



MONDAY, JUNE 5, 2023 – 7:30 P.M.

1. Pledge of Allegiance led by Village Clerk Pramod Shah.
2. Call meeting to order and roll call.
3. Approve Consent Agenda.
- * 4. Approve, as submitted, minutes of regular meeting held Monday, May 15, 2023.
- * 5. Approve Voucher List #2-FY24 of June 5, 2023.
6. Proclamations and Resolutions.
 - A. Proclamations
 - Juneteenth – June 19, 2023
 - Pride Month – June 2023
 - * Immigrant Heritage Month – June 2023
7. Recognition, Awards and Honorary Presentations.
8. Appointments, Reappointments and Resignations.
 - * A. Appointments
 - Skokie Police Use of Force Review Board*: Dennis Rizo as Vice Chair and James Specker as Chair
 - * B. Reappointments
 - Beautification and Improvement Commission*: Sherwin Ditlove, Vernell Ellison-Smith, Joseph Hasten, Dalya Horowitz, George Hubchak, Chuck Levine, Frederick Lisiewicz, Edward Potash, Rachel Rosenberg, Mitchell Sandler, Valerie Shuman, Brook Sprague and Bob Quane as Chair
 - Consumer Affairs Commission*: Regina Kinyui, Jerry Kirkpatrick, Theodore Lavine, George Mathew, Gary Merrill, Howard Meyer, Anil Kumar Pillai, Pratap Sampat and Biju Krishnan as Vice Chair
 - Public Safety Commission*: Marcie Claus, Cornell Collins, Paul Kruszynski, Mitchell Kushner, Linda Perlin, Leslie Post-Weissinger, Dennis Rizo, Howard Rosenburg, Bryant Smith, Melissa Villegas, Mark Penning as Vice Chair and Paul Pitalis as Chair
 - * C. Resignation
 - Skokie Police Use of Force Review Board*: Will Evans as Chair
9. Presentations and Reports.
10. Report of the Village Manager.
 - A. Adoption of FY2024 Budget.
 - B. Election and Districting Legal Services.
 - C. Recommendation for Adoption of Building Code Amendments.
 - * D. Skokie Valley Trail (Dempster Street to Golf Road) – Joint Funding Agreement – Right of Way.
 - * E. 2023 Non-Arterial Street Resurfacing Program – D’Land Construction LLC, Algonquin, Illinois - \$4,478,470.92.

- * F. 2023 Thermoplastic Pavement Marking Maintenance Contract – Superior Road Striping, Melrose Park, Illinois - \$90,000.
 - * G. Purchase of Two Public Works Administration Ford Explorer Hybrid Vehicles – Community Ford of Bloomington Indiana – \$92,259.50.
 - H. Request for Executive Session.
11. Report of the Corporation Counsel.
- CONSENT:
- * A. An ordinance amending the zoning map with regard to the property located at 8000 East Prairie Road, Skokie, Illinois from an R2 Single-Family district to a B2 Commercial district. Item A is on the consent agenda for second reading and adoption. The first reading was on April 20, 2023.
 - * B. An ordinance approving a Plat of Subdivision for property located at 8000 East Prairie Road, Skokie, Illinois in a B2 Commercial district. Item B is on the consent agenda for second reading and adoption. The first reading was on April 20, 2023.
 - * C. An ordinance granting site plan approval for the construction of a one story building at 8000 East Prairie Road, Skokie, Illinois, in a B2 Commercial district. Item C is on the consent agenda for second reading and adoption. The first reading was on April 20, 2023.
12. Unfinished Business.
13. New Business.
14. Plan Commission.
- A. Plan Commission Case 2023-02P – Special Use Permit (drive-through): 5252 Dempster Street.
 - B. Plan Commission Case 2023-06P – Zoning Chapter Amendment: Solar Energy Systems.
15. Public Comment.
16. Adjournment.

Items marked with an asterisk (*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

13654
MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 7:30 p.m. on Monday, May 15, 2023



 **DRAFT**

Pledge of Allegiance led by Village Clerk Pramod Shah.
Mayor Van Dusen called the meeting to order.

The Clerk call the Roll. Those present were Trustees Sutker, Robinson, Johnson, Pure Slovin, Klein and Mayor Van Dusen. Trustee Khoeun was not present.

Motion to approve the Consent Agenda.

Moved: Trustee Sutker

Seconded: Trustee Pure Slovin

Ayes: Sutker, Robinson, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: Khoeun.

MOTION CARRIED

* Approve, as submitted, minutes of regular meeting held Monday, May 1, 2023.

Omnibus vote.

* Approve Voucher List #1-FY24 of May 15, 2023.

Omnibus vote.

Recognition, Awards and Honorary Presentations.

A. Award Presentation

Jimmy Gonzalez, member of the Skokie Telecommunications and Technology Commission presented the Skokie Telecommunications and Technology Award to Natalie Ng, a 10th grade student at Niles North High School. She received her award on her Science Fair project of "Effects of Digital & Physical Textbook on Learning".

Trustee Khoeun arrived.

Appointments, Reappointments and Resignations.

* A. Resignations

Skokie Police Use of Force Board: James Boehm

Telecommunications & Technology Commission: Ninos Youkhana

Omnibus vote.

Report of the Village Manager.

*A. Commercial All-Risk Property / Cyber Liability Coverage Renewals – Affiliated FM Insurance – \$106,500 and BCS Insurance Company - \$35,971.

Motion to award a contract to Affiliated FM Insurance -\$106,500 and BCS Insurance Co. in the amount of \$35,971.0 for commercial all-risk property/cyber liability coverage renewals.

Omnibus vote.

*B. Police Department Drone – RMUS Unmanned Solutions – Centerville, Utah - \$31,096.90.

Motion to award a contract to RMUS Unmanned Solutions-Centerville, UT in the amount of \$31,096.90 for Police department drone.

Omnibus vote.

*C. HP Infrastructure Maintenance Contract – CDW G, Vernon Hills, Illinois - \$27,316.32.

Motion to award a contract to CDW G, Vernon Hills, IL in the amount of \$27,316.32 for HP Infrastructure maintenance contract.

Omnibus vote.

Report of the Corporation Counsel.

FIRST READING:

A. An ordinance amending Chapters 46 and 58 of the Skokie Village Code pertaining to Affordable Housing. Item A is on the agenda for first reading and will be on the June 20, 2023 second reading and adoption.

Trustees discussed where the Chapter will be placed in the Code, inclusionary requirement permanent, allowing affordability requirements to sunset for 40 years, discussion for 20 or 30 years, giving developers the option for payment-in Lieu fee and opt-out of the full requirement. Community Development Director Nyden answered questions from the Board.

B. Resolution 23-5-R-1552

Motion to adopt a resolution establishing a housing Sub-Committee of the Plan Commission to make recommendations concerning the housing chapter of the Village of Skokie Comprehensive Plan. Item B is on the agenda for the first reading and adoption.

Discussion included a permanent advisory Housing Committee, the roles and responsibilities of the Housing Commission.

Kimberly Polka, Lauren Grodnicki, Judy Mendel, Gail Schechter on behalf of Skokie Neighbors for Housing justice thanked the Village. Judy Mendel spoke about the % of inclusionary housing and read a letter from Betty Lazar-Highland Park regarding affordable housing.

Jason -resident from Skokie spoke about a letter signed by over 325 residents, homeowner, voters not in favor of the proposed affordable housing ordinance referencing that Skokie has the highest % of the North Shore.

Moved: Trustee Robinson

Seconded: Trustee Khoeun

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

C. Resolution 23-5-R-1553

Motion to adopt a resolution approving a plat of subdivision for the property located at 9318 Lockwood Avenue, Skokie, Illinois in an R2 Single-Family district. Item C is on the agenda for first reading and adoption.

Moved: Trustee Johnson

Seconded: Trustee Pure Slovin

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

New Business.

A. Appointment Process for Village Attorneys.

Trustee Johnson advocated that the Village Board update and revise the appointment process for Village attorneys to mirror the current appointment process for the Village Manager. These included:

An Inclusive Process

That the process for Corporation Council be revised to include the entire Village Board, that the Village Trustees be allowed a more active role in the selection of Corporation Counsel, not the consent to the Mayor's nomination.

A Limited Process

That the appointment process for Village attorneys be revised to limit the scope of the Mayor and Board's appointment power to just the Corporation Counsel and allow the Corporation Counsel to appoint their own Assistant Corporation Counsels.

A Nonpartisan Process

That the appt. process for Corporation Counsel to revised to include language to the appt. process for Village Manager, requiring that the Corporation Counsel be appointed for their professional qualifications and remain nonpartisan in the performance of their official duties

Meeting of the Mayor and Board of Trustees
Monday, May 15, 2023 Page Three

Discussion included residency requirements, clarifying language with advise of Trustees, qualification-non partisan positions-hired without regard of affiliations, code of ethics, in house Legal Department . The current process outlined in Chapter2, Article III, Division 5 of the Village will be modified with clarifying language.

These residents spoke concerning the New Business.

Kimberly Polka spoke about political appointments, Steve Franklin spoke about honest, effective government, not in favor of outside counsel.

Betty Dworkin-business owner complimented the Corporation Counsel's office.

Rich Evonitz read a letter from Elline Eliasoff about the Corporation Counsel's office as a trusted advisor and their expertise, provide information, problem solve, and that the system is working.

Brad Rosen an attorney spoke about revising the code in the legal department

Brian Clarke spoke about the domination of the Caucus party and revising the code in the Legal Department.

Michael Smith, co-owner of Culver's spoke about the Corporation Counsel's office when their expertise was needed.

Mark Collins, Niles Township Trustee read a letter from Marilyn Glazer, retired supervisor of Niles Township government commending the work of the Corporation Counsel staff.

Judy Mendel commented on the ethics code and language.

Plan Commission.

A. Plan Commission Case 2023-07P – Zoning Map Amendment: 8000 East Prairie Road.
 Motion to concur with the Plan Commission to approve a map amendment to rezone the northern section of 8000 subject to all conditions.

Moved: Trustee Pure Slovin

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

B. Plan Commission Case 2023-08P – Subdivision: 8000 East Prairie Road.

Motion to concur with the Plan Commission to approve the subdivision at 8000 East Prairie Road subject to all conditions.

Moved: Trustee Sutker

Seconded: Trustee Robinson

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

C. Plan Commission Case 2023-09P – Site Plan Approval: 8000 East Prairie Road.

Motion to concur with the Plan Commission to approve the site plan approval at 8000 East Prairie Rd. subject to all conditions.

Moved: Trustee Klein

Seconded: Trustee Johnson

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Public Comment.

Jerry Brozek spoke about the ethics complaint from Trustee Johnson

Judy Mendel spoke about whether the attorney has been hired regarding the referendum.

Mr. Hirsch spoke about the once a week garbage pickup.

Shelly Patt thanked the Board. Plan Commission and staff for the Affordable Housing ordinance.

Lauren Grodnicki thanked Trustee Sutker for organizing the 1st grade Girl Scouts trip to the Village Hall.

Public Comments by email

Gail Schechter, comments to the draft affordable housing ordinance and housing sub-committee of the Plan Commission

Linda Sanchez-revision to Chapter 2, article 3, Division 5, Appointment of the Village Legal Counsel.

Jinsky Jean Pois-appointment of Village Legal Counsel

Elline Eliasoff-satisfaction with Corporation Counsel's office

Mike Reid satisfaction with Corporation Counsel office & Skokie Park District.

Ted Yusen-thanks for the inclusionary zoning ordinance and the Resolution on the Housing Committee.

Cathi White -Commented on Affordable housing and a Housing Commission.

Bonnie Ognisanti, Niles Township supervisor-appreciate for the role of the Corporation Counsel in intergovernmental cooperation and collaboration between other governing bodies.

John Ivaska-thanked the Village staff for the housing ordinance.

Adjournment.

Motion to adjourn at 9:37 p.m.

Moved: Trustee Sutker

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Pramod Shah Village Clerk

Approved:

Mayor Van Dusen

Items marked with an asterisk (*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

**VILLAGE OF SKOKIE
VOUCHER REPORT #2
June 5, 2023**

<u>FUND</u>	<u>AMOUNT</u>
001 - GENERAL FUND	\$ 1,576,715
002 - WATER FUND	34,885
003 - MOTOR FUEL TAX FUND	86,850
008 - COMMUNITY DEVELOPMENT BLOCK	12,884
013 - CASH ESCROW FUND	18,250
020 - CAPITAL PROJECTS FUND	467,396
022 - CASUALTY SELF INSURANCE	62,028
025 - ECONOMIC DEVELOPMENT FUND	5,170
030 - OAKTON & NILES TIF	\$ 10,620
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ALL FUNDS TOTAL	<u><u>\$ 2,274,797</u></u>

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198572	05/17/2023	1000BULBS.COM	LIGHT BULBS	\$ 366.25
197178	04/05/2023	4IMPRINT INC	PRINTING AND BINDING	569.38
198784	04/30/2023	4IMPRINT INC	PROMO ITEMS - FY23 BUDGET	3,263.99
198600	05/18/2023	911 TECH INC	2023 PSTRACKER SUBSCRIPTION & EQUIPMENT	3,672.00
198631	05/18/2023	A & J SEWER SERVICE	PUMP TRIPLE BASIN	883.00
198721	05/22/2023	A FREEDOM FLAG CO	3' & 4' FLAG ARRANGEMENT	224.95
198333	04/30/2023	ACB BUSINESS VENTURES	SESBA GRANT FOR BUSINESS COACHING FIESTA EN TUXPAN & MR HUMMUS	2,035.00
198767	04/30/2023	ACE HARDWARE	MISC. TOOLS AND HARDWARE	281.20
198547	05/17/2023	ACME TRUCK BRAKE & SUPPLY CO	BRAKE DRUM	498.20
198548	05/17/2023	ACME TRUCK BRAKE & SUPPLY CO	RELINED SHOE KIT	599.08
198629	05/18/2023	ADAM PEASE	REIMBURSEMENT - DIEDRICH RETIREMENT CAKE	65.80
198460	05/16/2023	ADVANCE AUTO PARTS	FILTERS-STOCK	113.56
198380	05/12/2023	ADVANCED CLEANING SYSTEMS INC	MONTHLY CARPET MAIN FOR VH & PW	5,682.24
198869	05/25/2023	ADVANCED TREECARE	ROUTINE TREE PRUNING	97,180.00
198676	05/19/2023	ADVANTAGE PAVING SOLUTIONS	BD BOND REFUND-3450 TOUHY AVE	500.00
198652	05/18/2023	AFRIM AJRULLA	REIMBURSEMENT FOR HOLSTER/OPTIC -AJRULLA	644.53
198844	05/25/2023	AL WARREN OIL CO. INC.	DIESEL	15,310.46
198546	05/17/2023	ALARM DETECTION SYSTEMS INC	ALARM MAINT	2,297.16
198873	05/25/2023	ALEKSANDER RADUNOVIC	BD BOND REFUND-9451 LOCKWOOD AVE	500.00
198512	05/16/2023	ALEX FRANZ	STIPEND TO ATTEND PERFORMING ARTS CENTER BOARD MTG ON MAY 8, 2023	10.00
198513	05/16/2023	ALEX FRANZ	STIPEND TO ATTEND BOARD MTG ON MAY 16, 2023	10.00
198339	05/10/2023	ALEXANDER JACOBY	REIMBURSEMENT FOR DAMAGES	828.00
198511	05/16/2023	ALTORFER INDUSTRIES INC	SPRAY NOZZLES FOR ROLLER 220	51.02
198685	05/19/2023	ALTORFER INDUSTRIES INC	SCRAPER PLATES FOR ROLLER 220	74.10
198689	05/19/2023	AMAZON CAPITAL SERVICES	IGNITION COIL FOR SAW 360	20.99
198690	05/19/2023	AMAZON CAPITAL SERVICES	CUMMINS OIL AND FUEL FILTERS	189.54
198668	04/30/2023	AMAZON CAPITAL SERVICES	APC SMART UPS RT 5000 RM BATTERY PACK	499.99
198670	04/30/2023	AMAZON CAPITAL SERVICES	OWL LABS EXPANSION MIC	266.69
198671	04/30/2023	AMAZON CAPITAL SERVICES	ENERGIZER AAA BATTERIES	15.95
198650	05/18/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	110.18
198624	05/18/2023	AMAZON CAPITAL SERVICES	SKOKIE FIRE - COMPUTER SUPPLIES - RESTOCKING	282.22
198625	05/18/2023	AMAZON CAPITAL SERVICES	WIFI ANTENNA	43.96
198626	05/18/2023	AMAZON CAPITAL SERVICES	SKOKIE FIRE - OFFICE SUPPLIES - RESTOCKING SUPPLY CLOSET	401.21
198627	05/18/2023	AMAZON CAPITAL SERVICES	SKOKIE FIRE DEPARTMENT - OFFICE SUPPLIES	782.39
198768	12/21/2022	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	65.02
198769	11/25/2022	AMAZON CAPITAL SERVICES	CHARGER/ADAPTER FOR TABLET	18.21
198770	03/11/2023	AMAZON CAPITAL SERVICES	BALANCE OF OUTSTANDING INVOICE	0.99
198771	12/30/2022	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	29.98
198757	04/30/2023	AMAZON CAPITAL SERVICES	7 WAY BLADE	17.98
198733	05/22/2023	AMAZON CAPITAL SERVICES	FASCO D1203.3" FRAME	78.61

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198734	05/22/2023	AMAZON CAPITAL SERVICES	PLUMBING SUPPLIES	299.75
198723	05/22/2023	AMAZON CAPITAL SERVICES	GARAGE DOOR OPENER	65.90
198724	05/22/2023	AMAZON CAPITAL SERVICES	LIFTMASTER 3 BUTTON REMOTE	66.98
198694	05/19/2023	AMAZON CAPITAL SERVICES	32" MONITORS/NETWORKING CABLES/ACCESSORIES	1,040.62
198697	04/30/2023	AMAZON CAPITAL SERVICES	CISCO CATALYST 3850-48U-L	2,927.00
198700	05/19/2023	AMAZON CAPITAL SERVICES	FUJITSU I-7030 SCANNER	521.99
198859	04/30/2023	AMAZON CAPITAL SERVICES	QUICK DISCONNECT COUPLING	173.34
198861	05/25/2023	AMAZON CAPITAL SERVICES	PART FOR MCMILLAM UNIT HEATER MOTOR	330.00
198808	04/30/2023	AMAZON CAPITAL SERVICES	AMAZON OFFICE SUPPLIES	26.50
198815	04/30/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - FY23	393.67
198820	05/17/2023	AMAZON CAPITAL SERVICES	TONER	162.29
198823	01/08/2023	AMAZON CAPITAL SERVICES	SFD HIGH BOTTOM CANVAS TOOL BAG - KLEIN	224.97
198825	05/24/2023	AMAZON CAPITAL SERVICES	PROMOTIONAL SUPPLIES FOR PRIDE PARADE	93.94
198886	05/26/2023	AMAZON CAPITAL SERVICES	LT EXAM BOOKS	107.00
198887	05/26/2023	AMAZON CAPITAL SERVICES	INSIGNIA 43 INCH TV	199.99
198884	05/26/2023	AMAZON CAPITAL SERVICES	LT. EXAM BOOKS	890.64
198908	05/26/2023	AMAZON CAPITAL SERVICES	STANLEY TOOLS	72.00
198931	05/23/2023	AMAZON CAPITAL SERVICES	INK/PAPER CLERK'S OFFICE	63.16
198466	05/16/2023	AMAZON CAPITAL SERVICES	UA BASE UNIFORM SHIRTS -MIURA	114.90
198478	05/16/2023	AMAZON CAPITAL SERVICES	UNIFORM ITEM/SIG SIGHT SET -MOORE	98.99
198584	05/17/2023	AMAZON CAPITAL SERVICES	AIR DRYER ASSM FOR REFUSE TRUCK 176	90.25
198586	05/17/2023	AMAZON CAPITAL SERVICES	SAFTEY GLOVES	329.17
198587	05/17/2023	AMAZON CAPITAL SERVICES	FUEL NOZZLE FOR LARIME FUEL SIGHT	166.44
198588	05/17/2023	AMAZON CAPITAL SERVICES	WHEEL WIEGHT ASSMT	111.96
198589	05/17/2023	AMAZON CAPITAL SERVICES	BATTERY TRICKLE CHARGERS FOR SIDE WLK PLOWS	35.98
198590	05/17/2023	AMAZON CAPITAL SERVICES	TRANS FOR LAWN MOWER 345	95.00
198591	05/17/2023	AMAZON CAPITAL SERVICES	IGNITION SWITCH LAWN MOWER 345	18.75
198592	05/17/2023	AMAZON CAPITAL SERVICES	POWER INVERTER FOR 180 TO RECHARGE BATTERIES ON ELECTRIC EQUIP	195.99
198593	05/17/2023	AMAZON CAPITAL SERVICES	NITRILE GLOVES FOR SHOP	213.28
198594	05/17/2023	AMAZON CAPITAL SERVICES	SPRING ARM FOR LAWN MOWER 345	14.84
198412	05/15/2023	AMAZON CAPITAL SERVICES	TICKETS FOR THE FESTIVAL OF CULTURE RAFFLE	29.99
198452	05/15/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	29.55
198909	05/26/2023	AMERITRUST RESIDENTIAL SERVICES LLC	BD BOND REFUND-8557 HARDING AVE	1,000.00
198654	05/18/2023	AMY HOLCOMB	REIMBURSEMENT FOR SEED MEAL	114.23
198571	05/17/2023	ANDERSON ELEVATOR CO	MONTHLY MAINT	227.00
198596	05/18/2023	ANDREW HUMINIECKI	CLOTHING DRY GOODS NOTIONS	172.89
198599	04/30/2023	ANDY FRAIN SERVICES, INC.	CROSSING GUARD SERVICES FOR APRIL 2023	26,757.97
198848	05/25/2023	ANTHONY YOUSEPH	EFA/SANDY EMANUEL 8201 KILPATRICK AVE #15 SKOKIE, IL 60076	1,000.00
198345	04/30/2023	ARLINGTON POWER EQUIPMENT INC	LITTER PICKERS	306.91
198717	04/30/2023	ASIAN HUMAN SERVICES FMLY HLTH CTR	Q4 CDBG PY22 5.5	1,630.02

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198338	05/10/2023	ASSE - DUES	2023 DUES	240.00
198802	05/23/2023	Assyrian Church of the East	BD BOND REFUND-5050 CHURCH STREET	1,000.00
198851	05/25/2023	AT&T MOBILITY	WIRELESS SERVICE	1,889.20
198358	04/30/2023	AT&T MOBILITY	PW APR CHARGES - ACCT # 287303852401	545.88
198551	05/17/2023	AVERUS INC	EXHAUST SYSTEM CLEANING	398.60
198514	05/16/2023	AXON ENTERPRISE INC	FLEET 3 ADVANCED BUNDLE -CONTRACT Q-379652	96,640.00
198489	05/16/2023	B ELECTRIC INC	CHARGING STATION INSTALL	7,640.00
198962	04/30/2023	B ELECTRIC INC	NATURAL GAS GENERATOR	1,985.00
198926	05/30/2023	BARRY CODELL	CLOTHING DRY GOODS NOTIONS	14.97
198809	04/28/2023	BENJAMIN GRAY	CELL PHONE STIPEND	195.00
198798	05/23/2023	BIDDLE CONSULTING GROUP INC	CRITICALL ELITE MAINTENANCE RENEWAL	699.00
198924	05/26/2023	BILL KOK	CLOTHING ALLOWANCE	102.12
198680	04/30/2023	BLUE CROSS BLUE SHIELD OF IL	EMPLOYEE INSURANCE CLAIMS	894,570.29
198881	05/26/2023	BRADLEY MAGGI	TRAINING FOOD 5 EMPLOYEES	50.00
198807	05/24/2023	BRADLEY MAGGI	TUITION REIMBURSEMENT - BRAD MAGGI	1,000.00
198806	05/24/2023	BRANDON MURPHY	CLOTHING DRY GOODS NOTIONS	280.00
198527	04/28/2023	BRIAN BAKER	CELL PHONE STIPEND	195.00
198804	05/23/2023	BRIGHT PLANET SOLAR	BD BOND REFUND-9333 HARDING AVE	250.00
198524	05/17/2023	BRISTOL HOSE & FITTING MAIN WRHS	A/C PIPE MADE FOR AMBULANCE 114T	56.20
198849	05/25/2023	BUILDERS ASPHALT	HOT PATCH	1,806.70
198872	05/25/2023	BUILDERS ASPHALT	HOT PATCH	1,817.20
198912	05/26/2023	BUILDERS ASPHALT	HOT PATCH	1,932.70
198659	05/19/2023	BUILDERS ASPHALT	HOT PATCH	1,482.60
198691	05/19/2023	CAGAN MANAGEMENT GROUP INC	EFA/ARVELL WHITE 9012 LAMON AVE #2 SKOKIE, IL 60077	1,500.00
198920	05/26/2023	CAMERON HENDRICKS	NRA SHOW PAKRING	16.00
198532	04/28/2023	CAMERON HENDRICKS	CELL PHONE STIPEND	195.00
198695	04/30/2023	CDW GOVERNMENT INC	LOGITECH WRLS MOUSE	166.00
198704	05/22/2023	CDW GOVERNMENT INC	LOGI KB MOUSE MK270 WIRELESS COMBO	258.90
198785	05/23/2023	CHICAGO COMMUNICATIONS LLC	INFRASTRUCTURE SEMI-ANNUAL MAINTENANCE	2,328.00
198786	05/23/2023	CHICAGO COMMUNICATIONS LLC	QUANTARS SEMI-ANNUAL MAINTENANCE	2,742.00
198787	05/23/2023	CHICAGO COMMUNICATIONS LLC	ZETRON SEMI-ANNUAL MAINTENANCE	1,518.00
198788	05/23/2023	CHICAGO COMMUNICATIONS LLC	SIREN SYSTEM SEMI-ANNUAL MAINTENANCE	1,758.00
198789	05/23/2023	CHICAGO COMMUNICATIONS LLC	MOBILES SEMI-ANNUAL MAINTENANCE	1,467.00
198791	05/23/2023	CHICAGO COMMUNICATIONS LLC	BDA SEMI-ANNUAL MAINTENANCE	720.00
198792	05/23/2023	CHICAGO COMMUNICATIONS LLC	MOBILES SEMI-ANNUAL MAINTENANCE	2,100.00
198797	05/23/2023	CHICAGO COMMUNICATIONS LLC	FD RADIO REPAIR	162.35
198814	04/30/2023	CHICAGO TRIBUNE MEDIA GROUP	LEGAL ADS	67.47
196309	01/31/2023	CHICAGO TRIBUNE MEDIA GROUP	LEGAL ADS	89.77
196885	02/28/2023	CHICAGO TRIBUNE MEDIA GROUP	ADVERTISING	100.36
198618	05/18/2023	CHICAGOLAND TRENCHLESS	SEWER REPAIR @ 8024 FLORAL	2,500.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198619	05/18/2023	CHICAGOLAND TRENCHLESS	SEWER WORK @7900 KARLOV	13,600.00
198811	04/28/2023	CHRISTINE SVENSON	CELL PHONE STIPEND	195.00
198888	05/26/2023	CHRISTOPHER RILEY	ROPE OPS, FSVO TESTS	118.00
198783	04/28/2023	CHRISTOPHER VRSHEK	CELL PHONE STIPEND	195.00
198883	05/26/2023	CINTAS CORPORATION #22	UNDER PAID THIS INVOICE PREVIOUSLY	95.55
198523	05/17/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	115.68
198539	05/17/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	115.68
198852	05/25/2023	CITY OF CHICAGO	WATER BILLING	1,280.03
198799	05/23/2023	CLAIM MANAGEMENT CONSULTANTS LLC	REPLENISHMENT OF CLAIMS ACCT THRU 5 15 23	55,296.05
198245	04/30/2023	CLASSIC DESIGN AWARDS INC	MERIT AWARDS / PLAQUES	466.30
198882	05/26/2023	CLEAN AIR SCIENCES INC.	STATION 18 AIR QUAILITY TESTING	1,320.00
198443	05/15/2023	CLUNE CONSTRUCTION CO	BD BOND REFUND-7450 MCCORMICK BLVD	500.00
198444	05/15/2023	CLUNE CONSTRUCTION CO	BD BOND REFUND-7450 MCCORMICK BLVD	2,500.00
198344	05/11/2023	COLLECTIVE RESOURCE INC	COMPOST DROP OFF SERVICE	1,128.00
198933	05/30/2023	COLLECTIVE RESOURCE INC	HOME COMPOST SERVICE RAFFLE WINNER	302.50
198543	05/17/2023	COMCAST BUSINESS	MONTHLY CHARGES	204.33
198385	05/12/2023	COMED	LITE & 8350 LINCOLN AVE	6.11
198386	05/12/2023	COMED	LITE RT25/CONTR#2 8350 LINCOLN AVE	82.41
198388	05/12/2023	COMED	8001 NILES AVE	263.68
198334	05/10/2023	COMED	CONTRL 4536 OAKTON ST	207.39
198335	05/10/2023	COMED	O OLD ORCHARD LITE RT/25 WOODS DR	73.69
198336	05/10/2023	COMED	PARKING LOT LITES 8200 SKOKIE BLVD	226.93
198337	05/10/2023	COMED	CONTRL 4031 OAKTON	433.99
198312	04/30/2023	COMED	8157 CENTRAL PARK	36.45
198313	04/30/2023	COMED	8651 SKOKIE BLVD	145.63
198314	05/10/2023	COMED	TRAFFIC SIGNALS 4630 GOLF RD	80.48
198316	05/10/2023	COMED	5019 CAROL ST LITE RT/25	10.88
198317	05/10/2023	COMED	LITE METER, GOLF RD O SKOKIE BLVD	255.74
198318	05/10/2023	COMED	O NE CLEVELAND ST, FLORAL SKOKIE	7.65
198319	05/10/2023	COMED	O CLEVELAND ST LITE RT/25 & LINCOLN	146.77
198320	05/10/2023	COMED	LITE 3360 CLEVELAND ST	127.63
198321	05/10/2023	COMED	7949 LINCOLN AVE	212.07
198322	05/10/2023	COMED	O N HOWARD LITE RT/25 W/NILES CENTER RD	56.30
198323	05/10/2023	COMED	LITE RT/25 8051 CENTRAL PARK AVE	175.88
198324	05/10/2023	COMED	LITE 8109 LAWNSDALE AVE	146.27
198325	05/10/2023	COMED	8901 SKOKIE BLVD	19.60
198326	05/10/2023	COMED	5127 OAKTON ST	592.14
198327	05/10/2023	COMED	LITE 8000 LOCKWOOD	391.62
198329	05/10/2023	COMED	COMPTR CABINET 4002 1/2 JARVIS	33.69
198330	05/10/2023	COMED	MTRD STRT LIGHTS 9990 SKOKIE BLVD	192.57

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198331	05/10/2023	COMED	MTRD STRT LGHTS O NILES & SEARLE PKWY	119.25
198332	05/10/2023	COMED	8200 SKOKIE BLVD	242.83
198616	05/18/2023	COMED	O EAST PRAIRIE LITE RT/23 & ST LOUIS	20,839.56
198617	05/18/2023	COMED	O W BABB AVE LITE/25 N LINCOLN	11,928.55
198679	05/19/2023	COMED	ELECTRIC SERVICE	1,218.17
198681	05/19/2023	COMED	KISS & RIDE 8150 SKOKIE BLVD	122.83
198615	05/18/2023	COMMERCIAL TIRE SERVICES INC	TIRES AND ALUM HUB	3,011.92
198519	05/17/2023	COMMERCIAL TIRE SERVICES INC	FORD PICK UP TRUCK TIRES	1,610.00
198467	04/30/2023	CONTOUR LANDSCAPING INC	POLICE STATION LANDSCAPE MAINTENANCE	2,475.00
198439	04/30/2023	CONTOUR LANDSCAPING INC	TURF REPAIRS @ STATION 16	255.00
198905	04/30/2023	CONTOUR LANDSCAPING INC	EAST INDUSTRIAL MAINTENANCE JUL 22 - JUL 23	1,361.00
198906	04/30/2023	CONTOUR LANDSCAPING INC	POLICE STATION LANDSCAPE MAINTENANCE	1,226.00
198895	04/30/2023	CONTOUR LANDSCAPING INC	KRIER PLAZA SPRING 2023 - APR-JUN + MULCH	386.00
198899	04/30/2023	CONTOUR LANDSCAPING INC	CTA DEMPSTER LNDSCP & STRT SCP MAINTENANCE - NO MULCH	1,516.00
198900	04/30/2023	CONTOUR LANDSCAPING INC	CTA SKOKIE BLVD/OAKTON LNDSCP & STRT SCP MAINTENANCE JULY 22 - JUN23 - NO MULCH	1,546.00
198410	04/30/2023	COOK COUNTY TREASURER	COOK COUNTY TRAFFIC SIGNAL MAINTENANCE	6,787.56
198628	04/30/2023	CORE & MAIN LP	FIRE HYDRANT PURCHASE	950.00
198773	05/23/2023	CORE & MAIN LP	WATER MAIN REPAIR SUPPLIES	11,053.00
198894	05/26/2023	CRAFTY BEAVER HOME CENTER #1	FLAGGING TAPE	3.29
198481	05/16/2023	CUMBERLAND SERVICENTER INC	REFUSE TRUCK EQUIPMENT/ACCESSORIES	381.72
198482	05/16/2023	CUMBERLAND SERVICENTER INC	REFUSE TRUCK EQUIPMENT/ACCESSORIES	204.46
198484	05/16/2023	CUMBERLAND SERVICENTER INC	REFUSE TRUCK EQUIPMENT/ACCESSORIES	190.02
198549	04/30/2023	CURRENT TECHNOLOGIES CORP	REMOTE ONSITE SUPPORT	866.25
198813	04/28/2023	DANIEL O'BRIEN	CELL PHONE STIPEND	195.00
198732	05/22/2023	DARRICK NASH	CLOTHING DRY GOODS NOTIONS	32.00
198649	05/18/2023	DAVID BADAGLIACCO	REIMBURSEMENT FOR SET UNIFORM/GUN SAFE -BADAGLIACCO	593.55
198657	05/18/2023	DAVID DONEGAN	SEED FACILITATOR ON 5/9/23	1,000.00
198533	04/28/2023	DEBRA PROTTSMAN	CELL PHONE STIPEND	195.00
198609	05/18/2023	DEFENSE TECHNOLOGY LLC	IMPACT MUNITIONS INSTRUCTOR COURSE -KANE	325.00
198610	05/18/2023	DEFENSE TECHNOLOGY LLC	MONADNOCK PR-24 INSTRUCTOR COURSE -HARTMANN/MARTINEZ	990.00
198655	04/30/2023	DELL MARKETING LP	LAPTOP FOR SHIP	1,935.00
198707	05/22/2023	DELL MARKETING LP	ONSITE DELL LAPTOP REPAIR	268.00
198184	05/05/2023	DEVONSHIRE SCHOOL PTA	GRANT DISBURSEMENT BRINGING LIT TO LIFE	500.00
198578	05/17/2023	DOUGLAS TRUCK PARTS	R134A REFRIGERANT	989.97
198579	05/17/2023	DOUGLAS TRUCK PARTS	MISC TRUCK PARTS FOR STOCK	646.12
198677	05/19/2023	DOUGLAS TRUCK PARTS	65 SERIES CAR BATTERIES FOR POLICE CARS AND PW VEHICLES-STOCK	468.44
198686	05/19/2023	DOUGLAS TRUCK PARTS	SALTER HYD MOTORS REBUILT	1,380.50
198916	05/26/2023	DOUGLAS TRUCK PARTS	BATTERIES FOR PW TRUCKS	441.11
198598	05/18/2023	DRAYA ARKLESS	BD BOND REFUND-9126 KOSTNER AVE	1,500.00
198919	05/26/2023	DTN LLC	PUBLIC SAFETY ONLINE	5,195.52

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198501	05/16/2023	EARTH WIND AND SOLAR	BD BOND REFUND-9311 KOLMAR AVE	300.00
198209	04/30/2023	ELROD FRIEDMAN LLP	OUTSIDE COUNSEL CONSULTATION	1,524.00
198355	04/30/2023	EMERGENCY MEDICAL PRODUCTS INC	KING VISION REPLACEMENTS AND CASES	3,216.27
198356	04/30/2023	EMERGENCY MEDICAL PRODUCTS INC	KING VISION REPLACEMENTS AND CASES	52.79
198901	05/26/2023	EQUIPMENT MANAGEMENT COMPANY	GENESIS BATTERIES AND REPLACEMENT PARTS	892.00
198634	05/18/2023	ERVIN GARCIA	REIMBURSEMENT FOR TIU SHOES -GARCIA	127.45
198934	05/30/2023	EUGENIA ARAQUE	BD BOND REFUND-8128 KENNETH AVE	250.00
198713	05/22/2023	FAMILY FENCES LTD	FENCE REPLACEMENT LOUISE AND LAMON	3,952.00
198566	05/17/2023	FAST MRO SUPPLIES INC	CHEMICALS AND SILICONES FOR SHOP	998.24
198874	05/25/2023	FINELINE BT CORP	BD Bond Refund	500.00
198367	04/30/2023	FIRE DEX GW, LLC	GEAR WASH GEAR REPAIR	200.85
194630	01/11/2023	FIRE DEX GW, LLC	CLEANING SERVICES	648.00
195878	02/22/2023	FIRE DEX GW, LLC	GEAR REPAIR	402.35
198389	04/30/2023	FIRE DEX GW, LLC	GEAR WASH GEAR REPAIR	211.35
197930	04/27/2023	FIRST BANK OF HIGHLAND PARK	BD BOND REFUND-8833 GROSS POINT ROAD	500.00
198475	04/30/2023	G & M TRUCKING INC	SPOILS HAULING	2,400.00
198476	05/16/2023	G & M TRUCKING INC	SPOILS HAULING	300.00
198870	05/25/2023	G & M TRUCKING INC	CA-7 STONE	1,830.08
198917	05/26/2023	G & M TRUCKING INC	CA-7 STONE	8,938.44
198746	05/23/2023	G & M TRUCKING INC	SAND DELIVERY & DIRT REMOVAL	4,775.21
198653	05/18/2023	GABRIEL NUNEZ	REIMBURSEMENT FOR UNIFORM OPTIC -NUNEZ	561.59
198703	05/22/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ VILLAGE HALL	425.40
198343	05/11/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ OAKTON & LAMON	357.86
198381	05/12/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ MAIN ST	268.40
198429	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ STATION 18	665.80
198423	05/15/2023	GENUINE PARTS COMPANY	SOLENOID FOR SQUAD 18	32.74
198455	05/16/2023	GENUINE PARTS COMPANY	TIE ROD ENDS FOR TRUCK 154	153.74
198457	05/16/2023	GENUINE PARTS COMPANY	FLASHER RELAYS FOR REFUSE	24.30
198459	05/16/2023	GENUINE PARTS COMPANY	OIL FILTERS-STOCK	19.56
198402	05/15/2023	GENUINE PARTS COMPANY	BATTERY FOR CAR 93	138.54
198405	05/15/2023	GENUINE PARTS COMPANY	FILTERS-STOCK	168.92
198502	05/16/2023	GENUINE PARTS COMPANY	SERP BELT FOR REFUSE TRUCKS	72.07
198503	05/16/2023	GENUINE PARTS COMPANY	LOWER CONTROL ARMS POLICE CAR 325	236.24
198504	05/16/2023	GENUINE PARTS COMPANY	FILTERS	17.04
198505	05/16/2023	GENUINE PARTS COMPANY	FILTERS	8.52
198506	05/16/2023	GENUINE PARTS COMPANY	CORE CREDIT	(18.00)
198495	05/16/2023	GENUINE PARTS COMPANY	FILTERS-STOCK	98.17
198496	05/16/2023	GENUINE PARTS COMPANY	FILTERS-STOCK	165.28
198497	05/16/2023	GENUINE PARTS COMPANY	LIFT PUMP FOR AMBULANCE 114T	101.67
198498	05/16/2023	GENUINE PARTS COMPANY	FILTERS-STOCK	107.80

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198499	05/16/2023	GENUINE PARTS COMPANY	FILTER-228	25.17
198490	05/16/2023	GENUINE PARTS COMPANY	TIE ROD FOR 154	80.01
198491	05/16/2023	GENUINE PARTS COMPANY	FUEL PUMP PARTS FOR LARIME FUEL SIGHT	137.33
198508	05/16/2023	GENUINE PARTS COMPANY	BATTERY FOR 205	43.68
198569	05/17/2023	GENUINE PARTS COMPANY	FLASHERS FOR REFUSE DEPT	24.30
198570	05/17/2023	GENUINE PARTS COMPANY	PARTS RETURN CREDIT	(41.48)
198688	05/19/2023	GENUINE PARTS COMPANY	DOOR LOCK SWITCH FOR CAR 09	31.93
198669	05/19/2023	GENUINE PARTS COMPANY	PART RETURN CREDIT	(112.44)
198661	05/19/2023	GENUINE PARTS COMPANY	WIPER BLADES	46.88
198662	05/19/2023	GENUINE PARTS COMPANY	FILTERS-STOCK	133.79
198666	05/19/2023	GENUINE PARTS COMPANY	FILTERS-STOCK	294.42
198667	05/19/2023	GENUINE PARTS COMPANY	BLEND DOOR ACTUATOR CAR 0009	27.44
198922	05/26/2023	GEORGE MANDO	BD BOND REFUND-7808 KENNETH AVE	500.00
198595	05/17/2023	GIS PLANNING INC	ZOOMPROSPECTOR ENTERPRISE	3,670.00
198568	05/17/2023	GOLF MILL FORD	DEALER REPAIR	1,432.40
198521	05/17/2023	GOLF MILL FORD	OUTSIDE REPAIR AT DEALER	1,500.20
198522	05/17/2023	GOLF MILL FORD	DEALER REPAIR FOR SQUAD CAR 28	250.74
198537	05/17/2023	GOLF MILL FORD	TIRE SENSORS FOR PW TRUCK 133	133.80
198430	04/30/2023	GRAINGER	BUILDING MAINT. SUPPLIES	104.85
198431	04/30/2023	GRAINGER	BUILDING MAINT. SUPPLIES	373.00
198672	05/19/2023	GRAINGER	MH BULB	45.48
198673	05/19/2023	GRAINGER	VALVE REBUILD KIT	340.31
198663	05/19/2023	GRAINGER	COMBO WRENCH SET	89.74
198665	05/19/2023	GRAINGER	CFL PROGRAMMED START BALLAST	156.00
198639	05/18/2023	GRAINGER	PHILLIPS SCREWDRIVER	5.99
198714	05/22/2023	GRAINGER	LINEAR FLUOR BULB	57.36
198715	05/22/2023	GRAINGER	BATTERY	313.73
198461	05/16/2023	GROOT INDUSTRIES INC	MEMBER TRASH	261.04
198821	05/18/2023	GRUMMAN/BUTKUS ASSOCIATES	VILLAGE HALL HVAC DESIGN AND SOLICITATION PREP	37,977.50
198421	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICES FOR MARCH 2023	1,394.65
198422	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICES FOR MARCH 2023	1,033.95
198411	04/30/2023	H & H ELECTRIC CO	FY23 STREET LIGHT/TRAFFIC SIGNAL ROUTINE INVOICES	6,865.21
198391	04/30/2023	H & H ELECTRIC CO	NON-ROUTINE INVOICE FROM FEBRUARY 2023	1,360.85
198392	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	1,922.47
198393	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	1,650.68
198394	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	575.15
198395	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	1,866.25
198396	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	4,660.84
198397	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	2,620.37
198398	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	2,995.18

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198399	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	3,194.08
198400	04/30/2023	H & H ELECTRIC CO	NON ROUTINE INVOICE FOR MARCH 2023	3,518.64
198712	05/22/2023	HAI, PERVEZ	UB refund for account: 89010	18.50
198419	05/15/2023	HALAL PIZZA POINT	BD BOND REFUND-5230 DEMPSTER ST	500.00
198918	05/22/2023	HALLAGAN BUSINESS MACHINES	DUPLICATOR REPAIR	200.00
198248	04/30/2023	HARRISON & HELD LLP	OUTSIDE COUNSEL CONSULTATION	2,323.75
198415	04/30/2023	HEALTH INSPECTION PROFESSIONALS INC	MARCH ROUTINE INSPECTIONS	3,150.00
198923	05/26/2023	HENRY SCHEIN INC	MEDICAL SUPPLIES - LIPID, DIABETES	352.32
198795	04/30/2023	HENRY SCHEIN INC	MEDICAL SUPPLIES FY 23 BUDGET	226.06
198927	05/30/2023	HY TEST SAFETY SHOES SERVICE	BOOTS	320.98
198796	05/23/2023	IAED	EMD RECERTIFICATION FOR KEITH SMIEGOWSKI	55.00
198614	05/18/2023	IAWF	2023 PRAIRIE STATES ANIMAL WELFARE CONFERENCE -RECONNU	175.00
198414	05/15/2023	ICMA MEMBERSHIP RENEWALS	MEMBERSHIP DUES FOR MAX SLANKARD JULY 2023-JUNE 2024	200.00
198827	04/30/2023	IDPH	DEATH SURCHARGE FEE - FY23 BUDGET	120.00
198515	05/16/2023	ILCMA	ILCMA DUES FOR 2023-2024 FOR LOCKERBY	517.50
198516	05/16/2023	ILCMA	ILCMA DUES FOR 2023-2024 FOR NICK WYATT	307.50
198945	05/31/2023	ILLINOIS DEPT OF AGRICULTURE	ANIMAL CONTROL LICENSE RENEWAL 7/1/23-6/30/24 -RUSSELL	100.00
198611	05/18/2023	ILLINOIS LEAP	2023 IL LEAP CONFERENCE FOR TAYLOR	349.00
198612	05/18/2023	ILLINOIS LEAP	2023 IL LEAP CONFERENCE FOR POLINSKI	349.00
198892	05/26/2023	ILLINOIS STATE FIRE MARSHAL	YOUTH FIRE SETTER COURSE, DAVIS	100.00
198453	04/30/2023	ILLINOIS STATE POLICE	LIQUOR LIC. BACKGROUND CHECK	84.75
198747	04/30/2023	IMPACT BEHAVIORAL HEALTH PARTNERS	CDBG GRANT PY22 5.6B	750.00
198748	04/30/2023	IMPACT BEHAVIORAL HEALTH PARTNERS	CDBG GRANT PY22 5.6B	750.00
198567	05/17/2023	IMPERIAL SUPPLIES LLC	HYDRAULIC FITTINGS-STOCK	123.78
198541	05/17/2023	IMPERIAL SUPPLIES LLC	NUTS/BOLTS/SHOP SUPPLIES	789.13
198494	04/30/2023	INTEGRATED FACILITIES SOLUTIONS INC	PARKING STRUCTURE - PROGRAM MGMT	10,620.00
198871	04/30/2023	INTERIOR INVESTMENTS LLC	REPLACEMENT CHAIR	1,130.50
198790	04/30/2023	INTERNATIONAL SECURITY PRODUCTS	BIRTH AND DEATH CERT PAPER - FY23 BUDGET	778.94
198687	05/19/2023	INTERSTATE POWER SYSTEMS INC	OIL FILTERS FOR FIRE TRUCK 103	82.62
198692	05/19/2023	INTERSTATE POWER SYSTEMS INC	HIGH PRESSURE FUEL PUMP FOR REFUSE TRUCK 176	5,178.40
198525	05/17/2023	INTERSTATE POWER SYSTEMS INC	CORE RETURN CREDIT	(216.00)
198517	05/17/2023	INTERSTATE POWER SYSTEMS INC	TRUCK BATTERIES	621.90
198538	05/17/2023	INTERSTATE POWER SYSTEMS INC	GEAR SELECTOR MODULE FOR REFUSE TRUCK 161	731.77
198346	04/30/2023	INTERSTATE POWER SYSTEMS INC	MAYOR HYBRID VEHICLE	350.00
198347	04/30/2023	INTERSTATE POWER SYSTEMS INC	MAYOR HYBRID VEHICLE	350.00
198348	04/30/2023	INTERSTATE POWER SYSTEMS INC	MAYOR HYBRID VEHICLE	350.00
198349	04/30/2023	INTERSTATE POWER SYSTEMS INC	MAYOR HYBRID VEHICLE	350.00
198350	04/30/2023	INTERSTATE POWER SYSTEMS INC	MAYOR HYBRID VEHICLE	748.54
198351	04/30/2023	INTERSTATE POWER SYSTEMS INC	MAYOR HYBRID VEHICLE	350.00
198352	04/30/2023	INTERSTATE POWER SYSTEMS INC	MAYOR HYBRID VEHICLE	350.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198597	05/18/2023	IPAC	2023-2024 MEMBERSHIP DUES	100.00
198577	05/17/2023	ISBA	MML MEMBERSHIP DUES	380.00
198818	05/15/2023	ISBS	COPIER MNTNC	160.00
198819	05/15/2023	ISBS	COPIER MNTNC	1,306.10
198891	05/26/2023	ISBS	ST16 COPIER	398.50
198702	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	42.00
198472	04/30/2023	J G UNIFORMS INC	NEW CSO UNIFORM ITEMS	167.50
198370	04/25/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	61.00
198371	04/25/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	108.00
198359	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	162.00
198360	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	45.10
198361	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	162.00
198362	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	67.00
198363	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	62.50
198364	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	108.00
198365	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	250.00
198366	04/30/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	105.00
198383	04/25/2023	J G UNIFORMS INC	NEW HIRE UNIFORMS	647.50
198638	05/18/2023	JANELLY HERRERA	REIMBURSEMENT FOR STREAMLIGHT LIGHT -HERRERA	155.43
198778	04/28/2023	JEFF SCHOLPP	CELL PHONE STIPEND	195.00
198450	04/30/2023	JEFFREY GREENSPAN	PARKING TICKET REVIEW/HEARING	375.00
198451	04/30/2023	JEFFREY GREENSPAN	RED LIGHT TICKET HEARING	600.00
198488	05/16/2023	JEFFREY GREENSPAN	ADMIN HEARING- CODE ENFORCEMENT	337.50
198635	05/18/2023	JEFFREY J HOEFELICH	REIMBURSEMENT FOR SFD ANNIVERSARY PROGRAM CAKES	89.13
198928	04/28/2023	JEFFREY J HOEFELICH	CELL PHONE STIPEND	195.00
198779	04/28/2023	JEFFREY THOMPSON	CELL PHONE STIPEND	195.00
198557	05/17/2023	JEREMIAS CORREA	CLOTHING DRY GOODS NOTIONS	141.95
198387	05/12/2023	JESUS MALDONADO	CLOTHING DRY GOODS NOTIONS	247.95
198535	04/28/2023	JOE JENNINGS	CELL PHONE STIPEND	195.00
198526	04/28/2023	JOHN BARKHOE	CELL PHONE STIPEND	195.00
198696	05/19/2023	JOHN KANDO	EFA/OLGA MARQUE PELT 9416 LATROBE AVE SKOKIE, IL 60077	1,500.00
198959	05/31/2023	John Kenneally	BD BOND REFUND-8016 RIDGEWAY AVE	500.00
198531	04/28/2023	JOHN OAKLEY	CELL PHONE STIPEND	195.00
198170	04/30/2023	JONES & BARTLETT LEARNING LLC	FD TRAINING BOOKS	102.04
198936	05/30/2023	JORGE MIRANDA	BD BOND REFUND-8036 TRIPP AVE	250.00
198903	05/26/2023	JOSEPH BIASI	FDIC, PARKING, MEALS, MILEAGE	469.14
198647	05/18/2023	JUSTIN MALONE	REIMBURSEMENT FOR CDBG LUNCH MEETING	19.42
198341	04/30/2023	JUSTIN MALONE	REIMBURSEMENT FOR CAR RENTAL - TRAINING	124.44
198803	05/23/2023	JUSTIN R GORDON	BD BOND REFUND-9137 TRIPP AVE	250.00
198485	05/16/2023	KENT AUTOMOTIVE	MISC. PARTS	2,390.65

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198544	05/17/2023	KENT AUTOMOTIVE	ELBOW BRASS FITTING	43.98
198875	05/25/2023	KHAJA SYED	BD BOND REFUND-4150 BRUMMEL ST	250.00
198644	05/18/2023	KRISTOPHER IWANSKI	REIMBURSEMENT FOR INVESTIGATIONS UNIFORM -IWANSKI	142.40
198464	05/16/2023	KUSSMAUL ELECTRICS CO INC	AUTO EJECT	956.30
198390	05/12/2023	LAB DEVELOPMENT	GE CORN COBS	24,725.00
198401	04/30/2023	LAB DEVELOPMENT	REPLACEMENT GLASS-87530	2,914.68
198621	04/30/2023	LAKESHORE RECYCLING SYSTEMS	RESIDENTIAL RECYCLING (AP 1 OF 3)	43,439.64
198622	04/30/2023	LAKESHORE RECYCLING SYSTEMS	RESIDENTIAL RECYCLING (AP 2 OF 3)	18,817.37
198623	04/30/2023	LAKESHORE RECYCLING SYSTEMS	RESIDENTIAL RECYCLING (AP 3 OF 3)	35,104.99
198840	04/30/2023	LAKESHORE RECYCLING SYSTEMS	SINGLE FAMILY RECYCLING AND CONDO CONTRACT (AP 1OF 2)	18,979.01
198841	05/25/2023	LAKESHORE RECYCLING SYSTEMS	TRASH REMOVAL (AP 2 OF 2)	7,608.24
198664	05/19/2023	LAKESIDE INTERNATIONAL TRUCKS	WEATHER STRIP FOR AMBULANCE 111T	216.97
198492	05/16/2023	LAKESIDE INTERNATIONAL TRUCKS	CORE RETURN CREDIT	(135.00)
198493	05/16/2023	LAKESIDE INTERNATIONAL TRUCKS	STUDS FOR TURBO ON AMBULANCE 18	260.08
198509	05/16/2023	LAKESIDE INTERNATIONAL TRUCKS	PARTS FOR AMBULANCE 18 TURBO JOB	315.22
198574	05/17/2023	LAKESIDE INTERNATIONAL TRUCKS	CORE CREDIT RETURN	(532.00)
198576	05/17/2023	LAKESIDE INTERNATIONAL TRUCKS	SYEERING GEAR FOR AMBULANCE 18	945.00
198613	05/18/2023	LAKESIDE INTERNATIONAL TRUCKS	TURBO ADAP, O-RING SEALS	3,227.79
198607	05/18/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
198608	05/18/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
198601	05/18/2023	LANGTON SNOW SOLUTIONS	MOWING SERVICES (AP 1 OF 2)	4,556.96
198602	05/18/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES (AP 2 OF 2)	7,195.39
198722	05/22/2023	LANGTON SNOW SOLUTIONS	VILLAGE MOWING SERVICES	61.80
198935	05/30/2023	LEADER GARAGE BUILDERS	BD BOND REFUND-4041 BRUMMEL ST	500.00
198603	05/18/2023	LEADSONLINE LLC	INVESTIGATION SYSTEM SERVICE PACKAGE 6/1/23-5/31/24	9,153.00
198486	05/16/2023	LEE JENSEN SALES CO INC	4X8 FINFORM BOARD UNCUT	660.00
198758	04/28/2023	LINDENMEYR MUNROE	PAPER FOR PD	1,636.13
198760	05/09/2023	LINDENMEYR MUNROE	PAPER FOR PRINT SHOP	354.30
198910	05/26/2023	LIZZETTE MEDINA & CO	TRANSPLANT EVERGREEN TREES USED IN HOLIDAY CONTAINERS	1,090.00
198716	05/22/2023	LURVEY LANDSCAPE SUPPLY	BULK TOP SOIL	320.00
198448	05/15/2023	LURVEY LANDSCAPE SUPPLY	SOD	235.50
198441	05/15/2023	LURVEY LANDSCAPE SUPPLY	GRASS SEED 25 LB	80.00
198477	05/16/2023	MACQUEEN EQUIPMENT LLC	FRONT PLATE ACCESSORY	1,197.64
198480	05/16/2023	MACQUEEN EQUIPMENT LLC	ACTUATOR	77.78
198580	05/17/2023	MACQUEEN EQUIPMENT LLC	INLET VALVE FOR WATER ON FIRE TRUCK E18	2,178.03
198938	05/30/2023	MACQUEEN EQUIPMENT LLC	DECKPLATE S18 VA 12 28 21	1,095.26
198862	05/25/2023	MACQUEEN EQUIPMENT LLC	FENDER	538.34
198863	05/25/2023	MACQUEEN EQUIPMENT LLC	FLOWMINDER DISPLAY	1,297.73
198864	05/25/2023	MACQUEEN EQUIPMENT LLC	4 WAY DECKPLATE	1,095.26
198641	05/18/2023	MARK CIANCHETTI	REIMBURSEMENT FOR CIVILIAN UNIFORM -CIANCHETTI	107.69

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198777	04/28/2023	MARK LIPSKI	CELL PHONE STIPEND	195.00
198893	05/26/2023	MARK REDING JR.	DRONE EXAM, REDING	175.00
198824	05/24/2023	MCCANN INDUSTRIES INC	REPAIR DAMAGE TO FRONT END LOADER 225	1,268.41
198470	05/16/2023	MCKIM & CREED, INC.	DISTRICT METERED AREA WATER MANAGEMENT	13,930.00
198542	05/17/2023	MCMASTER CARR SUPPLY CO	DRILL BITS FOR SHOP	454.74
198890	05/26/2023	MENARDS MORTON GROVE	VENOM AP COVERALL	26.10
198761	05/23/2023	MENARDS MORTON GROVE	SURGE PROTECTOR	34.98
198762	05/23/2023	MENARDS MORTON GROVE	50W MR16	17.91
198763	05/23/2023	MENARDS MORTON GROVE	SILICONE CAULK	18.94
198764	05/23/2023	MENARDS MORTON GROVE	MISC. SUPPLIES	8.68
198765	05/23/2023	MENARDS MORTON GROVE	MISC. SUPPLIES	{36.36}
198766	05/23/2023	MENARDS MORTON GROVE	44" QUIET BREEZE LED	94.89
198759	05/23/2023	MENARDS MORTON GROVE	HANGER KIT	205.92
198772	05/23/2023	MENARDS MORTON GROVE	RETURN 44" QUIET BREEZE LED	{94.89}
198720	05/22/2023	MENARDS MORTON GROVE	HEAVY DUTY STAPLES	43.78
198636	04/30/2023	MENARDS MORTON GROVE	3" CARR BOLT & AC2	14.26
198637	04/30/2023	MENARDS MORTON GROVE	CLEANING PRODUCTS	16.47
198674	04/30/2023	MENARDS MORTON GROVE	PVC	47.28
198718	04/30/2023	METROPOLITAN FAMILY SERVICES	Q4 CDBG GRANT PY22 5.6A	1,080.00
198889	05/26/2023	MICHAEL ADAMS	ROPE OPS TEST	59.00
198828	05/24/2023	MICHAEL CHARLEY	SUPPLIES FOR PH HEROES EVENT	44.71
198418	05/15/2023	MICHAEL T SHINER	BD BOND REFUND-4301 DEMPSTER	300.00
198372	05/12/2023	MICHAEL ZIEMBA	CLOTHING DRY GOODS NOTIONS	235.00
198781	04/28/2023	MICHAEL ZIEMBA	CELL PHONE STIPEND	195.00
198553	04/30/2023	MIDWEST AIR PRO INC	SERVICE CALL FOR STATION 17 & 18	145.00
198554	04/30/2023	MIDWEST AIR PRO INC	3/15 SERVICE CALL AT STATION 17	294.00
198562	04/28/2023	MIKE LOCHNER	CELL PHONE STIPEND	195.00
198500	05/16/2023	MIKE MAGES	BD BOND REFUND-9311 KOLMAR	250.00
198854	04/30/2023	MOORE LANDSCAPES INC	DOWNTOWN LANDSCAPE MAINTENANCE CONTRACT 22-23 (AP 1 OF 2)	1,906.00
198855	05/25/2023	MOORE LANDSCAPES INC	SUMMER ANNUAL INSTALLATION (AP 2 OF 2)	688.00
198898	04/30/2023	MOORE LANDSCAPES INC	DOWNTOWN LANDSCAPE MAINTENANCE CONTRACT 22-23	5,258.00
198793	05/23/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	FD STARCOM	1,598.00
198794	05/23/2023	MOTOROLA SOLUTIONS-STARCOM NETWORK	PD STARCOM	5,272.00
198645	05/18/2023	MYNOR CHANG	REIMBURSEMENT FOR UNIFORM GLOVES/BOOTS -CHANG	377.42
198435	04/30/2023	NATURES PERSPECTIVE LANDSCAPING	APRIL WEEK ORGANIC MAINT	715.50
198436	04/30/2023	NATURES PERSPECTIVE LANDSCAPING	WEEKLY ORGANIC MAINT	614.00
198437	04/30/2023	NATURES PERSPECTIVE LANDSCAPING	MULCH INSTALLATION	2,960.00
198438	04/30/2023	NATURES PERSPECTIVE LANDSCAPING	MULCH INSTALLATION	2,590.00
198842	05/25/2023	NEENAH FOUNDRY COMPANY	FRAMES & GRATE	6,392.00
198839	05/25/2023	NICOR GAS	9050 GROSS POINT RD	3,157.34

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198693	05/19/2023	NICOR GAS	EFA/NAJBA KHIBO 9031 BRONX #2 SKOKIE, IL 60077	1,500.00
198682	04/30/2023	NICOR GAS	9024 GROSS POINT RD	793.19
198683	04/30/2023	NICOR GAS	9050 GROSS POINT RD	545.92
198684	04/30/2023	NICOR GAS	8157 CENTRAL PARK	505.06
198699	05/19/2023	NILES TOWNSHIP DISTRICT 219	SHARED DS3 INTERNET SERVICE	250.00
198404	04/30/2023	NIPSTA	FIRE OFFICER TRAINING, JAHN	400.00
198805	05/23/2023	NISSAN, JACOB	UB refund for account: 60673	17.06
198445	05/15/2023	NITA BAGIA	BD BOND REFUND-8938 KEELER AVE	300.00
198876	04/30/2023	NORTH AMERICAN RESCUE HOLDINGS LLC	STOP THE BLEED SUPPLIES	1,420.00
198877	04/30/2023	NORTH AMERICAN RESCUE HOLDINGS LLC	STOP THE BLEED SUPPLIES	24,261.00
198878	04/30/2023	NORTH AMERICAN RESCUE HOLDINGS LLC	STOP THE BLEED SUPPLIES	1,420.00
198843	05/25/2023	NORTH COAST SEWER & DRAINAGE INC	LEAD PIPE REPLACEMENT @ 5319 CRAIN ST	12,950.00
198755	04/30/2023	NORTH SHORE SENIOR CENTER	CDBG GRANT PY22 6.2	1,860.00
198706	05/22/2023	NORTHERN TRENCHLESS UTILITY CONST	LEAD SERVICE LINE REPLACEMENT	2,700.00
198915	04/30/2023	NORTHERN TRENCHLESS UTILITY CONST	LEAD SERVICE LINE REPLACEMENT	1,350.00
198456	05/16/2023	NORTHERN TRENCHLESS UTILITY CONST	LEAD SERVICE LINE REPLACEMENT	2,700.00
198605	05/18/2023	NORTHWESTERN UNIVERSITY	SCHOOL OF POLICE STAFF & COMMAND -OAKLEY	4,400.00
198660	05/19/2023	OFFICE DEPOT INC	VIEW BINDERS FOR SKOKIE FIRE	82.04
198937	05/30/2023	ORVICK CORPORATION	BD BOND REFUND-4618 JEROME STREET	300.00
198561	04/30/2023	OUI OUI ENTERPRISES LLC	MAINT CHANNEL PARK LOT D	380.00
198558	04/30/2023	OUI OUI ENTERPRISES LLC	MAINT FOR CHANNEL PARK	380.00
198559	04/30/2023	OUI OUI ENTERPRISES LLC	MAINT FOR CHANNEL PARK	380.00
198474	04/30/2023	OZINGA READY MIX CONCRETE INC	RESTORATION MATERIAL	1,230.00
198776	04/30/2023	OZINGA READY MIX CONCRETE INC	RESTORATION MATERIAL	1,905.00
198939	04/30/2023	PATRIOT PAVEMENT MAINTENANCE	2023 CRACK SEALING	36,695.53
198749	04/30/2023	PEER SERVICES INC	CDBG GRANT PY22 5.8	1,395.00
198750	04/30/2023	PEER SERVICES INC	CDBG GRANT PY22 5.8	1,395.00
198373	05/12/2023	PERMA SEAL BASEMENT SYSTEMS	BD BOND REFUND-8218 KILDARE AVE	250.00
198469	05/16/2023	PETE DUWEL	TOOL REIMBURSEMENT 2023	528.99
198632	05/18/2023	PETROLEUM TECHNOLOGIES EQUIPMENT	SERVICE CALL @ PD MAINT FACILITY	416.15
198675	05/19/2023	PIRTEK O'HARE	HYD HOSE MADE FOR REFUSE TRUCK 172	239.86
198536	05/17/2023	PIRTEK O'HARE	HYD HOSE FOR 235	112.58
198534	05/17/2023	PIRTEK O'HARE	HYD HOSE MADE FOR SWEEPER 235	71.70
198510	05/16/2023	PIRTEK O'HARE	A/C TUBE MADE FOR 114T	28.11
198440	04/30/2023	PIZZO & ASSOCIATES LTD	NATIVE PRAIRIE SIGNS	495.00
198416	04/30/2023	PLATINUM PEST SOLUTIONS	APRIL MONTLY RAT CONTROL SERVICES	3,498.00
198925	05/26/2023	PLATINUM PEST SOLUTIONS	MONTHLY RAT PROGRAM SERVICE	3,498.00
198555	05/17/2023	POMP'S TIRE SERVICE INC	POLICE CAR TIRES	912.32
198462	05/16/2023	POWERDMS	POWERDMS PROFESSIONAL & LEGACY TRAINING RENEWAL 6/4/2023-6/3/2024	7,729.68
198340	04/30/2023	PRECISE MRM LLC	DATA PLAN	940.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198575	05/17/2023	PRESTOX	MAINT FOR PUBLIC WORKS	228.71
198573	05/17/2023	PRESTOX	MAINT FOR STATION 18	288.38
198581	05/17/2023	PRESTOX	MAINT FOR STATION 16	282.16
198582	05/17/2023	PRESTOX	MAINT FOR STATION 17	282.16
198583	05/17/2023	PRESTOX	MAINT FOR VILLAGE HALL	233.68
198606	05/18/2023	PRI MANAGEMENT GROUP	WEBINAR CLASS/SEALING AND EXPUNGING RECORDS -S.ANDERSON	159.00
197498	04/14/2023	PRINT XPRESS	JNC BUSINESS CARDS	90.00
198382	05/12/2023	PRINT XPRESS	BUSINESS CARDS W NEW LOGO	630.00
198403	04/30/2023	PROMOS 911	FPB PUBED PROMO ITEMS	642.71
198604	05/18/2023	QUENCH USA INC	MONTHLY WATER FILTER CONTRACT AT PD -MAY 2023	55.00
198830	04/30/2023	RACHEL BLUT	MILEAGE FOR APRIL PHEP MEEETINGS	18.53
198831	05/24/2023	RACHEL BLUT	MILEAGE FOR MAY PHEP MEETING	15.78
198487	05/16/2023	RADAR MAN INC	RADAR CERTIFICATIONS	1,582.00
198556	05/17/2023	RAUL PAREDES	CLOTHING DRY GOODS NOTIONS	292.50
198479	05/16/2023	RAY O'HERRON CO INC	UNIFORM PANTS -MONTES DE OCA	161.97
198354	04/30/2023	RAY O'HERRON CO INC	IFAK UNIFORM ITEMS	1,445.00
198630	04/30/2023	RAY O'HERRON CO INC	IFAK UNIFORM ITEMS	7,121.50
198342	05/11/2023	RECORD INFORMATION SERVICES INC	RENEWAL OF FORECLOSURE REPORT	575.00
198368	04/30/2023	RED WING SHOE COMPANY INC	UNIFORM BOOTS/SHOES	263.48
198220	04/30/2023	RELX INC DBA LEXIS NEXIS	LEXIS NEXIS MEMBERSHIP	350.00
198560	04/30/2023	RESQUARED INC	USER ACCT & MARKET JAN 6 - FEB 6	500.00
198563	04/30/2023	RESQUARED INC	USER ACCT & MARKET FEB 6 TO MAR 6	500.00
198564	04/30/2023	RESQUARED INC	USER ACCT & MARKET MAR 6 TO APR 6	500.00
198711	05/22/2023	RETAIL CONSTRUCTION SERVICES, INC	BD BOND REFUND-5240 DEMPSTER STREET	1,000.00
198529	04/28/2023	ROBERT LIBIT	CELL PHONE STIPEND	195.00
198384	05/12/2023	RUSS RIETVELD	2023 05 17 SPECIAL PROJECTS MEETING REIMBURSEMENT	304.97
198780	04/28/2023	RUSS RIETVELD	CELL PHONE STIPEND	195.00
198879	05/26/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC EQUIPMENT	793.00
198880	05/26/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC EQUIPMENT	278.00
198800	05/23/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC EQUIPMENT	157.00
198902	05/26/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC MOWER	825.00
197428	04/13/2023	SCHWAAB INC	NEW RECEIVED STAMP AND INK	122.24
198826	04/30/2023	SE3,LLC	2023 GREENLEAF STREET IMPROVEMENT PROJECT	12,115.00
198642	05/18/2023	SEAN GIBSON	REIMBURSEMENT FOR TIU SHOES -GIBSON	165.36
198633	05/18/2023	SIEVERT CRANE & HOIST	ANNUAL FIRE HOUSE HOSE TOWER HEIST INSPECT	750.00
198913	05/26/2023	SOLID WASTE AGENCY N COOK CNTY	SWANCC SOLID WASTE DISPOSAL FEE FOR FY 24	86,282.00
198648	05/18/2023	SONG PARK	BD BOND REFUND-5041 DOBSON ST	2,500.00
198719	04/30/2023	SOUTH SIDE CONTROL SUPPLY CO	AC FREON AND SOLENOID	3,316.33
198518	05/17/2023	SPRING ALIGN OF PALATINE INC	REAR LEAF SPRINGS REPLACED FIRE TRUCK 101/S18	3,108.77
198929	04/30/2023	ST AUBIN NURSERY & LANDSCAPING	SPRING 2023 PARKWAY TREE PLANTING - ST AUBINS	9,641.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198930	04/30/2023	ST AUBIN NURSERY & LANDSCAPING	BALANCE OF INVOICE FOR TREES	10,999.00
198520	04/30/2023	STANDARD EQUIPMENT COMPANY	PARTS RETURN CREDIT	(370.33)
198565	05/17/2023	STANDARD EQUIPMENT COMPANY	MAIN BROOM MANDREL FOR SWEEPER 231	651.75
198552	05/17/2023	STANDARD EQUIPMENT COMPANY	PARTS FOR VACTOR TRUCK 188	223.61
198550	05/17/2023	STANDARD EQUIPMENT COMPANY	SWEEPER PARTS	1,441.82
198407	04/30/2023	STATE TREASURER	IDOT TRAFFIC SIGNAL INTERSECTION MAINTENANCE	10,677.36
198408	04/30/2023	STATE TREASURER	IDOT TRAFFIC SIGNAL INTERSECTION MAINTENANCE	10,870.32
198409	05/15/2023	STATE TREASURER	IDOT TRAFFIC SIGNAL INTERSECTION MAINTENANCE	11,127.60
198897	05/26/2023	STEPHEN JAGMAN	FDIC PARKING, JAGMAN	41.00
198775	04/28/2023	STEPHEN JAGMAN	CELL PHONE STIPEND	195.00
198810	04/28/2023	STEVEN LESNIEWICZ	CELL PHONE STIPEND	195.00
198911	05/26/2023	SUBSURFACE SOLUTIONS	MAGNETIC LOCATOR W/ CASE	1,042.44
198530	05/17/2023	SUBSURFACE SOLUTIONS	LEADS	168.64
198885	05/26/2023	TECHNOLOGY MANAGEMENT REV FUND	LEADS COMMUNICATIONS SERVICES	857.70
198417	05/15/2023	TH MANAGEMENT GROUP	UB refund for account: 84830	10.28
198752	04/30/2023	THE CHILDREN'S ADVOCACY CENTER	CDBG GRANT PY22 5.9A	930.00
198753	04/30/2023	THE CHILDREN'S ADVOCACY CENTER	CDBG GRANT PY22 5.9A	930.00
198374	05/12/2023	THE CONCRETE DOCTORS GROUP INC	BD BOND REFUND-7710 LOWELL AVE	250.00
198754	04/30/2023	THE HARBOUR INC	CDBG GRANT PY22 5.9B	110.00
198406	05/08/2023	THE HORTON GROUP, INC.	HEALTH INSURANCE CONSULTING	5,460.00
198449	05/15/2023	THELEN MATERIALS LLC	COMPOST LEAF PICKUP	1,864.50
198921	05/26/2023	THOMAS & ANNA FREEMAN	BD BOND REFUND-7647 KEELER AVE	250.00
198812	04/28/2023	THOMAS DORAN	CELL PHONE STIPEND	195.00
198651	05/18/2023	THOMAS WOJDYLA	REIMBURSEMENT FOR OPTIC UNIFORM PURCHASE -WOJDYLA	379.91
198620	05/18/2023	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SUITE MONTHLY CHARGES -APRIL 2023	679.14
198656	04/30/2023	TIFFANY KELLY- SOUND INSIGHT	V&H SCREENING	4,641.00
198640	05/18/2023	TIMOTHY GRAMINS	REIMBURSEMENT FOR REMAINING OPTIC PURCHASE -GRAMINS	635.05
198528	04/28/2023	TIMOTHY GRAMINS	CELL PHONE STIPEND	195.00
198774	04/28/2023	TOMASZ TARASIUK	CELL PHONE STIPEND	195.00
198468	05/16/2023	TRAFFIC CONTROL & PROTECTION	SANDBAGS	375.00
198420	05/15/2023	TURNER, MELANIE	UB refund for account: 40063	106.32
198463	05/16/2023	U S POSTMASTER	PO BOX FEE -WATER	290.00
198375	05/12/2023	ULINE	SAFETY BOLLARD	323.63
198483	05/16/2023	UNIVERSITY OF LOUISVILLE	ENROLLMENT FOR 5 STUDENTS -HOMICIDE INVESTIGATION	5,500.00
198545	05/17/2023	UPS	WEEKLY SERVICE CHARGE	30.00
198822	04/08/2023	UPS	SHIPPING CHARGES	108.50
198817	04/29/2023	UPS	SHIPPING CHARGES	36.33
198896	05/26/2023	US LEGAL SUPPORT INC	TRANSCRIPTION SERVICES WC LIT	641.10
198145	05/04/2023	US LEGAL SUPPORT INC	MEDICAL RECORDS FOR WC LITIGATED	230.88
198801	05/23/2023	VARTAN SOLUTIONS INC	BD BOND REFUND-5050 CHURCH STREET	500.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 2
JUNE 5, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198540	04/30/2023	VERIZON CONNECT	MONTHLY SERVICE	32.38
198850	05/25/2023	VERIZON WIRELESS	VERIZON SERVICE APR 10 2023 - MAY 09 2023	2,574.67
198756	04/30/2023	VERIZON WIRELESS	CELL PHONE SERVICE	1,022.32
198745	05/22/2023	VERIZON WIRELESS	WIRELESS INTERNET SERVICE - MAY 2023	495.08
198816	05/15/2023	VIA MERIDIANA CONTRACTORS LLC	CANOPY IMPROVEMENTS	109,532.16
198658	05/19/2023	VICKY VARGA	MTG COMM MORITA PUBLIC HEALTH ARISE 05182023	12.13
198829	05/24/2023	VIVINT SOLAR DEVELOPER, LLC	BD BOND REFUND-5200 LEE ST	300.00
198377	05/12/2023	VOX POTENTIA CONSULTING LLC	CONSULTING SERVICES TO INTEGRATE ACQ. TECHNOLOGY -TARASIUK	4,340.00
198369	04/30/2023	W S DARLEY & CO	FF GEAR REPLACEMENT	662.00
198465	04/30/2023	W S DARLEY & CO	BWC3-M-BW CLIP REAL TIME 3 YEAR CO METER	4,590.00
198678	04/30/2023	W S DARLEY & CO	HOSE, 3"X50' YELLOW ATTACK HOSE	2,638.50
198853	05/25/2023	WAREHOUSE DIRECT	RESTROOM SUPPLIES	1,021.07
198454	05/15/2023	WAREHOUSE DIRECT	SERVICE CONTRACT FOR POSTAGE MACHINE	2,154.60
198471	05/16/2023	WATER RESOURCES INC	WATER METERS	1,590.00
198473	05/16/2023	WATER RESOURCES INC	WATER METERS	8,888.00
198865	05/25/2023	WATER RESOURCES INC	WATER METERS	1,590.00
198866	05/25/2023	WATER RESOURCES INC	WATER METERS	3,080.00
198867	05/25/2023	WATER RESOURCES INC	WATER METERS	3,080.00
198868	05/25/2023	WATER RESOURCES INC	WATER METERS	1,115.00
198914	05/26/2023	WATER RESOURCES INC	METER BENCH TESTING	1,560.00
198932	05/30/2023	WATERWAY GAS & WASH COMPANY	PW CAR WASH	4.00
198507	04/30/2023	WEBMARC DOORS	LIGHT CURTAINS/REPLACEMENT SPRINGS FOR PD DOORS	4,979.56
198458	05/16/2023	WEBMARC DOORS	OVERHEAD DOOR REPAIR/REPLACEMENT	2,984.75
198782	04/28/2023	WILLIAM ENDRE	CELL PHONE STIPEND	195.00
198857	04/30/2023	ZIEBELL WATER SERVICES PRODUCTS	REPAIR SLEEVES	673.00
198432	04/30/2023	ZIEBELL WATER SERVICES PRODUCTS	6" HYMAX COUPLING (AP 1 OF 2)	899.40
198434	04/30/2023	ZIEBELL WATER SERVICES PRODUCTS	6" HYMAX COUPLING (AP 2 OF 2)	429.48
198357	04/30/2023	ZOLL MEDICAL CORPORATION	AUTOPULSE RESTAIN STRAPS AND MONITOR PAPER	\$ 19.66
Total:				\$ 2,274,797.14

**Memorandum
Mayor's Office**

TO: Board of Trustees

FROM:


Mayor

DATE: June 5, 2023

SUBJECT: Proclamations, Appointments, Reappointments and Resignation

A Proclamations

**“Juneteenth”
June 19, 2023**

**“Pride Month”
June 2023**

*** “Immigrant Heritage Month”
June 2023**

***B Appointments**

Skokie Police Use of Force Review Board

**Dennis Rizo
Vice Chair**

**James Specker
Chair**

***C Reappointments**

Beautification & Improvement Commission

**Sherwin Ditlove
Vernell Ellison-Smith
Joseph Hasten
Dalya Horowitz
George Hubchak
Chuck Levine
Frederick Lisiewicz
Edward Potash
Rachel Rosenberg
Mitchell Sandler
Valerie Shuman
Brooke Sprague**

**Bob Quane
Chair**

Consumer Affairs Commission

**Regina Kinyui
Jerry Kirkpatrick
Theodore Lavine
George Mathew
Gary Merrill
Howard Meyer
Anil Kumar Pillai
Pratap Sampat**

**Biju Krishnan
Vice Chair**

Public Safety Commission

**Marcie Claus
Cornell Collins
Paul Kruszynski
Mitchell Kushner
Linda Perlin
Leslie Post-Weissinger
Dennis Rizo
Howard Rosenberg
Bryant Smith
Melissa Villegas**

**Mark Penning
Vice Chair**

**Paul Pitalis
Chair**

***D Resignation**

Skokie Police Use of Force Review Board

**Will Evans
Chair**

Proclamation

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, ordering the freedom of all people enslaved in Confederate territory; and

WHEREAS, on June 19, 1865, Union Major General Gordon Granger announced the end of the Civil War and the signing of the Emancipation Proclamation in Galveston, Texas, legally freeing the last of the Confederacy's enslaved people; and

WHEREAS, Juneteenth, also known as Emancipation Day or Freedom Day, has been a tradition in the United States for more than 150 years, commemorating the Galveston announcement and celebrating the freedom of African Americans; and

WHEREAS, continued anti-Black violence and systemic racism compel us to acknowledge and reckon with the painful history and legacy of slavery and racial injustice in the United States; and

WHEREAS, in 1961 the first African American family purchased a home in the Village of Skokie, and their courage and perseverance, as well as the establishment of the Skokie Human Relations Commission in 1961 and the passage of the first Fair Housing Ordinance in 1968, paved the way for thousands of Black residents of African American and diverse ethnic cultures who currently call Skokie home; and

WHEREAS, Black leaders in education, government, businesses, faith communities, journalism, science, sports and entertainment, those both known and those uncredited, have enriched Skokie, Chicagoland, the country, and world; and

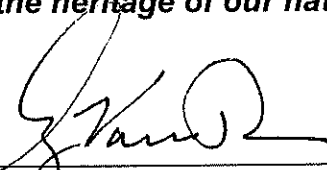
WHEREAS, we believe that through love and equity, we can take steps to ensure full freedom and opportunity for all; this year's community Juneteenth celebration in the Village of Skokie, "Love, Liberation, Life" will take place on June 17, 2023.

NOW, THEREFORE, I, GEORGE VAN DUSEN, Mayor of the Village of Skokie, Illinois, do hereby declare June 19, 2023, as:


JUNETEENTH

in the Village of Skokie, and urge all residents to recognize the significance of this celebration in African American history and in the heritage of our nation and Village.

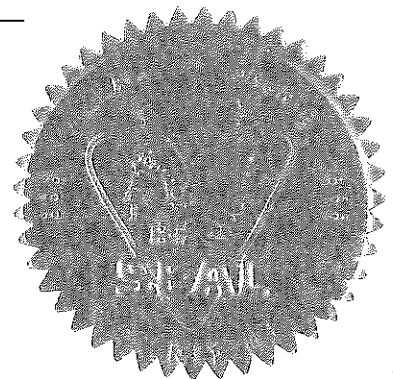
Passed this 5th day of June 2023



George Van Dusen
Mayor



Pramod C. Shah
Village Clerk



Proclamation

WHEREAS, the Village of Skokie is a village that welcomes all, and we are a community committed to equality and inclusion for all residents; and

WHEREAS, the month of June is designated as a month to commemorate the Stonewall Uprising in New York City, that occurred in June of 1969, and is widely recognized as a catalyst of the LGBTQ+ rights movement; and

WHEREAS, the Village of Skokie is dedicated to fostering acceptance of all of its residents and preventing discrimination and bullying based on sexual orientation and gender identity; and

WHEREAS, this month we remind our LGBTQ+ community that they are respected, supported and that we fully stand against intolerance, discrimination, and injustice to our LGBTQ+ friends and family; and

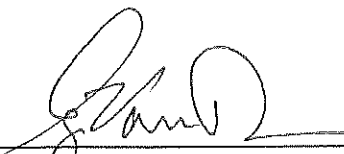
WHEREAS, Skokie supports the diversity of ethnic, cultural, racial, gender and sexual identities of its residents and we reaffirm our beliefs that LGBTQ+ rights are human rights; and

WHEREAS, it is imperative that the young people of Skokie, regardless of sexual orientation or gender identity, feel valued, safe, empowered and supported by their peers, educators, and community leaders.


NOW, THEREFORE, I, GEORGE VAN DUSEN, Mayor of the Village of Skokie, do hereby proclaim the month of June, as:

“PRIDE MONTH”

Passed this 5th day of June 2023



George Van Dusen
Mayor



Pramod C. Shah
Village Clerk



Proclamation

WHEREAS, generations of immigrants have settled in the United States from every corner of the globe and have built our country's economy and created the unique character of our nation; and

WHEREAS, nearly all of us can trace our heritage to another nation and we must never forget where we came from and why our ancestors came here; and

WHEREAS, immigrants continue to grow businesses, offer innovative ideas, strengthen our economy, and create jobs in Illinois and throughout our nation; and

WHEREAS, immigrants provide neighborhoods in the Village of Skokie with unique social and cultural influence, fundamentally enriching the extraordinary character of our hometown; and

WHEREAS, immigrants have been tireless leaders in securing their own rights and access to equal opportunity, but have also persevered to create a fairer and more just society for all Americans; and

WHEREAS, immigration enhances the Village of Skokie's culture and prosperity, as foreign-born individuals and their families continue to diversify our neighborhoods and strengthen our economy; and

WHEREAS, the residents of the Village of Skokie represent over 100 countries and over 90 different languages spoken within the homes of our community; and

WHEREAS, as our nation works to ensure a pathway to citizenship, the Village of Skokie will continue to support more inclusive and just policies.

NOW, THEREFORE, I, GEORGE VAN DUSEN, Mayor of the Village of Skokie, do hereby proclaim June 2023, as:


"IMMIGRANT HERITAGE MONTH"

in the Village of Skokie and do urge all citizens to join in this celebration.

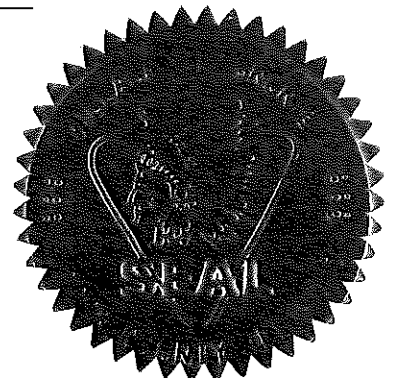
Passed this 5th day of June 2023



Pramod C. Shah
Village Clerk



George Van Dusen
Mayor



Memorandum
Manager's Office

TO: The Honorable Mayor and
Board of Trustees
Village Clerk
Corporation Counsel

FROM: 
John T. Lockerby, Village Manager

DATE: June 1, 2023

**SUBJECT: MANAGER'S REPORT
BOARD MEETING OF MONDAY, JUNE 5, 2023**

A. Adoption of FY2024 Budget.

The attached memorandum is a summary of actions and decisions made by the Mayor and Board of Trustees during their review of the FY2024 Budget. These actions are the result of three public hearings conducted by the Board in April.

In summary, the FY2024 General Fund Budget, or operating budget, equates to \$67,259,671. All funds, including Water, Pension, Economic Development, Motor Fuel and Local Fuel Tax, Self-Insurance, General Obligation Bonded Debt, Tax Increment Financing, Federal Aid, Performing Arts Center, Convention and Visitors Bureau, Special Service Areas, Wireless Alarms and Capital Improvement Program total \$154,600,571.

Mayor and Board approval of the FY2024 Budget is respectfully requested.

B. Election and Districting Legal Services.

In the November 2022 Election, Skokie residents approved three referendums that changed Skokie Village Board elections to non-partisan, staggered terms for Trustees and representation through the creation of four geographic districts represented by one trustee each and two at-large trustee representatives. In anticipation of executing these electoral changes, Village staff pursued the engagement of a consultant specializing in election law to assist with referendum implementation. A Request for Qualifications (RFQ) was solicited and three bid responses were received. It is staff's recommendation that a contract for Election and Districting Legal Services be awarded to Klein, Thorpe & Jenkins (KTJ) in an amount not to exceed \$36,750. KTJ represents over 30 municipalities as general counsel and has decades of experience in election related matters. I concur with staff's recommendation and respectfully request Mayor and Board approval.

C. Recommendation for Adoption of Building Code Amendments.

Periodically, the staff reviews and revises Village Codes. As a result of a recent review of the Building Codes, staff recommends amendments to define new construction, add email as a method of service, clarify penalty fees associated with work without permits, reduce submission requirements for permit applications

to facilitate easier processing for customers and the Village and addition of Property Maintenance Codes language that clarifies some elements to be inspected during round inspections. I concur with staff's recommendation. The Mayor and Board are respectfully requested to authorize Corporation Counsel to draft the necessary changes.

* D. **Skokie Valley Trail (Dempster Street to Golf Road) – Joint Funding Agreement – Right of Way.**

The Village is completing design engineering for the improvement of the Skokie Valley Trail between Dempster Street and Golf Road. In order to finalize the design and proceed to construction, the Village must enter into an agreement with the Illinois Department of Transportation (IDOT) governing the required right of way (ROW) acquisition. \$448,000 of grant funding was secured for ROW acquisition leaving the Village's estimated cost at \$189,200. Completion of the trail is scheduled for 2024. I concur with staff's recommendation and respectfully request Mayor and Board approval of a Resolution authorizing execution of the subject Local Public Agency Joint Funding Agreement for State-Let Construction Projects with the State of Illinois.

* E. **2023 Non-Arterial Street Resurfacing Program – D'Land Construction LLC, Algonquin, Illinois - \$4,478,470.92.**

This project provides for the resurfacing of approximately 3.84 miles of residential streets, which will include 19 streets within the Village. Motor Fuel Tax, Local Fuel Tax and General Revenue will be used to fund the cost of the project. It is recommended that a contract be awarded to D'Land Construction LLC, the lowest responsive and responsible bidder, in the amount of \$4,478,470.92. This firm is pre-qualified by the Illinois Department of Transportation and has worked with the Village on numerous resurfacing projects with satisfactory results. I concur with staff's recommendation and respectfully request Mayor and Board approval.

* F. **2023 Thermoplastic Pavement Marking Maintenance Contract – Superior Road Striping, Melrose Park, Illinois - \$90,000.**

The Village purchases thermoplastic pavement marking maintenance on an annual basis. Pricing for thermoplastic pavement marking services was obtained through the Northwest Municipal Conference's joint bid procedure. The conference bids this contract once every three years and reserves the right to extend the contract for up to three additional one-year terms upon mutual agreement on a negotiated basis. The lowest responsive and responsible bidder was Superior Road Striping. I concur with staff's recommendation and respectfully request Mayor and Board approval of a contract in the amount not to exceed \$90,000 to be awarded to Superior Road Striping.

* G. **Purchase of Two Public Works Administration Ford Explorer Hybrid Vehicles – Community Ford of Bloomington Indiana - \$92,259.50.**

The Public Works administration needs to replace a Public Works vehicle that is a 2011 Expedition model with 70,000 miles and a 2012 Explorer model with over 110,000 miles of usage. With the downsizing of the Expedition model to a hybrid SUV, we will see a mile per gallon efficiency gain of over 75%. Due to the nature of how these vehicles are used and random nature of emergency weather


response operations, hybrid propulsion is the preferred solution over electric at this time. The Capital Improvement Program (CIP) budget contains funding for these replacements. Additional purchasing funds will be provided by the vehicle contingency account to cover the inflation cost of the vehicles. I concur with staff's recommendation and respectfully request Mayor and Board approval of this purchase from Community Ford of Bloomington Indiana in the amount of \$92,259.50.

H. Request for Executive Session.

Pursuant to Section 2, Paragraph C.11 of the State of Illinois Open Meetings Act, a closed session is requested and to adjourn therefrom.

**Memorandum
Manager's Office**

To: The Honorable Mayor and
Board of Trustees
Village Clerk
Corporation Counsel

From: 
John T. Lockerby, Village Manager

Date: May 31, 2023

SUBJECT: ADOPTION OF THE FY2024 BUDGET

The following is a summary of actions and decisions made by the Board of Trustees during their review of the Village's FY2024 Budget. These actions are the result of three public hearings conducted by the Village Board during April 2023.

EXPENDITURES

Listed below is a composite of the various funds that comprise the Village's FY2024 Budget. It is requested that the Board adopt the new budget for FY2024 as follows:

<u>FUND</u>		
General Fund	\$	67,259,671
Public Improvements CIP General Revenues		2,255,000
Motor Fuel Tax		807,700
- Capital Improvements Program		2,943,612
Local Fuel Tax Capital Improvements Program		600,000
Fire Pension		11,709,124
Police Pension		9,996,071
Illinois Municipal Retirement Fund (I.M.R.F.)		2,930,742
Economic Development		648,478
- Capital Improvements Program		1,717,500
Self-Insurance		3,206,861
Water, Sewer and Flood Control		9,828,084
- Capital Improvements Program		7,831,000
General Obligation Bonded Debt		17,533,136
Buildings, Equipment and Fleet Capital Improvements Program		6,033,365
Tax Increment Financing (T.I.F.)		4,820,384
- Capital Improvements Program		2,540,000
Federal Aid		644,015
- Capital Improvements Program		203,000
Performing Arts Center		250,000
Convention and Visitors Bureau		103,940
Wireless Alarms		738,888
Total All Funds	\$	154,600,571

GENERAL FUND

The proposed FY2024 General Fund Budget, as originally submitted was \$66,212,902. The revised General Fund Budget includes wage adjustments approved by the Village Board in the amount of \$1,044,269. Additionally, \$2,500 is included in the Human Relations Budget for a Hate Speech Intervention Program which will identify and assess data of bias and hate incidents to anticipate and intervene on potential Hate Crimes. The revised General Fund total budget is \$67,259,671.

WATER FUND

The Water Fund Budget, including water, sewer, flood control operations and Capital Improvements Program (CIP), as originally submitted was \$17,595,591. Approved wage adjustments require a \$63,493 increase. The revised total is \$17,659,084.

ECONOMIC DEVELOPMENT FUND

The Economic Development Budget, including CIP, as originally submitted was \$2,361,053. Approved wage adjustments require a \$4,925 increase. The revised total is \$2,365,978.

SELF-INSURANCE FUND

The Self-Insurance Budget as originally submitted was \$3,200,235. Approved wage adjustments require a \$6,626 increase. The revised total is \$3,206,861.

FEDERAL AID

The Federal Aid Budget, including CIP, as originally submitted was \$844,913. Approved wage adjustments require a \$2,102 increase. The revised total Federal Aid budget is \$847,015.

TAX INCREMENT FINANCING

The Tax Increment Financing (TIF) Budget, including CIP, as originally submitted totaled \$7,354,456. Approved wage adjustments require a \$5,928 increase. The revised total is \$7,360,384.

REMAINING FUNDS

The following funds remain unchanged:

Motor Fuel Tax	\$ 3,062,700
Local Fuel Tax	600,000
Fire Pension	11,709,124
Police Pension	9,996,071
Illinois Municipal Retirement Fund (I.M.R.F.)	2,930,742
General Obligation Bonded Debt	17,533,136
Public Improvements CIP General Revenues	2,255,000
Performing Arts Center	250,000
Convention & Visitors Bureau	103,940
Building & Grounds and Equipment CIP	6,033,365
Wireless Alarms	738,888

SKOKIE PUBLIC LIBRARY

The Library's Board of Trustees approved a total budget for FY2024 of \$20,789,986.

II. REVENUES

The final revenue estimates for FY2024 are sufficient to cover operational and capital expenditures with few exceptions of planned fund balance utilization. General Fund revenues are estimated at \$67,570,090. There are no new fees or taxes in the FY24 General fund revenue budget. The FY24 budget incorporates \$800,000 in American Rescue Plan Act (ARPA) grant funds, consistent with anticipated eligible expenditures, namely for the re-hiring of positions frozen during the pandemic.

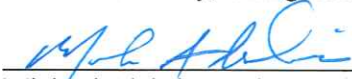
Water Fund revenues total \$16,974,101, inclusive of a 43 cents per 100 cubic feet water rate increase (\$4.32 increase to minimum bill). Even with the increase, water fund revenues are not sufficient to cover operational and capital planned expenditures, requiring approximately \$613,000 in reserve utilization, for total available funding of \$17,587,397. The entirety of the reserve utilization will cover additional capital investment in water, sewer, and flood control. The Village's water rate remains competitive among area communities even with the approved increase.

General revenues allocated to the Capital Improvements Program are estimated at \$8,326,100. In total, revenue estimates for the CIP total \$24,161,212, with \$15,835,112 committed to capital projects by other funds like MFT, LFT, EDF, TIF, etc. Funding for public pensions in total is estimated at \$29,893,326, inclusive of employer/employee contributions as well as expected investment returns. Of this total, the Village's actuarially required contribution (necessary to cover annually accrued benefits and the amortization of any unfunded liabilities) for Fire, Police, and IMRF pensions is anticipated at \$4,793,772, stabilized from prior years, thanks to the one-time funding of the Fire and Police pension funds through the issuance of Pension Obligation Bonds in early 2022. Revenue allocated to the repayment of debt has consequently increased to \$17,498,923, inclusive of the POB debt service, as well as Skokie Public Library outstanding debt (funded by the Library through an intergovernmental transfer).

Revenue estimates for all three of the Village's TIFs is \$5,950,000, of which \$4,275,532 are planned transfers to debt and capital. Revenue for self-insurance operations and claims is estimated at \$3,674,975. Revenue estimates from all other remaining funds total \$5,398,802. Included in other funds are revenues earmarked for specific purposes, like economic development, fuel taxes, performing arts, wireless alarms, Special Service Areas, etc.

c: Nicholas Wyatt, Assistant Village Manager
 Julian Prendi, Director of Finance
 Alex Franz, Management Analyst

MEMORANDUM
Finance Department

TO: John T. Lockerby, Village Manager
FROM: 
Michael Aleksic, Assistant Finance Director
DATE: June 1, 2023
SUBJECT: **AGENDA ITEM – June 5, 2023 Village Board Meeting**
Election and Districting Legal Services

Background:

In the November 2022 Illinois General Election, Skokie residents approved three referendums that changed Skokie Village Board elections to non-partisan, staggered terms for Trustees and representation through the creation of four districts represented by one trustee each and two at-large trustee representatives. As a result, the Board of Trustees charged the Village Manager with the task of executing these electoral changes by implementing the binding referendums in compliance with state election law.

In anticipation of this work, Village staff pursued the engagement of a Consultant specializing in election law to assist with referendum implementation. A Request for Qualifications (RFQ) was solicited and responses were received from the following:

Michael J. Kasper
Klein, Thorpe & Jenkins LTD.
Odelson, Sterk, Murphey, Frazier, McGrath LTD

An Evaluation Committee consisting of Village Manager John Lockerby, Assistant Village Manager Nicholas Wyatt, Management Analyst Alex Franz and Assistant Finance Director Michael Aleksic was formed to review the statements of qualifications and to select the best qualified Consultant(s). After reviewing qualifications and experience, all three of the submitting entities were interviewed by the evaluation team. Village staff sought clarification on a wide range of topics including proposed methodologies for referendum implementation, direct experience with districting procedures, election law requirements, ordinance writing capabilities and project timeline parameters.

Recommendation:

As a result of the evaluation and interview process, staff recommends that a contract for Election and Districting Legal Services be awarded to Klein, Thorpe & Jenkins (KTJ) in an amount not to exceed \$36,750. KTJ's core business is local government law and their references are excellent. The firm represents over 30 municipalities as general counsel and has decades of experience in election related matters. Clients include the Village of Niles, the Village of Lombard, the Village of Orland Park, the Village of Tinley Park and Calumet City.


Comments:


The Village is securing the expertise and services of KTJ to draft a report for implementing the referendums, assist with the public presentation of the implementation plans, assess the Village code, draft ordinance changes, ensure referendum implementation complies with election laws, opine on the legality of district mapping and complete other applicable requirements and tasks for full and timely implementation. In addition, the services of a mapping expert will be utilized for identifying the four geographic districts.

cc: Nicholas Wyatt, Assistant Village Manager
Julian Prendi, Finance Director

Memorandum
Community Development Department

TO: John T. Lockerby, Village Manager

FROM: 
Johanna Nyden, Community Development Director


Angel Schnur, Building & Inspection Services Division Manager

DATE: May 23, 2023

SUBJECT: Agenda Item
Recommendation for Adoption of Code Amendments

The Village periodically reviews building codes to ensure that the adopted Village's codes are in line with best practices for both building code and code enforcement. In reviewing the Village of Skokie's adopted Building Codes (and amendments) staff recommends changes that include:

- define new construction;
- add email as a method of service;
- clarify and eliminate duplicate penalty fees associated with work done without permits;
- reduces submission requirements for permit applications to facilitate easier processing for customers and the Village; and
- addition of Property Maintenance Codes language that clarifies some elements to be inspected during round inspections.

In 2022, the Village of Skokie has adopted the most current International Code Council (ICC) codes and amendments. The codes assure safe building construction practices and help to keep our properties maintained and our neighborhoods safe. The attachment provides additional detail on the proposed changes.

Attachment:
Proposed Code Changes

cc: Michael Lorge, Corporation Counsel
Barbara Mangler, Assistant Corporation Counsel
Nicholas Wyatt, Assistant Village Manager

Proposed Code Changes

Sec.46.118. - Illegal work or occupancy.

- a. The fee for a permit obtained subsequent to work being started shall be double what the cost of the permit would have been.
- b. The fee for a certificate of occupancy obtained subsequent to the occupancy shall be double what the cost of the certificate of occupancy would have been.
- c. ~~Any work started without a permit, an~~ An illegal occupancy of a structure or occupancy of a structure prior to final inspection and approval shall incur a penalty of \$500.00, due prior to the issuance of any certificate, license, permit or final approval.

Sec.46.112 - Determination of estimated cost of construction.

The Village Manager or designee, at the Village Manager's or designee's discretion, ~~may use any one or a combination of the following procedures~~ will use in determining the estimated cost of construction for computing building permit fees:

- ~~(1) Accept an estimate furnished to the Village Manager or designee by the applicant for the permit.~~
- ~~(2) Require a certificate of such estimated cost from a licensed architect or a registered structural or professional engineer.~~
- ~~(3) Require an affidavit from the owner or the owner's agent setting forth the estimated cost of the proposed work.~~
- ~~(4) Preparation of an estimate of cost by the Village Manager or designee.~~

A signed copy of the contract for service, submitted by the applicant or applicant's agent.

Sec. 22-33. – Amendments to International Building Code.

Add to chapter 2. Definition of New Construction: the building of a structure where none existed or an addition to an existing structure that increases the floor area by 50 percent or more.

Sec. 22-63. – Amendments to International Residential Code.

(2) R102.7.1 Additions, alteration or repairs following demolition. Additions, alterations or repairs to any structure that follows the removal or deconstruction of a structure or building in whole or in part to the extent of 50% or more of such structure or building as it existed prior to the commencement of such act or process (demolition) shall comply with the requirements of this code for new construction.

Sections (2) through (57) re-number accordingly

Add to chapter 2. Definition of New Construction: the building of a structure where none existed or an addition to an existing structure that increases the floor area by 50 percent or more.

Sec. 90-39. - Work done by Village or by Village contractors exempt from permit requirement.

Insert: *“As determined by the Village Manager or his/her designee, based on the scope of work for the project,”*

[t]he provisions of this article relative to obtaining permits shall not apply to officers, employees, or contractors of the Village engaged in doing work for or on behalf of the Village.

Sec. 22-183. - Amendments to International Property Maintenance Code.

(2.) 103.1 Creation of agency. Insert ~~“Neighborhood Services Division”~~. *“Building & Inspection Services Division.”*

(7) 111.4.1 Form. Such notice shall be deemed to be properly served where a copy thereof is served in accordance with one of the following methods:

Add. 4. A copy is delivered via electronic mail to the owner to an email address known to the Village.

Sections (7) through (28) Re-number accordingly

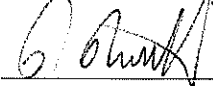
Add: (30) 605.1.1 Panel Identification. All electrical panels regardless of type of disconnecting means shall be legibly marked to designate the address, space, tier or unit that such panel is servicing. The marking shall be of sufficient durability to withstand the environment involved.

Add: (31) 605.1.2 Disconnecting Means Identification. All electrical disconnecting means including circuit breakers and fuses shall be legibly marked to designate the address, unit, space or rooms it is servicing. The marking shall be of sufficient durability to withstand the environment involved.

Add: (32) 608.1 Meter Identification. All meters, including but not limited to gas and electric serving a building, structure or any portion thereof, shall be legibly marked to designate the address, space, tier or unit that such meter is servicing. The marking shall be of sufficient durability to withstand the environment involved.

MEMORANDUM
Engineering Division

TO: John T. Lockerby, Village Manager

FROM: 
Russ Rietveld, Director of Engineering

DATE: May 30, 2023

SUBJECT: AGENDA ITEM – 6/5/23
Skokie Valley Trail (Dempster Street to Golf Road)
Joint Funding Agreement – Right of Way

The Village of Skokie is completing design engineering for the improvement of the Skokie Valley Trail between Dempster Street and Golf Road. In order to finalize the design and proceed to construction, the Village must enter into an agreement with the Illinois Department Of Transportation(IDOT) governing the required right of way(ROW) acquisition. The Village secured funding from the Local Transportation Alternatives Programs (TAP-L), which is through the Chicago Metropolitan Agency for Planning (CMAP), towards the design and extension of the Skokie Valley Trail (Dempster Street to Golf Road). \$448,000 of grant funding was secured for ROW acquisition leaving the Village’s estimated cost at \$189,200. The Village continues to pursue funding opportunities to lower our portion of the cost, but funding is in place if we are unable to secure additional funding. Completion of the trail is currently scheduled for 2024, but the execution of this agreement is required in order to finalize design, obtain ROW and proceed to construction. A project location map is attached.

Please present this recommendation to the Mayor and Board of Trustees for review and approval at the June 5, 2023 regularly scheduled meeting:

- 1. Resolution authorizing the Mayor to execute the subject Local Public Agency Joint Funding Agreement for State-Let Construction Projects with the State of Illinois.

The required Resolution has been prepared by Corporation Counsel.

Please contact me if there are any questions.

RWR
Attachments

cc: Michael Lorge, Corporation Counsel
Nick Wyatt, Assistant Village Manager
Max Slankard, Director of Public Works
Julian Prendi, Finance Director
Samantha Maximilian, Senior Engineer

THIS RESOLUTION MAY BE CITED AS
VILLAGE RESOLUTION

23-6-R-

**A RESOLUTION APPROVING AND AUTHORIZING A LOCAL PUBLIC AGENCY
AGREEMENT WITH THE STATE OF ILLINOIS FOR
RIGHT OF WAY ACQUISITION FOR THE SKOKIE VALLEY TRAIL
IMPROVEMENT PROJECT BETWEEN GOLF ROAD AND
DEMPSTER STREET**

1 **WHEREAS**, the Village of Skokie (hereinafter "Village") is currently in the Right of Way
2 Acquisition portion of a multi-use path improvement project, in conjunction with the State of Illinois,
3 along the Skokie Valley Trail between Golf Road and Dempster Street (hereinafter "Project"); and

4 **WHEREAS**, as part of the Project, certain properties need to be acquired, generally within
5 the Commonwealth Edison and Union Pacific Railroad rights of way in order to complete the Phase
6 II Design and proceed to Phase III Construction; and

7 **WHEREAS**, the Village and the State of Illinois are now ready to enter into a Local Public
8 Agency Agreement, a copy of which is attached hereto as Exhibit "1", which in this instance outlines
9 the participation levels of the Federal Government and the Village; and

10 **WHEREAS**, the anticipated total right of way acquisition cost of the Project is \$637,200.
11 The responsibility for the costs of Right of Way Acquisition shall be divided as follows: (i) the
12 Federal Government portion will be \$448,000 and (ii) the Village portion will be \$189,200; and

13 **WHEREAS**, the Village Manager recommended to the Mayor and Board of Trustees that
14 the Local Public Agency Agreement with the State of Illinois for Right of Way Acquisition for the
15 Skokie Valley Trail Improvement Project between Golf Road and Dempster Street, be approved
16 substantially in the form attached hereto and marked as Exhibit "1", subject to changes approved
17 by the Village Manager or designee and the Corporation Counsel of the Village of Skokie; and

18 **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village
19 of Skokie, Cook County, Illinois that the Local Public Agency Agreement with the State of Illinois
20 for Right of Way Acquisition for the Skokie Valley Trail Improvement Project between Golf Road
21 and Dempster Street, a copy of which is attached hereto and marked Exhibit "1", or subject to
22 changes approved by the Corporation Counsel and Village Manager or designee, be and the same
23 is hereby approved.

24 **BE IT FURTHER RESOLVED** by the Mayor and Board of Trustees of the Village of Skokie,
25 Cook County, Illinois that the Mayor is hereby authorized to execute the Local Public Agency
26 Agreement with the State of Illinois for Right of Way Acquisition for the Skokie Valley Trail
27 Improvement Project between Golf Road and Dempster Street, a copy of which is attached hereto
28 and marked Exhibit "1", subject to changes approved by the Corporation Counsel and Village
29 Manager or designee.

Ayes:
Nays:
Absent:

Attest:

Village Clerk

Approved by me this __th day of
June, 2022.

Village Clerk

Mayor, Village of Skokie

Exhibit 1



**Joint Funding Agreement
PE/ROW for State-Let Construction Projects**

LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number
Village of Skokie		Cook	16-00307-00-BT
Fund Type	ITEP, SRTS, HSIP Number(s)		MPO Name
ITEP	NA		CMAP
			MPO TIP Number
			02-18-0001
Engineering		Right-of-Way	
State Job Number	Project Number	State Job Number	Project Number
		R-91-003-20	R9D6(555)
<input type="checkbox"/> Local Administered Engineering		<input checked="" type="checkbox"/> Right-of-Way	
<input type="checkbox"/> Other			

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

LOCATION

Local Street/Road Name	Key Route	Length	From	To
Skokie Valley Trail		1.07 miles	2.17	2.35
Location Termini				
Golf Rd to Dempster St				
Current Jurisdiction	Existing Structure Number(s)		Add Location	
ComEd and Union Pacific Railroad	N/A		Remove	

PROJECT DESCRIPTION

The purpose of the project is to complete a portion of a critical gap in the regional Skokie Valley Trail system and to provide an important transportation link to the many destinations along the project route. Project includes the construction of a shared-use path, the addition of signals at Golf Road and Gross Point Road, the addition of flashing beacons at a mid-block crossing at Church street and other ancillary improvements.

THE LPA AGREES:

- To acquire in its name, or in the name of the STATE if on the STATE highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the LPA shall certify to the STATE that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the LPA, the STATE, and the FHWA if required.
- To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- To provide for the preliminary engineering work required to complete the proposed improvement.
- To retain jurisdiction of the completed improvement unless specified otherwise by addendum.
- To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction) in a manner satisfactory to the STATE and the FHWA.
- To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- To maintain for a minimum of 3 years after final project close out by the STATE, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the STATE. The LPA agrees to cooperate fully with any audit conducted by the Auditor General, the STATE, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the STATE for recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the FHWA.

9. To provide or cause to be provided all of the initial funding, equipment, labor, material, and services necessary to complete the project.
10. Certifies to the best of its knowledge and belief that its officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
11. To include the certifications, listed in item 13 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
12. That for agreements exceeding \$ 100,000 in federal funds, execution of this agreement constitutes the LPA's certification that:
 - a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
 - c. The LPA shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Title II and III Requirements.
2. For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or other locally administered work.
 - a. To reimburse the LPA for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the LPA;

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions
2. That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors, and assigns.
4. For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.). In the absence of a USDOT - approved LPA DBE Program or on state awarded contracts, this agreement shall be administered under the provisions of the STATE'S USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the STATE is reimbursing the LPA, obligation of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

FISCAL RESPONSIBILITIES:

1. **Reimbursement Requests:** For reimbursement requests the LPA will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor

receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.

2. **Financial Integrity Review and Evaluation (FIRE) program:** LPA's and the STATE must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the STATE within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
3. **Final Invoice:** The LPA will submit to the STATE a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
4. **Project Closeout:** The LPA shall provide the final report to the appropriate STATE district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
5. **Project End Date:** Preliminary engineering projects - the period of performance (end date) for state and federal obligation purposes is ten (10) years. The LPA must begin right-of-way acquisition for, or actual construction of, the project for which preliminary engineering work is undertaken with Federal participation is by the close of the tenth (10th) fiscal year following the fiscal year in which the project is federally authorized. In the event that this work is not started within this timeframe, the LPA will repay the STATE any Federal funds received under the terms of this Agreement.

For Right-of-Way projects - the period of performance (end date) for state and federal obligation purposes is fifteen (15) years from the execution date of the agreement. The LPA must begin construction of the project on this right-of-way by the close of the twentieth (20th) fiscal year following the fiscal year in which the project is federally authorized. In the event that construction is not started within this timeframe, the LPA will repay the STATE any Federal funds received under the terms of this Agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

6. **Single Audit Requirements:** If the LPA expends \$750,000 or more a year in federal financial assistance, they shall have an audit made in accordance with 2 CFR 200. LPA's expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the STATE (IDOT's Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
7. **Federal Registration:** LPA's are required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>
8. **Required Uniform Reporting:** For work not included on a state letting, the Grant Accountability and Transparency Act (30 ILCS 708) requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions or legislation as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GA/TA/Pages/ResourceLibrary.aspx>)

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

<input checked="" type="checkbox"/>	1.	Location Map
<input checked="" type="checkbox"/>	2.	Division of Cost
<input type="checkbox"/>	3.	

The LPA further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

George Van Dusen

Title of Official

Mayor

Signature

Date

--	--

The above signature certifies the agency's TIN number is 366006103 conducting business as a Governmental Entity.

DUNS Number 077001253

UEI _____

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

--	--

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

--	--

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

--	--

Yongsu Kim, Chief Counsel

Date

--	--

Vicki Wilson, Chief Fiscal Officer

Date

--	--

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

ADDENDA NUMBER 2

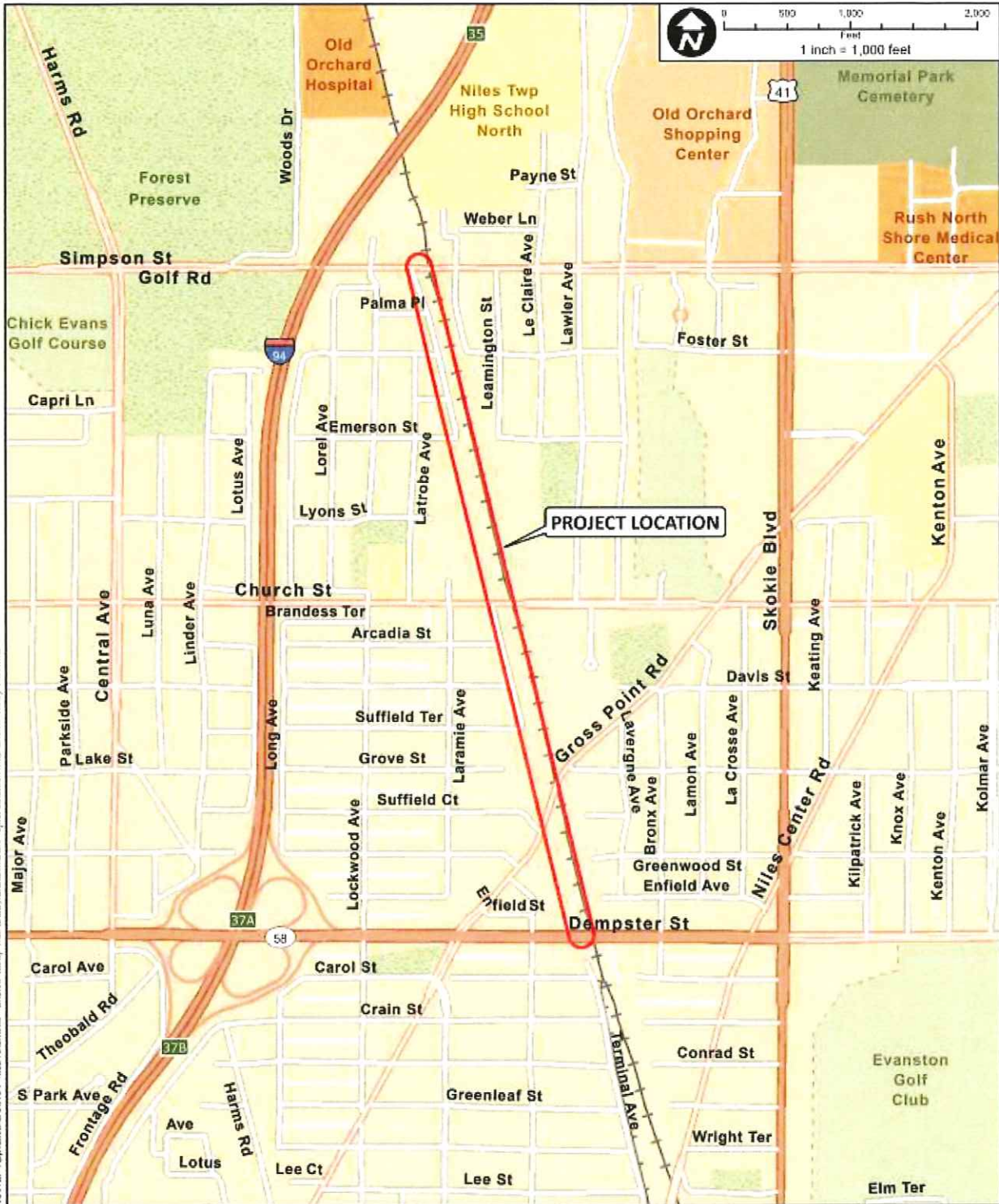
Local Public Agency Village of Skokie	County Cook	Section Number 16-00307-00-BT
Engineering Job Number <input type="text"/>	Project Number <input type="text"/>	Right-of-Way Job Number R-91-003-20 Project Number R9D6(555)

DIVISION OF COST



Type of Work	Federal Funds			State Funds			Local Public Agency			Totals
	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	
Right-of-Way	ITEP	\$448,000.00	*				Local	\$189,200.00	Bal	\$637,200.00
Total		\$448,000.00		Total			Total	\$189,200.00		\$637,200.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:
 Maximum FHWA (ITEP) participation 80% not to exceed \$448,000.

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.





Path: N:\PROPOSALS\ADMIN\2019\JEP-Appraisals\2019-P16015\Skokie - Skokie Valley Trail IACS /GIS/Entities/Project Location Map Skokie Valley Trail.mxd

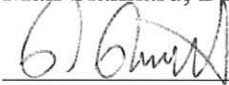
CLIENT  VILLAGE OF SKOKIE	TITLE: LOCATION MAP		PROJ NO: P160215
			DATE: 05-17-16
			SHEET: 1 OF 1
			DRAWING NO:
 CHRISTOPHER B. BURKE ENGINEERING, LTD. 9575 W. Higgins Road, Suite 600 · Rosemont, Illinois 60018 · (847) 823-0500	DSGN:	SCALE: 1"=2000'	EXH 1
	DWN:	AUTHCR: DWALTERS	
	CHKD:	PLOT DATE: 5/17/2016	
	FILE:	Project Location Map Skokie Valley Trail	

MEMORANDUM
Purchasing Division
Engineering Division

TO: John T. Lockerby, Village Manager

FROM: 
Michael Aleksic, Purchasing Agent


Max Slankard, Director of Public Works


Russ Rietveld, P.E., Director of Engineering

DATE: **May 26, 2023**

SUBJECT: **AGENDA ITEM – June 5, 2023 Village Board Meeting**
2023 Non-Arterial Street Resurfacing Program
Skokie Project SR23.2

Bids for the above captioned item were advertised and publicly opened on May 11, 2023. As a result of the solicitation, three (3) bids were received.

<u>Budget Amount & Account Number</u>	<u>Amount</u>	<u>Funding</u>
	\$2,736,112.00	MFT
	\$ 400,000.00	LFT
	<u>\$1,350,000.00</u>	<u>GR</u>
	\$4,486,112.00	

TABULATION OF BIDS

D’Land Construction LLC, Algonquin, IL	\$4,478,470.92
Builders Paving, LLC, Hillside, IL	\$4,908,688.00
Plote Construction Inc., Hoffman Estates, IL	\$5,539,987.93

RECOMMENDATION

It is recommended that a contract in the amount of **\$4,478,470.92** be awarded to **D’Land Construction LLC** of Algonquin, IL, the lowest responsive and responsible bidder. The attached MFT resolution also requires approval by the board. The purpose of this contract is to provide for the bituminous re-surfacing of 19 streets throughout the Village (total length of approximately 3.84 miles), and includes pavement milling and patching, replacement of deteriorated sidewalk and curbs, drainage structure adjustments, sod replacement, and related work.

This project is funded by the Motor Fuel Tax, Local Fuel Tax, and General Revenue funds. This project was designed by Village staff. The Engineering Division will provide the construction phase supervision and will closely monitor the project and take advantage of opportunities to minimize project costs.

COMMENTS

The streets for this project are listed below and are depicted on the attached map. The project will start in June and will be completed by October.

Resurfacing

Keating Avenue	Davis Street to Church Street
Kilpatrick Avenue	Davis Street to Church Street
Davis Street	Skokie Blvd to Niles Center Road
Greenwood Street	Laramie Ave to Gross Point Road
Greenwood Street	Lowell Terrace to Keeler Avenue
Kostner Avenue	Grove Street to Church Street
Kildare Avenue	Emerson Street to Golf Road
<u>East Prairie Road</u>	Church Street to Golf Road
Manor Court	East Prairie Rd to Bennett Avenue
Bennett Avenue	Church Street to Emerson Street
<u>Emerson Street</u>	East Prairie Rd to Bennett Avenue
Bennett Avenue	Dempster Street to Church Street
Lockwood Avenue	Oakton Street to Cleveland Street
Main Street	Gross Point Road to Lockwood Avenue
Kolmar Avenue	Oakton Street to Cleveland Street
<u>Kenneth Avenue</u>	Oakton Street to Cleveland Street
Cleveland Street	Kilbourn Avenue to Lowell Avenue
<u>Keystone Avenue</u>	South end to Main Street
<u>Louise Street</u>	Crawford Avenue to Hamlin Avenue

Also included in this project will be concrete work in preparation of the High-Priority Street Patching Program on Keating Avenue, Kilpatrick Avenue, Davis Street and Kolmar Avenue which will begin later in the year.

D'Land Construction LLC is pre-qualified by the Illinois Department of Transportation for this type of work. This firm has been the general contractor on numerous Village projects, most recently in 2018.

Attachments

cc:

Nick Wyatt, Assistant Village Manager,
Michael Lorge, Corporation Counsel,
Elizabeth Zimmerman, Assistant to the Director of Public Works,
Steve Lesniewicz, Streets and Alleys Supervisor,
Samantha Maximilian, Senior Engineer,
Paul Ryan, P.E., Civil Engineer



**Resolution for Improvement
Under the Illinois Highway Code**

Is this project a bondable capital improvement?

Yes No

Resolution Type	Resolution Number	Section Number
Original		23-00315-00-RS

BE IT RESOLVED, by the Board of the Village
Governing Body Type Local Public Agency Type
of Skokie Name of Local Public Agency Illinois that the following described street(s)/road(s)/structure be improved under
the Illinois Highway Code. Work shall be done by Contract
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Keating Avenue	0.11		Davis Street	Church Street
Kilpatrick Avenue	0.11		Davis Street	Church Street
Davis Street	0.12		Skokie Boulevard	Niles Center Road
Greenwood Street	0.11		Laramie Avenue	Gross Point Road
Greenwood Street	0.19		Lowell Terrace	Keeler Avenue
Kostner Avenue	0.24		Grove Street	Church Street
Kildare Avenue	0.24		Emerson Street	Golf Road
East Prairie Road	0.36		Church Street	Golf Road
Manor Court	0.05		East Priarie Road	Bennett Avenue
Bennett Avenue	0.16		Church Street	Emerson Street
Emerson Street	0.03		East Prairie Road	Bennett Avenue
Bennett Avenue	0.47		Dempster Street	Church Street
Lockwood Avenue	0.26		Oakton Street	Cleveland Street
Main Street	0.13		Gross Point Road	Lockwood Avenue
Kolmar Avenue	0.24		Oakton Street	Cleveland Street
Kenneth Avenue	0.23		Oakton Street	Cleveland Street
Cleveland Street	0.16		Kilbourn Avenue	Lowell Avenue
Keystone Avenue	0.42		South End	Main Street
Louise Street	0.21		Crawford Avenue	Hamlin Avenue

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Hot-Mix Asphalt Resurfacing of existing street sections, curb & gutter replacement, drainage structure adjustments, pavement milling, sidewalks, sodding and other miscellaneous work.



Resolution for Improvement Under the Illinois Highway Code

2. That there is hereby appropriated the sum of two million and seven hundred and thirty six thousand and one hundred and twelve Dollars (\$2,736,112.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Pramod C. Shah Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type

of Skokie in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Skokie at a meeting held on June 05, 2023
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

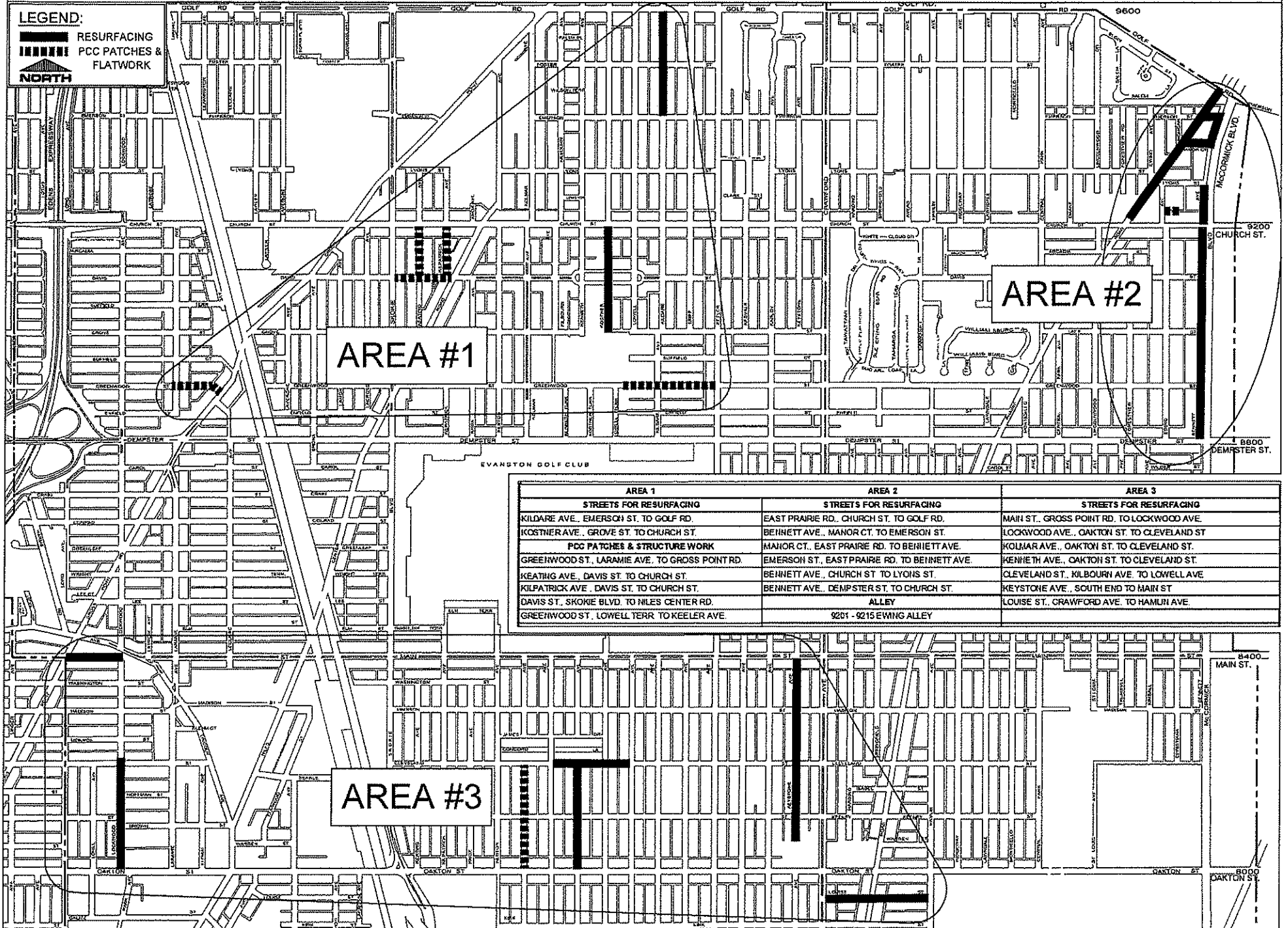
Regional Engineer Signature & Date
Department of Transportation

2023 NON-ARTERIAL STREET RESURFACING PROGRAM

LEGEND:

-  RESURFACING
-  PCC PATCHES & FLATWORK

NORTH



AREA #1

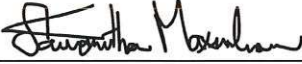
AREA #2


AREA #3

AREA 1	AREA 2	AREA 3
STREETS FOR RESURFACING	STREETS FOR RESURFACING	STREETS FOR RESURFACING
KILDARE AVE., EMERSON ST. TO GOLF RD.	EAST PRAIRIE RD., CHURCH ST. TO GOLF RD.	MAIN ST., GROSS POINT RD. TO LOCKWOOD AVE.
KOSTNER AVE., GROVE ST. TO CHURCH ST.	BEHNETT AVE., MANOR CT. TO EMERSON ST.	LOCKWOOD AVE., OAKTON ST. TO CLEVELAND ST.
PCC PATCHES & STRUCTURE WORK	MANOR CT., EAST PRAIRIE RD. TO BEHNETT AVE.	KOLMAR AVE., OAKTON ST. TO CLEVELAND ST.
GREENWOOD ST., LARAMIE AVE. TO GROSS POINT RD.	EMERSON ST., EAST PRAIRIE RD. TO BEHNETT AVE.	KENNETH AVE., OAKTON ST. TO CLEVELAND ST.
KEATING AVE., DAVIS ST. TO CHURCH ST.	BEHNETT AVE., CHURCH ST. TO LYONS ST.	CLEVELAND ST., KILBOURN AVE. TO LOWELL AVE.
KILPATRICK AVE., DAVIS ST. TO CHURCH ST.	BEHNETT AVE., DEMPSTER ST. TO CHURCH ST.	KEYSTONE AVE., SOUTH END TO MAIN ST.
DAVIS ST., SKOKE BLVD. TO MILES CENTER RD.	ALLEY	LOUISE ST., CRAWFORD AVE. TO HAMLIN AVE.
GREENWOOD ST., LOWELL TERR. TO KEELER AVE.	9201 - 9215 EWING ALLEY	

Memorandum
Engineering Division
Purchasing Division

TO: John Lockerby, Village Manager

FROM: 
 Samantha Maximilian, P.E. Senior Engineer


 Michael Aleksic, Purchasing Agent

DATE: May 26, 2023

SUBJECT: AGENDA ITEM – June 5, 2023 Village Board Meeting
2023 Thermoplastic Pavement Marking Maintenance Contract

The Village provides Thermoplastic Pavement Marking Maintenance on an annual basis. Pricing for Thermoplastic Pavement Marking has been obtained through the Northwest Municipal Conference's joint purchasing contract for thermoplastic pavement marking. The conference bids this contract once every three years and reserves the right to extend the contract for up to (3) three additional one-year terms upon mutual agreement on a negotiated basis. The lowest responsive and responsible bidder was **Superior Road Striping** of Melrose Park, Illinois. It has been extended from April 12, 2023 through April 11, 2024 with no price increases.

Budget & Account:

Total FY24 Budget Estimate: \$90,000 020-6000-407.07-32

Recommendation

It is recommended that a contract be awarded to Superior Road Striping for Thermoplastic Pavement Marking Maintenance in the amount not to exceed \$90,000. The exact amount will be calculated per the established unit prices for the final field measured quantities of the determined work performed.

Comments

The Village can take advantage of a more competitive bid participating in the joint contract than by bidding on this type of work, alone. The Village however, must use non-MFT money to participate in this contract.

In addition, the Village of Skokie has had a positive experience working with Superior Road Striping in the past on other projects in the Village.

Attachment: 2023 price list

cc: Max Slankard, Director of Public Works
 Steve Lesniewicz, Street & Alley Superintendent
 Russ Rietveld, P.E. Director of Engineering
 Erik Sanchez, Transportation Engineer



A Joint Purchasing Program For Local Government Agencies

March 7, 2023

Ms. Joan Yario
Superior Road Striping
1967 Cornell Court
Melrose Park, IL 60160

Dear Ms. Yario,

This letter is to inform you that the Suburban Purchasing Cooperative's Governing Board has approved the second three (3) possible, one-year contract extensions of the SPC 2023 Thermoplastic &/or Urethane Lane Marking Material and Labor Road Marking Program (Contract #201) to Superior Road Striping, Melrose Park with no price increases with no price increases. The SPC reserves the right to extend the contract for up to one additional one-year term upon mutual agreement on a negotiated basis.

With the acceptance of this contract, Superior Road Striping, Melrose Park, IL agrees to all terms and conditions as set forth in the specifications contained within the Request for Proposals to which you responded. This award is not in conjunction with the Illinois Department of Transportation, so participating communities will not be utilizing Motor Fuel Tax (MFT) funds. However, Superior Road Striping must comply with all IDOT rules and regulations, as well as prevailing wage and certified payroll.

The SPC looks forward to another productive year working with Superior Road Striping. Please sign and date the agreement below and return an original to my attention and retain a copy for your files.

Sincerely,

Ellen Dayan, CPPB
NWMC Purchasing Director

Name: Ellen Dayan

3/7/23
Date

Name: Joan Yario

3-7-23
Date

DuPage Mayors & Managers Conference
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

Northwest Municipal Conference
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan
Phone: (847) 296-9200
Fax: (847) 296-9207

South Suburban Mayors And Managers Association
1904 West 17th Street
East Hazel Crest, IL 60429
Kristi DeLaurentiis
Phone: (708) 206-1155
Fax: (708) 206-1133

Will County Governmental League
15905 S. Frederick Street
Plainfield, IL 60586
Cherie Belom
Phone: 815-254-7700



A Joint Purchasing Program For Local Government Agencies

March 10, 2023

The SPC Governing Board has awarded the second of three possible one-year extensions on Thermoplastic &/or Urethane Lane Marking Material and Labor Contract (#201) with Superior Road Striping from April 12, 2023 through April 11, 2024 with no price increases, so schedule your projects now!

Thermoplastic Pavement Marking Line

<u>Item Description</u>	<u>Unit \$</u>
4" Marking Line	\$0.73
6" Marking Line	\$1.19
8" Marking Line	\$1.75
12" Marking Line	\$2.10
24" Marking Line	\$5.25
Marking Letters & Symbols	\$5.25
Removal	\$0.30

Urethane Pavement Marking Line

<u>Item Description</u>	<u>Unit \$</u>
4" Marking Line	\$0.70
6" Marking Line	\$1.40
12" Marking Line	\$2.80
24" Marking Line	\$5.60
Marking Letters & Symbols	\$7.00

Note: All unit prices are per foot, except Letters & Symbols and Removal, which are priced per square foot.

Ellen Dayan, CPPB
Purchasing Director
Northwest Municipal Conference
1600 E. Golf Road #0700
Des Plaines, IL 60016

DuPage Mayors & Managers Conference
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480

Northwest Municipal Conference
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15905 S. Frederick St., Suite 107
Plainfield, IL 60586
Cherie Belom
Phone: (815) 254-7700

Memorandum
Purchasing Division
Public Works Department

TO: John T. Lockerby, Village Manager

FROM: 
Mike Aleksic, Purchasing Agent


Max Slankard, Director of Public Works

DATE: May 1, 2023

SUBJECT: Purchase of Two Admin Ford Explorer Hybrids. (Agenda Item)

Pricing for the replacement of two (2) Public Works fleet vehicles were obtained through Community Ford of Bloomington Indiana Government Purchasing Contract # QS029.

<u>Budget Amount</u>	<u>Account Number:</u>	<u>Project Number:</u>
\$42,000	020-6000-407.07-42	0R61002
\$32,000	002-6000-407.07-42	0R64133

Tabulation:
Community Ford of Bloomington Indiana, 47401

Recommendation:
It is recommended that the award for two (2) 2023 Ford Explorer Hybrids be awarded to Community Ford of Bloomington Indiana, in the amount of \$92,259.50.

Comments:
The CIP budget provides funding for the replacement of two (2) Public Works Administrative vehicles. The vehicles being replaced are unit #88 and #178. Unit #88 is a 2011 extended- size Ford Expedition 4WD which has 70,000 miles of use, and Unit #178 is a 2012 Ford Explorer which accrued over 110,000 miles of usage. Both vehicles are utilized by the Public Works Department supervisory staff for daily and emergency operations and have been constantly exposed to road salt and other outside elements, causing large amounts of frame and body rust. These units are also experiencing electrical component failures as well as worn mechanical systems from use and will be disposed of during one of the upcoming government equipment auctions. Additional purchasing funds will be provided by the vehicle contingency account to cover the inflation costs of the vehicles.

Electric options for these vehicles were extensively explored; however, due to the nature of how these vehicles are used and the duration and random nature of emergency weather response operations, hybrid propulsion is the preferred solution at this time. Both new

units will be standard size SUV's with hybrid propulsion systems. With the downsizing of Unit #88 from an extended-size 4WD V8 SUV to a hybrid SUV, we will see a mile per gallon efficiency gain of over 75%.

The Village is currently dealing with Community Ford for the purchase of 10 other Explorer Hybrid vehicles for police and public works and does not foresee any issues or concerns. Community Ford is currently the only dealership honoring a government discount.

cc: Nicholas Wyatt, Assistant Village Manager
Jeff Scholpp, Automotive Superintendent

**Memorandum
Corporation Counsel's Office**

TO: The Honorable Mayor and Board of Trustees

FROM: 
Michael M. Lorge, Corporation Counsel

DATE: May 31, 2023

SUBJECT: June 5, 2023 Corporation Counsel's Report

- *A. **Ordinance, 2023-07P, Zoning Map Amendment, 8000 East Prairie Road**
- *B. **Ordinance, 2023-08P, Subdivision, 8000 East Prairie Road**
- *C. **Ordinance, 2023-09P, Site Plan Approval, 8000 East Prairie Road**

Items A, B, and C are on the consent agenda for second reading and adoption. The first reading was on April 20, 2023.

All three items relate to Oliver McCracken School, 8000 East Prairie Road, Skokie, Illinois, and the new construction of a single story building to be utilized for equipment storage and offices. The school wishes to take this opportunity to unify the zoning district for the entire property by reclassifying the part of the property currently in a R2 district to a B2 district, as outlined in Item A.

Item B is a subdivision ordinance that will consolidate four lots into one lot, in a B2 Commercial district which offers greater flexibility for future development. The plat includes two portions of private property; one to be dedicated to the Village of Skokie and the other to Cook County.

Item C is an ordinance approving the site plan for the project, which also includes: a second handicapped parking space to the parking lot, installing sod in the north end of the parking lot behind the residences on Keeney Street, construction of a garden shed and relocation of a planter to the southeast corner.

cc: Pramod Shah
John Lockerby

THIS ORDINANCE MAY BE CITED
AS VILLAGE ORDINANCE NUMBER
23-6-Z-

**AN ORDINANCE AMENDING THE ZONING MAP WITH REGARD
TO THE PROPERTY LOCATED AT 8000 EAST PRAIRIE ROAD,
SKOKIE, ILLINOIS FROM AN R2 SINGLE-FAMILY
DISTRICT TO A B2 COMMERCIAL DISTRICT**

1 **WHEREAS**, the owner, Skokie School District 73.5, (hereinafter "District") of the
2 following described real property:

3 PARCEL 1:

4 LOTS 2 THROUGH 42, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD
5 ADDITION TO NILES CENTER, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF
6 SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL
7 MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1927 AS
8 DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS, EXCEPTING THEREFROM THE
9 SOUTH 132 FEET OF SAID PARCEL.

10 PARCEL 2:

11 THE SOUTH 9 FEET OF LOT 1, AS MEASURED ALONG THE WEST LINE THEREOF, IN R.
12 FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER, BEING A SUBDIVISION IN
13 THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST
14 OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED
15 JUNE 14, 1927 AS DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS.
16 TOGETHER WITH THE SOUTH HALF OF THE VACATED ALLEY LYING NORTH OF AND
17 ADJOINING THE SOUTH 9 FEET OF LOT 1 IN R. FRUEHE'S OAKTON-CRAWFORD
18 ADDITION TO NILES CENTER, AFORESAID, AS VACATED BY ORDINANCE 08-2-Z-3596,
19 RECORDED FEBRUARY 21, 2008 AS DOCUMENT NO. 0805203004, IN COOK COUNTY,
20 ILLINOIS.

21 PARCEL 3:

22 THE SOUTH 9 FEET OF LOT 43, AS MEASURED ALONG THE WEST LINE THEREOF, IN R.
23 FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER, BEING A SUBDIVISION IN
24 THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST
25 OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED
26 JUNE 14, 1927 AS DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS.

27 PARCEL 4:

28 VACATED HARDING AVENUE LYING SOUTH OF THE NORTH LINE OF R. FRUEHE'S
29 OAKTON-CRAWFORD ADDITION TO NILES CENTER AND NORTH OF THE NORTH RIGHT
30 OF WAY LINE OF OAKTON STREET; THE VACATED EAST-WEST ALLEY LYING NORTH OF
31 LOTS 29 THROUGH 36, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD
32 ADDITION TO NILES CENTER; THE VACATED EAST-WEST ALLEY LYING NORTH OF LOTS
33 8 TO 16, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES
34 CENTER; THE VACATED NORTH-SOUTH ALLEY LYING SOUTH OF THE NORTH LINE OF

1 THE SOUTH 9 FEET OF LOT 1 PROJECTED WEST, AND NORTH OF THE SOUTH LINE OF
2 LOT 7, PROJECTED WEST; THE VACATED NORTH-SOUTH ALLEY LYING SOUTH OF THE
3 NORTH LINE OF THE SOUTH 9 FEET OF LOT 43 PROJECTED EAST, AND NORTH OF THE
4 SOUTH LINE OF LOT 37, PROJECTED EAST; AS VACATED BY ORDINANCE RECORDED
5 JULY 7, 1959 AS DOCUMENT NO. 17589899, IN COOK COUNTY, ILLINOIS, EXCEPTING
6 THEREFROM THE SOUTH 132 FEET OF SAID PARCEL.

7 PARCEL 5:

8 LOTS 9 AND 10 IN BLOCK 6 OF WITTBOLD'S RAPID TRANSIT GARDENS BEING A
9 SUBDIVISION OF LOT 6 IN THE SUPERIOR COURT PARTITION OF THE EAST 1/2 OF THE
10 SOUTHEAST 1/4 OF SECTION 22 AND THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP
11 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE
12 PLAT THEREOF, IN COOK COUNTY, ILLINOIS.
13 TOGETHER WITH THE NORTH-SOUTH ALLEY AND THE SOUTH HALF OF THE EAST-
14 WEST ALLEY LYING NORTH OF AND ADJACENT TO LOT 10 AND THE NORTH HALF OF
15 THE EAST-WEST ALLEY LYING SOUTH OF AND ADJACENT TO LOTS 9 AND 10 AS
16 VACATED PER DOCUMENT 080523004 AND EXCEPTING THEREFROM THE EAST-WEST
17 ALLEY DEDICATED PER DOCUMENT 18724519, IN COOK COUNTY, ILLINOIS.

18 PINS: 10-23-327-051-0000
19 10-23-326-044-0000
20 10-23-327-016-0000
21 10-23-327-025-0000
22

23 commonly known as 8000 East Prairie Road, Skokie, Illinois (hereinafter "Subject
24 Property"), petitioned the Village of Skokie to reclassify the zoning of the Subject Property
25 from an R2 Single-Family district to a B2 Commercial district; and

26 **WHEREAS**, The District wishes to rezone the Subject Property, which contains a
27 junior and middle high school, and the school district's administrative offices, in order to
28 place the entire property within the B2 Commercial district; and

29 **WHEREAS**, The four (4) lot site is split-zoned between R2 and B2. While both
30 zoning districts allow the use of junior and middle high schools, B2 offers greater flexibility
31 for future development with taller permitted building heights and no front yard setback
32 requirement; and

33 **WHEREAS**, the Community Development Department is supportive of the zoning
34 change, which would allow a greater variety of uses that would be appropriate for the site;
35 and

36 **WHEREAS**, the Skokie Plan Commission, after public hearing duly held on April 20,
37 2023, at which no interested parties testified: (i) determined that proper notice had been
38 given; (ii) made the appropriate findings of fact in the affirmative as required under Section
39 118-6(h) of the Skokie Village Code and (iii) voted to recommend to the Mayor and Board of
40 Trustees that the requested zoning reclassification be granted and the Official Zoning Map
41 of the Village of Skokie be amended to reflect this reclassification; and

42 **WHEREAS**, the Mayor and Board of Trustees, after public meeting duly held on May
43 15, 2023, concurred in the aforesaid recommendation of the Plan Commission;

1 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
2 Village of Skokie, Cook County, Illinois:

3 **Section 1:** That the Subject Property legally described above and commonly
4 known as 8000 East Prairie Road, Skokie, Illinois, be and the same is hereby reclassified
5 from an R2 Single-Family district to a B2 Commercial district.

6 **Section 2:** That the Official Zoning Map of the Village of Skokie be and the same
7 is amended to reflect this reclassification.

8 **Section 3:** That a notice of approval of this Ordinance incorporating the
9 conditions contained herein shall be executed by the owner of the property in writing and
10 duly recorded with the Cook County Clerk's office at the owner's expense.

11 **Section 4:** That this Ordinance shall be in full force and effect from and after its
12 passage, approval and recordation as provided by law.

ADOPTED this day of June, 2023.

Ayes:

Nays:

Attest:

Attested and filed in my office this
day of June, 2023

Village Clerk

Approved by me this day of
June, 2023.

Village Clerk

Mayor, Village of Skokie

MML: 4/20/23 – Plan Commission
*6/05/23
PC: 2023-08P

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-6-Z-

***AN ORDINANCE APPROVING A PLAT OF SUBDIVISION WITH
DEDICATIONS OF LAND FOR PROPERTY LOCATED AT 8000 EAST
PRAIRIE ROAD, SKOKIE, ILLINOIS IN A B2 COMMERCIAL DISTRICT***

1 **WHEREAS**, the owner of the following described real property:

2 PARCEL 1:

3 LOTS 2 THROUGH 42, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD
4 ADDITION TO NILES CENTER, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF
5 SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL
6 MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1927 AS
7 DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS.

8 PARCEL 2:

9 THE SOUTH 9 FEET OF LOT 1, AS MEASURED ALONG THE WEST LINE THEREOF, IN R.
10 FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER, BEING A SUBDIVISION IN
11 THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST
12 OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED
13 JUNE 14, 1927 AS DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS.
14 TOGETHER WITH THE SOUTH HALF OF THE VACATED ALLEY LYING NORTH OF AND
15 ADJOINING THE SOUTH 9 FEET OF LOT 1 IN R. FRUEHE'S OAKTON-CRAWFORD
16 ADDITION TO NILES CENTER, AFORESAID, AS VACATED BY ORDINANCE 08-2-Z-3596,
17 RECORDED FEBRUARY 21, 2008 AS DOCUMENT NO. 0805203004, IN COOK COUNTY,
18 ILLINOIS.

19 PARCEL 3:

20 THE SOUTH 9 FEET OF LOT 43, AS MEASURED ALONG THE WEST LINE THEREOF, IN R.
21 FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER, BEING A SUBDIVISION IN
22 THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST
23 OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED
24 JUNE 14, 1927 AS DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS.

25 PARCEL 4:

26 VACATED HARDING AVENUE LYING SOUTH OF THE NORTH LINE OF R. FRUEHE'S
27 OAKTON-CRAWFORD ADDITION TO NILES CENTER AND NORTH OF THE NORTH RIGHT
28 OF WAY LINE OF OAKTON STREET; THE VACATED EAST-WEST ALLEY LYING NORTH OF
29 LOTS 29 THROUGH 36, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD
30 ADDITION TO NILES CENTER; THE VACATED EAST-WEST ALLEY LYING NORTH OF LOTS
31 8 TO 16, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES

1 CENTER; THE VACATED NORTH-SOUTH ALLEY LYING SOUTH OF THE NORTH LINE OF
2 THE SOUTH 9 FEET OF LOT 1 PROJECTED WEST, AND NORTH OF THE SOUTH LINE OF
3 LOT 7, PROJECTED WEST; THE VACATED NORTH-SOUTH ALLEY LYING SOUTH OF THE
4 NORTH LINE OF THE SOUTH 9 FEET OF LOT 43 PROJECTED EAST, AND NORTH OF THE
5 SOUTH LINE OF LOT 37, PROJECTED EAST; AS VACATED BY ORDINANCE RECORDED
6 JULY 7, 1959 AS DOCUMENT NO. 17589899, IN COOK COUNTY, ILLINOIS.

7 PARCEL 5:

8 LOTS 9 AND 10 IN BLOCK 6 OF WITTBOLD'S RAPID TRANSIT GARDENS BEING A
9 SUBDIVISION OF LOT 6 IN THE SUPERIOR COURT PARTITION OF THE EAST 1/2 OF THE
10 SOUTHEAST 1/4 OF SECTION 22 AND THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP
11 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE
12 PLAT THEREOF, IN COOK COUNTY, ILLINOIS.

13 TOGETHER WITH THE NORTH-SOUTH ALLEY AND THE SOUTH HALF OF THE EAST-
14 WEST ALLEY LYING NORTH OF AND ADJACENT TO LOT 10 AND THE NORTH HALF OF
15 THE EAST-WEST ALLEY LYING SOUTH OF AND ADJACENT TO LOTS 9 AND 10 AS
16 VACATED PER DOCUMENT 080523004 AND EXCEPTING THEREFROM THE EAST-WEST
17 ALLEY DEDICATED PER DOCUMENT 18724519, IN COOK COUNTY, ILLINOIS.

18 PINS: 10-23-327-051-0000

19 10-23-326-044-0000

20 10-23-327-016-0000

21 10-23-327-025-0000

22
23 more commonly known as 8000 East Prairie Road Skokie, Illinois (hereinafter the "Subject
24 Property") in a B2 Commercial district, petitioned the Village of Skokie for a subdivision of
25 the Subject Property with a dedication, as depicted on the "Oliver McCracken Middle School
26 Subdivision" plat, dated April 13, 2023, a copy of which is attached hereto as Exhibit "1";
27 and

28 **WHEREAS**, subsequent to recordation of the "Oliver McCracken Middle School
29 Subdivision" plat, the legal description will be:

30 LOT 1 IN OLIVER MCCRACKEN SCHOOL SUBDIVISION BEING A SUBDIVISION IN THE
31 SOUTHWEST ¼ OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD
32 PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

33 ; and

34 **WHEREAS**, also outlined on the "Oliver McCracken Middle School Subdivision" plat,
35 dated April 13, 2023, is the dedication of a 2-ft wide portion of real property as right-of-way
36 dedication along the south side of the east-west alley to the Village of Skokie in order to
37 place the public alley entirely within the public right-of-way, and a 15x15 ft. portion of real
38 property at the northeast corner of Oakton and Crawford to the County of Cook, in order to
39 place the public sidewalk entirely within the public right-of-way; and

40 **WHEREAS**, the Skokie Plan Commission, after public hearing duly held on April 20,
41 2023, made appropriate findings of fact, as required under Section 118-6 of the Skokie
42 Village Code, and recommended to the Mayor and Board of Trustees that the requested
43 subdivision be granted subject to various conditions; and

44 **WHEREAS**, the Mayor and Board of Trustees, at a public meeting duly held on May
45 15, 2023, concurred in the aforesaid recommendation of the Skokie Plan Commission;

1 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the
2 Village of Skokie, Cook County, Illinois:

3 **Section 1:** That the above stated Recitals are restated and incorporated as if
4 stated in full.

5 **Section 2:** That the subdivision of the Subject Property, legally described above
6 and commonly known as 8000 East Prairie Road, Skokie, Illinois, in a B2 Commercial
7 district as depicted on the "Oliver McCracken Middle School Subdivision" plat, dated April
8 13, 2023, be approved subject to the following conditions:

- 9 1. Upon the passage of the ordinance by the Board of Trustees, the Mylar of the
10 Oliver McCracken Middle School Subdivision must be submitted to the Village
11 with all signatures other than Village staff or elected officials.
- 12 2. The Oliver McCracken Middle School Subdivision shall be effective upon its
13 recording by the Village in the Cook County Clerk's Office.
- 14 3. All monuments must be set no later than 1 year after the date of the recording
15 of the plat.
- 16 4. The petitioner must submit to the Planning Division electronic files of the plat
17 of subdivision in approved and finalized form. The files must be scaled
18 drawing files in AutoCAD format (version 2010 or older). The drawings must
19 be formatted to SPCS, NAD83, HARN 2007, with SPCS north being straight
20 up, and the primary units in U.S. Survey Feet. All elements must be contained
21 within a single file, no XREF or PDF attachment files shall be used.
- 22 5. If work is to be performed on public property or if public property is utilized or
23 impacted during construction and or development, the owners must provide,
24 or must cause the developer and/or contractor to provide, the Village of Skokie
25 with a certificate of insurance naming the Village of Skokie as additionally
26 insured for any and all claims related to any and all work. The owners shall
27 hold, and shall cause the developer and/or contractor to hold, the Village of
28 Skokie harmless and indemnify the Village for any and all claims for property
29 damage or personal injury related to work on or use of public property.
- 30 6. The petitioner must comply with all Federal and State statutes, laws, rules and
31 regulations and all Village codes, ordinances, rules, and regulations.

32
33 **Section 3:** That the "Oliver McCracken Middle School Subdivision" plat, dated
34 April 13, 2023, attached as "Exhibit 1", except as it may be revised subject to the approval
35 of the Corporation Counsel and the Village Manager or designee, be and the same is
36 approved and hereby accepted. The Plat shall be recorded with the Cook County Clerk's
37 Office.

38 **Section 4:** That a notice of the approval of this Ordinance incorporating the
39 conditions contained herein shall be executed by the owner of the property in writing and
40 duly recorded with the Cook County Clerk's Office at the owner's expense.

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Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval and recordation as provided by law.

ADOPTED this day of June, 2023.

Ayes:

Nays:

Absent:

Attested and filed in my office
this day of June, 2023.

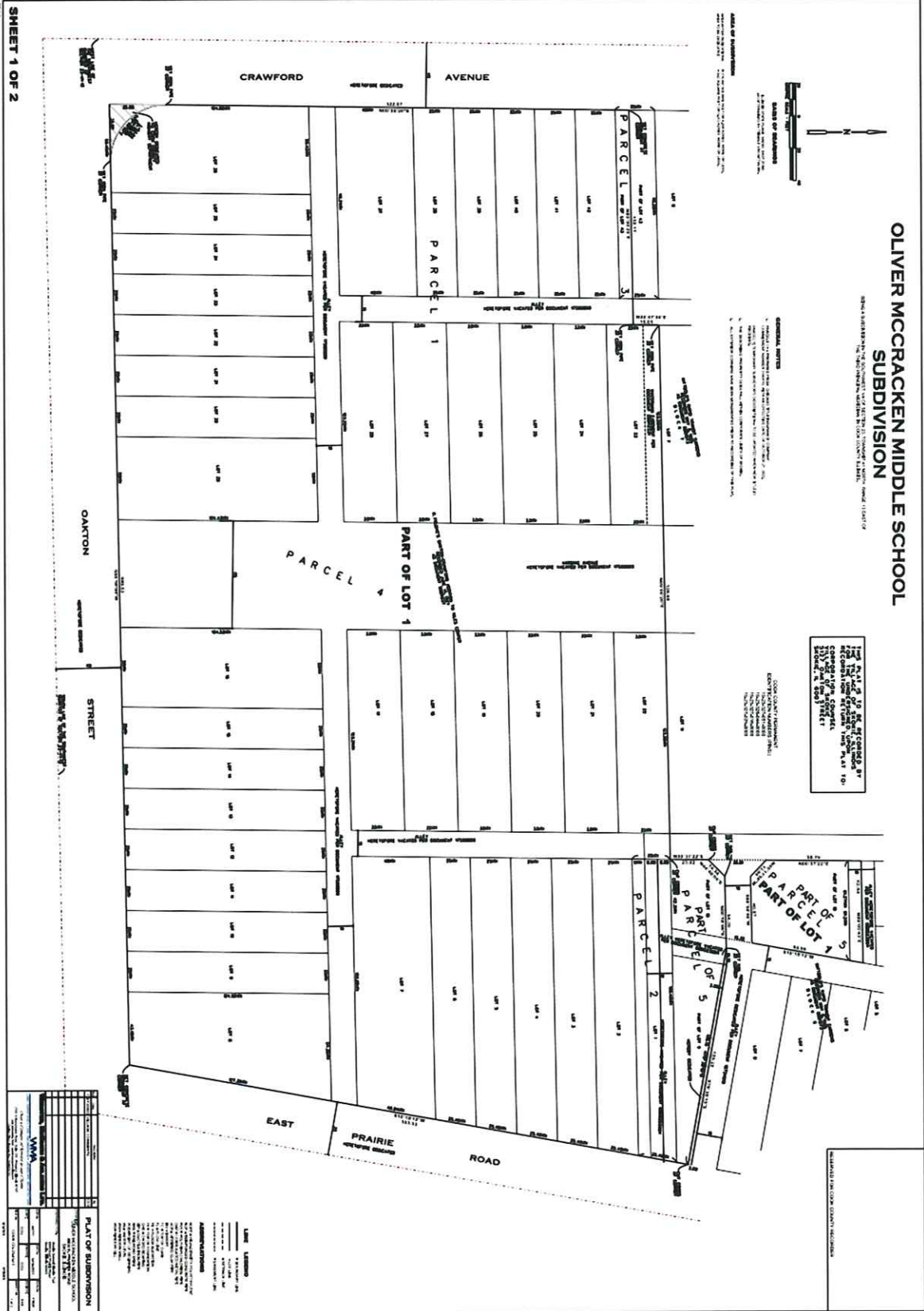
Village Clerk

Village Clerk

Approved by me this
day of June, 2023.

Mayor, Village of Skokie

Exhibit 1



SHEET 1 OF 2

OLIVER MCCrackEN MIDDLE SCHOOL SUBDIVISION

OFFICE OF THE COUNTY CLERK
COUNTY OF MONTANA
HELENA, MONTANA

PROPERTY OWNER'S CERTIFICATE

I, the undersigned, being the owner of the above described property, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

SCHOOL DISTRICT STATEMENT

I, the undersigned, being the representative of the school district, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

COUNTY CLERK CERTIFICATE

I, the undersigned, being the County Clerk of the County of Montana, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

PROPERTY OWNER'S CERTIFICATE

I, the undersigned, being the owner of the above described property, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

SCHOOL DISTRICT STATEMENT

I, the undersigned, being the representative of the school district, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

COUNTY CLERK CERTIFICATE

I, the undersigned, being the County Clerk of the County of Montana, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

SUBJECTOR CERTIFICATE

I, the undersigned, being the subjector of the above described property, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

SUBJECTOR CERTIFICATE

I, the undersigned, being the subjector of the above described property, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

SUBJECTOR CERTIFICATE

I, the undersigned, being the subjector of the above described property, do hereby certify that the facts stated in the foregoing plat are true and correct to the best of my knowledge and belief, and that the same conform to the requirements of the laws of the State of Montana.

PLAN OF SUBDIVISION	
NAME OF SUBDIVISION	OLIVER MCCrackEN MIDDLE SCHOOL SUBDIVISION
OWNER	OLIVER MCCrackEN MIDDLE SCHOOL DISTRICT
DATE OF RECORDATION	2023-08-08
BOOK AND PAGE	118-118
SECTION	10
TOWNSHIP	10N
RANGE	10E
COUNTY	MONTANA
FILED	2023-08-08
BY	[Signature]

MML: *06/05/23
PC: 2023-09P
SPA: 607.01

THIS ORDINANCE MAY BE CITED AS
VILLAGE ORDINANCE NUMBER
23-6-Z-

**AN ORDINANCE GRANTING SITE PLAN APPROVAL FOR THE
CONSTRUCTION OF A ONE STORY BUILDING AT 8000 EAST PRAIRIE
ROAD, SKOKIE, ILLINOIS, IN A B2 COMMERCIAL DISTRICT**

WHEREAS, the owner, School District 73.5, of the following described real property:

LOT 1 IN OLIVER MCCRACKEN SCHOOL SUBDIVISION BEING A SUBDIVISION IN THE
SOUTHWEST ¼ OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD
PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

- PINS: 10-23-327-051-0000
- 10-23-326-044-0000
- 10-23-327-016-0000
- 10-23-327-025-0000

more commonly described as 8000 East Prairie Road, Skokie, Illinois (hereinafter "Subject
Property"), petitioned the Village of Skokie for site plan approval to construct a one story
building for equipment storage and offices in a B2 Commercial district; and

WHEREAS, in addition to the new construction, other site improvements to the
Subject Property include; adding a second handicapped parking space to the parking lot,
constructing a garden shed, and relocating a planter to the southeast corner of Oliver
McCracken School; and

WHEREAS, the Skokie Plan Commission, at a public hearing duly held on April 20,
2023: (i) determined that proper legal notice had been achieved, (ii) made the appropriate
findings of fact in the affirmative, as required under Section 118-6(g) of the Skokie Village
Code, and (iii) voted to recommend to the Mayor and Board of Trustees that the requested site
plan approval be granted subject to the conditions contained in the Plan Commission Report
dated May 15, 2023; and

WHEREAS, the Mayor and Board of Trustees, at a public meeting duly held on May
15, 2023, voted to concur in the aforesaid recommendations and findings of fact of the Skokie
Plan Commission;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the
Village of Skokie, Cook County, Illinois:

Section 1: That the site plan approval requested by the petitioner to construct a one
story building for equipment storage and offices at the property legally described above and
commonly known as 8000 East Prairie Road, Skokie, Illinois in a B2 Commercial district is
hereby granted and approved subject to each of the conditions set forth below:

1. The petitioner must install protection fencing around the 4 parkway trees on Oakton Street. The fencing must remain in place for the duration of the construction project.
2. The proposed swale area to the east of the proposed equipment storage and offices building must be maintained to keep out invasive species.
3. Prior to the issuance of a building permit, the petitioner must obtain an MWRD determination letter to determine if an MWRD permit is required for the proposal.
4. The petitioners shall develop the Subject Property in substantial conformance with the final Village approved site plan, dated April 14, 2023, landscape plan, dated April 14, 2023, floor plan, dated March 16, 2023, mezzanine plan, dated March 16, 2023, and elevations, dated March 16, 2023.
5. Parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standards, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division.
6. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced.
7. No objects are allowed within a 15-foot sight distance triangle between 30" and 84" from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices.
8. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner.
9. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other objects that may impede travel.
10. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times.
11. All off-street parking spaces shall be legibly striped and maintained.
12. Any plan to modify parking lot striping must be approved by the Director of Engineering.
13. The proposed development shall have a minimum of 49 on-site off-street vehicle parking spaces.
14. The handicapped parking spaces shall be installed and maintained in compliance with State of Illinois Accessibility Standards and the Skokie Village Code, including required signage.
15. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces.
16. The owner of the Subject Property shall ensure that employees park on the Subject

1 Property or in approved off-site parking spaces approved by the Engineering
2 Division.

- 3 17. All overhead new utilities on the Subject Property shall be placed or relocated
4 underground. The petitioner shall bear the full cost of any utility relocation and/or
5 conflicts.
- 6 18. The petitioner shall sign an "Agreement for Installation and Maintenance of
7 Landscaping" to assure that the Subject Property and parkway landscaping is
8 completed and maintained, including trimming, watering, and replacing of dead plant
9 materials in a timely manner in accordance with the final approved landscape plan.
10 A copy of said Agreement is attached hereto, marked Exhibit "A" and hereby made
11 part of this Ordinance. This "Agreement for Installation and Maintenance of
12 Landscaping" shall be recorded at the petitioner's expense.
- 13 19. All new construction, alterations, and remodeling shall meet current International
14 Building and NFPA Life Safety Codes as amended.
- 15 20. The petitioner shall obtain all required permits and approvals for improvements to
16 County, State, or Federal rights-of-way from the governing jurisdiction.
- 17 21. The Subject Property must conform to the Village's storm water control requirements
18 as contained in the Skokie Village Code, including the disconnection of any
19 downspouts.
- 20 22. All signage shall conform to the Skokie Village Code, except as provided in this
21 ordinance.
- 22 23. The petitioner shall submit to the Planning Division electronic files of the plat of
23 survey, site plan, and landscape plan in their approved and finalized form. The files
24 shall be scaled 2-dimensional drawing files on non-compressed, non-read only CD-
25 ROM *.dwg AutoCAD format.
- 26 24. Prior to the issuance of building permits, the petitioner shall submit to the Planning
27 Division of the Community Development Department the name, property address,
28 email address, and telephone number of the company and contact person
29 responsible for site maintenance in compliance with this site plan approval.
- 30 25. If work is to be performed on public property or if public property is utilized or
31 impacted during construction and/or development, the owner shall provide, or shall
32 cause the developer and/or contractor to provide, the Village of Skokie with a
33 certificate of insurance naming the Village of Skokie as additionally insured for any
34 and all claims related to any and all work. The owner shall hold, and shall cause the
35 developer and/or contractor to hold, the Village of Skokie harmless and indemnify
36 the Village for any and all claims for property damage or personal injury related to
37 work on or use of public property.
- 38 26. The petitioner shall comply with all Federal and State statutes, laws, rules and
39 regulations and all Village codes, ordinances, rules, and regulations.
- 40 27. Failure to abide by any and all terms of this Ordinance shall be cause for the Village
41 to initiate hearings to determine whether the subject Ordinance, as well as any
42 applicable business licenses, should be revised or revoked. The petitioner shall pay
43 all costs related to any hearings conducted as a result of non-compliance with any of
44 the provisions of the enabling ordinance. The costs shall include but not be limited

1 to court reporter fees, attorney fees, and staff time required researching and
2 conducting said hearing.

3 **Section 2:** That a notice of the approval of this Ordinance incorporating the
4 conditions contained herein shall be executed by the owner of the property in writing and
5 duly recorded with the Cook County Clerk's Office at the owner's expense.

6 **Section 3:** That this Ordinance shall be in full force and effect from and after its
7 passage, approval, and recordation as provided by law.

8
9 **ADOPTED** this day of June, 2023.

10 _____
11 Village Clerk

12 Ayes:

13 Nays:

14 Absent:

15 Approved by me this day of
16 June, 2023.

17 Attested and filed in my
18 office this day of
19 June, 2023.

20 _____
21 Mayor, Village of Skokie

22 _____
23 Village Clerk
24

Exhibit A

**AGREEMENT FOR
INSTALLATION AND
MAINTENANCE OF
LANDSCAPING**

Plan Commission Case
2023-09P

This Agreement is entered into this _____ day of _____ 2023 by and between School District 73.5 hereinafter referred to as "PROPERTY OWNER", and the VILLAGE OF SKOKIE, an Illinois municipal corporation, hereinafter referred to as "VILLAGE". The parties to this Agreement hereby agree as follows:

PROPERTY OWNER is the owner of real property located in the Village of Skokie,

PARCEL 1:

LOTS 2 THROUGH 42, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1927 AS DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS.

PARCEL 2:

THE SOUTH 9 FEET OF LOT 1, AS MEASURED ALONG THE WEST LINE THEREOF, IN R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1927 AS DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS.
TOGETHER WITH THE SOUTH HALF OF THE VACATED ALLEY LYING NORTH OF AND ADJOINING THE SOUTH 9 FEET OF LOT 1 IN R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER, AFORESAID, AS VACATED BY ORDINANCE 08-2-Z-3596, RECORDED FEBRUARY 21, 2008 AS DOCUMENT NO. 0805203004, IN COOK COUNTY, ILLINOIS.

PARCEL 3:

THE SOUTH 9 FEET OF LOT 43, AS MEASURED ALONG THE WEST LINE THEREOF, IN R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1927 AS DOCUMENT NO. 9684937, IN COOK COUNTY, ILLINOIS.

PARCEL 4:

VACATED HARDING AVENUE LYING SOUTH OF THE NORTH LINE OF R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER AND NORTH OF THE NORTH RIGHT OF WAY LINE OF OAKTON STREET; THE VACATED EAST-WEST ALLEY LYING NORTH OF LOTS 29 THROUGH 36, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER; THE VACATED EAST-WEST ALLEY LYING NORTH OF LOTS 8 TO 16, BOTH INCLUSIVE, IN R. FRUEHE'S OAKTON-CRAWFORD ADDITION TO NILES CENTER; THE VACATED NORTH-SOUTH ALLEY LYING SOUTH OF THE NORTH LINE OF THE SOUTH 9 FEET OF LOT 1 PROJECTED WEST, AND NORTH OF THE SOUTH LINE OF

LOT 7, PROJECTED WEST; THE VACATED NORTH-SOUTH ALLEY LYING SOUTH OF THE NORTH LINE OF THE SOUTH 9 FEET OF LOT 43 PROJECTED EAST, AND NORTH OF THE SOUTH LINE OF LOT 37, PROJECTED EAST; AS VACATED BY ORDINANCE RECORDED JULY 7, 1959 AS DOCUMENT NO. 17589899, IN COOK COUNTY, ILLINOIS.

PARCEL 5:

LOTS 9 AND 10 IN BLOCK 6 OF WITTBOLD'S RAPID TRANSIT GARDENS BEING A SUBDIVISION OF LOT 6 IN THE SUPERIOR COURT PARTITION OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 22 AND THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF, IN COOK COUNTY, ILLINOIS.

TOGETHER WITH THE NORTH-SOUTH ALLEY AND THE SOUTH HALF OF THE EAST-WEST ALLEY LYING NORTH OF AND ADJACENT TO LOT 10 AND THE NORTH HALF OF THE EAST-WEST ALLEY LYING SOUTH OF AND ADJACENT TO LOTS 9 AND 10 AS VACATED PER DOCUMENT 080523004 AND EXCEPTING THEREFROM THE EAST-WEST ALLEY DEDICATED PER DOCUMENT 18724519, IN COOK COUNTY, ILLINOIS.

PINS: 10-23-327-051-0000
10-23-326-044-0000
10-23-327-016-0000
10-23-327-025-0000

1. At or near the time of execution of this Agreement, the **VILLAGE** granted an Occupancy Permit, Business License, Site Plan Approval or Special Use Permit hereinafter collectively referred to as "permit" pursuant to state statutes and local ordinances.
2. By the terms of the aforesaid permit, the **PROPERTY OWNER** is required to install and maintain landscaping in accordance with the plan dated April 14, 2023, or as it may be subsequently revised with the approval of the Village Manager, or designee, and the Corporation Counsel.
3. The parties to this Agreement recognize that the installation and maintenance of landscaping is an integral part of the **PROPERTY OWNER's** plan for development and/or use of the property and is necessary to carry out the purpose and intent of the **VILLAGE's** land use objectives, and that the permit would not have been approved by the **VILLAGE** without the assurance that this Agreement would be executed by the **PROPERTY OWNER**.
4. The purpose of this Agreement is to assure:
 - (a) installation of the landscaping in accordance with the landscaping plan approved by the **VILLAGE**, and
 - (b) continued maintenance and care of the landscaping, including any landscaping indicated in the parkway area.
5. The property, which is the subject matter of this Agreement, is legally described above. The portions of the Subject Property which are to be landscaped and maintained pursuant to the terms and conditions of this Agreement are indicated on the Landscape Plan attached hereto, marked Exhibit "1" and are hereby made a part of this Agreement.

Page 2 of 5

VOSDOCS-#611483-v1-Landscape_Agreement__Ordinance__2023-09P__Site_Plan_Approval__8000_East_Prairie_Road

1

Page 6 of 10

VOSDOCS-#611355-v1-Ordinance__2023-09P__Site_Plan_Approval__8000_East_Prairie_Road

6. **PROPERTY OWNER** agrees that the installation and maintenance of the landscaping which is required in accordance with the permit issued by the **VILLAGE** and this Agreement will materially benefit the Subject Property. Such landscaping is necessary in order for the **PROPERTY OWNER** to comply with the conditions of the permit issued or granted by the **VILLAGE** for the **PROPERTY OWNER**'s requested development or use of the property.
7. **PROPERTY OWNER** shall diligently maintain and care for the landscaping which is installed and required by the permit and this Agreement, using generally accepted methods of cultivation and watering. The **PROPERTY OWNER** shall maintain a standard of care necessary to prevent the landscaping from deteriorating to the extent that its value as landscaping is destroyed. If Exhibit "1", attached hereto or permit specifies maintenance standards or procedures, such procedures are hereby adopted as part of this Agreement, and by such adoption, become enforcement conditions of this Agreement.
8. Failure to maintain the landscaping as required by this Agreement shall be a nuisance. In the event the **PROPERTY OWNER** fails to meet the standard of maintenance necessary to keep the landscaping in a healthy condition as required by this Agreement, the **VILLAGE** shall give written notice of the deficiency to the **PROPERTY OWNER** who shall have 20 days to make the necessary correction or replacement. If such correction or replacement is not made within the aforesaid 20-day period, the **VILLAGE** may elect to abate the nuisance and take necessary action to assure that the landscaping is replaced and/or maintained. In the event, the **VILLAGE** so elects; the **VILLAGE** shall serve notice of its intent to enter the premises for this purpose. The **VILLAGE** shall either personally serve the notice upon the **PROPERTY OWNER** or mail a copy of it by certified mail to the **PROPERTY OWNER**'s last known address, or as shown on the tax rolls, at least 15 days in advance of the date when the **VILLAGE** or its agent intends to enter the premises.
9. For this purpose, the **VILLAGE** or its agent may enter upon the property and perform such work as it considers reasonably necessary and proper to restore, maintain, or replace the landscaping required by this Agreement. The **VILLAGE** may act either through its own employees or through an independent contractor.
10. The **VILLAGE** shall be entitled to reimbursement for abating the nuisance in restoring, maintaining or replacing the landscaping, provided that the **VILLAGE** follows the procedures set forth in this Agreement. Costs shall include but shall not be limited to actual costs incurred by the **VILLAGE** and administrative costs. The **VILLAGE** shall make demand upon the **PROPERTY OWNER** for payment. If the **PROPERTY OWNER** fails to pay the costs within 30 days of the date on which demand is made, the **VILLAGE** may cause a lien to be placed on the Subject Property. The **VILLAGE** may record a notice with the Recorder of Deeds for Cook County stating that it has incurred expenses under the terms of this Landscape Agreement. The **VILLAGE** shall be entitled to collect interest at the statutory rate on the amount owed.
11. In addition to having a lien placed on the Subject Property, the **VILLAGE** may institute a legal action to collect the amount owed. The **PROPERTY OWNER** agrees to pay the **VILLAGE** a reasonable sum for attorney's fees and court costs.

12. If either party upon the execution of this Agreement or during the course of performance considers that it is necessary to have the **PROPERTY OWNER** post additional security to guarantee the performance of his obligations hereunder, the **VILLAGE** may require the **PROPERTY OWNER** to post additional security. The **VILLAGE** may require either a cash deposit or a surety bond guaranteeing performance in a form signed by sureties satisfactory to the **VILLAGE**. The condition of the security shall be that if the **PROPERTY OWNER** fails to perform any obligation under this Agreement, the **VILLAGE** may, act on behalf of the **PROPERTY OWNER** and use the proceeds of the cash bond, or in the case of a surety bond, require the securities to perform the obligations of this Agreement.
13. The **PROPERTY OWNER** hereby agrees to indemnify and hold harmless the **VILLAGE**, its trustees, officials, employees and agents for any costs, claims, actions or causes of action for personal injury, property damage or otherwise, including reasonable attorney's fees, which may arise from the **VILLAGE** exercising any of its rights or obligations and performance under this Agreement.
14. All notices required or to be given pursuant hereto shall be in writing and either delivered personally or by a nationally recognized "over-night" courier service or mailed by United States certified or registered mail, postage prepaid, addressed to the **VILLAGE** and the **PROPERTY OWNER** as follows:

<p>If to VILLAGE: Village of Skokie 5127 Oakton Street Skokie, IL 60077 Attention: Village Clerk</p> <p>With copies to: Village Manager Village of Skokie 5127 Oakton Street Skokie, IL 60077</p> <p>Corporation Counsel Village of Skokie 5127 Oakton Street Skokie, IL 60077</p>	<p>If to the PROPERTY OWNER: Skokie School District 73 5 Attn: Samantha Peterson 8000 East Prairie Road Skokie, IL 60076 (847)324-0509</p> <p>With copies to: Green Associates Architects Attn: Aaron Woessner 1437 Harmony Court Itasca, IL 60143 (224)636-6555</p>
--	--

Either Party may change the names and addresses of the persons to whom notices or copies thereof shall be delivered, by written notice to the other Party, as the case may be, in the manner herein provided for the service of notice.

15. The Parties and the individuals whose signature is affixed to this Agreement, each acting with due authority have executed this Agreement.
16. This Agreement pertains to, runs with the Subject Property, and shall be binding on the successors, assigns, and heirs in interest.

17. This Agreement shall be recorded at the PROPERTY OWNER's expense in the Cook County Clerk's Office.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

PROPERTY OWNER

VILLAGE OF SKOKIE

By: _____

By: _____
its Village Manager

Title: _____

ATTEST:

ATTEST:

its Village Clerk

Its: _____

State of _____

State of _____

County of _____

County of _____

Subscribed and sworn or affirmed to before me

Subscribed and sworn or affirmed to before me

This _____ day of _____ 20__

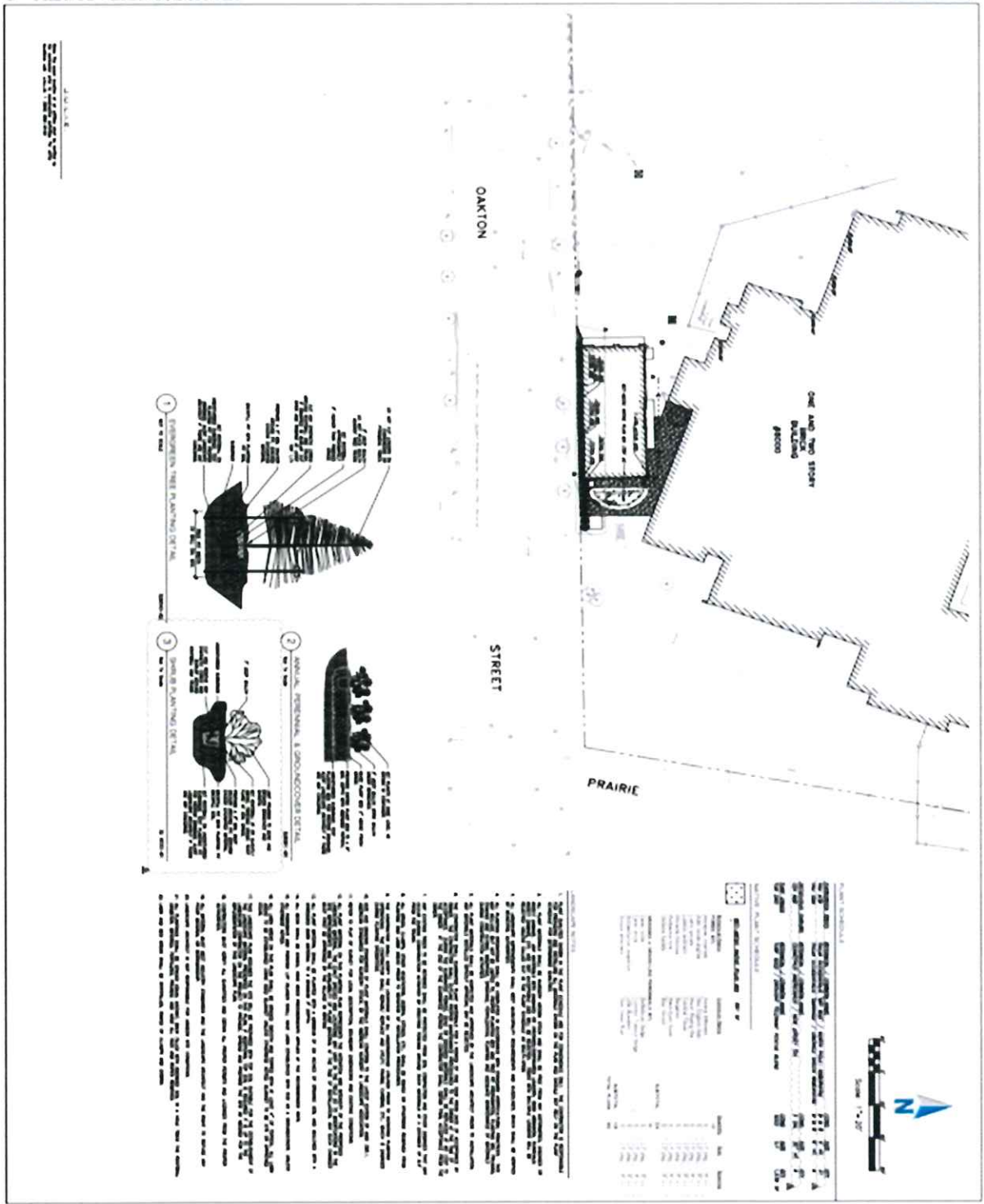
This _____ day of _____ 20__

Signature of Notary Public

Signature of Notary Public

My Commission Expires _____

My Commission Expires _____



L-100

2023 BUILDINGS AND GROUNDS OFFICE
 OLIVER MCCRAGREN MIDDLE SCHOOL,
 8000 EAST PRAIRIE ROAD, SIOUX FALLS, SD 57105
 SIOUX FALLS, SD DISTRICT 715
 8000 EAST PRAIRIE ROAD, SIOUX FALLS, SD 57105

LANDSCAPE PLAN

PLANT SPECIES	QUANTITY	PLANTING DETAILS
6" Blue Spruce	12	Planting in groups of 3
6" Norway Spruce	12	Planting in groups of 3
6" White Pine	12	Planting in groups of 3
6" Eastern White Pine	12	Planting in groups of 3
6" Korean Spruce	12	Planting in groups of 3
6" Korean Fir	12	Planting in groups of 3
6" Korean Pine	12	Planting in groups of 3
6" Red Maple	12	Planting in groups of 3
6" White Birch	12	Planting in groups of 3
6" Black Birch	12	Planting in groups of 3
6" Sweetgum	12	Planting in groups of 3



GREEN ASSOCIATES

EXHIBIT "1"

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairperson

Case 2023-02P: Special Use Permit (drive-through)
5252 Dempster Street

PLAN COMMISSION ANALYSIS

At its April 20, 2023, the Plan Commission heard a request for a special use permit for a drive-through for a Dunkin' -Baskin Robbins limited service restaurant at 5252 Dempster in a B3 Business zoning district, relief from §118-218 to provide 16 parking spaces rather than the required 19 parking spaces, and relief from §118-212(i)(1) to allow continuous curbing less than 6' from and parallel to any property line adjacent to a street frontage.

The petitioner, Dempster Lockwood, LLC, represented by Reena Khowaja is proposing to adaptively reuse 14,600 square feet of a former commercial site. The previous financial institution used drive-thru operations, but has been used for temporary office space recently.

The Dempster-Lockwood location design offers better parking conditions, an efficient drive-thru queue, and refurbished exterior aesthetics, all while staying sensitive to the surrounding residential area. There is no proposed outdoor seating at this location.

The applicant will also be taking sustainability into consideration as part of their business plan and ongoing management of the property, including:

- Paper based cups and packaging, replacing plastic packaging,
- Wood stir sticks,
- Energy efficient LED lighting,
- Zero VOC paint, and
- Corporate is studying feasibility of recycling and composting.

As part of the Village's environmental review, staff noted Complete Streets components and the enforcement of stormwater management regulations, the plumbing code, the energy conservation code, tree protection and replacement, and the installation of landscape plantings.

In addition to the Plan Commission's review of case 2023-02P, the Commissioners also discussed potential development of a drive-through policy as a separate agenda item on April 20th. The Policy, reflecting the Plan Commission's discussion is included as an attachment to this memorandum. Understanding the concerns associated with drive-through operations in an urban environment, the applicant has incorporated a number of these policies into this project. This includes:

- Providing a net of five additional trees,
- Reduced parking on site,
- Providing mobile ordering options and dedicated mobile order parking,

- Investigating recycling and composting options

COMMISSIONER COMMENTS

The Plan Commissioners discussed the parking layout noting the 6 spaces adjacent to the alley near the transformer. Staff stated that in older commercial areas such as this, many of the parking spaces are oriented off the alley and most likely used for employee parking. The Plan Commissioners also inquired about the litter in the parking lot of the current location and suggested additional trash receptacles and clearing the area every 4 hours of debris. The applicant agreed that it is an issue and has made it a priority especially the alley area.

Staff requested the report be entered into the record as presented and is in support of the project including the 2 items of relief. The Appearance Commission approved the case at its February 8, 2023 meeting.

INTERESTED PARTIES

Legal notice was advertised, posted, and delivered to property owners in the area as prescribed by the Zoning chapter of the Village Code.

Neighbors stated that the bank was a very light use and a quiet neighbor. They have reservations about living across the alley from a Dunkin' with a drive-through. They voiced concerns about the poor condition of the alley and the increase in activity for parking access; damage to property when cars back up into the alley; the potential for interruptions or outages of internet or electricity if damage occurs to the utility boxes being among parked cars; water run-off from the commercial property; loitering; littering; lights shining into residential properties; difficulty driving out of the alley during peak times (7:30 AM) and noise from speeding cars or music.

Commissioners suggested the use of guardrails or bollards in the alley to protect residential property as well as allowing the neighbors to have a higher alley fence to block light and noise. Upon further consultation, the residents were advised that any relief from fence height will need to be undertaken by each individual property owner. They also made inquiries of Village staff about snow removal. Staff answered that there is space on the site for snow storage or the applicant will haul snow offsite. Staff is not supportive of private entities maintaining snow operations on the public streets or alleys.

APPEARANCE COMMISSION

On February 8, 2023, the Appearance Commission provided a Certificate of Completeness to Kolbrook Design Inc on behalf of Applicant (2023-001A). The approval was subject to applicant removing a sign on the North façade and better centering a sign on the East façade, both modifications have been made.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommended, by votes of 7 ayes, 0 nays, and 2 absent that the petitioner's request for a Special Use Permit for a Drive-Through Facility (2023-02P) be

APPROVED for 5252 Dempster, based upon applicable Proposed Findings of Fact and subject to the special use permit conditions that are attached.

The Plan Commission further recommends that relief be granted from the following code section for the special use permit:

- §118-218 to allow 16 parking spaces rather than the required 19 parking spaces
- §118-212(i)(1) allow continuous curbing less than 6' from and parallel to any property line adjacent to a street frontage

Case 2023-02P – Special Use Permit

A motion was made to approve, as modified, a special use permit for a drive-through Dunkin'-Baskin Robbins limited service restaurant at 5252 Dempster Street in a B3 Business district. Modifications added were:

- placement of additional trash receptacles as advised by the Health Department
- require snow to be removed from the property line and alley to Lockwood Avenue
- allow neighboring residents to install higher fences along the alley to block out light

Motion: J. Burman

Second: S. Berman

Absent: T. Gevaryahu &
P. Ousley

Ayes: 7

Nays: 0

A motion was made to accept the items of relief as presented:

- provide 16 parking spaces rather than the 19 required
- allow continuous curbing less than 6' from and parallel to any property line adjacent to a street frontage

Motion: S. Berman

Second: J. Burman

Absent: T. Gevaryahu &
P. Ousley

Ayes: 7

Nays: 0

ATTACHMENTS

1. Plan Commission Recommended Positive Findings of Fact
2. Recommended Conditions
3. Plan Commission Minutes Dated: April 20, 2023
4. Zoning Map
5. Proposed Site Plan, Landscape Plan, Floor Plan, and Building Elevations, dated April 14, 2023
6. Staff Report for 2023-02P
7. Plan Commission Report: Drive-Through Policy

**PROPOSED
FINDINGS OF FACT**

2023-02P: Special Use Permit

Community Development Department

Council Chambers, 7:30 PM, June 5, 2023

<i>Consideration</i>	<i>Finding</i>
The request is consistent with the intent of the Comprehensive Plan.	The request is consistent with the intent of the Comprehensive Plan and with the development pattern of the area.
The request will not adversely affect adjacent properties.	The request is not expected to adversely affect adjacent properties.
The request is compatible with the existing or allowable uses of adjacent properties.	The request is compatible with the existing or allowable uses of adjacent properties.
The request demonstrates that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.
The request demonstrates adequate provision for maintenance and use of the associated structures.	The request demonstrates adequate provision for maintenance and use of the associated structures.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.
The request will not create undue traffic congestion.	The request will not create undue traffic congestion.
The request will not adversely affect public health, safety, and welfare.	The request will not adversely affect public health, safety, and welfare.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code, except where relief is granted with the request.

RECOMMENDED SPECIAL USE PERMIT CONDITIONS

Site and Use

1. The petitioner shall place one additional trash receptacle as advised by the Health & Human Services Department in parking area adjacent to alley.
2. The petitioner shall develop the Subject Property in substantial conformance with the final Village approved site plans dated <insert date of final approved plan>, engineering plans dated <insert date of final approved plan>, landscape plans dated <insert date of final approved plan>, sign plans dated <insert date of final approved plan>, and building elevations dated <insert date of final approved plan>. (Standard)
3. Prior to the issuance of building permits, the petitioner shall submit for approval a lighting photometrics plan, fully developed civil engineering plans that comply with the county WMO requirements and Village's stormwater control provisions, and redevelopment engineering plans to address all aspects of private and public utility services. Any reconfigurations within state ROW will require an IDOT highway/utility permit. (Standard)
4. New parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standards, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division. (Standard)
5. Any outdoor sound systems shall at all times maintain audio levels that are compliant with the Skokie Village Code. (Standard)
6. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced. (Standard)
7. No objects are allowed within a 15' sight distance triangle, between 30" and 84" in height from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices. (Standard)

Dedications

8. Upon the passage of the ordinance by the Board of Trustees, the Mylar of the dedication must be submitted to the Village with all signatures other than Village staff or officials. (Standard)

Maintenance

9. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)
10. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other objects that may impede travel. (Standard)
11. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times (Standard)
12. Waste receptacles shall be placed on the Subject Property for the use of customers, and that the Health and Human Services Department shall determine the size, type, and location of these units. (Standard)

13. At least once during every 4 hours of operation and before opening and closing of the business, employees shall patrol the Subject Property and clear it of debris.

Parking

14. All off-street parking spaces shall be legibly striped and maintained. (Standard)
15. Any plan to modify parking lot striping must be approved by the Director of Engineering. (Standard)
16. The proposed development shall have a minimum of 16 off-street vehicle parking spaces including 2 handicapped parking spaces, and a minimum of two bicycle parking spaces, as indicated on the Subject Property plan dated XXX (Standard)
17. The handicapped parking spaces shall be installed and maintained in compliance with State of Illinois Accessibility Standards and the Skokie Village Code, including required signage. (Standard)
18. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces. (Standard)
19. The owner of the Subject Property shall ensure that employees park on the Subject Property. (Standard)
20. No required parking space on the site may be for the exclusive use of any tenant. (Standard)
21. All parking areas must be paved, drained, curbed, and landscaped to Village standards. (Standard)

Landscaping

22. Petitioner to plant on site three additional trees, per plan, and to pay \$900 into Village of Skokie tree fund.
23. A tree removal permit is required prior to demo - Will have pay \$900 bond for the removal of one maple tree at site. No payment for the removal of larger pears required.
24. Tree protection fencing is required for site trees in a construction project. Please install per plan & to remain in place for the duration of the project.
25. The petitioner shall sign an "Agreement for Installation and Maintenance of Landscaping" to assure that the Subject Property and parkway landscaping is completed and maintained, including trimming, watering, and replacing of dead plant materials in a timely manner in accordance with the final approved landscape plan. A copy of said Agreement is attached hereto, marked Exhibit "A" and hereby made part of this Ordinance. This "Agreement for Installation and Maintenance of Landscaping" shall be recorded at the petitioner's expense. (Standard)

Governance

26. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended. (Standard)
27. The petitioner shall obtain all required permits and approvals for improvements to

County, State, or Federal rights-of-way from the governing jurisdiction. (Standard)

28. The Subject Property must conform to the Village's storm water control requirements as contained in the Skokie Village Code, including the disconnection of any downspouts. (Standard)
29. All signage shall conform to the Skokie Village Code. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit. (Standard)
30. All modifications to building elevations, signage, and landscaping shall be subject to the review and approval of the Skokie Appearance Commission. (Standard)
31. The petitioner shall submit to the Planning Division electronic files of the site plan and landscape plan in their approved and finalized form. (Standard)
32. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this special use permit. (Standard)
33. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
34. The petitioner shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
35. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing. (Standard)

Drive-through

36. The petitioner shall implement any necessary operational improvements to ensure that stacking of vehicles within the drive-through lane will be contained on site and not impede or obstruct pedestrian or vehicular movements. (Standard)
37. A drive-through facility shall have at least one litter/refuse disposal container at its exit at a location determined by the Health and Human Services Department. (Standard)

Plan Commission Draft Summary Meeting Minutes
Date: April 20, 2023

The Chairman called the roll recognizing that there was a quorum present with 2 commissioners absent. He introduced and welcomed Vijai Gupta to the dais as the commission's newest member.

A motion to approve the minutes of the Plan Commission meeting of March 16, 2023 was made by Commissioner J. Burman and seconded by Commissioner S. Berman. Motion passed by voice vote.

Case Description:

2023-02P: Special Use Permit: 5252 Dempster Street

Dempster Lockwood, LLC, requests a special use permit for a drive-through for a Dunkin' - Baskin Robbins limited service restaurant in a B3 Business zoning district, relief from §118-218 to provide 17 parking spaces rather than the required 19 parking spaces, relief from §118-212(i)(1) to allow continuous curbing less than 6' from and parallel to any property line adjacent to a street frontage, and any other relief that may be discovered during the review of this case.

PIN: 10-16-332-053-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered to property owners in the area as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

Ms. Reena Panjwani Khowaja, a Dunkin'- Baskin franchisee, spoke of her family's association with Skokie and the Dunkin' brand. They have been members of the community since 1981 and owners since 1986. In fact, the Panjwani family owns all the Dunkin' - Baskin businesses in Skokie and surrounding areas. They are very involved in the daily operation of all their stores. Currently, the Touhy Avenue location is undergoing renovations adding a drive-through component. Ms. Khowaja announced that her father passed away last month. Commissioners offered their condolences for her loss.

The existing Dunkin' location in the strip mall at Dempster and Gross Point Road does not have a drive-through and, even pre-COVID, has suffered quite a bit with its absence. It is a challenging site to try to add one. The new location at the northeast corner of Dempster and Lockwood was a Byline Bank with a drive-through facility closed 5 years ago. They plan on retro-fitting into the building and shave down the site plan to utilize the existing drive-through. They do not propose a 24-hour operation but will consider it if the area dictates the need. Ms. Khowaja mentioned the parking relief needed as they are providing 16 parking spaces rather than the 19 spaces required. Ingress and egress will be from Dempster Street and the public alley to the north. The curb cut on Lockwood will be removed. The alley will be widened to accommodate the increase in activity. Dry goods deliveries will take place once a week during non-peak hours; usually between 10 AM and early afternoon. There will not be an outdoor patio at this location.

Ms. Khowaja offered details of the drive-through operation stating that it is all about speed and their goal is to be as efficient as possible getting customers in and out with 9 stacking spaces. Vehicles will exit on site and not onto a public way. They will encourage phone orders and orders to go with a designated parking area for pick-up in store.

The commissioners discussed the parking layout noting the 6 spaces adjacent to the alley near the transformer. Staff stated that in older commercial areas such as this, many of the parking spaces are oriented off the alley and most likely used for employee parking. The commissioners also inquired about the litter in the parking lot of the current location and suggested additional trash receptacles and clearing the area every 4 hours of debris. The applicant agreed that it is an issue and has made it a priority especially the alley area.

Staff requested the report be entered into the record as presented and is in support of the project including the 2 items of relief. The Appearance Commission approved the case at its February 8, 2023 meeting.

Neighbors stated that the bank was a very light use and a quiet neighbor. They have reservations about living across the alley from a Dunkin' Donuts with a drive-through. They voiced concerns about the poor condition of the alley and the increase in activity for parking access; damage to property when cars back up into the alley; the potential for interruptions or outages of internet or electricity if damage occurs to the utility boxes being among parked cars; water run-off from the commercial property; loitering; littering; lights shining into residential properties; difficulty driving out of the alley during peak times (7:30 AM) and noise from speeding cars or music. They mentioned a meeting they had with Reena before this hearing and found her to be very understanding and open to discussion.

Commissioners suggested the use of guardrails or bollards in the alley to protect residential property as well as allowing the neighbors to have a higher alley fence to block light and noise. They also made inquiries of staff about snow removal. Staff answered that there is space on the site for snow storage. Ms. Khowaja added that she donated a portion of the alley back to the Village and therefore, it is the Village's responsibility to snow plow the alley but seeing that it is an access point for her business she has arranged to have the alley plowed to Lockwood Avenue after a 2" snowfall.

In closing, Ms. Khowaja added that she is aware of the loitering at their current location which affected her decision against an outdoor patio.

Recommendations and Voting

Case 2023-02P

A motion was made to approve, as modified, a special use permit for a drive-through Dunkin'-Baskin Robbins limited service restaurant at 5252 Dempster Street in a B3 Business district. Modifications added were:

- placement of additional trash receptacles as advised by the Health Department
- require snow to be removed from the property line and alley to Lockwood Avenue
- allow neighboring residents to install higher fences along the alley to block out light

Motion: J. Burman

Second: S. Berman

Absent: T. Gevaryahu &
P. Ousley

Ayes: 7

Nays: 0

A motion was made to accept the items of relief as presented:

- provide 16 parking spaces rather than the 19 required
- allow continuous curbing less than 6' from and parallel to any property line adjacent to a street frontage

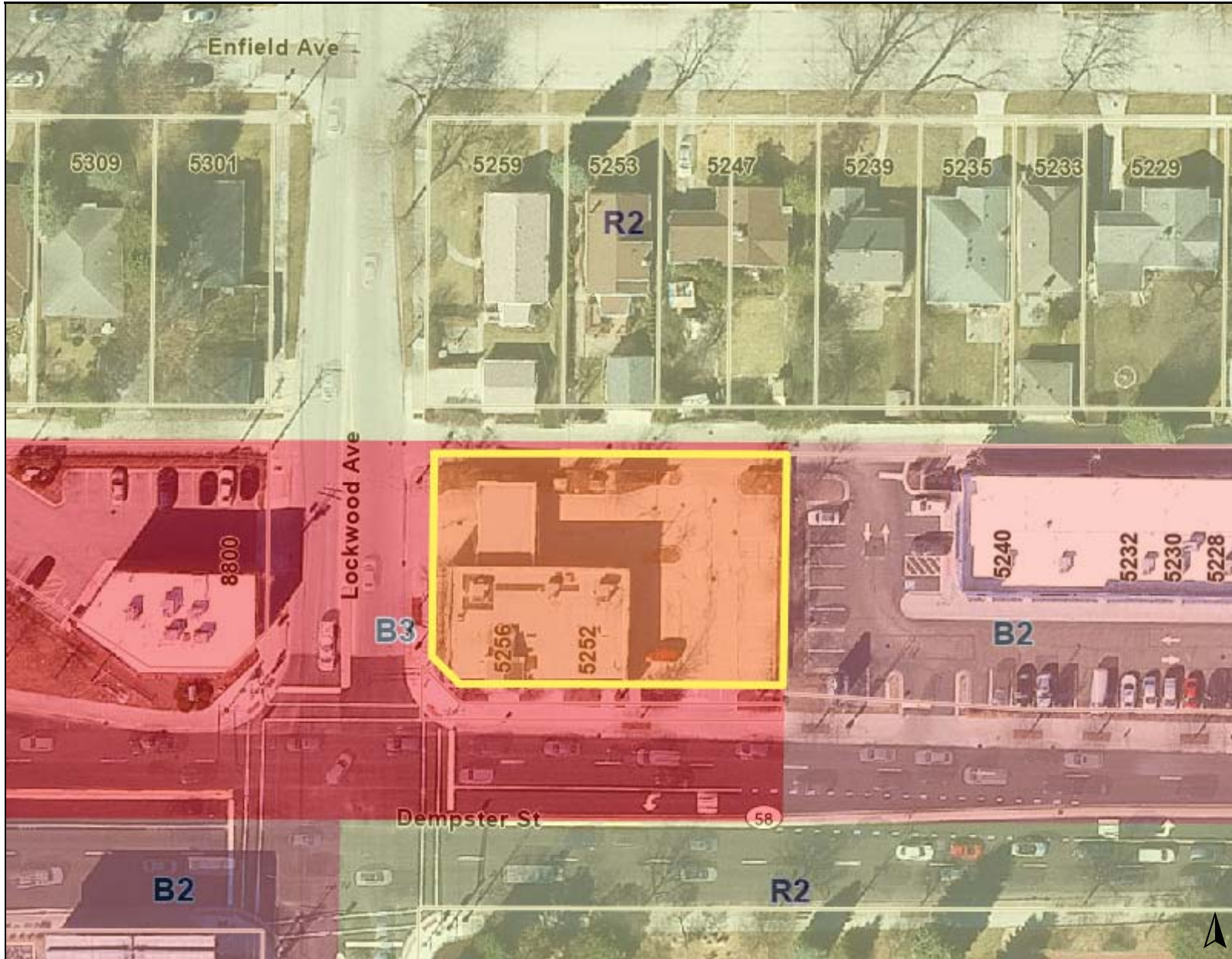
Motion: S. Berman

Second: J. Burman

Absent: T. Gevaryahu &
P. Ousley

Ayes: 7

Nays: 0

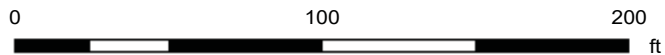


Legend

Zoning and Development

Zoning

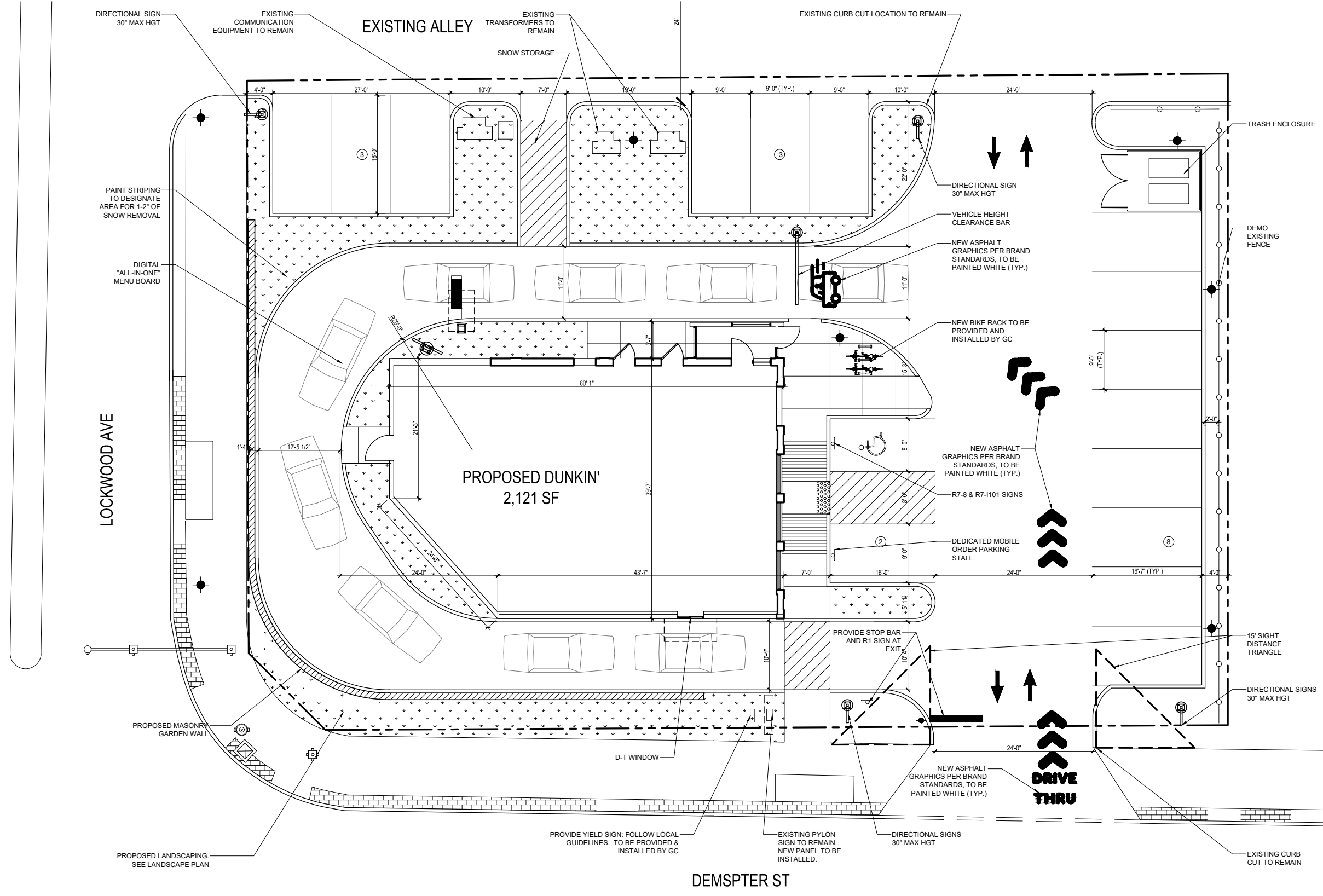
- B2: Commercial
- B3: Business
- R2: Single Family Residential



Print Date: 2/16/2023

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



PROJECT:
DUNKIN' / BASKIN - LOCKWOOD
5256 DEMPSTER ST
SKOKIE, IL 60077

PC# 363287

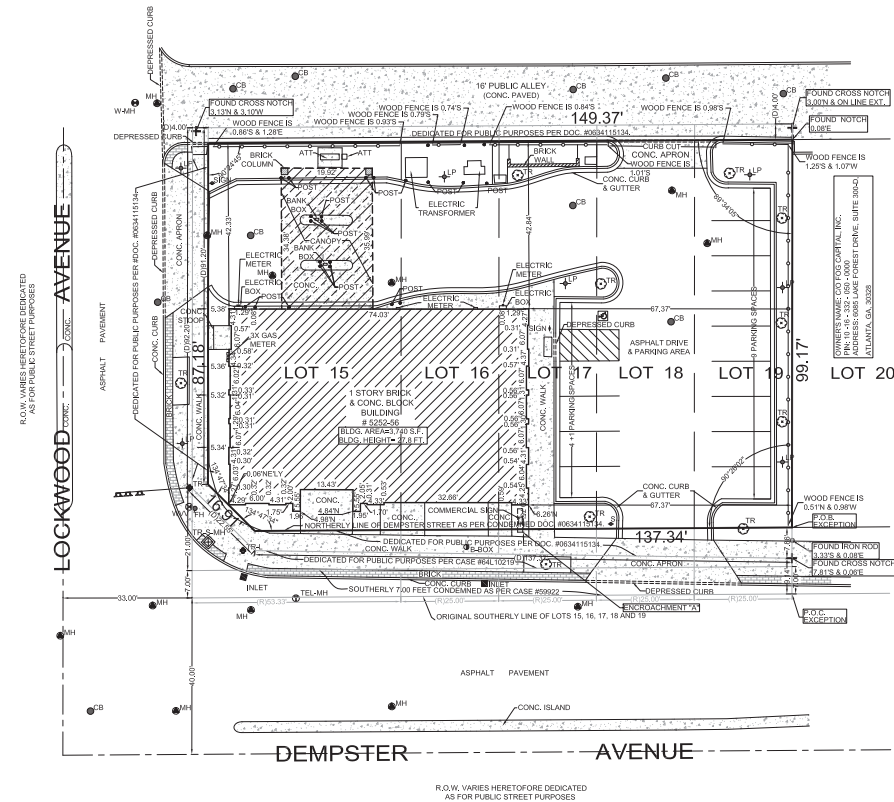
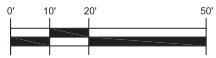
Job No. 1630.010

Issue Date 04/14/2023

Project Area 2,048 SF

1 PROPOSED SITE PLAN
SCALE: 1/16" = 1'-0"





R.O.W. VARIES HERETOFORE DEDICATED AS FOR PUBLIC STREET PURPOSES

R.O.W. VARIES HERETOFORE DEDICATED AS FOR PUBLIC STREET PURPOSES

LEGEND	ABBREVIATIONS
CB	CATCH BASIN
INLET	INLET
WV	WATER VALVE VAULT
WMH	WATER MANHOLE
BOX	BOX
FH	FIRE HYDRANT
TL	TRAFFIC LIGHT
LP	LIGHT POLE
TUP	WOOD UTILITY POLE
TMH	TELEPHONE MANHOLE
TR-S-MH	TRAFFIC SIGNAL MANHOLE
MH	MANHOLE
SGN	SIGN
POST	METAL GUARD POST
HP	HANDICAPPED PARKING SPACE

FLOOD STATEMENT:

SAID DESCRIBED PROPERTY IS LOCATED WITHIN AN AREA HAVING A ZONE DESIGNATION "X" - AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN BY THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT, ON FLOOD INSURANCE RATE MAP 17021 C 0242 J, WITH A DATE OF IDENTIFICATION OF AUGUST 19, 2008. FOR COMMUNITY NUMBER 171000 0242 J, IN COOK COUNTY, STATE OF ILLINOIS, WHICH IS THE CURRENT FLOOD INSURANCE RATE MAP FOR THE COMMUNITY IN WHICH SAID PROPERTY IS SITUATED.

ORDERED BY: ELMDALE PARTNERS, LLC		
SCALE: 1" = 15'	07/28/20	REVISED PER NEW TITLE COMMITMENT
FILE No.: 2004 - 12503	02/14/20	UPDATED TO ALTA/NSPS SURVEY
	DATE	REVISION

LOCATION MAP



NOTES:

- THE SUBJECT PROPERTY HAS ACCESS TO AND FROM A DULY DEDICATED AND ACCEPTED PUBLIC STREET KNOWN AS **DEMPSTER AVENUE AND LOCKWOOD AVENUE AND 16' EAST-WEST PUBLIC ALLEY**.
- THE SURVEY AND THE INFORMATION, COURSES AND DISTANCES SHOWN THEREON ARE CORRECT.
- THE TITLE LINES AND USES OF ACTUAL POSSESSION ARE THE SAME.
- THE SUBJECT PROPERTY DOES NOT SERVE ANY ADJOINING PROPERTY FOR DRAINAGE, UTILITIES, OR INGRESS OR EGRESS.
- ELECTRIC, GAS, TELEPHONE AND WATER UTILITY AND STORM AND SANITARY SEWER SYSTEMS ACCESS THE PROPERTY IN LEGALLY DEDICATED RIGHTS OF WAY THAT BENEFIT THE PROPERTY.
- THERE ARE NO VISIBLE EVIDENCE OF CEMETERIES, GRAVE SITES OR BURIAL GROUNDS LOCATED ON THE PROPERTY.
- ITEM # 8 FROM TABLE A**
ALL SUBSTANTIAL FEATURES OBSERVED ON THE PROPERTY HAVE BEEN PLOTTED.
- ITEM # 9 FROM TABLE A**
THERE ARE 14 STRIPPED PARKING SPACES ON THE PROPERTY.
- ITEM # 10 FROM TABLE A**
THERE ARE NO PARTY WALLS (ALL WALLS ARE INDEPENDENT).
- ITEM # 11 FROM TABLE A**
ALL VISIBLE UTILITIES ARE PLOTTED.
- ITEM # 16 FROM TABLE A**
AT THE TIME OF THIS SURVEY, NO VISIBLE RECENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS WITHIN RECENT MONTHS WERE NOTED.
- ITEM # 17 FROM TABLE A**
AT THE TIME OF THIS SURVEY, THERE IS NO EVIDENCE OF CHANGES IN RIGHT OF WAY EITHER COMPLETED OR PROPOSED AND RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS.
- ITEM # 18 OF TABLE A**
THERE ARE NO WETLANDS LOCATED ON THE PROPERTY.
- ITEM # 20 FROM TABLE A**
RELATING TO PROFESSIONAL LIABILITY INSURANCE POLICY OBTAINED BY THE SURVEYOR IN THE MINIMUM AMOUNT OF \$ 1,000,000 TO BE IN EFFECT THROUGHOUT THE CONTRACT TERM. CERTIFICATE OF INSURANCE TO BE FURNISHED UPON REQUEST.

LIST OF ENCROACHMENTS:
A, ENCROACHMENT OF THE COMMERCIAL SIGN LOCATED MAINLY ON THE LAND ONTO THE PROPERTY SOUTH AND ADJOINING BY APPROXIMATELY 0.75 FEET.

VILLAGE OF SKOKIE
5127 DAKTON STREET
SKOKIE, IL 60077
PHONE: 847-473-5000

ZONING REQUIREMENTS:
B-3 BUSINESS DISTRICT

UNITED SURVEY SERVICE, LLC
CONSTRUCTION AND LAND SURVEYORS
7710 CENTRAL AVENUE, RIVER FOREST, IL 60305
TEL: (847) 299-1010 FAX: (847) 299-5887
E-MAIL: USURVEY@SANDSCS.COM

ALTA / NSPS
LAND TITLE SURVEY
OF

LOTS 15, 16, 17, 18 AND 19 IN BLOCK 2 IN DEMPSTER'S "L" TERMINAL SUBDIVISION IN THE SOUTH 1/2 OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THOSE PARTS THEREOF CONDEMNED BY CIRCUIT COURT OF COOK COUNTY, ILLINOIS IN CASE NO. 64L10219 AND EXCEPT THOSE PARTS THEREOF LYING SOUTH OF THE SOUTH LINE OF THE PROPERTY CONDEMNED IN SAID CASE 64L10219 IN COOK COUNTY, ILLINOIS.

KNOWN AS: **5250 DEMPSTER AVENUE, SKOKIE, ILLINOIS**
PERMANENT INDEX NUMBER: 10 - 16 - 332 - 053 - 0000
AREA= 14,739 SQ. FT. OR 0.338 ACRES

NOTE: THIS LEGAL DESCRIPTION DESCRIBES THE SAME PROPERTY AS INSURED IN THE TITLE COMMITMENT AND ANY EXCEPTIONS HAVE BEEN NOTED HEREIN.

PARKING SPACE TABLE	
TYPE OF SPACE	TOTAL EXISTING
REGULAR	13
HANDICAP	1
TOTAL	14

CHICAGO TITLE INSURANCE COMPANY

COMMITMENT NO.: 6718680
EFFECTIVE DATE: JUNE 24, 2020

ITEMS CORRELATING TO SCHEDULE B, PART B

- ITEMS 1 - 18, NOT SURVEY RELATED.**
- ITEM 19:**
NOTICE OF APPROVAL OF ORDINANCE NO. 064-2-3440 APPROVING PLAT RECORDED NOVEMBER 22, 2006 AS DOCUMENT NO. 0632650173.
- ITEM 20:**
TERMS AND PROVISIONS CONTAINED IN VILLAGE OF SKOKIE ORDINANCE NO. 054-2-2440 APPROVING PLAT OF DEDICATION RECORDED DECEMBER 7, 2006 AS DOCUMENT NO. 0634115134.
- ITEMS 21 - 26, NOT SURVEY RELATED.**
- ITEM 27:**
EASEMENT IN FAVOR OF THE NORTHERN TRUST COMPANY, AS TRUSTEE UNDER TRUST AGREEMENT DATED OCTOBER 29, 1998 AND KNOWN AS TRUST NO. 9565, ITS SUCCESSOR AND ASSIGNS FOR THE PURPOSE INSTALLATION, REPAIR AND REPLACEMENT (IF NECESSARY) OF A Pylon OR OTHER IDENTIFYING SIGN, IDENTIFYING THE DESIGN STUDIO SHOPPING CENTER AND/OR ANY TENANTS OR OTHER OCCUPANTS THEREOF, AS GRANTED IN THE EASEMENT AGREEMENT RECORDED FEBRUARY 23, 1999 AS DOCUMENT NO. 09109610 AFFECTING A PORTION OF THE LAND HAVING APPROXIMATE DIMENSIONS OF 46 X 22.2 AS IDENTIFIED ON THE PLAT ATTACHED THERE TO MARKED EXHIBIT "C" AND THE TERMS AND PROVISIONS CONTAINED THEREIN.
(THIS ITEM IS NOT PLOTTED HEREON AS THE DESCRIPTION OF SAID EASEMENT CONTAINED WITHIN THE SUBJECT DOCUMENT IS NON-SPECIFIC; THEREFORE, WE ARE UNABLE DETERMINE THE EXACT LOCATION OF SAID EASEMENT WITH ANY DEGREE OF CERTAINTY, WE ARE UNABLE DETERMINE IF THIS ITEM AFFECTS THE SUBJECT PROPERTY.)
- ITEMS 28 - 30, NOT SURVEY RELATED.**

STATE OF ILLINOIS)
COUNTY OF COOK) SS

I, **ROY G. LAWNCZAK**, A REGISTERED LAND SURVEYOR, LICENSE NO. 35-2290, IN AND FOR THE STATE OF ILLINOIS AND LEGALLY DOING BUSINESS IN COOK COUNTY, DO HEREBY CERTIFY TO:

- ELMDALE VENTURES LLC**
- BYLINE BANK SUCCESSOR BY MERGER TO EDENS BANK**
- CHICAGO TITLE INSURANCE COMPANY**

AND TO THEIR SUCCESSORS AND ASSIGNS, THAT:

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA / NSPS LAND TITLE SURVEYS JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 6(b), 7(a), 7(b)(1), 7(c), 8, 9, 10(a), 11(a), 16, 17, 18 AND 20 OF TABLE A THEREOF.

THE FIELD WORK WAS COMPLETED ON FEBRUARY 14, 2020.

DATE OF PLAT: JULY 28, 2020

BY: **ROY G. LAWNCZAK**, REGISTERED ILLINOIS LAND SURVEYOR NO. 35-2290
LICENSE EXPIRES: NOVEMBER 30, 2020
PROFESSIONAL DESIGN FIRM LICENSE NO: 184-004576
LICENSE EXPIRES: APRIL 30, 2021



STAFF REPORT 2023-02P: Special Use Permit (drive-through)

Community Development Department

Council Chambers, 7:30 PM, April 20, 2023

To: Paul Luke, Plan Commission Chairperson

From: Paul Reise, AICP, Planning Manager

Re: **2023-02P: Special Use Permit** (limited service restaurant with drive-through)
5252 Dempster Street

General Information	
<i>Location</i>	5252 Dempster Street PIN: 10-16-332-053-0000
<i>Purpose</i>	To request a special use permit for a drive-through for a Dunkin' - Baskin Robbins limited service restaurant in a B3 Business zoning district, relief from §118-218 to provide 17 parking spaces rather than the required 19 parking spaces, relief from §118-212(i)(1) to allow continuous curbing less than 6' from and parallel to any property line adjacent to a street frontage, and any other relief that may be discovered during the review of this case.
<i>Petitioner</i>	Dempster Lockwood, LLC
<i>Size of Site</i>	14,600± SF with frontage on Dempster St and Lockwood Ave
<i>Existing Zoning & Land Use</i>	B3 Business
<i>Adjacent Zoning & Land Use</i>	North R2 Single Family Residential
	South R2 Single Family Residential
	East B2 Commercial
	West R2 Single Family Residential
<i>Comprehensive Plan</i>	The site is designated as retail/ service employment.

SITE INFORMATION

- Public sidewalks run along Dempster Street, and Lockwood Avenue.
- The public alley to the north of the building provide access to the parking spots and drive through lane.
- A driveway off Dempster Street provides access to parking spots and drive through lane.
- The site is directly served by the Dempster-Skokie CTA Yellow line and Pace 250 and 626 buses.

PROPOSAL SUMMARY

The proposed project intends to adaptively reuse a former commercial site. The previous financial institution used drive-thru operations, but has been used for temporary office space recently. The petitioner is widely known for bringing Dunkin to the community and has other locations in Skokie and surrounding areas.

The Lockwood location design offers better parking conditions, an efficient drive-thru queue, and refurbished exterior aesthetics, all while staying sensitive to the surrounding residential area.

The applicant will also be taking sustainability into consideration as part of their business plan and ongoing management of the property, including;

- Paper based cups and packaging, replacing plastic packaging
- Wood stir sticks
- Energy efficient LED lighting
- Zero VOC paint
- Corporate is studying feasibility of recycling and composting

STAFF ANALYSIS

All pertinent departments and divisions were offered an opportunity to comment on this case. Comments specific to this case were made by Engineering, Fire Prevention, Environmental Health, and Planning, which reviewed the submitted materials and generally support the proposed special use permit requests.

The Planning Division has reviewed the submitted materials and supports the proposed special use permit. The proposed use is consistent with the land use designation in the Comprehensive Plan. Access to the subject site will use the existing curb cuts on Dempster and as well as the alley to the North. An existing curb cut along Lockwood will be removed. Per the Traffic Impact Analysis, a minimum of 9 drive-through stacking spaces will be provided. The drive-through will exit internally to the site and not onto a public right of way. In order to limit queuing times, the business model highlights ordering ahead and mobile order pick up. Specific parking will be signed as reserved for mobile order pick up. Drive-through speakers incorporate automatic volume control which adjust the volume based on the outdoor, ambient noise level.

The surrounding uses include detached residences the North and West, Lockwood Park to the South, and other commercial uses along Dempster Street.

On February 8, 2023, the Appearance Commission provided a Certificate of Completeness to Kolbrook Design Inc on behalf of Applicant (2023-001A) subject to removing sign on North façade and better centering sign on East façade.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for special use permit for a limited service restaurant with drive-through be **APPROVED** based upon the Proposed Findings of Fact and subject to the recommended special use permit conditions listed below.

Staff further recommends providing relief for the following items:

1. to provide 16 parking spaces rather than the required 19 parking spaces. §82-218
2. to allow continuous curbing less than 6' from and parallel to any property line adjacent to a street frontage. §118-212(i)(1)

RECOMMENDED SPECIAL USE PERMIT CONDITIONS

Site and Use

1. The petitioner shall develop the Subject Property in substantial conformance with the final Village approved site plans dated <insert date of final approved plan>, engineering plans dated <insert date of final approved plan>, landscape plans dated <insert date of final approved plan>, sign plans dated <insert date of final approved plan>, and building elevations dated <insert date of final approved plan>. (Standard)
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3. New parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standards, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division. (Standard)
4. Any outdoor sound systems shall at all times maintain audio levels that are compliant with the Skokie Village Code. (Standard)
5. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced. (Standard)
6. No objects are allowed within a 15' sight distance triangle, between 30" and 84" in height from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices. (Standard)

Maintenance

7. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)
8. All private and public sidewalks shall be maintained free of snow, ice, sleet, or other objects that may impede travel. (Standard)
9. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times (Standard)
10. Waste receptacles shall be placed on the Subject Property for the use of customers, and that the Health and Human Services Department shall determine the size, type, and location of these units. (Standard)
11. At least once during every 4 hours of operation and before opening and closing of

the business, employees shall patrol the Subject Property and clear it of debris.

Parking

12. All off-street parking spaces shall be legibly striped and maintained. (Standard)
13. Any plan to modify parking lot striping must be approved by the Director of Engineering. (Standard)
14. The proposed development shall have a minimum of 16 off-street vehicle parking spaces including 2 handicapped parking spaces, and a minimum of ___ bicycle parking spaces, as indicated on the Subject Property plan dated XXX (Standard)
15. The handicapped parking spaces shall be installed and maintained in compliance with State of Illinois Accessibility Standards and the Skokie Village Code, including required signage. (Standard)
16. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces. (Standard)
17. The owner of the Subject Property [and its tenant] shall ensure that employees park on the Subject Property. (Standard)
18. No required parking space on the site may be for the exclusive use of any tenant. (Standard)
19. All parking areas must be paved, drained, curbed, and landscaped to Village standards. (Standard)

Landscaping

20. A tree removal permit is required prior to demo - Will have pay \$900 bond for the removal of one maple tree at site. No payment for the removal of larger pears required.
21. Tree protection fencing is required for site trees in a construction project. Please install per plant & to remain in place for the duration of the project.
22. The petitioner shall sign an "Agreement for Installation and Maintenance of Landscaping" to assure that the Subject Property and parkway landscaping is completed and maintained, including trimming, watering, and replacing of dead plant materials in a timely manner in accordance with the final approved landscape plan. A copy of said Agreement is attached hereto, marked Exhibit "A" and hereby made part of this Ordinance. This "Agreement for Installation and Maintenance of Landscaping" shall be recorded at the petitioner's expense. (Standard)

Governance

23. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended. (Standard)
24. The petitioner shall obtain all required permits and approvals for improvements to County, State, or Federal rights-of-way from the governing jurisdiction. (Standard)
25. Prior to the issuance of building permits, the petitioner shall submit to the Village of

Skokie Community Development Department a Cook County Assessor's Office
Petition for Consolidation of Property with associated fees to consolidate property
identification numbers XXX, XXX, and XXX into a single tax parcel or provide
evidence that the petition was submitted to Cook County. (Standard)

26. The Subject Property must conform to the Village's storm water control requirements as contained in the Skokie Village Code, including the disconnection of any downspouts. (Standard)
27. All signage shall conform to the Skokie Village Code. Any sign on the Subject Property that is in violation of that Code must be removed or modified to conform with the Village Code prior to the issuance of an occupancy permit. (Standard)
28. All modifications to building elevations, signage, and landscaping shall be subject to the review and approval of the Skokie Appearance Commission. (Standard)
29. The petitioner shall submit to the Planning Division electronic files of the site plan and landscape plan in their approved and finalized form. (Standard)
30. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this special use permit. (Standard)
31. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
32. The petitioner shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
33. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing. (Standard)

Drive-through

34. The petitioner shall implement any necessary operational improvements to ensure that stacking of vehicles within the drive-through lane will be contained on site and not impede or obstruct pedestrian or vehicular movements. (Standard)
35. A drive-through facility shall have at least one litter/refuse disposal container at its exit at a location determined by the Health Department. (Standard)

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairperson

Drive-Through Policy Recommendations

PLAN COMMISSION ANALYSIS

At its April 20, 2023, the Plan Commission discussed six potential zoning changes and additional Village policy and development guidelines regarding the permitting and mitigation of drive-through uses. This memorandum summarizes some potential opportunities to mitigate the impact of drive-through restaurants.

Recommendation 1: Modify allowed location of drive-throughs in Skokie.

- Adopt zoning changes that remove drive-through uses, both restaurant and retail, as an allowed use in mixed-use districts (NX, TX, and CX). Currently Sec. 118-185 of the Village's Zoning Code allows this use but must not be visible from the street. Removing it as an allowed use could be an opportunity to further reduce this use.
- Adopt zoning changes that adopts the retail street rules for restaurant drive-throughs in all zoning districts, i.e. only drive-through facility driveways that are shared with other parking facilities are permitted, and no part of the drive-through stacking lanes, order boards, or other apparatus shall be visible from the street. Sites should be chosen with enough area to allow for these features to be placed behind the main building and screened from view with fencing and vegetation.

These changes seek to manage the number of vehicles and the presence of excessive parking on site. The more vehicles on site, the more likely vehicles will be idling and potentially contributing to emissions.

Recommendation 2: Reduce parking requirement at drive-through establishments.

Section 188-218 requires 1 parking space for each 100 square feet of net floor area. For example, a 2,000 square foot restaurant is required to provide 20 parking spaces. Decreasing the requirement, if supported by the traffic analysis, to 1 parking spot per 150 square feet would mean smaller parking lots and more flexibility in the site plan. Ideally this space is reclaimed for green space, outdoor dining, or even convenience parking for patrons going into and out of the restaurant for items ordered ahead of time.

Recommendation 3: Include the following standard conditions in all approvals associated with drive-through establishments:

- Require a plan on record with village that addresses how operations are managed to reduce queuing of the line in order to better understand how the restaurant will operationally handle a long line of cars and how it will mitigate this issue.
- Prohibit deliveries during peak usage times.
- Require that mobile ordering be part of the business model of approved special uses. If customers can order ahead of time through mobile apps on phones or computers, this will reduce ordering times between the order window and the pay window at businesses. It might also discourage customers from moving through a drive-through lane and getting out of the vehicle and going into the establishment.

Recommendation 4: Manage emissions impact by requiring additional trees on site or a fee-in-lieu based on a formula associated with the number of cars that will be generated by the drive through as reported by the traffic impact study. One new tree for every 100 car trips, shall be required to be planted or a fee assessed to cover planting at another location.

Recommendation 5: Require drive-through restaurants to offer composting and recycling in addition to waste that will go to a landfill, for both kitchen waste as well as dining area waste.

Recommendation 6: Develop drive-through language for Skokie zoning code in accordance to best practices to add clarity. Sample language provided for discussion purposes.

“Drive-through facility. A facility which accommodates automobiles and from which the occupants of the automobiles may make purchases or transact business, including the stacking spaces in which automobiles wait. Examples include but are not limited to drive-up windows, menu boards, order boards or boxes, drive-in restaurants. and drive-up banks and automated teller machines. Drive-through facilities shall not include the direct refueling of motor vehicles, car washes, parking spaces used for customer pick-up or loading of goods or products purchased on-site or prior to the customer's arrival, or parking and loading spaces used for the donation of secondhand goods.”

-Minneapolis MN zoning code

COMMISSIONER COMMENTS

Discussion primarily focused on Recommendation 1, whether a zoning overlay is better solution and what the phrase ‘visible from the street’ means in this context. Which part of the drive-through is visible, if it’s any part of the building it may be too unfriendly to business. Commissioner suggested that the issue may more be regarding limiting curb cuts

and less about visible from the street. Where possible, developments should consider one access drive to serve multiple businesses, with or without drive throughs.

Commissioners discussed the wording of 'requiring' order ahead, versus suggesting it as an option, or wording to include apps or phone calls.

Discussion of costs and operationally the controls of composting. Sorting waste in multiple cans with potentially multiple haulers. Drive-throughs specifically have customers who take their food away to consume so composting is less important option for customers versus back of the house operations.

Recommendations 1, 2, and 6 will need to return to the Plan commission for further consideration and to approve any potential text changes to the Village Code.

Commissioners concurred with Recommendations 3, 4, and 5.

Attachments:

- *Zoning Practice*, "Making Drive-Thrus a Boon, Not a Bane,"
- <https://www.thrillist.com/news/nation/fastest-fast-food-drive-thrus-survey>
- Argonne National Lab, "Which Is Greener: Idle, or Stop and Restart?"

ZONING PRACTICE

Unique Insights | Innovative Approaches | Practical Solutions

Making Drive-Thrus a Boon, Not a Bane



In This Issue: [The Drive-Through Genome Project](#) | [The Pandemic Push](#)
[Floating Zones and Mapped Overlays](#) | [A Proposed Regulatory Framework](#)
[Conclusions](#) | [References](#)

Making Drive-Thrus a Boon, Not a Bane

By Dwight Merriam, FAICP

In considering drive-through service as a planning and zoning issue, we might look back to the first zoning case to make its way to the U.S. Supreme Court, *Euclid v. Ambler* (1926), where the court in upholding zoning famously said: “A nuisance may be merely a right thing in the wrong place—like a pig in the parlor instead of the barnyard.” Most zoning is ultimately contextual. So too it is with drive-thrus, which are exceedingly beneficial for everyone in some locations, and utterly destructive to some objectives of planning and zoning when they are allowed in the wrong places. The challenge, sometimes a conundrum, is to decide when they are appropriate and, if so, how to best regulate them, leveraging the benefits and avoiding the burdens.

This issue of *Zoning Practice* explores how good planning and zoning can respond to increased demand for drive-through service since the onset of the COVID-19 pandemic. It begins with a quick look back to the days of car-hops and their effects on subsequent

drive-through services. Then, recognizing how the pandemic has affected a sea change in service, it looks at how drive-through and related services have evolved and where they may go, with good planning and regulation, for the benefit of all.



A prototype Taco Bell drive-through in Brooklyn Park, Minnesota (Credit: Taco Bell Corp.)

The Drive-Through Genome Project

We most often think of inertia as uniform motion in a straight-line, but it is equally the resistance to change. Zoning is often like that, evidencing a resistance to change and reflecting irrelevancies of the past. If we could ever have a genome project in zoning, including drive-throughs, we doubtless would find that current regulations and the difficulties we have in deciding where and how they might be used can be found in the DNA of zoning from the 1950s, when carhops were the rage. They probably date to the early 1920s, the term reportedly derived from bellhop. The film, *American Graffiti* (1973), set in 1962, featured Mel's Drive-In on South Van Ness in San Francisco, though the movie was set in Modesto, California. For a diversion from the seriousness of planning and zoning for drive-throughs, you may wish to watch [Bob's Big Boy 1947 training film for carhop service](#), including some views of parking layout and queuing that only a planner might appreciate.



■ A mid-20th century drive-in restaurant (Credit: Getty Images)

Ryland Heights, Kentucky, for example, reflects that carhop history by defining a drive-in eating establishment to be inclusive of carhops: “A restaurant where consumption of food is encouraged in a vehicle on the premises, where food is provided by ‘car-hop’ or self-service, with or without incidental sit-down and carry-out facilities” ([§7.0](#)).

The Pandemic Push

Reference to carhops continues today and has had a rebirth in the response to the pandemic, as communities sought ways to increase flexibility in food service and retailing, generally, to provide social distancing and a contactless experience. Bellevue, Kentucky, is illustrative in recently adding a new reference to car hops with this change to its regulations:

DRIVE IN. An establishment offering food and beverages which are sold within the building, or to persons where the consumption is encouraged while in motor a vehicles on the premises. Food is generally provided by “car-hop” or self-service. in an area designated for drive-in or drive thru service, and for consumption on or off the premises. Food and beverages are served in disposable containers. [emphasis added] ([Ordinance No. 2021-06-05](#))

It is hard to overstate what the pandemic did to promote drive-through service. In March 2020, two months after the first case of COVID-19 in the U.S., Wendy’s reported that 90 percent of its sales were drive-through (Coley 2020). Restaurants across the country “pivot[ed] to an old-fashioned carhop model,” as one report on what a 93-year-old owner of a restaurant had to do to keep open during the pandemic in Cloquet, Minnesota (Hollingsworth 2021). The decision to go to other service models was often not voluntary. One restaurant, eight months into the pandemic, was ordered to shut down and defied the order, had its liquor license suspended, and incurred fines, only to switch to delivery service and a carhop model to escape being closed (Kurylandchick 2020).

The changes from inside service to carhops, drive-through, drive-up, and carry out was widespread, including chains like Steak 'n Shake, Bob's Big Boy, and White Castle. As one restaurant manager put it: "A lot of our regulars are older people who want to be safe... Even after COVID ends, we're going to keep doing it..." (Kim 2021). It is this resurgence in service to cars, particularly from locations that had not previously offered drive-up or drive-through, that now impels the interest in determining how to provide those advantages to consumers, while preventing the nuisances that these services sometimes cause. Alan Hess, an architect who wrote *Googie Redux: Ultramodern Roadside Architecture*, believes we can use the drive-in experience from more than half a century ago to solve current problems:

It had a purpose, and still has a purpose. If out of this we can gain a new respect for the automobile, which in many ways has been a scapegoat for the demise of cities and communal living, we will have an "old" tool that we can use in a new way to solve problems we had no idea we were ever going to face (Kiniry 2020).

Floating Zones and Mapped Overlays

Walkability and drive-throughs do not mix well in many situations. Driveways in and out endanger pedestrians and cyclists and create some commercial sprawl by consuming frontage. They can coexist with careful site planning and site-specific review, review that provides the greatest discretion for the local government, the applicant, and other stakeholders (Davis 2016).

The best approach may be a floating zone just for drive-through, drive-up, and take-out service. With a floating zone, a concept plan is reviewed, and then a purely legislative, policy decision is made to allow the zone to descend and apply to the site. Courts have held that the tired "spot zoning" claim does not apply

to small-area and even single-lot floating zones, in part because the standards can apply to other parcels (Vasser 2021; McCarthy 2006). The applicant's concept site planning costs are small, making them more willing to make modifications. Courts almost always defer to legislative decisions, less so with administrative decisions like special permit or conditional uses. All around, even though it may seem complicated, which it is not, the floating zone is nearly perfect for the drive-through and related uses.

The best approach may be a floating zone just for drive-through, drive-up, and take-out service.

The "secret sauce," however, that will make the floating zone a tasty addition to the regulations is found in the criteria for where the floating zone can land and what criteria are applied in making that decision. That takes a lot of hard thought. Have in mind that [1974 Burger King jingle](#), "hold the pickles, hold the lettuce, special orders don't upset us." Make each drive-through a special order, applying the locational and decisional criteria that you carefully thought out in advance. Consider testing those regulations, before you enact them, by trying to apply them to sites throughout the community. Do some role playing. It can be fun, actually, but it also will help surface problems, both procedural and substantive, with your draft regulations. Not many planning bodies do this, but it can be highly effective.

Another approach, though somewhat less desirable because it comes with less discretion, might be a fine-grained overlay zone coupled with a conditional use. With the overlay zone, the underlying zoning remains, and it enables additional regulations to be applied in subareas on top of the existing zone.

Most regulations permit drive-throughs, conditionally or otherwise, in an entire zoning district. That leaves the door open to applications for drive-throughs where they are not appropriate. It is better to take a hard look at where they can work and make that an overlay. If using the floating zone, the criteria for landing the floating zone can use an overlay to limit the areas where applications are permitted. It does not approve the floating zone in advance, but it makes a clear statement as to where they might be possible.

Two strategies might help in enabling some drive-through service along pedestrian-focused streetscapes. One is not a drive-through at all, but drive-up, where curbside service is allowed with people delivering goods to a vehicle along the curb, typically as one form of “buy online pick up in store” (BOPIS) service. Add that to your book of planners’ acronyms, and impress your friends. BOPIS, which is less expensive for retailers than drive-through service, requires short-term parking. This avoids curb cuts and is practical today with smartphone ordering. Some measure of how digital sales have increased just recently can be seen at McDonalds, where digital sales in its six biggest markets are up 60 percent in just one year, totaling over five billion dollars and 30 percent of sales (Maze 2022). The Harvard Business Review reports that, one year into the pandemic, retailers offering curbside pickup had jumped 44 percent and 40 percent of Americans want to continue curbside pickup, BOPIS, and delivery (Ketzenberg and Akturk 2021). The challenge is to provide for sufficient curbside space to meet the need and to avoid double parking during high volumes. There was widespread local experimentation during the pandemic, and much can be learned from that in fashioning local drive-up standards.

The other strategy in areas where you need to protect walkability is to plan for multiple, adjoining sites to share entrance and exit drives to reduce curb cuts. This is typically done with abutting commercial-use parking lots, as in Zebulon, North Carolina: “Parking lot connections shall join parking lots on two or more different lots... A parking lot connection shall be included on at least



A bank in Portland, Oregon, with a dedicated bike-through lane (Credit: [Richard Drdul / Flickr](#))

two sides of a lot except when conditions prevent connections ...” (§5.1.8.D). For this to work, there must be pre-planning of how separately owned properties might connect through cross-easements or some form of association.

A Proposed Regulatory Framework

The same issues appear across the full range of drive-through regulations. What differentiates them are the standards to be applied, which vary greatly. Here is a rough outline of what might be in a regulation, but it is by no means a model. One size does not fit all.

Purpose

Start with a statement about the purpose. This is visioning to a degree. Think what you want to accomplish with drive-through service. Maybe something like: Drive-through service is enabled in appropriate locations to improve service to customers, permit people with disabilities to have equal access, protect the public from contagion, and promote economic development.

Salt Lake City is more specific ([§21A.40.060.A](#)):

Purpose: The regulations of this section are intended to allow for drive-through facilities by reducing the negative impacts they may create. Of special concern are noise from idling cars and voice amplification equipment, lighting, and queued traffic interfering with on-site and off-site traffic and pedestrian flow. The specific purposes of this section are to

1. reduce noise, lighting, and visual impacts on abutting uses, particularly residential uses;
2. promote safer and more efficient on-site vehicular and pedestrian circulation; [and]
3. reduce conflicts between queued vehicles and traffic on adjacent streets.

Definitions

Much of any regulation is found in the definition of what is regulated. A typical definition of *drive-through service* is like this one from Brunswick, Maine ([§1.7](#)):

Any structure through which a product or service is provided directly to a customer seated in a motor vehicle including, but not limited to, take-out or pick-up windows, banking terminals, automatic teller machines and other facilities commonly referred to as drive-up, drive-through, or take-out. This definition excludes gasoline service stations, car washes, drive-in theatres, and drive-in restaurants where orders are taken and food delivered to a motor vehicle that remains in a parking space.

This definition suggests the range of drive-through uses and expressly excludes carhops. It does not acknowledge curbside service and BOPIS. For a more holistic view of curb functions, see San Francisco's [Curb Management Strategy](#) (2020) and guidance from the Boston Region Metropolitan Planning Organization (2019; 2022).

With nearly all zoning regulation, the definition is key as to what is in and what is out. Spend a good part of your time here defining what you mean by drive-through, drive-up, walk-up, BIPOS, carhop, and so on.

Applicability

Will your regulations include only new construction, or also rebuilding or replacement of existing drive-throughs and alterations to add new drive-through service? If there is existing drive-through service, it might be prudent to require as a condition of approval that there be a review when the floor area of the building serviced is expanded, say by 25 percent or 1,000 square feet, as that will likely increase traffic at the drive-through.

Submission Requirements

What will your regulations require applicants to submit before final approval? Important elements of the site plan are a parking and circulation plan, driveway locations, and placement of audio equipment. An on- and off-site litter cleanup plan, with a schedule and map, are worth considering. Almost always a traffic study by a qualified person, usually a professional engineer, is required. The traffic study, based on the specific identified use of the property, should describe peak hours of operations, volume of customers per hour, stacking space for anticipated volume of drive-through vehicles, turning movements, roadway capacity, and the level of service of nearby streets.

Building Design

Canopies for service windows can have a substantial visual impact. Regulating color and how many colors, where it is permitted by law, might be included, as well as prohibiting corporate colors and patterns on the canopies which are ersatz signs. Drive-through facilities, including windows and other related features, should be architecturally compatible with the building and the existing and planned streetscape.

Access

The total width of access lanes in and out should be limited, something in the order of 25 feet, unless a turning lane is required.

Typical regulations provide for access-way width, often 10 feet, and minimum turning radii of 10 feet. Sometimes it is specified that the width of curved segments of the stacking lane be 12 feet.

Specify that drive-through lanes to and from drive-through windows and order boards shall not obstruct on-site vehicular traffic flow to and from required parking and loading spaces or other driveways providing ingress and egress into and within the site. Sometimes, regulations may require entrances and exits be separated by some distance, say 25 feet, from abutting properties. That may foreclose drive-throughs at some sites. Using the floating zone approach could allow more flexibility in all the dimensional standards by offering suggested, but not mandated, design requirements.

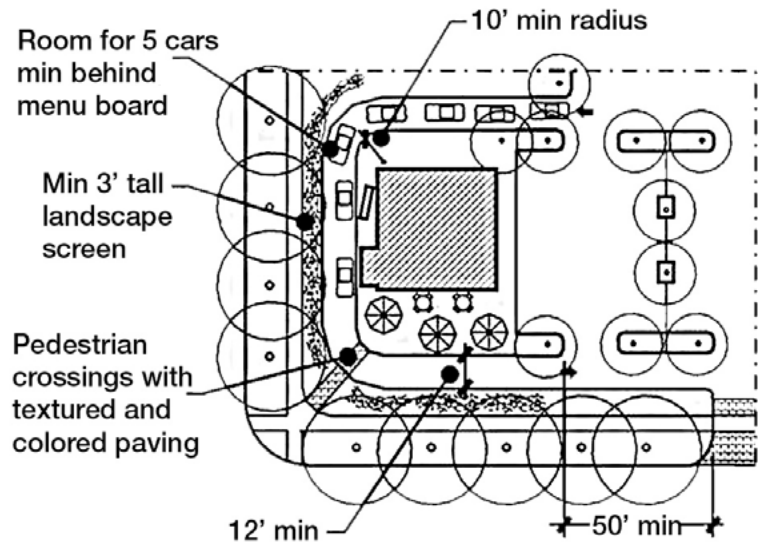
Each entrance to, and exit from, a drive-through lane should be clearly marked to show the direction of traffic flow by signs and pavement markings or raised curbs.

To limit damage to buildings in the vicinity of drive-through facilities, a minimum of 10 feet of clear height may be required for the drive-through lane with bollards located adjacent to drive-through windows to prevent damage to the building from vehicles.

As noted in the context of drive-throughs on walkable streetscapes, where possible the design should include joint-use and cross-access connections, even where a present connection is not feasible, just as would be done with a temporary cul-de-sac and stub road. There are no obvious standards for how long that unused connection might be, but some limitation is reasonable. The accessway need not be constructed with the current development if a physical connection is impossible at the time, but the approval should require construction when joint use or cross access is feasible.

Landscaping

Typical regulations may require a landscaped strip between the access drive and parking and screening of the of the access drives from the roadway. It is difficult to be highly specific about landscaping because site design for drive-throughs varies greatly.



Elk Grove, California's zoning code includes an illustration of its landscaping requirements for drive-throughs (Figure 23.78-1) (Credit: City of Elk Grove)

Stacking

This is perhaps the hardest standard to settle on. Frankly, it is a crapshoot. The objective is to keep vehicles from backing up onto the street, but even with a traffic study, it is a guessing game. Some regulations measure stacking length in numbers of vehicles, but how long is a vehicle with a couple of feet front and back for spacing? A Mini Cooper is 12.9 feet, a Ford Super Duty LWB Crew Cab is almost twice as long at 22.2 feet. The best approach may be to have a single total length for the queue. Queue lengths vary by uses in some regulations.

The problems in establishing the "right" stacking length are many. There is not much data by uses. The size of the use matters in how many vehicles will be in line. How popular the destination may be is unpredictable. [I once got stuck in a line down the street with police directing traffic when my then-young son talked me into taking him to Connecticut's first Sonic restaurant and gave up after an hour.]

In 2022, a wildly popular Chick-fil-A in Santa Barbara, California, had such a backup that the street was blocked every day for 70 to 91 minutes, causing the city to consider declaring it a public nuisance (Lee 2022). That was avoided by a traffic

management plan addressing employee parking, not allowing truck deliveries during peak hours, a widened driveway, and a new third lane for waiting customers (Hayden 2022).

The takeaway from these bad experiences is to plan for the worst: contingency plans for traffic control at the opening of the store; required expansion of the stacking, if it proves necessary, with design built into the site plan; escalating penalties for back-ups; requiring the operator to engage off-duty police officers to direct traffic if necessary; and a clear understanding that the drive-through will be lost, or at least temporarily suspended, if there are problems with back-ups.

Required queue lengths are minimums. Extra-long required queue lengths are wasteful. The operator can make the stacking longer if they think it is necessary. If they elect to do the minimum and can defend it with the traffic report, then they must bear the burden of underestimating.

Stacking lengths are often in the range of 120–160 feet for restaurants and 80 feet, more or less, for retail and banking. Elk Grove, California, bucks the trend a bit by requiring 180 feet for *drive-up windows and bank tellers*, while going to 60 feet for *nonfood and/or nonbeverage businesses* ([§23.78.030.A.2](#)).

Regulations may provide for decreasing or increasing the recommended length based on a traffic report by a professional engineer. The decision to modify requirements for queuing, and perhaps other design requirements, should be based on written findings of fact that the alternate design, given the characteristics of the site, will be equally or more effective in protecting on- and off-site pedestrian and vehicular traffic safety and minimizing traffic congestion.

One solution to the conundrum of site- and use-specific differences might be to have a preapplication meeting with the applicant or even a two-step permitting process to establish acceptable stacking and access design based on a preliminary traffic report before the full application is prepared for the development. The scale of the development and its configuration is driven in large part by the need to handle the drive-through, and bifurcating the approval may facilitate better

design and ultimate approval. It is not in anyone's interest to have to deny a fully engineered site plan over a dispute about stacking length.

Stacking necessarily requires knowing where it starts and ends. Windows and menu/order boards should be placed as far to the rear of the building as possible to increase available stacking. The starting point measurement is often an offset of some distance, say 25 feet, from the curb line or, if there is no curb line, to the edge of the sidewalk if there is one, and otherwise to the edge of the street pavement. The end point is the pick-up window.

Walk-up windows might be encouraged, not just enabled, in the regulations or even mandated, especially in areas considered most walkable and where people are more dependent on walking and cycling.

According to David Sullivan, U.S. Manager of Traffic and Transportation Planning for SLR, operators should place the order board far enough behind the pick-up window to ensure it does not constrain service. For example, if it takes 30 seconds to place an order and two minutes to fulfill an order, the order board should be about four cars from the pick-up window.

In some settings where preservation of the streetscape is of special concern, it may be advisable to mandate that the service window be at the back of the building and that no part of the accessway be used for queuing. A graphic can help.

Importantly, the queue space should not interfere with the safe use of the required parking spaces and their required drives, interior pedestrian and other circulation, and the accessway from any public street. However, Sullivan notes that it may be okay to block employee parking or trash storage areas if access to those areas is not essential during peak drive-through usage periods.

Conceptual
Retail Service Window
Drive-Through Restaurant or Pharmacy



Pharmacy

Conceptual
Retail Teller
Drive-Through Bank



Bank

Standish, Maine, includes examples of pedestrian-friendly site designs for drive-throughs in its Form Based Code Village Districts regulations (§181-7.1) (Credit: Town Planning and Urban Design Collaborative / Town of Standish)

Noise

Those loudspeakers at the order windows can be a problem. To reduce the potential nuisance, regulations may include a setback of order windows from residential properties, say 40 feet. Outside speaker use might be prohibited during certain hours, but that would effectively shut down the business during those hours. Hours of operation, of course, is an important consideration as many drive-through restaurants are now open late and even 24/7. Outdoor loudspeakers for any drive-through window might be limited to a noise level below 50 dB at the closest property line, nearest building of a separate use, or a public sidewalk off-site.

Lighting

There is nothing special about lighting with drive-throughs, but generally property owners and regulators are not doing the best job possible with lighting. It is most often too much and, more recently, too harsh with LED lighting. Guidance is available in the [Outdoor Lighting](#) collection in APA's [Research KnowledgeBase](#) and in a *PAS Memo*

titled "[the Future of Outdoor Lighting](#)." In developing new drive-through regulations, it might be timely to consider revamping lighting requirements.

Walk-Up and Bike-Up Service

But what about pedestrians and cyclists? The safety issues for people on foot and on bicycles using vehicular lanes would seem to preclude joint use, but Portland, Oregon, thinks otherwise ([§33.224.070](#)):

When a drive-through facility is open and other pedestrian-oriented customer entrances to the business are unavailable or locked, the drive-through facility must serve customers using modes other than a vehicle such as pedestrians and bicyclists.

Salt Lake City enabled joint use by cyclists in 2014, only to have the state legislature enact a law the next year prohibiting local governments from requiring a business to "allow a person other than a person in a motorized vehicle to use the drive-through service" ([§10-8-44.6](#)).

What can be done? Provide for them expressly in the zoning regulations as Madison, Wisconsin, does by authorizing a *walk-up service window* as a conditional use when located within 10 feet of a public right-of-way (§28.151). Many ordinances permit walk-up automated teller machines, but few allow other services.

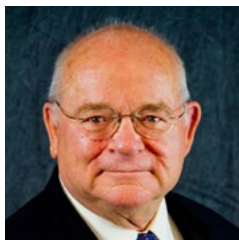
Walk-up windows might be encouraged, not just enabled, in the regulations or even mandated, especially in areas considered most walkable and where people are more dependent on walking and cycling. Incentives might be offered, such as modest increase in lot coverage or building floor area, excluding them from setbacks, or a partial tax abatement for a few years. Waiving application fees for the addition of walk-up/bike-up windows might be a good idea.

Businesses always have the right to make their own decisions on service to walk-ups and cyclists. Reach out to them. Offer some design solutions. Honor the ones who do the right thing. Promote the advantages: they deter crime with more

“eyes on the street,” they are interesting and promote walkability by making the street more pedestrian friendly, and they are a great convenience for shoppers who need not walk into a store to be served with the added benefit that they preserve the opportunity for social distancing that many continue to find is essential to their being out in public (Malouff 2012).

Conclusions

We can learn much from the long history of drive-in and drive-through service, particularly in the context of the recent pandemic experience. The public wants it in all its variations, needs it, and expects to continue to use it. The challenge is to plan for these new and evolved types of service and to find way to make sure they work on individual sites. The effort is worth it. The public’s interest will be served, economic development and redevelopment promoted, walkability protected and enhanced, and public nuisances avoided. That is what good planning is all about.



About the Author

Dwight Merriam, FAICP, a lawyer and a land-use planner, is a Fellow in the American College of Real Estate Lawyers, Past President of the American Institute of Certified Planners, and Past Chair of the ABA Section of State and Local Government Law. He has published over 200 articles and 13 books, including co-editing the treatise *Rathkopf's the Law of Zoning and Planning*. UMass BA (cum laude), UNC MRP, and Yale JD. www.dwightmerriam.com

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Which Is Greener: Idle, or Stop and Restart?

Comparing Fuel Use and Emissions for Short Passenger-Car Stops

L. Gaines, E. Rask, and G. Keller, Argonne National Laboratory

Overview

The argument against parking and going into a business, rather than using a drive-through window, has been that the emissions and fuel use associated with restarting your car are greater than those incurred by idling for that time. Argonne National Laboratory undertook a series of measurements to determine whether this was true, by comparing actual idling fuel use and emissions with those for restarting. This work seeks to answer the question: Considering both fuel use and emissions, how long can you idle in a queue before impacts from idling are greater than they are for restarting? Fuel use and carbon dioxide emissions are always greater for idling over 10 seconds; the crossover times are found to vary by pollutant.

Background



Figure 1. Americans love their drive-throughs, but are they more fuel-efficient and environmentally friendly than parking and going into the restaurant?

The bulk of idling research to date has focused on the effects of heavy- and medium-duty diesel vehicle idling. Most research has ignored passenger car idling—even at schools—as a source of emissions and wasted fuel. While idling in traffic is necessary for safety, vehicles can be turned off while waiting for passengers or for freight trains to pass. Consumers can choose to park and enter a fast-food restaurant, rather than idle in a drive-through line (Figure 1). If each car in the United States idles just 6 minutes per day, about 3 billion gallons of fuel are wasted annually, costing drivers \$10 billion or more. And they haven't gotten anywhere!

The U.S. Department of Energy Clean Cities Program uses its national network of almost 100 local coalitions to reduce transportation dependence on petroleum through the use of alternative fuels and efficiency measures, including idling reduction. The program therefore funded Argonne to measure idling fuel use by and emissions from light-duty vehicles and to compare these to start-up emissions to enable data-based decision making.

Testing



Figure 2. Ford Fusion Test Vehicle

Argonne National Laboratory used a 2011 Ford Fusion mid-sized sedan sedan with a 2.5-L, 4-cylinder engine (175 HP) and 6-speed automatic transmission (Figure 2). Its EPA fuel-efficiency label shows 23 mpg city/33 mpg highway and 26 mpg combined. We equipped the vehicle to measure numerous engine parameters and temperatures, including catalyst inlet and brick temperatures and oil and coolant temperatures. We collected data in one of Argonne's test cells at the Advanced Powertrain Research Facility (APRF), using a SemtechD emissions analyzer for emissions and a direct fuel flow meter for fuel measurement. The vehicle was prepared and run by using approximate Federal Test Procedure (FTP) standard ambient temperature testing criteria. The emissions of interest in this study include total hydrocarbons (THC), nitrogen oxides (NO_x), carbon monoxide (CO), and carbon dioxide (CO₂) (Tables 1 and 2).

Table 1. Idling Emissions and Fuel Use per Second

NO _x (mg)	THC (mg)	CO (mg)	CO ₂ (g)	Fuel (cc)
0.0097	0.266	0.108	0.588	0.279

- Criteria pollutant emissions were low for idling following catalyst activation.

Table 2. Comparison of Emissions from Cold Start, Restart, and Idling

Emission	Tier 2-Bin 5 ^a	Cold Start	Restart	Idle 30sec	Cold Start ÷ Restart
THC (mg)	878	191	44	8.0	4.3
NO _x (mg)	552	228	6	0.3	38
CO (mg)	31,290	2,970	1,253	3.2	2.4

^aTotal over 7.45-mi UDSS cycle

- Emissions from restarting were larger, but at least an order of magnitude lower than those from starting a cold engine.
- The catalyst cooled down slowly, so that restarts after times equivalent to a short transaction at a bank or restaurant are unlikely to allow the temperature to drop below light-off and incur large cold-start emissions.

Testing [continued]

Testing at 21°C ambient conditions on a late-model mid-sized American car shows that idling for more than 10 seconds uses more fuel (*Figure 3*) and emits more CO₂ (*Table 1*) than engine restarting.

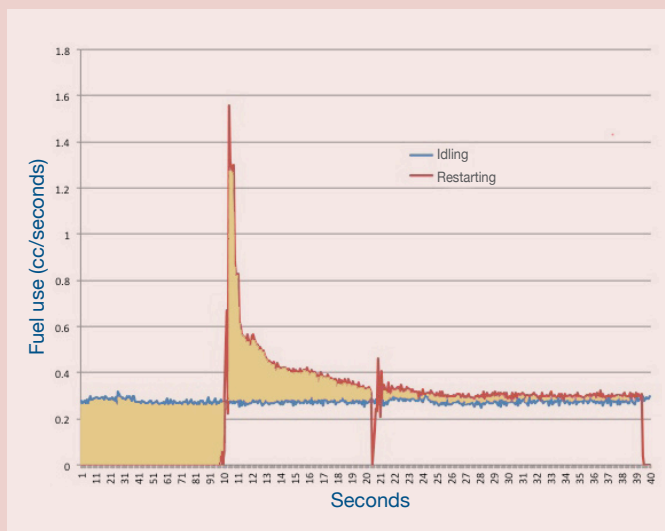


Figure 3. The shaded area under the blue line (idling fuel rate) and the red line (restart) before the engine is restarted (at 10.1 s) represents the quantity of fuel that the engine would have burned if it were idling instead of being off, and the shaded area between the lines after the engine is restarted represents the excess on restart.

Research Limitations

Data presented here are based on one vehicle at one temperature, with a small number of runs. Therefore, although several conclusions are suggested by this work, generalizations are unwarranted without additional work to confirm the extent to which the results apply, for the following reasons:

- Hot and cold ambient conditions are likely to affect results, as are the loads required to supply passenger comfort at those temperatures.
- Older vehicles and diesels are both likely to behave differently.
- More research is required to explain differences in THC emissions between the runs, as well as to make more generalizations regarding the emissions impacts of different restart/soak times. Additional research to fill in all these gaps would enable more conclusive statements concerning the differences in emissions between idling and restarts.

Acknowledgments

Argonne National Laboratory's work was supported by the U.S. Department of Energy, Office of Vehicle Technologies, Clean Cities Program, under contract DE-AC02-06CH11357. We also wish to thank Steven McConnell, Christopher Saricks, and Michael Duoba of Argonne's Center for Transportation Research (CTR), and Terry Levinson of Energetics (formerly of the CTR) for extremely helpful discussions and insights.

For more information, please go to www.transportation.anl.gov/engines/idling.html



Conclusions

- Idling for more than 10 seconds uses more fuel (*Figure 3*) and emits more CO₂ than engine restarting.
- Idling fuel usage varies from 0.2 to 0.5 gal/h for passenger vehicles across a range of sizes, and increased with idling speed.
- The vehicle warms up faster when driving than it does when idling.
- NO_x and THC emissions from restarting are larger, but at least an order of magnitude lower than those from starting a cold engine (*Table 2*).
- For short stops, it makes sense to turn the vehicle off in order to minimize fuel use and CO₂ emissions. At least for the conditions evaluated in this work, the penalty in terms of criteria pollutant emissions is very small compared to cold-start emissions.



PLAN COMMISSION REPORT 2023-06P: Zoning Chapter Amendment

Plan Commission

Council Chambers, 7:30 PM June 5, 2023

To: Mayor and Board of Trustees
From: Paul Luke, Chairman
Case: **2023-06P: Zoning Chapter Amendment**

PLAN COMMISSION ANALYSIS

At its April 20, 2023 meeting, the Plan Commission reviewed the Village’s request to amend Section 118-72 Solar Energy Systems. One focus of the Village’s Environmental Sustainability Plan was to review solar energy systems and the possibility of a Gold Level Designation from SolSmart, a national designation program that recognizes communities that reduce barriers to solar energy.

During the review of Section 118-72 it was found that barriers exist to installing solar on flat-roofed buildings, specifically regarding height requirements. After conferring with SolSmart, Village Staff came up with language that would allow for solar panels, 10 feet above a flat roof. Staff did research and most panels installed on flat-roofs are typically 5-6 feet above the top of the roof. Staff felt the 10-foot proposal would accommodate solar installations well into the future, even if there were equipment changes.

One Commissioner had concerns about building roofs not being designed to carry the extra weight of the solar panels. Staff confirmed plans are thoroughly reviewed and must meet all building and structural requirements prior to permits being issued. One commissioner questioned whether the Appearance Commission reviewed the proposed text changes. Staff confirmed they did not and that any elevation changes would be reviewed on a case by case basis by the Appearance Commission. Another commissioner wanted clarification if this was the last piece to obtaining gold level designation by SolSmart and staff confirmed it was. The draft of the full meeting minutes is attached.

INTERESTED PARTIES

Legal notice was properly posted, advertised, and delivered to all property owners in the area of the subject site as prescribed by the Zoning Chapter. No interested parties spoke regarding this case.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommends by a vote of 6 ayes and 1 nay, that Chapter 118 Zoning of the Skokie Village Code be amended as proposed in the Staff Report for 2023-06P.

<u>ATTENDANCE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Ousley			X
Minchella	X		
Berman (Moved)	X		
Franklin	X		
Gupta		X	
Gevaryahu			X
Burman (Second)	X		
Mathee	X		
Luke	X		

ATTACHMENTS

1. Staff Report for 2023-06P, dated April 20, 2023
2. Plan Commission meeting minutes, dated April 20, 2023
3. Roof Slope Diagram

STAFF REPORT

2023-06P: Zoning Chapter Amendment

Community Development Department

Council Chambers, 7:30 PM, April 20, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Brian J. Augustine, Zoning Administrator and Permit Manager
Case: **2023-06P: Zoning Chapter Amendment**
Solar panel changes

General Information	
<i>Petitioner</i>	Village of Skokie
<i>Purpose</i>	The Village of Skokie is requesting an amendment to Section 118-72 of the Skokie Village Code to modify height provisions for solar energy systems.

STAFF ANALYSIS

As part of the Environmental Sustainability Plan, staff is reviewing various sections of the Zoning Ordinance to find ways to encourage sustainability. Part of the review focused on solar energy systems and ways the Village of Skokie could achieve a SolSmart Gold Level designation. SolSmart is a national designation program that recognizes communities that reduce local barriers to solar energy. The Gold Level designation is the highest level a local government can achieve.

During the review of *Sec 118-72. - Solar energy systems* it was noted that the zoning ordinance currently has barriers to solar on flat-roofed buildings. Staff conferred with a SolSmart representative and came up language that will remove these barriers.

It is recommended to add language that will allow for solar energy systems up to 10 feet above the existing roof or district height, whichever is less. This will accommodate installation on buildings that are at, under or potentially over the current district height maximum. A typical commercial solar panel is approximately 78 inches long, is installed at an approximate 45-degree angle and has about two feet of mounting equipment. This would result in the top of the panel typically being between 5 and 6 feet above a flat roof. Even if sizes or equipment changes in the future, staff feels the proposed 10-foot height would accommodate solar panels being installed now or in the near future.

The attached roof slope diagram shows examples of different sloped roofs. The proposed 10-foot height would only apply to flat roofs.

STAFF RECOMMENDATION

Staff recommends that the following sections of Chapter 118 Zoning of the Skokie Village Code be amended, with text to be added **highlighted** and text to be removed **highlighted and stricken through** in the attached draft ordinance.

ARTICLE IV. GENERAL PROVISIONS

...

Sec. 118-72. - Solar energy systems.

(a) *Roof-mounted solar energy system.*

(1) Defined as a solar energy system that is structurally mounted to the roof of a building or structure.

(2) Permitted as an accessory structure within all zoning districts.

(3) On a pitched roof (2/12 pitch or greater) the height shall be no more than 15 inches above the highest point of a building's roof or 15 inches above the existing allowable building height in the district, whichever is lower in height. On a flat roof (under 2/12 pitch), the height shall be no more than 10 feet above the highest point of a building's roof or 10 feet above the existing allowable building height in the district, whichever is lower in height.

(b) *Ground-mounted solar energy system.*

(1) Defined as a solar energy system that is structurally mounted to the ground and is not roof-mounted.

(2) Permitted as an accessory structure within all zoning districts.

(3) The structure height shall not exceed 8 feet in height.

(4) The structure shall meet setback requirements for accessory structures as per [Section 118-60](#) of this chapter.

(5) The total area of all accessory structures shall not occupy more than 30% of the rear yard of residentially zoned properties.

(c) *Electrical transmission lines.* All on-site electrical transmission lines connecting a solar energy system to a building or to the electrical distribution system shall be located underground or within the building.

(d) *Building permit required.* A building permit is required for the construction or installation of a solar energy system.

ATTACHMENTS

1. Roof Slope Diagram

Plan Commission Draft Summary Meeting Minutes
Date: April 20, 2023

The Chairman called the roll recognizing that there was a quorum present with 2 commissioners absent. He introduced and welcomed Vijai Gupta to the dais as the commission's newest member.

A motion to approve the minutes of the Plan Commission meeting of March 16, 2023 was made by Commissioner J. Burman and seconded by Commissioner S. Berman. Motion passed by voice vote.

Case Description:

2023-06P: Zoning Chapter Amendment: Solar Panel Changes

The Village of Skokie is requesting an amendment to Section 118-72 of the Skokie Village Code to modify height provisions for solar energy systems.

Discussion and Interested Parties

Legal notice was advertised as prescribed by the Zoning Chapter. Personal notice was not required for this case. Corporation Counsel announced that notice was proper and correct.

Staff requested the report be entered into the record as presented. SolSmart is a national program that helps communities follow best practices to expand solar energy use. Skokie is presently at the bronze level striving for gold designation; the highest level for local government.

According to a SolSmart representative, Skokie's zoning ordinance currently has barriers to solar on flat-roofed buildings. Typically, a solar panel is installed 5 and 6 feet above a flat roof. It was recommended that new language be added to remove these hindrances which will allow solar panels up to 10 feet above the existing roof.

A commissioner spoke of his concern that building roofs are not designed to carry the extra load of the solar panels especially when the weight of snow is added on. He strongly suggested, to make sure that a building is safe, that load calculations are prepared and reviewed by a structural engineer before any installation.

Staff offered that plans are thoroughly examined prior to permits being issued.

Other commissioners questioned how these changes in elevation would affect the decisions made by the Appearance Commission.

Another commission wanted confirmation that this change is the only thing holding Skokie from attaining gold designation.

Recommendations and Voting

A motion was made to approve a chapter amendment to Section 118-72 of the Skokie Village Code to modify height provisions for solar energy systems.

Motion: S. Berman

Second: J. Burman

Absent: T. Gevanyahu &
P. Ousley

Ayes: 6

Nays: 1 (Gupta)

slope=rise/run

