjoys a relatively higher number of providers serving residents per capita compared to most areas in the U.S. However, it is crucial to note that this data alone does not guarantee better access to mental health care for Skokie residents. Access to mental health care depends on various factors, including the availability of appointments.

Mental Health Provider Ratios	
(Source: Cook County Health Atlas, 2021)	
60076	1:208
60077	1:77
60203	1:452

For a more comprehensive understanding, we need to consider the number of available appointments for Skokie residents, which the current data does not include. Although the zip code 60077 boasts the highest provider-to-residents served ratio at 1:77, and 60203 has the lowest at 1:452, it's essential to keep in mind that these figures only account for providers serving Skokie. The data does not encompass online or temporary providers.

To gauge the true accessibility of mental health care in Skokie, a more detailed analysis of appointment availability and distribution of mental health resources would be necessary. This information would offer a more complete picture of the mental health support available to the residents of the Village and help determine the overall quality of care.

Primary Care Providers

In the Village, there is an average ratio of one primary care provider for every 115.4 residents, which indicates that the Village is surpassing the national average of 1:1310 by a significant margin. Comparatively, the highest ratio is found in zip code 60203, with 1:41.2, while the lowest ratio can be seen in zip code 60076, with 1:161.9.

Primary Care Providers per 100,000 Residents	
(Source: Cook County Health Atlas, 2021)	
60076	161.9
60077	143.2
60203	41.2

It is essential to note that this data only accounts for providers serving Skokie and does not include online providers, federal physicians, or physicians over 75 years old. However, hospital residents are considered in this data analysis. This exceptional performance in primary care availability highlights the Village's commitment to the well-being of its citizens.

Food Security and Access

Skokie residents, including those who are unhoused, can access food resources through the Niles Township Food Pantry. This pantry keeps a comprehensive record of its service users, encompassing the total number of individuals and households benefitting from its assistance. Additionally, it tracks the number of households that have been receiving SNAP and have relied on the food pantry's services for the past five years.

Recently, the food pantry has taken steps to gather more detailed information from the individuals it serves. This data collection aims to provide a better understanding of the recipients and their needs. The information shared here is just a glimpse of the critical data being collected through surveys conducted by the pantry.

While some income information is being gathered, it's worth noting that slightly over half of the respondents answered "unknown" when asked about their income. Despite this limitation, it remains valuable for the pantry to assess the demographics and trends to improve its outreach and support. As of 2022, the food pantry has been instrumental in supporting the community, with 27.2% of households benefitting from public food assistance or SNAP services.

Food Pantry Usage by Type of Household and Year			
Source: Niles Township Food Pantry			
	Individuals	Households	SNAP Households
2018	68,145	22,774	12,473
2019	75,093	23,455	12,814
2020	61,481	19,131	9,725
2021	59,272	19,028	8,294
2022	68,192	26,627	4,937

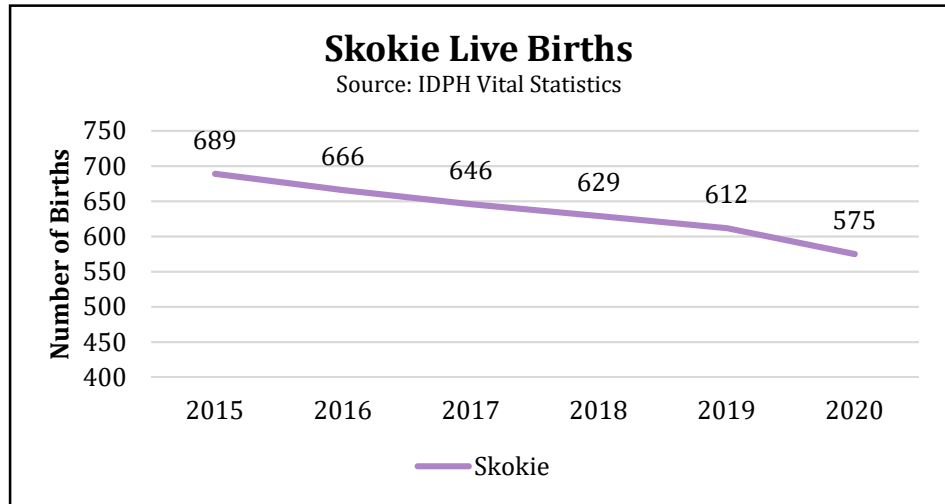
Type of Income	
Source: Niles Township Food Pantry	
Unknown	1,868
No Income	616
Undisclosed	297
Social Security (SSA)	239
Employment Income	221
Social Security Disability Insurance (SSI)	153
Part-time Employment	72
Pension or Retirement Fund	31
Other	14
Unemployment Compensation	14
Don't Know	8
Didn't Ask	7
Money from Relatives	4
Child Support	3
Alimony	1
Total	3,581

Maternal and Child Health

Births

Births by Skokie residents experienced an 11% decline from 2015 to 2019, mirroring the decrease observed in both Cook County and Illinois during the same period. All three regions witnessed a reduction in live births between 2015 and 2019.

According to the Illinois Department of Public Health's report for 2020, 575 women gave birth in Skokie. Among them, 15 were aged 15 to 19, 317 were aged 20 to 34, and 256 were aged 35 to 50.



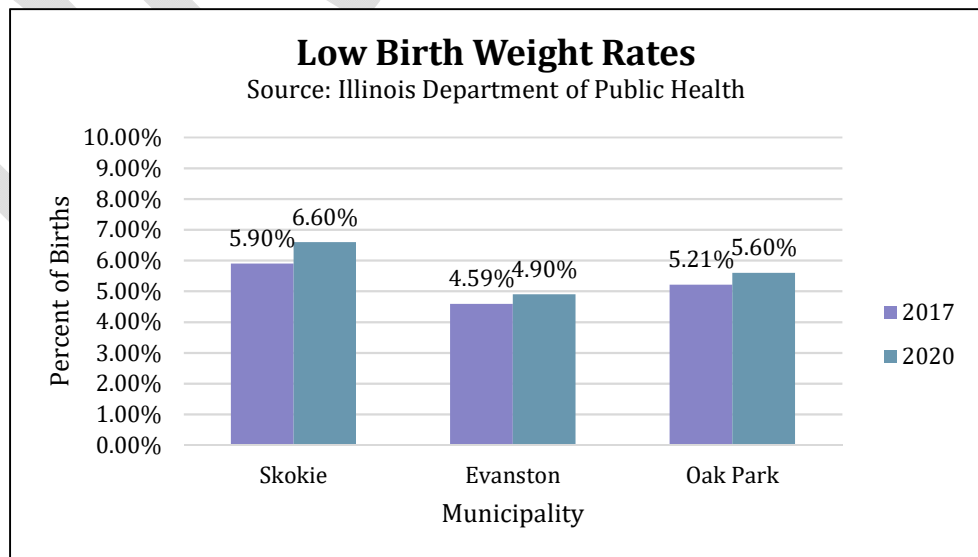
Total Births in Skokie, Cook County, and Illinois

Source: Illinois Department of Public Health

	2015	2017	2019	Percent Change 2015-2019
Skokie	689	646	612	-11.2%
Cook County	68,793	64,358	59,027	-14.2%
Illinois	158,101	149,390	140,145	-11.4%

Low Birth Weight

Skokie compiled statistics on Low Birth Weight (LBW) and Very Low Birth Weight (VLBW) infants. LBW is defined as infants weighing less than 2,500 grams at birth and is associated with a higher likelihood of experiencing delayed motor and social development



compared to normal weight infants. Moreover, it increases the risk of school-age learning disabilities. Very Low Birth Weight (VLBW) infants, on the other hand, weigh less than 1,500 grams

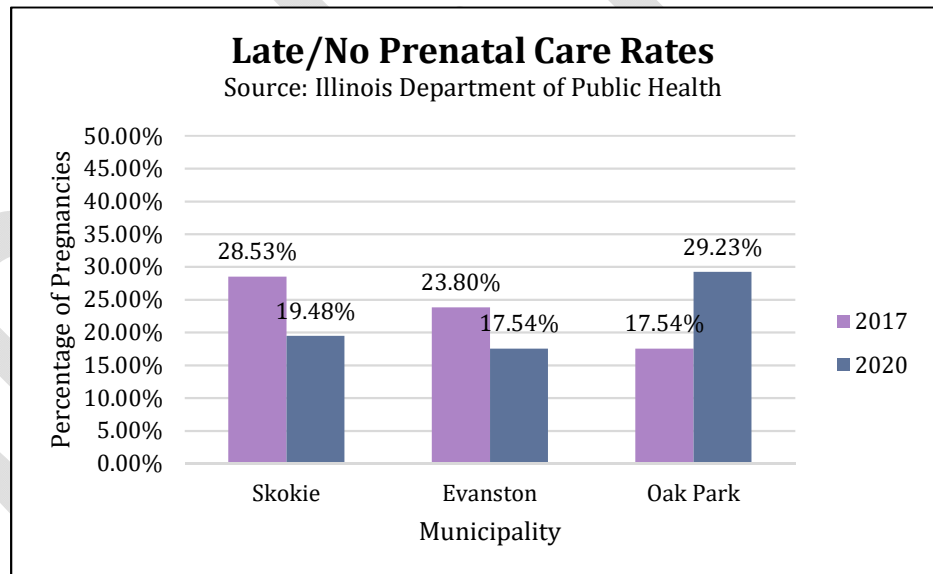
at birth and face a 24% higher chance of mortality within their first year compared to heavier infants.

In alignment with Healthy People 2030, a key goal was set to reduce the occurrence of LBW infants to no more than 7.8% of all births and VLBW infants to no more than 1.4% of all births. In 2019, there were 21 instances of live births in Skokie where infants had a low birth weight, resulting in an incidence rate of 3.4%. This rate is lower than the Healthy People 2020 threshold goal of 7.8%, indicating positive progress in addressing LBW births. However, in the same year, there were 15 instances of live births in Skokie where infants had a very low birth weight, leading to an incidence rate of 2.5%. This rate surpasses the Healthy People 2020 goal of 1.4%, highlighting an area for improvement in the future.

The elevated incidence of VLBW births in Skokie underscores the importance of maternal health, making it a focal point in the Access to Healthcare priority item. Addressing maternal health and implementing strategies to reduce VLBW births are crucial steps to achieving healthier birth outcomes in the community.

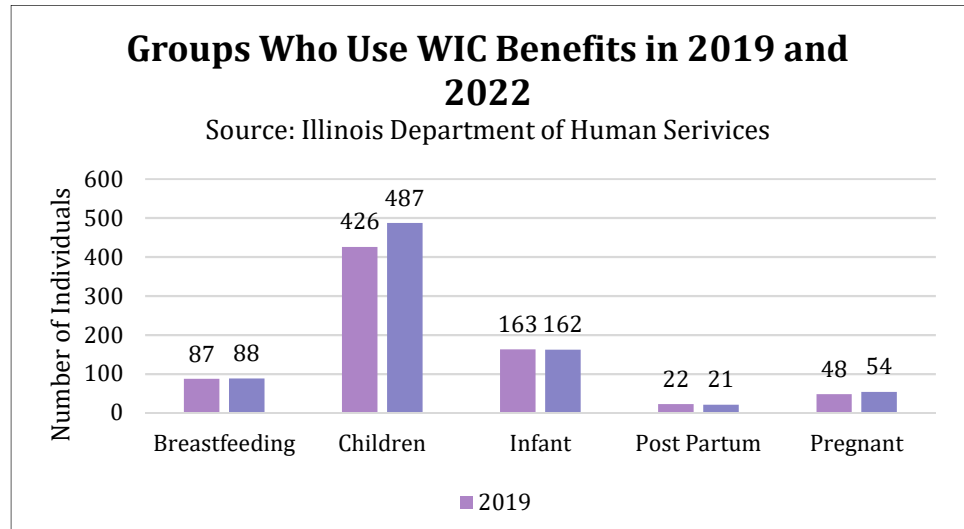
Prenatal Care

Ensuring a healthy baby begins with early prenatal care—an essential focus of Healthy People 2030. The primary objective is to elevate the percentage of pregnant women receiving timely and sufficient prenatal care. While Skokie has made progress since 2017, the latest data reveals that one out of every five expectant women still faces delayed or nonexistent access to these crucial prenatal services. Closing this gap is crucial to promoting the well-being of both mothers and babies in our community.



WIC and SNAP

Skokie currently has 812 residents enrolled in the WIC (Women, Infants, and Children Special Supplemental Nutrition Program), encompassing various races, ethnicities, and age groups. The distribution among these groups is as follows: 33% are Asian, 20% are Black, 45% are White, less than 3% are of two or more races, and 13% are Hispanic/Latino.



The majority of WIC participants, amounting to 60% in 2022, are households with children aged between 1 and 4. It's worth noting that the ethnic and racial categories and their distributions have remained relatively stable between 2019 and 2022. Unfortunately, due to a system change in data collection, these two years are the most recent accessible data.

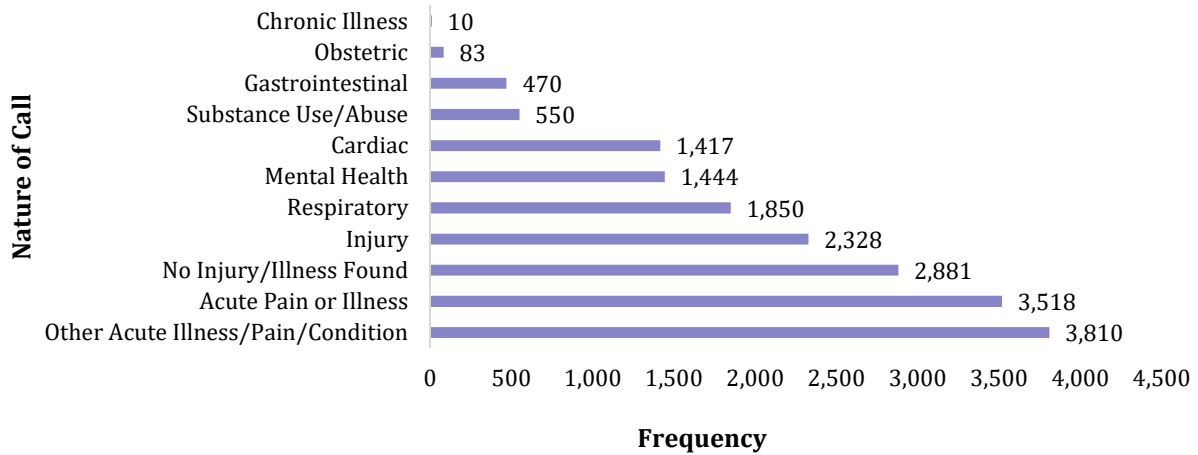
Presently, there are four locations in Skokie where residents can receive their WIC benefits. These locations include CEDA in Albany Park, Morton Grove, and Howard, as well as the Asian Human Services Family Care Center. However, it's important to mention that the Evanston location at CEDA, which was operational in 2019, is no longer active.

Emergency Medical Services

The Skokie Fire Department furnished the data on emergency medical services (EMS), which they diligently offer round the clock throughout the entire year. Their duties encompass responding to 911 calls for service and administering pre-hospital emergency medical care to individuals, ensuring they are safely transported to the nearest hospital whenever required. While Skokie Hospital serves as the primary receiving hospital, Skokie EMS holds the authority to transport patients to St. Francis, Evanston Hospital, and Lutheran General Hospital in specific cases

Total EMS Calls Between 2019-2021

Source: Skokie Fire Department



From January 2019 to December 2021, we have access to a dataset containing EMS incident descriptions, emergency date and time, incident location, race, and age information. The data is organized into 11 categories, which include acute pain/illness, cardiac issues, chronic illness, gastrointestinal problems, injuries, mental health cases, instances with no injury/illness found, obstetric emergencies, other acute illness/pain/conditions, respiratory issues, and substance use/abuse incidents. Throughout this period, a total of 18,361 EMS calls were recorded. Notably, the most frequently reported reason for these calls was "other acute illness/pain/condition."

Category	Reason for Call	2019	2020	2021
Acute Pain or Illness Cardiac	Acute pain	450	382	557
	Back Pain	145	115	126
	Chronic pain	36	29	55
	Eye Pain	10	14	12
	Generalized abdominal pain	148	129	177
	Headache	64	57	36
	Seizures with status epilepticus	52	36	34
	Seizures without status epilepticus	86	77	84
	Stroke (CVA/TIA)	60	54	76
	Syncope and collapse	144	114	150
	TIA	3	4	2
	Cardiac Arrest	96	129	120
	Cardiac arrhythmia/dysrhythmia	46	41	53
	Chest Pain/Angina	217	186	266
	Congestive Heart Failure (CHF)	2	6	1
	Hypertension	41	48	67
	Hypotension	22	30	32
	STEMI	3	3	2
	STEMI, Inferior Wall	2	1	3
	Chronic Illness	Cancer	7	1
Sickle Cell Crisis		0	0	1

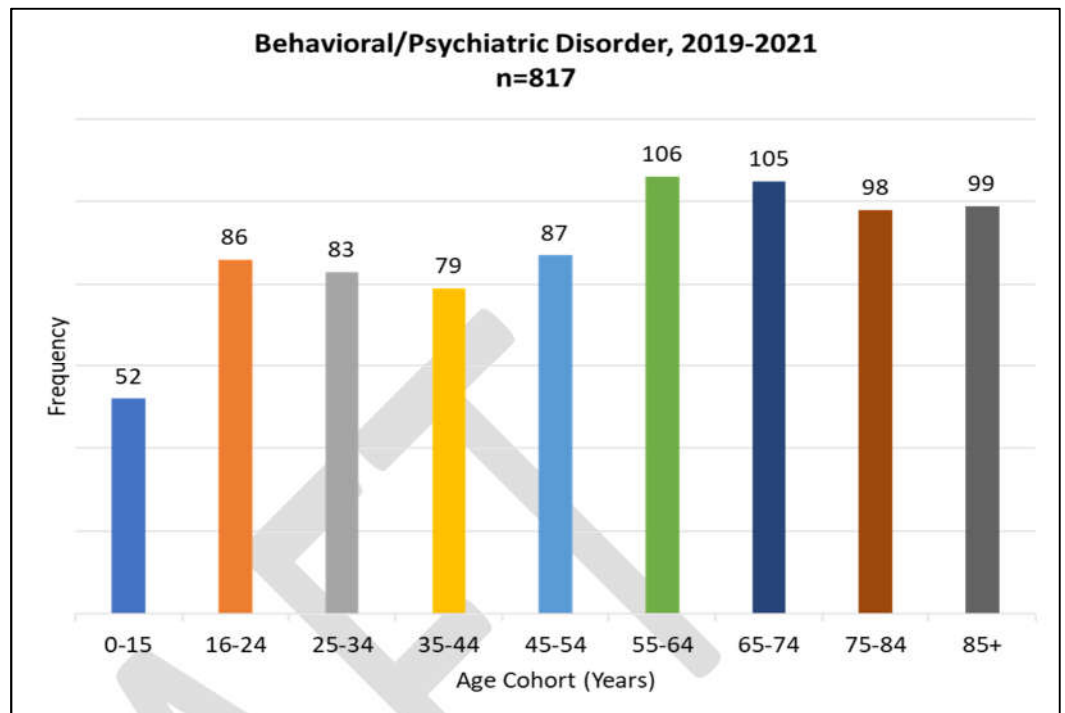
Gastrointestinal Illness	Constipation	10	14	10
	Diarrhea	22	12	14
	GERD (Gastroesophageal reflux disease)	1	1	4
	Melena/Bloody Stool	6	9	11
	Nausea	23	29	27
	Nausea with vomiting	84	65	95
	Vomiting Blood (Hematemesis)	6	15	12
Injury	Burn	5	4	11
	Foreign body on external eye	1	0	0
	Head bleed	59	43	36
	Head injury	4	0	0
	Hemothorax, traumatic	1	0	0
	Injury of abdomen	15	11	12
	Injury of ankle	2	0	0
	Injury of eye and orbit	1	0	0
	Injury of face	105	104	105
	Injury of foot	4	0	0
	Injury of forearm	3	0	0
	Injury of head	152	135	134
	Injury of hip	58	50	62
	Injury of lower back	38	25	28
	Injury of lower leg	115	96	120
	Injury of neck	30	19	48
	Injury of nose	1	0	0
	Injury of pelvis	8	2	2
	Injury of upper arm	104	99	130
	Injury of upper leg	27	28	14
	Injury, unspecified	2	83	90
	Injury of wrist, hand, or fingers	102	0	0
	Mental Health	Altered mental status	173	232
Behavioral / psychiatric disorder		276	254	287
No Injury	No injury/illness found	793	1,032	1,056
Obstetrics & Gynecology	Abnormal Vaginal Bleeding	10	6	14
	Child Birth, no complications	1	1	2
	Child Birth, With Complications	0	1	0
	Labor/False labor	2	2	3
	Obstetric trauma, unspecified	1	0	0
	Other birth injuries to the newborn	1	0	0
	Pelvic and perineal pain	10	3	7
	Pre-eclampsia	1	0	1
	Pregnancy with contractions	6	3	7
	Respiratory distress of newborn	1	0	0
Other Acute Illness/Pain/Condition	Allergic Reaction	40	32	48
	Anaphylactic shock	0	0	3
	Common cold	1	0	
	Dehydration	3	3	6
	Dizziness	236	210	198
	Fever	49	82	71

	Frostbite (Superficial)	2	0	2
	Frostbite (With Necrosis)	0	0	1
	General Illness	461	472	487
	Heat exhaustion	0	3	4
	Heatstroke	1	1	1
	Hemiplegia	0	0	1
	Hyperglycemia	45	24	36
	Hypoglycemia	30	28	29
	Hypothermia	4	0	2
	Malaise	11	5	7
	Migraine	4	4	2
	Nose Bleed	38	47	42
	Sepsis	1	1	11
	Suspected exposure/Health hazard contact	4	3	2
	Unspecified infectious disease	13	14	2
	Visual Disturbances	3	5	2
	Weakness	352	283	338
Substance Use/ Abuse	Alcohol use	104	99	111
	Alcohol dependence with withdrawal	18	9	23
	Opioid related disorders	5	0	4
	Overdose	38	49	47
	Psychoactive substance related disorders, other	21	8	14
Respiratory	Acute bronchospasm	3	0	0
	Airway obstruction	16	14	19
	Asthma	12	5	7
	COPD with exacerbation	3	5	1
	Croup	1	1	3
	Non-Cardiac Chest Pain	32	33	20
	Pneumonia	3	0	0
	Pulmonary edema, acute	1	1	0
	Pulmonary embolism	1	0	0
	Respiratory distress	38	12	4
	Respiratory failure	4	1	3
	Shortness of Breath/Difficulty Breathing	423	615	566
	Suffocation/Asphyxia	2	0	1

Mental Health Calls

The Skokie Fire Department collected data on the mental health aspects of each service call, including whether the incidents involved individuals with altered mental states and behavioral/psychiatric disorders. Over the period of 2019-2021, they recorded a total of 627 cases involving calls related to altered mental status.

Upon analyzing the data and graphing the findings by age group, a notable trend emerged. The data demonstrated a significantly higher prevalence of altered mental states among individuals aged 55 and above.

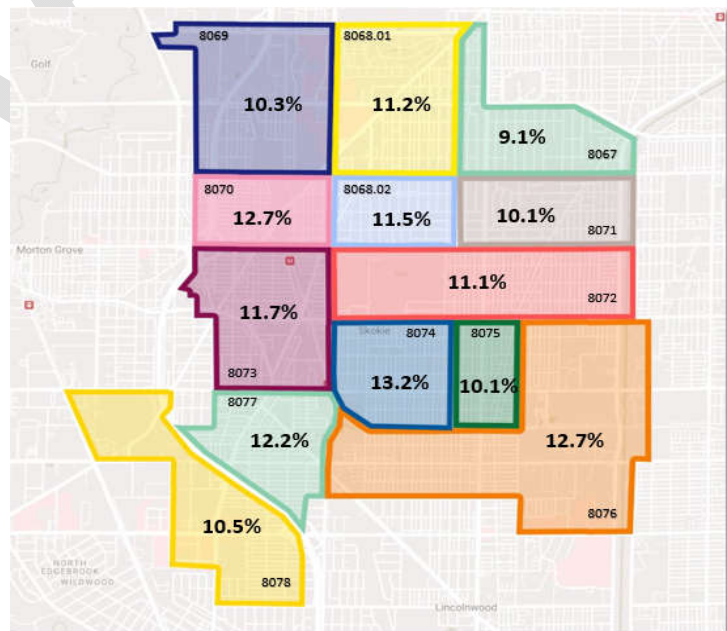


The data demonstrated a significantly higher prevalence of altered mental states among individuals aged 55 and above.

Mental Health Distress

Mental distress, as defined by the Centers for Disease Control (CDC) through the 500 Cities Project, refers to a state where mental health is not good for 14 days out of 30 among adults aged 18 years or older. In the latest data available for 2019, approximately 11.5% of individuals in Skokie reported experiencing such mental distress. When examining the data on a more granular level by census tract, tract 8074 had the highest reported percentage at 13.2%, while tract 8067 had the lowest reported percentage at 9.1%.

Comparatively, the average mental health distress rate for cities in the CDC's 500 Cities Project stands at 14.8%. This data indicates that Skokie's overall mental health distress rate has increased from 9.9% in 2018 to the most recent recorded rate of 11.5% in 2019.



Communicable Diseases

The Skokie Health and Human Services Department plays a vital role in managing a comprehensive communicable disease program, encompassing disease surveillance, analysis, immunization, and education. The state of Illinois utilizes the Illinois National Electronic Disease Surveillance System (I-NEDSS) to report infectious diseases, and as a certified local health department, Skokie HHS can access Skokie-specific communicable disease data through this system.

Analyzing trends for each communicable disease presents challenges due to the relatively low annual incidence of most infectious diseases among Skokie residents, except for COVID-19 data, which stands as an exception. Nevertheless, even for less common infectious diseases, available data can still be examined to identify trends within the community.

In the data, some diseases have two distinct case statuses: "confirmed" and "probable." A "confirmed case" indicates verification through a lab test, whereas a "probable case" means signs are present consistent with a confirmed case, but a diagnostic test has not been completed or is unavailable.

Communicable Diseases, 2017-2021			
Source: IDPH			
	Confirmed Case	Probable Case	Total Cases
Campylobacteriosis	27	43	70
Candida Auris, clinical	2	-	2
Carbapenem Resistant Enterobacteriaceae	1	-	1
Carbapenem Resistant Pseudomonas Aeruginosa	1	-	1
COVID-19	10,628	-	10,628
Cryptosporidiosis	2	-	2
Cyclophorias	9	4	13
Dengue	1	1	2
Hemophilus Influenzae Invasive Disease	1	-	1
Hepatitis A	2	-	2
Hepatitis B Acute	2	-	2
Hepatitis B Chronic	77	40	117
Hepatitis C Virus Acute Infection	2	-	2
Hepatitis C Virus Chronic Infection	60	31	91
Histoplasmosis	1	-	1
Influenza with ICU Hospitalization	53	3	56
Legionellosis	9	-	9
Listeria Invasive Disease	3	-	3
Lyme Disease	14	2	16
Malaria	1	-	1
Measles	1	-	1
Meningococcal (Neisseria Meningitidis) Invasive Disease	1	-	1
Monkeypox	2	1	3
MRSA in Infants less than 61 days	1	-	1
Multisystem Inflammatory Syndrome	1	-	1
Mumps	-	2	2
Paratyphi A	1	-	1
Pertussis	26	-	26
Salmonellosis	33	-	33

Shiga toxin-producing E. coli (STEC)- Shiga toxin positive, non-O157 serotype	3	6	9
Shigellosis	11	5	16
Spotted Fever Rickettsioses	-	1	1
Streptococcal Disease Invasive Group A	6	-	6
Streptococcal Toxic Shock Syndrome	1	-	1
TB Disease	1	-	1
Typhoid Fever	4	-	4
Varicella (Chickenpox)	4	5	9
Vibriosis	1	1	2
West Nile Virus Neuroinvasive Disease	1	1	2
Zika Virus Infection, Non-Congenital	1	-	1

Mosquitoes

The Northshore Mosquito Abatement District (NSMAD) is a local government agency dedicated to safeguarding the well-being of 13 communities, including the Village of Skokie, by providing services to control mosquitoes and to prevent mosquito-borne illnesses. Employing the principles of integrated pest management, NSMAD's comprehensive mosquito abatement program encompasses diverse services such as mosquito surveillance (utilizing mosquito trapping and batch testing for viruses), source reduction, larval control, adult mosquito control, and public outreach and education initiatives.

One of NSMAD's crucial functions involves providing valuable data on mosquito testing in Skokie, including the number of batches tested each year and the percentage of positive batches. Additionally, the agency tracks and reports data on human West Nile Virus cases and related fatalities through the Illinois Department of Public Health (IDPH), allowing for meaningful comparisons across various counties and localities. For Skokie residents, the reported number of human West Nile Virus cases remained at a reassuring 0 cases between 2019 and 2021.

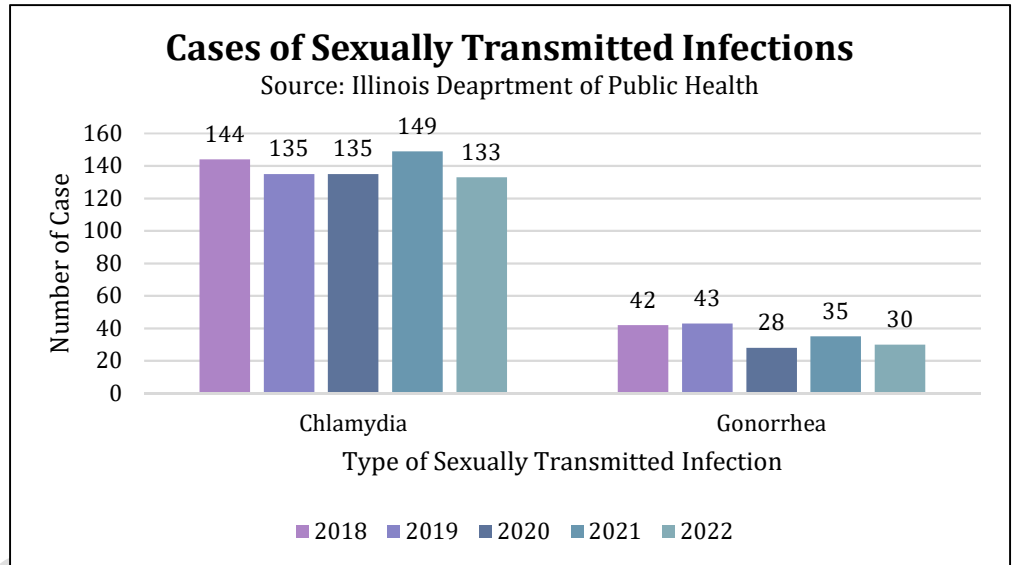
Batch Testing of Mosquitoes for West Nile Virus				
Source: North Shore Mosquito Abatement District & Cook County DPH WNV Surveillance Reports				
Location	Year	# of Positive Mosquito Batches	# Batches Tested	% Positive
Skokie	2019	102	379	26.9%
Cook County		374	5,340	7.0%
Skokie	2020	133	404	32.9%
Cook County		1,899	7,158	26.5%
Skokie	2021	123	347	35.4%
Cook County		1,878	7,470	25.1%
Skokie	2022	1	86	1.2%
Cook County		1	1,139	0.1%

Sexually Transmitted Infections

Sexually transmitted disease statistics were gathered from the Illinois Department of Public Health. For the purposes of this assessment, STIs include Chlamydia, Gonorrhea, and HIV. **Note that Syphilis cases are not reported because case data was not available.*

Chlamydia & Gonorrhea

In Skokie, Chlamydia remains the predominant STI, with 770 cases reported during the period from 2017 to 2021. This prevalence is consistent with historical data from 2010 to 2014 when 145 cases of Chlamydia were reported, significantly surpassing the 22 reported cases of Gonorrhea during the same timeframe.



HIV

Skokie has a low prevalence of HIV cases, with only 33 individuals living with HIV and 43 with AIDS as of December 2020. Over the period of 2013 to 2020, there were 24 new HIV diagnoses and 18 new AIDS diagnoses in the Village. In comparison to neighboring areas, Skokie stands out for its significantly lower rate of HIV and AIDS cases per 100,000 people.

Cumulative Diagnosis Rates per 100,000 of HIV or AIDS		
(Source: Illinois Department of Public Health, 2013-2022)		
Location	HIV Cases Diagnosed	AIDS Cases Diagnosed
Skokie	36	27
Evanston	79	46
Oak Park	83	38

Environmental Sustainability

The Village of Skokie has been actively pursuing environmental sustainability through its 2016-2021 Environmental Sustainability Plan, aimed at guiding both municipal and community efforts in this direction. Building upon the success of this previous plan, the Village took a step further by enlisting the expertise of an external consultant in April 2022. The objective was to develop an updated Environmental Sustainability Plan, extending its scope and impact until 2030. This new plan sought to incorporate strategies and actions to address environmental sustainability and bolster climate resilience in the community.

To ensure a comprehensive approach, the updated Sustainability Plan involved various assessments, including a greenhouse gas inventory, a climate vulnerability assessment, a study on ground cover, heat island, and carbon sequestration, as well as a sustainability baseline assessment. These assessments were instrumental in gathering essential data to support the formulation of effective strategies.

In this report, we will present noteworthy findings from the Sustainability Plan's Climate Change category. Additionally, pertinent information related to the physical environment will be detailed under the heading "Physical Environment."

By implementing the updated plan, the Village of Skokie aimed to fortify its commitment to sustainability and tackle the challenges posed by climate change head-on, fostering a more resilient and environmentally conscious community.

Greenhouse Gas Inventory

In Fall 2021, the Delta Institute was commissioned to conduct a baseline greenhouse gas inventory for the Village of Skokie. The inventory revealed that community activities were responsible for emitting 673,993 Metric Tons of CO₂ equivalent (MTCO₂e), while Village operations contributed an additional 7,226 MTCO₂e. This report marked the first comprehensive year of inventoried emissions, making it challenging to establish a clear trend. The importance of addressing climate change is well-recognized, as evidenced by the United States and numerous other countries signing a legally binding international treaty on climate change on December 12, 2015. This treaty aims to limit the global average temperature increase to well below 2°C above pre-industrial levels and pursue efforts to restrict it to 1.5°C above pre-industrial levels. To align with these ambitious global goals, the Village of Skokie has taken the initiative to reduce global temperature increases. It has outlined various strategies in the Villages 2022 Environmental Sustainability Plan, demonstrating a commitment to promoting environmental sustainability and combating climate change.

Term	Target Reduction	Target Year
Short (5 years)	21%	2027
Medium (10 years)	42%	2032
Long (15 years)	63%	2037

This table represents the benchmarks to reducing the greenhouse gas emissions of the Village aiming for a 4.2% annual linear reduction.

The Inventory presented several effective strategies that the Village could adopt to significantly reduce community emissions. The primary approach involves implementing an EnergyStar Portfolio Manager for all Village-owned properties, enabling the tracking of natural gas, electricity, water consumption, and waste production.

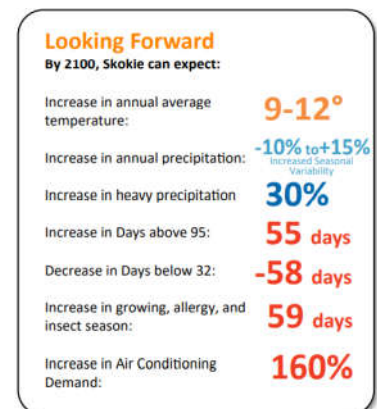
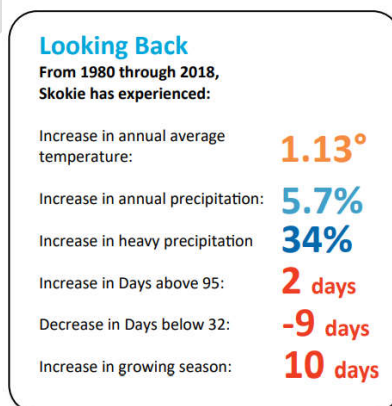
Another crucial step is to collaborate with Nicor Gas and ComEd to capitalize on energy efficiency program incentives. This initiative encompasses assessments, rebates, and educational opportunities for the Village, helping to optimize energy usage and lower emissions. Once energy efficiency efforts have been maximized, the Village could explore investing in solar photovoltaic installations for renewable energy. This option is best considered for municipal facilities, contributing to a more sustainable and eco-friendly energy mix.

Additionally, the Village can explore reducing natural gas consumption by promoting electrification. This involves transitioning to electric vehicles and electric-based heating or cooling systems. By shifting away from natural gas usage, the Village can further enhance its commitment to a greener and cleaner future

Climate Vulnerability Assessment

The Assessment took a distinct approach by focusing primarily on climate change adaptation rather than mitigation. By adopting an adaptation lens, the aim was to prepare for and respond effectively to the current and anticipated climate changes. This assessment is a vital component of the broader Village of Skokie Sustainability Plan, with a specific focus on understanding how climate change may disproportionately affect the most vulnerable members of the community. Through this comprehensive analysis, critical vulnerabilities are identified, and strategic goals and actions are proposed. Based on the current trajectory of emissions, the assessment reveals concerning projections for the future. The analysis indicates that if no action is taken to address the issue, the region can expect hotter days, increased precipitation, and more frequent droughts. Additionally, the findings highlight the likelihood of heightened occurrences of severe weather patterns, greater allergen levels, and a rise in vector-borne illnesses. In summary, the Assessment provides invaluable insights

into the potential impacts of climate change on the Village of Skokie and offers a roadmap for enhancing resilience and minimizing risks faced by the most susceptible segments of the community. By addressing these issues proactively, the



Village can take crucial steps towards safeguarding its residents and fostering a sustainable future.

According to the assessment, people or communities have a greater or lesser vulnerability to health risks in relation to climate change based on age, social, political, and economic factors, which are better known as the social determinants of health. The most vulnerable populations include; children, the elderly, individuals with disabilities, individuals with economic stress, people of color, food insecure individuals, and individuals without access to a vehicle. The different vulnerabilities of these populations are tabulated below, as outlined by the assessment.

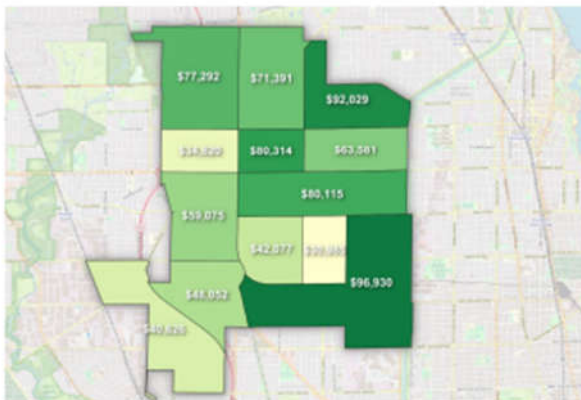
Vulnerable Populations Risk Sensitivity Chart

Vulnerable Demographic	Population	Primary Risks to The Population								Economic Vulnerabilities				
		Extreme Weather / Temp	Flood	Air Quality	Vector-Borne	Food Insecurity	Water Quality	Waterborne	Power Failure	Crop Yield	Mortality	Energy Costs	Property Crime	Violent Crime
Children Under 5	3,628	3,628		3,628	3,628	3,628		3,628		3,628				
Seniors Over 65	12,755	12,755	12,755	12,755	12,755	12,755		12,755		12,755				
Individuals with Disabilities	6,292	6,292	6,292	6,292	6,292	6,292		6,292		6,292				
Est Total Low Income	15,973	15,973	15,973	15,973	15,973	15,973	15,973	15,973		15,973				
People of Color	26,787	26,787	26,787	26,787	26,787	26,787	26,787	26,787		26,787		26,787	26,787	26,787
Limited English	8,925	8,925	8,925	8,925	8,925	8,925		8,925		8,925		8,925	8,925	8,925
At-Risk Workers	5,414	5,414	5,414	5,414	5,414			5,414						5,414
No Vehicle Access	4,519	4,519	4,519	4,519	4,519			4,519						4,519
Total by category		84,293	80,665	84,293	73,483	78,879	42,760	60,728	78,879	45,800	22,675	74,361	70,733	57,100
percentage of Vuln pop		100%	96%	100%	87%	94%	51%	72%	94%	54%	27%	88%	84%	68%
Rank by Vulnerability		1	1	1	3	2	6	4	2	6	6	3	3	5
Percentage of Tot Pop		132.5%	126.8%	132.5%	115.5%	124.0%	67.2%	95.5%	124.0%	72.0%	35.6%	116.9%	111.2%	89.8%

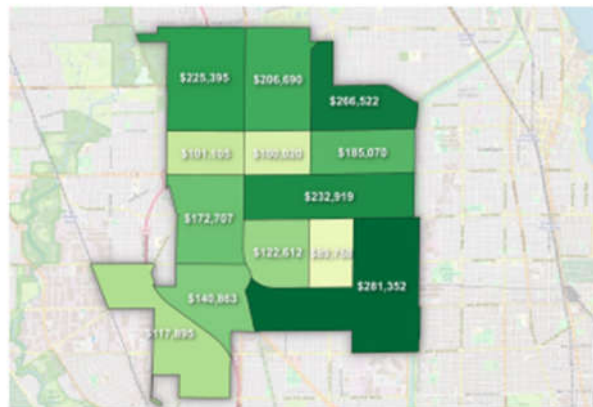
Ground Cover, Heat Island, and Carbon Sequestration Study

This study aimed to enhance our comprehension of the significance and consequences of tree canopy, grass, and impervious surface coverage concerning environmental impacts and future climate change strategies. The findings underscore the pivotal role of trees in promoting community health, enhancing air and water quality, reducing building energy consumption, and supporting efforts in combating heat island effects and climate change.

Annual Pollution Absorption Value of Trees
\$0.82 Million



Annual Energy Savings Value of Trees
\$2.2 Million



The study highlights several priority areas for improvement in the Skokie community, with one notable suggestion being turf reduction. Currently, 97.7% of Skokie's grass lands consist of manicured lawns, presenting a significant opportunity for enhancement and reduction. By decreasing this percentage, the community can experience benefits such as increased stormwater uptake, reduced usage of potable water, and enhanced soil carbon levels.

Additionally, a Tree Stock Value has been calculated for Skokie, which takes into account the existing tree canopy and lawn/shrub areas. This measure serves as a valuable guideline for the Village to fairly enhance tree canopy coverage throughout the entire community. Based on this score, a comprehensive annual plan to achieve the 2040 Tree Canopy Coverage Goal has been developed. As a recommendation, the Skokie community should aim to increase its canopy coverage, especially in priority areas, to approximately 31% by the year 2040.

	CB (existing)	CG (growth)	CM (loss)	CN (new)	CT (year goal)	UTC (year end coverage %)
2023	1632 +	36 -	-31 +	15 =	1652	25.8%
2024	1652 +	36 -	-32 +	15 =	1672	26.1%
2025	1672 +	37 -	-32 +	15 =	1691	26.4%
2026	1691 +	37 -	-32 +	15 =	1711	26.7%
2027	1711 +	38 -	-33 +	15 =	1731	27.0%
2028	1731 +	38 -	-33 +	15 =	1750	27.3%
2029	1750 +	39 -	-34 +	15 =	1770	27.6%
2030	1770 +	39 -	-34 +	15 =	1789	27.9%
2031	1789 +	39 -	-34 +	15 =	1809	28.2%
2032	1809 +	40 -	-35 +	15 =	1829	28.5%
2033	1829 +	40 -	-35 +	14 =	1848	28.9%
2034	1848 +	41 -	-35 +	14 =	1868	29.2%
2035	1868 +	41 -	-36 +	14 =	1888	29.5%
2036	1888 +	42 -	-36 +	14 =	1907	29.8%
2037	1907 +	42 -	-37 +	14 =	1927	30.1%
2038	1927 +	42 -	-37 +	14 =	1947	30.4%
2039	1947 +	43 -	-37 +	14 =	1966	30.7%
2040	1966 +	43 -	-38 +	14 =	1986	31.0%

Sustainability Baseline Assessment

The Village of Skokie developed the 2016-2021 Environmental Sustainability Plan to provide comprehensive guidance for municipal and community efforts in advancing sustainability. This action plan covers various sectors crucial to achieving sustainability goals, including transportation, equipment, and mobility; land use and housing; building and energy; waste management; waste and wastewater; food systems; open space and ecosystems; public health and wellness; and sustainable economy. Notably, the plan takes into account interconnections between these sectors, recognizing that certain considerations, such as air quality, equity, climate adaptation, and climate mitigation, have cross-sector impacts and are addressed holistically rather than in isolation.

The study revealed that approximately 8% of workers in Skokie enjoy a commute time of less than 10 minutes, presenting an opportunity for these individuals to consider

alternative and more sustainable transportation options like biking or walking, instead of relying solely on single commuter vehicles. The pedestrian-friendly nature of the Skokie community, with a high walkability score of 86 (classified as "very walkable"), and a good score in bike-ability, further support the promotion of these sustainable travel choices. However, there is room for improvement in Skokie's public transit, which received a significantly lower score of 46.

Skokie faces energy efficiency challenges, particularly in its older commercial and residential buildings aged over 10 years. To address this issue, both sectors could benefit from energy efficiency upgrades and renovations. Implementing the strategic goals



Air Quality

(the degree to which the ambient air is pollution-free, assessed by measuring a number of indicators of pollution)



Equity

(Within the context of sustainability and climate change, equity means both protection from environmental and climate change hazards as well as access to environmental benefits and climate resilience for all, regardless of income, race, and other characteristics)



Climate Adaptation

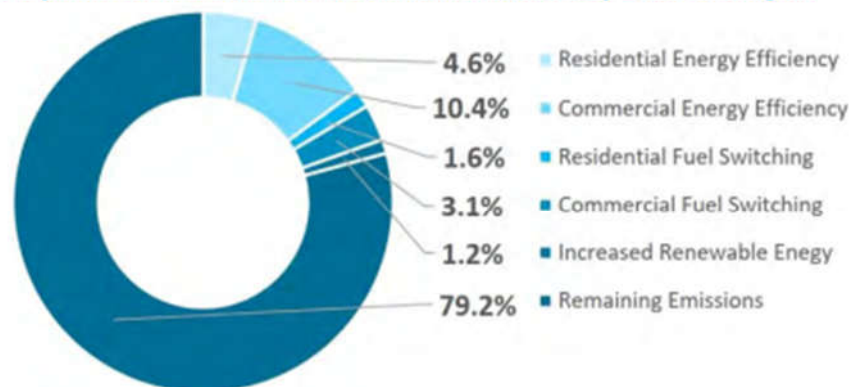
(seeks to lower the risks posed by the impacts of climate change which are now inevitable or likely)



Climate Mitigation

(addresses the root causes of climate change through the reduction or prevention of greenhouse gas (GHG) emissions)

Projected Sector Emission Reductions Achieved by Draft Strategies



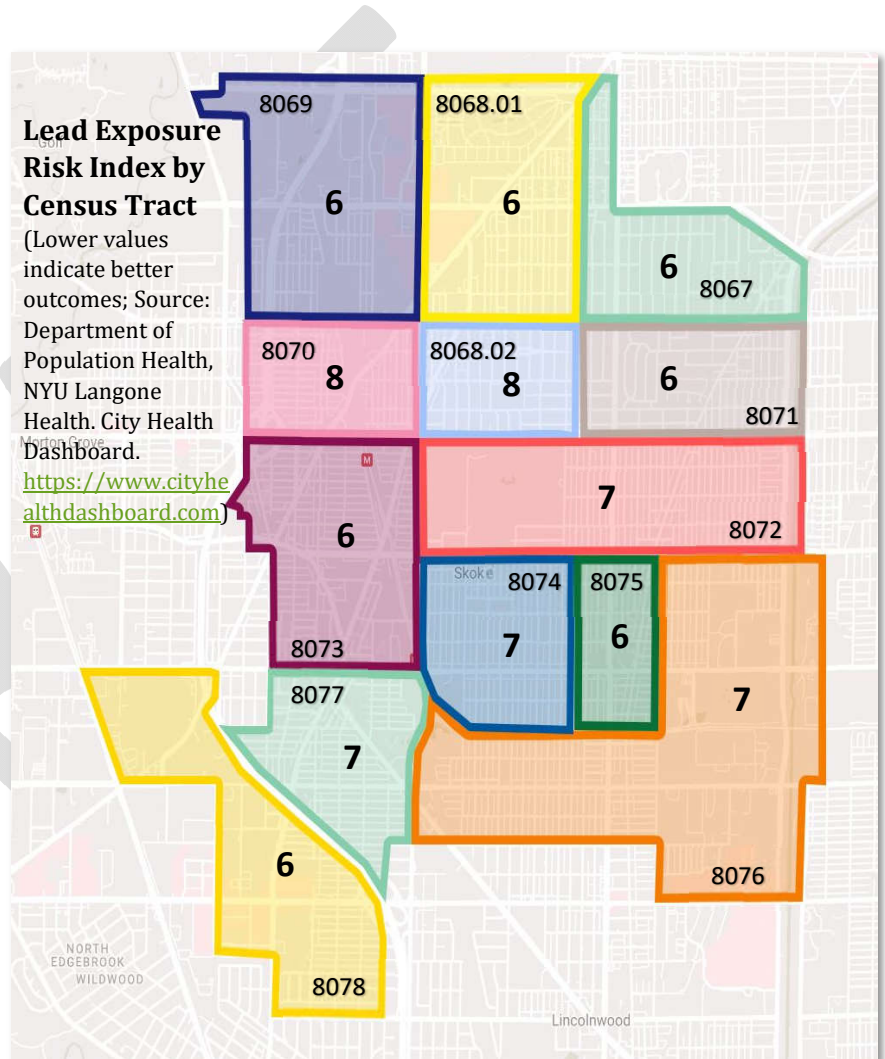
Skokie Climate Action Baseline and Strategic Goals

outlined in this study would enable the community to achieve the emission reductions outlined in the adjacent chart.

By following the guidelines and recommendations set forth in the Environmental Sustainability Plan, Skokie can make significant strides toward a more sustainable and environmentally friendly future. The plan's holistic approach, considering various sectors and interconnections, ensures a comprehensive and effective strategy in advancing sustainability within the community.

Lead

Exposure to lead may increase an individual's blood lead levels which are associated with a range of adverse health effects, including behavioral problems, impaired brain and nervous system function, slowed development, and poor school performance. To assess overall lead exposure risk, the lead exposure risk index combines factors such as housing conditions and poverty levels in a city or census tract. Skokie has scored 8 on this index, while Chicago scored 5.5 and with this metric a lower score indicates better outcomes. The higher index score in Skokie might be explained by the fact that the Village of Skokie is considered to have an older housing stock, with each of its three zip codes considered "high-risk" according to the Illinois Department of Public Health (IDPH).



Recognizing the potential dangers of lead exposure, the IDPH and the Center for Disease Control and Prevention (CDC) have identified testing for lead in children's blood as a crucial preventive measure. In June 2023, IDPH designated all three of Skokie's Zip Codes (60076, 60077, and 60203) as high-risk areas for lead exposure due to the age of housing stock. Consequently, it is now mandatory for all children aged 6 or younger in Skokie to be

evaluated and tested for lead exposure before enrolling in daycare, preschool, or kindergarten. This requirement was not in place before June 2023.

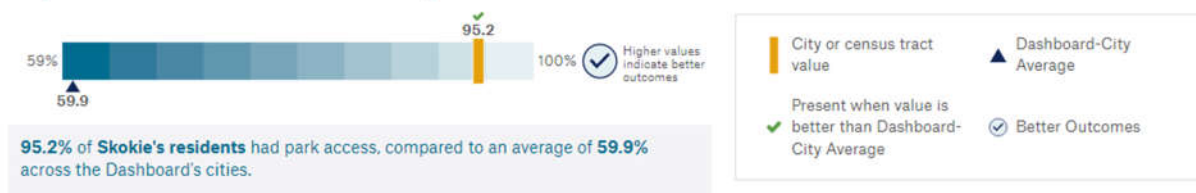
As a result of this change, more children will undergo lead testing, leading to an increase in the number of children qualifying for Nursing Case Management through the Skokie Health and Human Services (HHS) Department. HHS serves as the IDPH delegate agency for managing cases of children with confirmed Elevated Blood Lead Levels (EBLLs). When a child's blood lead level is confirmed to be 5 µg/dL or higher, HHS nursing staff engage in case management. They work closely with the child's parents/guardians to connect them with social services, conduct home visits, refer cases for environmental investigation, and provide education and outreach for each case. This comprehensive approach aims to mitigate the adverse effects of lead exposure on children's health and well-being.

Park Access

Park access is the percent of the population that lives within a 10-minute walk of green space. Green space includes public, local, state owned parks, national parks, school parks, and private parks allowed for public use. On average, the City Health Dashboard reports that around 60% of the population lives within a 10-minute walk to green space. According to the dashboard, 95.2% of Skokie residents have park access within a 10-minute walk. This value is much higher than the average in other cities that participate in the dashboard.

This value was broken down by race and ethnicity within the Skokie community as well. Amongst the Asian population in Skokie, which is about 27% of the entire community population, 94.8% have park access. This is about 40% more than other dashboard communities. Not only does the Asian community in Skokie have elevated park access, but Black, Hispanic and White populations also have much higher park access in the Skokie community than other dashboard cities.

City Value for Park Access in Skokie, IL



Walkability

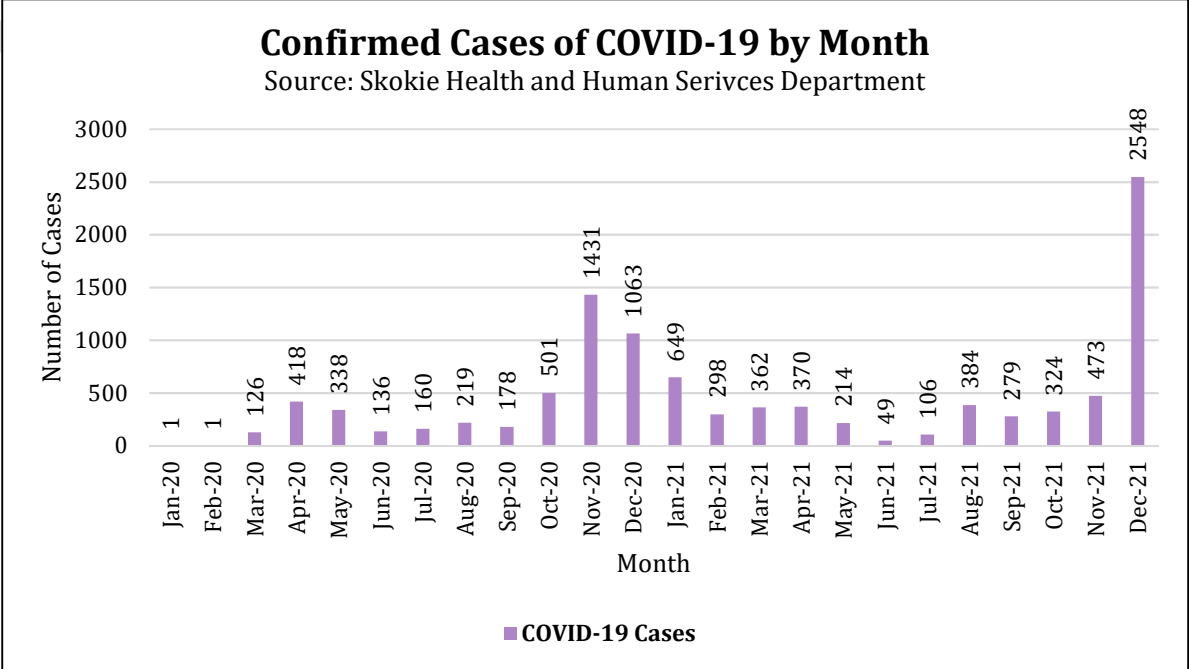
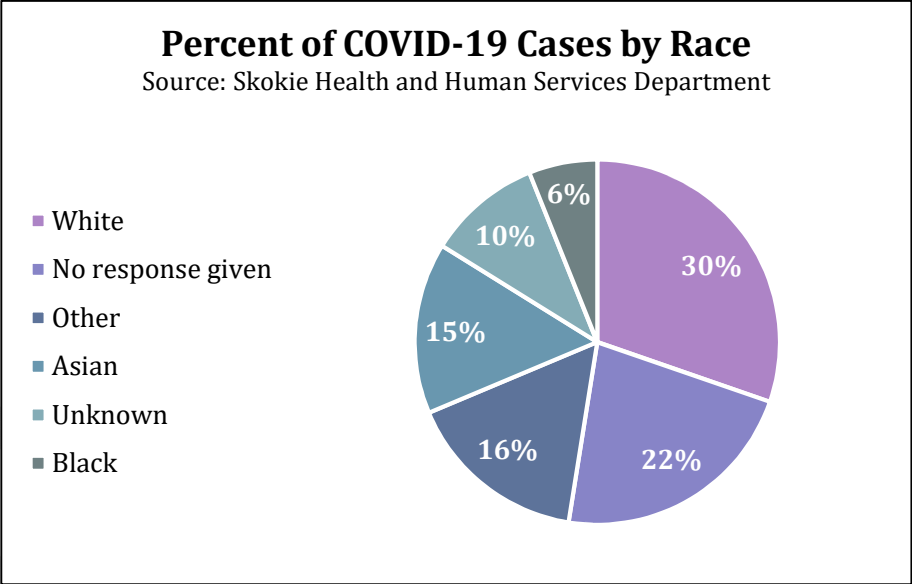
Walkability is a crucial metric designed to underscore a city's urban planning and its support for walking and physical activity. The City Dashboard reveals that residents in neighborhoods with a high walkability rating are notably more active, potentially leading to improved health outcomes such as reduced rates of diabetes and obesity. Skokie stands out with an impressive walkability score of 65.7, significantly surpassing the dashboard's average of 41.3 for all represented cities.

Sentinel Events

The Village of Skokie’s first case of COVID-19 was reported in March 2020. Since then there have been a total of 22,648 cases, 831 hospitalizations and 220 deaths through October 2022.

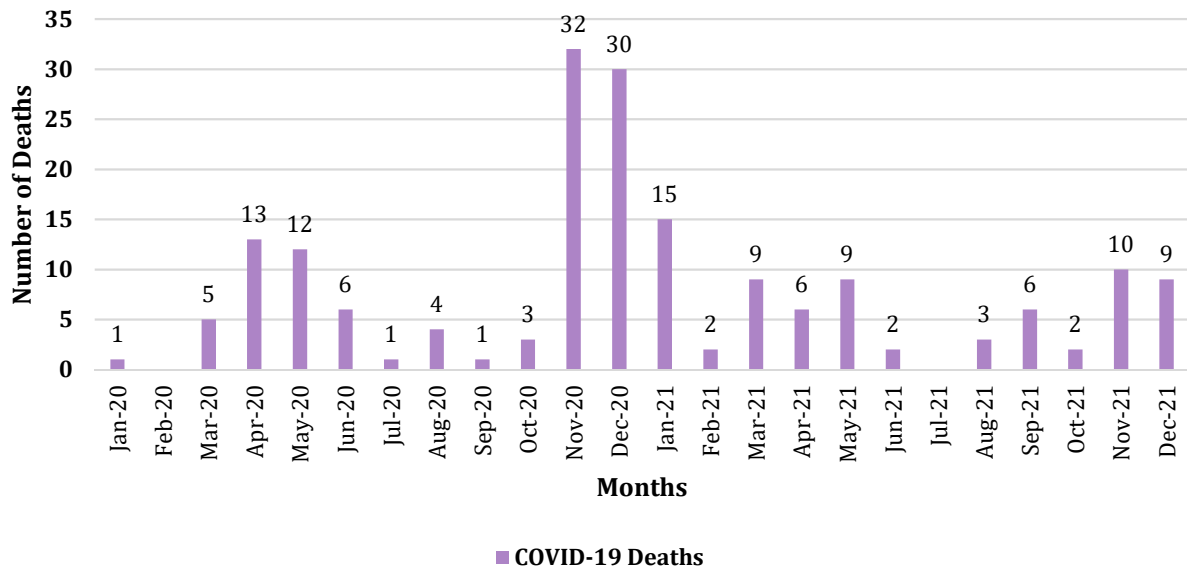
The Skokie Health and Human Services Department swiftly commenced administering COVID-19 vaccinations as soon as they became available. Initially, the Department set up a large mass vaccination clinic, which later transitioned to an appointment-only system at the HHS clinic within Skokie Village Hall. The Department started by offering both Moderna and Pfizer COVID-19 vaccines until July 1, 2022, when they decided to exclusively provide the Moderna vaccine on-site.

In response to the recommendations and guidelines issued by the CDC, the Department began offering vaccinations for children aged 6 months through 5 years old in mid-June 2022. Simultaneously, they continued to serve all other residents in need of vaccination. It's worth noting that the Department remains proactive in updating its policies in accordance with the latest guidance from the Illinois Department of Public Health (IDPH) and the Centers for Disease Control and Prevention (CDC).



COVID-19 Deaths per Month 2020-2021

Source: Skokie Health and Human Services Department



Number of Vaccinated Skokie Residents

Source: Skokie Health & Human Services Dept.

	2021	2022	
< 5 years old	2	275	
5 to 9 years	1,043	1,329	
10 to 14 years	1,443	1,601	
15 to 19 years	2,110	1,378	
20 to 24 years	2,190	885	
25 to 29 years	2,249	733	
30 to 34 years	2,441	777	
35 to 39 years	2,665	820	
40 to 44 years	2,908	750	
45 to 49 years	2,735	811	
50 to 54 years	2,304	1,483	
55 to 59 years	2,262	1,591	
60 to 64 years	2,186	1,905	
65 to 69 years	2,000	2,211	
70 to 74 years	1,575	1,925	
75 to 79 years	960	1,362	
80 to 84 years	670	800	
≥ 85 years	811	820	
Total Number Vaccinated	32,554	21,456	Total= 54,010
Percent Vaccinated	51%	34%	Total= 85%

Community Themes & Strengths Assessment

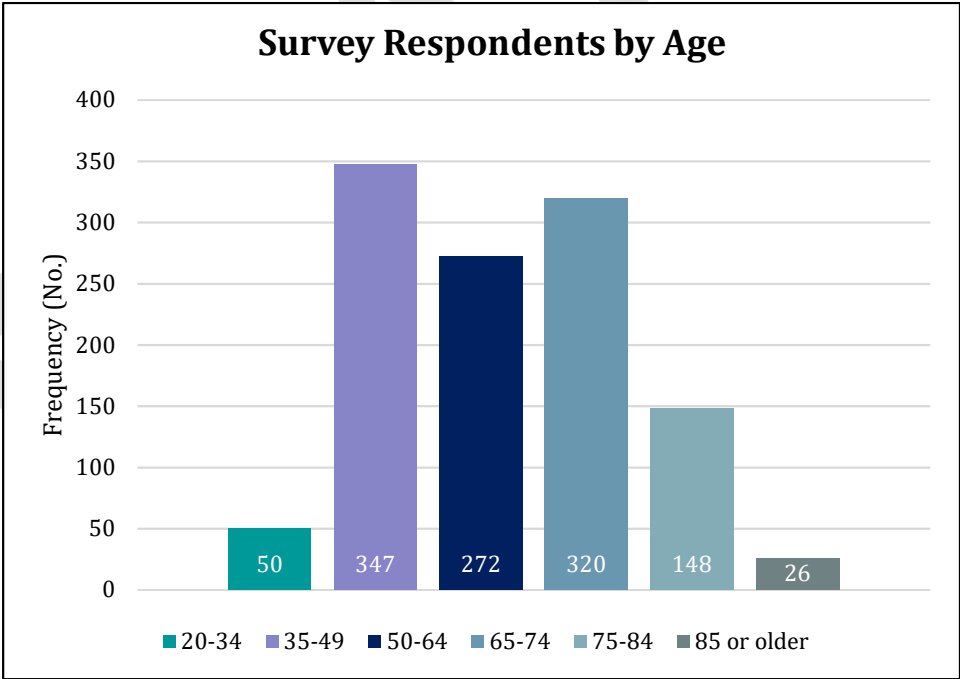
In order to gain insight into the prevailing themes and strengths of the Skokie community, a community health survey was conducted. To ensure inclusivity and accessibility, the survey was made available to the public for a duration of one month and thoughtfully translated into six languages commonly spoken in the Skokie community: English, Spanish, Tagalog, Russian, Farsi, and Arabic.

Out of an estimated 67,824 residents in Skokie, an encouraging total of 1,164 residents actively participated in the survey, representing approximately 2% of the population. While this response rate may seem modest, the gathered data holds significant value in assessing specific themes and strengths within the vibrant Skokie community.

Data on Survey Respondents

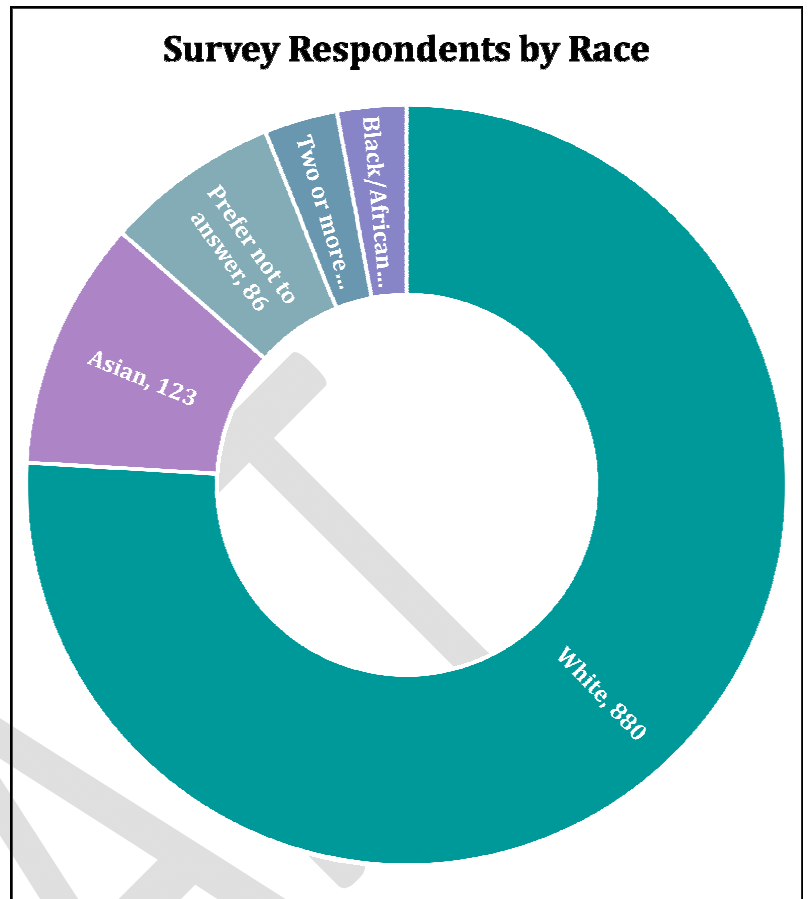
Age

The responses to the surveys when broken down by age are representative of the age groups in the Skokie community. About the same percent of each age group that is found in Skokie responded respectively to the survey.



Race

The survey results revealed a significant majority of 76% identifying as White respondents. However, it's worth noting that according to the latest data from the United States Census Bureau, only 55% of Skokie residents are White. This disparity in data raises concerns about accurately representing the opinions of community members from other racial backgrounds, who actually constitute a larger percentage of the Skokie community than the survey reflects.



Socioeconomic Data

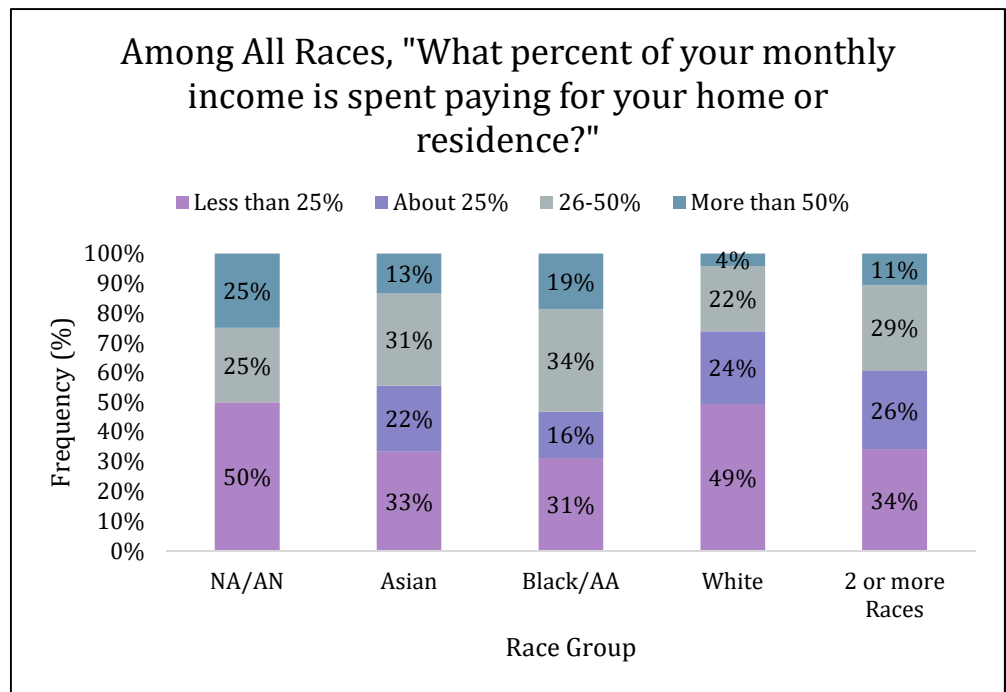
Income and Housing

The survey aimed to gauge the affordability of housing in Skokie and the financial strain it places on residents in relation to their income. Respondents were asked to estimate the portion of their monthly income allocated to housing expenses, including rent or mortgage payments. It is generally recommended that individuals or households spend 30% or less of their monthly income on housing.

The data was further analyzed, considering both race and age groups. The majority of respondents across all racial backgrounds and age groups reported spending less than 25% or between 26-50% of their monthly income on housing. However, concerning figures were observed among specific demographics. For instance, 25% of Native Americans and Alaska Natives, and 19% of Black respondents indicated that they spend more than 50% of their monthly income on housing, suggesting a significant financial burden for some individuals within these communities.

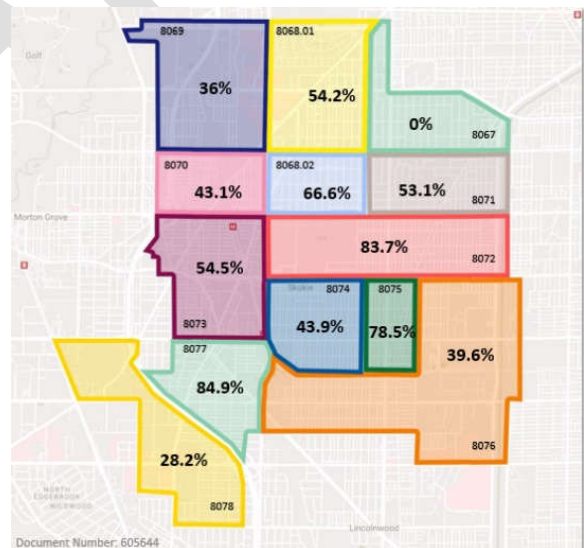
This analysis sheds light on the housing affordability disparities in Skokie, emphasizing the need for targeted measures to alleviate the economic strain experienced by certain racial groups and age demographics. Addressing these issues can contribute to a more equitable and sustainable housing

situation for all residents. When analyzed by age, most older respondents spend about 25% or less of their monthly income on housing. The 49 or younger age group is more likely to spend more of their monthly income on housing, spending between 26-50% of their monthly income on housing.



Rent Costs/Burden

Based on data from the U.S. Census Bureau, the median gross rent cost in the Village of Skokie is \$1,287 per month. Zip code 60076 has the highest proportion of rentals exceeding \$1,000. The report indicates that 54.1% of Skokie residents face rent burden, which means they spend over 30% of their household income on rent. The census tract 8077 exhibits the highest percentage of residents experiencing rent burden at 84.9%, while 8067 has the lowest percentage at 0%. However, it is essential to exercise caution when interpreting these numbers as certain rentals, such as short-term or private rentals, may not have been accurately reported.



Housing Occupancy

In the Village of Skokie, there are a total of 22,503 housing units, with 93.2% of them currently occupied. The remaining 6.8% are reported as vacant. Among the occupied units, a majority of 72.2% are owned by their residents, while the remaining 27.8% are rented.

Housing Occupancy and Tenure, 2016-2020

	Skokie	
	Count	Percent
Occupied Housing Units	22,503	93.2
Owner-Occupied*	16,247	72.2
Renter-Occupied*	6,256	27.8
Vacant Housing Units	1,650	6.8

Source: 2016-2020 American Community Survey five-year estimates.

Household Income Spent on Housing

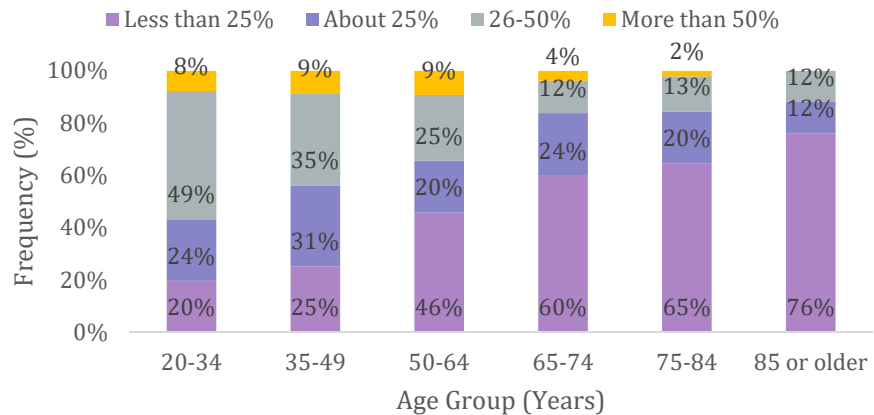
The percentage of income spent on housing varies significantly among different income brackets. Lower-income individuals allocate a higher portion of their income to housing costs. For instance, a considerable number of households earning less than \$20,000 spend 30% or more on housing. On the other hand, higher-income individuals, earning \$75,000 or more, tend to spend a smaller proportion of their income, with many households in this bracket spending less than 20% on housing.

The middle-income bracket, ranging from \$50,000 to \$74,999, shows a more balanced distribution of housing expenditure. Each group within this bracket allocates approximately 6% of their income to housing costs.

	Skokie	
	Count	Percent
Less than \$20,000	2,183	10.0
Less than 20 Percent	0	0.0
20 to 29 Percent	105	0.5
30 Percent or More	2,078	9.5
\$20,000 to \$49,999	4,381	20.1
Less than 20 Percent	385	1.8
20 to 29 Percent	766	3.5
30 Percent or More	3,230	14.8
\$50,000 to \$74,999	4,099	18.8
Less than 20 Percent	1,336	6.1
20 to 29 Percent	1,365	6.3
30 Percent or More	1,398	6.4
\$75,000 or More	11,172	51.2
Less than 20 Percent	7,581	34.7
20 to 29 Percent	2,412	11.0
30 Percent or More	1,179	5.4

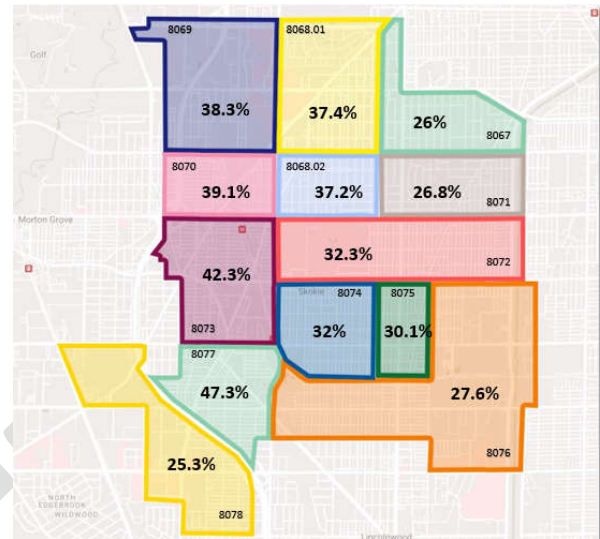
Among All Ages, "What percent of your monthly income is spent paying for your home or residence?"

Source: Skokie Community Health Assessment



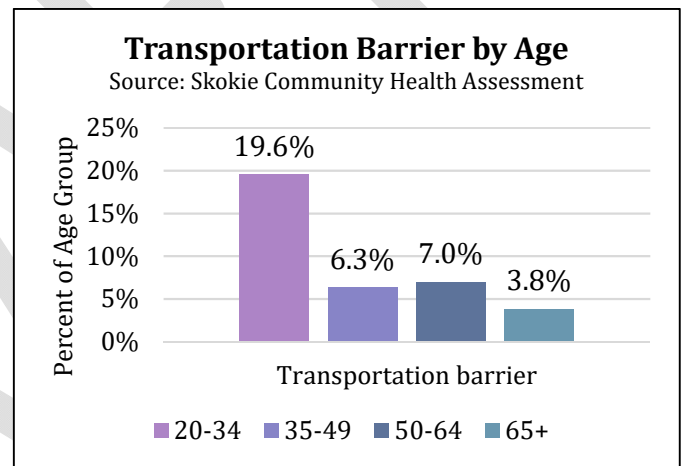
Housing Burden

Upon analyzing specific census tracts, it becomes evident that 8077 exhibits the highest percentage of individuals allocating 30% or more of their income towards housing expenses. On the contrary, census tract 8067 displays the lowest percentage of such individuals. Overall, within the Village, approximately 35% of households spend 30% or more of their income on housing, aligning closely with the national average of 34.2%.



Transportation Data

Out of the 1,200 people surveyed, 93.6% reported experiencing no transportation barriers in the last 12 months. However, for those who did face obstacles, the age group between 20 and 34 reported the highest transportation barriers at 19.6%, while seniors aged 65 and above reported the lowest transportation barriers at only 3.8%.

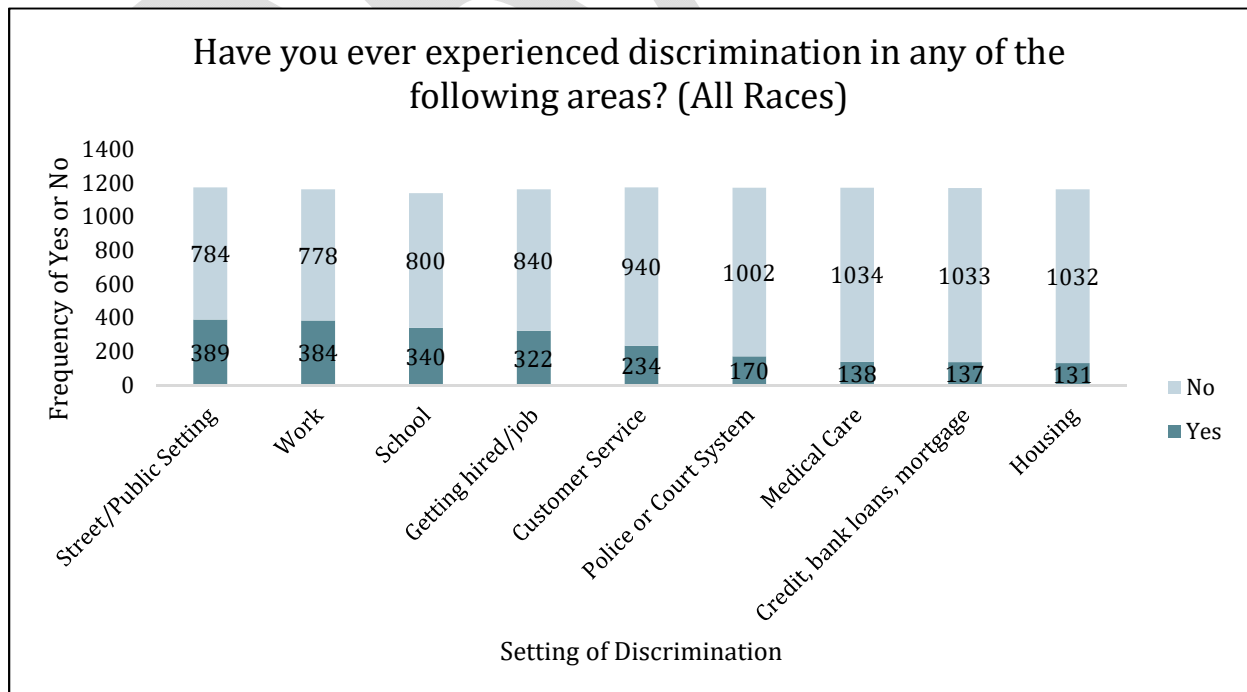
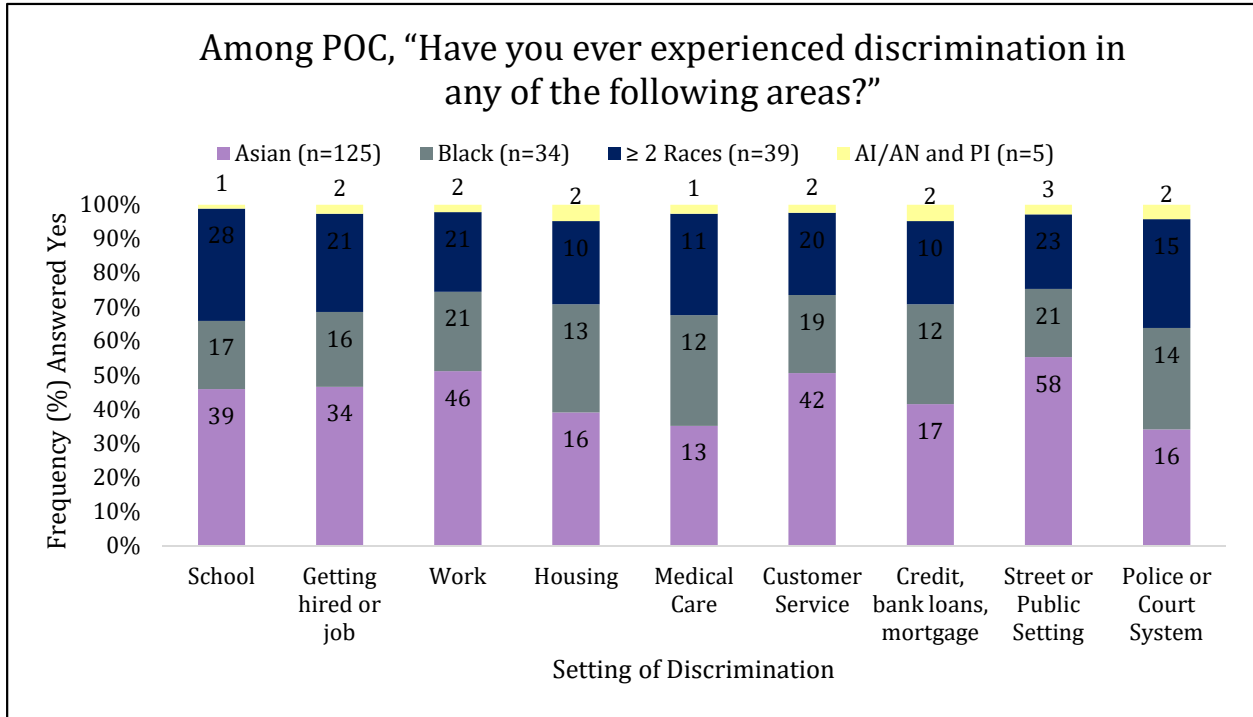


Discrimination Data

Participants were requested to indicate any locations in the Village where they might have experienced discrimination. This data was then analyzed both by race and in a broader context to shed light on the prevalence of discrimination within the community.

The findings revealed that the most commonly reported locations where individuals felt discrimination occurred were in street/public settings, workplaces, schools, and during the job application process. However, it is noteworthy that the proportion of respondents affirming experiencing discrimination in these places accounted for only about 33% or less of the total responses received.

This question was also analyzed by races. For this analysis, respondents who self-identified as White were excluded to analyze the discrimination experienced by the respondents of color. This is important as the survey respondents were skewed, and the White population was overrepresented in survey responses when compared to its percentage in the general population. This table shows the number of respondents who answered in the affirmative, that they did experience discrimination, and in which places they identified as feeling discriminated against in.



Local Public Health Assessment

Scoring and Notes

This Local Public Health Assessment was completed looking at the competencies and essential services provided by the Skokie Health and Human Services Department. This was an internal assessment completed with input from the Director of Health and Human Services, the Community Health Services Supervisor, a long-standing employee of the department, the Environmental Health Supervisor, and the Public Health Coordinator. This assessment only assessed the Skokie HHS system; therefore, it must be noted that there are certain areas that are not possible to be fully represented, due to exclusions of the other systems. The Skokie HHS is a state-certified municipal public health department. In addition to the HHS, there are several other public health stakeholders and services that play a crucial role in ensuring public health in Skokie. These include, but are not limited to, the Northshore University Healthcare system, three local Federally Qualified Health Centers, local medical providers, pharmacies, and schools. These entities collectively address a wide range of competencies that may not be fully addressed by the HHS alone. In future assessments, HHS will consider including the other public health stakeholders in this assessment, rather than attempting to improve or expand the responsibilities of the HHS and HHS's duties in the public health sector. A focus on improving competencies that scored the lowest, will be the priority of this IPLAN cycle.

The following scale was used to score each essential service.

- 0%: No Activity
- 25%: Minimal Activity
- 50%: Moderate Activity
- 75%: Significant Activity
- 100%: Optimal Activity

Essential Service 1: Monitor Health Status to Identify Community Health Problems

Average Score: 81.25

The Skokie Health and Human Services (HHS) has demonstrated commendable efforts in maintaining population health registries. These registries serve as valuable repositories of health data, enabling comprehensive assessments of the community's well-being and other related analyses. The HHS adopts state-of-the-art technology and methodologies to monitor, analyze, present, and visualize data. However, as with any system, there is always scope for improvement.

Given the size of the HHS staff, conducting in-depth geographic analyses to identify priority problem areas across the community can be challenging. Nonetheless, the HHS has managed to provide a satisfactory level of service in fulfilling this critical function.

To enhance their services further, the HHS could focus on two key areas. Firstly, investing in technological advancements would facilitate more in-depth and efficient analyses of health data. This could involve leveraging emerging data analytics tools and artificial intelligence to gain deeper insights into the health concerns of the community.

Secondly, promoting greater community involvement in the process of community health assessments would be beneficial. Engaging with the residents, local organizations, and healthcare providers can yield valuable perspectives on prevalent health issues and potential solutions. This

approach fosters a collaborative effort to address health challenges and ensures that the assessments accurately reflect the needs and concerns of the people they serve.

In conclusion, while the Skokie HHS does an admirable job in maintaining population health registries and conducting community health assessments, there are opportunities for improvement. By embracing technological advancements and fostering community involvement, the HHS can enhance its ability to address the evolving health needs of the community effectively.

Essential Service 2: Diagnose and Investigate Health Problems and Health Hazards

Average Score: 92.5

The HHS proactively engages with licensed laboratories to address public health needs consistently, even in challenging times like pandemics and emergencies. Additionally, it actively participates in comprehensive surveillance systems at all levels while keeping essential resources and information up-to-date, ensuring their readiness for emergencies.

However, there are areas where the HHS could further enhance its effectiveness. One crucial aspect is the development and continuous updating of written materials to expedite the investigation of public health threats and emergencies. By doing so, they can respond promptly and efficiently in critical situations. Moreover, the HHS should also focus on evaluating the effectiveness of current practices regularly. This evaluation will not only help in addressing immediate concerns but also reveal opportunities for future improvements, allowing the agency to stay at the forefront of public health management and response.

Essential Service 3: Inform, Educate, and Empower People about Health Issues

Average Score: 75

The HHS demonstrates commendable competence in risk communication, encompassing comprehensive employee training, resource accessibility during emergencies, and the formulation of emergency communication plans for all stages of crises. However, there are several areas that could be enhanced to improve their overall effectiveness.

One crucial aspect for enhancement is the development of health communications plans concerning media and public dissemination of pertinent information. By establishing a robust strategy for engaging with media outlets and effectively sharing crucial updates with the public, the HHS can ensure accurate and timely information reaches the masses.

Additionally, the HHS should strive to enhance its community engagement efforts, particularly through health promotional events and health education initiatives at all levels. Collaborating with the community will foster a stronger understanding of their needs and enable the development of public health priorities that resonate with the population.

To achieve these objectives, the HHS should focus on strengthening connections between policymakers, stakeholders, and the public. A key step towards this goal would be to ensure adequate staffing levels and the identification of a well-trained spokesperson. This spokesperson would effectively represent the HHS's messages, fostering trust and transparency with the public and other key stakeholders.

By addressing these areas of improvement, the HHS can elevate its risk communication efforts to new heights, solidifying its position as a reliable and effective institution dedicated to safeguarding public health.

Essential Service 4: Mobilize Community Partnerships to Identify and Solve Health Problems

Average Score: 67.9

The Skokie Health and Human Services (HHS) plays a vital role in enhancing the well-being of our community members. Our primary objective is to foster strong community partnerships and alliances, constantly striving to improve the overall health of our residents. We firmly believe that active participation and collaboration from constituents are essential for achieving this goal.

To facilitate better communication and engagement on public health issues, we are committed to enhancing our existing communication forums. This includes utilizing various platforms and channels to effectively reach out to the community and encourage their active involvement in health-related activities and strategies.

Moreover, we recognize the importance of diverse perspectives and representation in shaping community health initiatives. To ensure a well-rounded approach, we are actively working towards establishing a comprehensive community health improvement committee. This committee will include representatives from all sectors of our community, promoting inclusivity and avoiding over-concentration in any specific field or sector.

Our dedication to continuous improvement extends to evaluating our partnerships regularly. By doing so, we can nurture existing relationships and explore opportunities for creating new ones. This will enable us to adapt and respond effectively to the changing needs of our community.

Together, with the active engagement of community members and the establishment of a diverse and inclusive health improvement committee, we will continue striving for a healthier and stronger Skokie community. Your active participation is crucial in this journey, and we encourage you to join hands with us to shape a healthier future for all.

Essential Service 5: Develop Policies and Plans that Support Individual and Community Health Efforts

Average Score: 56.25

Enhancing the performance of this essential service is a crucial area that requires some improvement from the HHS. One primary focus should be on strengthening their relationships with policymakers in the community to better address the public health implications of existing and proposed policies. To achieve this, the HHS should actively engage with community partners, aiming for sustained participation, and collaboratively develop a standardized and strategic community health improvement plan. Such a plan must take into account the valuable input from community members, stakeholders, and organizations.

In the pursuit of these goals, the HHS could benefit from evaluating and learning from other successful public health organizations. By benchmarking against best practices, the HHS can identify areas of opportunity and refine their approach. The main challenges hindering progress in this essential service are limited resources, personnel constraints, and community outreach limitations.

To summarize, by prioritizing stronger collaborations with policymakers, fostering ongoing engagement with community partners, and adopting a data-driven approach through lessons learned from successful organizations, the HHS can significantly enhance their ability to execute key competencies within this critical service. It is imperative that they address the challenges head-on to make a more meaningful and lasting impact on public health in the community.

Essential Service 6: Enforce Laws and Regulations that Protect Health and Ensure Safety

Average Score: 100

The HHS completed to the fullest of its capabilities, all the competencies that fall under this essential service. The HHS will continue to work to fulfill this essential service.

Essential Service 7: Link People to Needed Personal Health Services and Assure the Provision of Health Care when Otherwise Unavailable

Average Score: 96.9

The HHS nearly fulfills all the competencies within this essential service. One area for improvement would be to better identify all personal health service needs and unmet needs throughout the community. This competency could be fulfilled with more collaboration between community partners and greater access to data from sources outside of the HHS Department.

Essential Service 8: Assure a Competent Public and Personal Health Care Workforce

Average Score: 76.7

The HHS has made significant efforts in maintaining public health workforce standards by focusing on education, training, mentoring, and leadership development. However, there are several potential areas for improvement within these competencies.

One key area that could benefit from enhancement is informal leadership training and development. While the HHS has been effective in its formal leadership programs, incorporating informal leadership training can provide additional opportunities for staff to develop leadership skills in everyday situations, leading to a more empowered and capable workforce.

Another aspect that requires attention is the tracking of current public and personal health care workforce jobs and the knowledge, skills, and abilities required for local public health positions. By regularly updating and analyzing this information, the HHS can better align training and educational programs to meet the specific needs of the community and ensure a competent workforce.

Furthermore, the findings from workforce assessments should be made readily available to community organizations and groups. This transparency can foster collaboration and enable relevant stakeholders to identify areas for improvement and collectively address gaps in the local public health workforce.

Currently, there seems to be a disconnect between the workforce assessment and its practical application to address gaps in the local public health workforce. The HHS should actively use the assessment results to develop targeted interventions, training programs, and recruitment strategies to fill those gaps effectively.

While these areas hold promise for improvement, the HHS faces resource limitations. It's evident that community support can play a crucial role in assisting the HHS to meet these competencies fully. Engaging community stakeholders and organizations can not only provide valuable input and resources but also foster a sense of ownership and collaboration in addressing public health challenges.

In summary, the HHS has achieved success in several aspects of maintaining public health workforce standards, but there is room for improvement. By implementing informal leadership training, tracking workforce data, sharing assessment findings, and collaborating with community stakeholders, the HHS can further strengthen its efforts and ensure a more resilient and capable public health workforce.

Essential Service 9: Evaluate Effectiveness, Accessibility, and Quality of Personal and Population-Based Health Services

Average Score: 88.5

The HHS demonstrates a strong commitment to fulfilling the competencies within this essential service. They actively evaluate the effectiveness of population-based health services, identifying and addressing gaps in their provision while ensuring accessibility to these services. However, there are opportunities for improvement. To enhance their performance, the HHS should establish a systematic method to compare the quality of community health services against established guidelines. This would enable them to measure the effectiveness of these services more accurately and identify areas that require attention. Recognizing the significance of collaboration with external public health providers, the HHS will maintain constant communication with stakeholders to ensure community access to available services. Strengthening these partnerships will lead to better coordination and more efficient service delivery.

Furthermore, a more comprehensive evaluation of population-based services, personal health services, and local public health services is necessary. This data-driven approach will provide valuable insights to make informed decisions regarding improvements in accessibility, quality, and effectiveness.

To achieve these goals, the HHS must foster better collaboration and communication with organizations that provide personal health services and other local health services. By conducting a thorough evaluation of all existing services and tapping into available resources, they can effectively enhance these areas and deliver higher-quality services to the community.

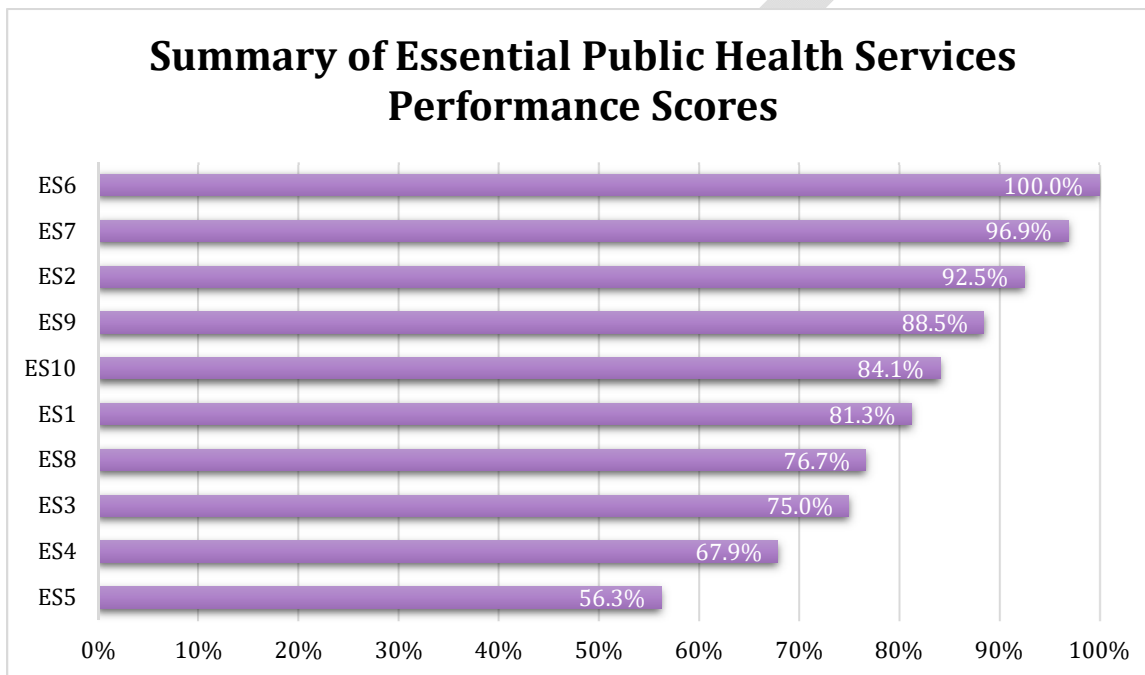
Essential Service 10: Research for New Insights and Innovative Solutions to Health Problems

Average Score: 84.1

The HHS plays a crucial role in fulfilling essential services but faces certain limitations in conducting comprehensive research studies that involve community members and key stakeholders. Despite recognizing the importance of research to test innovative public health solutions, HHS has limited staffing resources for such endeavors. To bridge this gap, HHS has built strong partnerships with institutions of higher learning, seeking to leverage their expertise for the community's benefit.

One area where improvement is needed is the evaluation of public health systems research efforts at the local level. Due to staffing constraints, HHS is not currently the primary investigator in health-related research studies conducted in Skokie or among Skokie residents. However, HHS remains supportive of community research undertaken by external institutions, contributing to the research process as a partner rather than a primary facilitator.

To enhance their impact, HHS could explore ways to expand staffing resources and seek additional collaboration with external partners. This would enable them to take a more active role in evaluating research efforts and actively leading studies. By strengthening their position in health-related research, HHS can better serve the community and drive innovative solutions to public health challenges



Based on the summary chart above, Essential Service 5, Develop Policies and Plans that Support Individual and Community Health Efforts, is a priority area for the Village to prioritize on first. It is possible that if other local public health service providers were included in this assessment, some of the lower scoring essential services would see overall improvement to their scores.

Community Health Improvement Plan

The Community Health Improvement Plan (CHIP) is a result of a collaborative effort among various stakeholders within a community to identify and address the health needs and priorities of the population. This plan was developed with the Skokie Health and Human Services being the lead organization working collaboratively with healthcare organizations, community-based organizations, government agencies, and community members through the MAPP process. The MAPP process has resulted in the identification of three priority health issues that require attention. For each of these prioritized issues, the CHIP outlines specific objectives, strategies and action steps while also creating a plan for implementation the plan and ongoing evaluation.

From November 2022 to June 2023, Skokie HHS and its partners held community partner meetings to determine and prioritize three top critical community health improvement priority issues. These priority issues are:

1. Access to Healthcare
2. Access to Behavioral Health
3. Affordable Housing

To facilitate this process, the Skokie Health Equity Network steering committee was established, consisting of individuals from diverse backgrounds and various health and support organizations in Skokie. This committee plays a crucial role in overseeing action planning, implementing the plan, and evaluating progress across all priority issues. Additionally, they are responsible for recruiting more participants and securing necessary resources for successful plan implementation.

To ensure that data plays a central role in the decision-making process, a data team was formed. Their responsibilities include collecting, reviewing, analyzing, interpreting, and presenting available public data, as well as identifying new data sources, extracting relevant information, and using the data to develop SMART (Specific, Measurable, Achievable, Relevant, Time-bound) goals and objectives for each priority issue.

Furthermore, to address each of the identified priority issues, three action teams were established, with one team assigned to each priority issue. Skokie residents and subject matter experts were invited to join these action teams. Between February 2023 and June 2023, these teams collaboratively worked together to identify SMART objectives and create appropriate actions and strategies tailored to the needs of the Skokie community, leveraging the data collected earlier in the process. These action teams also determined which individuals, organizations, and stakeholders should be involved to ensure the successful achievement of the identified objectives.

Through the implementation of this comprehensive approach, the Community Health Improvement Plan endeavors to effectively address priority health issues in Skokie while promoting a healthier and more equitable community.

Access to Healthcare

Description of problem

Access to healthcare is a fundamental human right and ensuring equitable access to healthcare services is crucial for promoting social justice. By addressing the health needs of Skokie's diverse population, particularly immigrant, refugee, and asylum-seeking residents, we can strive towards a more equitable society where everyone has equal opportunities to lead healthy lives.

Importance of the need for Access to Healthcare

- **Improved Health Outcomes:** Access to timely and appropriate healthcare plays a vital role in improving health outcomes. When individuals have access to regular preventive care, early intervention, and necessary treatments, they are more likely to experience better health outcomes, lower rates of chronic disease, and improved overall well-being. By addressing the barriers to healthcare access in Skokie, we can positively impact the health outcomes of the community.
- **Disease Prevention and Control:** Accessible healthcare services are essential for disease prevention, early detection, and control. Timely access to screenings, vaccinations, and preventive measures can help identify and address health issues at an early stage, reducing the burden of preventable diseases and promoting community well-being. By ensuring that all residents can access necessary healthcare services, we can enhance disease prevention efforts in Skokie.
- **Economic Impact:** Improving access to healthcare can have positive economic effects on the community. When individuals have access to healthcare services, they are more likely to receive appropriate care for their health conditions, leading to improved productivity, reduced absenteeism, and lower healthcare costs in the long run. A healthier population also contributes to a stronger workforce and economic stability within the community.
- **Community Resilience:** Access to healthcare is an essential component of community resilience. When individuals and families have access to healthcare services, they are better equipped to manage health crises, respond to emergencies, and recover from adverse health events. Strengthening access to healthcare in Skokie will contribute to the overall resilience of the community in the face of health challenges.

Summary of data

Approximately 19.48% of pregnant individuals in Skokie did not receive timely prenatal care in 2020, which amounts to about 1 in 5 pregnancies. Although this rate is comparatively lower than that in Evanston and Oak Park, it still raises concerns as it represents a significant portion of pregnant individuals lacking essential prenatal care.

This finding underscores the importance of identifying and addressing potential barriers that prevent pregnant individuals in Skokie from accessing prenatal care services promptly. By doing so, we can ensure that pregnant individuals receive the necessary and adequate care required for a healthy pregnancy. Taking proactive measures to overcome these obstacles will contribute to improved maternal and child health outcomes in Skokie.

Based on a convenience sample survey of Skokie residents, it was found that merely 45.3% of the employed population have access to health insurance benefits from their employers. An even smaller percentage, only 35%, have paid sick leave, which could potentially be a contributing factor to the lower rate of pregnant women seeking prenatal care in Skokie.

Relationship to Healthy People 2030

- Reduce the proportion of people who are unable to obtain or delay receiving necessary medical care.
- Increase the proportion of pregnant women who receive early and adequate prenatal care.

Factor analysis

In Skokie, a striking 38 percent of its residents are foreign-born, contributing to a vibrant community with over 90 different languages spoken in homes. However, this linguistic diversity also poses significant challenges in accessing healthcare services for many individuals.

One of the primary obstacles is the language barrier, which can impede effective communication between healthcare providers and patients. Without proper understanding, patients may struggle to convey their symptoms, medical history, and concerns accurately, hindering the delivery of appropriate care.

Moreover, these residents often encounter difficulties due to their unfamiliarity with the healthcare system and cultural differences. Navigating the intricacies of healthcare processes, finding suitable healthcare providers, and comprehending available resources become daunting tasks.

Additionally, the lack of health insurance coverage further exacerbates the situation. Many residents may be hesitant to seek medical attention due to financial concerns, leading to delayed or inadequate treatment.

Furthermore, access to interpreters and translated healthcare materials is limited, compounding the issues faced by these residents. The scarcity of language support hampers their ability to comprehend medical information and make informed decisions about their health.

Addressing these challenges requires targeted efforts to bridge the language and cultural gaps within the healthcare system. Providing better language support, increasing the availability of interpreters, and offering translated materials can significantly improve communication and enhance the overall quality of care for Skokie's diverse population. Additionally, efforts to increase awareness of available healthcare resources and services can empower residents to proactively seek medical assistance when needed, fostering a healthier and more inclusive community.

Objectives and strategies

Focus Area: Access to Healthcare

Strategy: Develop Partnerships for a Formal Referral Network

Impact Objective: By 8/31/2028 the Skokie Health Equity Network will decrease the percent of pregnant women who receive late or no prenatal care from 19.5% to 14.5%.

Outcome Objective: By 8/31/2028 at least 100 pregnant Skokie residents will have been connected to prenatal care through the Skokie Health Equity Network’s referral program.

Action Steps	By Whom	By When	Resources and Support Available/Needed	
<i>What needs to be done?</i>	<i>Who will take actions?</i>	<i>By what date will the action be done?</i>	<i>Resources Available</i>	<i>Resources Needed (financial, human, political, and other)</i>
<p>Research and analysis: Conduct a comprehensive analysis of the current healthcare access and referral systems in Skokie.</p> <p>Identify the key barriers and challenges that pregnant women face in accessing timely prenatal care.</p> <p>Explore successful models and best practices from other communities that have improved access to prenatal care.</p>	<ul style="list-style-type: none"> • Data Team • Access to Healthcare Team • Niles Township Early Childhood Alliance 	9/01/23-11/30/23	Human Partnerships Meeting space	Human Partnerships Meeting space

<p>Stakeholder engagement: Identify and engage key stakeholders, including healthcare providers, community organizations, government agencies, and advocacy groups, who can contribute to improving access to prenatal care.</p> <p>Conduct meetings, focus groups, and surveys to gather input and insights from stakeholders regarding their needs, challenges, and potential solutions.</p>	<ul style="list-style-type: none"> • Access to Healthcare Team • Erie Family Health Center • Tapestry 360 Health • AHS - Family Health Center • Advocate Lutheran General Hospital • Ascension St. Francis Hospital • WIC providers • Niles Township Early Childhood Alliance • NorthShore Evanston Hospital 	<p>10/1/23 - 12/31/23</p>	<p>Human Partnerships Meeting space</p>	<p>Human Partnerships Meeting space</p>
<p>Partnership development: Establish partnerships with healthcare providers, clinics, hospitals, and other relevant organizations to develop a formal referral network. Define the criteria and guidelines for participation in the referral network.</p> <p>Collaborate with partners to streamline the referral process and ensure timely access to prenatal care for pregnant women.</p>	<ul style="list-style-type: none"> • Access to Healthcare Team • Erie Family Health Center • Tapestry 360 Health • AHS - Family Health Center • Advocate Lutheran General Hospital • Ascension St. Francis Hospital • WIC providers • Niles Township Early Childhood Alliance • NorthShore University Health System 	<p>1/1/24 - 4/30/24</p>	<p>Partnerships Financial</p>	<p>Partnerships Financial</p>

<p>Develop formal agreements or memoranda of understanding with partner organizations to outline roles, responsibilities, and expectations.</p>				
<p>Resource allocation: Assess the resources required to support the implementation of the referral network. Secure funding or allocate existing resources to support the development and maintenance of the referral network. Explore potential grants, sponsorships, or partnerships with philanthropic organizations to enhance the available resources.</p>	<p>Steering Committee</p>	<p>3/1/24 - 5/31/24</p>	<p>Human Partnerships Meeting space</p>	<p>Human Partnerships Meeting space Financial</p>
<p>Training and education: Provide training on the referral process, guidelines, and tools to ensure efficient and effective coordination within the network. Educate pregnant women and their families about the benefits of early prenatal care and the availability of the referral network.</p>	<p>Access to Healthcare Team</p>	<p>5/1/24 - 6/30/24</p>	<p>Data expertise</p>	<p>Data expertise</p>

<p>Implementation and monitoring: Roll out the formal referral network, ensuring all necessary systems, processes, and tools are in place.</p> <p>Monitor the utilization of the referral network, track the number of pregnant women referred, and measure the percentage receiving timely prenatal care.</p> <p>Regularly evaluate the effectiveness of the referral network and adjust as needed.</p>	<ul style="list-style-type: none"> • Access to Healthcare Team • Erie Family Health Center • Tapestry 360 Health • AHS - Family Health Center • Advocate Lutheran General Hospital • Ascension St. Francis Hospital • WIC providers • Niles Township Early Childhood Alliance • Data Team 	7/1/24 - 8/31/28	Human Partnerships	Human Partnerships Financial
<p>Collaboration and communication: Foster ongoing collaboration and communication among the partner organizations within the referral network.</p> <p>Share success stories, challenges, and lessons learned to promote knowledge sharing and continuous improvement.</p> <p>Communicate the availability of the referral network and the importance of prenatal care to the broader community through various channels, such as</p>	Access to Healthcare Team	Ongoing	Human Data Expertise	Human Data Expertise

community events, social media, and local media outlets.				
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Focus Area: Access to Healthcare

Strategy: Develop data collection process related to linguistically appropriate care

Impact Objective: By 8/31/2024 the Skokie Health Equity Network will establish baseline data of the languages spoken by primary care providers at the three local federally qualified health centers.

Outcome Objective: By 8/31/2024 the Skokie Health Equity Network will utilize data collected to create a linguistically appropriate healthcare plan, that includes many languages spoken in Skokie; the plan to be shared with local Federally Qualified Health Centers with recommendations to improve the quality of healthcare services to the community.

Action Steps	By Whom	By When	Resources and Support Available/Needed	
<i>What needs to be done?</i>	<i>Who will take actions?</i>	<i>By what date will the action be done?</i>	<i>Resources Available</i>	<i>Resources Needed (financial, human, political, and other)</i>
Define the scope and methodology <ul style="list-style-type: none"> Determine the specific languages to be included in the data collection. Decide on the timeframe for data collection (e.g., number of months or years). Establish criteria for identifying primary care providers within the health centers. 	<ul style="list-style-type: none"> Erie Family Health Center Tapestry 360 Health AHS - Family Health Center Data Team 	9/01/23 - 10/31/23	Human Partnerships	Human: HR staff Partnerships Data expertise

<p>Identify stakeholders and establish partnerships</p> <ul style="list-style-type: none"> Identify and engage key stakeholders such as the federally qualified health centers, local healthcare organizations, language services providers, community members, and advocacy groups. Seek their support and collaboration for the data collection efforts. Build partnerships with the federally qualified health centers and other stakeholders. Secure their commitment to participate in the data collection process. 	<ul style="list-style-type: none"> Erie Family Health Center Tapestry 360 Health AHS - Family Health Center Data Team 	<p>11/1/23 - 12/31/23</p>	<p>Human Partnerships</p>	<p>Human: HR staff Partnerships Data expertise</p>
<p>Develop data collection tools/process</p> <ul style="list-style-type: none"> Create appropriate tools, such as surveys or questionnaires, to collect data on the languages spoken by primary care providers. Ensure the tools are culturally sensitive and accessible to all providers. 	<ul style="list-style-type: none"> Skokie Health & Human Services Dept. Data Team 	<p>1/1/24 - 1/31/24</p>	<p>Partnerships Data Team</p>	<p>Human: HR staff Partnerships Data expertise</p>
<p>Train data collectors</p> <ul style="list-style-type: none"> Provide training to individuals who will collect the data. 	<p>Skokie Health & Human Services Dept.</p>	<p>2/1/24 - 2/28/24</p>	<p>Partnerships Data Team</p>	<p>Human: HR staff Partnerships</p>

<ul style="list-style-type: none"> Educate them on the purpose of the project, data collection protocols, and the importance of maintaining confidentiality. 				Data expertise
<p>Implement data collection</p> <ul style="list-style-type: none"> Reach out to primary care providers at the federally qualified health centers. Request their participation in the data collection by providing information on the languages they speak. 	Access to Healthcare Team	3/1/24 – 5/31/24	Human Partnerships Data Team	Human: HR staff Partnerships Data expertise
<p>Compile and analyze data</p> <ul style="list-style-type: none"> Organize and analyze the collected data to establish a baseline of the languages spoken by primary care providers. Utilize appropriate statistical methods and software for data analysis. 	Access to Healthcare Team	6/1/24 – 6/30/24	Data Team	Data expertise Financial
<p>Document and report findings and advocate for change</p> <ul style="list-style-type: none"> Prepare a comprehensive report documenting the findings and insights gained from the data analysis. Include recommendations for improving language access in healthcare services based on the identified languages spoken by providers. 	<ul style="list-style-type: none"> Skokie Health & Human Dept. Access to Healthcare Team Data Team 	7/1/24 - 7/31/24	Data Team	Data expertise

<ul style="list-style-type: none"> • Use the report as a basis for advocating policy changes or interventions. • Engage with local policymakers, healthcare organizations, and community members to raise awareness and support for improved language access in healthcare. 				
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Evaluation plan:

1. Conduct regular surveys and interviews with Skokie residents, particularly those from immigrant, refugee, and asylum-seeking backgrounds, to assess their experiences and challenges in accessing healthcare.
2. Monitor and analyze healthcare utilization data to track the proportion of individuals obtaining necessary medical care and prenatal services over time.
3. Collaborate with healthcare providers to collect data on the number of interpreter services utilized and patient satisfaction levels with language access.

Communication plan:

1. Develop a targeted marketing campaign using various channels such as social media, local newspapers, and community bulletin boards to disseminate information about available healthcare resources and services.
2. Establish partnerships with local multicultural media outlets to promote healthcare awareness among diverse communities.
3. Organize community forums and town hall meetings to address concerns and gather feedback from residents regarding access to healthcare.
4. Maintain an active online presence through a dedicated website and social media platforms to provide up-to-date information, answer queries, and foster community engagement.

Access to Behavioral Health

Description and Importance of Need for Access to Behavioral Health

Access to behavioral health is a critical priority in Skokie, mirroring its significance throughout the Chicago area. The situation has been further accentuated by the influx of new immigrants, refugees, and asylees arriving in Skokie, many of whom have endured traumatic experiences. Ensuring access to behavioral health services in Skokie, with a special focus on immigrant populations, is indispensable for fostering individual well-being, bolstering community resilience, promoting preventive care, reducing stigma, and enhancing the overall healthcare system. Acknowledging and addressing this pressing health need will enable Skokie's behavioral health providers to collaboratively create a healthier and more inclusive environment for all residents.

Summary of data

The local behavioral health organizations accepting Medicaid are encountering several workforce challenges, contributing significantly to the presence of lengthy wait lists. A key factor behind this issue is the Medicaid reimbursement rate for Behavioral Health services at the Local Federally Qualified Health Centers, which is less than half of the rate for medical services. Specifically, while the average reimbursement rate for medical services stands at \$166.81, the Medicaid behavioral health rate is considerably lower at \$69.12.

To shed light on the community's perspective, around 1,200 residents completed a health survey. The survey results indicated that accessing mental health services was not easy for 50.6% of respondents, in stark contrast to only 20.8% who faced similar difficulties in accessing medical care. This suggests a significant disparity in the ease of obtaining mental health services for those relying on Medicaid in the region.

Relationship to Healthy People 2030

- Increase the proportion of persons with mental health disorders who receive treatment.
- Increase the number of Federally Qualified Health Centers (FQHCs) that provide mental health and substance abuse services.

Factors analysis

Residents of Skokie are placed on wait lists and/or have challenges finding a behavioral health provider that speaks their language. The limited accessibility to behavioral health providers in Skokie is influenced by various factors, including the following:

- Language barriers
- Workforce challenges
- Medicaid reimbursement rates
- Limited cultural competency
- Stigma and mental health awareness
- Fragmented healthcare system

Objectives and strategies

Focus Area: Access to Behavioral Health Services

Strategy: Develop data collection process related to linguistically appropriate care

Impact Objective: By 8/31/2024 the Skokie Health Equity Network will establish baseline data of the languages spoken by behavioral health providers at the three local federally qualified health centers and local community-based mental health organizations.

Outcome Objective: By 8/31/2024, the Skokie Health Equity Network will utilize data to create a linguistically appropriate behavioral healthcare plan, that includes many languages spoken in Skokie; the plan to be shared with local Federally Qualified Health Centers and community-based mental health organizations, with recommendations to improve the quality of behavioral health services to the community.

Action Steps	By Whom	By When	Resources and Support Available/Needed	
<i>What needs to be done?</i>	<i>Who will take actions?</i>	<i>By what date will the action be done?</i>	<i>Resources Available</i>	<i>Resources Needed (financial, human, political, and other)</i>
<p>Define the scope and methodology</p> <ul style="list-style-type: none"> Determine the specific languages to be included in the data collection. Decide on the timeframe for data collection (e.g., number of months or years). Establish criteria for identifying primary care providers within the health centers. 	<ul style="list-style-type: none"> Access to Behavioral Health Team Turning Point Impact Metro Family Serv. JCFS Trilogy Ascension/St. Francis Peer Services Behavioral Health Ctr Erie Family Health Center Tapestry 360 Health 	9/1/23 - 10/31/23	Human Partnerships	Human: HR staff Partnerships Data expertise

	<ul style="list-style-type: none"> • AHS - Asian Family Health Center • Data Team 			
<p>Identify stakeholders and establish partnerships</p> <ul style="list-style-type: none"> • Identify and engage key stakeholders such as the federally qualified health centers, local healthcare organizations, language services providers, community members, and advocacy groups. • Seek their support and collaboration for the data collection efforts. • Build partnerships with the federally qualified health centers and other stakeholders. • Secure their commitment to participate in the data collection process. 	<ul style="list-style-type: none"> • Access to Behavioral Health Team • Turning Point • Impact Behavioral Health Partners • Metro Family Serv. • JCFS • Trilogy • Ascension/St. Francis • Peer Services • Behavioral Health Ctr • Erie Family Health Center • Tapestry 360 Health • AHS - Asian Family Health Center • Data Team 	11/1/23 - 12/31/23	Human Partnerships	Human: HR staff Partnerships Data expertise
<p>Develop data collection tools/process</p> <ul style="list-style-type: none"> • Create appropriate tools, such as surveys or questionnaires, to collect data on the languages spoken by primary care providers. • Ensure the tools are culturally sensitive and accessible to all providers. 	Skokie Health & Human Dept. Data Team	1/1/24 - 1/31/24	Partnerships Data Team	Human: HR staff Partnerships Data expertise

<p>Train data collectors</p> <ul style="list-style-type: none"> • Provide training to individuals who will collect the data. • Educate them on the purpose of the project, data collection protocols, and the importance of maintaining confidentiality. 	<p>Access to Behavioral Health Team</p>	<p>2/1/24 - 2/28/24</p>	<p>Partnerships Data Team</p>	<p>Human: HR staff Partnerships Data expertise</p>
<p>Implement data collection</p> <ul style="list-style-type: none"> • Reach out to primary care providers at the federally qualified health centers. • Request their participation in the data collection by providing information on the languages they speak. 	<p>Access to Behavioral Health Team</p>	<p>3/1/24 - 5/31/24</p>	<p>Human Partnerships Data Team</p>	<p>Human: HR staff Partnerships Data expertise</p>
<p>Compile and analyze data</p> <ul style="list-style-type: none"> • Organize and analyze the collected data to establish a baseline of the languages spoken by primary care providers. • Utilize appropriate statistical methods and software for data analysis. 	<p>Access to Behavioral Health Team</p>	<p>6/1/24 - 6/30/24</p>	<p>Data Team</p>	<p>Data expertise</p>

Focus Area: Access to Behavioral Health Services

Strategy: Advocate for state budget increase in Medicaid funding for behavioral health services

Impact Objective: By 8/31/2027 the Skokie Health Equity Network will advocate for an increase in federally qualified health centers’ Medicaid funding of behavioral health services from an average of \$69.12 to the average medical rate of \$166.81.

Outcome Objective: By 8/31/2027, the Skokie Health Equity Network will have reduced the wait list times for low socioeconomic residents seeking behavioral health services through advocacy efforts, resulting in a decrease from the current average wait time.

Action Steps	By Whom	By When	Resources and Support Available/Needed	
<i>What needs to be done?</i>	<i>Who will take actions?</i>	<i>By what date will the action be done?</i>	<i>Resources Available</i>	<i>Resources Needed (financial, human, political, and other)</i>
Establish definition of “wait lists” and a process to collect	Data team	9/1/2023-9/30/2023	Partnerships Data expertise	Partnerships Data expertise
The Access to Behavioral/Mental Health Services team will meet with service providers to develop clear advocacy goals.	<ul style="list-style-type: none"> • Turning Point • Impact • Metro Family Serv. • JCFS • Trilogy • Ascension/St. Francis • Peer Services • Behavioral Health Ctr • Erie Family Health Center • Tapestry 360 Health • AHS - Asian Family Health Center 	10/1/2023-10/31/2023	Human Partnerships	Human Partnerships

Communicate with statewide associations with similar advocacy needs to investigate alignment.	<ul style="list-style-type: none"> • Access to Behavioral/Mental Health Services team • Illinois Association for Behavioral Health • National Association of Social Workers - IL Chapter (Joel Ruben) • Illinois Association of Rehab Facilities (Garrett will reach out) • Illinois Primary Health Care Association (Mary will reach out) • Evanston Health and Human Services/Mental Health Task Force • Illinois Public Health Association 	11/1/2023-12/31/2023	Human Partnerships Political will	Human Partnerships Political will
Analyze data to formalize baseline data and incorporate into an advocacy plan.	<ul style="list-style-type: none"> • Skokie Health & Human Dept. • Data team 	11/1/2023-12/31/2023	Human Partnerships	Human Partnerships
Develop an advocacy plan.	Access to Behavioral Health Team	1/1/2024-1/31/2024	Partnerships Political will	Partnerships Political will
Implement an advocacy plan.	Access to Behavioral Health Team and Steering Committee	2/1/2024-5/31/2024	Human Partnerships Political will	Human Partnerships Political will
Evaluate advocacy plan, adjust goals and plan as needed.	Access to Behavioral Health Team	6/1/2024-8/31/2027	Human Partnerships	Human Partnerships

Evaluation plan:

- Regularly collect data on the proportion of persons with mental health disorders receiving treatment, including information on language preferences and access to multilingual providers.
- Monitor changes in the prevalence of unmet mental health treatment needs among Skokie residents.
- Evaluate the impact of initiatives to increase access to behavioral health services, improve reimbursement rates, and enhance FQHC capacity through quantitative and qualitative measures.

Communication plan:

- Raise awareness about the importance of mental health treatment and available resources through targeted community outreach campaigns.
- Engage with local media outlets to share success stories, information on available services, and updates on initiatives addressing the access to behavioral health issue.
- Collaborate with community organizations, advocacy groups, and local stakeholders to disseminate information and foster support for the objectives and strategies outlined above.

DRAFT

Affordable Housing

Description of the Problem:

Housing plays a crucial role as a social determinant of health, directly influencing both physical and mental well-being. However, in Skokie and throughout the United States, a pressing problem has emerged – the prevalence of rent burden among households. Rent burden occurs when a substantial portion of a household's income ($\geq 30\%$) is allocated to paying rent, leaving little room for other essential expenses.

This challenging issue significantly impacts a considerable percentage of Skokie residents and has been selected as one of the top priority health concerns. Addressing this situation is vital to improving the overall health and quality of life for affected individuals and families in the community.

Importance of Priority Health Need:

Skokie faces a critical issue with a significant number of rent burdened households, emphasizing the urgent requirement for affordable housing solutions. When a substantial portion of income is devoted to rent, it severely restricts households' financial capacity for vital necessities like healthcare, education, and nutritious food. Effectively addressing this need is of paramount importance, as it directly impacts the overall well-being and health outcomes of Skokie residents.

Data Summary:

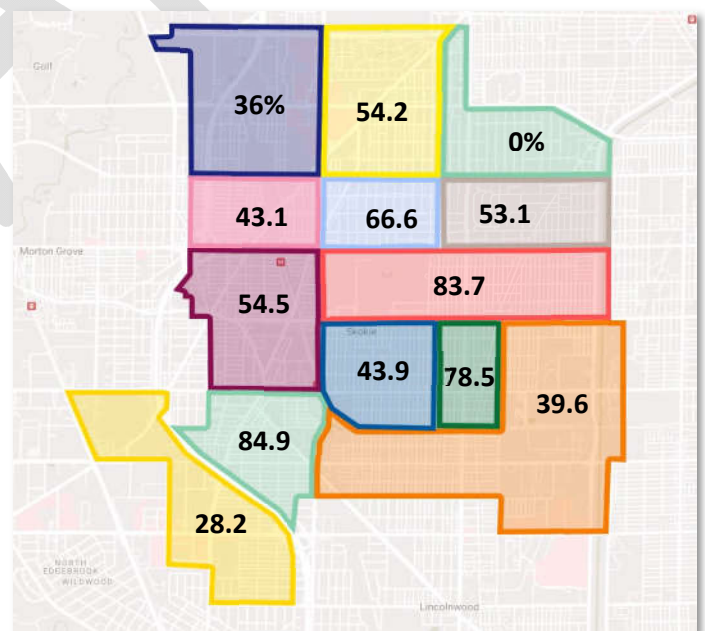
Based on data from the City Health Dashboard managed by NYU Langone Health, a noteworthy 54.1% of Skokie residents report experiencing rent burden, surpassing the average of 50.5% observed across other cities on the dashboard. This indicates a substantial portion of the population facing housing affordability challenges. Moreover, census tracts within Skokie exhibit significant disparities. In two of the tracts, over 80% of renters spend 30% or more of their income on rent, highlighting the acute nature of the problem. In contrast, other tracts show a comparatively lower rent burden, with only about 30% of renters facing similar challenges.

Relationship to Healthy People 2030:

- Reduce the proportion of families that spend more than 30 percent of income on housing.
- Increase the proportion of persons living in housing that is affordable, safe, and meets their needs.

Factors Influencing the Problem:

The rent burden problem in Skokie stems from a multitude of interwoven factors. Among them are escalating housing costs (rent, utilities, property maintenance costs, property taxes), stagnant or insufficient income levels, a scarcity of affordable housing units, and economic disparities within the community. Additionally, population growth, housing market dynamics, and shifts in employment patterns further compound the challenge of housing affordability in the area. Gaining a comprehensive understanding of these factors is pivotal in devising successful strategies to tackle the issue and foster housing equity in Skokie.



Objectives and strategies

Focus Area: Affordable Housing

Strategy: Inclusionary Housing Ordinance

Impact Objective: By 8/31/2027 the Skokie Health Equity Network will reduce the percent of rent burdened households from 54.1% to 49.1%.

Outcome Objective: Skokie is developing an inclusionary housing ordinance to include a percent of units available at 60-80 percent of the Area Median Income.

Action Steps	By Whom	By When	Resources and Support Available/Needed	
<i>What needs to be done?</i>	<i>Who will take actions?</i>	<i>By what date will the action be done?</i>	<i>Resources Available</i>	<i>Resources Needed (financial, human, political, and other)</i>
Research inclusionary housing ordinances.	Village of Skokie – Community Development	1/1/23 – 3/3/23	Human Political will	Human Political will
Develop an inclusionary housing ordinance.	Village of Skokie – Community Development	3/6/23 – 4/14/23	Human Political will	Human Political will
Introduce ordinance to Village Board for first reading.	Village of Skokie – Community Development Skokie Village Board	5/1/23	Human Political will	Human Political will
Refine ordinance for Village Board consideration.	Village of Skokie – Community Development Skokie Village Board	Current	Human Political will	Human Political will
Implement and monitor ordinance.	Village of Skokie – Community Development	Current - 2027	Human Political will	Human Political will

Focus Area: Affordable Housing

Strategy: Create a process to collect data on factors related to rent burden.

Impact Objective: By 8/31/2027 the Skokie Health Equity Network will reduce the percent of rent burdened households from 54.1% to 49.1%.

Outcome Objective: By 8/31/2024 Skokie will have sufficient data to understand the contributing factors to housing cost burdens as it relates to rental properties.

Action Steps	By Whom	By When	Resources and Support Available/Needed	
<i>What needs to be done?</i>	<i>Who will take actions?</i>	<i>By what date will the action be done?</i>	<i>Resources Available</i>	<i>Resources Needed (financial, human, political, and other)</i>
<p>Define the scope and methodology</p> <ul style="list-style-type: none"> Determine the goals of the data collection. Decide on the timeframe for data collection (e.g., number of months or years). Establish criteria for identifying residents struggling to pay for housing. 	<p>Data team</p> <p>Affordable housing team</p> <p>Village of Skokie – Health and Human Services</p> <p>Village of Skokie –Community Development</p>	<p>9/1/23 – 11/30/23</p>	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>
<p>Identify stakeholders and establish partnerships</p> <ul style="list-style-type: none"> Identify and engage key stakeholders such as housing assistance providers and housing advocates. Seek their support and collaboration for the data collection efforts. 	<p>Data team</p> <p>Affordable housing team</p> <p>Village of Skokie – Health and Human Services</p> <p>Niles Township</p> <p>Impact Behavioral Health</p>	<p>11/30/23 – 1/31/24</p>	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>

<ul style="list-style-type: none"> Build partnerships and secure their commitment to participate in the data collection process. 	<p>Open Communities</p> <p>Connections for the Homeless</p> <p>Local landlords</p>			
<p>Develop data collection tools/process</p> <ul style="list-style-type: none"> Create appropriate tools, such as surveys or questionnaires, to collect data on factors related to rent burden. Ensure the tools are culturally sensitive and accessible to all. 	<p>Data team</p> <p>Affordable housing team</p>	2/1/24 – 3/31/24	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>
<p>Train data collectors</p> <ul style="list-style-type: none"> Provide training to individuals who will collect the data. Educate them on the purpose of the project, data collection protocols, and the importance of maintaining anonymity. 	<p>Data team</p> <p>Affordable housing team</p>	4/1/24 – 4/30/24	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>
<p>Implement data collection</p> <ul style="list-style-type: none"> Develop form for responses Check-in with data collectors 	<p>Data team</p> <p>Affordable housing team</p> <p>Village of Skokie – Health and Human Services</p> <p>Niles Township</p> <p>Impact Behavioral Health</p> <p>Open Communities</p> <p>Connections for the Homeless</p>	5/1/24 – 6/30/24	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>	<p>Data expertise</p> <p>Human</p> <p>Partnerships</p>

<p>Compile and analyze data</p> <ul style="list-style-type: none"> Organize and analyze the collected data to establish a baseline of the factors that affect rent burden. Utilize appropriate statistical methods and software for data analysis. 	<p>Data team</p> <p>Village of Skokie – Health and Human Services</p>	<p>7/1/24 – 7/31/24</p>	<p>Data expertise</p> <p>Human Partnerships</p>	<p>Data expertise</p> <p>Human Partnerships</p>
<p>Summarize findings and advocate for change</p> <ul style="list-style-type: none"> Prepare a summary of the findings and insights gained from the data analysis. Review data analysis and discuss potential next steps and strategies Develop action plan 	<p>Data team</p> <p>Affordable housing team</p> <p>Village of Skokie – Health and Human Services</p> <p>Village of Skokie –Community Development</p>	<p>8/1/24 – 9/30/24</p>	<p>Data expertise</p> <p>Human Partnerships</p>	<p>Data expertise</p> <p>Human Partnerships</p>

Evaluation Plan:

- Regularly monitor and evaluate the progress toward the outcome and impact objectives.
- Assess the effectiveness of the data collection process and its impact on informing the equitable housing plan.
- Measure the reduction in the percentage of rent-burdened households through periodic surveys or data analysis.
- Collect feedback from stakeholders on the implementation and effectiveness of the inclusionary housing ordinance.
- Adjust strategies and action plans based on evaluation findings to maximize impact and outcomes.

Communication Plan:

- Review existing affordable housing resources and develop an inclusive and accessible resource list for those seeking affordable housing.
- Utilize various communication channels, including social media, local newspapers, community newsletters, and the town's official website, to disseminate information.
- Regularly update stakeholders and the community on progress, milestones, and any changes in the plans through newsletters, public meetings, or dedicated online platforms.

Alignment with the State Health Improvement Plan

Skokie's Health and Human Services CHIP shows alignment with two of the priorities outlined in the State Health Improvement Plan (SHIP) of Illinois. Specifically, both plans share a focus on addressing behavioral health as a key area of concern, and their respective goals complement each other in this regard. Additionally, maternal and child health emerges as another priority where the two plans align.

The SHIP aims to support healthy pregnancies and improve birth and infant outcomes, which nicely complements Skokie's goal of reducing the percentage of pregnant women who do not receive timely prenatal care. Furthermore, while Skokie's plan emphasizes enhancing access to healthcare services, the SHIP's other priority revolves around tackling chronic diseases.

Overall, the congruence between Skokie's Health and Human Services CHIP and the State Health Improvement Plan signifies a concerted effort to address critical health needs in the region, fostering a more comprehensive and effective approach to improving the well-being of the community.

Next Steps

With the adoption of the Skokie Community Health Improvement Plan, HHS and its partners will enter the final phase of the MAPP process known as the action cycle. This phase encompasses the planning, implementation, and evaluation of all the identified goals, objectives, and strategies outlined in the plan. Emphasizing the cyclical and ongoing nature of this process, the community health improvement plan will remain a dynamic document, evolving over time.

During the first year of the action cycle, HHS and the Skokie Health Equity steering committee will maintain regular meetings with a primary focus on establishing the infrastructure necessary for effective implementation. This will include ongoing discussions with existing partners and the active engagement of new partners integral to the project's success. HHS will continue collaborating with its partners to develop a robust data collection system that relates to the various priority issues.

Furthermore, HHS and its partners will take steps to identify specific organizations within Skokie that will take the lead in executing particular strategies outlined in the plan. More detailed action plans for these strategies will be established to ensure clarity and effectiveness in their execution.

To monitor progress systematically, a performance monitoring system will be put in place in collaboration with the partners. This system will help track the advancements made, and the plan will be regularly updated to reflect the progress achieved.

Overall, the action cycle represents a dynamic phase where HHS and its partners actively work together to bring about meaningful improvements in the community's health. By fostering continuous collaboration and adaptability, the Skokie Community Health Improvement Plan aims to achieve sustainable and positive outcomes over time.

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Skokie Health Equity Network

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Melinda Week, MPH, UIC School of Public Health

To: Mayor and Board of Trustees

From: Paul Luke, Plan Commission Chairman

Case: **2023-13P: Special Use Permit**

4159 Main Street

PLAN COMMISSION ANALYSIS

At its August 3, 2023 meeting, the Plan Commission heard the request of 4159 Main Street, on behalf of Hamdard Health Alliance, for a special use permit for services to the elderly and disabled, except primarily office uses, in the B1 Service Commercial district. The petitioner intends to open a federally funded adult daycare service at 4159 Main Street through the Illinois Department on Aging. The facility will serve between 15-20 clients per day and have a total of 7 staff members. All clients will be transported to and from the facility via a bus shuttle system operated by Hamdard Health Alliance. One van/bus on site will drop-off clients in the rear of the building via the alley. The anticipated hours of operation are from 9 A.M. to 5 P.M., Monday through Friday.

In addition to the special use permit, the petitioner is requesting relief from zoning code section 118-212, which requires 9-foot-wide parking stall widths. The relief asks to keep the current parking lot dimensions, which contain 12 8-foot wide parking spaces, including 1 accessible parking space. The relief allows the petitioner to meet the minimum parking requirements enforced by the Traffic Engineering Division of at least 8.4 parking spaces, 1 of which is designated as accessible parking. Staff has also requested that Special Use Condition 1.b. be omitted from the Staff Report as the petitioner had previously addressed this condition in the proposed site plan prior to the Plan Commission hearing.

The Plan Commission concurred with the Staff's recommendation to grant the special use permit subject to conditions.

During the discussion about this case, the Commissioners focused on the functionality of the bus shuttle system and the locations for client pick-up and drop-off. The Plan Commission also inquired about the ratio of clients to workers.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES

A legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. Kiran Siddiqui, CEO of Hamdard Health Alliance, gave an overview of the projects and spoke with the Plan

Commission to address questions they had about the bus shuttle systems and the estimated size of the practice including the number of workers and the number of daily clients. No interested parties spoke regarding the case.

APPEARANCE COMMISSION

Appearance Commission review is not required.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 7 ayes and 0 nays, with 2 members absent, that the petitioner’s request for a special use permit for services to the elderly and disabled, except primarily office uses, and relief from Village Code Section 118-212, in a B1 Service Commercial district, be **APPROVED**, subject to the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Berman (Moved)	X		
Burman (Second)	X		
Franklin	X		
Gevaryahu			X
Gupta	X		
Mathee	X		
Minchella			X
Ousley	X		
Luke	X		

ATTACHMENTS

1. Proposed Positive Findings of Fact
2. Staff Report, dated August 3, 2023
3. Plan Commission meeting minutes, dated August 3, 2023
4. Plat of Survey, dated December 24, 2021
5. Proposed Site Plan, dated May 19, 2022

**PLAN COMMISSION
RECOMMENDED CONDITIONS**

2023-13P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, September 5, 2023

1. Prior to the issuance of a building permit, the petitioner must comply with the Village of Skokie ordinance and install a fire alarm system and submit a plan to the Village of Skokie Building Department.

Site and Use

2. Any new parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standard, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division.
3. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced
4. No objects are allowed within a 10' sight distance triangle in R1, R2, R3 and R4 districts, or within a 15' sight distance triangle in all other districts, between 30" and 84" in height from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices
5. Prior to the issuance of building permits, the petitioner shall submit a temporary pedestrian, bicycle, and transit circulation plan for the public right-of-way, including routing, signage, and barriers, to be in place prior to the commencement of construction, subject to the approval of the Engineering Division. If during construction any lane closures or sidewalk closures are intended in the public right-of-way, the owner/contractor must apply for Public Way Obstruction or Use permit with Engineering. The application may be obtained with engineering or on the Village website. Traffic control plan and fees will apply.

Maintenance

6. All fencing, walls, sidewalk, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)

7. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other objects that may impede travel. (Standard)

Parking

8. All off-street parking spaces shall be legibly striped and maintained.
9. Any plan to modify parking lot striping must be approved by the Director of Engineering.
10. The handicapped parking spaces shall be installed and maintained in compliance with State of Illinois Accessibility Standards and the Skokie Village Code, including required signage. (Standard)
11. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces. (Standard)
12. The owner of the Subject Property and its tenant, shall ensure that employees park on the Subject Property. (Standard)
13. No required parking space on the site may be for the exclusive use of any tenant. (Standard)
14. All parking areas must be paved, drained, curbed, and landscaped to Village standards.

Governance

15. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended. (Standard)
16. The petitioner shall obtain all required permits and approvals for improvements to County, State, or Federal rights-of-way from the governing jurisdiction. (Standard)
17. The Subject Property must conform to the Village's stormwater control requirements as contained in the Skokie Village Code, including the disconnection of any downspouts. (Standard)
18. All signage shall conform to the Skokie Village Code. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit. (Standard)

19. All modifications to building elevations, signage, and landscaping shall be subject to the review and approval of the Skokie Appearance Commission. (Standard)
20. The petitioner shall submit to the Planning Division electronic files of the site plan and landscape plan in their approved and finalized form. (Standard)
21. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this special use permit. (Standard)
22. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
23. The petitioner shall comply with all Federal and State statutes, laws, rules, and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
24. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required to research and conduct said hearing. (Standard)

Proposed Positive Findings of Fact 2023-13P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, September 5, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan	The request for a special use permit for a service to the elderly and disabled, except primarily office uses, is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties	The proposed use should be able to function within the subject site without adversely impacting the surrounding area, this includes parking and traffic conditions.
The request is compatible with the existing or allowable use of adjacent properties	The request is compatible with the existing or allowable use of adjacent properties.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities will exist to serve the requested use.
The request demonstrates adequate provision for the maintenance and use of the associated structures	Adequate provision for maintenance and uses of the associated structures is demonstrated by request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment	There should be no adverse effects on the natural environment as a result of the request.
The request will not create undue traffic congestion	Per the petitioner’s submittal, “We have 3 buses that transport all our folks in day-to-day. We expect to park our buses on-site and unload and load on-site. Aside from that, parking/traffic will be basically nil, except for our 4 employees who will park there daily. There is no assembly/congregation use and cannot imagine any impactful traffic at all.”
The request will not adversely affect public health, safety, and welfare	There should be no adverse effect on public health, safety, and welfare.

<p>The request conforms to all applicable provisions of this code, except where relief is granted with request</p>	<p>The request confirms all applicable provisions of this code. The petitioner has been granted relief to allow for 8.00' parking stall widths.</p>
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STAFF REPORT

2023-13P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, August 3, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Jose Acosta, Community Development Intern
Re: **2023-13P: Special Use Permit**
4159 Main Street

General Information		
<i>Location</i>	4155-59 Main Street	
<i>Purpose</i>	To obtain approval for a special use permit for services to the elderly and disabled, except primarily office use	
<i>Petitioner</i>	Hamdard Health Alliance	
<i>Size of Site</i>	12,707.4 square feet (0.292 acres) with frontage on Main Street and Keeler Avenue.	
<i>Existing Zoning & Land Use</i>	B1 Zoning, Service Commercial – Vacant Commercial	
<i>Adjacent Zoning & Land Use</i>	North	R1 Single-Family R2 Single-Family
	South	R2 Single-family – detached residences
	East	R2 Single-Family – detached residences B1 Service Commercial – Carry-out Restaurant
	West	R2 Single-Family – detached residences B1 Service Commercial – Upholstery shop
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

The site contains two 1-story commercial buildings with three units in each. Both buildings and all six units are vacant, previously hosting "T.A. Cummings Jr. Co."

- Off-street Parking is located north and south of the building, with a total of 7 parking spaces north of the property and 6 spaces south of the property, totaling 13 spaces.
- Overhead utilities are present just south of the property, running east to west
- The site is accessible from Main Street just north of the property and Keeler Avenue which is adjacent to the property on the East side. The site is also accessible through the Alleyway that is South of the property, accessible through Keeler Avenue.



Complete Streets

- Public sidewalks are available along Main Street and on the neighborhood side streets. ADA ramps with contrasting color tactile warning indicators are available at nearby intersections.
- Bike lanes are available on Main Street.
- Pace Bus Route 215 serves the site just 4 blocks east of the site
- The site is within walking distance of other businesses, services, schools, and shopping. Consider the needs of those who may access the site with transportation options other than a motor vehicle.
- Emergency access to the subject site is available via Main Street, Keeler Avenue, and the alley behind.

PETITIONER'S SUBMITTAL

The petitioner is requesting a special use permit for services to the elderly and the disabled, except primarily office uses, in the B1 service commercial district along Main Street.

With regard to the request, the petitioner explains the neighborhood impact and operational plan as such:

Hamdard's intention is to open an adult day services program that offers socialization, afternoon meals and snacks, games, and health programming to seniors over the age of 60. In addition, Hamdard looks to use the space during non-senior times for programming on nutrition education, health literacy, and wellness sessions for the local neighborhood and community. These programs will add value to the local community and neighborhood — enriching the area with potential for after-school programs for kids to be able to utilize, volunteer opportunities for students and adults, and an organization in Hamdard that looks to improve the physical and emotional health of the community in each program they do.

Seniors travel to the program via van transportation provided by Hamdard, so traffic conditions are not expected to be impacted, as Hamdard will only need to utilize the spots that have been provided via the property. Those parking spots will be used by the senior transportation vehicles and cars driven by staff. During additional programming, local street parking may be used, and Hamdard will also use its vehicles to transport individuals from local public parking lots to and from the building. The revitalization of the building and addition of local community programming would look to only increase potential property values of the surrounding neighborhood,

Services are intended for the local community residents and actually look to increase the public health knowledge and standing for the neighborhood will

promote safe behaviors and should have no negative impact on the morals or general welfare of the surrounding areas.

In addition to providing healthcare services to the elderly and disabled, the petitioner aims to provide community development opportunities with additional health and wellness programs for the local neighborhood, not exclusive to the elderly or disabled. The petitioner has also addressed parking concerns by outlining methods of transporting clients to and from the location using a bus shuttle, alleviating the need for additional parking spaces.

STAFF ANALYSIS

Traffic Engineering Division

Parking requirement met for the Adult Day Service. For information purposes, the addition of after-school programs for kids will require the parking/traffic analysis to be reassessed. A parking analysis has determined that the site requires a minimum of 8.4 parking spaces, 1 of which is assigned as an accessible parking space. If during construction any lane closures or sidewalk closures are intended, the owner/contractor must apply for a Public Way Obstruction or Use permit with Engineering. Application may be obtained with engineering or on the Village website. Traffic control plan and fees will apply. For the reconstruction of asphalt to the parkway on the east side of Keeler Ave, ensure the stop sign will be in place or reinstalled. Another option is to install a temporary stop sign during the construction of the parkway. Provide bicycle parking spaces (Sec 118-222). General, each bike parking space is 2'X6' with a bike rack that can enable the user to lock their bike to the rack at 2 locations on the bike frame. Bicycle parking is required to be located near the building entrance and designed in compliance with Section 118-221. The bicycle concrete pad should be rotated so it is oriented for bicycles to pull in east and west. Bicycle parking is also recommended with a minimum of 1 parking space required. Based on the site plans, Staff recommends that bike racks are changed to orient East to West on Keeler Avenue, 90 degrees from the current position to prevent wear on grass. The accessible parking spaces should be 8' wide with an 8' access aisle. Provide R7-8 and R7-I101 signs in front of the accessible parking spaces. All parking areas must be paved, drained, curbed, and landscaped to Village standards.

Forestry Division

The Forestry Division advises that the asphalt is removed and replaced with topsoil & seed on the parkway along Keeler, as outlined in the plan. After the project is done, The Village plans to plant two upright trees.

Fire Prevention Bureau

Comments Requiring Response:

Per Section 50-52 (35) 2. of the Village of Skokie Ordinances, a fire alarm system will be required to be installed. Submit plans as such to the Village of Skokie Building Department.

APPEARANCE COMMISSION

Appearance Commission review is not required

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for a special use permit for the elderly and disabled, except primarily office uses at 4159 Main St, in the B1 Service Commercial district, be **APPROVED**, subject to the attached positive finding of fact.

RECOMMENDED SPECIAL USE CONDITIONS

1. Prior to the hearing of the subject case before the Board of Trustees, the petitioner must:
 - a. Revise the proposed site plan to indicate the relocation of the bike racks so they orient east to west on Keeler Avenue, 90 degrees from the current position
 - b. Revise the proposed site plan to have the asphalt removed on the parkway along Keeler Avenue, and be replaced with topsoil and seed for future forestry division plans.
2. Prior to the issuance of a building permit, the petitioner must comply with the Village of Skokie ordinance and install a fire alarm system and submit a plan to the Village of Skokie Building Department.

Site and Use

3. Any new parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standard, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division.
4. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced
5. No objects are allowed within a 10' sight distance triangle in R1, R2, R3 and R4 districts, or within a 15' sight distance triangle in all other districts, between 30" and 84" in height from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices
6. Prior to the issuance of building permits, the petitioner shall submit a temporary pedestrian, bicycle, and transit circulation plan for the public right-of-way, including routing, signage, and barriers, to be in place prior to the commencement of construction, subject to the approval of the Engineering Division. If during construction any lane closures or sidewalk closures are intended in the public right-of-way, the owner/contractor must apply for Public Way Obstruction or Use permit with Engineering. The application may be

obtained with engineering or on the Village website. Traffic control plan and fees will apply.

7. Provide a formal response letter addressing all staff report comments in the next submittal.

Maintenance

8. All fencing, walls, sidewalk, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)
9. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other objects that may impede travel. (Standard)
10. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times <, except for waste receptacles referenced in Condition Number XX below>.
11. Waste receptacles shall be placed on the Subject Property for the use of customers, and the Health and Human Services Department shall determine the size, type, and location of these units. [when food is sold only]

Parking

12. All off-street parking spaces shall be legibly striped and maintained.
13. Any plan to modify parking lot striping must be approved by the Director of Engineering.
14. The handicapped parking spaces shall be installed and maintained in compliance with the State of Illinois Accessibility Standards and the Skokie Village Code, including required signage. (Standard)
15. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces. (Standard)
16. The owner of the Subject Property [and its tenant] shall ensure that employees park on the Subject Property. (Standard)
17. No required parking space on the site may be for the exclusive use of any tenant. (Standard)
18. The parking spaces at 4159 Main Street are reserved for customers of the building and may not be used for parking vehicles of residents of the building.
19. All parking areas must be paved, drained, curbed, and landscaped to Village standards.

Governance

20. All new construction, alterations, and remodeling shall meet the current International Building and NFPA Life Safety Codes as amended. (Standard)

21. The petitioner shall obtain all required permits and approvals for improvements to County, State, or Federal rights-of-way from the governing jurisdiction. (Standard)
22. Prior to the issuance of building permits, the petitioner shall submit to the Village of Skokie Community Development Department a Cook County Assessor's Office Petition for Consolidation of Property with associated fees to consolidate property identification numbers XXX, XXX, XXX, and XXX into a single tax parcel or provide evidence that the petition was submitted to Cook County. (Standard)
23. The Subject Property must conform to the Village's stormwater control requirements as contained in the Skokie Village Code, including the disconnection of any downspouts. (Standard)
24. All signage shall conform to the Skokie Village Code<, except as provided in this ordinance>. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit. (Standard)
25. All modifications to building elevations, signage, and landscaping shall be subject to the review and approval of the Skokie Appearance Commission. (Standard)
26. The petitioner shall submit to the Planning Division electronic files of the site plan and landscape plan in their approved and finalized form. (Standard)
27. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this <special use permit or site plan approval>. (Standard)
28. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
29. The petitioner shall comply with all Federal and State statutes, laws, rules, and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
30. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing. (Standard)

Plan Commission Draft Summary Meeting Minutes
Date: August 3, 2023

The Chairman called the roll recognizing that there was a quorum present with 2 commissioners absent.

A motion to approve the minutes of the Plan Commission meeting of June 1, 2023 was made by Commissioner J. Burman and seconded by Commissioner S. Berman. Motion passed by voice vote.

Case Descriptions:

2023-13P: Special Use Permit: 4159 Main Street

Hamdard Health Alliance, an Illinois Not-For-Profit Corporation, requests a special use permit for services to the elderly and disabled, except primarily office uses, in a B1 Service Commercial zoning district, relief from §118-212(a)(1) to allow 8.00' parking stall widths, and any other relief that may be discovered during the review of this case.

PINs: 10-22-404-001-0000, 10-22-404-002-0000, 10-22-404-003-000, and 10-22-404-004-0000.

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered to area property owners in the area as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

Kiran Siddiqui, CEO of Hamdard Health Alliance gave a brief overview of the request. Hamdard Health is a federally funded, not-for-profit corporation offering adult daycare services including mental health care. They are not a medical clinic. They provide socialization activities for seniors to ward off isolation and depression. The facility operates Monday through Friday from 9 AM to 5 PM. Clients are transported to and from the center by shuttle bus/van.

Staff requested the report be entered into the record as written and expressed their support. The subject use is the result of a merger of two commercial sites with adherence to all B1 conditions. Staff did note that the petitioner requested relief to keep the parking space widths at the current 8-foot width rather than the required 9 feet including the 1 accessible space in order to meet the minimum parking space requirement of 8.4 spaces. Staff also brought attention to the need for a revision of the site plan showing the relocation of the bike rack to orient east to west on Keeler Avenue and the installation of a fire alarm system. Special Use Condition 1.b. should be omitted as it was addressed and completed prior to the completion of the report. Staff also requests that the applicant submit a petition for Consolidation of PINs into a single tax parcel.

A commissioner asked about the bus loading & unloading operation. Ms. Siddiqui answered that they use 3 vehicles for drop-off & pick-up which is done at the back. Most of their employees use public transportation.

Another commissioner wanted verification that they are only using 1/3 of the square footage of the building; approximately 2,400 square feet.

Another commissioner inquired of the capacity of the center and the ratio of staff to clients. Ms. Siddiqui stated that the center can service up to 125 members. Currently, they serve 10-15 guests daily with 7 staff members. They can increase their staff numbers as needed.

Recommendations and Voting

A motion was made to approve the request for a special use permit for services to the elderly and disabled at 4159 Main Street in a B1 Service Commercial zoning district.

Motion: S. Berman

Second: J. Burman

Absent: T. Gevaryahu
E. Minchella

Ayes: 7

Nays: 0

An item of relief was accepted allowing 8.00' parking stall widths rather than required 9.00 feet.

Motion: S. Berman

Second: J. Burman

Absent: T. Gevaryahu
E. Minchella

Ayes: 7

Nays: 0

Plat of Survey, dated December 24, 2021

ALTA / NSPS LAND TITLE SURVEY

PROPERTY DESCRIPTION: LOTS 7, 8, 9 AND 10 IN BLOCK 12 OF MAIN STREET AND CRAWFORD AVENUE L EXTENSION SUBDIVISION BEING A SUBDIVISION OF LOT 1 IN SUPERIOR COURT PARTITION OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 22 AND THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS;



SURVEYORS NOTES

THIS ALTA/NSPS LAND TITLE SURVEY WAS PREPARED WITH THE BENEFIT OF A TITLE COMMITMENT FOR TITLE INSURANCE ISSUED BY SATURN TITLE LLC AS COMMITMENT NO. 2130919, WITH A COMMITMENT DATE OF OCTOBER 26, 2021.

THE TAX PARCEL NUMBERS FOR THIS PROPERTY, AS REPORTED IN SATURN TITLE LLC TITLE INSURANCE COMMITMENT NO. 2130919 ARE:

- 10-22-404-001-0000 (LOT 10)
- 10-22-404-002-0000 (LOT 9)
- 10-22-404-003-0000 (LOT 8)
- 10-22-404-004-0000 (LOT 7)

SCHEDULE B PART II EXCEPTIONS

EXCEPTION ITEM 20. EASEMENT RECORDED SEPTEMBER 30, 1921 AS DOCUMENT NUMBER 7282325 TO PUBLIC SERVICE COMPANY OF NORTHERN ILLINOIS FOR GAS, ELECTRIC AND TELEPHONE UTILITIES IN, ALONG, ACROSS AND UPON THE PUBLIC HIGHWAY KNOWN AS EAST PRAIRIE ROAD.

DOES NOT APPEAR TO AFFECT SUBJECT PROPERTY. EAST PRAIRIE ROAD FALLS APPROXIMATELY 0.4 MILES EAST OF SUBJECT PROPERTY.

EXCEPTION ITEM 21. RIGHTS OF THE PARTIES TO MAINTAIN AND OPERATE THE ELECTRICAL SERVICE LINE AS NOTED ON THE SURVEY BY SAMBORSKI, MATLIS, INC. DATED APRIL 14, 1989.

OVERHEAD ELECTRICAL SERVICE LINE CONFIRMED AND SHOWN ALONG THE SOUTH HALF OF LOT 8

EXCEPTION ITEM 22. TERMS, PROVISIONS, COVENANTS, CONDITIONS, RESTRICTIONS AND OPTIONS CONTAINED IN, AND EASEMENTS AND RIGHT AND OBLIGATIONS CREATED BY A PLAT OF SUBDIVISION RECORDED 8/12/1924 AS DOCUMENT NUMBER 8549288.

SURVEYORS REVIEW OF SUBDIVISION DOCUMENT NUMBER 8549288 DISCLOSES NO ADDITIONAL COVENANTS, CONDITIONS, RESTRICTIONS OR EASEMENTS THERETO.

TABLE A ITEMS:

ITEM 1. MONUMENTS PLACED: SEE DRAWING FOR FOUND OR SET MONUMENTS AT PROPERTY CORNERS

ITEM 2. SITE ADDRESS: ACCORDING TO THE COOK COUNTY GIS WEB PAGE, THE PROPERTY ADDRESSES ASSOCIATED WITH THE SUBJECT PROPERTY ARE AS FOLLOWS:

- 10-22-404-001-0000 4159 MAIN ST., SKOKIE, IL 60078
- 10-22-404-002-0000 4159 MAIN ST., SKOKIE, IL 60078
- 10-22-404-003-0000 4153 MAIN ST., SKOKIE, IL 60078
- 10-22-404-004-0000 4153 MAIN ST., SKOKIE, IL 60078

ITEM 3. FLOOD ZONE CLASSIFICATION: ACCORDING TO SCALED INTERPRETATIONS OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAPS FOR COOK COUNTY, ILLINOIS AND INCORPORATED AREAS, HAVING MAP NUMBER 1703 (C0265), WITH AN EFFECTIVE DATE OF AUGUST 16, 2008, THE ENTIRE SITE APPEARS TO BE LOCATED IN ZONE "X" (AREAS OF MINIMAL FLOOD HAZARD).

ITEM 4. AREA OF SUBJECT PROPERTY:

LOT 7	2,999.3	SF
LOT 8	2,999.3	SF
LOT 9	2,999.3	SF
LOT 10	3,708.5	SF
TOTAL	12,707.4	SF (0.292 ACRES)

ITEM 7(a). EXTERIOR DIMENSIONS OF ALL BUILDINGS AT GROUND LEVEL: AS SHOWN ON DRAWING.

ITEM 7(b)(1). EXTERIOR FOOTPRINT OF ALL BUILDINGS AT GROUND LEVEL: AS SHOWN ON DRAWING.

ITEM 8. SUBSTANTIAL FEATURES OBSERVED IN THE PROCESS OF CONDUCTING THE FIELD WORK: AS SHOWN ON DRAWING.

ITEM 9. NUMBER AND TYPE OF CLEARLY IDENTIFIED PARKING SPACES:

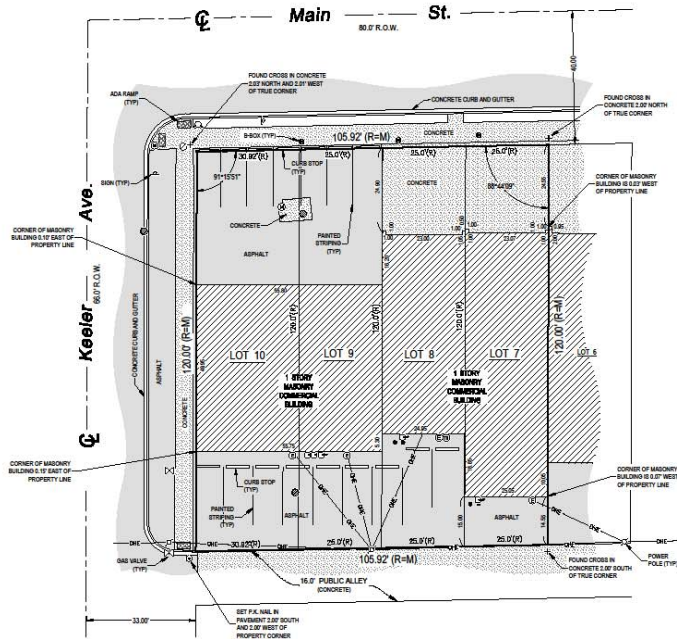
AS SHOWN ON DRAWING, THERE ARE 16 STANDARD SIZE PARKING SPACES ON THE PROPERTY.

ITEM 10. THE DETERMINATION OF THE RELATIONSHIP AND LOCATION OF CERTAIN PARTY WALLS WITH RESPECT TO THE ADJOINING PROPERTIES.

AS SHOWN ON DRAWING.

ITEM 14. DISTANCE TO THE NEAREST INTERSECTING STREET.

THE NORTH LINE OF THE SUBJECT PROPERTY ABUTS THE MAIN STREET RIGHT OF WAY LINE AND THE WEST PROPERTY ABUTS THE KEELER AVENUE RIGHT OF WAY, BOTH PUBLICLY DEDICATED RIGHTS OF WAY.



LEGEND

- + FOUND OUT CROSS
- ⊙ SET P.K. NAIL
- ⊙ SET P.K. NAIL IN PAVEMENT
- ⊙ ELECTRIC UTILITY POLE
- ⊙ FIRE HYDRANT
- ⊙ STORM MANHOLE
- ⊙ MANHOLE
- ⊙ STORM INLET
- ⊙ VALVE VAULT / WATER MANHOLE
- ⊙ B-BOX (WATER VALVE)
- ⊙ BOLLARD POLE
- ⊙ GAS METER
- ⊙ TELEPHONE NETWORK INTERFACE
- ⊙ GAS VALVE
- OVERHEAD ELECTRIC WIRES
- PROPERTY BOUNDARY LINE
- ROAD CENTERLINE
- ▨ CONCRETE SURFACE
- ▨ ASPHALT SURFACE
- ▨ BUILDING
- ▨ ADA TEXTURED RAMP

CERTIFICATION

STATE OF ILLINOIS)
 COUNTY OF DU PAGE) SS
 TO: SATURN TITLE LLC
 TO: SD MAIN STREET, LLC
 TO: HANWARD HEALTH ALLIANCE

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 7(a), 7(b)(1), 8, 9, 10 AND 14 OF TABLE A THEREOF.

THE FIELD WORK WAS COMPLETED ON DECEMBER 24, 2021.

GIVEN UNDER MY HAND AND SEAL THIS 4TH DAY OF JANUARY, A.D. 2022.

ROZYSZ OF BLAND
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3705
 LICENSE EXPIRES 11/30/2022



PREPARED FOR: **Law Office of Danuta Wicny**
 2202 W. Ogden St., Suite 208
 Hillman Station, IL 60199

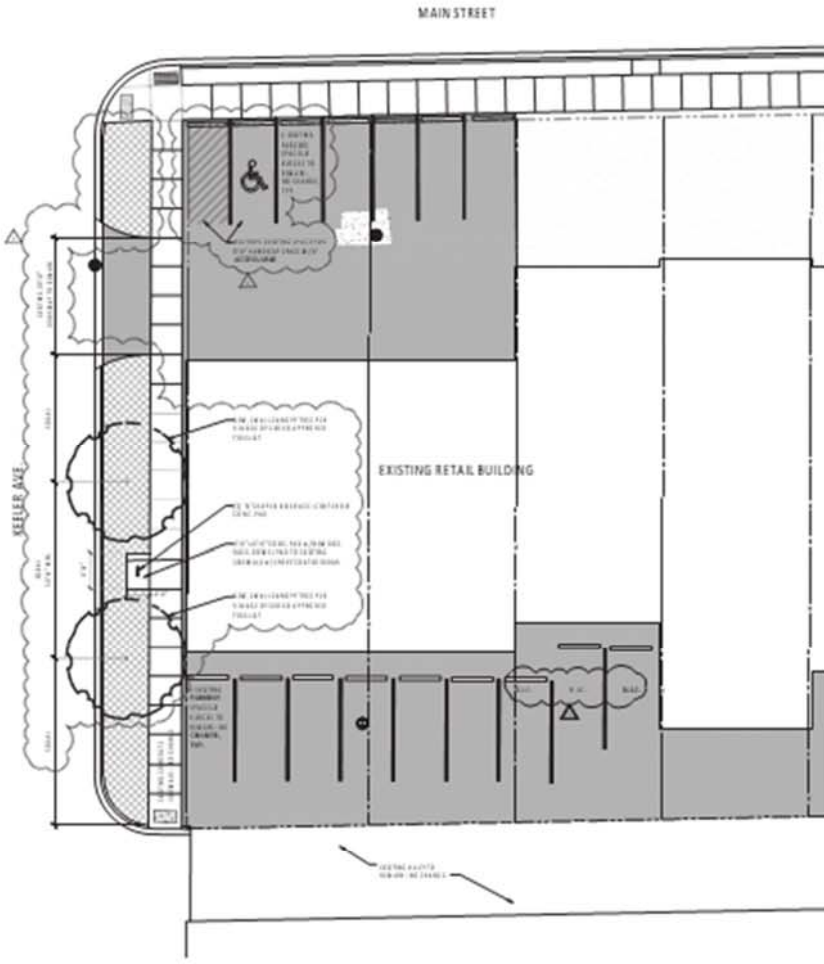
PROPERTY ADDRESS: **4151-59 Main Street**
 Skokie, Illinois 60078

ACORN CONSULTANTS, LTD.
 1340 GIESE ROAD
 BATAVIA, ILLINOIS 60510
 TEL: (630) 391-1215
 kwando@acornclt.net

REVISIONS		
NO.	DATE	DESCRIPTION

BOOK: _____
 DRAWN: ERP
 CHECKED: KB
 FIELD DATE: 12-24-2021
 PROJECT NO: 2021-215





- SITE PLAN LEGEND:**
- EXISTING BUILDING FOOTPRINT
 - EXISTING PAVEMENT
 - EXISTING SIDEWALK

VEHICLE & BICYCLE PARKING SUMMARY

TYPE	LOCATION	NUMBER
VEHICLE	EXISTING	12
VEHICLE	NEW	12
BICYCLE	EXISTING	0
BICYCLE	NEW	0
TOTAL		24

Kioxin Inc.
 ILLINOIS DESIGN FIRM #184-008910
 KEVIN THOMAS KAZDNER
 28 EXECUTIVE COURT
 SOUTH BARRINGTON, IL 60010
 PH (TOLL FREE) 888-4KIOXIN-1

DATE: 05/18/2023
 EXP: 11/18/2024

UNLIMITED CONTRACTING
 10301 CORAL LAGOONS LN
 UNIT 6
 FLACIDA FLORIDA, 33046

DATE:	05-27-2023	05-27-2023	05-27-2023
DESIGNED BY:	KEVIN THOMAS KAZDNER	KEVIN THOMAS KAZDNER	KEVIN THOMAS KAZDNER
CHECKED BY:	KEVIN THOMAS KAZDNER	KEVIN THOMAS KAZDNER	KEVIN THOMAS KAZDNER
DATE:	05-18-2023	05-18-2023	05-18-2023

TENANT IMPROVEMENT DRAWINGS
HAMDARD
 4514 N. ALLEN AVE. SUITE 101
 AUSTIN, TEXAS 78751

DATE: 05/18/2023
 DRAWN BY: [Signature]
 CHECKED BY: [Signature]

SHEET #:
A-001

E3 LANDSCAPE PLAN

PLAN COMMISSION REPORT

2023-14P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM September 18, 2023

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairman
Case: **2023-14P: Special Use Permit**
5237 Touhy Avenue

PLAN COMMISSION ANALYSIS

At its August 3, 2023, meeting, the Plan Commission heard the request of Rubin Skokie, LLC, on behalf of Zia-Ul-Ghani for a special use permit for outdoor dining at the existing Bonchon Chicken limited service restaurant at 5237 Touhy Avenue in a B2 Commercial district. The outdoor dining area will be located on an existing pad that is located on the west side of the building and will contain 4 tables with seating for 4 persons each. The petitioner also intends to install exterior LED lighting along the west wall of the building so that the patio can be utilized by customers in the evening. A trash container will be provided within the outdoor dining area for customer use.

The Plan Commission concurred with Staff's recommendation to grant the special use permit subject to conditions.

A more detailed discussion of this case is in the attached Staff Report and minutes.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. One interested party spoke and inquired if the business was using reusable plates and cups as part of the restaurant's operation. She was concerned that the use of disposable items within the outdoor dining area would result in more litter in the area. A commissioner replied that the Village cannot require the restaurant to use reusable dining materials.

APPEARANCE COMMISSION

Appearance Commission review is not required.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 7 ayes and 0 nays, with 2 members absent, that the petitioner's request for a special use permit for outdoor dining at 5237 Touhy Avenue in a B2 Commercial district be **APPROVED**, subject to the recommended conditions.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley	X		
Minchella			X
Berman	X		
Franklin	X		
Gupta (Second)	X		
Gevaryahu			X
Burman (Moved)	X		
Mathee	X		
Luke	X		

ATTACHMENTS

1. Proposed Positive Findings of Fact
2. Staff Report, dated August 3, 2023
3. Plan Commission meeting minutes, dated August 3, 2023
4. Outdoor Patio Dining Plan, dated September 5, 2023
5. Site Plan, dated June 21, 2023
6. Aerial and Zoning Map

PLAN COMMISSION
RECOMMENDED CONDITIONS

2023-14P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, September 18, 2023

1. The petitioner shall plant a new upright tree within the landscaped area directly to the north of the westernmost parking space on the north side of the parking lot by no later than November 30, 2023.
2. The petitioner shall remove and replace the existing dead tree in the Touhy Avenue parkway to the east of the westernmost driveway with a new parkway tree by no later than November 30, 2023.

STANDARD SPECIAL USE CONDITIONS

3. The petitioner shall operate and maintain the outdoor dining area in substantial conformance with the final Village approved outdoor patio dining plan dated September 5, 2023.
4. At least once during every 4 hours of operation and before opening and closing of the business, employees shall patrol the Subject Property and clear it of debris.
5. The owner of every occupied commercial premises used for the sale of packaged or prepared food and the sale of automotive products shall supply at least one approved covered container for litter at the main entrance to the premises for use by customers. The owner of the premises shall be responsible for the removal of litter every four hours.
6. Barriers, fencing, landscaping, and other features shall be utilized to define the outdoor dining area.
7. Use of the area shall be limited to between 8:00 AM and 10:00 PM, but not longer than the posted operational hours of the associated food service facility.
8. Dates of operation shall be limited to between April 1 and October 31 in a calendar year.
9. Outdoor dining areas shall be exempt from the parking regulations if used or set up less than 7 months in a calendar year.
10. All food preparation must take place inside the associated food service establishment.
11. Adequate refuse disposal shall exist as determined by the Health Department.
12. Advertising or promotional features shall be limited to the umbrellas or canopies.
13. All applicable Village and State health requirements shall be met.
14. Dining areas will be reviewed each year during the annual restaurant inspection. The outdoor dining permit may be revoked by the Village Manager at any time on 14 days' notice for failure to comply with the regulations set forth in this subsection.
15. The outdoor dining area shall not be enclosed on more than two sides with walls if

roofed over.

16. The outdoor dining area must be located on a surface approved by the Village Manger or designee.
17. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
18. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
19. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

**PLAN COMMISSION
POSITIVE FINDINGS OF FACT**

2023-14P: Special Use Permit

Plan Commission

Council Chambers, 7:30 PM, September 18, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request for a special use permit for outdoor dining is consistent with the intent of the retail/service employment land use identified in the Comprehensive Plan.
The request will not adversely affect adjacent properties.	There should be no adverse effects created by the proposed use upon the adjacent properties or businesses.
The request is compatible with the existing or allowable uses of adjacent properties.	The request is compatible with the existing or allowable uses in the area. The outdoor dining area is well-screened from the adjacent school property to the south by an existing trash enclosure.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities will exist to serve the requested use.
The request demonstrates adequate provision for maintenance and use of the associated structures.	Adequate provision for maintenance and use of the associated structures is demonstrated by the request.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	No adverse effects on the environment will be created by the proposed use. The petitioner will be providing additional on-site landscaping.
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the proposed use.
The request will not adversely affect public health, safety, and welfare.	There should be no adverse effect upon public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code.

STAFF REPORT**2023-14P: Special Use Permit**

Community Development Department

Council Chambers, 7:30 PM, August 3, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
 From: Mike Voitik, Planning Technician
 Re: **2023-14P: Special Use Permit**
 5237 Touhy Avenue

General Information		
<i>Location</i>	5237 Touhy Avenue	
<i>Purpose</i>	To obtain approval for a special use permit for outdoor dining	
<i>Petitioner</i>	Rubin Skokie, LLC, on behalf of Zia-Ul-Ghani	
<i>Size of Site</i>	60,236 square feet (1.38 acres)	
<i>Existing Zoning & Land Use</i>	B2 Commercial – limited service restaurant, electronics and appliances sales, pet supplies sale, clinic, vacant commercial, personal service use, limited service restaurant with drive-through	
<i>Adjacent Zoning & Land Use</i>	North	B2 Commercial – motor vehicle parts and accessories store with automotive repair facility, fitness center, shoe store, limited service restaurant
	South	R2 Single-Family – elementary grade school
	East	R2 Single-Family – detached residences
	West	B2 Commercial – personal service use, electronics repair business
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- The site contains two 1-story commercial buildings that house a total of 8 commercial spaces, two of which are currently vacant.
- The site is accessible from driveways at Touhy Avenue and Laramie Avenue.
- Overhead utilities run along the south side of the subject site.



Complete Streets

- Public sidewalks are present along Touhy Avenue and Laramie Avenue.
- A long-term bike route is proposed to be located on Carpenter Road, 1½ blocks west of the subject site.
- Bicycle parking is present at the subject site.
- The site is directly served by the Pace 226 Oakton Street and Pace 290 Touhy Avenue buses.
- The site is within walking distance of residential neighborhoods, services, and schools.
- Access to the building is available from Touhy Avenue and from Laramie Avenue.

STAFF ANALYSIS

Petitioner's Submittal

The petitioner is requesting a special use permit for outdoor dining at the existing Bonchon Chicken limited service restaurant at 5237 Touhy Avenue in a B2 Commercial district. The outdoor dining area will be located on an existing pad that is located on the west side of the building and will contain 4 tables with seating for 4 persons each. The petitioner also intends to install exterior LED lighting along the west wall of the building so that the patio can be utilized by customers in the evening. A trash container will be provided within the outdoor dining area for customer use.

Comments

Staff comments and review sheets were sent to all pertinent departments. Staff comments on the subject case were received from the Forestry and Planning Divisions. All other departments returned the sheets with no comments.

Forestry Division

The Forestry Division staff requests that a small or upright growing tree be planted within the landscaped area between the trash enclosure and the patio. An upright tree shall be planted within the landscaped area directly north of the westernmost parking space on the north side of the parking lot. Additionally, the dead tree in the Touhy Avenue parkway east of the westernmost driveway shall be removed and replaced with a new shade tree. Please contact the Forester for a list of recommended trees for these three areas.

Planning Division

The Planning Division recommends approval of the special use permit for outdoor dining. The use will provide a seasonal alternative for patrons who wish to eat at the restaurant.

Staff requests that the site plan be revised to better define the proposed outdoor dining area by installing decorative fencing and seasonal planters along the south and west sides.

All other conditions in §118-85(e) of the Skokie Village Code relating to the operation of the outdoor dining area must be adhered to as well.

APPEARANCE COMMISSION

Appearance Commission review is not required.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for a special use permit for outdoor dining at 5237 Touhy Avenue in a B2 Commercial district be **APPROVED**, based upon the Proposed Positive Findings of Fact and subject to the recommended and standard special use permit conditions.

RECOMMENDED SPECIAL USE CONDITIONS

1. Prior to the hearing of the subject case before the Board of Trustees, the petitioner must revise the outdoor patio dining plan to depict the installation of decorative fencing and seasonal planters along the south and west sides of the outdoor dining area as well as the planting of a small or upright growing tree be planted within the landscaped area between the trash enclosure and the patio. This tree shall be planted by no later than November 30, 2023.
2. The petitioner shall plant a new one upright tree within the landscaped area directly to the north of the westernmost parking space on the north side of the parking lot by no later than November 30, 2023.
3. The petitioner shall remove and replace the existing dead tree in the Touhy Avenue parkway to the east of the westernmost driveway with a new parkway tree by no later than November 30, 2023.

STANDARD SPECIAL USE CONDITIONS

4. The petitioner shall operate and maintain the outdoor dining area in substantial conformance with the final Village approved outdoor patio dining plan dated <insert date of final approved plan>.
5. At least once during every 4 hours of operation and before opening and closing of the business, employees shall patrol the Subject Property and clear it of debris.

6. The owner of every occupied commercial premises used for the sale of packaged or prepared food and the sale of automotive products shall supply at least one approved covered container for litter at the main entrance to the premises for use by customers. The owner of the premises shall be responsible for the removal of litter every four hours.
7. Barriers, fencing, landscaping, and other features shall be utilized to define the outdoor dining area.
8. Use of the area shall be limited to between 8:00 AM and 10:00 PM, but not longer than the posted operational hours of the associated food service facility.
9. Dates of operation shall be limited to between April 1 and October 31 in a calendar year.
10. Outdoor dining areas shall be exempt from the parking regulations if used or set up less than 7 months in a calendar year.
11. All food preparation must take place inside the associated food service establishment.
12. Adequate refuse disposal shall exist as determined by the Health Department.
13. Advertising or promotional features shall be limited to the umbrellas or canopies.
14. All applicable Village and State health requirements shall be met.
15. Dining areas will be reviewed each year during the annual restaurant inspection. The outdoor dining permit may be revoked by the Village Manager at any time on 14 days' notice for failure to comply with the regulations set forth in this subsection.
16. The outdoor dining area shall not be enclosed on more than two sides with walls if roofed over.
17. The outdoor dining area must be located on a surface approved by the Village Manager or designee.
18. The petitioners shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.
19. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked.
20. The petitioners shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing.

ATTACHMENTS

1. Proposed Positive Findings of Fact
2. Outdoor Patio Dining Plan, dated June 21, 2023

3. Site Plan, dated June 21, 2023
4. Aerial and Zoning Map

Plan Commission Draft Summary Meeting Minutes
Date: August 3, 2023

The Chairman called the roll recognizing that there was a quorum present with 2 commissioners absent.

A motion to approve the minutes of the Plan Commission meeting of June 1, 2023 was made by Commissioner J. Burman and seconded by Commissioner S. Berman. Motion passed by voice vote.

Case Descriptions:

2023-14P: Special Use Permit: 5237 Touhy Avenue

Rubin Skokie, LLC, on behalf of Zia-Ul-Ghani, requests a special use permit for outdoor dining in a B2 Commercial zoning district and any relief that may be discovered during the review of this case.

PIN: 10-33-101-104-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered to property owners in the area as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

Zia-Ul-Ghani, a new franchisee for Bonchon Chicken, presented the case. He has a corner location at the strip center and is applying for an outdoor dining area. He opened the restaurant 8 months ago.

A commissioner asked about the operation plan as there is a concern regarding trash. Mr. Ghani stated he has 8 employees and 2 will be assigned to the outdoor patio. Every 4 hours they will do a trash clean-up of the site.

Another commissioner inquired about the seating arrangement and asked if he was limited by the Village to just 16 seats; 4 tables of 4 seats each. Mr. Ghani explained that he doesn't want a congested area. He plans on installing exterior lighting along the west wall so that customers can utilize the patio in the evenings.

Staff requested that the report be accepted into the record as written. As the pad is in place on the west end of the building, staff requested that the area be defined better with decorative fencing or seasonal planters along the south and west sides of the outdoor patio as well as adding a small tree within the landscaped area between the trash enclosure and patio. In addition, the Forestry Division requested removing and replacing an existing dead tree in the Touhy Avenue parkway.

In closing, the petitioner is in agreement with fencing or planters on the north side and stated the landlord will plant the additional trees.

Lauren Grodnicki, an interested party, suggested switching to reusable plates and cups so that less trash is blown away.

Recommendations and Voting

A motion was made to approve the request for outdoor dining at 5237 Touhy Avenue in a B2 Commercial zoning district.

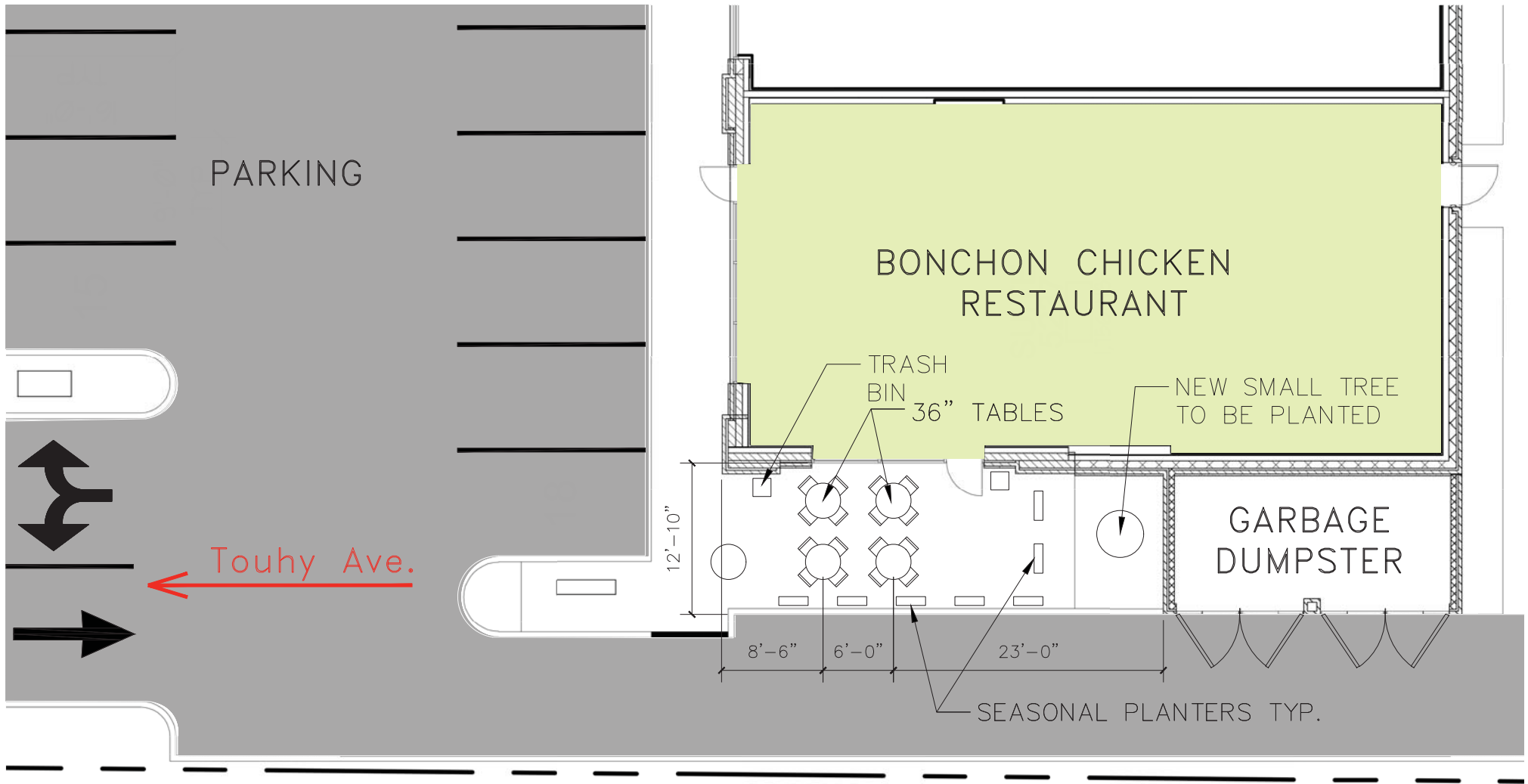
Motion: J. Burman

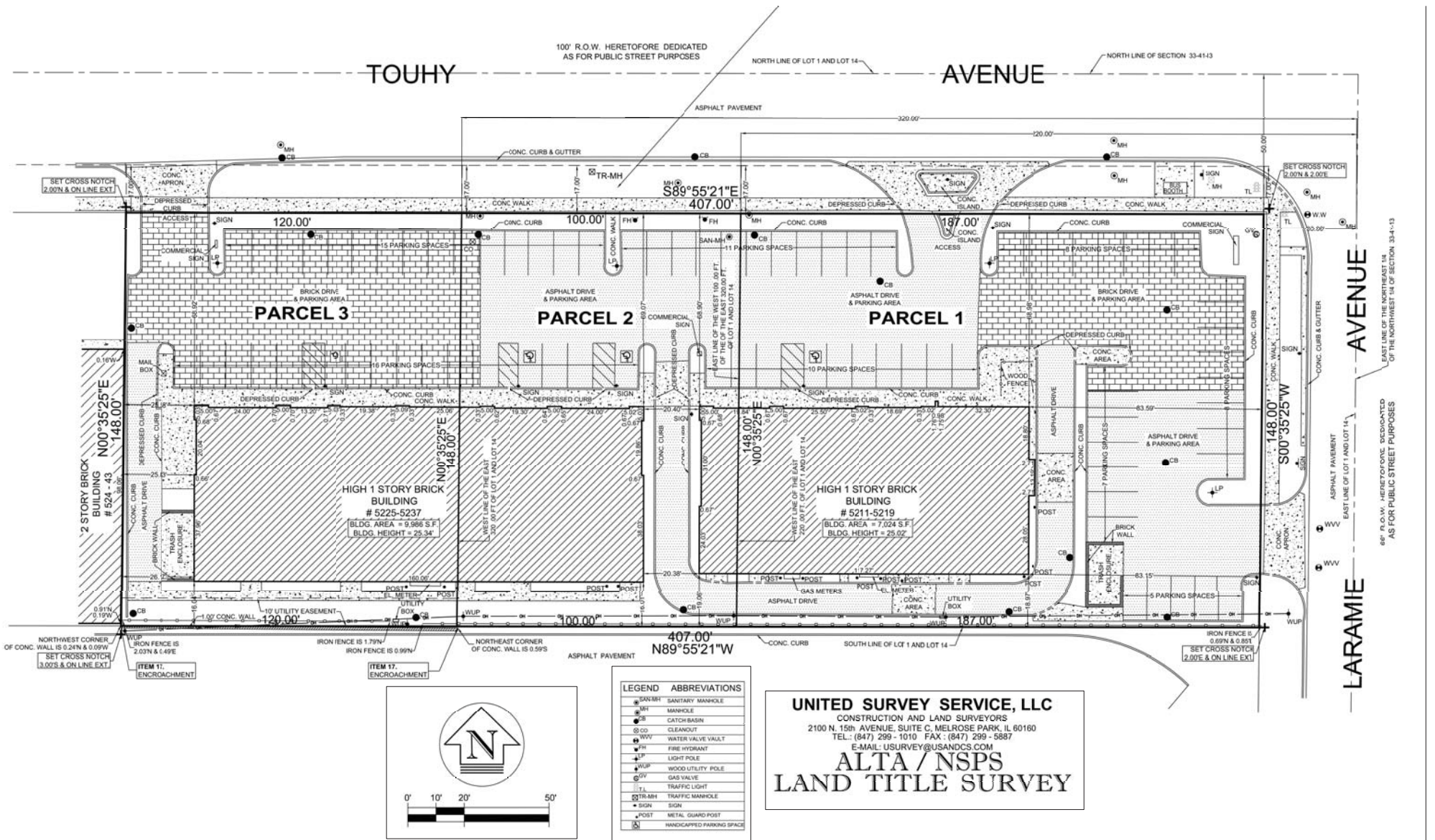
Second: V. Gupta

Absent: T. Gevanyahu
E. Minchella

Ayes: 7

Nays: 0



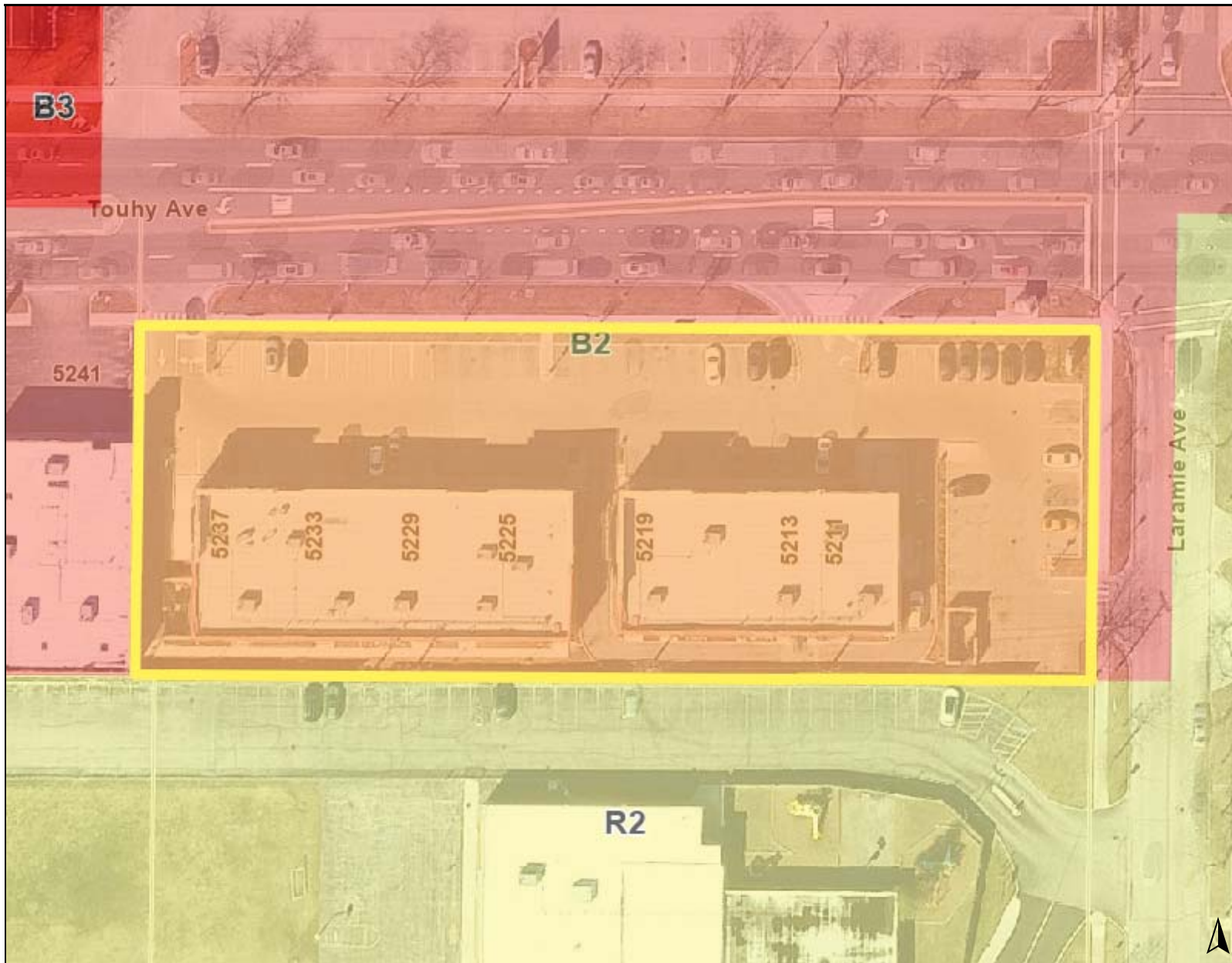


ASK-002 PLAT OF SURVEY

BONCHON CHICKEN - OUTDOOR PATIO DINING
5237 W. Touhy Ave. Skokie, IL. 60077

JUNE 21ST 2023

SARANG INC
Architects Designers Planners

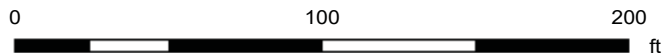


Legend

Zoning and Development

Zoning

- B2: Commercial
- B3: Business
- R2: Single Family Residential



Print Date: 6/28/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

To: Mayor and Board of Trustees
From: Paul Luke, Chairman, Skokie Plan Commission
Case: **2023-18P: Zoning Chapter Amendment**
Driveways

PLAN COMMISSION ANALYSIS

At its August 17, 2023 meeting (continued from August 8, 2023), the Plan Commission reviewed an amendment to Zoning Article XI, Section 118-212(c)(6), Off Street Parking and Loading Facilities, to prohibit new curb cuts and front yard driveways on lots that abut or have access to a public improved alley.

The four main reasons discussed for proposing this ordinance change:

1. Storm water reduction into the combined sewer system.
2. Pedestrian friendly environment.
3. Loss of green space and front yard/parkway trees.
4. Loss of on-street parking spaces.

During the discussion about this case, the Commissioners focused clarifying when these changes would apply and ensuring it was only for new applications of driveways that have access to a public alley. Commissioners also discussed the current condition of alleys and how snow can make them difficult to navigate at times. Staff confirmed that Public Works Department affirms that public alleys in the Village are drivable, and that they have a procedure to repair and regrade as needed.

The Plan Commission concurred with the Staff's recommendation to amend Section 118, Zoning Article XI, Off Street Parking and Loading Facilities, to prohibit new curb cuts and front yard driveways on lots that abut or have access to a public improved alley, with the addition of the word "New".

INTERESTED PARTIES

Legal Notice was properly advertised as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct. Personal notice for this case was not required.

PLAN COMMISSION RECOMMENDATION AND VOTING

The Plan Commission recommended, by a vote of 7 ayes, 0 nays, and 2 members absent, that Chapter 118-212(c)(6), of the Skokie Village Code be amended, to prohibit new curb cuts and front yard driveways on lots that abut or have access to a public improved alley, by adding the word "New" to Article XI., Section 118-212(c)(6.)Location, as presented.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley			X
Minchella	X		
Berman (Second)	X		
Franklin	X		
Gupta	X		
Gevaryahu	X		
Burman (Moved)	X		
Mathee			X
Luke	X		

Ayes: 7

Nays: 0

RECOMMENDED CHAPTER AMENDMENT

Staff recommends that the following sections of Chapter 118 Zoning of the Skokie Village Code be amended, with text to be added **highlighted** and text to be removed **highlighted and stricken through** in the attached draft ordinance.

ARTICLE XI. OFF-STREET PARKING AND LOCATING FACILITIES

Sec. 118-212. - Motor vehicle parking facility design standards.

(c) *Access driveways to off-street parking and loading spaces.*

- (1) Width of driveways (measured at the street right-of-way line abutting the lot) shall be as follows:
 - a. Residences without shared driveways: Not less than 9 feet wide and not more than 22 feet wide.
 - b. Nonresidence uses and all residences with shared driveways:
 1. Not less than 14 feet wide for a one-way driveway;
 2. Not less than 20 feet wide for a two-way driveway when less than 20 parking spaces are being served;
 3. Not less than 24 feet wide for a two-way driveway when 20 or more parking spaces or 2 or more loading spaces are being served; and
 4. Not more than 35 feet wide.
- (2) The radius connecting the street pavement edge and driveway edges shall conform with the Standards for Parking Lots and Driveways as established by the Engineering Division.
- (3) The acute angle formed at the intersection of a driveway and street pavement edges shall be not less than 60 degrees.
- (4) The spacing between separate driveway entrances on a lot (measured at the street right-of-way line abutting the lot) shall be as follows:
 - a. On arterials: Not less than 30 feet.
 - b. On streets not classified as arterials: Not less than 16 feet.
- (5) On corner lots, the spacing between the driveway entrance and the right-of-way line of the adjacent intersecting street shall be as follows:
 - a. To intersecting arterials: Not less than 15 feet.
 - b. To an intersecting street not classified as an arterial: Not less than 8 feet.

(6) Location. Access to off-street parking can only be from a public alley. New curb cuts are prohibited unless the lot does not abut a public improved alley. Relief may only be granted for mixed-use, business or industrial properties.

ATTACHMENTS

1. Staff Report
2. Meeting Minutes

STAFF REPORT

2023-18P: Zoning Chapter Amendment

Community Development Department

Council Chambers, 7:30 PM, August 3, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Brian J. Augustine, Zoning Administrator and Permit Manager
Case: **2023-18P: Zoning Chapter Amendment**
Driveways

General Information	
<i>Petitioner</i>	Village of Skokie
<i>Purpose</i>	The Village of Skokie is requesting an amendment to Chapter 118, Zoning Article XI Off Street Parking and Loading Facilities, to prohibit new curb cuts and front yard driveways on lots that abut or have access to a public improved alley.

STAFF ANALYSIS

In addition to recent sustainably initiatives, staff has also been reviewing pedestrian friendly policies. The Community Development Department, along with other Village Departments, have always strived to make Skokie a more pedestrian friendly place. Creating a more walkable environment by adding public walks has been a more recent initiative by the Village. Along with the adding of public walks where feasible, staff is striving to make as many walks in town as pedestrian friendly as possibly.

In order to achieve further sustainability and a more pedestrian friendly Village, the Community Development Department, with support from the Engineering Division, is proposing to prohibit driveways from a street on a lot that abuts a public alley. The following are the four main reasons staff is proposing this ordinance change:

1. Storm water reduction into the combined sewer system. The Engineering Division is always looking for ways to reduce the amount of storm water draining into the sewer system. The more driveways and aprons from streets that are in the Village, the more stormwater that will run off into the sewer system.

Per the Engineering Division, during a 1-inch per hour rainfall event, a driveway and apron of 300 square feet will discharge about 162 gallons of stormwater into the sewer. This of course assumes it is a steady rainfall event. Smaller driveways will produce less than that and larger driveways will produce more. It is possible some of the stormwater may reach a grassy parkway or front lawn area, but if pitched properly, a majority of that stormwater will run to the street.

If we can lessen the number of new driveways coming from a street, we can reduce the amount of water draining to the streets in the future. The less stormwater draining to the street means less flooded streets and less water backing up into a basement.

2. Pedestrian friendly environment. Skokie has sought out ways to create a more pedestrian friendly environment throughout the Village. In 2012, Skokie implemented a permit fee that goes towards installing new public walks where there are none. Over the past several years Skokie has added over 9 full blocks of new public walks. In the future the goal is to add about 4-6 blocks per year.

The addition of public walks on one or both sides of a street is intended to help remove pedestrians from walking in a street. There is greater chance of being struck by a vehicle if you are walking in a street than if you are on public walkway. There is also a greater chance of being struck by a vehicle if there are driveways that cross walkways. The less vehicle – pedestrian intersecting points, the better.

Prohibiting driveways from the street on lots that abut an alley, will help create a more pedestrian friendly environment. The more walkable and pedestrian friendly an area is the greater likelihood a family will go out for a walk together, a person will go for a jog, or children will play together in front yards.

3. Loss of green space and front yard/parkway trees.

Staff estimates more than 10 mature front yard or parkway trees have been lost over the past several years because of new front yard driveways. Even though a permit is required to remove a tree and permit fees are set aside to plant new trees, it takes years for a newly planted tree to come close to the leaf area that the mature tree provided. Larger trees usually have more leaf area which in turn produces more oxygen and captures CO₂. A larger leaf area means a greater shade area, a greater shade area leads to lower temperatures and a reduction in the heat island effect.

The loss of green parkway space was partly discussed in point 1 with the increase in stormwater flow into the street. When new aprons get installed in the parkway this turns into less green space, which leads to less permeable and plantable areas.

4. Loss of on-street parking spaces. Another negative side effect of allowing new curb cuts and driveways is the loss of on-street parking spaces. The convenience the driveway provides to one property owner, results in the loss of one or in most cases two on-street parking spaces. On blocks that have more homes (smaller lot widths) this leads to more guests fighting for less street parking. In some cases, visitors can park on their friend's driveway, but they may not always fit on the driveway.

On properties that do not abut a public alley, a driveway accessible from the street will be still be permitted. The ordinance will always allow a property owner to provide for on-site parking.

Staff feels the elimination of driveways from a street, when feasible, will ultimately lead to less stormwater runoff into the street, a more pedestrian friendly and green environment, less trees being removed, and more on-street parking spaces being maintained. Staff has included some examples of similar policies. Also included are photographs showing vehicles blocking public walks, numerous curb cuts on a street that abuts a public alley and a block with zero curb cuts, numerous parkway trees and a copious amount of green space.

STAFF RECOMMENDATION

Staff recommends that the following sections of Chapter 118 Zoning of the Skokie Village Code be amended, with text to be added highlighted and text to be removed highlighted and stricken through in the attached draft ordinance.

ARTICLE XI. OFF-STREET PARKING AND LOCATING FACILITIES

Sec. 118-212. - Motor vehicle parking facility design standards.

- (c) *Access driveways to off-street parking and loading spaces.*
- (1) Width of driveways (measured at the street right-of-way line abutting the lot) shall be as follows:
 - a. Residences without shared driveways: Not less than 9 feet wide and not more than 22 feet wide.
 - b. Nonresidence uses and all residences with shared driveways:
 1. Not less than 14 feet wide for a one-way driveway;
 2. Not less than 20 feet wide for a two-way driveway when less than 20 parking spaces are being served;
 3. Not less than 24 feet wide for a two-way driveway when 20 or more parking spaces or 2 or more loading spaces are being served; and
 4. Not more than 35 feet wide.
 - (2) The radius connecting the street pavement edge and driveway edges shall conform with the Standards for Parking Lots and Driveways as established by the Engineering Division.
 - (3) The acute angle formed at the intersection of a driveway and street pavement edges shall be not less than 60 degrees.
 - (4) The spacing between separate driveway entrances on a lot (measured at the street right-of-way line abutting the lot) shall be as follows:
 - a. On arterials: Not less than 30 feet.
 - b. On streets not classified as arterials: Not less than 16 feet.
 - (5) On corner lots, the spacing between the driveway entrance and the right-of-way line of the adjacent intersecting street shall be as follows:
 - a. To intersecting arterials: Not less than 15 feet.

b. To an intersecting street not classified as an arterial: Not less than 8 feet.

(6) Location. Access to off-street parking can only be from a public alley. Curb cuts are prohibited unless the lot does not abut a public improved alley. Relief may only be granted for mixed-use, business or industrial properties.

ATTACHMENTS

1. Santa Monica, CA Parking Design and Development Standards 9.28.120
2. Photographs taken in Skokie on July 27, 2023
3. Washington D.C. Residential Driveway and Curb cut application

Santa Monica, California

9.28.120 Parking Design and Development Standards

All off-street parking and loading areas except those used exclusively for stacked or valet parking, shall be designed and developed consistent with the following standards.

A. The design, location or position of any parking layout, entry, driveway, approach or accessway from any street or alley shall be approved by the Director.

B. Parking Access.

1. **Driveways.** Driveways must lead to parking spaces that comply with the design standards in this Section and all other applicable standards.

a. *Single-Unit Residential and Ocean Parking Single-Unit Residential Districts.* Subject to Section [9.28.120\(B\)\(3\)](#), no more than one driveway to a public street is allowed on a parcel with less than 100 linear feet of street frontage, and no more than 2 driveways to a public street are allowed on a parcel with 100 linear feet or greater of street frontage.

b. *All Other Districts.* Subject to subsection (B)(3), the number of driveways shall not be more than necessary to allow access in and out of a parcel and/or building.

2. **Combined Entrances.** Combining entrances for off-street parking with those for off-street loading is permitted.

3. **Alley Access.** Access to parking areas shall be from alleys. Curb cuts are prohibited except where a project site meets at least one of the following criteria:

a. The site has no adjacent side or rear alley having a minimum right-of-way of 15 feet. Corner parcels with no adjacent side or rear alley must take access from the side street.

b. The average slope of a multi-unit residential parcel is at least 5 percent.

c. The Director determines that a curb cut is appropriate due to traffic, circulation, or safety concerns.

d. Commercial properties may have nonresidential parking access from side streets.

PHOTOGRAPHS TAKEN ON JULY 27, 2023

All photographs taken are of streets that abut alleys.

- 1. 7800 Block of Kenton – Truck making a delivery and partially blocking a public walk.



- 2. 8400 Block of Drake – Van parked and partially blocking a public walk.



3. 8100 Block of Tripp Ave. - There are fourteen homes on the east side of the 8100 block of Tripp and all the homes have attached garages with driveways to the street.



4. 7900 Kilbourn Ave – There are ten homes on the west side of the block and no driveways to the street.



RESIDENTIAL DRIVEWAY AND CURB CUT

I want to: Repair or replace an existing residential driveway or construct a new residential driveway with a curb cut.

Do I need a permit? Yes, any use of the public right-of-way, which is defined as the space outside of the private property line, requires permission from the District Department of Transportation and can require a rental payment for use of the space. Please note: the driveway must lead to parking on private property.

Where do I go to get this permit? The public space permit office at 1100 4th Street, SW, 2nd floor, between the hours of 8:30 am and 4:15 pm, weekdays except Thursday when hours are 9:30 am to 4:30 pm. DDOT electronic permit kiosks are available to simplify the permit application process. These kiosks are located at the Permit Office as well at all seven Metropolitan Police Department District Stations or you may enter your application information, and submit your application online from your home or office computer at <https://tops.ddot.dc.gov>

What do I need to apply for my public space permit?

1. Register yourself as a user on the DDOT Transportation Online Permit System (TOPS) at any of the DDOT electronic permit kiosks or online at <https://tops.ddot.dc.gov>.
2. Complete an on-line application at any of the DDOT electronic permit kiosks or online at <https://tops.ddot.dc.gov>.
3. If applicable, Fine Arts Commission and/or Historic Preservation Review Board approval must be obtained before permit application is submitted
4. Site plans and other supporting documents may be uploaded online or paper copies may be submitted to a public space technician at the public space permit office.
5. If you want to repair or replace an existing driveway in-kind:
 - a. There may be no change in the width or location of the driveway
 - b. Photo taken from the street showing the existing driveway and the vehicle parking area on private property.
 - c. Two (2) copies of the site plan showing the replacement driveway with the vehicle parking on private property, drawn to scale, indicating replacement in-kind to DC standards and specifications which are online at:
<http://ddot.dc.gov/DC/DDOT/Projects+and+Planning/Standards+and+Guidelines>.
- Or -
6. If you want to construct a new curb cut and driveway:
 - a. Off-street parking must be accessed from a public alley, unless applicant proves that the property does not have alley access or alley access is not practical and would cause undue hardship to the applicant. Shared driveways are encouraged.
 - b. Photo taken from the street showing the proposed driveway and the parking area location.
 - d. Ten (10) copies of the site plan showing the proposed curb cut and driveway with the vehicle parking on private property, drawn to scale, showing a curb cut and driveway constructed to DC standards and specifications which are online at:
<http://ddot.dc.gov/DC/DDOT/Projects+and+Planning/Standards+and+Guidelines>.
 - e. Please present one (1) copy of the site plan for the new curb cut and driveway to a public space technician at the public space permit office for review before submitting the full package of site plans.
7. A separate public space permit for the temporary occupancy of public space will be required for the work zone associated with the replacement of an existing driveway or the construction of a new curb cut and driveway.

How much will this permit cost? The permit will cost \$75.00. There will also be an inspection fee and refundable restoration deposit. Both vary depending on the square footage and several hundred dollars for each is common. Checks or money orders should be made payable to "DC Treasurer." Discover, MasterCard and Visa are accepted

How long will the application take to process? Two (2) days for a permit to repair or replace an existing driveway or forty five to sixty (45-60) days for a new driveway. You may check your application status at <https://tops.ddot.dc.gov>.

What if I need additional information? Please call the Public Space Permit Office at (202) 442-4670.

Plan Commission Draft Summary Meeting Minutes
Date: August 17, 2023

The Chairman called the roll recognizing that there was a quorum present with 2 commissioners absent.

Case Description:

2023-18P: Zoning Chapter Amendment: Driveways

The Village of Skokie requests an amendment to Chapter 118, Zoning – Article XI Off-Street Parking and Loading Facilities, to prohibit new curb cuts and front yard driveways on lots that abut or have access to a public improved alley.

Discussion and Interested Parties

Legal notice was advertised as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

Staff requested that the report be accepted into the record as written. In addition to the recent sustainability changes made, the Village continually tries to improve the pedestrian quality of Skokie by making a more walkable environment. Along with adding more public sidewalks, the Community Development Department and Engineering Division are proposing to prohibit new driveways on residential streets for lots that abut a public alley. They have summarized their reasoning as:

1) Storm water reduction into the combined sewer system:

The more driveways and aprons from streets, the more stormwater will run off into the sewer system instead of parkway & front lawn areas. The less storm water draining to the streets, the less flooded streets and water back-up into basements.

2) Pedestrian friendly environment:

The Village has added new public walks where there were none. The intent is to eliminate the need for pedestrians walking in the street. The public walkways provide pedestrians a safer walk without the chance to being struck by a vehicle. Public Works has added 9 full blocks of public walks over the past several years and plans to install 4-6 blocks each year. Also, there is less of a chance of conflict between pedestrians and vehicles if there are less driveways that cross over walkways.

3) Loss of green space in the front yard and parkway:

Mature front yard and parkway trees are lost because of new front yard driveways. It takes years for a newly planted tree to acquire the leaf area of a mature tree. In addition, there is a loss of oxygen which captures CO₂. When new aprons are installed, the parkway turns into less green space.

4) Loss of on-street parking spaces;

New front yard driveways and curb cuts are for the convenience of the property owner but result in the loss of 2 on-street parking spaces. On residential blocks with smaller lot widths, there is less street parking for guests.

If a property does not abut an alley, a driveway accessible from the street will still be permitted.

Some commissioners commented that some alleys are in better condition than others. Some alleys have protruding vegetation that make it difficult to pass through. There are unimproved gravel alleys that are in bad condition and full of ruts. Public Works needs to improve alleys to minimum standards before the ordinance is written. Staff suggested that residents must communicate the condition of their alleys to Public Works.

Another commissioner mentioned that in the winter, alleys are not always plowed as quickly as streets and it could be difficult to get out. He also noted that if a car is stuck in the alley then there is no way out for others.

Another commissioner inquired how this change will affect teardowns with existing driveways. Staff stated that the driveway can stay but cannot be expanded.

Another commissioner noted that curb cuts and front driveways take away on-street parking spaces but also frees up on-street parking spaces as well.

Staff noted that people use their garage for storage and park on the driveway apron and often times vehicles overhang onto the sidewalk. Also, after a snowstorm when plows clear the street, some snow ends up back onto driveway aprons which is then pushed out into the right-of-way.

A commissioner wanted to amend the proposed language to reflect that this change is only for a new curb cut or driveway at properties that are served by an alley.

Recommendations and Voting

A motion was made to approve the request, as amended to clarify proposed language, to prohibit new curb cuts and front yard driveways on lots that abut or have access to a public improved alley. It was decided to add the word "New" to Article XI., Section 118-212(c)(6.)Location.

Motion: J. Burman

Second: S. Berman

Absent: P. Ousley
R. Mathee

Ayes: 7

Nays: 0

To: Mayor and Board of Trustees
From: Paul Luke, Chairman, Skokie Plan Commission
Case: **2023-19P: Zoning Chapter Amendment**
Drive Through Facilities

PLAN COMMISSION ANALYSIS

At its August 17, 2023 meeting (continued from August 8, 2023), the Plan Commission reviewed an amendment to Section 118 of the Skokie Village Code to modify provisions for drive-through facilities.

Staff recommended and the Commission discussed the following changes to Chapter 118 to support a more sustainable Skokie and manage the impacts of drive-throughs.

1. Adopt specific language that defines a drive-through facility;
2. Require drive-throughs to be screened from the street and should be placed behind buildings;
3. Remove food-related drive-throughs as an allowed use from the mixed-use districts (NX, TX, and CX) to reduce the negative cumulative impact of restaurant drive throughs in pedestrian-oriented areas;
4. Reduce the parking requirement at drive through establishments from 1 parking space for each 100 square feet of net floor area to 1 spot per 150 square feet of net floor area; and
5. Requirement that no mature healthy trees can be removed to accommodate a drive-through as reviewed by the Village arborist and for every 100 trips generated by a drive-through, one new tree must be planted on site or a fee-in-lieu shall be paid to the Village to offset emissions from drive-through activity.

In addition to these code changes several policy changes were discussed to be implemented and do not require code changes:

- Require a plan on record with village that addresses how operations are managed to reduce queuing of the line in order to better understand how the restaurant will operationally handle a long line of cars and how it will mitigate this issue.
- Prohibit deliveries during peak usage times.
- Require that mobile ordering be part of the business model of approved special uses. If customers can order ahead of time through mobile apps on phones or

computers, this will reduce ordering times between the order window and the pay window at businesses. It might also discourage customers from moving through a drive-through lane and getting out of the vehicle and going into the establishment.

- Require drive-through restaurants to offer composting and recycling in addition to waste that will go to a landfill, for both kitchen waste as well as dining area waste.

During the discussion about this case, the Commissioners discussed what impacts the amendments would have on specific cases. There was also discussion on some of the subjective language in the zoning code referring to phrases such as "screened". Finally, commissioners confirmed that the composting would be for businesses to offer the option and not mandate patrons actions.

INTERESTED PARTIES

Legal Notice was properly advertised as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct. Personal notice for this case was not required.

PLAN COMMISSION RECOMMENDATION AND VOTING

A motion was made, and the Plan Commission recommended, by a vote of 7 ayes, 0 nays, and 2 members absent, to approve the request for an amendment to Chapter 118 of the Skokie Village Code to modify provisions for drive-through facilities as presented.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley			X
Minchella	X		
Berman (Moved)	X		
Franklin	X		
Gupta (Second)	X		
Gevaryahu	X		
Burman	X		
Mathee			X
Luke	X		

Ayes: 7

Nays: 0

RECOMMENDED CHAPTER AMENDMENT

Staff recommends that the following sections of Chapter 118 Zoning of the Skokie Village Code be amended, with text to be added highlighted and text to be removed highlighted and stricken through in the attached draft ordinance.

ARTICLE II. DEFINITIONS

Sec. 118-32. - General definitions.

Drive-through facility. A facility which accommodates automobiles and from which the occupants of the automobiles may make purchases or transact business, including the stacking spaces in which automobiles wait. Examples include but are not limited to drive-up windows, menu boards, order boards or boxes, and drive-up banks and automated teller machines. Drive-through facilities shall not include the direct refueling of motor vehicles, car washes, parking spaces used for customer pick-up or loading of goods or products purchased on-site or prior to the customer's arrival, or parking and loading spaces used for the donation of secondhand goods.

ARTICLE VII. - BUSINESS ZONING DISTRICTS

Sec. 118-141. - Generally.

- (a) *Purpose.* Business district regulations govern the development and use of the full range of business and commercial establishments needed to provide services to Village residents and its trading area. The various business district regulations provide for the grouping of compatible business and commercial establishments in accordance with their functions and extent of services.
- (b) *General requirements.* General requirements are as follows:
 - (1) *Permitted goods and services.* Goods and services shall be provided on the premises at retail.
 - (2) *Outside uses.* All business, servicing, storing, or processing shall be conducted within completely enclosed principal buildings, except as otherwise provided by this chapter, other applicable Village codes, or as follows:
 - a. Activities needing a special use permit, if the activity is conducted with a principal use in the district:
 - 1. Outside vending machines and propane sales.
 - 2. Garden and plant material sales.
 - 3. Outside storage, display, sales, or rental of motor vehicles or boats.
 - 4. Shopping carts storage. Use of shopping cart collection corrals within parking lots during a business's hours is permissible without a special use permit.
 - 5. Seasonal display of whole, uncut fruits and vegetables that do not need to be refrigerated, are stored at least 6" off the ground, and are displayed only during store business hours.

- b. Activities requiring an administrative permit from the Village Manager or designee: Tent sales and events in the B4 Regional Shopping district. One permit per use may be issued for a maximum of 10 consecutive calendar days per year. Only 1 tent permit shall be issued at a shopping center during any 10-day period.
 - c. Activities requiring site plan approval, which may be approved through the modified review procedure, subject to Health Department approval of food products: Retail merchandising units (RMUs) in the B4 Regional Shopping district operated and maintained pursuant to the shopping center owner's or manager's design guidelines and rules and regulations and located within an interior courtyard of the shopping center, subject to Health Department approval of food products.
 - d. Outdoor dining on private property or in a public way, subject to Section 118-93.
 - e. Certain parking and loading spaces for commercial vehicles, subject to Section 118-217.
- (3) *Performance standards.* The performance standards established in the general industrial regulations shall apply to all activities conducted in the business districts.
- (4) Reserved.
- (5) *Visual screening.*
- a. Visual screening requirements for B1, B2, and B3 districts are as follows:
 - 1. When any lot in a business district is across an alley from or abutting a residentially zoned property, adequate visual screening shall be provided along the side and rear lot lines. When a structure is located not more than 5 feet from a public alley, no screening shall be required along the alley for the length of the building. Only the following types of visual screening shall be permitted for the purpose of this chapter:
 - i. Face brick wall.
 - ii. Reinforced concrete wall with decorative finish.
 - iii. Solid wooden fence.
 - iv. Dense evergreen living shrubs.
 - v. A combination of the types of screening listed in this subsection.
 - 2. The height of the screening shall be 6', except as noted in this section and elsewhere in this chapter.
 - 3. Where property is abutting residentially zoned property as noted in subsection a.1 of this subsection, the height of the screening that is parallel to the required front yard of the residential lot shall be no more than 30 inches in height. The height of the remainder of the fence shall be no lower than 6 feet and no higher than 8 feet.
 - 4. Screening shall be erected 1 foot within the lot line of the commercial property where it abuts the alley.
 - 5. All screening shall be adequately protected from vehicular maneuvers, including parking and continual traffic flow. Such protection shall be subject to the approval of the Director of Engineering and may include wheel stops, curbing, guard rails and/or earth berming. The 1-foot area between the property line and the required screening shall be covered with a hard surface, subject to the approval of the Director of Engineering.
 - 6. The Director of Engineering shall determine when the required screening on a lot would interfere with the utility companies' use of the easement and shall determine a suitable location for such screening. If required screening cannot be so placed to avoid interference with the utilities, alternate screening and location shall be determined by the Director of Engineering and the Director of Community Development.
 - b. Visual screening requirements in the B4 Regional Shopping district and H1 Hospital district shall be determined through the site plan approval process.
- (6) Reserved.
- (7) *Sight distance triangle.* All objects within a 15-foot sight distance triangle shall not exceed 30 inches in height. Traffic control devices listed in the Manual on Uniform Traffic Control Devices shall be exempt from this provision.

- (8) *Public sidewalks and parkways.* To promote a pedestrian scale environment, the following design standards shall apply:
- a. Sidewalks must have a minimum paved width of 5 feet and have a common alignment within a block.
 - b. The effective walkway width of a sidewalk shall at all times be at least 5 feet wide. The effective walkway width is the shortest hard-surfaced distance between obstructions, hazards, or buildings along a walkway.
 - c. All efforts shall be made to promote and preserve street trees and pedestrian scale landscaping and streetscaping.
 - d. There shall be a 5-foot setback for the purpose of landscaping along an arterial street, Main Street, or Howard Street for a distance of 100 feet from the intersection of a public right-of-way containing any of these streets.
 - e. All walls facing a street and all portions of walls facing the required front yard of an adjacent residential district must contain at least 1 of the following pedestrian scale features: architectural variation in depth, windows, spandrels, landscaping, flower planters, or other architectural features required by the Appearance Commission. The quantity and extent of these features must be reviewed by the Community Development Department and approved by the Appearance Commission.

(9) *Drive Through Facilities.*

- a. Only drive through facility driveways that are shared with other parking facilities are permitted.
- b. The drive through facility shall be screened from the public way.
- c. The drive through requirements shall be determined through the site plan approval process.

- (c) *Restricted Uses.* Uses listed as restricted in Appendix A shall be permitted only under the circumstances listed in this section.

- (1) In addition to the restrictions listed below, uses may be further restricted by sections of this chapter specifically referenced in Appendix A and by Subsection 118-147(5).
- (2) *Textiles, jewelry or silverware manufacturing.* The making of textiles, jewelry or silverware shall be limited to items for retail sale, primarily from the subject premises, to individual customers.

(Zon. Ord., § 9.1; Ord. No. 01-10-Z-3034, § 1, 10-1-2001; Ord. No. 02-3-Z-3074, § 1, 3-4-2002; Ord. No. 02-5-Z-3082, § 4, 5-6-2002; Ord. No. 03-1-Z-3144, § 1, 1-6-2003; Ord. No. 03-4-Z-3157, § 1, 4-7-2003; Ord. No. 03-9-Z-3201, § 1, 9-15-2003; Ord. No. 05-8-C-3375, § 1, 8-1-2005; Ord. No. 06-4-C-3429, § 1, 4-17-2006; Ord. No. 07-1-C-3483, § 1, 1-16-2007; Ord. No. 08-1-C-3577, § 2, 1-7-2008; Ord. No. 08-6-C-3621, § 1, 6-2-2008; Ord. No. 08-11-C-3649, § 1, 11-3-2008; Ord. No. 09-1-C-3657, § 2, 1-5-2009; Ord. No. 09-7-C-3691, § 1, 7-20-2009; Ord. No. 10-2-C-3734, § 1, 2-1-2010; Ord. No. 10-4-C-3757, § 1, 4-7-2010; Ord. No. 11-3-C-3823, § 1, 3-7-2011; Ord. No. 12-4-C-3895, § 1, 4-16-2012; Ord. No. 15-5-C-4142, § 3, 5-4-2015; Ord. No. 16-2-C-4201, § 1, 2-1-2016; Ord. No. 16-8-C-4241, § 1, 8-1-2016; Ord. No. 17-2-C-4272, § 1, 2-6-2017)

ARTICLE IX. - MIXED-USE ZONING DISTRICTS

Sec. 118-185. Restricted uses.

- (a) Uses listed as restricted in Appendix A in the district as a whole or along retail streets shall be permitted only under the circumstances listed in this section.
- (b) *Residences.* Townhouse residences may be attached as facing to parking decks or commercial portions of buildings, except along retail streets.

- (c) *Limited frontages.* The following uses may be permitted with ground floor frontages along retail streets not to exceed 30% of the linear feet of building along that retail street:
- (1) *Uses.*
 - a. Hotels.
 - b. Department store, warehouse club, or superstore.
 - c. Motion picture viewing and exhibition services.
 - d. Storm water detention facilities.
 - e. Restricted arts, entertainment, and recreation uses
 - f. Colleges and universities.
 - g. Funeral homes.
 - h. Convention and exhibition halls.
 - i. Mixed-use building amenities including only fitness rooms, management offices, coworking spaces, and game rooms.
 - (2) Other permitted or special uses located along the retail street that meet the design guidelines in Section 118-182 within the uses listed above shall not be considered part of the restricted use.
- (d) *Retail only restrictions.* Motor vehicle parts and accessory stores and motorbike, ATV, and other similar vehicle sales are limited to retail sales and may not include service, repair, or other non-retail activities.
- (e) *Dental laboratories.* Dental laboratories may only operate in conjunction with a clinic or outpatient care center.
- (f) *Residential construction offices.* Building, developing, and general contracting offices for residential construction are permitted only for current, nearby projects.
- (g) *Drive-through facilities.*
- (1) Drive-through facilities, except restaurant uses, are permitted as a special use.
 - (2) ~~No part of the drive-through facility shall be visible from the retail street.~~ Drive Through facilities shall be screened from the public way.
- (h) *Special uses.* The following uses listed as restricted shall also need a special use permit:
- (1) Hotels.
 - (2) Motion picture viewing and exhibition services.
 - (3) Theater, dance, or music establishment.
 - (4) Funeral homes.
 - (5) Convention and exhibition halls.
- (i) *Textiles manufacturing and jewelry and silverware manufacturing.* Textiles manufacturing and jewelry and silverware manufacturing shall be limited to only custom garments for individual clients.
- (j) *Real estate services, property management services, and business, professional scientific, and technical services.* May not occupy a space larger than 2,500 square feet or occupy a building's corner unit with 2 street frontages.
- (Ord. No. 09-1-C-3657, § 2, 1-5-2009; Ord. No. 10-2-C-3734, § 1, 2-1-2010; Ord. No. 12-2-C-3885, § 1, 2-6-2012; Ord. No. 22-9-C-4616, § 2, 9-19-2022)

ARTICLE XI. - OFF-STREET PARKING AND LOADING FACILITIES

Sec. 118-218. Required number of off-street motor vehicle parking spaces.

(a) *Calculation of number of spaces.*

- (1) *Fractional numbers.* When determination of the number of parking spaces required by this article results in a requirement of a fractional space, any fraction less than ½ may be disregarded, while a fraction ½ or greater shall be counted as 1 parking space.
- (2) *Required on an employee basis.* Parking spaces required on an employee basis shall be based on the average number of employees during the highest period of employment.
- (3) *Owned, rented, or leased vehicles.* Except for residences, in addition to the minimum requirements listed in subsection (b), 1 additional parking space shall be required for each vehicle owned, rented, or leased by the use that is kept on site.

(b) *Minimum number of spaces.* The minimum number of parking spaces required for designated uses shall be as follows:

(1) *Residential and lodging uses.*

Congregate living facilities: For residential units with 5 or less bedrooms, parking shall conform to the requirements of the type of residential unit it occupies if the building were not used for a congregate living facility. For units with 6 or more bedrooms, the Plan Commission shall determine off-street parking.

Dormitory: Off-street parking requirements shall be determined by the Plan Commission.

Elderly and disabled housing:

- a. Market rate units: 1 parking space for each unit.
- b. Subsidized units: 1 parking space for every 3 units.
- c. For buildings containing 5 or more units, a minimum of 10 percent of the required parking spaces shall be unenclosed and available for guests and/or unit owners on an unrestricted first come, first served basis.

Hotels or private clubs and lodges: 1 parking space for each lodging room, plus 1 parking space for each 100 ft² of dining area, meeting rooms, and bars and cocktail lounges. In addition, other uses, such as retail sales or offices, which do not exclusively serve the subject establishment, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this article.

Residences:

- a. For purposes of this section, any room other than a kitchen, living room, dining room, living-dining room, laundry room, bathroom or lavatory shall be deemed a bedroom, if it is more than 60 percent enclosed from an adjacent space.
- b. For residences built after the effective date of the ordinance from which this article is derived, all required handicapped and guest parking spaces shall be accessible to the public.
- c. Off-street parking shall be provided for each unit as indicated in the table below:

Bedrooms	Detached, and 2-Unit Multifamily	Townhouse		3 or More Unit Multifamily and Upper Story Residences in Mixed Uses					
				Except B3 district transit oriented developments and NX, TX, and CX districts		B3 district transit oriented developments and NX and TX districts		CX district	
		Residents	Guests	Residents	Guests	Residents	Guests	Residents	Guests
Efficiency	2.00	2.00	0.00	0.90	0.10	0.90	0.10	1.00	0.25
1 or 2	2.00	2.00	0.00	1.35	0.15	1.35	0.15	1.00	0.25
3 or more	2.00	2.00	0.50	1.80	0.20	1.35	0.15	1.00	0.25

- d. Guest parking is eligible for a financial contribution in lieu of providing the parking in a CX Core Mixed-Use district, subject to the provisions in (7)e. of this section. The Village Manager or designee may waive contribution if it is shown that appropriate shared parking or Municipal Parking exists in the area.

Skilled nursing facilities: 1 parking space for each 3 beds.

(2) *Schools, places of worship, institutions, auditoriums and other places of assembly.*

Assembly uses, including religious assembly, auditoriums, gymnasiums, stadiums, grandstands, meeting halls and institutional establishments: Off-street parking requirements shall be determined by the Plan Commission.

Religious assembly: Off-street parking requirements shall be determined by the Plan Commission.

Colleges and universities: Off-street parking requirements shall be determined by the Plan Commission but such requirements shall not be less than 1 parking space per 300 ft² of net floor area.

Courts: The Plan Commission shall determine off-street parking requirements.

Cultural centers: Off-street parking requirements shall be determined by the Plan Commission.

Libraries or archives: 1 parking space for each 800 ft² of net floor area.

Schools: The greater of the required parking spaces as listed below or the required parking spaces for an auditorium or other places of public assembly accessory to the school.

- a. Alternate education: 1 parking space for each faculty member and each other full-time employee plus 1 parking space for each 7 high school students based on the maximum number of students that can be accommodated in accordance with such design capacity of the building.
- b. Driving: 1 parking space for each school employee.
- c. Elementary and middle: 1 parking space for each faculty member and each other full-time employee.
- d. Fine and performing arts or sports and recreation: 1 parking space for each 2 employees, plus 1 space for each 4 students or 1 space per 300 ft², whichever is greater.
- e. Technical and trade: 1 parking space for each employee, plus 1 space for each 2 students, or 1 space per 200 ft², whichever is greater.
- f. Senior high: 1 parking space for each 7 students based on the maximum number of students that can be accommodated in accordance with the design capacity of the building.

All other schools, institutions, and assembly uses: Off-street parking requirements shall be determined by the Plan Commission.

(3) *Arts, entertainment, and recreation uses.*

Bowling alleys: 7 parking spaces for each lane. In addition, other uses, such as restaurants, shall provide parking spaces on the basis of the off-street requirements set forth elsewhere in this article.

Dancehalls, including discotheques, and commercial skating rinks: 1 parking space for each 100 ft² of net floor area. In addition, other uses, such as restaurants, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this article.

Firing range: Determined by the Plan Commission.

Games arcade establishment: 1 parking space for each 200 ft² of net floor area, or 1 space per 4-person capacity plus 1 space per employee, whichever is greater.

Health and fitness centers and swimming pools: Determined by the Plan Commission.

Indoor court facilities, racquetball and handball courts: 5 parking spaces for each court. In addition, other uses, such as restaurants, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this article.

Museums: 1 parking space for each 800 ft² of net floor area.

Parks, recreation areas, and community centers: 1 parking space for each 2 employees, plus spaces in adequate numbers as determined by the Plan Commission to serve the visiting public.

Tennis courts: 7 parking spaces for each court and 6 additional spaces for staff. Other uses, such as restaurants, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this article.

Theater, dance, music establishments (live performance): 1 parking space for each 3 seats.

All other arts, entertainment, and recreation uses: Determined by the Plan Commission.

(4) *Office, retail, service, and industrial uses.*

Animal shelter: Determined by the Plan Commission.

Art galleries: 1 parking space for each 800 ft² of net floor area.

Auction house: 1 parking space for every 100 ft² of auctioneering and seating area if the seats to be used are portable; and, in addition, 1 parking space for each 1,500 ft² of gross floor area for all other floor area, or 1 parking space for each 2 employees, whichever is greater number of required spaces.

Automobile sales and service establishments: Off-street parking for all uses under this category shall be calculated cumulatively for each use on the site as listed below:

- a. Vehicle dealer (all types): 3.0 parking spaces per 1,000 ft² of floor area for the first 1,000 ft², then 1.2 parking spaces per 1,000 ft² of floor area thereafter.
- b. Automotive fuel station: 2 parking spaces plus 1 parking space for tire inflation.
- c. Automotive repair facility and hand car wash: 3.5 spaces for each service bay. Service bays are not to be included in meeting the off-street parking requirements, and required parking spaces cannot be used as service bays.
- d. Car wash: Determined by the Plan Commission.
- e. Motor vehicle parts and accessories store: 3.0 parking spaces per 1,000 ft² of floor area.
- f. Any parking spaces as required for other uses listed in this section.

Banks and other financial institutions, walk-in: 1 parking space for each 300 ft² of net floor area.

Banks and other financial institutions, drive-in: Off-street parking and stacking requirements to be determined by the Plan Commission. The petitioner must provide a traffic impact study from a recognized traffic engineering consultant, indicating the impact on the surrounding road network.

Barbershops, beauty parlors, and other similar establishments: 1 parking space for each 200 ft² of net floor area.

Cannabis dispensaries: 1 parking space for each 300 ft² of net floor area.

Computer services establishment: 1 parking space for each 200 ft² of net floor area, or 1 space per 4-person capacity plus 1 space per employee, whichever is greater. Other uses, such as restaurants, training schools, and computer repair, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this chapter.

Construction material sales centers, machinery related contractor, and heavy construction businesses: 1 space for each 1,500 ft² of net floor area, plus 1 parking space for each employee.

Dry cleaning and laundry establishments: 1 parking space for each 300 ft² of net floor area.

Dry cleaning and laundry plant: 1 parking space for each 600 ft² of net floor area.

Electronic answering services, collections, or telemarketing: 1 parking space for each 100 ft² of net floor area.

Emergency response: 1 parking space for each 300 ft² of net floor area or 1 parking space for each employee, whichever results in the greater number of off-street parking requirements.

Food establishments and food services:

- a. Brew pub: Off-street parking requirements shall be determined by the Plan Commission.
- b. Caterer: 1 parking space for each 300 ft² of net floor area.
- c. Carryout restaurant: 1 parking space for each 300 ft² of net floor area.
- d. Drive Through facility: 1 parking space for each 150 ft² of net floor area.
- e. Food establishments (all categories in Appendix A): 1 parking space for each 300 ft² of net floor area.
- f. Limited-service restaurant and full-service restaurant, and bar or drinking place: 1 parking space for each 100 ft² of net floor area.
- g. Tap room: Off-street parking requirements for production area shall be determined by the Plan Commission.

Funeral homes and mortuaries:

- a. Funeral homes: 1 parking space for each 100 ft² of net floor area.
- b. Mortuaries: 1 parking space for each 300 ft² of net floor area.

Furniture and appliance stores, carpet and rug stores, electrical fixture sales and showrooms, orthopedic and medical appliance stores, machinery sales and service and establishments for sale or repair of major household equipment or furniture or major kitchen or bathroom accessories or fixtures: 1 parking space for each 800 ft² of ground floor area, plus 1 parking space for each 1,500 ft² of net floor area other than net ground floor area. Any item for sale or rent shall not occupy an off-street parking space required by this article.

Greenhouse, nursery, and floriculture:

- a. Floriculture production food crops grown under cover, and all other indoor crop farming: 1.5 parking spaces for each 1,000 ft² of gross floor area, except that if any portion of the facility or operations is for retail use then the requirement is 3.0 parking spaces for each 1,000 ft² of gross floor area for the whole facility.
- b. Medical cannabis cultivation center: Determined by the Plan Commission.

Health and human services:

- a. Medical and diagnostic laboratories: 1.5 parking spaces for each 1,000 feet² of gross floor area.
- b. Child day care: 2.0 parking spaces for each 1,000 feet² not in residences, no additional parking required beyond that of the residence use in residences.
- c. Child and youth services, community food services, home hospice and home health care agencies, and services for the elderly and disabled: 3.0 parking spaces for each 1,000 feet² of gross floor area.
- d. Clinics and outpatient care centers, blood and organ banks: 5.0 parking spaces for each 1,000 feet² of gross floor area.
- e. Hospitals: Determined by the Plan Commission.

Health and personal care: 3.0 parking spaces for each 1,000 ft² of gross floor area. If a clinic or outpatient care use is operated in conjunction with this use, 5.0 parking spaces for each 1,000 ft² of gross floor area are required for that portion of the use.

Laundromats: 1 parking space for each 200 ft² of net floor area.

Mail order and direct selling establishment: 1 parking space for each 300 ft² of net floor area. In industrial districts, use manufacturing and whole trade requirements.

Manufacturing and wholesale trade uses. Off-street parking for all uses under this category shall be calculated cumulatively for each activity on site as listed below:

- a. Electronic answering services, collections, or telemarketing and retail uses: as listed for that use elsewhere in this section.
- b. Office uses and dental laboratories: 1 parking space per 300 ft² of net floor area.
- c. Manufacturing uses, including production, processing, printing, repackaging, assembling, cleaning, servicing, testing, or repairing of materials, goods, or products, and limited

manufacturing processes as permitted in mixed-use and business districts: 1 parking space for each 600 ft² of net floor area.

- d. Conventional warehouses, including storage, wholesale, and mail order establishments where no other activities involving the product are performed, and where the product remains intact in the same physical state as it arrived, except for necessary packaging (but not repackaging), storage, or mailing containers: 1 parking space for each 1,500 ft² of net floor area.
- e. Self-service storage facility: determined by the Plan Commission.

Microbrewery, microdistillery or micro-winery: Off-street parking requirements for production area shall be determined by the Plan Commission.

Motion picture viewing or exhibition services: 1 parking space for each 3 seats.

Newspaper distribution agencies: 1 parking space for each 300 ft² of net floor area or 1 parking space for each employee, whichever results in the greater number of off-street parking requirements.

Offices, nonmedical and nontreatment: 1 parking space for each 300 ft² of net floor area.

Private security agencies, including canine patrols: 1 parking space for each 300 ft² of net floor area, excluding animal quarters, or 1 parking space for each employee, whichever results in the greater off-street parking requirements.

Public utility and public service uses: 1 parking space for each 2 employees.

Rental and leasing uses:

- a. Leasing of commercial or industrial machinery or equipment: 1.2 parking spaces for each 1,000 ft² of gross floor area.
- b. All other rental and leasing uses: 3.0 parking spaces for each 1,000 ft² of gross floor area.

Research and development services: 1 parking space for each 600 ft² of net floor area.

Road, ground, passenger, and transit transportation:

- a. Local transit systems: no parking required.
- b. Interurban and charter bus establishments, school and employee bus transportation, and taxi and limousine service: 3.0 parking spaces for each 1,000 ft² of gross floor area.

Road materials recycling: Off-street parking requirements shall be determined by the Plan Commission.

Truck and freight transportation services: Off-street parking requirements shall be determined by the Plan Commission.

All other retail, business offices and commercial establishments: 1 parking space for each 300 ft² of net floor area.

- (5) *Parking determinations.* The Plan Commission will base their determination of off-street parking on a signed statement describing the operation of the proposed use, information and recommendations contained in the Staff Report of the Plan Commission, and any other information that affects the type and amount of parking necessary for the use, as determined by Staff and listed on the Petition for Parking Determination. This additional information may include, but is not limited to, professional parking studies measuring real parking demand, the number of employees at the location throughout the day, peak use periods, parking spaces needed for specific functions (e.g. pick-up/drop-off, vehicles used or stored by the use, et cetera), occupancy of different spaces and usage of different areas within the location.
- (6) *Uses in B4 Regional Shopping district.* For the purpose of determining the required number of parking spaces, the B4 Regional Shopping district shall be divided into 3 categories:
 - a. Category A: When less than 50% of the floor area is devoted to retail sales, the required number of parking spaces for each use established in the B4 district shall be the same as the required number of parking spaces as set forth in subsections (b)(1) through (b)(4) of this section for such uses.

- b. Category B: When 50% or more of the floor area is devoted to retail sales, the required number of parking spaces shall be 4 parking spaces for each 1,000 ft² of the total horizontal area of all floors that are at least 6 feet 9 inches in height, measured from the exterior faces of the exterior walls, except those areas used for parking facilities. The parking requirement is reduced to 3.8 parking spaces per 1,000 ft² if a transit station serving at least 4 routes exists on-site.
 - c. Category C: In addition to the required retail parking in this section, parking for upper story over non-residential use and/or residence, 3-or more unit multi-family shall be provided on a basis of 1.35 spaces per residential unit plus 0.15 spaces for guests per unit.
- (7) *Uses in mixed-use districts.* The number of off-street parking spaces required shall be determined as follows:
- a. In CX districts, 2.0 parking spaces for each 1,000 ft² of gross floor area for permitted and special uses, except that the following uses shall have the parking requirements so indicated:

Uses	Parking Requirement
<ul style="list-style-type: none"> •Congregate living •Dormitories •Elderly and disabled housing •Residences 	In accordance with (b)(1) of this section
<ul style="list-style-type: none"> •Elementary, middle, and junior high schools •Colleges and universities •Libraries and archives •Museums 	In accordance with (b)(2) of this section
<ul style="list-style-type: none"> •Animal shelters 	In accordance with (b)(4) of this section
<ul style="list-style-type: none"> •Hotels and motels •Private clubs and lodges 	1 parking space for each lodging room, plus 2.0 parking spaces for each 1,000 ft ² of gross floor area of uses not exclusively serving the subject establishment
<ul style="list-style-type: none"> •Assembly uses 	Determined by the Plan Commission
<ul style="list-style-type: none"> •Motion picture viewing and exhibition •Theater, dance, or music establishment 	1 parking space for each 4 seats or for each 80 lineal inches of seating space in the main auditorium or assembly

- b. Parking requirements as listed in (b)(1), (b)(2), (b)(3), and (b)(4) of this section for non-conforming uses in CX districts and all uses in NX and TX districts.
- c. No additional off-street parking shall be required for the continued use, change of use when the parking requirement for the new and old use are the same, or remodeling of existing structures or buildings for permitted and special uses in the district.
- d. In CX districts, for the following use categories listed in Appendix A: consumer goods, food establishments, health and personal care, professional offices, and food services:
 1. No additional off-street parking shall be required for new construction and building additions when the total gross floor area after the addition is less than 8,000 ft². The Village Manager or designee, may waive an additional 2,000 ft² (up to 10,000 ft²) or the conversion of the existing second floor to a maximum of 2 dwelling units if it can be demonstrated that appropriate shared parking or Municipal Parking exists in the area.
 2. Off-street parking shall be required at 2.0 parking spaces for each 1,000 ft² of gross floor area after the first 8,000 ft².
- e. *Financial contribution in lieu of providing off-street parking.* Since a variance or relief from providing required off-street motor vehicle parking is not permitted, a payment shall be made to the Village, to be held in a reserve account to provide for the acquisition, erection, construction, or installation of public parking structures or lots within or adjacent to a mixed-use district, for each deficient required parking space under the following conditions:
 1. The off-street parking space is not a required resident space for residence use in (b)(1) of this section but may be a space required for guests.

2. The off-street parking space is required for a use other than in (b)(7)e.1. of this section.
 3. The off-street parking space is being used as a credit for an FAR bonus in Section 118-184(b) for a commercial parking space in excess of required parking requirements available for nonrestricted public use.
 4. A contribution of \$15,000 for each of the first 5 parking spaces requested and \$24,000 for each additional parking space requested thereafter must be paid prior to the issuance of a building permit.
- (8) *Uses in B6 Downtown Science and Technology district.* The number of off-street parking spaces required for nonresidential uses shall be reduced by 15% from the required number of parking spaces as set forth in subsections (b)(1) through (b)(4) of this section for such uses.

(Zon. Ord., § 11.19; Ord. No. 00-6-Z-2898, § 1, 6-19-2000; Ord. No. 00-8-Z-2912, § 3, 8-7-2000; Ord. No. 00-11-Z-2952, § 4, 11-20-2000; Ord. No. 01-1-Z-2967, § 1, 1-2-2001; Ord. No. 01-3-Z-2977, § 9, 3-19-2001; Ord. No. 01-8-Z-3021, § 6, 8-6-2001; Ord. No. 01-10-Z-3034, § 1, 10-1-2001; Ord. No. 02-3-Z-3073, § 3, 3-4-2002; Ord. No. 02-5-Z-3082, § 11, 5-6-2002; Ord. No. 02-6-Z-3094, § 7, 6-3-2002; Ord. No. 02-10-Z-3120, § 16, 10-7-2002; Ord. No. 05-8-C-3375, § 1, 8-1-2005; Ord. No. 05-9-C-3383, § 6, 9-6-2005; Ord. No. 06-3-C-3422, § 3, 3-6-2006; Ord. No. 07-1-C-3483, § 1, 1-16-2007; Ord. No. 07-3-C-3491, § 1, 3-5-2007; Ord. No. 07-4-C-3499, § 1, 4-4-2007; Ord. No. 07-12-C-3566, § 1, 12-3-2007; Ord. No. 08-2-C-3600, § 1, 2-19-2008; Ord. No. 08-3-C-3604, § 1, 3-17-2008; Ord. No. 08-9-C-3641, § 3, 9-15-2008; Ord. No. 09-1-C-3657, § 2, 1-5-2009; Ord. No. 09-3-C-3669, § 1, 3-16-2009; Ord. No. 09-7-C-3690, § 1, 7-20-2009; Ord. No. 10-2-C-3734, § 1, 2-1-2010; Ord. No. 11-3-C-3822, § 1, 3-7-2011; Ord. No. 11-3-C-3823, § 1, 3-7-2011; Ord. No. 12-2-C-3885, § 1, 2-6-2012; Ord. No. 14-2-C-4036, § 2, 2-18-2014; Ord. No. 14-6-C-4064, § 1, 6-2-2014; Ord. No. 14-6-C-4065, § 1, 6-2-2014; Ord. No. 14-12-C-4108, § 1, 12-1-2014; Ord. No. 16-8-C-4241, § 1, 8-1-2016; Ord. No. 16-10-C-4250, § 3, 10-6-2016; Ord. No. 18-3-C-4363, § 1, 3-5-2018; Ord. No. 18-3-C-4368, § 1, 3-19-2018; Ord. No. 18-8-C-4404, § 2, 8-6-2018; Ord. No. 18-10-C-4416, § 3, 10-15-2018; Ord. No. 19-4-C-4450, § 1, 4-15-2019; Ord. No. 19-6-C-4463, § 1, 6-3-2019; Ord. No. 19-8-C-4479, § 1, 8-19-2019; Ord. No. 19-9-C-4488, § 1, 9-16-2019; Ord. No. 21-1-C-4547, § 1, 1-19-2021; Ord. No. 22-8-C-4611, § 2, 8-1-2022; Ord. No. 22-9-C-4616, § 3, 9-19-2022)

ARTICLE XII. - LANDSCAPING

Sec. 118-233. Private property landscaping.

- (a) *Tree preservation for development activity.*
- (1) [Required.] The preservation of trees is required for all public and private new construction, enlargement or expansion of buildings or structures and other increases in impermeable surface over 600 ft² in area in accordance with the provisions of this article.
 - (2) *Tree removal permit.* Trees having a diameter of 8 inches or greater measured at 4.5 feet above the ground line, at construction sites described in subsection (a)(1) of this section, shall not be removed without first obtaining a tree removal permit. The only exception to this requirement shall be in emergency situations posing a threat to a person, property, or the community where such emergency renders compliance with the permit process unreasonable. The person removing the tree must contact the Community Development Department within 48 hours of the removal of the tree.
 - (3) [Submissions.] Prior to the issuance of a building permit and/or tree removal permit, a tree survey, final grading plan, and tree preservation plan shall be submitted to the Community Development Department for review and approval.
 - a. *Tree survey.* The tree survey shall be indicated on a recent plat of survey, with land contours, and include the location and size of all trees 8 inches or greater in diameter.
 - b. *Final grading plan.* The final grading plan shall integrate the existing trees on the tree survey to be preserved into the proposed development. If the Community Development Department determines that integration of trees into the final grading plan cannot be accomplished, the developer or property owner may remove the trees in dispute and replace the trees with new trees based upon the exchange rate set forth in subsection (5) of this section.

c. *Tree preservation plan.* The tree preservation plan shall indicate the location and species of those trees to be preserved and the methods to be used to preserve such trees. This plan shall also indicate the protective fencing of trees, methods of protecting trees from construction activities, material storage, and the protection of trees and vegetation on adjacent property along the property line. The plan shall be in compliance with the Village of Skokie Standard Tree Protection Requirements for Construction Projects.

(4) *Removal of trees.*

- a. Trees approved for removal for which a permit has been issued shall be removed prior to the implementation of the final grading plan.
- b. Removal of trees designated for preservation shall be allowed by amending the final grading plan with the approval of the Director of Community Development or designee. The amended plan shall indicate the location and size of all trees being removed and all replacement trees in accordance with the approval of the Director of Community Development or designee.
- c. Field adjustments to trees designated for preservation on the preservation plan may be necessary during the course of the construction. In such instances, the developer or property owner shall not remove any trees designated for preservation prior to site inspection and approval by the Director of Community Development or designee. Adjustments approved by the Director of Community Development or designee shall be reflected on the final grading plan.

(5) *Replacement of trees.*

- a. The replacement of trees 8 inches or greater in diameter and trees designated for preservation shall be replaced with new trees from the approved list of trees by the Village Forester, each of which shall have a minimum diameter of 2.5 inches measured at a distance of 6 inches above ground level. Trees shall be replaced based on the Village of Skokie Parkway Tree Removal and Replacement Policy, as amended from time to time, within 6 months of the tree removal. These trees must be planted on site in accordance with an approved grading plan. If the Director of Community Development or designee determines that adequate or suitable space is not available on site for the replacement trees the developer shall pay into a tree fund for the trees, based on the Village of Skokie Parkway Tree Removal and Replacement Policy.
- b. Any relocated or replaced trees shall be guaranteed survival for up to one growing season. In the event that a relocated or replaced tree dies or is in declining condition, the tree shall be replaced with a new 2.5-inch diameter tree.

(6) *Drive Through Facilities.*

- a. Existing trees on proposed site are not to be removed, if healthy, as determined by Village Forester.
 - b. One new tree for every 100 car trips generated per the Traffic Study and approved by Village of Skokie Engineering Division, shall be required to be planted on site, or a fee assessed to cover planting at another location. Fees shall be calculated using rates based on Village of Skokie Parkway Tree Removal and Replacement Policy
- (b) Any development subject to the provisions of this chapter shall provide a landscape plan to be approved by Village Manager or designee and the Village Appearance Commission. The landscape plan shall include existing and proposed plantings, including species, spacing, quantity, and size, areas to be sodded, and locations and specifications of other materials. The landscape plan shall address all requirements of this chapter.
- (c) Maximum feasible (live) landscaping shall be provided.
- (1) For existing developments, landscaping shall be provided at parking lots between the property line and the continuous curbing adjacent to street frontages.

- (2) For new developments, additions and uses requiring a special use permit, landscaping shall be provided along street frontages, along the perimeter and interior of parking lot areas, and adjacent to buildings and other areas of the site not dedicated to parking, drives, sidewalks or other improvements.
- (d) All unpaved areas not planted by trees, shrubs, ground cover, etc., shall be sodded. Grass seeding shall not be allowed.
 - (e) New parking lots and improved existing commercial lots shall provide, at a minimum, 1 tree within the interior of the parking area for every 15 parking spaces. Open sales lots and storage lots shall be exempt from this landscaping requirement. Trees to be used in the interior portions of parking areas shall be limited to those on the "Approved Species for Parking Lot Tree Planting" list, approved by the Village Manager or designee as may be amended from time to time. All trees shall have a minimum trunk diameter of 2.5 inches measured at a distance of 6 inches above ground level.
 - (f) Trees, shrubs, ground cover and other plants selected for planting at a site shall be acclimated to Northern Illinois.
 - (g) Planting used for screening shall be a combination of tall, low and wide shrubbery.
 - (h) Earth berms banked on both sides, or with 1 side banked toward the yard boundary line and a retaining wall, shall have a maximum side slope ratio of 3 to 1 for ease of maintenance. The embankment ratio shall be indicated on the required landscape plan.
 - (i) Perimeter curbing, landscaping timbers, railroad ties, etc., shall be used to delineate and protect landscaped areas from motor vehicles.

(Zon. Ord., § 14.3; Ord. No. 03-11-Z-3222, §§ 1, 2, 11-3-2003; Ord. No. 13-10-C-4010, § 5, 10-7-2013)

ATTACHMENTS

1. Staff Report
2. Meeting Minutes

STAFF REPORT

2023-19P: Zoning Chapter Amendment

Community Development Department

Council Chambers, 7:30 PM, August 3, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Paul Reise, Planning Manager
Case: **2023-19P: Zoning Chapter Amendment**
Drive Through Facilities

General Information	
<i>Petitioner</i>	Village of Skokie
<i>Purpose</i>	The Village of Skokie is requesting an amendment to Section 118 of the Skokie Village Code to modify provisions for drive-through facilities.

STAFF ANALYSIS

Following the discussion of drive-through policy considerations at the April 20, 2023 Plan Commission meetings, staff has further refined the recommendations for discussion and consideration.

Drive-throughs typically do not support environmental and livability goals or contribute to the vitality and amenities that suggest people might want to come live, work or play in a neighborhood. Drive-throughs discourage walking, public transit use, and visits to neighboring businesses. Due to the built-in conflicts of drive aisles and pedestrian circulation crossing, they also lead to accidents with pedestrians, cyclists, and other cars.

Staff seeks consideration from the Plan Commission on five potential zoning changes and additional Village policy and development guidelines regarding the permitting and mitigation of drive-through uses. The changes are intended to reduce the following negative impacts associated with drive-through facilities:

- Vehicle emissions and air pollution resulting from trip generation and idling vehicles;
- Excess paved areas to accommodate vehicle waiting, queuing, and maneuvering;
- More curb cuts, leading to more conflict points between vehicles and pedestrians, as well as the potential for vehicles blocking sidewalks;
- Litter, noise, and light impacts; and
- Auto-oriented site and building design.

Staff has included several code changes below. In addition to these code changes the following policy changes would be implemented and do not require code changes:

- Require a plan on record with village that addresses how operations are managed to reduce queuing of the line in order to better understand how the restaurant will operationally handle a long line of cars and how it will mitigate this issue.
- Prohibit deliveries during peak usage times.
- Require that mobile ordering be part of the business model of approved special uses. If customers can order ahead of time through mobile apps on phones or computers, this will reduce ordering times between the order window and the pay window at businesses. It might also discourage customers from moving through a drive-through lane and getting out of the vehicle and going into the establishment.
- Require drive-through restaurants to offer composting and recycling in addition to waste that will go to a landfill, for both kitchen waste as well as dining area waste.

STAFF RECOMMENDATION

Staff recommends the following changes to Chapter 118 to support a more sustainable Skokie and manage the impacts of drive-throughs (the changes with text to be added highlighted and text to be removed ~~highlighted and stricken through~~ in the attached draft ordinance):

- Adopt specific language that defines a drive-through facility;
- Require drive-throughs to be screened from the street and should be placed behind buildings;
- Remove food-related drive-throughs as an allowed use from the mixed-use districts (NX, TX, and CX) to reduce the negative cumulative impact of restaurant drive throughs in pedestrian-oriented areas;
- Reduce the parking requirement at drive through establishments from 1 parking space for each 100 square feet of net floor area to 1 spot per 150 square feet of net floor area; and
- Requirement that no mature healthy trees can be removed to accommodate a drive-through as reviewed by the Village arborist and for every 100 trips generated by a drive-through, one new tree must be planted on site or a fee-in-lieu shall be paid to the Village to offset emissions from drive-through activity.

ARTICLE II. DEFINITIONS

Sec. 118-32. - General definitions.

Drive-through facility. A facility which accommodates automobiles and from which the occupants of the automobiles may make purchases or transact business, including the stacking spaces in which automobiles wait. Examples include but are not limited to drive-up windows, menu boards, order boards or boxes, and drive-up banks and automated teller machines. Drive-through facilities shall not include the direct refueling of motor vehicles, car washes, parking spaces used for customer pick-up or loading of goods or products purchased on-site or prior to the customer's arrival, or parking and loading spaces used for the donation of secondhand goods.

ARTICLE VII. - BUSINESS ZONING DISTRICTS

Sec. 118-141. - Generally.

- (a) *Purpose.* Business district regulations govern the development and use of the full range of business and commercial establishments needed to provide services to Village residents and its trading area. The various business district regulations provide for the grouping of compatible business and commercial establishments in accordance with their functions and extent of services.
- (b) *General requirements.* General requirements are as follows:
 - (1) *Permitted goods and services.* Goods and services shall be provided on the premises at retail.
 - (2) *Outside uses.* All business, servicing, storing, or processing shall be conducted within completely enclosed principal buildings, except as otherwise provided by this chapter, other applicable Village codes, or as follows:
 - a. Activities needing a special use permit, if the activity is conducted with a principal use in the district:
 - 1. Outside vending machines and propane sales.
 - 2. Garden and plant material sales.
 - 3. Outside storage, display, sales, or rental of motor vehicles or boats.
 - 4. Shopping carts storage. Use of shopping cart collection corrals within parking lots during a business's hours is permissible without a special use permit.
 - 5. Seasonal display of whole, uncut fruits and vegetables that do not need to be refrigerated, are stored at least 6" off the ground, and are displayed only during store business hours.
 - b. Activities requiring an administrative permit from the Village Manager or designee: Tent sales and events in the B4 Regional Shopping district. One permit per use may be issued for a maximum of 10 consecutive calendar days per year. Only 1 tent permit shall be issued at a shopping center during any 10-day period.
 - c. Activities requiring site plan approval, which may be approved through the modified review procedure, subject to Health Department approval of food products: Retail merchandising units (RMUs) in the B4 Regional Shopping district operated and maintained pursuant to the shopping center owner's or manager's design guidelines and rules and regulations and located within an interior courtyard of the shopping center, subject to Health Department approval of food products.
 - d. Outdoor dining on private property or in a public way, subject to Section 118-93.
 - e. Certain parking and loading spaces for commercial vehicles, subject to Section 118-217.
 - (3) *Performance standards.* The performance standards established in the general industrial regulations shall apply to all activities conducted in the business districts.
 - (4) Reserved.
 - (5) *Visual screening.*
 - a. Visual screening requirements for B1, B2, and B3 districts are as follows:

1. When any lot in a business district is across an alley from or abutting a residentially zoned property, adequate visual screening shall be provided along the side and rear lot lines. When a structure is located not more than 5 feet from a public alley, no screening shall be required along the alley for the length of the building. Only the following types of visual screening shall be permitted for the purpose of this chapter:
 - i. Face brick wall.
 - ii. Reinforced concrete wall with decorative finish.
 - iii. Solid wooden fence.
 - iv. Dense evergreen living shrubs.
 - v. A combination of the types of screening listed in this subsection.
 2. The height of the screening shall be 6', except as noted in this section and elsewhere in this chapter.
 3. Where property is abutting residentially zoned property as noted in subsection a.1 of this subsection, the height of the screening that is parallel to the required front yard of the residential lot shall be no more than 30 inches in height. The height of the remainder of the fence shall be no lower than 6 feet and no higher than 8 feet.
 4. Screening shall be erected 1 foot within the lot line of the commercial property where it abuts the alley.
 5. All screening shall be adequately protected from vehicular maneuvers, including parking and continual traffic flow. Such protection shall be subject to the approval of the Director of Engineering and may include wheel stops, curbing, guard rails and/or earth berming. The 1-foot area between the property line and the required screening shall be covered with a hard surface, subject to the approval of the Director of Engineering.
 6. The Director of Engineering shall determine when the required screening on a lot would interfere with the utility companies' use of the easement and shall determine a suitable location for such screening. If required screening cannot be so placed to avoid interference with the utilities, alternate screening and location shall be determined by the Director of Engineering and the Director of Community Development.
- b. Visual screening requirements in the B4 Regional Shopping district and H1 Hospital district shall be determined through the site plan approval process.
- (6) Reserved.
- (7) *Sight distance triangle.* All objects within a 15-foot sight distance triangle shall not exceed 30 inches in height. Traffic control devices listed in the Manual on Uniform Traffic Control Devices shall be exempt from this provision.
- (8) *Public sidewalks and parkways.* To promote a pedestrian scale environment, the following design standards shall apply:
- a. Sidewalks must have a minimum paved width of 5 feet and have a common alignment within a block.
 - b. The effective walkway width of a sidewalk shall at all times be at least 5 feet wide. The effective walkway width is the shortest hard-surfaced distance between obstructions, hazards, or buildings along a walkway.
 - c. All efforts shall be made to promote and preserve street trees and pedestrian scale landscaping and streetscaping.
 - d. There shall be a 5-foot setback for the purpose of landscaping along an arterial street, Main Street, or Howard Street for a distance of 100 feet from the intersection of a public right-of-way containing any of these streets.
 - e. All walls facing a street and all portions of walls facing the required front yard of an adjacent residential district must contain at least 1 of the following pedestrian scale features: architectural variation in depth, windows, spandrels, landscaping, flower planters, or other architectural features required by the Appearance Commission. The quantity and extent of these features must be reviewed by the Community Development Department and approved by the Appearance Commission.

(9) *Drive Through Facilities.*

- a. Only drive through facility driveways that are shared with other parking facilities are permitted.
- b. The drive through facility shall be screened from the public way.
- c. The drive through requirements shall be determined through the site plan approval process.

(c) *Restricted Uses.* Uses listed as restricted in Appendix A shall be permitted only under the circumstances listed in this section.

- (1) In addition to the restrictions listed below, uses may be further restricted by sections of this chapter specifically referenced in Appendix A and by Subsection 118-147(5).
- (2) *Textiles, jewelry or silverware manufacturing.* The making of textiles, jewelry or silverware shall be limited to items for retail sale, primarily from the subject premises, to individual customers.

(Zon. Ord., § 9.1; Ord. No. 01-10-Z-3034, § 1, 10-1-2001; Ord. No. 02-3-Z-3074, § 1, 3-4-2002; Ord. No. 02-5-Z-3082, § 4, 5-6-2002; Ord. No. 03-1-Z-3144, § 1, 1-6-2003; Ord. No. 03-4-Z-3157, § 1, 4-7-2003; Ord. No. 03-9-Z-3201, § 1, 9-15-2003; Ord. No. 05-8-C-3375, § 1, 8-1-2005; Ord. No. 06-4-C-3429, § 1, 4-17-2006; Ord. No. 07-1-C-3483, § 1, 1-16-2007; Ord. No. 08-1-C-3577, § 2, 1-7-2008; Ord. No. 08-6-C-3621, § 1, 6-2-2008; Ord. No. 08-11-C-3649, § 1, 11-3-2008; Ord. No. 09-1-C-3657, § 2, 1-5-2009; Ord. No. 09-7-C-3691, § 1, 7-20-2009; Ord. No. 10-2-C-3734, § 1, 2-1-2010; Ord. No. 10-4-C-3757, § 1, 4-7-2010; Ord. No. 11-3-C-3823, § 1, 3-7-2011; Ord. No. 12-4-C-3895, § 1, 4-16-2012; Ord. No. 15-5-C-4142, § 3, 5-4-2015; Ord. No. 16-2-C-4201, § 1, 2-1-2016; Ord. No. 16-8-C-4241, § 1, 8-1-2016; Ord. No. 17-2-C-4272, § 1, 2-6-2017)

ARTICLE IX. - MIXED-USE ZONING DISTRICTS

Sec. 118-185. Restricted uses.

- (a) Uses listed as restricted in Appendix A in the district as a whole or along retail streets shall be permitted only under the circumstances listed in this section.
- (b) *Residences.* Townhouse residences may be attached as facing to parking decks or commercial portions of buildings, except along retail streets.
- (c) *Limited frontages.* The following uses may be permitted with ground floor frontages along retail streets not to exceed 30% of the linear feet of building along that retail street:
 - (1) *Uses.*
 - a. Hotels.
 - b. Department store, warehouse club, or superstore.
 - c. Motion picture viewing and exhibition services.
 - d. Storm water detention facilities.
 - e. Restricted arts, entertainment, and recreation uses
 - f. Colleges and universities.
 - g. Funeral homes.
 - h. Convention and exhibition halls.
 - i. Mixed-use building amenities including only fitness rooms, management offices, coworking spaces, and game rooms.
 - (2) Other permitted or special uses located along the retail street that meet the design guidelines in Section 118-182 within the uses listed above shall not be considered part of the restricted use.

- (d) *Retail only restrictions.* Motor vehicle parts and accessory stores and motorbike, ATV, and other similar vehicle sales are limited to retail sales and may not include service, repair, or other non-retail activities.
- (e) *Dental laboratories.* Dental laboratories may only operate in conjunction with a clinic or outpatient care center.
- (f) *Residential construction offices.* Building, developing, and general contracting offices for residential construction are permitted only for current, nearby projects.
- (g) *Drive-through facilities.*
 - (1) Drive-through facilities, except restaurant uses, are permitted as a special use.
 - (2) ~~No part of the drive-through facility shall be visible from the retail street.~~ Drive Through facilities shall be screened from the public way.
- (h) *Special uses.* The following uses listed as restricted shall also need a special use permit:
 - (1) Hotels.
 - (2) Motion picture viewing and exhibition services.
 - (3) Theater, dance, or music establishment.
 - (4) Funeral homes.
 - (5) Convention and exhibition halls.
- (i) *Textiles manufacturing and jewelry and silverware manufacturing.* Textiles manufacturing and jewelry and silverware manufacturing shall be limited to only custom garments for individual clients.
- (j) *Real estate services, property management services, and business, professional scientific, and technical services.* May not occupy a space larger than 2,500 square feet or occupy a building's corner unit with 2 street frontages.

(Ord. No. 09-1-C-3657, § 2, 1-5-2009; Ord. No. 10-2-C-3734, § 1, 2-1-2010; Ord. No. 12-2-C-3885, § 1, 2-6-2012; Ord. No. 22-9-C-4616, § 2, 9-19-2022)

ARTICLE XI. - OFF-STREET PARKING AND LOADING FACILITIES

Sec. 118-218. Required number of off-street motor vehicle parking spaces.

- (a) *Calculation of number of spaces.*
 - (1) *Fractional numbers.* When determination of the number of parking spaces required by this article results in a requirement of a fractional space, any fraction less than $\frac{1}{2}$ may be disregarded, while a fraction $\frac{1}{2}$ or greater shall be counted as 1 parking space.
 - (2) *Required on an employee basis.* Parking spaces required on an employee basis shall be based on the average number of employees during the highest period of employment.
 - (3) *Owned, rented, or leased vehicles.* Except for residences, in addition to the minimum requirements listed in subsection (b), 1 additional parking space shall be required for each vehicle owned, rented, or leased by the use that is kept on site.
- (b) *Minimum number of spaces.* The minimum number of parking spaces required for designated uses shall be as follows:
 - (1) *Residential and lodging uses.*

Congregate living facilities: For residential units with 5 or less bedrooms, parking shall conform to the requirements of the type of residential unit it occupies if the building were not used for a congregate

living facility. For units with 6 or more bedrooms, the Plan Commission shall determine off-street parking.

Dormitory: Off-street parking requirements shall be determined by the Plan Commission.

Elderly and disabled housing:

- a. Market rate units: 1 parking space for each unit.
- b. Subsidized units: 1 parking space for every 3 units.
- c. For buildings containing 5 or more units, a minimum of 10 percent of the required parking spaces shall be unenclosed and available for guests and/or unit owners on an unrestricted first come, first served basis.

Hotels or private clubs and lodges: 1 parking space for each lodging room, plus 1 parking space for each 100 ft² of dining area, meeting rooms, and bars and cocktail lounges. In addition, other uses, such as retail sales or offices, which do not exclusively serve the subject establishment, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this article.

Residences:

- a. For purposes of this section, any room other than a kitchen, living room, dining room, living-dining room, laundry room, bathroom or lavatory shall be deemed a bedroom, if it is more than 60 percent enclosed from an adjacent space.
- b. For residences built after the effective date of the ordinance from which this article is derived, all required handicapped and guest parking spaces shall be accessible to the public.
- c. Off-street parking shall be provided for each unit as indicated in the table below:

Bedrooms	Detached, and 2-Unit Multifamily	Townhouse		3 or More Unit Multifamily and Upper Story Residences in Mixed Uses					
				Except B3 district transit oriented developments and NX, TX, and CX districts		B3 district transit oriented developments and NX and TX districts		CX district	
		Residents	Guests	Residents	Guests	Residents	Guests	Residents	Guests
Efficiency	2.00	2.00	0.00	0.90	0.10	0.90	0.10	1.00	0.25
1 or 2	2.00	2.00	0.00	1.35	0.15	1.35	0.15	1.00	0.25
3 or more	2.00	2.00	0.50	1.80	0.20	1.35	0.15	1.00	0.25

- d. Guest parking is eligible for a financial contribution in lieu of providing the parking in a CX Core Mixed-Use district, subject to the provisions in (7)e. of this section. The Village Manager or designee may waive contribution if it is shown that appropriate shared parking or Municipal Parking exists in the area.

Skilled nursing facilities: 1 parking space for each 3 beds.

(2) *Schools, places of worship, institutions, auditoriums and other places of assembly.*

Assembly uses, including religious assembly, auditoriums, gymnasiums, stadiums, grandstands, meeting halls and institutional establishments: Off-street parking requirements shall be determined by the Plan Commission.

Religious assembly: Off-street parking requirements shall be determined by the Plan Commission.

Colleges and universities: Off-street parking requirements shall be determined by the Plan Commission but such requirements shall not be less than 1 parking space per 300 ft² of net floor area.

Courts: The Plan Commission shall determine off-street parking requirements.

Cultural centers: Off-street parking requirements shall be determined by the Plan Commission.

Libraries or archives: 1 parking space for each 800 ft² of net floor area.

Schools: The greater of the required parking spaces as listed below or the required parking spaces for an auditorium or other places of public assembly accessory to the school.

- a. Alternate education: 1 parking space for each faculty member and each other full-time employee plus 1 parking space for each 7 high school students based on the maximum number of students that can be accommodated in accordance with such design capacity of the building.
- b. Driving: 1 parking space for each school employee.
- c. Elementary and middle: 1 parking space for each faculty member and each other full-time employee.
- d. Fine and performing arts or sports and recreation: 1 parking space for each 2 employees, plus 1 space for each 4 students or 1 space per 300 ft², whichever is greater.
- e. Technical and trade: 1 parking space for each employee, plus 1 space for each 2 students, or 1 space per 200 ft², whichever is greater.
- f. Senior high: 1 parking space for each 7 students based on the maximum number of students that can be accommodated in accordance with the design capacity of the building.

All other schools, institutions, and assembly uses: Off-street parking requirements shall be determined by the Plan Commission.

(3) *Arts, entertainment, and recreation uses.*

Bowling alleys: 7 parking spaces for each lane. In addition, other uses, such as restaurants, shall provide parking spaces on the basis of the off-street requirements set forth elsewhere in this article.

Dancehalls, including discotheques, and commercial skating rinks: 1 parking space for each 100 ft² of net floor area. In addition, other uses, such as restaurants, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this article.

Firing range: Determined by the Plan Commission.

Games arcade establishment: 1 parking space for each 200 ft² of net floor area, or 1 space per 4-person capacity plus 1 space per employee, whichever is greater.

Health and fitness centers and swimming pools: Determined by the Plan Commission.

Indoor court facilities, racquetball and handball courts: 5 parking spaces for each court. In addition, other uses, such as restaurants, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this article.

Museums: 1 parking space for each 800 ft² of net floor area.

Parks, recreation areas, and community centers: 1 parking space for each 2 employees, plus spaces in adequate numbers as determined by the Plan Commission to serve the visiting public.

Tennis courts: 7 parking spaces for each court and 6 additional spaces for staff. Other uses, such as restaurants, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this article.

Theater, dance, music establishments (live performance): 1 parking space for each 3 seats.

All other arts, entertainment, and recreation uses: Determined by the Plan Commission.

(4) *Office, retail, service, and industrial uses.*

Animal shelter: Determined by the Plan Commission.

Art galleries: 1 parking space for each 800 ft² of net floor area.

Auction house: 1 parking space for every 100 ft² of auctioneering and seating area if the seats to be used are portable; and, in addition, 1 parking space for each 1,500 ft² of gross floor area for all other floor area, or 1 parking space for each 2 employees, whichever is greater number of required spaces.

Automobile sales and service establishments: Off-street parking for all uses under this category shall be calculated cumulatively for each use on the site as listed below:

- a. Vehicle dealer (all types): 3.0 parking spaces per 1,000 ft² of floor area for the first 1,000 ft², then 1.2 parking spaces per 1,000 ft² of floor area thereafter.
- b. Automotive fuel station: 2 parking spaces plus 1 parking space for tire inflation.
- c. Automotive repair facility and hand car wash: 3.5 spaces for each service bay. Service bays are not to be included in meeting the off-street parking requirements, and required parking spaces cannot be used as service bays.
- d. Car wash: Determined by the Plan Commission.
- e. Motor vehicle parts and accessories store: 3.0 parking spaces per 1,000 ft² of floor area.
- f. Any parking spaces as required for other uses listed in this section.

Banks and other financial institutions, walk-in: 1 parking space for each 300 ft² of net floor area.

Banks and other financial institutions, drive-in: Off-street parking and stacking requirements to be determined by the Plan Commission. The petitioner must provide a traffic impact study from a recognized traffic engineering consultant, indicating the impact on the surrounding road network.

Barbershops, beauty parlors, and other similar establishments: 1 parking space for each 200 ft² of net floor area.

Cannabis dispensaries: 1 parking space for each 300 ft² of net floor area.

Computer services establishment: 1 parking space for each 200 ft² of net floor area, or 1 space per 4-person capacity plus 1 space per employee, whichever is greater. Other uses, such as restaurants, training schools, and computer repair, shall provide parking spaces on the basis of the off-street parking requirements set forth elsewhere in this chapter.

Construction material sales centers, machinery related contractor, and heavy construction businesses: 1 space for each 1,500 ft² of net floor area, plus 1 parking space for each employee.

Dry cleaning and laundry establishments: 1 parking space for each 300 ft² of net floor area.

Dry cleaning and laundry plant: 1 parking space for each 600 ft² of net floor area.

Electronic answering services, collections, or telemarketing: 1 parking space for each 100 ft² of net floor area.

Emergency response: 1 parking space for each 300 ft² of net floor area or 1 parking space for each employee, whichever results in the greater number of off-street parking requirements.

Food establishments and food services:

- a. Brew pub: Off-street parking requirements shall be determined by the Plan Commission.
- b. Caterer: 1 parking space for each 300 ft² of net floor area.
- c. Carryout restaurant: 1 parking space for each 300 ft² of net floor area.
- d. Drive Through facility: 1 parking space for each 150 ft² of net floor area.
- e. Food establishments (all categories in Appendix A): 1 parking space for each 300 ft² of net floor area.
- f. Limited-service restaurant and full-service restaurant, and bar or drinking place: 1 parking space for each 100 ft² of net floor area.
- g. Tap room: Off-street parking requirements for production area shall be determined by the Plan Commission.

Funeral homes and mortuaries:

- a. Funeral homes: 1 parking space for each 100 ft² of net floor area.
- b. Mortuaries: 1 parking space for each 300 ft² of net floor area.

Furniture and appliance stores, carpet and rug stores, electrical fixture sales and showrooms, orthopedic and medical appliance stores, machinery sales and service and establishments for sale or repair of major household equipment or furniture or major kitchen or bathroom accessories or

fixtures: 1 parking space for each 800 ft² of ground floor area, plus 1 parking space for each 1,500 ft² of net floor area other than net ground floor area. Any item for sale or rent shall not occupy an off-street parking space required by this article.

Greenhouse, nursery, and floriculture:

- a. Floriculture production food crops grown under cover, and all other indoor crop farming: 1.5 parking spaces for each 1,000 ft² of gross floor area, except that if any portion of the facility or operations is for retail use then the requirement is 3.0 parking spaces for each 1,000 ft² of gross floor area for the whole facility.
- b. Medical cannabis cultivation center: Determined by the Plan Commission.

Health and human services:

- a. Medical and diagnostic laboratories: 1.5 parking spaces for each 1,000 feet² of gross floor area.
- b. Child day care: 2.0 parking spaces for each 1,000 feet² not in residences, no additional parking required beyond that of the residence use in residences.
- c. Child and youth services, community food services, home hospice and home health care agencies, and services for the elderly and disabled: 3.0 parking spaces for each 1,000 feet² of gross floor area.
- d. Clinics and outpatient care centers, blood and organ banks: 5.0 parking spaces for each 1,000 feet² of gross floor area.
- e. Hospitals: Determined by the Plan Commission.

Health and personal care: 3.0 parking spaces for each 1,000 ft² of gross floor area. If a clinic or outpatient care use is operated in conjunction with this use, 5.0 parking spaces for each 1,000 ft² of gross floor area are required for that portion of the use.

Laundromats: 1 parking space for each 200 ft² of net floor area.

Mail order and direct selling establishment: 1 parking space for each 300 ft² of net floor area. In industrial districts, use manufacturing and whole trade requirements.

Manufacturing and wholesale trade uses. Off-street parking for all uses under this category shall be calculated cumulatively for each activity on site as listed below:

- a. Electronic answering services, collections, or telemarketing and retail uses: as listed for that use elsewhere in this section.
- b. Office uses and dental laboratories: 1 parking space per 300 ft² of net floor area.
- c. Manufacturing uses, including production, processing, printing, repackaging, assembling, cleaning, servicing, testing, or repairing of materials, goods, or products, and limited manufacturing processes as permitted in mixed-use and business districts: 1 parking space for each 600 ft² of net floor area.
- d. Conventional warehouses, including storage, wholesale, and mail order establishments where no other activities involving the product are performed, and where the product remains intact in the same physical state as it arrived, except for necessary packaging (but not repackaging), storage, or mailing containers: 1 parking space for each 1,500 ft² of net floor area.
- e. Self-service storage facility: determined by the Plan Commission.

Microbrewery, microdistillery or micro-winery: Off-street parking requirements for production area shall be determined by the Plan Commission.

Motion picture viewing or exhibition services: 1 parking space for each 3 seats.

Newspaper distribution agencies: 1 parking space for each 300 ft² of net floor area or 1 parking space for each employee, whichever results in the greater number of off-street parking requirements.

Offices, nonmedical and nontreatment: 1 parking space for each 300 ft² of net floor area.

Private security agencies, including canine patrols: 1 parking space for each 300 ft² of net floor area, excluding animal quarters, or 1 parking space for each employee, whichever results in the greater off-street parking requirements.

Public utility and public service uses: 1 parking space for each 2 employees.

Rental and leasing uses:

- a. Leasing of commercial or industrial machinery or equipment: 1.2 parking spaces for each 1,000 ft² of gross floor area.
- b. All other rental and leasing uses: 3.0 parking spaces for each 1,000 ft² of gross floor area.

Research and development services: 1 parking space for each 600 ft² of net floor area.

Road, ground, passenger, and transit transportation:

- a. Local transit systems: no parking required.
- b. Interurban and charter bus establishments, school and employee bus transportation, and taxi and limousine service: 3.0 parking spaces for each 1,000 ft² of gross floor area.

Road materials recycling: Off-street parking requirements shall be determined by the Plan Commission.

Truck and freight transportation services: Off-street parking requirements shall be determined by the Plan Commission.

All other retail, business offices and commercial establishments: 1 parking space for each 300 ft² of net floor area.

- (5) *Parking determinations.* The Plan Commission will base their determination of off-street parking on a signed statement describing the operation of the proposed use, information and recommendations contained in the Staff Report of the Plan Commission, and any other information that affects the type and amount of parking necessary for the use, as determined by Staff and listed on the Petition for Parking Determination. This additional information may include, but is not limited to, professional parking studies measuring real parking demand, the number of employees at the location throughout the day, peak use periods, parking spaces needed for specific functions (e.g. pick-up/drop-off, vehicles used or stored by the use, et cetera), occupancy of different spaces and usage of different areas within the location.
- (6) *Uses in B4 Regional Shopping district.* For the purpose of determining the required number of parking spaces, the B4 Regional Shopping district shall be divided into 3 categories:
 - a. Category A: When less than 50% of the floor area is devoted to retail sales, the required number of parking spaces for each use established in the B4 district shall be the same as the required number of parking spaces as set forth in subsections (b)(1) through (b)(4) of this section for such uses.
 - b. Category B: When 50% or more of the floor area is devoted to retail sales, the required number of parking spaces shall be 4 parking spaces for each 1,000 ft² of the total horizontal area of all floors that are at least 6 feet 9 inches in height, measured from the exterior faces of the exterior walls, except those areas used for parking facilities. The parking requirement is reduced to 3.8 parking spaces per 1,000 ft² if a transit station serving at least 4 routes exists on-site.
 - c. Category C: In addition to the required retail parking in this section, parking for upper story over non-residential use and/or residence, 3-or more unit multi-family shall be provided on a basis of 1.35 spaces per residential unit plus 0.15 spaces for guests per unit.
- (7) *Uses in mixed-use districts.* The number of off-street parking spaces required shall be determined as follows:
 - a. In CX districts, 2.0 parking spaces for each 1,000 ft² of gross floor area for permitted and special uses, except that the following uses shall have the parking requirements so indicated:

Uses	Parking Requirement
•Congregate living •Dormitories •Elderly and disabled housing •Residences	In accordance with (b)(1) of this section

<ul style="list-style-type: none"> •Elementary, middle, and junior high schools •Colleges and universities •Libraries and archives •Museums 	In accordance with (b)(2) of this section
<ul style="list-style-type: none"> •Animal shelters 	In accordance with (b)(4) of this section
<ul style="list-style-type: none"> •Hotels and motels •Private clubs and lodges 	1 parking space for each lodging room, plus 2.0 parking spaces for each 1,000 ft ² of gross floor area of uses not exclusively serving the subject establishment
<ul style="list-style-type: none"> •Assembly uses 	Determined by the Plan Commission
<ul style="list-style-type: none"> •Motion picture viewing and exhibition •Theater, dance, or music establishment 	1 parking space for each 4 seats or for each 80 lineal inches of seating space in the main auditorium or assembly

- b. Parking requirements as listed in (b)(1), (b)(2), (b)(3), and (b)(4) of this section for non-conforming uses in CX districts and all uses in NX and TX districts.
 - c. No additional off-street parking shall be required for the continued use, change of use when the parking requirement for the new and old use are the same, or remodeling of existing structures or buildings for permitted and special uses in the district.
 - d. In CX districts, for the following use categories listed in Appendix A: consumer goods, food establishments, health and personal care, professional offices, and food services:
 - 1. No additional off-street parking shall be required for new construction and building additions when the total gross floor area after the addition is less than 8,000 ft². The Village Manager or designee, may waive an additional 2,000 ft² (up to 10,000 ft²) or the conversion of the existing second floor to a maximum of 2 dwelling units if it can be demonstrated that appropriate shared parking or Municipal Parking exists in the area.
 - 2. Off-street parking shall be required at 2.0 parking spaces for each 1,000 ft² of gross floor area after the first 8,000 ft².
 - e. *Financial contribution in lieu of providing off-street parking.* Since a variance or relief from providing required off-street motor vehicle parking is not permitted, a payment shall be made to the Village, to be held in a reserve account to provide for the acquisition, erection, construction, or installation of public parking structures or lots within or adjacent to a mixed-use district, for each deficient required parking space under the following conditions:
 - 1. The off-street parking space is not a required resident space for residence use in (b)(1) of this section but may be a space required for guests.
 - 2. The off-street parking space is required for a use other than in (b)(7)e.1. of this section.
 - 3. The off-street parking space is being used as a credit for an FAR bonus in Section 118-184(b) for a commercial parking space in excess of required parking requirements available for nonrestricted public use.
 - 4. A contribution of \$15,000 for each of the first 5 parking spaces requested and \$24,000 for each additional parking space requested thereafter must be paid prior to the issuance of a building permit.
- (8) *Uses in B6 Downtown Science and Technology district.* The number of off-street parking spaces required for nonresidential uses shall be reduced by 15% from the required number of parking spaces as set forth in subsections (b)(1) through (b)(4) of this section for such uses.

(Zon. Ord., § 11.19; Ord. No. 00-6-Z-2898, § 1, 6-19-2000; Ord. No. 00-8-Z-2912, § 3, 8-7-2000; Ord. No. 00-11-Z-2952, § 4, 11-20-2000; Ord. No. 01-1-Z-2967, § 1, 1-2-2001; Ord. No. 01-3-Z-2977, § 9, 3-19-2001; Ord. No. 01-8-Z-3021, § 6, 8-6-2001; Ord. No. 01-10-Z-3034, § 1, 10-1-2001; Ord. No. 02-3-Z-3073, § 3, 3-4-2002; Ord. No. 02-5-Z-3082, § 11, 5-6-2002; Ord. No. 02-6-Z-3094, § 7, 6-3-2002; Ord. No. 02-10-Z-3120, § 16, 10-7-2002; Ord. No. 05-8-C-3375, § 1, 8-1-2005; Ord. No. 05-9-C-3383, § 6, 9-6-2005; Ord. No. 06-3-C-3422, § 3, 3-6-2006; Ord. No. 07-1-C-3483, § 1, 1-16-2007; Ord. No. 07-3-C-3491, § 1, 3-5-2007; Ord. No. 07-4-C-3499, § 1, 4-4-2007; Ord. No. 07-12-C-3566, § 1, 12-3-2007; Ord. No. 08-2-C-3600, § 1, 2-19-2008; Ord. No. 08-3-C-3604, § 1, 3-17-2008; Ord. No. 08-9-C-

3641, § 3, 9-15-2008; Ord. No. 09-1-C-3657, § 2,1-5-2009; Ord. No. 09-3-C-3669, § 1, 3-16-2009; Ord. No. 09-7-C-3690, § 1, 7-20-2009; Ord. No. 10-2-C-3734, § 1, 2-1-2010; Ord. No. 11-3-C-3822, § 1, 3-7-2011; Ord. No. 11-3-C-3823, § 1, 3-7-2011; Ord. No. 12-2-C-3885, § 1, 2-6-2012; Ord. No. 14-2-C-4036, § 2, 2-18-2014; Ord. No. 14-6-C-4064, § 1, 6-2-2014; Ord. No. 14-6-C-4065, § 1, 6-2-2014; Ord. No. 14-12-C-4108, § 1, 12-1-2014; Ord. No. 16-8-C-4241, § 1, 8-1-2016; Ord. No. 16-10-C-4250, § 3, 10-6-2016; Ord. No. 18-3-C-4363, § 1, 3-5-2018; Ord. No. 18-3-C-4368, § 1, 3-19-2018; Ord. No. 18-8-C-4404, § 2, 8-6-2018; Ord. No. 18-10-C-4416, § 3, 10-15-2018; Ord. No. 19-4-C-4450, § 1, 4-15-2019; Ord. No. 19-6-C-4463, § 1, 6-3-2019; Ord. No. 19-8-C-4479, § 1, 8-19-2019; Ord. No. 19-9-C-4488, § 1, 9-16-2019; Ord. No. 21-1-C-4547, § 1, 1-19-2021; Ord. No. 22-8-C-4611, § 2, 8-1-2022; Ord. No. 22-9-C-4616, § 3, 9-19-2022)

ARTICLE XII. - LANDSCAPING

Sec. 118-233. Private property landscaping.

(a) *Tree preservation for development activity.*

- (1) *[Required.]* The preservation of trees is required for all public and private new construction, enlargement or expansion of buildings or structures and other increases in impermeable surface over 600 ft² in area in accordance with the provisions of this article.
- (2) *Tree removal permit.* Trees having a diameter of 8 inches or greater measured at 4.5 feet above the ground line, at construction sites described in subsection (a)(1) of this section, shall not be removed without first obtaining a tree removal permit. The only exception to this requirement shall be in emergency situations posing a threat to a person, property, or the community where such emergency renders compliance with the permit process unreasonable. The person removing the tree must contact the Community Development Department within 48 hours of the removal of the tree.
- (3) *[Submissions.]* Prior to the issuance of a building permit and/or tree removal permit, a tree survey, final grading plan, and tree preservation plan shall be submitted to the Community Development Department for review and approval.
 - a. *Tree survey.* The tree survey shall be indicated on a recent plat of survey, with land contours, and include the location and size of all trees 8 inches or greater in diameter.
 - b. *Final grading plan.* The final grading plan shall integrate the existing trees on the tree survey to be preserved into the proposed development. If the Community Development Department determines that integration of trees into the final grading plan cannot be accomplished, the developer or property owner may remove the trees in dispute and replace the trees with new trees based upon the exchange rate set forth in subsection (5) of this section.
 - c. *Tree preservation plan.* The tree preservation plan shall indicate the location and species of those trees to be preserved and the methods to be used to preserve such trees. This plan shall also indicate the protective fencing of trees, methods of protecting trees from construction activities, material storage, and the protection of trees and vegetation on adjacent property along the property line. The plan shall be in compliance with the Village of Skokie Standard Tree Protection Requirements for Construction Projects.
- (4) *Removal of trees.*
 - a. Trees approved for removal for which a permit has been issued shall be removed prior to the implementation of the final grading plan.
 - b. Removal of trees designated for preservation shall be allowed by amending the final grading plan with the approval of the Director of Community Development or designee. The amended plan shall indicate the location and size of all trees being removed and all replacement trees in accordance with the approval of the Director of Community Development or designee.
 - c. Field adjustments to trees designated for preservation on the preservation plan may be necessary during the course of the construction. In such instances, the developer or property owner shall not remove any trees designated for preservation prior to site inspection and approval by the Director of

Community Development or designee. Adjustments approved by the Director of Community Development or designee shall be reflected on the final grading plan.

(5) *Replacement of trees.*

- a. The replacement of trees 8 inches or greater in diameter and trees designated for preservation shall be replaced with new trees from the approved list of trees by the Village Forester, each of which shall have a minimum diameter of 2.5 inches measured at a distance of 6 inches above ground level. Trees shall be replaced based on the Village of Skokie Parkway Tree Removal and Replacement Policy, as amended from time to time, within 6 months of the tree removal. These trees must be planted on site in accordance with an approved grading plan. If the Director of Community Development or designee determines that adequate or suitable space is not available on site for the replacement trees the developer shall pay into a tree fund for the trees, based on the Village of Skokie Parkway Tree Removal and Replacement Policy.
- b. Any relocated or replaced trees shall be guaranteed survival for up to one growing season. In the event that a relocated or replaced tree dies or is in declining condition, the tree shall be replaced with a new 2.5-inch diameter tree.

(6) *Drive Through Facilities.*

- a. Existing trees on proposed site are not to be removed, if healthy, as determined by Village Forester.
 - b. One new tree for every 100 car trips generated per the Traffic Study and approved by Village of Skokie Engineering Division, shall be required to be planted on site, or a fee assessed to cover planting at another location. Fees shall be calculated using rates based on Village of Skokie Parkway Tree Removal and Replacement Policy
- (b) Any development subject to the provisions of this chapter shall provide a landscape plan to be approved by Village Manager or designee and the Village Appearance Commission. The landscape plan shall include existing and proposed plantings, including species, spacing, quantity, and size, areas to be sodded, and locations and specifications of other materials. The landscape plan shall address all requirements of this chapter.
- (c) Maximum feasible (live) landscaping shall be provided.
- (1) For existing developments, landscaping shall be provided at parking lots between the property line and the continuous curbing adjacent to street frontages.
 - (2) For new developments, additions and uses requiring a special use permit, landscaping shall be provided along street frontages, along the perimeter and interior of parking lot areas, and adjacent to buildings and other areas of the site not dedicated to parking, drives, sidewalks or other improvements.
- (d) All unpaved areas not planted by trees, shrubs, ground cover, etc., shall be sodded. Grass seeding shall not be allowed.
- (e) New parking lots and improved existing commercial lots shall provide, at a minimum, 1 tree within the interior of the parking area for every 15 parking spaces. Open sales lots and storage lots shall be exempt from this landscaping requirement. Trees to be used in the interior portions of parking areas shall be limited to those on the "Approved Species for Parking Lot Tree Planting" list, approved by the Village Manager or designee as may be amended from time to time. All trees shall have a minimum trunk diameter of 2.5 inches measured at a distance of 6 inches above ground level.
- (f) Trees, shrubs, ground cover and other plants selected for planting at a site shall be acclimated to Northern Illinois.
- (g) Planting used for screening shall be a combination of tall, low and wide shrubbery.

- (h) Earth berms banked on both sides, or with 1 side banked toward the yard boundary line and a retaining wall, shall have a maximum side slope ratio of 3 to 1 for ease of maintenance. The embankment ratio shall be indicated on the required landscape plan.
- (i) Perimeter curbing, landscaping timbers, railroad ties, etc., shall be used to delineate and protect landscaped areas from motor vehicles.

(Zon. Ord., § 14.3; Ord. No. 03-11-Z-3222, §§ 1, 2, 11-3-2003; Ord. No. 13-10-C-4010, § 5, 10-7-2013)

Plan Commission Draft Summary Meeting Minutes
Date: August 17, 2023

The Chairman called the roll recognizing that there was a quorum present with 2 commissioners absent.

Case Description:

2023-19P: Zoning Chapter Amendment: Drive Through Provisions

The Village of Skokie requests an amendment to Chapter 118 of the Skokie Village Code to modify provisions for drive-through facilities.

Discussion and Interested Parties

Legal notice was advertised as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

Staff requested that the report be accepted into the record as written. This is a follow-up from the April 20, 2023 Plan Commission meeting where staff refined recommendations for drive-through policy considerations.

Drive-throughs discourage walking, public transit, and visits to neighboring businesses. They lead to accidents involving pedestrians and cyclists and other vehicles. There are several non-code proposals that are being implemented and intended to reduce some of the negative impacts of drive-through facilities.

- 1) require an operation plan that reduces the queuing line
- 2) prohibit deliveries during peak hours
- 3) require mobile ordering as part of the business plan
- 4) require restaurants to offer composting and recycling as part of the waste management

In addition, there are several code changes to be made to support sustainability and manage the effects of drive-throughs.

- 1) adopt a specific definition for drive-through facilities
- 2) require drive-throughs to be screened from a street and place them behind buildings
- 3) remove food-related drive-throughs as an allowed use from the mixed-use districts (NX, TX, and CX)
- 4) reduce the parking requirement from 1 space for each 100 sf to 1 space for each 150 sf
- 5) no mature, healthy trees to be removed to accommodate drive-throughs and for every 100 trips generated, a new tree or fee-in-lieu shall be paid to the Village to offset drive-through emissions.

The chairman mentioned the Chipotle Restaurant on Dempster which took over a drive-through restaurant and created a new model for the drive-through component. They require mobile ordering ahead using the drive-through lane solely for pick-up.

A commissioner suggested refining the location language by removing "behind buildings" and inserting "shall be screened with vegetation wherever possible".

Another commissioner noted that the new Dunkin Donuts on Dempster & Lockwood has cars moving across the front of the building. Staff acknowledged this fact and stated that there is a stricter review process in place which requires plans to better fit subject sites. The Dunkin Donuts was retrofitted into the bank site using the existing drive-through.

A commissioner offered that the majority of Skokie residents are not educated enough on composting and the onus is on the restaurant owner to provide receptacles for dining and kitchen waste. Another commissioner added that a restaurant owner has no control on how his patrons dispose of garbage. Staff interjected that on the west coast, in Seattle, restaurants are required to compost and in Los Angeles, residents are required to do so. The commissioners agreed that Skokie isn't there yet and mandatory composting is not an amendment in the Village Code.

Recommendations and Voting

A motion was made to approve the request as presented for an amendment to Chapter 118 of the Skokie Village Code to modify provisions for drive-through facilities.

Motion: S. Berman

Second: V. Gupta

Absent: P. Ousley
R. Mathee

Ayes: 7

Nays: 0