



**MONDAY, AUGUST 7, 2023 – 7:30 P.M.**

1. Pledge of Allegiance led by Village Clerk Pramod Shah.
2. Call meeting to order and roll call.
3. Approve Consent Agenda.
- \* 4. Approve, as submitted, minutes of regular meeting held Monday, July 17, 2023.
- \* 5. Approve Voucher List #6-FY24 of August 7, 2023.
6. Proclamations and Resolutions.
7. Recognition, Awards and Honorary Presentations.
8. Appointments, Reappointments and Resignations.
  - A. Swearing in of the following personnel by Helene Levine, Vice Chair of the Board of Fire and Police Commissioners:

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Katarzyna Pore	Police Officer	Police Sergeant
  - \* B. Appointment  
*Human Relations Commission: Anthony Agee*
  - \* C. Reappointments  
*Fine Arts Commission: Michelle Beatrice, Mira Chander, Debra Hatchett, Judy Levan, Doris Liberman, Sonya Osseny, Pamela Sloan, Michelle Thomas, James VanOsdol, Vassilen Vasevski, Sharon Vicker, Ellen Waxberg, Pamela Williams, Jeff Rhodes as Vice Chair and Pamela Garbarini as Chair*  
*Performing Arts Center Board: Janis Fine, Barry Layfer, Rene Roy, Andrea Siegel and Terrence Guolee as Chair*
  - \* D. Resignation  
*Performing Arts Center Board: Barbara Reeder*
9. Presentations and Reports.
10. Report of the Village Manager.
  - A. 2024 Green Alley Program – Design and Construction Engineering Services – Baxter Woodman, Inc., Chicago, Illinois - \$159,000.
  - \* B. Backlot Bash 2023.
  - \* C. Annual Service Renewal for Microsoft Exchange, O365 & Power BI – Planet Technologies, Germantown, Maryland - \$37,103.40.
  - \* D. Annual Maintenance Contract for Cisco Network Infrastructure - CDW, Chicago, Illinois - \$31,440.79.
11. Report of the Corporation Counsel.

FIRST READING:

  - A. An ordinance granting relief from Chapter 10, Section 10-10, of the Skokie Village Code to allow the temporary sale, possession and consumption of alcoholic liquor on the public right of way and municipal property during specified hours of Skokie's 16th

annual Backlot Bash. Item A is on the agenda for first reading. The second reading will be on August 21, 2023.

12. Unfinished Business.
  - A. Agenda Items Process for Village Trustees.
13. New Business.
14. Plan Commission.
15. Public Comment.
16. Adjournment.

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Items marked with an asterisk (\*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 7:30 p.m. on Monday, July 17, 2023



**DRAFT**

In the absence of the Mayor, Clerk Shah made a motion to appoint Trustee Klein Mayor Pro Tempore.

**Moved: Clerk Shah** **Seconded: Trustee Sutker**  
**Ayes: Sutker, Robinson, Johnson, Pure Slovin, and Mayor Pro Tempore Klein**  
**Nays: None.**  
**Absent: Mayor Van Dusen, Khoehn**  
**MOTION CARRIED**

Pledge of Allegiance led by Village Clerk Pramod Shah.

Mayor Pro Tempore Klein called the meeting to order.  
The Clerk call the Roll. Those present were Trustees Sutker, Robinson, Johnson, Pure Slovin and Mayor Pro Tempore Klein.

Motion to approve the Consent Agenda.  
**Moved: Trustee Pure Slovin** **Seconded: Trustee Robinson**  
**Ayes: Sutker, Robinson, Johnson, Pure Slovin, and Mayor Pro Tempore Klein**  
**Nays: None.**  
**Absent: Mayor Van Dusen, Trustee Khoehn**  
**MOTION CARRIED**

\* Approve, as submitted, minutes of regular meeting held Monday, July 3, 2023.  
**Omnibus vote.**

\* Approve Voucher List #5-FY24 of July 17, 2023.  
**Omnibus vote.**

Proclamations and Resolutions.

A. Proclamation

The Producers a Mel Brooks Musical, Music Theater Works 150<sup>th</sup> Show–August 11,2023.  
Trustee Robinson read the Proclamation congratulating the Music Theater Works on their 150<sup>th</sup> show THE PRODUCERS A MEL BROOKS MUSICAL and encouraged all to support and enjoy the many talents performed at the North Shore Center for the Performing Arts in Skokie.  
Joe Keefe, Development Director and Electra Kontalonis, Board President accepted the award and thanked the Village.

Appointments, Reappointments and Resignations.

A. Swearing in of the following personnel by Village Clerk Pramod Shah:

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Michael Greenwood	Fire Lieutenant	Fire Captain

B. Swearing in of the following personnel by Commissioner Ferdinand Soco of the Board of Fire and Police Commissioners:

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Michael Schey	Firefighter	Fire Lieutenant
Andrew Nichols	New Hire	Firefighter
Anthony Figueroa	New Hire	Firefighter
Rafael Aca Rodriguez	New Hire	Firefighter
Euvangelos Tsakopoulos	New Hire	Firefighter
Alejandro Altamirano	New Hire	Firefighter
Dan Nguyen	New Hire	Firefighter

Mayor Pro Tempore congratulated the new Fire Captain, Fire Lieutenant and new Firefighters who introduced their family and friends.

Report of the Village Manager.

A. Interior/Exterior TIF Rehabilitation Program Grant for 8006 Lincoln Avenue (Ascione Skokie).  
 Motion to concur with staff's recommendation and request Mayor and Board approval of the interior/exterior rehab improvement grant estimated at a not to exceed amount of \$153,500 for Ascione Skokie at 8006 Lincoln Avenue.

**Moved: Trustee Sutker**

**Seconded: Trustee**

**Ayes: Sutker, Robinson, Johnson, Pure Slovin, and Mayor Pro Tempore Klein**

**Nays: None.**

**Absent: Mayor Van Dusen, Trustee Khoeun**

**MOTION CARRIED**

B. Engagement of Legal Representation and Services – Klein, Thorpe and Jenkins (KTJ), Chicago, Illinois.

Motion to concur with staff's recommendation and request Mayor and Board approval to engage Legal representation and services of Klein, Thorpe and Jenkins, (KTJ), Chicago, Illinois.

Trustee Johnson spoke about the appointment process for Village Attorneys, outside legal services, when did the Village engage in outside counsel, amount of bills paid and not paid, and maximum of bills before engaging of outside counsel. Also fees hired for the outside firm, litigation against the ethics commission, function of hiring the outside counsel.

Manager Lockerby addressed the concerns of the Trustee.

Kimberly Polka asked about training for the members of the Ethics Commission.

Jeff Burman thanked the Village for hiring specialist to defend the Village.

Emi Yamauchi spoke about the tax payers tax money, appalled at the contract and commented on the recommendations of the Attorney General's determination.

Jerry Brozek questioned about the litigation, and transparency.

Rachel Vanhose spoke about release of the recordings and the violation of the Open Meetings Act.

**Moved: Trustee Sutker**

**Seconded: Trustee Pure Slovin**

**Ayes: Sutker, Robinson, Pure Slovin, and Mayor Pro Tempore Klein**

**Nays: Johnson**

**Absent: Mayor Van Dusen, Trustee Khoeun.**

**MOTION CARRIED**

\*C. Construction Materials Hauling and Disposal – G&M Trucking, Inc., Des Plaines, Illinois - \$418,400.

Motion to award a contract to G&M Trucking Inc., Des Plaines, IL in the amount of \$418,400 for construction materials hauling and disposal.

**Omnibus vote.**

\*D. Refurbishment of Two (2) Ambulances – Foster Coach Sales/Horton Emergency Vehicles, Sterling, Illinois - \$386,366.

Motion to award a contract to Foster Coach Sales/Horton Emergency Vehicles, Sterling, IL in the amount of \$386,366 for refurbishment of two ambulances.

**Omnibus vote.**

\*E. Proprietary Purchase of Fire Safety Gear – W. S. Darley & Company, Itasca, Illinois – \$49,200.

Motion to award a contract to W.S. Darley & Company, Itasca, IL in the amount of \$49,200 for proprietary purchase of fire safety gear.

**Omnibus vote.**

**Meeting of the Mayor and Board of Trustees  
Monday, July 17, 2023 Page Three**

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Report of the Corporation Counsel.

Assistant Corporation Counsel Jim McCarthy presented the report.

**CONSENT:**

**\*A. Ordinance 23-7-F-4648**

Motion to adopt an ordinance providing and making an appropriation for the Village of Skokie, Cook County, Illinois, for the general corporate purposes, the Skokie Public Library, the Firefighters' Pension Fund, the Police Pension Fund, the Illinois Municipal Retirement Fund, the Motor Fuel Tax Fund, the Community Development Block Grant Fund, the Economic Development Fund, the Water Revenue Fund, the Capital Project Fund, the Visitors Bureau Fund, the Casualty and Self-Insurance Fund, the Local Fuel Tax Fund, the Wireless Alarm Fund, the Payment of Principal and Interest on General Obligation Debts, the Science and Technology Tax Increment Financing Fund, the West Dempster Street Tax Increment Financing Fund, the Oakton Street/Niles Avenue Tax Increment Financing Fund, the Performing Arts Center Fund, and the SSA #10 Fund, for the fiscal year beginning May 1, 2023 and ending April 30, 2024. Item A is on the agenda for second reading and adoption. The first reading was on July 3, 2023.

**Omnibus vote.**

**\*B. Ordinance 23-7-C-4649**

Motion to adopt an ordinance amending Chapter 46, Article VI, Sections 46-193 of the Skokie Village Code pertaining to water rates. Item B is on the agenda for second reading and adoption. The first reading was on July 3, 2023.

**Omnibus vote.**

**\*C. Ordinance 23-7-C-4650**

Motion to adopt an ordinance amending Chapter 118, Article IV, Section 118-72 of the Skokie Village Code pertaining to Solar Energy Systems. Item C is on the agenda for second reading and adoption. The first reading was on June 5, 2023.

**Omnibus vote.**

**\*D. Ordinance 23-7-C-4651**

Motion to adopt an ordinance amending Chapter 26, Article XVIII, Section 26-851 of the Skokie Village Code pertaining to massage services. Item D is on the agenda for second reading and adoption. The first reading was on June 20, 2023.

**Omnibus vote.**

**\*E. Ordinance 23-7-C-4652**

Motion to adopt an ordinance amending Chapter 118, Section 118-32 and Chapter 118 – Appendix Use Table of the Skokie Village Code pertaining to tobacco sales. Item E is on the agenda for second reading and adoption. The first reading was on June 20, 2023.

**Omnibus vote.**

New Business

Trustee Pure Slovin expressed thanks to everyone who worked to organize the 4<sup>th</sup> of July celebration. Trustee Klein asked the Village Manager to look into short-term rentals in single family residents.

Plan Commission.

Trustee Johnson gave a shout out to Economic Development Manager Len Becker for all his work for the Village during his employment.

**A. Plan Commission Case 2023-11P – Special Use Permit: 4400 Oakton Street #200.**

Motion to concur with the Plan Commission the approve the petitioner's request for a special use permit for a meeting hall at 4400 Oakton #200 in a B2 commercial district be approved subject to all conditions.

**Moved: Trustee Sutker**

**Seconded: Trustee Pure Slovin**

**Ayes: Sutker, Robinson, Johnson, Pure Slovin, and Mayor Pro Tempore Klein**

**Nays: None.**

**Absent: Mayor Van Dusen, Trustee Khoeun**

**MOTION CARRIED**

B. Plan Commission Case 2023-12P – Zoning Chapter Amendment: EV Parking Changes.  
Motion to concur with the Plan Commission that Chapter 118 Zoning of the Skokie Village Code be amended as recommended in the Staff report for 2023-12P with modified language added to Sec. 118-218 (a)(4).

**Moved: Trustee Robinson**

**Seconded: Trustee Johnson**

**Ayes: Sutker, Robinson, Johnson, Pure Slovin, and Mayor Pro Tempore Klein**

**Nays: None.**

**Absent: Mayor Van Dusen, Trustee Khoeun.**

**MOTION CARRIED**

Public Comments.

Rachel Vanhooose, thanked the Village for approving the meeting hall at 4400 Oakton, responsible landlords for cleaning up vacant properties store fronts and increasing more members on the Ethics Commission.

Kimberly Polka read a cover letter to the Agenda-Stating Village Board meetings are intended for respectful discussion of public policy, maintaining a welcoming environment and participants and attendees are encouraged to listen and be respectful of others.

Lauren Grodnicki thanked the Village for EV parking changes. She spoke about “things you can’t keep in your yard”- speaking about bees, weed killers, pesticide and shade.

Jason questioned whether there is a timeline to revisit the garbage situation, and how residents that need additional totes can request them.

Emi Yamauchi commented on whether the program grant of \$153,000 for the Ascione Skokie at 8006 Lincoln will be enough for the project.

Trustee Johnson commented on the legal bribe and candidate and voter suppression of the Legal Department.

Public Comments by email

These residents commented on the Garbage pickup: Dr. Erin Ovitsky, OD, Michael Ovitsky, Shevy Pressburger, A long time resident, Aryeh Needle, Skokie Resident, Jason Ashman, Y.Y. Lev Katz, E. Fox, Ariel Berkowicz, Jared Rubenstein, Brandon Gradstein.

Linda Ortolano commented against the engagement of legal representation with Ferolo and KTJ, Ethics Commission and the Legal Department.

Motion to adjourn at 9:04 p.m.

**Moved: Trustee Sutker**

**Seconded: Trustee Robinson**

**Ayes: Sutker, Robinson, Johnson, Pure Slovin, and Mayor Pro Tempore Klein**

**Nays: None.**

**Absent: Mayor Van Dusen, Trustee Khoeun.**

**MOTION CARRIED**

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Pramod Shah Village Clerk

Approved:

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Mayor Pro Tempore Klein

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**VILLAGE OF SKOKIE  
VOUCHER REPORT #6  
August 7, 2023**

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<b><u>FUND</u></b>	<b><u>AMOUNT</u></b>
001 - GENERAL FUND	\$ 467,147
002 - WATER FUND	98,361
003 - MOTOR FUEL TAX FUND	35,758
013 - CASH ESCROW FUND	11,250
018 - WIRELESS ALARM FUND	29,126
020 - CAPITAL PROJECTS FUND	2,778,854
022 - CASUALTY SELF INSURANCE	111,682
025 - ECONOMIC DEVELOPMENT FUND	100
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ALL FUNDS TOTAL	<u><u>\$ 3,532,277</u></u>

**VILLAGE OF SKOKIE  
VOUCHER REPORT # 6  
AUGUST 7, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
200858	07/31/2023	LEV MALISHKEVICH	VEHICLE STICKER REFUND	\$ 84.00
200366	07/14/2023	1000BULBS.COM	GREENCREATIVE BULBS	164.44
200524	07/19/2023	A & J SEWER SERVICE	PUMP GREASE TRAP @ PW	179.00
200525	07/19/2023	A & J SEWER SERVICE	PUMP GREASE TRAP @ STATION #16	290.00
200658	07/25/2023	A K UNDERGROUND INC	CATCH BASINS & INLETS	19,485.00
200675	07/25/2023	A-B WINDOW CLEANING COMPANY	PW & VH WINDOW CLEANING	680.50
200667	07/10/2023	ABT	TRAINING MONITOR AND MOUNT ST16	2,236.49
200668	07/10/2023	ABT	TRAINING MONITOR AND MOUNT ST17	2,236.49
200681	07/25/2023	ACME TRUCK BRAKE & SUPPLY CO	CORE CREDIT	(100.00)
200625	07/24/2023	ACME TRUCK BRAKE & SUPPLY CO	FRONT PRAKE PADS FOR TOWER 16	282.66
200818	07/27/2023	ACME TRUCK BRAKE & SUPPLY CO	REAR BRAKE PARTS FOR ENGINE 17	1,162.23
200840	07/28/2023	ACME TRUCK BRAKE & SUPPLY CO	AXLE STUDS FOR REFUSE TRUCK 170	28.00
200843	07/28/2023	ACME TRUCK BRAKE & SUPPLY CO	SLACK ADJUSTERS FOR 175	322.82
200909	07/31/2023	ACME TRUCK BRAKE & SUPPLY CO	REAR BRAKE CALIPER FOR SQUAD 18	893.72
200910	07/31/2023	ACME TRUCK BRAKE & SUPPLY CO	WHEEL STUDS FOR REFUSE TRUCKS	263.20
200517	07/19/2023	ACME TRUCK BRAKE & SUPPLY CO	RELINED SHOE KIT	607.04
200461	07/18/2023	ACME TRUCK BRAKE & SUPPLY CO	TURBO FOR FIRE TRUCK #17	6,800.00
200562	07/14/2023	ACME TRUCK BRAKE & SUPPLY CO	BRAKE SHOES AND DRUMS FOR REFUSE TRUCK 164	882.90
200575	07/13/2023	ACME TRUCK BRAKE & SUPPLY CO	EXHAUST PIPES FOR ENGINE 17	255.77
200892	07/14/2023	ADAM PEASE	CELL PHONE STIPEND	195.00
200836	07/25/2023	ADAM PEASE	ADVISORY BOARD MEETING REIMBURSEMENT	213.85
200868	07/14/2023	ADP SCREENING & SELECTION SERVICES	PRE-PLACEMENT BACKGROUND CHECKS	57.22
200869	07/14/2023	ADP SCREENING & SELECTION SERVICES	PRE-PLACEMENT BACKGROUND CHECKS	120.20
200911	07/31/2023	ADVANCE AUTO PARTS	CABIN FILTERS FOR DUMP TRUCKS - STOCK	60.35
200914	07/31/2023	ADVANCE AUTO PARTS	CABIN FILTERS - STOCK	27.28
200629	07/24/2023	ADVANCE AUTO PARTS	DRAIN VALVE FOR RADIATOR ON POLICE CAR 330	4.84
200924	08/01/2023	ADVANCED CLEANING SYSTEMS INC	FD CLEANING	176.19
200949	08/01/2023	ADVANCED CLEANING SYSTEMS INC	MONTHLY SERVICE FOR JULY 2023	5,682.24
200886	07/25/2023	AIR ONE EQUIPMENT INC	JUMBO LOW PROFILE	3,618.00
200876	07/14/2023	ALAN F FRIEDMAN PH.D., INC	PRE-PLACEMENT EVALUATION	725.00
200384	07/06/2023	ALARM DETECTION SYSTEMS INC	REPLACED BATTERIES ON 7/6/2023 AT PD	94.60
200386	07/09/2023	ALARM DETECTION SYSTEMS INC	ANNUAL FIRE ALARM TEST FOR PD -2023	1,230.12
200833	07/25/2023	ALEX FRANZ	STIPEND TO ATTEND STAT COMMISSION MTG ON JULY 25, 2023	10.00
200857	07/31/2023	ALEXANDER S DANILO	VEHICLE STICKER REFUND	40.00
200938	08/01/2023	ALLEGiant FIRE PROTECTION LLC	INSPTECTION @ VILLAGE HALL	460.00
200939	08/01/2023	ALLEGiant FIRE PROTECTION LLC	INSPECTION @ PUBLIC WORKS	525.00
200940	08/01/2023	ALLEGiant FIRE PROTECTION LLC	INSPECTION @ FIRE STATION #16	260.00
200942	08/01/2023	ALLEGiant FIRE PROTECTION LLC	INSPECTION @ STATION #17	310.00



**VILLAGE OF SKOKIE  
VOUCHER REPORT # 6  
AUGUST 7, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
200943	08/01/2023	ALLEGIANT FIRE PROTECTION LLC	INSPECTION @ STATION 18	260.00
200944	08/01/2023	ALLEGIANT FIRE PROTECTION LLC	INSPECTION @ POLICE DEPT	675.00
200945	08/01/2023	ALLEGIANT FIRE PROTECTION LLC	INSPECTION @ 7300 NILES CENTER	310.00
200442	06/28/2023	ALLEN THENNES	RIG INVENTORY STICKERS	1,685.00
200453	07/18/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES & MTNGS SUPPLIES	107.77
200304	06/27/2023	AMAZON CAPITAL SERVICES	EVENT DISPLAYS - CHPG LEAD GRANT	406.11
200307	06/27/2023	AMAZON CAPITAL SERVICES	CREDIT MEMO FOR BROKEN BROCHURE HOLDER ON INVOICE 1QG4-DHXD-YMT6	(37.13)
200309	06/30/2023	AMAZON CAPITAL SERVICES	EVENT DISPLAY REPLACEMENT - CHPG LEAD	34.19
200321	07/10/2023	AMAZON CAPITAL SERVICES	OFFICER BOOKS	1,315.36
200332	07/06/2023	AMAZON CAPITAL SERVICES	DOUBLE SIDED TAPE	32.97
200340	07/13/2023	AMAZON CAPITAL SERVICES	CHANNEL PARK BANNERS	3,316.23
200341	07/13/2023	AMAZON CAPITAL SERVICES	CHANNEL PARK BANNERS	158.97
200342	07/13/2023	AMAZON CAPITAL SERVICES	CHANNEL PARK BANNERS	(66.12)
200594	07/21/2023	AMAZON CAPITAL SERVICES	AMAZON BASIC DISPLAYPORT TO HDMI CABLE	31.47
200468	07/05/2023	AMAZON CAPITAL SERVICES	RECHARGEABLE BATTERIES -MALTESE	26.60
200469	07/09/2023	AMAZON CAPITAL SERVICES	REPLACEMENT LAPTOP COOLING FAN -BARKHOO	15.99
200471	07/10/2023	AMAZON CAPITAL SERVICES	REPLACEMENT HD VOICE HANDSETS -BARKHOO	189.90
200474	07/12/2023	AMAZON CAPITAL SERVICES	SUSPENSION TRAINER SYSTEM -RUSSELL	183.96
200487	07/06/2023	AMAZON CAPITAL SERVICES	UA TACTICAL S/S T-SHIRTS -IMERI	99.85
200489	06/30/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	158.70
200494	07/12/2023	AMAZON CAPITAL SERVICES	RAGS IN A BOX -MIURA	195.96
200495	07/12/2023	AMAZON CAPITAL SERVICES	CREDIT FOR RAGS IN A BOX -MIURA	(195.96)
200915	07/31/2023	AMAZON CAPITAL SERVICES	TOOLS FOR SHOP TRUCK	438.58
200893	07/20/2023	AMAZON CAPITAL SERVICES	SCOTCH DUAL LOCK RECLOSABLE FASTENERS -MALTESE	77.80
200894	07/21/2023	AMAZON CAPITAL SERVICES	RAGS IN A BOX -MIURA	195.88
200895	07/21/2023	AMAZON CAPITAL SERVICES	CREDIT FOR RAGS IN A BOX -MIURA	(195.88)
200891	07/20/2023	AMAZON CAPITAL SERVICES	TOOLS & CONNECTORS -BARKHOO	385.14
200901	07/23/2023	AMAZON CAPITAL SERVICES	LABEL MAKER AND REPLACEMENT TAPE -MALTESE	143.14
200899	07/23/2023	AMAZON CAPITAL SERVICES	SMALL SOFT SILICONE RADIO EARPIECES -PORE	12.58
200855	07/31/2023	AMAZON CAPITAL SERVICES	RECYCLING CAN	69.49
200865	07/17/2023	AMAZON CAPITAL SERVICES	WALL MOUNT -MALTESE	39.77
200871	07/19/2023	AMAZON CAPITAL SERVICES	SCHOOL SUPPLIES FOR NNO EVENT -SHELTON	613.44
200882	07/19/2023	AMAZON CAPITAL SERVICES	SCOTT RAGS IN A BOX -MIURA	198.26
200826	07/16/2023	AMAZON CAPITAL SERVICES	DUAL MONITOR STAND -MALTESE	129.99
200639	07/02/2023	AMAZON CAPITAL SERVICES	BARBED HOSE ADAPTORS-STOCK	81.96
200640	06/25/2023	AMAZON CAPITAL SERVICES	JUMP PACK FOR SHOP TRUCK	49.97
200641	06/25/2023	AMAZON CAPITAL SERVICES	HEAT GUN FOR SHOP	44.69
200669	07/10/2023	AMAZON CAPITAL SERVICES	OVEN MITTS	21.54

**VILLAGE OF SKOKIE  
VOUCHER REPORT # 6  
AUGUST 7, 2023**

<b>Invoice Ref#</b>	<b>FY Date</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
200693	06/24/2023	AMAZON CAPITAL SERVICES	OIL CONTAINER FOR SHOP	29.99
200694	07/03/2023	AMAZON CAPITAL SERVICES	COIL CLEANER	129.99
200695	07/07/2023	AMAZON CAPITAL SERVICES	NITRILE GLOVES FOR MECHANICS	141.48
200697	07/09/2023	AMAZON CAPITAL SERVICES	INLINE FUSE HARNESSSES	42.34
200698	07/13/2023	AMAZON CAPITAL SERVICES	SHORE POWER COVERS FOR 180	44.53
200699	07/20/2023	AMAZON CAPITAL SERVICES	HEADSET	79.00
200700	07/19/2023	AMAZON CAPITAL SERVICES	PRINTER INK	39.59
200760	07/27/2023	AMAZON CAPITAL SERVICES	FPB OFFICE SUPPLIES	87.28
200763	07/25/2023	AMAZON CAPITAL SERVICES	BATTERY PARTS	162.85
200764	07/16/2023	AMAZON CAPITAL SERVICES	HDMI CABLES	60.67
200765	07/17/2023	AMAZON CAPITAL SERVICES	MATRESS COVERS	253.98
200774	07/27/2023	AMAZON CAPITAL SERVICES	SFD - OFFICE SUPPLIES (BINDERS)	28.21
200969	07/27/2023	AMAZON CAPITAL SERVICES	COMPACT FOLDABLE WALL CHARGER -BARKHOOD	71.24
200975	07/29/2023	AMAZON CAPITAL SERVICES	MEMORY CARDS -MALTESE	33.11
200991	06/30/2023	AMAZON CAPITAL SERVICES	CHPG VECTOR SUPPLIES	902.11
200997	08/01/2023	AMAZON CAPITAL SERVICES	INFLUENZA VAX GRANT SUPPLIES	304.00
200729	07/26/2023	AMERICAN PUBLIC HEALTH ASSOCIATION	SKOKIE HHS AGENCY MEMBERSHIP	500.00
200516	07/19/2023	ANDERSON ELEVATOR CO	JULY MONTHLY MAINT	227.00
200626	07/24/2023	ANDERSON LOCK COMPANY LTD	1ST FLOOR LOCK REPLACEMENTS	19,036.10
200627	07/24/2023	ANDERSON LOCK COMPANY LTD	2ND FLOOR LOCK REPLACEMENTS	18,725.68
200628	07/24/2023	ANDERSON LOCK COMPANY LTD	7107067 LOWER LEVEL LOCK REPLACEMENTS	9,131.00
200946	08/01/2023	ANDERSON LOCK COMPANY LTD	MISC FALCON EXIT DEVICE PARTS	25.00
200947	08/01/2023	ANDERSON LOCK COMPANY LTD	POTTED CIRCUIT BREAKER	243.80
200737	07/26/2023	ANDREI BOBADILLA	SUBPOENA FEE FOR TESTIMONY	35.00
200888	06/30/2023	ANDY FRAIN SERVICES, INC.	CROSSING GUARD SERVICES FOR JUNE 2023	13,536.71
200448	07/18/2023	ANGELA KAROFF	VEHICLE STICKER REFUND	40.00
200406	06/29/2023	ANIMAL MEDICAL CENTER	ANIMAL CONTROL FEES -JUNE 2023	725.46
200327	07/13/2023	ARBORGREEN TREE SERVICE INC	TREE REMOVAL @ 6930 LOREL AVE	3,800.00
200484	07/18/2023	ARIF MAKDA	VEHICLE STICKER REFUND	40.00
200780	07/27/2023	AT & T SERVICES INC	CLAIM FOR DAMAGES	1,985.18
200992	06/19/2023	AT&T	PHONE SERVICE	2,471.19
200993	06/19/2023	AT&T	PHONE SERVICE	1,080.19
200819	07/27/2023	ATHENA TECHNOLOGY SOLUTIONS LLC	LABOR MATERIAL-1 FOR ACCESS CONTROL	9,370.34
200929	08/01/2023	ATHENA TECHNOLOGY SOLUTIONS LLC	POWER SUPPLY CHANGE ORDER	204.60
200360	07/14/2023	AVERUS INC	EXHAUST SYSTEM CLEANING @ STATION 17	458.60
200408	07/17/2023	BATTERIES PLUS LLC	1.5V ALKALINE BATTERIES	69.60
200392	07/17/2023	BEE IN BEEZYNESS WITH GOD	FARMERS MARKET PAYOUT 1-2023	322.00
200766	07/24/2023	BEHRAD EISABIGLOU	VEHICLE STICKER REFUND	40.00

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200982	07/17/2023	BENNISON'S BAKERIES INC	FARMERS MARKET PAYOUT #1 2023	154.00
201017	08/02/2023	BERG & BERG	PARKING TICKET REVIEW	262.50
201018	08/02/2023	BERG & BERG	PARKING TICKET REVIEW	937.50
200906	07/31/2023	BILL'S PLUMBING & SEWER	BD BOND REFUND-8600 GROSS POINT ROAD	2,500.00
200659	07/25/2023	BILL'S PLUMBING AND SEWER INC.	REPLACE LEAD WATER SERVICE @ 9052 LARAMIE	6,200.00
200660	07/25/2023	BILL'S PLUMBING AND SEWER INC.	REPLACE LEAD WATER SERVICE @ 8446 AVERS	5,800.00
200831	07/21/2023	BONNIE HENNELLY	RETIREMENT CAKE	50.00
200558	07/20/2023	BRADY HUSTON	CLAIM REIMBURSEMENT	1,461.76
200492	07/07/2023	BROWNELLS INC	UNIFORM MAGAZINE ORDER -BLANCO	75.48
200615	07/24/2023	BRUCE BRETLAND	BD BOND REFUND-8450 KEDVALE	500.00
200756	07/26/2023	BS&A SOFTWARE	BS&A ONLINE PERMIT APPLICATION SUBMISSION - APRIL_23-JULY_23	1,320.00
200683	07/25/2023	BUILDERS ASPHALT	HOT PATCH	1,474.20
200684	07/25/2023	BUILDERS ASPHALT	HOT PATCH	315.98
200935	08/01/2023	BUILDERS ASPHALT	HOT PATCH	1,757.00
200418	07/17/2023	BUILDERS ASPHALT	HOT PATCH - WATER DEPT	2,238.60
200329	07/13/2023	BUILDERS ASPHALT	HOT PATCH	1,473.50
200417	07/11/2023	C & H PRECISION WEAPONS LLC	V4 MIL/LEO ADAPTER FOR HOLOSUN -ODESHOO	60.21
200499	07/19/2023	CAGAN MANAGEMENT GROUP INC	EFA/RENT/4856 ELM ST 2C/ EVELYN KALLAS	1,175.00
200472	07/10/2023	CALIBRE PRESS	TRAINING CLASS ATTENDANCE FOR LEHMANN	199.00
200973	07/28/2023	CALIBRE PRESS	STOPPING ONLINE PREDATORS CLASS -VAZQUEZ	495.00
200430	07/03/2023	CARDIO PARTNERS INC	AED EQUIPMENT -MALTESE	1,850.29
200374	07/14/2023	CDW GOVERNMENT INC	CISCO DIRECT PWR-C1-715WAC-P	825.00
200375	07/14/2023	CDW GOVERNMENT INC	FI-7030 DESKTOP SCANNER	505.02
200846	07/28/2023	CDW GOVERNMENT INC	REPLACEMENT MONITORS	371.98
200820	07/27/2023	CDW GOVERNMENT INC	VEEAM DATA PLATFORM ADVANCED LICENSE	11,184.00
200958	07/26/2023	CENTRAL RUG & CARPET	REPLACEMENT CARPET FOR PD	14,350.00
200960	07/26/2023	CENTRAL RUG & CARPET	REPLACEMENT CARPET FOR PD	2,588.00
200674	07/25/2023	CENTRAL SURVEY LLC	PLAT OF VACATION - FORESTVIEW ROAD	800.00
200803	07/27/2023	CHICAGO AREA WATERWAYS CHLORIDE WOR	CAWCW AGENCY MEMBERSHIP DUES '23-'24	2,371.00
200645	07/24/2023	CHICAGO COMMUNICATIONS LLC	RADIO SERVICE - REPLACE KNOB	172.35
200630	07/24/2023	CHICAGO METROPOLITAN FIRE PREVENTN	INSTALL ALARM FROM 04/24/2023	7,898.00
200631	07/24/2023	CHICAGO METROPOLITAN FIRE PREVENTN	INSTALL ADDL ALARM CHANGE ORDER C1-12	3,229.00
200480	07/18/2023	CHICAGO METROPOLITAN FIRE PREVENTN	WIRELESS ALARM MONTHLY - MAY23	3,912.75
200481	07/18/2023	CHICAGO METROPOLITAN FIRE PREVENTN	KELTRON WIRELESS ALARM RADIOS	24,822.00
200538	07/20/2023	CHICAGO METROPOLITAN FIRE PREVENTN	SERVICE CALL - RADIO #471	118.00
200539	07/20/2023	CHICAGO METROPOLITAN FIRE PREVENTN	SERVICE CALL RADIO #856	273.00
200612	07/13/2023	CHICAGO PARTS & SOUND LLC	BRAKE PARTS-STOCK-FOR POLICE CARS	664.24
200622	06/30/2023	CHICAGO TRIBUNE MEDIA GROUP	ADVERTISING FEES	38.88

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200885	07/14/2023	CHICAGO TRIBUNE MEDIA GROUP	BULK JOB POSTINGS	1,100.00
200734	07/26/2023	CHICAGOLAND PAVING CONTRACTORS	OLD ORCHARD CONNECTORS	2,730.66
200735	07/26/2023	CHICAGOLAND PAVING CONTRACTORS	OLD ORCHARD CONNECTORS	111,290.25
200515	07/19/2023	CHICAGOLAND TRENCHLESS	PROFESSIONAL SERVICES/SEWER	2,500.00
200347	07/13/2023	CHICAGOLAND TRENCHLESS	2022 SEWER CLEANING AND TELEVISIONING	41,665.56
200912	07/27/2023	CHRISTENSEN ANIMAL HOSPITAL	VETERINARY SERVICES FOR REPORT #23-05708 (BLACKJACK)	1,339.90
200866	07/18/2023	CHRISTENSEN ANIMAL HOSPITAL	VETERINARY SERVICES FOR REPORT #23-05623 (AMERICA)	386.77
200670	07/25/2023	CINTAS CORPORATION #22	MECHANIC UNIFORMS	115.68
200666	07/25/2023	CINTAS CORPORATION #22	MECHANIC UNIFORMS	117.50
200974	08/01/2023	CINTAS CORPORATION #22	AUTO UNIFORMS	115.68
200412	07/17/2023	CITY OF CHICAGO	JULY - SEPT 2023 WATER/SEWER BILL	41.98
200512	07/19/2023	CLAIM MANAGEMENT CONSULTANTS LLC	CLAIMS REIMBURSEMENT, 7-1 THRU 7-15-2023	35,880.67
200454	07/18/2023	CLAIM MGMT CONSULTANTS SERVICING	FEES MONTHLY SERVICING OF CLAIMS ACCOUNT/JUNE	2,875.00
200872	07/14/2023	CLARK BAIRD SMITH LLP	LEGAL SERVICES RENDERED THROUGH JUNE 30, 2023	109.50
200874	07/14/2023	CLARK HILL PLC	LEGAL SERVICES RENDERED THROUGH JUNE 30, 2023	964.50
200470	07/10/2023	CLASSIC DESIGN AWARDS INC	PERPETUAL PLATES ENGRAVED RETIREMENT -MALTESE	28.50
200502	07/19/2023	COMCAST BUSINESS	JUL MONTHLY CHARGES PW	214.33
200799	07/27/2023	COMCAST BUSINESS	PW MONTHLY CHARGES	31.59
200741	07/26/2023	COMED	8001 NILES AVE	214.31
200742	07/26/2023	COMED	LITE RT25/CONTR#2, 8350 LINCOLN AVE	61.41
200738	07/26/2023	COMED	KISS & RIDE 8150 SKOKIE BLVD	116.11
200661	07/25/2023	COMED	EAST PRAIRIE RT/23 & ST. LOUIS	20,652.41
200662	07/25/2023	COMED	W BABB AVE LITE RT/25 LINCOLN SKOKIE	10,446.15
200576	07/21/2023	COMED	7949 LINCOLN AVE	205.45
200577	07/21/2023	COMED	8157 CENTRAL PARK AVE #17	36.45
200579	07/21/2023	COMED	ELECTRIC SERVICE	1,129.61
200580	07/21/2023	COMED	8350 LINCOLN AVE	6.02
200568	07/21/2023	COMED	LITE METER GOLF RD O SKOKIE BLVD	210.02
200569	07/21/2023	COMED	5127 OAKTON ST	471.34
200570	07/21/2023	COMED	LITE 8000 LOCKWOOD AVE	307.70
200571	07/21/2023	COMED	MTRD STRT LIGHTS 9990 SKOKIE BLVD	155.40
200573	07/21/2023	COMED	O NILES AVE LITE & SEARLE PKWY	111.31
200574	07/21/2023	COMED	CONTROLLER 4536 OAKTON ST	172.04
200404	07/17/2023	COMED	5019 CAROL ST LITE RT/25	9.97
200610	07/13/2023	COMMERCIAL TIRE SERVICES INC	WHEELS POWDER COATED AND INSPECTED FOR FIRE ENGINE 17	243.00
200605	07/08/2023	COMMERCIAL TIRE SERVICES INC	POLICE CAR TIRES	1,209.76
200692	07/23/2023	COMMERCIAL TIRE SERVICES INC	RECAPPED TIRES	2,461.84
200839	07/28/2023	COMMERCIAL TIRE SERVICES INC	FRONT TIRES FOR CAR 178	223.34

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200457	07/18/2023	COMPASS MINERALS	BULK ROCK SALT	16,405.18
201011	07/07/2023	CRAFTY BEAVER HOME CENTER #1	FURRING STRIP AND DUCT TAPE	18.35
200331	07/13/2023	CRAIG M HAHN	LDRP REFUND	7.00
200971	08/01/2023	CUMBERLAND SERVICENTER INC	REFUSE TRUCK EQUIPMENT/ACCESSORIES	303.81
200972	08/01/2023	CUMBERLAND SERVICENTER INC	REFUSE TRUCK EQUIPMENT/ACCESSORIES	176.96
200677	07/25/2023	CUMMINS NPOWER LLC	SPEED SENSOR KIT	476.09
200646	07/24/2023	CURRENT TECHNOLOGIES CORP	CAMERA SERVER SERVICE CALL	412.50
200791	07/27/2023	CYNTHIA LOPEZ	SUBPOENA FEE	35.00
200789	07/27/2023	CYNTHIA LOPEZ	TESTIMONY IN CIVIL MATTER	100.00
200319	07/12/2023	DANIEL GRAY KEELER	CURB CUT INSPECTION FEE REFUND	100.00
200316	07/12/2023	DAVID NYGREN	JEANS/SHORTS	371.17
200475	07/18/2023	DEBRA PROTTSMAN	KAUFMANS LUNCH/CMC	175.50
200736	06/30/2023	DELL MARKETING LP	LAPTOP FOR PH COORIDNATOR & CD INVESTIGATOR	4,070.00
200708	07/20/2023	DENISE FRANKLIN	REIMBURSEMENT FOR GUN SAFE DEVICES -FRANKLIN	200.00
200518	07/19/2023	DEPENDABLE FIRE EQUIPMENT	FIRE STATION VEHICLES EXTINGUISHER CHECKS	1,182.25
200389	07/17/2023	DIVA CHOCOLATES & CONFECTIONS INC	FARMERS MARKET PAYOUT #1-2023	17.00
200830	06/28/2023	DOJE'S INCORPORATED	EVIDENCE TECHNICIAN SUPPLIES -MIURA	644.49
200689	07/19/2023	DOUGLAS TRUCK PARTS	INTAKE HOSES	68.60
200976	08/01/2023	DOUGLAS TRUCK PARTS	SHOP FLOOR JACK'S REBUILT	1,631.35
200875	07/14/2023	EAP CONSULTANTS LLC	EAP SERVICES 7/1/23 - 7/31/23	577.20
200884	04/30/2023	EDWARD STARE	SERVICE AWARDS GIFT RETURN - R. CARDENAS	10.20
200633	07/19/2023	EJ EQUIPMENT INC	REDUCER PIPE FOR BOOM ON TRUCK 145	455.43
200897	07/23/2023	EQUIFAX INFORMATION SVCS LLC	LOCAL CREDIT REPORT & ANCILLIARY SERVICES -JULY 2023	25.46
200642	07/17/2023	EQUIPMENT MANAGEMENT COMPANY	REPAIR OF SQUAD 18 HYDRAULIC EXTRICATION SYSTEM	3,352.00
200759	07/26/2023	EVAN THEODOROPOULOS	EFA/SHANIEL REID 9003 LA CROSSE AVE #1 SKOKIE, IL 60077	1,350.00
200609	07/12/2023	FAST MRO SUPPLIES INC	SHOP SUPPLIES	186.80
200980	07/17/2023	FINNS RANCH	FARMERS MARKET PAYOUT #1 22023	194.00
200450	07/18/2023	FIRE PROS RESTORATION SERVICES	EMERGENCY BOARD UP AT 7439 KENNETH	575.00
200873	07/18/2023	FIREBRAND GLOBAL MARKETING INC	FOIL BADGES AND FOAM STARS FOR EVENTS -SHELTON	1,134.83
200927	08/01/2023	FIRST RESPONDERS WELLNESS CENTER	JULY23 WELLNESS CKS, ENGEL, ERIK	1,155.00
200861	07/17/2023	FORCE SCIENCE LTD	DE-ESCALATION INSTRUCTOR COURSE FOR 3 OFFICERS	1,485.00
200526	07/19/2023	FRANCOTYP-POSTALIA INC	POSTBASE METER	234.00
200616	07/24/2023	FRIED, M GERALD	UB refund for account: 76793	115.94
200617	07/24/2023	FRIED, M GERALD	UB refund for account: 76795	27.75
200952	08/01/2023	FROST SOLUTIONS LLC	MONITORING SYSTEM 9/1/23 - 8/31/24	18,900.00
200387	07/17/2023	FROSTY PRODUCTIONS INC	FARMERS MARKET PAYOUT #1 2023	24.00
200549	07/20/2023	G & M TRUCKING INC	DIRT REMOVED	3,600.00
200550	07/20/2023	G & M TRUCKING INC	DIRT REMOVED	3,300.00

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200551	07/20/2023	G & M TRUCKING INC	CA 7 STONE	1,706.32
200552	07/20/2023	G & M TRUCKING INC	CA-7 STONE	1,878.81
200462	07/18/2023	G & M TRUCKING INC	CA-7 STONE (STREETS)	5,214.15
200933	08/01/2023	G & M TRUCKING INC	CA-7 STONE	1,809.08
200934	08/01/2023	G & M TRUCKING INC	SAND DELIVERED & DIRT REMOVED	2,390.70
200796	07/27/2023	G & M TRUCKING INC	CA- 7 STONE	1,177.12
200657	07/25/2023	G & M TRUCKING INC	CA-7 STONE	9,901.37
200664	07/25/2023	G & M TRUCKING INC	GRAVEL, SAND & DIRT REMOVAL	4,607.58
200715	07/11/2023	GALLS LLC	UNIFORM BOOTS -GARCIA	193.16
200921	07/25/2023	GALLS LLC	COMMUNICATION BADGE FOR ASST. DIRECTOR SETKA	84.25
200877	07/18/2023	GALLS LLC	SERGEANT/COMMANDER BADGE -LIBIT	237.94
200900	07/31/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ VILLAGE GREEN	398.00
200816	07/27/2023	GENUINE PARTS COMPANY	BATTERY FOR 210	159.05
200817	07/27/2023	GENUINE PARTS COMPANY	VALVE STEMS FOR POLICE CAR 36	5.20
200722	07/13/2023	GENUINE PARTS COMPANY	BRAKE ROTORS FOR CAR 314	159.52
200725	07/13/2023	GENUINE PARTS COMPANY	HOSE CLAMPS-STOCK	23.55
200726	07/12/2023	GENUINE PARTS COMPANY	BATTERY CABLES	8.24
200727	07/20/2023	GENUINE PARTS COMPANY	EXHAUST CLAMPS-STOCK	16.14
200703	07/21/2023	GENUINE PARTS COMPANY	BRAKE PARTS FOR CAR 52	128.59
200705	07/20/2023	GENUINE PARTS COMPANY	EXHAUST CLAMPS FOR TRUCK ENGINE 17	32.28
200744	07/21/2023	GENUINE PARTS COMPANY	POLICE CAR VALVE STEMS	15.60
200984	08/01/2023	GENUINE PARTS COMPANY	HUB SEALS FOR FIRE ENGINE 17	103.54
200985	08/01/2023	GENUINE PARTS COMPANY	FILTERS FOR 226	209.58
200986	08/01/2023	GENUINE PARTS COMPANY	FILTERS FOR FRONT END LOADER 226	52.56
200987	08/01/2023	GENUINE PARTS COMPANY	WIPER BLADES FOR 135	55.54
200988	08/01/2023	GENUINE PARTS COMPANY	VALVE STEMS FOR POLICE CARS - STOCK	10.40
200989	08/01/2023	GENUINE PARTS COMPANY	U-JOINTS STOCK	37.74
200990	08/01/2023	GENUINE PARTS COMPANY	FILTERS FOR TRACTOR 226	86.33
200710	07/07/2023	GIANLUCA PELLEGRINO	REIMBURSEMENT FOR UNIFORM SHOES -PELEGRINO	159.38
200635	07/20/2023	GOLF MILL FORD	DEFLECTOR FOR POLICE CAR 320	125.36
200636	07/21/2023	GOLF MILL FORD	SCUFF PLATE-DRIVERS SIDE ANIMAL CONTROL TRUCK 117	80.90
200603	07/12/2023	GOLF MILL FORD	TIRE SENSORS FOR POLICE CARS-STOCK	133.80
200604	07/12/2023	GOLF MILL FORD	TIRE SENSORS	133.80
200606	07/07/2023	GOLF MILL FORD	WINDOW SWITCH-POLICE CAR 327	20.36
200752	07/26/2023	GOODMARK NURSERIES	TREE'S	352.75
200793	07/24/2023	GRAINGER	CHAIN OF CUSTODY BAGS -MALTESE	195.39
200794	07/18/2023	GRAINGER	YELLOW BARRICADE TAPE -MALTESE	203.40
200671	07/25/2023	GRAINGER	125 VACRECEPTACLE	55.20

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200672	07/25/2023	GRAINGER	RECIPROCATING SAW BLADE	50.80
200690	07/25/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	118.92
200691	07/25/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	789.12
200529	07/20/2023	GRAINGER	PREM MINI SWITCH	4.55
200362	07/14/2023	GRAINGER	INLINE BALL VALVE	67.71
200365	07/14/2023	GRAINGER	LINEAR FLUOR BULB	62.46
200431	07/17/2023	GRAINGER	MISCELLANEOUS ITEMS FOR SIGN SHOP	100.79
200981	08/01/2023	GRAINGER	FLUOR BULBS	208.64
200977	08/01/2023	GRAINGER	MANUAL MOTOR STARTER	267.13
200978	08/01/2023	GRAINGER	RECEPTACLE	43.40
200979	08/01/2023	GRAINGER	WET/DRY VACUUM	381.02
200337	07/13/2023	GREENER CLEANER DRY CLEANING SERVICE	DRESS UNIFORM CLEANING	32.95
200923	08/01/2023	GREENER CLEANER DRY CLEANING SERVICE	DRESS UNIFORM CLEANING	35.71
200330	07/13/2023	GREGG E ROBINSON	LDRP REFUND	331.00
200479	07/18/2023	GREGORY FABION	BD BOND REFUND-4907 KIRK STREET 2 E	250.00
200983	07/17/2023	GREGORY KUGEL FARMS	FARMERS MARKET PAYOUT #1 2023	808.00
200379	07/14/2023	GRIMAUD, MICHELLE	UB refund for account: 47301	64.56
200463	07/18/2023	GROOT INDUSTRIES INC	SOIL SPOILS	9,005.58
200528	07/17/2023	GRUMMAN/BUTKUS ASSOCIATES	VILLAGE HALL HVAC DESIGN AND SOLICITATION PREP	55,448.36
200372	07/14/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FROM JUNE 2023	46,831.90
200373	07/14/2023	H & H ELECTRIC CO	FY24 STREET LIGHT/TRAFFIC SIGNAL ROUTINE INVOICES	6,865.21
200486	05/24/2023	HEARTLINE FITNESS SYSTEMS	REPAIR FOR EXERCISE BIKE -RUSSELL	170.53
200917	07/18/2023	HEARTLINE FITNESS SYSTEMS	PARTS FOR REPAIR SERVICE -RUSSELL	49.00
200926	08/01/2023	HENRY CHAVEZ	REFUND OF ZONE 6 STICKER	5.00
200957	08/01/2023	HERITAGE- CRYSTAL CLEAN LLC	ANTI FREEZE	1,010.30
200413	07/17/2023	HIGH PSI LTD	SERVICE CALL AT PW	579.62
200638	07/24/2023	HONEYWELL ANALYTICS INC	ANNUAL SCBA POSI CHECK CALIBRATION	950.00
200354	07/14/2023	HOUSE OF RENTAL AND SALES INC	TABLES, CHAIRS & CANOPIES FOR NNO23 -SHELTON	948.76
200879	07/14/2023	I/O SOLUTIONS INC	ENTRY LEVEL PO RECRUITMENT	8,010.00
200318	07/12/2023	IFSAP	IFSAP MEMBERSHIP RENEWALS (MARONEY & BLANKENHEIM)	110.00
200878	07/14/2023	ILCMA	JOB POSTING - EVM	50.00
200653	07/24/2023	ILCMA	ILCMA DUES FOR 2023-2024 FOR ALEX FRANZ	174.00
200383	07/17/2023	ILLINOIS EPA	ANNUAL NPDES FEE	1,000.00
200535	07/20/2023	ILLINOIS TOLLWAY	PW TOLLS	198.95
200351	06/27/2023	IMAGE TREND INC	CONTINUUM DATA ANALYTICS FOR IMAGETREND SOFTWARE	8,000.00
200848	07/28/2023	IMLA	REGISTRATION FEE FOR 2023 ANNUAL CONFERENCE	575.00
200845	07/28/2023	IMPERIAL SUPPLIES LLC	HYDRAULIC FITTINGS FOR STOCK	100.00
200634	07/20/2023	IMPERIAL SUPPLIES LLC	NUTS AND BOLTS-SHOP	57.87

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200607	07/10/2023	INTERSTATE POWER SYSTEMS INC	SERVICE CALL FOR FIRE ENGINE 103	1,500.24
200411	06/29/2023	INTREN LLC	UNDERGROUNDING OF UTILITIES	163,573.00
200644	07/20/2023	ISBS	ST16 COPIER	211.96
200784	07/21/2023	ISBS	OVERAGE COPIER SERVICE & MAINT FOR CONTRACT #580-01	1,780.16
201008	07/18/2023	ISBS	COPIER MAINTENANCE	885.10
200963	08/01/2023	ITW FOOD EQUIPMENT GROUP LLC	REPAIR WORK @ STATION 17	49.72
200851	07/28/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	670.00
200841	07/28/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	54.00
200834	07/28/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	268.00
200835	07/28/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	155.00
200805	07/24/2023	J G UNIFORMS INC	UNIFORM ITEMS -HERRERA	159.00
200339	07/13/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	505.00
200345	07/13/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	54.00
200346	07/13/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	88.50
200348	07/13/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	105.00
200349	07/13/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	117.25
200596	07/22/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	187.50
200597	07/22/2023	J G UNIFORMS INC	LONG SLEEVE T-SHIRTS	2,615.16
200598	07/22/2023	J G UNIFORMS INC	CLOTHING, DRY GOODS, NOTION	698.75
200599	07/16/2023	J G UNIFORMS INC	BODY ARMOR AND CARRIERS	4,870.00
200491	06/28/2023	J G UNIFORMS INC	UNIFORM ITEMS -HERRERA	239.97
200459	07/17/2023	J MONTOYA CONSTRUCTION CORP	STAIRCASE & SIDEWALK WORK AT NSCPA	7,500.00
200663	07/25/2023	J MONTOYA CONSTRUCTION CORP	INSTALL CURB SIDEWALKS & REPAIR BRICK WORK	4,435.00
201007	07/27/2023	J MONTOYA CONSTRUCTION CORP	STAIRCASE AND SIDEWALK WORK AT NSCPA	7,500.00
200706	07/25/2023	JAROSLAW KRECISZ	REIMBURSEMENT FOR UNIFORM ITEMS -KRECISZ	302.36
200621	07/24/2023	JEFFREY GREENSPAN	CE ADMIN HEARING	450.00
201015	08/02/2023	JEFFREY GREENSPAN	RED LIGHT TICKET HEARING	375.00
201016	08/02/2023	JEFFREY GREENSPAN	PARKING TICKET HEARING	112.50
200477	07/18/2023	JESSIKAA NEWMAN	VEHICLE STICKER REFUND	140.00
200707	07/14/2023	JOHN O'DEA	REIMBURSEMENT FOR BIOMETRIC GUN SAFE -O'DEA	76.99
200399	07/17/2023	JOHN PATYK	FARMERS MARKET PAYOUT #001-2023	97.00
200565	07/21/2023	JUSTIN MALONE	REIMBURSEMENT FOR CDBG LUNCHEON	22.15
200825	07/27/2023	KAIZEN WC LLC NILES	EMERGENCY FUND ASSISTANCE	700.00
200968	08/01/2023	KENT AUTOMOTIVE	ADHESIVE & BLK WIRE TIE	379.86
200414	07/17/2023	KENT AUTOMOTIVE	OPEN END RIVET	41.80
200860	07/31/2023	KEVIN MORPHEY	CLOTHING, DRY GOODS, NOTION	109.42
200424	07/07/2023	KIESLER POLICE SUPPLY INC	LAW ENFORCEMENT TRAINING SUPPLIES	500.25
200423	07/04/2023	KIWANIS CLUB OF SKOKIE VALLEY	KIWANIS DUES	36.00



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200867	07/04/2023	KIWANIS CLUB OF SKOKIE VALLEY	MEMBERSHIP DUES 4Q (JUL-SEPT) -BARNES	36.00
200578	07/14/2023	KNOX COMPANY	KNOX BOX	2,443.00
200772	07/24/2023	KRISTINA PARK	REIMB FOR PARKING	5.20
200962	08/01/2023	KROESCHELL INC	SERVICE AT POLICE DEPARTMENT	398.00
200333	07/13/2023	LAB DEVELOPMENT	LED CORN COB LAMP	24,840.00
200334	07/13/2023	LAB DEVELOPMENT	PTE3 FIXTURE	24,600.00
200335	07/13/2023	LAB DEVELOPMENT	CLAMSHELL BASES 89774	22,405.38
200702	07/14/2023	LAKESIDE INTERNATIONAL TRUCKS	SEAT BELT RETRACTOR FOR 143	233.04
200637	07/24/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
200514	07/19/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
200838	07/28/2023	LAPORT INC	RECLAIMED WHT TERRY TOWELS	199.80
200595	07/21/2023	LAW BULLETIN MEDIA	DAILY LAW SUBSCRIPTION	399.00
200842	07/28/2023	LEACH ENTERPRISES INC	SLACK ADJUSTERS FOR 175	218.60
200655	07/25/2023	LEHIGH OUTFITTERS LLC	BOOTS	134.99
200908	07/31/2023	LIBERTY GLASS TECHS INC	CHIP REPAIR IN WINDSHIELD FOR CAR 0001	89.95
200547	07/14/2023	LIBERTY GLASS TECHS INC	PW 154 BACK WINDOW SOLAR	355.00
200338	07/13/2023	LIN-MAR TOWING & RECOVERY	TOWING BILL	100.00
200476	07/12/2023	LOU'S GLOVES INC	NITRILE, EXAM, POWDER FREE, BLUE GLOVES -MALTESE	1,746.00
200508	07/19/2023	LUCINDA SLOAN	BD BOND REFUND-8729 ST. LOUIS AVE	500.00
200509	07/19/2023	LUCINDA SLOAN	BD BOND REFUND-8729 ST. LOUIS AVE	250.00
200510	07/19/2023	LUCINDA SLOAN	BD BOND REFUND-8729 ST. LOUIS AVE	250.00
200847	07/27/2023	LUCY RUKAVINA	SUPPLIES FOR 8/1/23 EVENT	36.25
200862	07/31/2023	LUCY RUKAVINA	REIMBURSEMENT FOR ADDITIONAL GIFT CARD FOR INTERN	50.00
200806	07/27/2023	LURVEY LANDSCAPE SUPPLY	BULK TOP SOIL AND GRASS SEED	400.00
200536	07/20/2023	LURVEY LANDSCAPE SUPPLY	BULK TOP SOIL	320.00
200428	06/30/2023	LYNN PEAVEY COMPANY	EVIDENCE SUPPLIES -MIURA	79.20
200410	07/17/2023	M E SIMPSON COMPANY INC	LEAK LOCATION SERVICES @7400 CHANNEL RD	935.00
200358	07/14/2023	MACQUEEN EQUIPMENT LLC	CALIPERS	1,359.50
200530	07/20/2023	MACQUEEN EQUIPMENT LLC	PRESSURE SENSOR MODULE ASSY	814.23
200531	07/20/2023	MACQUEEN EQUIPMENT LLC	PRESSURE SENSOR & ASSY	814.23
200533	07/20/2023	MACQUEEN EQUIPMENT LLC	TAILPIPE ASSY & BRACKET	829.03
200534	07/20/2023	MACQUEEN EQUIPMENT LLC	CALIPERS	1,359.50
200907	07/31/2023	MACQUEEN EQUIPMENT LLC	BLOWER MOTORS FOR ENGINE 16R	530.35
200396	07/17/2023	MAGDALENA SAICIC	FARMERS MARKET PAYOUT #001 2023	62.00
200385	07/17/2023	MARK R WALSH	FARMERS MARKET THRU 7/9/23	226.00
200501	07/19/2023	MARTAM CONSTRUCTION INC	2023 WATER MAIN	1,106,693.10
200902	07/31/2023	MAUREEN SWEENEY	BD BOND REFUND-9524 LINCOLNWOOD DR	500.00
200903	07/31/2023	MAUREEN SWEENEY	BD BOND REFUND-9524 LINCOLNWOOD DR	500.00

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200904	07/31/2023	MAUREEN SWEENEY	BD BOND REFUND-9524 LINCOLNWOOD DR	250.00
200632	07/19/2023	MAVRON INC	DOOR HANDLES FOR ANIMAL CONTROL TRUCK 117	103.10
200464	07/18/2023	MCKIM & CREED, INC.	DDS & DMA PROGRAM	13,560.00
200353	07/14/2023	MCKIM & CREED, INC.	WATER LEAK CORRELATOR	20,075.00
200611	07/18/2023	MCMaster CARR SUPPLY CO	NUTS AND BOLTS	73.29
200844	07/28/2023	MCMaster CARR SUPPLY CO	SCREWS FOR STOCK	17.17
200733	07/26/2023	MEDICO- MART INC	TB TESTS	989.20
200965	07/27/2023	MEDTECH FORENSICS INC	RTX 250ML AND 60ML -MIURA	542.00
200953	08/01/2023	MENARDS MORTON GROVE	DRILLBITS	50.81
200954	08/01/2023	MENARDS MORTON GROVE	SWITCHBOX	7.28
200955	08/01/2023	MENARDS MORTON GROVE	PUTTY KNIVES & CLEANER	36.31
200956	08/01/2023	MENARDS MORTON GROVE	MISC. SUPPLIES	225.01
200751	07/26/2023	MENARDS MORTON GROVE	32 GAL TRASH CAN & 6" RECIP BLADE	209.67
200537	07/20/2023	MENARDS MORTON GROVE	2" BLACK COUPLING	42.50
200540	07/20/2023	MENARDS MORTON GROVE	MISC. SUPPLIES	38.27
200505	07/19/2023	MENARDS MORTON GROVE	BLACK CABLE TIES	39.99
200363	07/14/2023	MENARDS MORTON GROVE	DROP CLOTH & LINER	17.55
200364	07/14/2023	MENARDS MORTON GROVE	BOLTS, WASHER, DRILL BITS	95.48
200350	07/14/2023	MENARDS MORTON GROVE	TRUE FUEL AND CONTAINERS	387.00
200426	06/16/2023	MENARDS MORTON GROVE	TURNBUCKLE H/E 1/4"X7-1/2 -CATALA	4.16
200427	06/27/2023	MENARDS MORTON GROVE	DOOR SWEEP/PRIMER SPRAY -CATALA	15.58
200777	07/25/2023	MEREDITH GIOIA	VARIOUS SUPPLIES FOR MEDIA ENGAGEMENTS	25.72
200778	07/21/2023	MEREDITH GIOIA	GIFT CARDS FOR SEASONAL EMPLOYEES	95.00
200344	07/13/2023	MICHAEL MENN LTD	BD BOND REFUND-944 FORESTVIEW ROAD	500.00
200790	07/23/2023	MICHAEL REIKEN	PAINT	515.54
200511	07/19/2023	MICHAEL STAERZL	BOOTS	134.96
200451	07/18/2023	MICROSYSTEMS INC	PREP & SCAN PLANNING DOCS & TRANSPORTATION	2,432.58
200824	07/27/2023	MICROSYSTEMS INC	BOARD AGENDA/MINUTES HISTORICAL SCANNING SERVICE	1,156.06
200709	07/25/2023	MOHAMMAD A KHAN	SUBPOENA FOR TESTIMONY RD# 23-1304	35.00
200999	08/01/2023	MOHAMMAD A KHAN	TESTIMONY	200.00
200460	07/18/2023	MOHAMMAD SHAFIUDDIN	MCSI REFUND-PP282774	75.00
200553	07/20/2023	MOSAIC OLD ORCHARD, LLC	UB refund for account: 69851	181.31
200416	06/30/2023	MUNICIPAL COLLECTION SERVICES LLC	JUNE 2023 COLLECTIONS	369.06
200936	08/01/2023	MUNICIPAL MARKING DISTRIBUTORS INC	MARKING PAINT	965.00
200850	07/14/2023	NCBERS GROUP LIFE INC	IMRF/NCBERS LIFE INSURANCE - AUGUST 2023	1,344.00
200730	07/26/2023	NEARMAP US INC	NEARMAP VERTICAL FOR GOVERNMENT-ANNUAL SUBSCRIPTION	2,500.00
200623	07/24/2023	NEARMAP US INC	LICENSE RENEWAL FOR ARCGIS & NEARMAP VERTICAL	2,500.00
200407	07/17/2023	NEENAH FOUNDRY COMPANY	FRAME & GRATES	2,965.38

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201009	08/02/2023	NEIGHBORHOOD REMODELERS	BD BOND REFUND-7641 KOLMAR AVE	500.00
200948	08/01/2023	NEUCO INC	HAVAC PARTS	793.94
200643	07/24/2023	NICK ORLIC	CALIBRATION & RE-CERTIFICATION	263.58
200822	07/18/2023	NICK WYATT	REIMBURSEMENT FOR ROTARY MTG ON JULY 18, 2023	25.00
200352	07/11/2023	NICK WYATT	REIMBURSEMENT FOR ROTARY MTG ON JULY 11, 2023	25.00
200889	07/19/2023	NICOR GAS	NATURAL GAS - 7300-06 NILES CENTER RD 06/16/23-07/18/23	352.79
200745	07/26/2023	NICOR GAS	9050 GROSS POINT RD REAR	49.77
200746	07/26/2023	NICOR GAS	9024 GROSS POINT RD	408.04
200747	07/26/2023	NICOR GAS	8157 CENTRAL PARK AVE	287.62
200748	07/26/2023	NICOR GAS	5147 MAIN ST	50.39
200749	07/26/2023	NICOR GAS	5127 OAKTON	1,684.86
200743	07/26/2023	NICOR GAS	9050 GROSS POINT RD	527.30
200776	07/27/2023	NICOR GAS	EMERGENCY FUND ASSISTANCE	1,500.00
200828	07/27/2023	NILES TOWNSHIP DISTRICT 219	SKOKIE I-NET SERVICE SHARED DS3 JUNE 2023	300.00
200434	07/18/2023	NIPSTA	DRIVER TRAINING	420.00
200557	07/20/2023	NORTHERN TRENCHLESS UTILITY CONST	LEAD SERVICE LINE REPLACEMENT	2,700.00
200757	07/26/2023	NORTHERN TRENCHLESS UTILITY CONST	LEAD SERVICE LINE REPLACEMENT	2,700.00
200887	07/14/2023	NORTHSHORE OMEGA	PRE-PLACEMENT MEDICAL EVALUATIONS	978.00
200770	07/25/2023	O'LEARY'S CONTRCTRS EQPT & SUPPLY	STIHL MS462R-CM 20" SAW	1,575.00
198143	05/04/2023	O'LEARY'S CONTRCTRS EQPT & SUPPLY	O'LEARY'S CREDIT	(367.52)
201001	08/01/2023	OAKTON COMMUNITY COLLEGE	TUITION	347.50
200601	06/22/2023	OLD ORCHARD NISSAN LLC	A/C REPAIR AT DEALER/ELECTRIC VEHICLE	1,984.66
200485	07/18/2023	ONWARD TECHNOLOGIES	BARRACUDA ANNUAL MAINTENANCE	7,362.72
201020	08/02/2023	OPEN TEXT INC	EDOCs DM ANNUAL MAINTENANCE	22,711.54
200905	07/31/2023	ORCHARD VILLAGE	BD BOND REFUND-7620 GROSS POINT ROAD	2,000.00
200880	07/14/2023	PADDOCK PUBLICATIONS INC	JOB POSTING - SECRETARY CORP. COUNSEL	800.00
200881	07/14/2023	PADDOCK PUBLICATIONS INC	MULTIPLE JOB POSTINGS	1,600.00
201003	08/02/2023	PARKS PLUMBING & SEWER INC	BD BOND REFUND-4835 FARGO AVE	1,500.00
200493	07/19/2023	PLATINUM PEST SOLUTIONS	MONTHLY SERVICE FEE RAT PROGRAM - JUNE 2023	3,498.00
200837	07/28/2023	POMP'S TIRE SERVICE INC	RECAPPED TIRES FOR STOCK	1,489.12
200415	07/17/2023	PRECISE MRM LLC	5 MB FLAT DATA PLAN	940.00
200959	08/01/2023	PRECISION CNTRL SYSTEMS OF CHICAGO	MAINT. FOR VILLAGE HALL	2,418.00
200390	07/17/2023	PRESTOX	MAINT @ STATION #18	288.38
200400	07/17/2023	PRESTOX	PEST MAINT @ PUBLIC WORKS	228.71
200401	07/17/2023	PRESTOX	PEST MAINT @ STATION #16	282.16
200402	07/17/2023	PRESTOX	PEST MAIN @ STATION #17	282.16
200403	07/17/2023	PRESTOX	PEST MAINT @ VILLAGE HALL	233.68
200520	07/19/2023	PRESTOX	PEST MAINT 5127 OAKTON	233.68

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200521	07/19/2023	PRESTOX	PEST MAINT STATION #17	282.16
200522	07/19/2023	PRESTOX	PEST MAINT STATION #16	282.16
200488	07/19/2023	PRINT XPRESS	BUSINESS CARDS FOR CAMERON HENDRICKS	90.00
200405	07/17/2023	PRINT XPRESS	BUSINESS CARDS	180.00
200449	07/18/2023	PRINT XPRESS	NEW BUSINESS CARDS - SPECIAL LAYOUT - C WHITE	100.00
200890	07/31/2023	PRINT XPRESS	TOTER TAGS	1,625.00
200762	07/25/2023	PRINT XPRESS	BUSINESS CARDS	59.00
200541	07/20/2023	PRIORITY DISPATCH CORPORATION	AQUA - QUALITY ASSURANCE TRAINING - HATZIS	199.00
200548	07/20/2023	PROFESSIONAL SNOWFIGHTER ASSOC.	APWA WINTER WORKSHOP	280.00
200613	06/23/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	21.00
201013	08/02/2023	QUBIT NETWORKS LLC	CHECKPOINT ADVANCED PROTECT ANTI-PHISHING 1 YEAR	193.20
201010	07/20/2023	QUENCH USA INC	WATER COOLER LEASE	55.00
200967	08/01/2023	QUENCH USA INC	MONTHLY WATER FILTER CONTRACT AT PD -AUG 2023	80.00
200863	07/02/2023	RACINE COUNTY LINE RIFLE CLUB	RANGE USE IN 2022 -MARINO	150.00
200432	06/28/2023	RADAR MAN INC	FALCON HR REPAIR SN: FH09131	298.00
200775	07/27/2023	RAMIZ ALBAZI	REIMBURSEMENT - RETIREMENT CAKE FOR CAPT. MCDONOUGH	71.37
200758	07/19/2023	RAY O'HERRON CO INC	DRESS SHIRT/PANTS -HADNOTT	94.30
200754	07/26/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST CARRIER -MARTINEZ	93.30
200755	07/26/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST CARRIER -IMERI	154.36
200750	07/19/2023	RAY O'HERRON CO INC	HSG POUCHES FOR VEST CARRIER -GRACIA	132.48
200739	07/21/2023	RAY O'HERRON CO INC	UNIFORM ITEMS PROMOTION TO SERGEANT -PORE	655.29
200740	07/24/2023	RAY O'HERRON CO INC	CHANGE BUTTONS ON DRESS JACKET -PORE	15.30
200490	07/05/2023	RAY O'HERRON CO INC	ELBECO POLO SS TAC NAVY WMNS XL -C.ANDERSON	56.54
200496	07/07/2023	RAY O'HERRON CO INC	UNIFORM MAGAZINES -ODESHOO	95.55
200498	07/07/2023	RAY O'HERRON CO INC	BLAUER ARMORSKIN FB SS SHIRTS -TONG	93.48
200507	07/10/2023	RAY O'HERRON CO INC	5.11 JOB SHIRT -C. ANDERSON	88.85
200829	07/15/2023	RCN	HIGH SPEED INTERNET SERVICES & FEES FOR PRISON PHONES 07/15/2023 -TARASIUK	156.76
200421	07/17/2023	REAL VIDEO PRODUCTION CO	POLICE RECRUITMENT VIDEO PRODUCTION SERVICES - FINAL PAYMENT	4,200.00
200336	07/13/2023	RED WING SHOE COMPANY INC	UNIFORM BOOTS/SHOES	750.00
200618	07/24/2023	RELX INC DBA LEXIS NEXIS	LEXIS NEXIS SUBSCRIPTION	350.00
200398	07/17/2023	RENE GELDER	FARMERS MARKET PAYOUT #001 2023	592.00
200394	07/17/2023	RIVER VALLEY RANCH LTD	FARMERS MARKET PAYOUT #01-2023	227.00
200473	07/06/2023	RMG ENT. PETWANTS CHICAGO NORTH	DOG FOOD FOR JINN	51.30
200422	06/13/2023	RMUS LLC	BODY CAMERA/DRONE SUPPLIES -PAWLAK	14,851.30
200420	07/13/2023	RMUS LLC	RMUS M30 SPEAKER-SPOTLIGHT COMBO -MCCUNE	2,136.55
200925	08/01/2023	ROAN MCLENNON	VEHICLE STICKER REFUND	40.00
200328	07/13/2023	ROBERT QUANE	REIMBURSEMENT FOR EVENTS	945.61
200391	07/17/2023	ROGER W MILLER	FARMERS MARKET PAYOUT 01-2023	1,105.00

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200673	07/25/2023	ROLANDO ITHIER	SOCIAL MEDIA FOR FIRST RESPONDERS	199.00
200651	07/24/2023	ROTARY CLUB OF SKOKIE VALLEY	DUES FOR NICK WYATT JULY-DEC 2023 AND FOUNDATION OBLIGATION	265.00
200728	07/21/2023	ROTARY CLUB OF SKOKIE VALLEY	MEMBERSHIP FEES/TICKETS - MAX SLANKARD JULY- DECEMBER 2023	265.00
200896	07/19/2023	ROTARY CLUB OF SKOKIE VALLEY	CLUB DUES AND OBLIGATION (JUL-DEC)/PANCAKE BREAKFAST 2023 -BAKER	265.00
200532	07/20/2023	RUSS RIETVELD	2023 07 19 SPECIAL PROJECTS MEETING FROM LA ROSA	207.90
200546	07/20/2023	RUSSO'S POWER EQUIPMENT INC	RIDER MOWER #213	4,700.00
200503	07/19/2023	SAFETY-KLEEN SYSTEMS, INC.	BULK LUBE DELIVERY	1,017.32
200998	08/01/2023	SCHROEDER & SCHROEDER INC	2022 50/50 CONCRETE PROJECT	200,000.00
200994	08/01/2023	SCHROEDER & SCHROEDER INC	2022 50/50 SIDEWALK REPLACEMENT PROJECT	413,441.78
200995	08/01/2023	SCHROEDER & SCHROEDER INC	COMPLETE STREETS	10,726.65
200996	08/01/2023	SCHROEDER & SCHROEDER INC	2022 50/50 SIDEWALK REPLACEMENT PROGRAM	2,214.54
200504	07/19/2023	SECRETARY OF STATE	NEW TITLE FOR SEIZED VEHICLE	165.00
200883	07/14/2023	SEDGWICK CMS INC	UNEMPLOYMENT CLAIMS ADMIN. FEE	750.00
200773	07/27/2023	SEWER ASSESSMENT SERVICES LLC	EQUIPMENT MAINTENANCE ON MAY 3, 2023	1,650.00
200761	07/21/2023	SIMON UNIFORM COMPANY INC	UNIFORMS FOR SEASONALS	1,137.50
200435	07/18/2023	SIMON UNIFORM COMPANY INC	REFUSE UNIFORMS - CARLSON	561.25
200436	07/18/2023	SIMON UNIFORM COMPANY INC	TREE UNIFORMS	521.50
200437	07/18/2023	SIMON UNIFORM COMPANY INC	AUTO UNIFORMS	1,122.45
200438	07/18/2023	SIMON UNIFORM COMPANY INC	CIVIL UNIFORMS	1,205.00
200439	07/18/2023	SIMON UNIFORM COMPANY INC	REFUSE UNIFORMS	1,508.25
200440	07/18/2023	SIMON UNIFORM COMPANY INC	STREET UNIFORMS	2,502.50
200441	07/18/2023	SIMON UNIFORM COMPANY INC	WATER UNIFORMS	1,446.75
200443	07/18/2023	SIMON UNIFORM COMPANY INC	TRAFFIC UNIFORMS	472.50
200444	07/18/2023	SIMON UNIFORM COMPANY INC	FLOOD UNIFORMS	577.50
200445	07/18/2023	SIMON UNIFORM COMPANY INC	METER UNIFORMS	413.75
200446	07/18/2023	SIMON UNIFORM COMPANY INC	BUILDING UNIFORMS	611.25
200388	07/17/2023	SIX GENERATIONS FARMING LOCAL INC	FARMERS MARKET PAYOUT #1 2023	922.00
201000	04/01/2023	SKOKIE CHAMBER OF COMMERCE	ANNUAL MEMBERSHIP DUES APRIL 2023 - MARCH 2024	1,475.00
200500	07/19/2023	SKOKIE PROPERTIES	EMERGENCY FUND ASSISTANCE	1,500.00
200853	07/31/2023	SOLOMON STIGGER	CDL	60.00
200581	07/21/2023	SPECK, SHERRI	UB refund for account: 24199	1,148.32
200602	07/12/2023	SPRING ALIGN OF PALATINE INC	AIR SPRING	407.05
200564	07/17/2023	SPRING ALIGN OF PALATINE INC	AIR SPRINGS FOR REFUSE	676.40
200608	07/14/2023	STANDARD EQUIPMENT COMPANY	TOW BAR AND PIVOT ARMS FOR SWEEPER 231	1,048.00
200324	07/13/2023	STANDARD EQUIPMENT COMPANY	WATER & SEWER FLEET #235 SWEEPER	268,321.65
200527	06/29/2023	STANTON MECHANICAL INC	RTU AT NSCPA	68,263.00
200864	07/17/2023	STAPLES INC.	SCHOOL SUPPLIES FOR NNO EVENT -SHELTON	146.76
200769	07/24/2023	STELLA MENEGAS	GFOA TRNG REIMB FOR TRANSPORTATION AND PARKING	49.20

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200497	07/19/2023	STEPHANIE HORNISH	REIMBURSEMENT FOR OFFICE SUPPLIES	75.64
200808	07/13/2023	STEPHANY GONZALEZ	REIMBURSEMENT FOR LEASH/COLLAR -GONZALEZ	36.36
200566	07/21/2023	STERICYCLE INC	2023 - 2024 ANNUAL WASTE FEE	2,017.56
200409	07/17/2023	SUBURBAN LABORATORIES INC	WATER TESTING	2,052.20
200656	07/25/2023	SUNRISE TREE CARE	DUTCH ELM PREVENTION	12,384.05
200782	07/27/2023	SUNRUN INSTALLATION SERVICES	BD BOND REFUND-8014 KOLMAR AVE	250.00
200455	07/10/2023	T-MOBILE USA INC	TIMING ADVANCE FOR REPORT 23-04574	25.00
200465	07/11/2023	T-MOBILE USA INC	TIMING ADVANCE FOR REPORT 23-04437	25.00
200466	07/18/2023	T-MOBILE USA INC	TIMING ADVANCE FOR REPORT 23-04437	25.00
200624	07/24/2023	TASLEEM AHMED	EMERGENCY FUND ASISSTANCE	1,500.00
200951	08/01/2023	THANH MAI	VEHICLE STICKER REFUND	42.00
200397	07/17/2023	THAT PICKLE GUY	FARMERS MARKET PAYOUT #001 2023	36.00
200870	07/14/2023	THE BLUE LINE	LATERAL ENTRY PO JOB POSTING - 3 MONTHS	547.00
200395	07/17/2023	THE CHEESE PEOPLE INC	FARMERS MARKET PAYOUT #01-2023	293.00
200918	07/24/2023	THE HOME DEPOT PRO	20" HIGH VEL OSC PED FAN W/SHROUD -MALTESE	59.98
200393	07/17/2023	THE TALKING FARM	FARMERS MARKET PAYOUT #1-2023	79.00
200368	07/14/2023	THIRD MILLENNIUM ASSOCIATES	SERVER FEE - JUNE, JULY & AUGUST	522.95
200369	07/14/2023	THIRD MILLENNIUM ASSOCIATES	ANNUAL MAINTENANCE FEE	1,414.71
200370	07/14/2023	THIRD MILLENNIUM ASSOCIATES	OFF SEASON SERVER FEE	784.42
200371	07/14/2023	THIRD MILLENNIUM ASSOCIATES	VEHICLE STICKER SOFTWARE FEE	1,414.71
200648	07/24/2023	THIRD MILLENNIUM ASSOCIATES	PROGRAM/SET-UP VILLAGE STICKERS	35,795.81
200467	07/01/2023	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SUITE MONTHLY CHARGES -JUNE 2023	713.10
200920	07/01/2023	TOPS IN DOG TRAINING CORP	K-9 MAINTENANCE TRAINING FOR JINN -07/2023	350.00
200563	07/18/2023	TRANSCHICAGO TRUCK GROUP	PARTS FOR ENGINE 17	85.48
200357	07/14/2023	TRANSCHICAGO TRUCK GROUP	TURBOCHARGER ACTUATOR KIT	2,433.73
200649	07/24/2023	TRANSYSTEMS CORPORATION	GROSS POINT ROAD DESIGN SERVICES	3,509.26
200650	07/24/2023	TRANSYSTEMS CORPORATION	GROSS POINT ROAD DESIGN SERVICES	547.10
200647	07/24/2023	TRANSYSTEMS CORPORATION	GROSS POINT ROAD DESIGN SERVICES	4,819.39
200687	07/25/2023	TRANSYSTEMS CORPORATION	GROSS POINT ROAD PHASE 2 LOCAL (PART D)	2,677.95
200688	07/25/2023	TRANSYSTEMS CORPORATION	GROSS POINT ROAD PHASE 2 LOCAL (PART D)	2,934.19
200696	07/06/2023	TRITON INTERTECH LLC	SIGNAL LIGHT BAR FOR LANDSCAPE TRAILER 369	318.00
200567	07/21/2023	TWIXWOOD NURSERY LLC	PERENNIALS	1,539.62
200456	07/18/2023	ULINE	OFFICE SUPPLIES	82.87
200458	07/18/2023	ULINE	FIRST AID SUPPLIES	61.93
200854	07/31/2023	ULINE	ELECTRIC HAND DRYERS	1,992.57
200898	07/31/2023	UPS	WEEKLY CHARGE	32.40
200795	07/27/2023	UPS	WEEKLY CHARGE	30.00
200800	07/27/2023	UPS	WEEKLY CHARGE	30.00

**VILLAGE OF SKOKIE  
VOUCHER REPORT # 6  
AUGUST 7, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
200419	07/17/2023	UPS	WEEKLY CHARGE	51.12
200355	07/14/2023	UPS	WEEKLY CHARGE	32.40
200619	07/01/2023	UPS	SHIPPING CHARGES	52.09
200620	07/01/2023	UPS	SHIPPING CHARGES	27.50
200928	08/01/2023	URBANSKI REPORTING CO	BOYES V ARREQUIN DEP TAMMY BOYES	129.00
200545	07/20/2023	USA BLUE BOOK	8' SOLID END VALVE BOX KEY	664.51
200519	07/19/2023	USA BLUE BOOK	FLUORESCENT TABLETS	422.02
200964	08/01/2023	VALDES LLC	BULK DEF	485.00
200359	07/14/2023	VERIZON CONNECT	JUNE MONTHLY CHARGE	32.38
200478	08/18/2023	VERIZON WIRELESS	VERIZON SERVICE JUN 10 2023 - JUL 09 2023	1,944.54
200614	07/01/2023	VERIZON WIRELESS	CELL PHONE SERVICE	973.60
200452	07/18/2023	VILLAGE INN PIZZERIA	PIZZA DELIVERY - DINNER @ STATION #16 (MTG)	107.00
200433	07/17/2023	VILLAGE OF LINCOLNWOOD	WETSA RECEIPTS JAN - FEB 2023	48,730.06
201012	08/02/2023	VISIONARY REAL ESTATE INC	EMERGENCY FUND ASSISTANCE	1,497.00
200559	07/20/2023	VOX POTENTIA CONSULTING LLC	CONSULTING SERVICES TO INTEGRATE ACQ. TECHNOLOGY -TARASIUK	5,460.00
200560	07/20/2023	VOX POTENTIA CONSULTING LLC	CONSULTING SERVICES TO INTEGRATE ACQ. TECHNOLOGY -TARASIUK	4,900.00
200561	07/20/2023	VOX POTENTIA CONSULTING LLC	CONSULTING SERVICES TO INTEGRATE ACQ. TECHNOLOGY -TARASIUK	4,480.00
200856	07/20/2023	W S DARLEY & CO	HOTSTICK	897.41
200771	07/19/2023	W S DARLEY & CO	E16R EQUIPMENT	253.13
200767	06/29/2023	W S DARLEY & CO	FIREFIGHTING HAND TOOLS	1,319.91
200768	07/14/2023	W S DARLEY & CO	FIREFIGHTING HAND TOOLS	1,026.09
200686	07/25/2023	WAREHOUSE DIRECT	SQUEEGEES/HANDLES/BRUSHES	102.32
200678	07/25/2023	WAREHOUSE DIRECT	STATION SUPPLIES FOR QUARTERLY MAINTENANCE	823.53
200679	07/25/2023	WAREHOUSE DIRECT	STATION SUPPLIES FOR QUARTERLY MAINTENANCE	12.79
200680	07/25/2023	WAREHOUSE DIRECT	STATION SUPPLIES FOR QUARTERLY MAINTENANCE	68.55
200682	07/25/2023	WAREHOUSE DIRECT	SQUEEGEES/HANDLES/BRUSHES	296.12
200676	07/25/2023	WAREHOUSE DIRECT	STATION SUPPLIES FOR QUARTERLY MAINTENANCE	1,665.03
200961	08/01/2023	WAREHOUSE DIRECT	PAPER TOWELS AND LINERS	439.98
200593	07/21/2023	WAREHOUSE DIRECT	NAMEPLATE AND HOLDER FOR PUBLIC SAFETY COMMISSION	50.59
200513	07/19/2023	WAREHOUSE DIRECT	MISCELLANEOUS ITEMS FOR ENGINEERING	102.64
200361	07/14/2023	WAREHOUSE DIRECT	AIR FRESH & CAN LINERS	752.56
200930	08/01/2023	WATER RESOURCES INC	WATER METERS	31,559.00
200827	07/17/2023	WATERWAY GAS & WASH COMPANY	PD CAR WASH SERVICES FOR JUNE 2023	396.00
200506	07/19/2023	WATERWAY GAS & WASH COMPANY	PW JULY CHARGES	46.00
200523	07/19/2023	WEBMARC DOORS	DOOR REPAIR @ PUBLIC WORKS	2,778.65
200367	07/14/2023	WEBMARC DOORS	LIGHT CURTAINS/REPLACEMENT SPRINGS FOR PD DOORS	159.00
200382	07/17/2023	WEBMARC DOORS	DOOR REPAIR @ POLICE STATION	369.86
200797	07/27/2023	WEBMARC DOORS	GATE REPAIR AT POLICE STATION	266.50

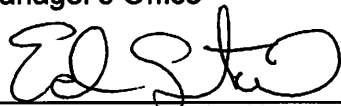
**VILLAGE OF SKOKIE  
VOUCHER REPORT # 6  
AUGUST 7, 2023**

<b>Invoice Ref#</b>	<b>FY Date</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
200913	07/31/2023	WEST SIDE TRACTOR SALES	SCARIFIER TEETH FOR ROAD GRADER 229	325.72
200600	07/20/2023	WEST SIDE TRACTOR SALES	OUTRIGGER PADS FOR 224	149.34
200859	07/28/2023	WILLIAM RAINEY HARPER COLLEGE	FIRE SERVICE INSTRUCTOR I	380.00
200966	08/01/2023	WILMETTE TRUCK & BUS	SAFETY TEST	319.00
200356	07/14/2023	WILMETTE TRUCK & BUS	SAFETY TEST	537.50
200376	07/14/2023	YAMANE DEVELOPMENT LLC	BD BOND REFUND-8248 KEYSTONE AVE	500.00
200377	07/14/2023	YAMANE DEVELOPMENT LLC	BD BOND REFUND-8248 KEYSTONE AVE	250.00
200378	07/14/2023	YAMANE DEVELOPMENT LLC	BD BOND REFUND-8248 KEYSTONE AVE	250.00
200325	07/13/2023	YELLOWSTONE LANDSCAPE INC	TREE STAKING	360.00
200326	07/13/2023	YELLOWSTONE LANDSCAPE INC	MOVE NEWLY PLANTED TREE	200.00
200323	07/13/2023	YELLOWSTONE LANDSCAPE INC	MUNI TREE SPRING 23	40,541.55
200711	07/22/2023	YUNSOO SHIN	REIMBURSEMENT FOR UNIFORM BOOTS -SHIN	224.68
200343	07/13/2023	ZERO TECHNOLOGIES LLC	WATER PITCHERS AND FILTERS FOR LEAD SERVICE REPLACEMENTS	11,273.04
200542	07/20/2023	ZIEBELL WATER SERVICES PRODUCTS	MUELLER HYDRANT	1,686.16
200543	07/20/2023	ZIEBELL WATER SERVICES PRODUCTS	CUT IN VALVE	1,285.00
200544	07/20/2023	ZIEBELL WATER SERVICES PRODUCTS	PVC COUPLING	468.00
200554	07/20/2023	ZIEBELL WATER SERVICES PRODUCTS	BALL CORP FLARE	1,679.88
200555	07/20/2023	ZIEBELL WATER SERVICES PRODUCTS	REPAIR SLEEVE & REDUCER	1,017.00
200556	07/20/2023	ZIEBELL WATER SERVICES PRODUCTS	N CORP STOP	1,098.20
200704	07/25/2023	ZIEBELL WATER SERVICES PRODUCTS	REPAIR SLEEVES	1,162.00
200665	07/25/2023	ZIEBELL WATER SERVICES PRODUCTS	30" 95E TOP SECTION	4,760.00
200685	07/25/2023	ZIEBELL WATER SERVICES PRODUCTS	BALL COMP CURB	1,243.98
200931	08/01/2023	ZIEBELL WATER SERVICES PRODUCTS	CORP STOP	1,084.20
200970	08/01/2023	ZIEBELL WATER SERVICES PRODUCTS	REPAIR CLAMP & COUPLING	1,721.48
200447	07/05/2023	ZORO TOOLS INC	PUSH BUTTON STATION RELAY -MALTESE	\$ 237.96
<b>Total:</b>				<b>\$ 3,532,277.30</b>



**Memorandum**  
**Human Resources Division**

**TO:** Lucy Rukavina, Administrative Assistant  
Manager's Office

**FROM:**   
Ed Stare, Human Resources Specialist

**DATE:** July 21, 2023

**SUBJECT:** *Agenda Item for the Monday, August 7, 2023, Board Meeting*

Please place the following on the August 7<sup>th</sup> agenda:

- Swearing-in of one (1) Police Sergeant:

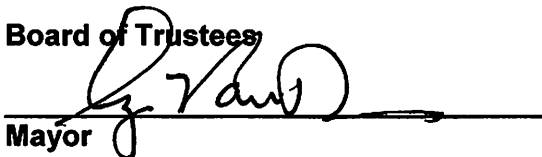
Katarzyna Pore

Vice Chair Helene Levine will have the honor of performing the swearing-in duties.

Please contact me if you have any questions.

c: George Van Dusen, Mayor  
Debra W. Stinson, Human Resources Director  
Brian Baker, Police Chief

**Memorandum  
Mayor's Office**

**TO:** Board of Trustees  
**FROM:**   
Mayor  
**DATE:** August 7, 2023  
**SUBJECT:** Appointment, Reappointments, Resignation

**\*A Appointment**

**Human Relations Commission**  
Anthony Agee

**\*B Reappointments**

**Fine Arts Commission**  
Michelle Beatrice  
Mira Chander  
Debra Hatchett  
Judy Levan  
Doris Liberman  
Sonya Osseny  
Pamela Sloan  
Michelle Thomas  
James VanOsdol  
Vassilen Vasevski  
Sharon Vicker  
Ellen Waxberg  
Pamela Williams

Jeff Rhodes  
Vice Chair

Pamela Garbarini  
Chair

**Performing Arts Center Board**  
Janis Fine  
Barry Layfer  
Rene Roy  
Andrea Siegel

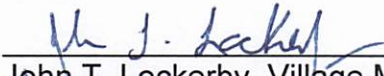
Terrence Guolee  
Chair

**\*C Resignation**

**Performing Arts Center Board**  
Barbara Reeder

**Memorandum  
Manager's Office**

TO: The Honorable Mayor and  
Board of Trustees  
Village Clerk  
Corporation Counsel

FROM:   
John T. Lockerby, Village Manager

DATE: August 3, 2023

SUBJECT: **MANAGER'S REPORT  
BOARD MEETING OF MONDAY, AUGUST 7, 2023**

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**A. 2024 Green Alley Program – Design and Construction Engineering Services – Baxter Woodman, Inc., Chicago, Illinois - \$159,000.**

To construct three gravel alleys next year with permeable pavers, the Village will need to proceed with the Engineering Services design and construction phase. The subject alleys to be reconstructed are as follows: Suffield Court and Greenwood Street (Laramie Avenue to Gross Point Road), Lavergne and Bronx Avenues (Gross Point Road to Grove Street) and the dead-end alley between Kenton and Kolmar Avenues (north of Lyons Street). These three gravel alleys were identified because they require extensive maintenance from Public Works. The construction will include a deep stone base which provides storage for over 90,000 gallons of stormwater, allowing the water to infiltrate into the adjacent soil instead of entering into the combined sewer system. Permeable pavement also allows the earth below to breathe and reduces urban heat island effect while improving air quality.

As part of this project, an Intergovernmental Agreement (IGA) with the Metropolitan Water Reclamation District (MWRD) will also be required. The IGA will be presented to the Board at a future meeting. The cost of Engineering and Construction for the 2024 Green Alley Program is estimated at just over \$950,000 and the contemplated MWRD partnership would fund up to \$347,000. Pertaining to Engineering Services, it is staff's recommendation that the Village utilize the services of Baxter Woodman Inc. (B&W), which is on the Village's short list of qualified consulting engineers chosen by formal Qualifications Based Selection (QBS) process. I concur with staff's recommendation and respectfully request Mayor and Board approval to enter into a contract with Baxter Woodman, Inc. in the not to exceed amount of \$159,000 for Design and Construction Engineering Services for the Village of Skokie 2024 Green Alley Program.

**\* B. Backlot Bash 2023.**

The Skokie Park District, the Skokie Public Library and the Skokie Chamber of Commerce are again planning the Backlot Bash. The festival is planned for Friday through Sunday, August 25 through 27, 2023 and will again be held in downtown

Skokie. The event will include an entertainment stage, carnival, children's events, business exposition, food vendors, bingo tent, 5K race and kids run on Saturday and the Rotary Club pancake breakfast on Sunday.

Mayor and Board approval of the Resolution authorizing the Intergovernmental Agreement between the Village of Skokie, the Skokie Park District and the Youth Foundation of Skokie, Inc. is respectfully requested.

\* C. **Annual Service Renewal for Microsoft Exchange, O365 and Power BI – Planet Technologies, Germantown, Maryland - \$37,103.40.**

The Village of Skokie utilizes Microsoft Exchange 365 for email services. At this time, the annual contract is up for renewal. To provide uninterrupted support of the network, staff is recommending renewal of the service contract. I concur with staff's recommendation and respectfully request Mayor and Board approval of a contract in the amount of \$37,103.40, to be awarded to Planet Technologies.

\* D. **Annual Maintenance Contract for Cisco Network Infrastructure – CDW, Chicago, Illinois - \$31,440.79.**

The Village of Skokie uses the services of Cisco Networking Infrastructure to provide networking capability for the entire Village. At this time, the annual hardware/software maintenance and support agreement is up for renewal. Staff recommends entering into a contract with CDW to provide the necessary annual maintenance. I concur with staff's recommendation and respectfully request Mayor and Board approval of a contract in the amount of \$31,440.79 to be awarded to CDW.

**MEMORANDUM**  
**Engineering Division**  
**Finance Department**

**TO:** John T. Lockerby, Village Manager

**FROM:**   
Mike Aleksic, Assistant Finance Director

  
Russ Rietveld, Director of Engineering

**DATE:** July 31, 2023

**SUBJECT: AGENDA ITEM – August 7<sup>th</sup>, 2023 Board Meeting**  
**Village of Skokie 2024 Green Alley Program**  
**Design and Construction Engineering Services**

Last September the Village of Skokie submitted an application for a Metropolitan Water Reclamation District of Greater Chicago(MWRD) Green Infrastructure Partnership to upgrade three more gravel alleys to permeable paver alleys. Our application was not selected for funding this year, however we were notified the requested funding could be provided next year. In order to complete the construction next year, we need to proceed into the design phase and thus this memo pertains to the Engineering Services Agreement. In addition, we will need to enter into an Intergovernmental Agreement(IGA) with MWRD regarding the partnership. The IGA will be presented to the Board at a future meeting for consideration and, among other things, will contain a schedule of pertinent project milestones. The current draft schedule is attached. The cost of Engineering and Construction for the 2024 Green Alley Program is estimated at just over \$950,000 and the contemplated MWRD partnership would fund up to \$347,000 of those costs.

The project pertains to the construction of three permeable paver alleys. The alleys to be upgraded are as follows: alley between Suffield Court and Greenwood Street(Laramie Avenue to Gross Point Road), alley between Lavergne and Bronx Avenues(Gross Point Road to Grove Street), and the dead end alley between Kenton and Kolmar Avenues(north of Lyons Street), a map is attached. These three gravel alleys were identified because they require extensive maintenance from Public Works. The proposed alleys combine permeable pavers with concrete ribbons along the edge. These alleys are constructed above a deep stone base. This base provides storage for over 90,000 gallons of stormwater under all three proposed alleys and allows the stormwater to infiltrate into the adjacent soil instead of entering the combined sewer system. Reducing the load on the sewer system reduces sewer treatment expenses and the likelihood of floods and erosion. Permeable pavement also allows the earth below to breathe and reduces urban heat island effect which also improves air quality. The Village plans to use Water funds for the design and construction engineering for this project.

Pertaining to the Engineering Services, it is recommended that the Village utilize the services of Baxter and Woodman Inc.(B&W). This firm is on the Village's short list of qualified consulting engineers that would be employed on engineering projects which was formulated following a formal Qualifications Based Selection (QBS) process. Furthermore, B&W assisted with the

MWRD partnership application for this project and has provided Design and Construction Engineering Services on previous Green Alley projects.

In addition, it is requested that the contract be awarded without need for further competitive bidding of the Engineering Services, as permitted under the provisions of the Illinois Professional Services Selection Act. This recommendation to obtain B&W for Design and Construction Engineering Services is predicated on the need to provide continued known service for similar type of work, continuity to the project area, and the firm's knowledge of this project. This is coupled with their very satisfactory past work performance. Based on these factors, it is strongly desired to retain the services of this firm for this next Project.

A proposal for these Professional Engineering Services was solicited and negotiated for the subject project, and it is recommended that a contract for Design and Construction Engineering Services be awarded to Baxter and Woodman, Inc., Chicago, Illinois in the amount of \$159,000. A detailed scope of work and cost proposal is attached. Please note that the construction phase services, which includes significant documentation required by MWRD, is for part-time services; as Village staff will be involved in the field work. Thus, it is recommended that the Mayor and Board of Trustees authorize the award of a contract to **Baxter Woodman Inc.**, Chicago, Illinois, in the not to exceed amount of **\$159,000.00, for Design and Construction Engineering Services for this Village of Skokie 2024 Green Alley Program.**

In conclusion, we ask that you please present this recommendation to the Mayor and Board of Trustees for review and approval at the August 7, 2023 regularly scheduled meeting:

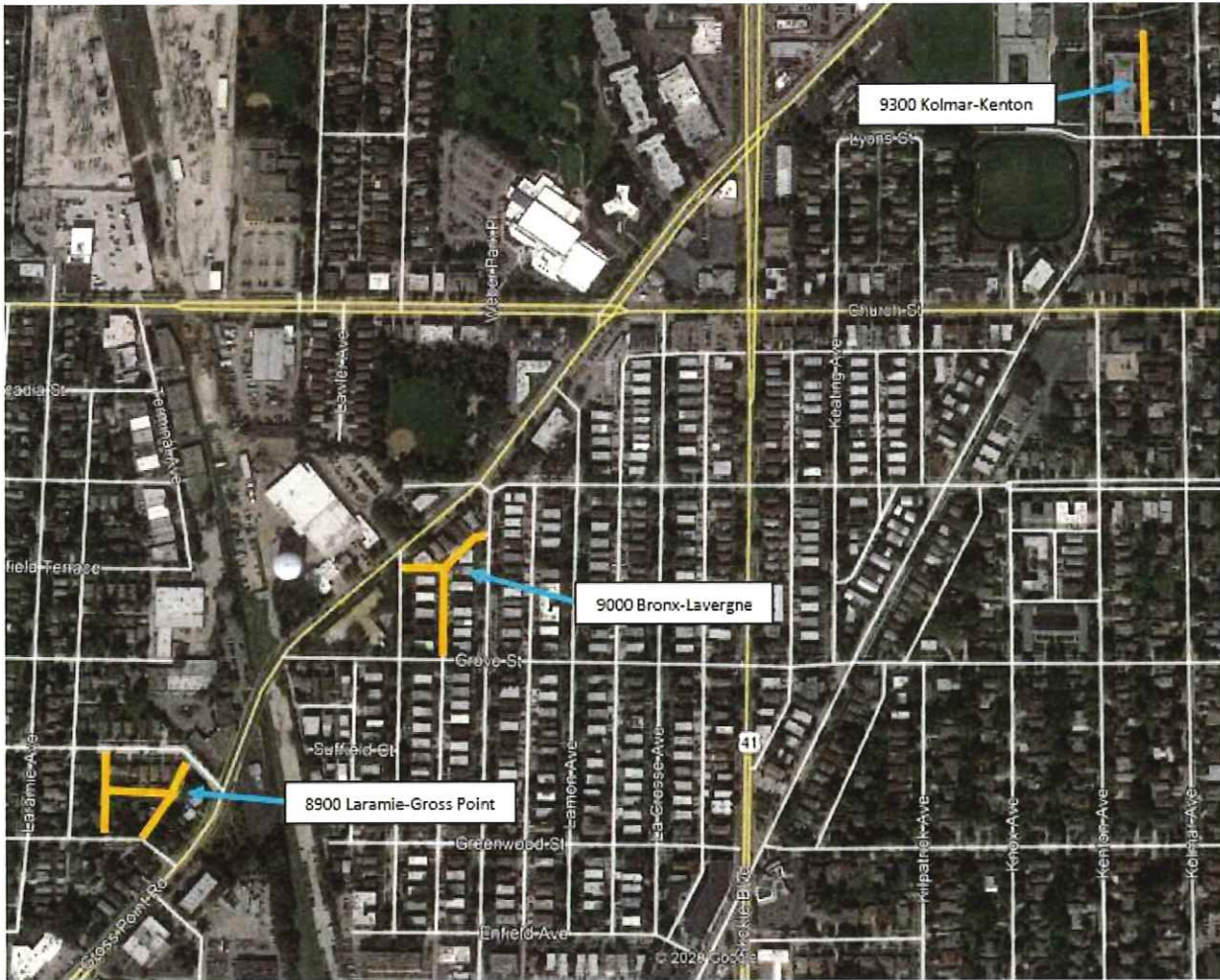
Please contact us if there are any questions.

RR/MA  
Attachments

cc: Michael Lorge, Corporation Counsel  
Max Slankard, Director of Public Works  
Samantha Maximilian, Senior Engineer  
Julian Prendi, Finance Director  
Nicholas Wyatt, Assistant Village Manager

<b>Category</b>	<b>Project Milestone</b>	<b>Due Date</b>
IGA	IGA 1 <sup>st</sup> Draft reviewed & returned to MWRD	9/1/23
	MWRD law-reviewed IGA returned to partner	9/29/23
	(if needed) IGA 2 <sup>nd</sup> Draft returned back to MWRD	10/22/23
	Partner Board votes on IGA	11/8/23
Design	30% Design to MWRD	9/15/23
	MWRD comments back to partner	9/29/23
	60% Design to MWRD	10/27/23
	MWRD comments back to partner	11/10/23
	98% Design to MWRD	12/8/23
	MWRD comments back to partner	12/22/23
Construction & Reimbursement	IGA canceled if construction not awarded by	10/1/24
	IGA canceled if construction not substantially complete by	12/1/24
	Final Reimbursement Request to MWRD	12/15/24

**Green Alley Improvements: Project Locations**



**Overall Locations  
Skokie, IL**



June 16, 2023

Mr. Russ Rietveld, PE  
Director of Engineering  
Village of Skokie  
5127 Oakton Street  
Skokie, Illinois 60077

**Subject: 2024 Green Alleys - Design & Construction  
Engineering Proposal for Professional Engineering  
Services**

Dear Mr. Rietveld:

Baxter & Woodman, Inc. is ready to use our knowledge, experience, and enthusiasm to assist the Village of Skokie with design of the Village's 2024 Green Alley Program.

**LOCATION:**

This Project is located at various locations within the Village of Skokie (see Attachment A - location maps):

<u>Alley Limits</u>	<u>Length</u>
8900 Laramie – Gross Point Between Suffield Court & Greenwood Street	Approximately 1,000 feet
9000 Bronx – Lavergne Between Lavergne Ave, Grove St, & Bronx Avenue	Approximately 635 feet
9300 Kolmar- Kenton Between Kenton Ave & Kolmar Ave, North of Lyons St	Approximately 427 feet

**PROJECT UNDERSTANDING:**

The three existing sections of alley have deteriorating oil and chip surfaces with concrete aprons connecting garages to the alleys. Stormwater runoff is designed to drain to intersecting streets.

The work included in the project consists of preparing Phase II design plans, specifications, and bidding documents. Our services also include assistance with MWRD Green Infrastructure Funding Partnership administration.

The Phase II design consists of completing design drawings for reconstruction of the alleys with permeable pavers bordered by concrete aprons. Soil borings will be obtained to assess subgrade soils and evaluate potential impacts to design.

The Project will use MWRD Green Infrastructure Partnership Funding, and will be subject to review and collaboration with MWRD.

Our scope of services, schedule, and fee are presented below.

### **SCOPE OF SERVICES – DESIGN**

#### **A. PROJECT COORDINATION**

1. PROJECT MANAGEMENT – Plan, schedule, and control activities to complete the Project. These activities include, but are not limited to budget, schedule, and scope. Submit a monthly status report via email describing tasks completed the previous month and outlining goals for the subsequent month
2. PROJECT MEETINGS
  - a. Conduct one (1) kickoff meeting with staff during design of the Project to clarify staff wishes, design questions, and/or construction methods.
  - b. Conduct one (1) design status meeting in which preliminary and initial layout is approved.
  - c. Conduct one (1) virtual meeting with MWRD staff

#### **B. DATA COLLECTION**

1. COLLECT EXISTING FILES – Obtain, review, and evaluate the following information provided by the Owner for use in design: utility atlases; GIS shape files surrounding the Project limits; aerial photography; environmental studies; maintenance and flooding records; drainage studies; hydrologic and hydraulic information and calculations; and Right of Way information, geotechnical data.
2. TOPOGRAPHIC SURVEY
  - a. Perform topographic survey of the Project limits in order to develop base sheets for Project plan drawings. State plane coordinates and NAVD 88 will be used for horizontal and vertical controls. Collect drainage structure condition, inverts, size, and flow direction.
  - b. Develop base sheets from topographic survey data, including creating lists of deficient items for clarification at future site visits.

3. SITE VISITS FOR DESIGNERS
    - a. Conduct one (1) site visit to familiarize the designer(s) with the sites, clarify any discrepancies on the Drawings, and identify the horizontal and vertical alignment of the storm sewer pipe.
    - b. Walk the routes with staff to resolve deficient/questionable items from the topographic survey; evaluate the condition of existing pavements, drainage structures, and curb and gutter; confirm the horizontal and vertical alignment of new sewers; identify areas conducive for contractor staging; identify parkway features to be protected, and evaluate restoration options.
    - c. Prepare guidelines for protection of parkway features/trees, traffic control, construction staging, and restoration for the Owner's use in communicating with residents, and for use during detailed design.
  4. UTILITY COORDINATION
    - a. Complete a Design Stage Request with JULIE, which consists of obtaining names and phone numbers of utilities located within the work area.
    - b. Contact utilities, obtain atlases where available, and provide preliminary plan sheets to utility companies for their markup and return.
    - c. If utility relocations are found to be needed due to conflict with a proposed sewer, work with utility company engineers to provide information and assistance as needed.
  5. GEOTECHNICAL INVESTIGATION AND CCDD DOCUMENTATION (SEE ATTACHMENT D)
    - a. Arrange for a geotechnical sub-consultant to make soil borings, 10 foot depth, collect and analyze soil samples, determine groundwater levels and prepare a written report for structural design. Four (4) soil borings are included.
    - b. Arrange for a sub-consultant to make pavement cores of the surface and base material for determining the composition of the existing pavement material within the Project limits.
    - c. Based on the findings of the Environmental Screening and PESA, utilize soil borings for the testing the potential classification of CCDD. Facilitate completion of IEPA Form 662 (or 663, if necessary) to assist with estimating disposal costs, if needed.
- C. PRELIMINARY DESIGN
1. PRELIMINARY DESIGN
    - a. Determine the preferred geometric layout and cross section throughout the Project. Identify design constraints including clear zone, obstructions, drainage limitations, and potential design exceptions.
    - b. Prepare preliminary green infrastructure and storm sewer design for the proposed improvements.

2. PRELIMINARY DESIGN DOCUMENTS
    - a. Develop base sheets from topographic survey data.
    - b. Indicate the location of utilities that can be obtained from the best available records, including utility company atlases.
    - c. Prepare Design Documents consisting of Drawings showing the extent and character of construction work to be furnished and performed by the Contractor(s) selected by the Owner and Specifications, which will be prepared in conformance with IDOT/Village format.
    - d. Prepare preliminary plan sheets (60% and 90% milestones) that indicate the proposed layout of design elements, including proposed installation methods, and areas of possible problems or difficulties.
  3. PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST – Prepare Opinions of Probable Construction and Total Project Costs (EOPC) for the Project including: construction cost; contingencies; construction engineering services; and, on the basis of information furnished by the Owner, allowances for legal services; financial consultants; and any administrative services or other costs necessary for completion of the Project.
- D. PERMITS AND AGENCY COORDINATION
1. Coordinate with MWRD and incorporate all MWRD Green Infrastructure grant funding requirements into the project documents
  2. Submit the design documents to obtain permits from MWRD.
  3. Apply for an Owner site work permit, building permit, and/or tree removal and preservation permit, if required.
- E. FINAL CONSTRUCTION DOCUMENTS
1. FINAL DESIGN
    - a. Review and respond to Preliminary (60%) and Pre-Final (90%) plan sheets comments.
    - b. Finalize the preferred geometric layout and cross section throughout the Project.
    - c. Finalize the green infrastructure and storm sewer design for the proposed improvements.
  2. DESIGN DOCUMENTS FOR BID
    - a. Provide details of design elements and construction requirements.
    - b. Indicate location of all utilities that can be obtained from the best available records, including utility company atlases.
    - c. Create all legends, general notes, details, and designer instructions to contractors, to create a final set of construction drawings.
    - d. Prepare Design Documents consisting of Drawings showing the general scope, extent and character of construction work to be furnished and performed by the

Contractor(s) selected by the Owner and Specifications, which will be prepared in conformance with IDOT/Village format.

- e. Both Pre-final (95%) and Final (100%) plan sheets and contract documents submittals are anticipated for this Project.
  3. ENGINEER'S OPINION OF PROBABLE COST – Prepare Opinions of Probable Construction and Total Project Costs (EOPC) for the Project including construction cost; contingencies; construction engineering services or other costs necessary for completion of the Project.
  4. CONTRACT DOCUMENTS - Prepare for review and approval by the Owner the forms of Construction Contract Documents consisting of Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions, where appropriate, based upon standard Owner contract documents.
- F. QA/QC - Perform in-house milestone and constructability reviews by senior staff during project initiation, preliminary, pre-final, and final submittals. Provide ongoing reviews of permitting and utility coordination efforts. Conduct milestone reviews of subconsultants and provide feedback throughout the progress of work.
- G. ASSISTANCE DURING  
BIDDING
1. BID ADVERTISEMENT
    - a. Assist the Owner in solicitation of construction bids from as many qualified bidders as possible.
    - b. Set bid dates with Owner, create Advertisement for Bids (AFB), provide AFB to Owner for publication, and mail advertisement to selected prospective bidders.
    - c. Answer bidders' questions during bid period.
  2. ADDENDUMS – Issue necessary Addenda to plan holders as necessary.
  3. BID OPENING
    - a. Attend bid opening with staff and assist in reviewing and checking of bid package submittals as required.
    - b. Tabulate bids received and review all bid submittals to verify low bid is responsive and responsible.
    - c. Issue a Letter of Recommendation to Award the construction contract to the Owner for their action.

**SCOPE OF SERVICES – CONSTRUCTION SERVICES:**

1. POST BID DESIGNER COORDINATION
  - 1.1 *Utility Locates & Coordination:* Provide ongoing coordination of utility relocation efforts as requested by the Village.

- 1.2 *Bid Document Review and Clarification Assistance:* Provide design assistance and clarification for bid documents before and during construction when requested by the Village or construction staff.

2. PHASE III CONSTRUCTION ASSISTANCE

Act as the Owner's representative with duties, responsibilities, and limitations of authority as assigned in the construction contract documents.

2.1 *Project Initiation*

- A. Prepare Award Letter, Agreement, Contract Documents, Performance/Payment Bonds, and Notice to Proceed. Receive Contractor insurance documents.
- B. Attend and prepare minutes for the preconstruction conference, and review the Contractor's proposed construction schedule and list of subcontractors.

2.2 *Construction Administration*

- A. Attend periodic construction progress meetings.
- B. Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e., hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs of precautions. Engineer's consideration of a component does not constitute acceptance of the assembled item.
- C. Review construction record drawings for completeness as prepared by the Contractor.
- D. Prepare construction contract change orders and work directives when authorized by the Owner.
- E. Review the Contractor's requests for payments as construction work progresses, and advise the Owner of amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
- F. Research and prepare written response by Engineer to request for information from the Owner and Contractor.
- G. Project manager or other office staff visit site as needed.

2.3 *Field Observation – PART TIME*

**SCHEDULE – We have estimated the construction activity duration of 14 weeks with 12 hours of B&W inspector time (including travel time) per week. If additional inspection**

*time is required or requested by the Village, this can be provided at additional scope and fee.*

A. Engineer will provide a Resident Project Representative at the construction site on a periodic part-time basis from the Engineer' office of not more than eight (8) hours per regular weekday, including travel time, and not including legal holidays (approximately 12 hours per week, for up to 168 hours) as deemed necessary by the Engineer, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion.

B. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If the Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address. Engineer shall not supervise, direct, control, or have charge or authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, which contractor is solely responsible for its errors, omissions, and failure to carry out the work. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person, (except Engineer's own agents, employees, and consultants) at the site or otherwise furnishing or performing any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.

C. Part-Time Field Observation provides that the Resident Project Representative will make intermittent site visits to observe the progress and quality of Contractor's executed Work. Part-Time Field Observation does not guarantee the Engineer will observe or comment on work completed by the contractor at times the Resident Project Representative is not present on site. Such visits and observations by the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of Contractor's Work in progress or to involve detailed inspections of Contractor's Work in progress beyond the

responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment as assisted by the Resident Project Representative, if any.

- D. Provide the necessary base lines, benchmarks, and reference points to enable the Contractor to proceed with the work.
- E. Keep a daily record of the Contractor's work on those days that the Engineers are at the construction site including notations on the nature and cost of any extra work.

2.4 *Project Completion*

- A. Provide construction inspection services when notified by the Contractor that the Project is complete. Prepare written punch lists during final completion inspections.
- B. Review the Contractor's written guarantees and issue a Notice of Acceptability for the Project by the Owner.
- C. Review the Contractor's requests for final payment, and advise the Owner of the amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
- D. Review construction record drawings, to be prepared and provided by the Contractor, which show field measured dimensions of the completed work which the Engineers consider significant. The Contractor will then provide the Owner with an electronic copy within ninety (90) days of the Project completion.

2.5 *MWRD Construction Documentation*

- A. Prepare necessary progress and closeout documentation required for MWRD grant funding.

**ITEMS NOT INCLUDED**

1. Land Acquisition assistance
2. IEPA/SWPPP/EcoCAT coordination as project area is under 1.0 acres.

**SCHEDULE**

Our anticipated schedule is included as Attachment C.





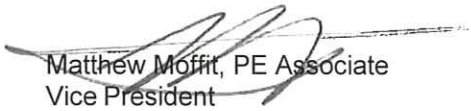
**FEE**

The Village shall pay the Engineer for services performed or furnished, which in total will not exceed **\$159,000.00**. A summary of the manhours and fee is included as Attachment B. The attached Standard Terms and Conditions apply to this Proposal. If you find this Proposal acceptable, **please sign and return one copy for our files.**

We look forward to working with you on this Project. Please call if you have any questions.

Sincerely,

BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS

  
Matthew Moffit, PE Associate  
Vice President

TLH:mjm  
Attachment

**VILLAGE OF SKOKIE,  
ILLINOIS**

ACCEPTED BY: \_\_\_\_\_

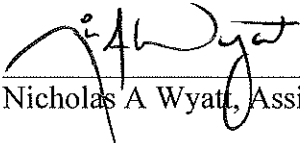
TITLE: \_\_\_\_\_

DATED: \_\_\_\_\_

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Contract\221624.40\_Proposal\_GreenAlleyDesign&CS.docx

**Memorandum**  
**Manager's Office**

TO: John T. Lockerby, Village Manager

FROM:   
\_\_\_\_\_  
Nicholas A Wyatt, Assistant Village Manager

DATE: July 28, 2023

**SUBJECT: Backlot Bash  
Agenda Item**

The Skokie Park District, the Skokie Public Library and the Chamber of Commerce are again planning the Backlot Bash, a summer tradition in downtown Skokie. The event is planned for Friday through Sunday, August 25 through 27, 2023.

The Backlot Bash event will again consist of an entertainment stage, carnival, children's events, business exposition, food vendors, bingo tent, 5K race and kids run on Saturday, and the Rotary Club Pancake Breakfast on Sunday.

The location of the event remains largely the same, utilizing the intersection of Floral Avenue and Oakton Street and the adjacent municipal parking lots. The location requires closing Oakton Street between Lincoln Avenue and Laramie Street as well as a portion of Floral Avenue. Lincoln Avenue from Oakton to Brown Streets will not be closed this year as it was in the previous two years. Village parking lots in this area also will be closed as necessary.

Village Hall operations will **not** be altered during the festival. The Village will be open for business as usual on Friday, August 25. Sufficient parking for Village Hall patrons will remain reserved through the end of business hours that day. The Farmers' Market will occur on Sunday as usual but will be relocated to the Skokie Public Library west parking lot.

Village Board consideration and approval is respectfully requested for a resolution approving an Intergovernmental Agreement amongst the Village of Skokie, the Skokie Park District and Youth Foundation of Skokie, Inc. pertaining to the Backlot Bash.

Attachments

THIS RESOLUTION MAY BE CITED AS  
VILLAGE RESOLUTION  
  
23-8-R-

**A RESOLUTION APPROVING AND AUTHORIZING AN  
INTERGOVERNMENTAL AGREEMENT BETWEEN THE  
VILLAGE OF SKOKIE, THE SKOKIE PARK DISTRICT AND  
THE YOUTH FOUNDATION OF SKOKIE, INC. AND INDEMNIFICATION  
OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR THE  
UTILIZATION OF STATE RIGHT OF WAY PERTAINING TO  
SKOKIE'S 2023 BACKLOT BASH**

1           **WHEREAS**, the Skokie Park District (hereinafter "District) and the Village of Skokie  
2 (hereinafter "Village") may enter into intergovernmental cooperation agreements pursuant to art.vii,  
3 sec. 10, of the *Constitution of the State of Illinois* (1970), and the Intergovernmental Cooperation  
4 Act, 5 ILCS 220/1 *et seq.* (2010); and

5           **WHEREAS**, the District is planning the 16<sup>th</sup> Annual Summer Downtown festival and carnival  
6 titled *Skokie's Backlot Bash* (hereinafter "Event"), to take place on August 25, 26 and 27, 2023; and

7           **WHEREAS**, the festival and carnival will utilize Village owned parking lots and portions of  
8 the public ways at and around the intersection of Floral Avenue and Oakton Street and a portion of  
9 Lincoln Avenue; and

10           **WHEREAS**, the following streets will be closed to vehicle traffic beginning Thursday, August  
11 24<sup>th</sup> through the duration of the Event:

- 12           • Oakton Street between the west side of the intersection of Lincoln Avenue and
- 13           Oakton Street;
- 14           • Oakton Street between the east side of the intersection of Lockwood Avenue and
- 15           Oakton Street;
- 16           • Floral Avenue, south of Brown Street and north of Oakton Street; and

17           **WHEREAS**, additionally, the following parking lots will be closed for public use beginning  
18 Thursday, August 24<sup>th</sup> through the duration of the Event:

- 19           • Lot north of Oakton Street and west of Floral Avenue;
- 20           • Lots in the block bounded by Oakton Street, Lincoln Avenue, Brown Street and
- 21           Floral Avenue;
- 22           • Lot south of Oakton Street and west of Village Hall; and

23           **WHEREAS**, The Youth Foundation of Skokie, Inc. (hereinafter "Foundation"), an Illinois not-  
24 for-profit corporation, desires to conduct a bingo game on the Village Green located adjacent to the  
25 Village Hall; and

1           **WHEREAS**, the Corporation Counsel and Village Manager recommend to the Mayor and  
2 Board of Trustees that the Intergovernmental Agreement between the Village of Skokie, the Skokie  
3 Park District and The Youth Foundation of Skokie, Inc., a copy of which is attached hereto and marked  
4 Exhibit "1", for the 2023 Summer Downtown Festival known as *Skokie's Backlot Bash*, be approved  
5 substantially in the form attached, subject to changes approved by the Corporation Counsel and  
6 Village Manager or designee;

7           **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village  
8 of Skokie, Cook County, Illinois;

- 9           1. That the Intergovernmental Agreement between the Village of Skokie, Skokie Park District  
10 and The Youth Foundation of Skokie, Inc. for the 2023 Summer Downtown Festival known as  
11 *Skokie's Backlot Bash*, a copy of which is attached hereto and marked Exhibit "1", subject to  
12 changes approved by the Corporation Counsel and Village Manager or designee, be and the  
13 same is hereby approved.  
14           2. That the Village Manager is hereby authorized to execute the Intergovernmental Agreement  
15 between the Village of Skokie, Skokie Park District and The Youth Foundation of Skokie, Inc.  
16 for the 2023 Summer Downtown Festival known as *Skokie's Backlot Bash*, a copy of which is  
17 attached hereto and marked Exhibit "1", subject to changes approved by the Corporation  
18 Counsel and Village Manager or designee.  
19           3. The Village will provide for efficient, all weather detours, which will be maintained  
20 conspicuously marked and judiciously patrolled by Skokie Police personnel for the benefit of  
21 traffic deviated from the State Route (Lincoln Avenue from Oakton Street to Brown Street).  
22

23           **PASSED** this    day of August, 2023.

24  
25           Ayes:

\_\_\_\_\_ Village Clerk

26  
27           Nays:

28           Absent:

Approved by me this    day of  
August, 2023.

29  
30           Attest:

31  
32  
33           \_\_\_\_\_ Village Clerk

\_\_\_\_\_ Mayor Village of Skokie

**Exhibit 1**

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF SKOKIE, SKOKIE PARK DISTRICT  
AND THE YOUTH FOUNDATION OF SKOKIE, INC.**

This Intergovernmental Agreement is entered into this \_\_\_ day of \_\_\_\_\_, 2023 by and amongst the Skokie Park District (hereinafter "District"), an Illinois Park District, The Youth Foundation of Skokie, Inc. (hereinafter "Foundation"), an Illinois not-for-profit corporation, and the Village of Skokie (hereinafter "Village"), an Illinois municipal corporation.

**RECITALS**

**WHEREAS**, the District and the Village may enter into intergovernmental cooperation agreements pursuant to art. vii, Sec. 10, of the *Constitution of the State of Illinois* (1970), and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* (2010); and

**WHEREAS**, the District is planning a late summer festival and carnival entitled *Skokie's Backlot Bash* (hereinafter "Event"), to take place on August 25, 26 and 27, 2023; and

**WHEREAS**, the festival and carnival will utilize Village owned parking lots and portions of the public ways at and around the intersection of Floral Avenue and Oakton Street and a layout of the event is depicted on Exhibit "A" attached hereto; and

**WHEREAS**, the Village has granted permission for the closure of Oakton Street between the west side of the intersection of Lincoln Avenue and Oakton Street and the east side of the intersection of Lockwood Avenue and Oakton Street; and

**WHEREAS**, the Village has granted permission for the closure of Floral Avenue south of Brown Street and north of Oakton Street and the closure of the following parking lots: (i) north of Oakton Street and west of Floral Avenue; (ii) the lots in the block bounded by Oakton Street, Lincoln Avenue, Brown Street and Floral Avenue; and (iii) the lot south of Oakton Street and west of Village Hall; and

**WHEREAS**, the Village has given the District a grant of \$12,000.00 to assist in defraying the costs of the Event; and

**WHEREAS**, the District has made, or will make, an application to the Village Manager for a special event permit;

**WHEREAS**, the District has requested, or will request, from the Local Liquor Commissioner a temporary permit for a special event liquor license for the 2 and ½ day event, authorized pursuant to Section 10-40 of the Village Code; and

**WHEREAS**, the District intends to restrict and limit the consumption of alcohol to a defined and fenced-in area located on a portion of the public right of way of Oakton Street, the Village Green and a portion of the Village Hall parking lot and the Mayor and Board of Trustees adopted Village Ordinance Number \_\_\_\_\_, which authorized the sale and consumption of alcoholic liquor on a portion of Floral Avenue or Oakton Street; and

**WHEREAS**, the Foundation intends to operate a bingo game, pursuant to State statutes authorizing the conduct of bingo, 230 ILCS 25/1 *et seq.* (2006), at the Event on the a portion of the Village Green adjacent to Village Hall;

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and for other good and valuable consideration, the parties agree as follows:

1. The above stated recitals are material and are restated and incorporated herein as if stated in full.
2. The Village hereby authorizes the District to utilize the public rights of way and the parking lots in a manner consistent with the Event Plan. The Event Plan is defined as the special event application filed by the District with the Village together with all documents provided to the Village in support of the application. The area in which the Event will be operated is referred to as the Event Site. The Event Site is shown in the Event Plan and is depicted on Exhibit "A".
3. The hours of the Event will be: August 25, 2023, from 6:00 p.m. to 10:00 p.m.; August 26, 2023, from 6:00 a.m. to 10:00 p.m.; and August 27, 2023 from 8:00 a.m. to 8:00 p.m.
4. The District is the main sponsor of the Event and shall be responsible for all operations of the Event. The District may have co-sponsors of the Event, however, the Village shall only be required to communicate directly with the District's Event Directors and rely on the District and the Event Directors to ensure that all operations are in compliance with the Event Plan and the Village Code, other Village Ordinances and State and Federal laws.
5. The District shall designate two individuals as the Event Directors. One of the Event Directors shall be on the Event site at all times that the Event is open to the public. The Event Directors shall be available at all other times by cellular telephone. The Superintendent of the District shall provide written notice to the Village of the Event Directors' identities and their telephone numbers.
6. The District shall have the responsibility for securing the Event Site in the off hours of the event. The District shall hire a private security firm to fulfill this obligation and said security firm shall cooperate fully with the Skokie Police Department on any issues before, during and after the Event, in order to ensure a safe Event.
7. The public rights of way that will be closed to vehicular traffic for the duration of the event are: the Floral Avenue portion commencing on August 25, 2023, at 12:00 p.m. through August 28, 2023, at 2:00 a.m.; and the Oakton Street portion commencing on August 24, 2023, at 12:00 p.m. through August 28, 2023, at 2:00 a.m. and the Lincoln Avenue portion commencing on August 24, 2023, at 12:00 p.m. through August 28, 2023, at 2:00 a.m. The District shall perfect the closure of the public rights of way with barricades and other necessary safety equipment, which it will obtain through a third party vendor. The District is responsible for the set-up of the barricades and safety equipment and their removal after the Event and the Village will coordinate with the vendor.
8. The parking lots in the block bounded by Oakton Street, Lincoln Avenue, Brown Street and Floral Avenue will be closed to allow the carnival to set-up and operate from 7:00 a.m. on August 24, 2023, through 12:00 a.m. (midnight) on August 28, 2023. The District acknowledges that there are storm water storage tanks underneath a portion of the aforementioned parking lots, consequently the District agrees that neither the District nor any agent thereof, will use any type of instrument to penetrate the asphalt of the aforementioned parking lots. The parking lot north of Oakton Street and west of Floral Avenue will be closed from 5:30 p.m. August 23, 2023, through 11:59 p.m. August 27, 2023. The north 1/3 of the parking lot south of Oakton Street west of Village Hall will be closed from 12:00 p.m. August 24, 2023, through 11:59 p.m. August 27, 2023. The remaining 2/3 of the parking lot south of Oakton Street will be closed from 5:00 p.m. August 24, 2023, through 11:59 p.m. August 27, 2023. The District will ensure that the operations

Page 2 of 8

VOSEDOCS-#813178-v1-Intergovernmental\_Agreement\_with\_Skokie\_Park\_District\_Youth\_Foundation\_-\_Backlot\_Bash\_2023

Page 4 of 10

VOSEDOCS-#612870-v1-Resolution\_\_2023-  
Intergovernmental\_Agreement\_\_Skokie\_Park\_District\_&\_Youth\_Foundation\_\_Backlot\_Bash\_\_2023

of the Event do not conflict or interfere with the Farmer's Market operated by the Village. The Farmer's Market is being relocated to the west lot, west of the Library and will run from 7:30 a.m. through 12:00 p.m., August 27, 2023.

9. The District shall ensure that the Event Site is kept clean and shall facilitate all refuse collection during and after the Event. The District shall engage a company to provide trash dumpsters that will be emptied each day. The District shall be responsible for providing a sufficient number of individual refuse containers and for transporting the trash from the refuse containers to the dumpsters for the duration of the Event. At least once a day during the Event, and on the morning of August 28, 2023, the District shall have its staff patrol the public rights of way for a distance of four blocks from the perimeter of the Event Site and remove any Event-related trash that exists in the public rights of way.
10. The District shall provide sufficient portable toilets for the expected crowd and shall submit that number to the Village. The company hired by the District shall make sure that each toilet is serviced prior to the commencement of each day of the Event. The District shall make sure that the portable toilets are removed prior to 2:00 a.m. on August 28, 2023.
11. The District shall maintain general liability and liquor liability insurance in the amount of three million dollars (\$3,000,000) each and shall name the Village as an additional insured. The District shall provide to the Village a Certificate of Insurance indicating that it is in compliance with the requirements of this paragraph 9. A copy of said certificate is attached hereto as Exhibit "B".
12. The District shall reimburse the Village for any damage caused to the Village's property or the public rights of way arising out of or connection with the (i) delivery of material and equipment for the Event, (ii) assembly and construction of exhibits, booths, stages, carnival rides and games, tents, canopies, seating areas, fencing, and all other structures of any type, (iii) operation of the Event, (iv) dismantling of all such structures referenced in Clause (v) of this paragraph 12, and (vi) vacation of the Event Site.
13. The District shall pay all costs and expenses associated with Village staff, equipment and water service, utilized to support the Event or to control traffic and to ensure a safe environment for the Event, including but not limited to staff and equipment provided by the Skokie Police Department, the Skokie Fire Department and the Skokie Department of Public Works. A copy of the Village's estimated costs is attached hereto as Exhibit "C". The Village shall submit an invoice to the District within 30 days after the Event.
14. The Village shall make available potable water for use by the food vendors. Use of said water shall be metered and all charges will be submitted to the District as part of the invoice, referred to in paragraph 13. District shall provide to the Village specific vendor information at least seven days prior to the Event for the purposes of planning and execution.
15. The District shall sponsor, operate and maintain a beer area (hereinafter referred to as "Area") in which service of alcoholic liquor will occur including but not limited to beer, wine and alcoholic spirits. The District is responsible for securing any and all required state and local licenses or permits. No person shall be served alcoholic liquor that is under the age of 21 years. The District shall hire security personnel to verify valid identification and secure wrist tags on those persons of legal age to consume alcoholic liquor upon their entering the Area. The District shall not allow alcoholic liquor to be removed from the Area, or to be otherwise possessed or consumed on the Event Site

outside of the Area. All service of alcohol shall cease at 10:00 p.m. on August 25th and August 26<sup>th</sup>. On August 27th, service of alcohol shall cease at 8:00 p.m.

16. The Village hereby agrees to indemnify and hold the District and the District's officers, employees and agents, harmless of and from any and all claims, costs, liabilities, damages, expenses, lawsuits or other obligations, including but not limited to attorneys' fees, that may be made by any person or organization for personal injury or property damage arising out of or connection with the actions, conduct or omissions by any of the Village's officers, employees or agents immediately prior to, during or immediately after the Event.
17. The District hereby agrees to indemnify and hold the Village and the Village's officers, employees and agents, harmless of and from any and all claims, costs, liabilities, damages, expenses, lawsuits or other obligations, including but not limited to attorneys' fees, that may be made by any person or organization for personal injury or property damage arising out of or in connection with (i) the actions, conduct or omissions by any of the District's officers, employees, volunteers, or agents immediately prior to, during or immediately after the Event, (ii) the District's use of the parking lots or public rights of way referenced in this Agreement, (iii) the operation of the Tent, (iv) the operation of the Event or (v) the bingo site and the operation of the bingo game.
18. The Foundation is authorized to operate a bingo game during the Event on a portion of the Village Green situated adjacent to the Village Hall. The bingo game shall be operated in compliance with State statutes regulating the licensing and taxation of the conduct of bingo, 230 ILCS 25/1 *et seq.* (2006). The Foundation shall pay all costs and expenses associated with the establishment and set-up of the bingo site, the operation of the bingo game, the removal of all equipment and supplies utilized with the bingo game, and the restoration of the bingo site to the condition that existed prior to the Event.
19. The Foundation shall reimburse the Village for any and all expenses incurred by the Village in relation to the bingo game, including, but not limited, licensing fees, out of pocket expenses, the removal of equipment and supplies, and restoration of the bingo site. The Foundation shall demonstrate that it has sufficient insurance to protect it against liability and shall name the Village as an additional insured on such policy.
20. The Foundation hereby agrees to indemnify and hold the Village and the Village's officers, employees and agents, harmless of and from any and all claims, costs, liabilities, damages, expenses, lawsuits or other obligations, including but not limited to attorneys' fees, that may be made by any person or organization for personal injury or property damage arising out of or in connection with (i) the actions, conduct or omissions by any of the Foundation's officers, employees, volunteers, or agents immediately prior to, during or immediately after the Event, (ii) the Foundation's use of the parking lot referenced in this Agreement, or (iii) the operation of the bingo site.
21. The District shall sponsor a Backlot Dash 5K and kids run on Saturday, August 26, 2023. The route will start and finish at the Backlot Bash site and will go through the neighborhoods south and north of Oakton Street. The District shall notify the properties affected by the street closures and ensure minimal disturbance is made to the neighborhood.

Whereof, the parties have agreed to the terms and provisions of this Agreement and have evidenced their agreement by causing their duly authorized officers to affix their signatures below.



**Skokie Park District**

By \_\_\_\_\_  
its Director

Attest:

\_\_\_\_\_  
Its \_\_\_\_\_

**Village of Skokie**

By \_\_\_\_\_  
its Village Manager

Attest:

\_\_\_\_\_  
its Village Clerk

**The Youth Foundation of Skokie**

By \_\_\_\_\_  
its President


Attest:

By \_\_\_\_\_  
its Secretary

Exhibit A



**Exhibit B**

<b>CERTIFICATE OF COVERAGE</b>				
<b>Name and Address of Agency</b> Park District Risk Management Agency 2033 Burlington Avenue Lisle, Illinois 60532-1646 630.769.0332		<b>Name and Address of Member</b> Skokie Park District 9300 Weber Park Place Skokie, IL 60077		
<b>SCOPE OF COVERAGE</b>				
<p>The Park District Risk Management Agency (PDRMA) is an intergovernmental self-insurance and risk management pool established under the constitution and the statutes of the State of Illinois to provide coverage for its members against certain claims and losses. Each member of PDRMA is entitled to the scope and amounts of coverage set forth below. In addition, PDRMA may extend the same scope of coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, and amendments that are applicable to the members.</p> <p>The above named entity is a member in good standing of the Park District Risk Management Agency. The scope of coverage provided by the agency may, however, be revised at any time by the actions of PDRMA's governing body. As of the date this certificate is issued, the information set out below accurately reflects the scope of coverage established for the current coverage year.</p>				
Scope of Coverage	Coverage Document	Coverage Dates	Limits Each Occurrence	
General Liability * Commercial general liability * Occurrence * Liquor liability	L010123	01/01/2023 - 12/31/2023	Bodily Injury and Property Damage combined	\$1,000,000
			Personal Injury	\$1,000,000
Automobile Liability * Any auto	L010123	01/01/2023 - 12/31/2023	Bodily Injury and Property Damage combined	\$1,000,000
Workers' Compensation	WC010123	01/01/2023 -		Statutory
Employer's Liability	WC010123	01/01/2023 -		\$3,000,000
Property	P0700123	01/01/2023 - 12/31/2023		
Other		01/01/2023 - 12/31/2023		
<b>DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS</b>				
<p>Village of Skokie is/are additionally insured for use of facilities.</p> <p>Coverage is for general liability with respect to the operations of the Skokie Park District. Additional insured coverage shall not apply to any liability resulting from the certificate holder's own negligence or the negligence of its servants agents or employees.</p>				
<b>Certificate Holder</b> Village of Skokie Attn: Village Manager 5127 Oakton Street Skokie, IL 60077		<b>Date Issued:</b> 12/1/2022   <hr/> Authorized Representative		

**Exhibit C**

**Estimated Village Costs**

**BACKLOT BASH COST EXPENSES**


<b>Department/Division</b>	<b>Cost</b>
Police Department	\$4,500
Public Works	\$2,500
Fire Department/EMS	\$4,000
Traffic Barricades Rental for Detour	\$5,500

**ESTIMATE TOTAL: \$16,500**

**Memorandum**  
**Purchasing Division**  
**IT Department**

**TO:** John T. Lockerby, Village Manager

**FROM:**   
Michael Aleksic, Assistant Finance Director

  
Tomasz Tarasiuk, IT Director

**DATE:** July 31, 2023

**SUBJECT: Annual Service Renewal for Microsoft Exchange, O365 and Power BI  
Agenda Item – August 21, 2023 Board Meeting**

Background:

The Village contracts with Microsoft 365 for email services. This service agreement is up for renewal. It is necessary to renew the contract in order to provide uninterrupted support of the network.

<u>Budget &amp; Account:</u>	\$30,098.25	#0S31005	020-6000-403.03-20
	\$ 7,005.15	Multiple	020-6000-403.03-20

Recommended Contractor & Pricing:

Planet Technologies, Germantown, MD \$37,103.40

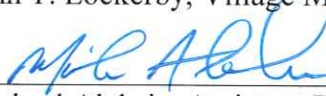
Comments:

The Microsoft 365 agreement supports up to 601 email users, Power BI analytics, and audio/video conferencing capabilities.

Cc: Nicholas Wyatt

**Memorandum**  
**IT Department**

**TO:** John T. Lockerby, Village Manager

**FROM:**   
Michael Aleksic, Assistant Director of Finance

  
Tomasz Tarasiuk, IT Director

**DATE:** July 26, 2023

**SUBJECT: Cisco Network Infrastructure - Annual Maintenance Contract Agenda Item  
- August 7th, 2023 Board Meeting**

Background

The Village utilizes Cisco Networking Infrastructure for its technology requirements. The annual hardware/software maintenance and support agreement is up for renewal. It is necessary to renew the contract in order to provide uninterrupted support of the network.

Budget & Account: \$42,000.00 020-6000-403.03-20-0S31010

Recommended Contractor & Pricing:

CDW Chicago, Illinois \$31,440.79

Recommendation:

It is recommended that a contract be awarded to CDW Inc. Chicago Illinois, for support and maintenance of the Cisco Networking Infrastructure, in the amount of \$31,440.79.

Cc: Nicholas Wyatt

**Memorandum  
Corporation Counsel's Office**

TO: The Honorable Mayor and Board of Trustees

FROM:   
\_\_\_\_\_  
Michael M. Lorge, Corporation Counsel

DATE: August 1, 2023

SUBJECT: **August 7, 2023 Corporation Counsel's Report**

**FIRST READING:**

**A. Ordinance, Temporary Sale and Consumption of Alcoholic Liquor on Public Right of Way and Municipal Property - Backlot Bash 2023**

Item **A** is on the agenda for first reading. The second reading will be on August 21, 2023.

This routine Backlot Bash ordinance will grant temporary relief from Chapter 10, Section 10-10, of the Skokie Village Code pertaining to the possession and consumption of alcoholic liquor on Village owned property. On August 25, 26 and 27, 2023, the Skokie Park District is sponsoring Skokie's annual Backlot Bash. The festival and carnival will utilize Village owned parking lots and portions of the public ways. The Skokie Park District has applied for and received a temporary liquor license for the 2½ day event. As in previous years, the Park District will restrict the consumption of alcoholic liquor to a defined and fenced-in area which will include portions of the public right of way of Oakton Street, the Village Hall parking lot and the Village Green.

cc: Pramod Shah  
John Lockerby

THIS ORDINANCE MAY BE CITED AS  
VILLAGE ORDINANCE NUMBER  
**23-8-C-**

**AN ORDINANCE GRANTING RELIEF FROM CHAPTER 10,  
SECTION 10-10, OF THE SKOKIE VILLAGE CODE TO ALLOW  
THE TEMPORARY SALE, POSSESSION AND CONSUMPTION OF  
ALCOHOLIC LIQUOR ON THE PUBLIC RIGHT OF WAY AND  
MUNICIPAL PROPERTY DURING SPECIFIED HOURS OF  
SKOKIE'S 16<sup>TH</sup> ANNUAL BACKLOT BASH**

1           **WHEREAS**, this routine ordinance for the *Backlot Bash* concerns Chapter 10, Section  
2 10-10 of the Skokie Village Code which prohibits the possession and consumption of  
3 alcoholic liquor on Village of Skokie (hereinafter "Village") owned property; and

4           **WHEREAS**, the Skokie Park District, in conjunction with various organizations, will be  
5 presenting the 16<sup>th</sup> Annual *Backlot Bash* (hereinafter "Bash"), which will take place on August  
6 25, 26 and 27, 2023; and

7           **WHEREAS**, the Bash is comprised of concerts, games, food and a carnival which will  
8 utilize Village owned parking lots and a portion of the public ways at and around the  
9 intersection of Floral Avenue and Oakton Street; and

10           **WHEREAS**, the Skokie Park District has or will acquire a temporary permit pursuant to  
11 Section 10-40 of the Code, authorizing the sale of liquor for the 2 and ½ day event; and

12           **WHEREAS**, the Skokie Park District intends to restrict and limit the consumption of  
13 alcoholic liquor to a defined and fenced-in area located on a portion of the public right of way  
14 of Oakton Street, the Village Green and a portion of the Village Hall parking lot (hereinafter  
15 "Beer Area"), as outlined in red on the 2023 Event Layout, attached hereto as Exhibit "1"; and

16           **WHEREAS**, the Mayor, as Liquor Commissioner, and the Corporation Counsel  
17 recommend to the Board of Trustees that relief from Section 10-10 of the Code be granted to  
18 the Skokie Park District; and

19           **NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Board of Trustees of the  
20 Village of Skokie, Cook County, Illinois;

21           **Section 1:** That the Skokie Park District, or its specified agents, are authorized and  
22 permitted to sell alcoholic liquor and to allow its consumption within the Beer Area. To the  
23 extent necessary, relief from Section 10-10 of the Code is granted as part of this permission.  
24 This permission to sell alcoholic liquor in the Beer Area is subject to the following conditions:



- 1) The Skokie Park District shall have a Temporary Permit to sell alcoholic liquor from the Local Liquor Commissioner;
- 2) The Skokie Park District shall have obtained any license, permit or other necessary approvals from the State of Illinois to sell alcoholic liquor;
- 3) The area in which the sale of alcoholic liquor takes place shall be enclosed with a fence, access shall be restricted and consumption shall be limited to the self-contained designated area. No consumption or sale of alcoholic liquor shall be allowed on any other publicly owned property or any public right of way.
- 4) That any and all necessary authorization is granted from local, county or state agencies, for the closure of certain public rights of way including but not limited to Oakton Street.
- 5) The sale of alcoholic liquors shall only take place during the following times: 6:00 p.m. to 10:00 p.m. on August 25, 2023; 11:00 a.m. to 10:00 p.m. on August 26, 2023; and 8:00 a.m. to 8:00 p.m. on August 27, 2023;
- 6) Only alcoholic liquor sold by the Skokie Park District or its approved vendor, may be sold, consumed or possessed in the designated area of the Beer Area. No alcoholic liquor may be brought in from outside of the designated area;
- 7) The Skokie Park District, the Youth Foundation of Skokie and the Village shall enter into an Intergovernmental Agreement upon terms negotiated by the Village Manager, or designee, and the Corporation Counsel, subject to final approval by the Mayor and the Board of Trustees; and
- 8) The Skokie Park District and its vendor(s) shall comply with the Village Code, and all ordinances, rules and regulations of the Village.

**Section 2:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this day of August, 2023.

Ayes:

Nays:

Absent:

Attested and filed in my office  
 this day of August, 2023;  
 and published in pamphlet form  
 according to law from August  
 , 2022 to August , 2023.

\_\_\_\_\_  
 Village Clerk

Approved by me this day of  
 August, 2023.

\_\_\_\_\_  
 Mayor, Village of Skokie


\_\_\_\_\_  
 Village Clerk

Exhibit 1



## Memorandum

To: Mayor George Van Dusen and Village Trustees  
John T. Lockerby, Village Manager

From:   
James H. Johnson, Village Trustee

Date: July 24, 2023

Subject: **Agenda Item – August 7, 2023 Village of Skokie Board Meeting**  
**Agenda Process for Village Trustees**

At our August 7, 2023 public meeting, the Village Board will be considering potential revisions to [Chapter 2, Article II, Section 2-44 of Village Code](#), concerning the rules of order for regular and special Board meetings. Specifically, I have requested that the Board review “Rule 1,” concerning the process by which Village Trustees, as elected policymakers, can request and schedule agenda items for Board consideration and discussion. To my knowledge, this section of Village Code has not been updated by the Board since 1979.

The current agenda process provided in Village Code reads as follows:

**Rule 1.** The agenda for a regular or special meeting shall be prepared by the Manager. The Manager or designee shall cause a copy of the agenda to be posted on the last business day prior to the meeting date. Trustees, the Corporation Counsel, or department heads desiring matters to be placed on the agenda shall so notify the Manager within time sufficient for the Manager to prepare the agenda and distribute copies to Mayor and Board of Trustees. Each Trustee or department head shall also designate any matters which are to be placed on the consent agenda...

I am requesting that the Board address the discrepancy between what is allowed by Village Code and what is allowed in practice, concerning the Board’s agenda process. For a Trustee to place an item on a Board agenda, Village Code says they must simply “notify the Manager within time sufficient for the Manager to prepare the agenda and distribute copies to the Mayor and Board of Trustees.” Yet in the past year, the repeated breakdowns in this process have demonstrated the need to clarify “Rule 1,” for the benefit of the entire Board.

***From my perspective, there are two possible courses of actions to resolve this discrepancy between Village Code and Board practice. I advise the Board to either i) take steps to ensure/mandate compliance with our current agenda process, as it is outlined in Village Code, or ii) take steps to update Village Code and revise the Board’s agenda process, however the Board determines.*** Regardless of which course of action is taken by the Board, I strongly recommend that the Board’s agenda process be

clarified to ensure that all agenda item requests by Trustees are managed in a fair, uniform, and equitable manner moving forward.

I thank the Mayor and Trustees for the opportunity to discuss and consider potential revisions to the Board's agenda process. Beyond the recommendations that I have included in this memo, I welcome any additional or alternative recommendations from other members of the Board.