



MONDAY, MAY 15, 2023 – 7:30 P.M.

1. Pledge of Allegiance led by Village Clerk Pramod Shah.
2. Call meeting to order and roll call.
3. Approve Consent Agenda.
- * 4. Approve, as submitted, minutes of regular meeting held Monday, May 1, 2023.
- * 5. Approve Voucher List #1-FY24 of May 15, 2023.
6. Proclamations and Resolutions.
7. Recognition, Awards and Honorary Presentations.
 - A. Award Presentation
Sam Corcione, Chair of the Skokie Telecommunications and Technology Commission will present the Skokie Telecommunications and Technology Award to Natalie Ng.
8. Appointments, Reappointments and Resignations.
 - * A. Resignations
Skokie Police Use of Force Board: James Boehm
Telecommunications & Technology Commission: Ninos Youkhana
9. Presentations and Reports.
10. Report of the Village Manager.
 - * A. Commercial All-Risk Property / Cyber Liability Coverage Renewals – Affiliated FM Insurance - \$106,500 and BCS Insurance Company - \$35,971.
 - * B. Police Department Drone – RMUS Unmanned Solutions – Centerville, Utah - \$31,096.90.
 - * C. HP Infrastructure Maintenance Contract – CDW G, Vernon Hills, Illinois - \$27,316.32.
11. Report of the Corporation Counsel.

FIRST READING:

 - A. An ordinance amending Chapters 46 and 58 of the Skokie Village Code pertaining to Affordable Housing. Item **A** is on the agenda for first reading and will be on the June 5, 2023 second reading and adoption.
 - B. A resolution establishing a housing Sub-Committee of the Plan Commission to make recommendations concerning the housing chapter of the Village of Skokie Comprehensive Plan. Item **B** is on the agenda for the first reading and adoption.
 - C. A resolution approving a plat of subdivision for the property located at 9318 Lockwood Avenue, Skokie, Illinois in an R2 Single-Family district. Item **C** is on the agenda for first reading and adoption.
12. Unfinished Business.
13. New Business.
 - A. Appointment Process for Village Attorneys.

14. Plan Commission.
 - A. Plan Commission Case 2023-07P – Zoning Map Amendment: 8000 East Prairie Road.
 - B. Plan Commission Case 2023-08P – Subdivision: 8000 East Prairie Road.
 - C. Plan Commission Case 2023-09P – Site Plan Approval: 8000 East Prairie Road.
15. Public Comment.
16. Adjournment.

Items marked with an asterisk (*) indicate they are part of the Consent Agenda that contains routine items or items which have already been discussed by the Mayor and Board at a previous public meeting and require a second reading. Items on the Consent Agenda are passed in one vote at the beginning of the Board Meeting. Prior to the vote on the Consent Agenda, the Mayor will inquire if there is any matter which anyone wishes to remove from the Consent Agenda. If there is an item on the Consent Agenda which you wish to address, please inform the Mayor at that time you wish to remove it from the Consent Agenda.

13650
MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 7:30 p.m. on Monday, May 1, 2023



DRAFT

Pledge of Allegiance led by Village Clerk Pramod Shah.
Mayor Van Dusen called the meeting to order.

The Clerk call the Roll. Those present were Trustees Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen.

Motion to approve the Consent Agenda.

Moved: Trustee Johnson

Seconded: Trustee Pure Slovin

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

* Approve, as submitted, minutes of regular meeting held Monday, April 17, 2023.
Omnibus vote.

* Approve Voucher List #24-FY23 of May 1, 2023.
Omnibus vote.

Proclamations and Resolutions.

A. Proclamation

- * ALS Awareness Month – May 2023
- * Jewish American Heritage Month – May 2023
- * Older Americans Month – May 2023

Employee Recognition

Paul Livieri Day

On behalf of the Village of Skokie and the elected officials, the residents and friends and colleagues of Paul, we express our sincerest gratitude for his longtime commitment and service to the Village of Skokie.

Building Safety Month – May 2023

Each year in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

Angel Schnur, Building & Inspection Services Division Manager introduced the Building Department team and thanked them for their service.

Appointments, Reappointments and Resignations.

* A. Appointments

Performing Arts Center Board: Ronnie Berk
Zoning Board of Appeals: David Putrus

* B. Reappointments

Board of Fire & Police Commission: Bruce Rottner
Board of Health: Sibyl Yau as Vice Chair and Dr. Edward Linn as Chair

* C. Resignation

Economic Development Commission: David Putrus

Omnibus vote.

13651

**Meeting of the Mayor and Board of Trustees
Monday, May 1, 2023 Page Two**

Report of the Village Manager.

*A. Purchase of Two Street Department Dump Trucks Replacement and One Dump Body Replacement – Lindco Equipment, Merriville, Indiana - \$653,287.

Motion to award a contract to Lindco Equipment, Merriville, IN in the amount of \$653,287 for the purchase of two street department dump trucks replacement and one dump body replacement.

Omnibus vote.

*B. Excess Liability Coverage for Fiscal Year 2024 – Marsh/Allied World Assurance Company.

Motion to award a contract to Marsh/Allied World Assurance Company for excess liability coverage for Fiscal year 2024.

Omnibus vote.

*C. Adoption of Ratified FOP Contract.

Motion to adopt the Ratified FOP contract.

Omnibus vote.

*D. Purchase of One Fire Department Ford Expedition Max – Community Ford, Bloomington, Indiana \$59,8025.25.

Motion to award a contract to Community Ford, Bloomington, IN in the amount of \$59,8025.25 for purchase of one fire department Ford Expedition Max.

Omnibus vote.

*E. Purchase of One Water and Sewer Division EV Full-Size Van – National Auto Fleet Group, Watsonville, California - \$59,255.

Motion to award a contract to National Auto Fleet Group, Watsonville, CA in the amount of \$59,255 for one water and sewer division EV full-size van.

Omnibus vote.

F. Request for Executive Session.

Motion to approve the Manager's request for an Executive Session pursuant to Section 2, paragraph C.5 and C.6 of the State of Illinois Open Meetings Act at the end of the regular meeting and to adjourn therefrom.

Moved: Trustee Klein

Seconded: Trustee Khoeun

Ayes: Sutker, Robinson, Khoeun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Report of the Corporation Counsel.

CONSENT:

* A. Ordinance 23-5-C-4643

Motion to adopt an ordinance amending Chapter 22 of the Skokie Village Code pertaining to building construction and fire safety. Item A is on the consent agenda for second reading and adoption. The first reading was on March 7, 2023.

Omnibus vote.

Unfinished Business.

A. Plan Commission Report – Affordable Housing Policy

Summary:

Draft affordable housing policy recommendations:

The PowerPoint presentation provided by the Chairman that included the affordable housing policy recommendations from the Plan Commission.

The Plan Commission's report and recommendation and materials provided in the April 17, 2023 Village Board meeting.

A matrix highlighting the different attributes of inclusionary housing ordinances in the region and a memorandum from Corporation Counsel Lorge regarding current state legislative activity associated with affordable housing.

**Meeting of the Mayor and Board of Trustees
Monday, May 1, 2023 Page Three**

Trustee Pure Slovin made a motion to adopt the goals outlined by the Plan Commission-Goals A, B,C,D, and E., create an Inclusionary Zoning Ordinance for new development, Establish a fund for a Skokie Land trust as recommended by the experts, Update the Village's comprehensive plan -5% inclusionary for new developments and create a subcommittee on Housing.

Moved: Trustee Pure Slovin

Seconded: Trustee Klein

All the Trustees made comments and recommendations ,thanked the Staff, Plan Commission, Johanna Nyden, groups that worked on this Affordable Housing project. Discussion included inclusionary housing ordinance,- amending to 20%, prioritizing framework for staff's proposals, set up temporary subcommittee for the Housing Commission, resident applications ,prioritize essential workers that work in Skokie, and encourage development.

Director of Community Development Nyden answered questions from the Board.

These residents spoke concerning the proposed ordinance.

Elline Eliasoff, Ethan Nagar-Realtor from North Shore Barrington Association of Realtors, Kimberly Polka, Lauren Grodnicki, Jasmine Sabaggala, Gail Schechter-from Skokie Neighbor for Housing Justice, Jan Beladi, Rob Anthony-President form Community Partners for Affordable Housing, Shira Hammann, JJ Avoska, Shelly Patt, Carrie Bradean, Roxanna Salgado, Bob Quane, and Jason-Skokie resident.

Rachel Gradstein read a statement from 325 residents stating that what has been happening naturally has been working as we have the highest rate almost 20% on the Northshore and not to impose standards unless the affordable housing level reaches 12% or below.

The discussions include allocating money to older adults, inclusion for new construction, possibility for financing and encouraging developers, a Housing Commission, upgrading the Comprehensive Plan, immigrants, college grads, elderly people, single parents, increase affordable housing for families. Also an Inclusionary ordinance that is 15% instead of 5%, 38% of Skokie-house burden, diverse housing stock, homeowner's vs renters, living where you work, land trust, upgrade and create more housing.

Trustee Sutker made an amendment to the motion to require 5% on 11-150 units and 10% on 151 units affordability levels would be split between 60 percent and 80 percent of Area Median Income and affordable units would need to be a mix of all unit types offered throughout the building.

Roll Call on the amendment.

Ayes: Sutker, Robinson, Khoehn, and Mayor Van Dusen

Nays: Johnson, Pure Slovin, Klein.

Absent: None.

MOTION CARRIED

Trustee Khoehn made an amendment to the motion to review the Inclusionary Ordinance once approved after 1 year.

Ayes: Sutker, Robinson, Khoehn, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Motion to approve the original motion as amended.

Ayes: Sutker, Robinson, Khoehn, Johnson, Pure Slovin, and Mayor Van Dusen

Nays: Klein.

Absent: None.

MOTION CARRIED

Trustee Johnson requested that staff update the Zoning code concerning accessory dwelling units. The trustees wanted to gain more understanding, and a subcommittee to provide more information.

Moved: Trustee Johnson

Seconded: Trustee Robinson

Ayes: Johnson

Nays: Sutker, Robinson, Pure Slovin, Klein, Mayor Van Dusen

Absent: None.

Abstain: Khoehn

MOTION DENIED

Trustee Johnson requested to adopt the Staff's recommendation regarding Goal B to create a vacant resident's home registry. The trustees agreed that more information is needed before a vote.

Trustee Sutker stated that May is Mental Health Awareness Month.
Trustee Khoenun acknowledged all the people that helped with research, and worked to provide feedback in this complex issue.

New Business.

Trustee Johnson requested information regarding Attorney General's determination concerning the Village of Skokie's violation of the Open Meeting's Act. He wanted to know when it will be discussed.

Public Comment

Gail Schechter wanted to revisit the inclusionary ordinance to 15%.
Kimberly Polka commented that a review of the Ordinance in 1 year is unacceptable.

Public Comments by Email.

Jerome S. Brozek 2 email about Hate crimes.
Cathi White, Brian Williams, - in favor of Housing Commission,
Ted Smukler, Ted Yusen, Janna Simon, Maggie Vandermeer -in favor of Affordable Housing,
Letter signed by over 325 residents, homeowners, and voters-not in favor of the proposed Affordable housing.

Adjournment.

Motion to adjourn at 10:10 p.m.

Moved: Trustee Sutker

Seconded: Trustee Klein

Ayes: Sutker, Robinson, Khoenun, Johnson, Pure Slovin, Klein and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

Pramod Shah Village Clerk

Approved:

Mayor Van Dusen

Closed Session

A Closed Session was held in the main floor conference room at 10:15 pm. Those present were Mayor Van Dusen, Clerk Shah, Trustees Sutker, Robinson, Khoenun, Johnson, Pure Slovin, Klein, Manager Lockerby, Assistant Manager Wyatt, and Corporation Counsel Lorge, Director of Community Development Director Nyden and Economic Development Manager Becker. The meeting ended at 10:21 p.m.

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**VILLAGE OF SKOKIE
VOUCHER REPORT #1
May 15, 2023**

<u>FUND</u>	<u>AMOUNT</u>
001 - GENERAL FUND	\$ 490,813
002 - WATER FUND	365,317
003 - MOTOR FUEL TAX FUND	23,302
008 - COMMUNITY DEVELOPMENT BLOCK	24,515
013 - CASH ESCROW FUND	37,850
014 - TIF SCIENCE & TECH	4,430
017- CTA PARKING LOT FUND	95
018 - WIRELESS ALARM FUND	3,876
020 - CAPITAL PROJECTS FUND	289,845
022 - CASUALTY SELF INSURANCE	84,022
025 - ECONOMIC DEVELOPMENT FUND	18,495
030 - OAKTON & NILES TIF	\$ 10,000
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ALL FUNDS TOTAL	<u><u>\$ 1,352,561</u></u>

**VILLAGE OF SKOKIE
VOUCHER REPORT # 1
MAY 15, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
198020	04/28/2023	A WINDY CITY GARAGES CORP	BD BOND REFUND-8118 KEYSTONE AVE	\$ 500.00
198012	04/28/2023	ABEL TENEDOR	TOOL REIMBURSEMENT	31.06
197922	04/27/2023	ABEL TENEDOR	TOOL REIMBURSEMENT	518.94
198206	04/30/2023	ADP SCREENING & SELECTION SERVICES	PRE-PLACEMENT BACKGROUND CHECKS	284.20
198279	05/09/2023	ADVANCED CLEANING SYSTEMS INC	MONTHLY CLEANING SERVICES -MAY INVOICE 2023	7,472.72
197983	04/30/2023	ADVANCED CLEANING SYSTEMS INC	SCRUB BOOKING FLOOR	495.00
198003	04/28/2023	ADVANCED CLEANING SYSTEMS INC	FD CLEANING	176.19
198264	04/30/2023	ADVANCED TREECARE	ALLEY TREE REMOVAL 7656 KENTON	1,410.00
198292	04/30/2023	AERO REMOVALS -TRISONS INC	SERVICES FOR APRIL 2023	1,650.00
198087	04/30/2023	AFFORDABLE BUCKETS LLC	4 GALLON COMPOST BUCKETS	2,155.00
197880	04/27/2023	AIR ONE EQUIPMENT INC	SCBA/SCUBA HYDROTEST, ZONE 1	2,109.00
197881	04/27/2023	AIR ONE EQUIPMENT INC	SCBA HYDROTEST	232.00
197848	04/26/2023	AL WARREN OIL CO. INC.	DIESEL FUEL	9,781.80
197849	04/26/2023	AL WARREN OIL CO. INC.	DIESEL FUEL	13,554.32
198213	04/30/2023	ALAN F FRIEDMAN PH.D., INC	PRE-PLACEMENT EVALUATIONS	2,703.75
198214	04/30/2023	ALAN F FRIEDMAN PH.D., INC	PRE-PLACEMENT EVALUATIONS	828.75
197877	04/26/2023	ALLEN THENNES	ST16 WEIGHT ROOM SFD GRAPHIC	190.00
198014	04/28/2023	ALLISON A RICKETT	SKOKIE REFUSE POSTCARDS INCLUDING SORT & DELIVER TO POST OFFICE	2,860.00
198277	05/09/2023	ALLISON A RICKETT	PRINTING AND EDDM SORT	4,125.00
198024	04/28/2023	AMANDA SABRI	TRAINING REIMBURSEMENT FOR AMANDA SABRI ON 6/23/2023 (MULTICULTURAL AWARENESS & DIVERSITY)	219.99
198015	04/28/2023	AMAZON CAPITAL SERVICES	APC UPS 1500VA UPS BATTERY BACKUP	2,032.06
198016	04/28/2023	AMAZON CAPITAL SERVICES	MOVO MC1000 CONFERENCE USB MICROPHONE	56.95
198017	04/28/2023	AMAZON CAPITAL SERVICES	VIVOHOME 80 INCH MANUAL PULL DOWN PROJECTOR SCREEN	79.89
198021	04/28/2023	AMAZON CAPITAL SERVICES	COMPUTER ACCESSORIES - PORTABLE HARD DRIVE, THUMBDRIVES	351.92
198022	04/28/2023	AMAZON CAPITAL SERVICES	RAVEN ORIGINAL DOCUMENT SCANNER	454.85
198023	04/28/2023	AMAZON CAPITAL SERVICES	FUJITSU SCANSNAP N1800 NETWORK SCANNER	229.99
197997	04/28/2023	AMAZON CAPITAL SERVICES	SKOKIE FIRE - COMPUTER SUPPLIES - RESTOCKING	129.99
198029	04/26/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	35.42
198033	04/28/2023	AMAZON CAPITAL SERVICES	LANDSCAPE ELECTRIFICATION MATERIALS	257.56
198036	04/29/2023	AMAZON CAPITAL SERVICES	VARIOUS OFFICE SUPPLIES	118.90
198102	04/20/2023	AMAZON CAPITAL SERVICES	LABELS AND NEW RESIDENT FOLDER	74.97
198142	04/26/2023	AMAZON CAPITAL SERVICES	BICYCLE HELMET RACK AND CARGO TRAILER	516.29
197895	04/27/2023	AMAZON CAPITAL SERVICES	MINOR EQUIPMENT AND TOOLS	23.99
197638	04/19/2023	AMAZON CAPITAL SERVICES	KITCHEN SUPPLIES	255.86
197645	04/18/2023	AMAZON CAPITAL SERVICES	MRC/RISE EQUIPMENT	1,886.60
197646	04/19/2023	AMAZON CAPITAL SERVICES	CHARGING CABLE FPB IPADS	8.69
197672	04/20/2023	AMAZON CAPITAL SERVICES	PHEP GRANT PURCHASE	494.88
197676	04/20/2023	AMAZON CAPITAL SERVICES	CHPG VECTOR GRANT SUPPLIES	131.06
197721	04/21/2023	AMAZON CAPITAL SERVICES	COMPUTER ACCESSORIES - USB-C, HDMI CABLES	32.98
197826	04/25/2023	AMAZON CAPITAL SERVICES	SKOKIE FIRE - OFFICE SUPPLIES	629.54
197838	04/25/2023	AMAZON CAPITAL SERVICES	RAT PROGRAM SUPPLIES	217.98
197840	04/25/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	59.22
197841	04/25/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	202.34
197985	04/28/2023	AMAZON CAPITAL SERVICES	CARB FOR CHAIN SAW FOR STREET DEPT	85.99
197921	04/27/2023	AMAZON CAPITAL SERVICES	MARKER LIGHTS FOR REFUSE TRUCKS	87.96

**VILLAGE OF SKOKIE
VOUCHER REPORT # 1
MAY 15, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
197976	04/28/2023	AMAZON CAPITAL SERVICES	CARB FOR STREET DEPT HEDGE TRIMMER	40.58
197945	04/25/2023	AMAZON CAPITAL SERVICES	(3) DELL OPTIPLEX 7070 COMPUTERS	1,095.97
197965	04/28/2023	AMAZON CAPITAL SERVICES	STEERING WHEEL KNOB FOR 220	8.79
197911	04/27/2023	AMAZON CAPITAL SERVICES	PARTS FOR STREET DEPT CHAIN SAW	30.47
197927	04/27/2023	AMAZON CAPITAL SERVICES	CHEMICALS FOR SHOP	342.82
197925	04/27/2023	AMAZON CAPITAL SERVICES	GLASS CLEANER	19.98
198295	04/30/2023	AMAZON CAPITAL SERVICES	NETWORK SWITCHES	217.78
198268	04/30/2023	AMAZON CAPITAL SERVICES	FLASH DRIVES	142.76
198270	04/30/2023	AMAZON CAPITAL SERVICES	TACTICAL SUPPLIES FOR TIU -GIBSON	505.97
198272	04/30/2023	AMAZON CAPITAL SERVICES	EPSON FAST FOTO SCANNER -BERKOWITZ	567.09
198246	04/30/2023	AMAZON CAPITAL SERVICES	BOLT DROPPER 11" WHITE ZIP CABLE TIES -MIURA	39.19
198255	05/09/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	16.39
198202	04/30/2023	AMAZON CAPITAL SERVICES	MITEL SHORETEL IP 480G GIGABIT IP TELEPHONE QTY 5	200.38
198204	04/30/2023	AMAZON CAPITAL SERVICES	COMPUTER SUPPLIES - KEYBOARDS, BATTERIES	757.68
198164	04/30/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1,009.26
197894	04/27/2023	AMY MCMANUS	MILEAGE AND TOLL REIMBURSEMENT FOR ICS TRAINING	145.16
198274	05/09/2023	ANDERSON LOCK COMPANY LTD	REPAIR WORK @ POLICE DEPT	789.50
198269	04/30/2023	ANDERSON LOCK COMPANY LTD	SERVICE AT STATION #18	254.00
198280	04/30/2023	ANDRES MEDICAL BILLING LTD	APRIL COLLECTIONS	5,284.12
198281	02/28/2023	ANDRES MEDICAL BILLING LTD	FEBRUARY COLLECTIONS	5,296.63
198282	03/31/2023	ANDRES MEDICAL BILLING LTD	MARCH COLLECTIONS	6,324.07
197926	04/27/2023	ARMANDO GRACIA	REIMBURSEMENT FOR RECRUITMENT TRIP -GRACIA	130.95
198064	04/19/2023	AT&T	PHONE SERVICE	2,471.19
198066	04/19/2023	AT&T	PHONE SERVICE	1,070.01
197970	04/28/2023	ATHENA TECHNOLOGY SOLUTIONS LLC	ACCESS CONTROL MODULES	2,880.00
197971	04/28/2023	ATHENA TECHNOLOGY SOLUTIONS LLC	REPLACEMENT HID READERS AND CONTROLLERS	4,970.00
198227	05/08/2023	AVS COMPANIES	CLIP, CAN VENDO -MALTESE	59.36
198294	04/30/2023	B & H PHOTO VIDEO	CAMERA SUPPLIES -JAWORSKI	1,250.42
198254	05/09/2023	BARRY CODELL	CLOTHING DRY GOODS NOTIONS	193.23
197910	04/27/2023	BAXTER AND WOODMAN	2022 MS4 PROGRAM SERVICES	1,100.00
198101	05/02/2023	BEAR CONSTRUCTION CO	BD BOND REFUND-4999 OLD ORCHARD CENTER	500.00
197885	04/27/2023	BELLS OF STEEL USA INC.	WEIGHT TRAINING EQUIPMENT	1,847.98
198105	05/02/2023	BENISTAR/HARTFORD-6795	IMRF RETIREES MAY 2023 MEDICAL PREMIUMS	20,136.24
198106	05/02/2023	BENISTAR/HARTFORD-6795	IMRF RETIREES MEDICAL PREMIUMS FOR JUNE 2023	19,674.81
198094	04/28/2023	BRADLEY MAGGI	IPSI TRAINING AND TRAVEL EXPENSES	790.00
198173	04/28/2023	BRADLEY MAGGI	CELL PHONE STIPEND	195.00
197869	04/26/2023	BS&A SOFTWARE	PERMIT APPLICATION SUBMISSION SERVICE ONLINE	872.00
198039	05/01/2023	CALIN CUCEU	BD BOND REFUND-3920 KEENEY ST	250.00
198285	05/09/2023	CALLYO 2009 CORP	CALLYO SYSTEM LICENSE STD PACKAGE FOR 6 USERS 4/1/23-3/31/24 FOR OROZCO	3,888.00
198249	05/09/2023	CARDIO PARTNERS INC	CPR FACE SHIELDS -MALTESE	1,371.24
198090	04/30/2023	CASCADE ENGINEERING	REFUSE/RECYCLING CART LIDS	4,748.00
198091	04/30/2023	CASCADE ENGINEERING	REFUSE CARTS/LIDS	32,192.00
198092	04/30/2023	CASCADE ENGINEERING	REFUSE CARTS	21,800.00
198093	04/30/2023	CASCADE ENGINEERING	REFUSE CARTS	8,003.00
197902	04/27/2023	CDW GOVERNMENT INC	PURESTORAGE EVRGRN GOLD ANNUAL SUBSCRIPTION	18,240.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 1
MAY 15, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
197903	04/27/2023	CDW GOVERNMENT INC	PURESTORAGE EVRGRN GOLD ANNUAL SUBSCRIPTION	18,000.00
197863	04/26/2023	CDW GOVERNMENT INC	STARTECH USB-C GBE ADAPTER	107.08
198126	05/03/2023	CERTASUN LLC	BD BOND REFUND-8103 FLORAL AVE	300.00
198135	05/03/2023	CHASTAIN, DOROTHY	UB refund for account: 84433	27.75
198235	04/30/2023	CHICAGO METROPOLITAN FIRE PREVENTN	ALARM MONTHLY MAINTENANCE	3,875.75
198156	05/04/2023	CHICAGOLAND TRENCHLESS	PROFESSIONAL SERVICES/SEWER	9,800.00
198157	05/04/2023	CHICAGOLAND TRENCHLESS	PROFESSIONAL SERVICES/SEWER	7,600.00
198267	04/30/2023	CINTAS	CABINET RESTOCK	445.08
197953	04/28/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	109.66
197959	04/28/2023	CINTAS CORPORATION #22	UNIFORM SERVICE	109.66
198146	04/30/2023	CITY OF EVANSTON	WATER PURCHASES FROM EVANSTON	280,647.98
198129	04/30/2023	CITY WELDING SALES & SERVICE INC	ACETYLENE	151.20
198030	05/01/2023	CIVICPLUS	ELECTRONIC CODE UPDATES FY2023 - SUPPLEMENT TO PDF 187	542.50
198120	05/03/2023	CLAIM MANAGEMENT CONSULTANTS LLC	REPLENISHMENT OF ACCT THRU 5 1 23	58,557.48
198096	05/02/2023	CLAIM MGMT CONSULTANTS SERVICING	MARCH 2023 MONTHLY SERVICING OF WC CLAIMS	2,045.00
198208	04/30/2023	CLARK BAIRD SMITH LLP	LEGAL FEES THROUGH MARCH 31, 2023	3,978.50
197986	04/28/2023	CLASSIC DESIGN AWARDS INC	ACRYLIC AWARD AND ENGRAVING FOR STAT COMMISSION	77.80
197987	04/28/2023	CLASSIC DESIGN AWARDS INC	ENGRAVED PLAQUE FOR VILLAGE HALL	55.00
198153	04/30/2023	COLLECTIVE RESOURCE INC	COMPOST INCENTIVE PROGRAM	366.92
198154	04/30/2023	COLLECTIVE RESOURCE INC	COMPOST DROP OFF PROGRAM	1,886.00
197994	04/28/2023	COMCAST BUSINESS	PW MONTHLY CHARGES	31.59
198018	04/28/2023	COMED	RELOCATION & INSTALLATION AT 8047 SKOKIE BLVD	10,000.00
198311	05/03/2023	COMED	ELECTRICITY-5001 DEMPSTER STREET PK LOT	95.03
197901	04/27/2023	COMMERCIAL TIRE SERVICES INC	TIRES	3,838.17
198212	04/30/2023	CONRAD POLYGRAPH INC	PRE-PLACEMENT EVALUATIONS	720.00
197855	04/26/2023	CONTOUR LANDSCAPING INC	MULCH INSTALL @ STATION #16	1,170.00
197856	04/26/2023	CONTOUR LANDSCAPING INC	KRIER PLAZA SPRING 2023 - APR-JUN + MULCH	386.00
197845	04/26/2023	CONTOUR LANDSCAPING INC	MULCH INSTALL @ CTA - SKOKIE	7,500.00
197846	04/26/2023	CONTOUR LANDSCAPING INC	MULCH INSTALL @ CTA-DEMPSTER	7,500.00
198067	04/30/2023	CORE & MAIN LP	FIRE HYDRANT PURCHASE	70,250.00
198040	05/01/2023	CORRIGAN, LLOYD/EILEEN	UB refund for account: 34841	9.25
197969	04/28/2023	COVENANT LIVING BENEVOLENT FUND	IN MEMORY OF DORIS A. ERIKSON (MOTHER)	50.00
197918	04/27/2023	CRIME ANALYSTS OF ILLINOIS , NFP	2023 MEMBERSHIPS FOR I.ANDERSON & BADAGLIACCO	80.00
198308	05/09/2023	CRISTIAN PETREAN	BD BOND REFUND-9041 TAMAROA TER	250.00
198309	05/09/2023	CRISTIAN PETREAN	BD BOND REFUND-9041 TAMAROA TER	500.00
198265	04/30/2023	CUMBERLAND SERVICENTER INC	REFUSE TRUCK EQUIPMENT/ACCESSORIES	188.69
197979	04/28/2023	CUMBERLAND SERVICENTER INC	THROTTLE PEDAL RELAY FOR REFUSE TRUCK 165	288.49
197980	04/28/2023	CUMBERLAND SERVICENTER INC	WORK BRAKE SWITCHES FOR REFUSE TRUCKS	224.44
198099	04/30/2023	CUMBERLAND SERVICENTER INC	REFUSE TRUCK EQUIPMENT/ACCESSORIES	563.02
197906	04/27/2023	CURRENT TECHNOLOGIES CORP	PW CAMERA REPAIR/REPLACEMENT	10,859.75
197879	04/27/2023	DANIEL MENDEZ	CLOTHING DRY GOODS NOTIONS	186.55
197843	04/26/2023	DAVID NYGREN	CLOTHING DRY GOODS NOTIONS	224.98
198158	04/28/2023	DAVID PAWLAK	CELL PHONE STIPEND	195.00
198296	04/30/2023	DELL MARKETING LP	DELL 55 4K INTERACTIVE TOUCH MONITOR - C5522QT	2,367.99
198233	04/28/2023	DENISE FRANKLIN	CELL PHONE STIPEND	195.00

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198134	05/03/2023	DIEGO MONDRAGON	LDRP REFUND	500.00
198104	04/30/2023	DRI-STICK DECAL CORPORATION	NORTH LOT/DOWNTOWN EMPLOYEE PARKING PERMITS	1,260.56
198222	04/30/2023	EDWARD STARE	SERVICE AWARDS GIFT CARD - R. CARDENAS	50.00
197842	04/25/2023	EILEEN B WRIGHT	CONTRACTUAL SERVICES	2,000.00
197968	04/28/2023	ELEVATOR INSPECTION SERVICES	ELEVATOR INSPECTION FOR 5550 TOUHY	50.00
198162	05/04/2023	ELEVATOR INSPECTION SERVICES	ELEVATOR INSPECTION 5550 TOUHY	50.00
198163	04/30/2023	ELEVATOR INSPECTION SERVICES	ELEVATOR INSPECTION FOR 4999 OLD ORCH - BARNES & NOBLE	50.00
198165	04/30/2023	ELEVATOR INSPECTION SERVICES	ELEVATOR INSPECTION FOR 4937 OLD ORCHARD	50.00
198216	04/28/2023	ELIZABETH ZIMMERMAN	CELL PHONE STIPEND	195.00
194723	01/17/2023	EMERGENCY MEDICAL PRODUCTS INC	MEDICAL - LAB SUPPLIES	57.20
198061	04/29/2023	ESRI INC	ARCGIS DESKTOP SOFTWARE RENEWALS - JULY 2023 THRU JULY 2024	3,405.97
198229	04/30/2023	EVIDENT INC	FINGERPRINT SUPPLIES -MIURA	64.00
198240	04/30/2023	EVIDENT INC	ET SUPPLIES -MIURA	263.37
197956	04/28/2023	FAST MRO SUPPLIES INC	BRAKE CLEAN	219.14
198305	05/09/2023	FATHER AND SONS HOME IMPROVEMENT II	BD BOND REFUND-8531 DRAKE AVE	500.00
198306	05/09/2023	FATHER AND SONS HOME IMPROVEMENT II	BD BOND REFUND-8531 DRAKE AVE	500.00
198307	05/09/2023	FATHER AND SONS HOME IMPROVEMENT II	BD BOND REFUND -8531 DRAKE AVE	250.00
198234	05/08/2023	FIESTA EN TUXPAN MEXICAN GRILL	SESBA GRANT REIMBURSEMENT	10,815.00
198034	05/01/2023	FIRST RESPONDERS WELLNESS CENTER	TO ENCUMBER FUNDS	3,135.00
198058	04/30/2023	FIRST TAKE INC	VIDEOGRAPHY SERVICES FOR FY2023 - MARCH 2023	2,050.00
198059	04/30/2023	FIRST TAKE INC	VIDEOGRAPHY SERVICES FOR FY2023 - APRIL 2023	2,050.00
198107	05/02/2023	FOUR SEASONS HOME SERVICES	PERMIT REFUND	125.00
198100	04/30/2023	G & M TRUCKING INC	DIRT REMOVAL	3,000.00
198098	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ STATION 16	402.60
198072	04/30/2023	GB SPRINKLER SYSTEMS INC	START-UP WORK @ LINCOLN & WARREN	613.90
198073	04/30/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ OAKTON & LAMON	434.50
198075	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ OAKTON & NILES	654.15
198076	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ MAINT ST MEDIANS	414.35
198077	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ DEMPSTER MEDIANS	295.90
198078	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK DEMPSTER MEDIANS 2	723.90
198079	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ SKOKIE BLVD & KEENEY	335.50
198080	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ MEMORIAL PARK	660.20
198081	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ LINCOLN & WARREN	426.50
198082	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ STATION #17	584.30
198083	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ VILLAGE HALL	692.90
198084	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ CRAWFORD MEDIANS	335.50
198085	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ CRAWFORD MEDIANS 2	298.40
198086	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ CRAWFORD MEDIANS 3	828.50
198130	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ LIBRARY MEDIAN	425.10
198131	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ POLICE	1,319.40
198132	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK	2,890.10
198133	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ SKOKIE BLVD & SEARLE PKWY	1,411.85
198141	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK/REPAIR	837.85
198144	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK/REPAIR	672.40
198139	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ SKOKIE SWIFT 2	1,005.65

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198147	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK	1,200.30
198148	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK MEDIAN SKOKIE BLVD & OAKTON	295.90
198149	04/30/2023	GB SPRINKLER SYSTEMS INC	START UP WORK/REPAIR	2,460.55
198257	05/09/2023	GB SPRINKLER SYSTEMS INC	MEDIAN IN FRONT OF LIBRARY	802.70
198258	05/09/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ OAKTON & NILES	1,194.60
198259	05/09/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK MAIN ST MEDIAN	1,738.00
198260	05/09/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ CRAWFORD MEDIAN	623.50
198261	05/09/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ MAIN ST MEDIAN #2	1,731.60
198262	05/09/2023	GB SPRINKLER SYSTEMS INC	START UP WORK @ MAIN ST MEDIAN #3	1,182.80
198263	05/09/2023	GB SPRINKLER SYSTEMS INC	REPAIR WORK @ CRAWFORD MEDIAN #2	1,156.40
197991	04/28/2023	GENUINE PARTS COMPANY	OIL FILTERS	56.64
198004	04/28/2023	GENUINE PARTS COMPANY	SERP BELT FOR REFUSE TRUCK 163	54.08
197884	04/27/2023	GENUINE PARTS COMPANY	SOLENOID FOR TRUCK 141	46.51
197882	04/27/2023	GENUINE PARTS COMPANY	LIQUID TAPE	30.33
197886	04/27/2023	GENUINE PARTS COMPANY	HOSE CLAMPS	29.74
197887	04/27/2023	GENUINE PARTS COMPANY	CONTROL ARMS AND BEARING FOR SQUAD CAR 316	410.17
197888	04/27/2023	GENUINE PARTS COMPANY	ENGINE OIL	54.00
197889	04/27/2023	GENUINE PARTS COMPANY	PLUGS FOR CAR 321	56.43
198243	04/30/2023	GLENDALE PARADE STORE	HONOR GUARD SUPPLIES -NIKOLOPOULOS	273.50
197957	04/28/2023	GOLF MILL FORD	HOUSING FOR CAR 321	41.52
198286	04/30/2023	GRAF TREE CARE INC	URBAN FORESTRY CONSULTING SERVICES	360.00
198278	04/30/2023	GRAF TREE CARE INC	URBAN FORESTRY CONSULTING SERVICES	1,440.00
198287	04/30/2023	GRAINGER	ALL PURPOSE CLEANER	34.90
198288	04/30/2023	GRAINGER	V-BELT PULLEY	67.35
198289	04/30/2023	GRAINGER	BUILDING MAINT. SUPPLIES	187.15
198241	04/30/2023	GRAINGER	RANGE PARTS -JAWORSKI	57.69
198002	04/28/2023	GRAINGER	RECIPROCATING SAW BLADE	14.06
198008	04/28/2023	H & H ELECTRIC CO	FY23 STREET LIGHT/TRAFFIC SIGNAL ROUTINE INVOICES	6,865.21
197907	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	9,171.34
197908	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	9,328.95
197909	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	1,784.36
197939	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	491.52
197928	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	199.42
197929	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	870.04
197931	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	2,921.60
197932	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	3,211.58
197933	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	2,336.72
197934	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	280.13
197935	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	280.13
197936	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	1,353.26
197937	04/27/2023	H & H ELECTRIC CO	H&H NON-ROUTINE INVOICES FOR FEBRUARY 2023	4,492.43
197913	04/27/2023	HDA LIFTS LLC	LIFT REPAIR	850.00
198089	04/19/2023	HOME DEPOT CREDIT SERVICES	MISC. EQUIPMENT, TOOLS AND HARDWARE	7,622.07
198031	05/01/2023	HOSNIA QADER	EFA/MIRWAIS KAKAR 9240 EWING AVE #1 EVANSTON, IL 60203	500.00
198108	05/02/2023	HUDDO, LLC	EFA/AGNES MAKAVESKIS 4810 MULFORD ST SKOKIE, IL 60077	1,375.00

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197864	04/26/2023	I T SUPPLIES	MISCELLANEOUS ITEMS FOR ENGINEERING	208.26
198005	04/28/2023	IALEIA INC	ANNUAL MEMBERSHIP FOR 2023 - I. ANDERSON	50.00
198256	04/30/2023	IALEIA INC	ANNUAL MEMBERSHIP FOR 2023 - BADAGLIACCO	50.00
198230	05/08/2023	ICMA MEMBERSHIP RENEWALS	MEMBERSHIP DUES FOR JOHN LOCKERBY - FY2024	1,200.00
198231	05/08/2023	ICMA MEMBERSHIP RENEWALS	MEMBERSHIP DUES NICK WYATT - FY2024	1,200.00
198013	04/28/2023	ICMA MEMBERSHIP RENEWALS	MEMBERSHIP DUES FOR ALEX FRANZ - FY2024 (7/2/23 - 6/30/24)	200.00
198045	05/01/2023	ID DEVELOPER LLC	UB refund for account: 88679	9.25
197891	04/27/2023	IDENTISYS INCORPORATED	PHEP SUPPLIES	1,789.00
197892	04/27/2023	IDENTISYS INCORPORATED	PHEP SUPPLIES	990.00
197893	04/27/2023	IDENTISYS INCORPORATED	PHEP SUPPLIES	1,570.00
197671	04/20/2023	IDPH	DEATH SURCHARGE FEE	148.00
197836	04/25/2023	IELHA	ANNUAL MEMBERSHIP DUES	15.00
198215	04/30/2023	ILCMA	MULTIPLE JOB POSTINGS	200.00
198071	04/30/2023	ILLINOIS TOLLWAY	TOLLS	42.65
197857	04/26/2023	IMAGE TREND INC	IMAGETREND - ANNUAL MAINTENANCE	22,510.16
197861	04/26/2023	IMAGE TREND INC	IMAGETREND - ANNUAL FEE ELITE RESCUE TARGET	2,813.77
198000	04/28/2023	INTERNATIONAL CODE COUNCIL	GOVERNMENTAL MEMBERSHIP	265.00
197943	04/27/2023	INVOLTA, LLC	NETWORK VULNERABILITY SCANNING AND PENTESTING	607.00
197944	04/27/2023	INVOLTA, LLC	NETWORK VULNERABILITY SCANNING, PENTESTING AND STAAS	607.00
198168	04/28/2023	IQBAL KALOTA	CELL PHONE STIPEND	195.00
197975	04/28/2023	ISBS	04/30/23-07/29/23 BASE 01/30/23-04/29/23 OVERAGE COPIER SERVICE & MAINT FOR CONTRACT #580-01	2,079.18
197890	04/27/2023	ISBS	COPIER SERVICES	225.78
198019	04/28/2023	J&P MASONRY INC	BD BOND REFUND-8047 KILDARE	250.00
197898	04/27/2023	JAMES KANDU	BD BOND REFUND-8163 LINCOLN AVE	3,500.00
198236	04/28/2023	JEFFREY DUNN	CELL PHONE STIPEND	195.00
197835	04/25/2023	JENNIFER DAVIS	MEAL REIMBURSEMENT FOR CRI MEETING	90.00
198150	04/30/2023	JIMMY GARCIA	CDL	60.00
198301	05/09/2023	JIMMY VOICU	BD BOND REFUND-8433 KEYSTONE AVE	250.00
198302	05/09/2023	JIMMY VOICU	BD BOND REFUND-8433 KEYSTONE AVE	500.00
198303	05/09/2023	JIMMY VOICU	BD BOND REFUND-8433 KEYSTONE AVE	500.00
198251	05/09/2023	JOHN GILL	CLOTHING DRY GOODS NOTIONS	99.00
198232	04/28/2023	JOHN MOERSFELDER	CELL PHONE STIPEND	195.00
197837	04/25/2023	JONATHAN LEAVITT	MILEAGE REIMBURSEMENT FOR ICS TRAINING	225.15
197923	04/27/2023	JOSE MENDEZ	REIMBURSEMENT FOR CIVILIAN UNIFORM ITEMS -MENDEZ	316.79
198205	04/28/2023	JULIAN PRENDI	CELL PHONE STIPEND	195.00
197972	04/27/2023	KANDU CONSTRUCTION INC	BD BOND REFUND-8163 LINCOLN AVE	15,000.00
197899	04/27/2023	KANDU CONSTRUCTION INC	BD BOND REFUND-8163 LINCOLN AVE	500.00
198042	05/01/2023	KIM, JACK	UB refund for account: 45595	24.54
198115	04/28/2023	KLEIN THORPE AND JENKINS LTD	PAYMENT FOR LEGAL SERVICES RENDERED	540.00
198116	04/30/2023	KLEIN THORPE AND JENKINS LTD	PAYMENT FOR LEGAL SERVICES RENDERED	1,703.45
197883	04/27/2023	LAKESIDE INTERNATIONAL TRUCKS	FLUID CAP FOR AMBULANCE 18	33.92
198137	04/28/2023	LANGTON SNOW SOLUTIONS	MOWING SERVICES	61.80
198032	04/28/2023	LANGTON SNOW SOLUTIONS	MOWING SERVICES	61.80
198052	05/01/2023	LE CHIC HAIR SALON	BD BOND REFUND-4147 MAIN STREET	250.00
198001	04/28/2023	LURVEY LANDSCAPE SUPPLY	BULK TOP SOIL	320.00

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197827	04/25/2023	LURVEY LANDSCAPE SUPPLY	SOD	187.50
198155	05/04/2023	LURVEY LANDSCAPE SUPPLY	SOD	193.50
198275	05/09/2023	LURVEY LANDSCAPE SUPPLY	SOD	121.75
198276	05/09/2023	LURVEY LANDSCAPE SUPPLY	GRASS SEED	80.00
198197	05/05/2023	LYN DAVIES	BD BOND REFUND-4999 OLD ORCHARD CTR E20	2,000.00
198228	04/30/2023	LYNN PEAVEY COMPANY	EVIDENCE SUPPLIES -MIURA	174.95
197900	04/27/2023	MACQUEEN EQUIPMENT LLC	FIRE TRUCK PARTS	7,692.51
197961	04/28/2023	MACQUEEN EQUIPMENT LLC	EXHAUST PARTS FOR FIRE TRUCK 110	128.07
197982	04/28/2023	MACQUEEN EQUIPMENT LLC	BUMPER COVER	703.97
198035	04/30/2023	MACQUEEN EQUIPMENT LLC	EXHAUST GASKET & TUBE	91.21
198199	04/30/2023	MANAGE ENGINE	MANAGEENGINE MDM - 125 ADDITIONAL LICENSES	1,000.00
198171	04/28/2023	MARIANO REBOLLAR	CELL PHONE STIPEND	195.00
198239	04/28/2023	MARK BERNDT	CELL PHONE STIPEND	195.00
198210	04/28/2023	MAX SLANKARD	CELL PHONE STIPEND	195.00
198185	04/30/2023	MCDONALDS CORPORATION	APRIL 2023 BILLABLE SALES RECEIPTS FROM STORE #7882	30.76
197946	04/27/2023	MCDONALDS CORPORATION	APRIL 2023 BILLABLE SALES RECEIPTS FROM STORE #7882	66.21
197851	04/26/2023	MCKIM & CREED, INC.	ANNUAL LEAK DETECTION	31,500.00
197954	04/28/2023	MCMMASTER CARR SUPPLY CO	BOLTS	19.89
197955	04/28/2023	MCMMASTER CARR SUPPLY CO	AIR COUPLERS	57.93
197962	04/28/2023	MCMMASTER CARR SUPPLY CO	CLEVIS PINS	32.18
197912	04/27/2023	MCMMASTER CARR SUPPLY CO	SANDING DISC	73.78
198128	04/30/2023	MCMMASTER CARR SUPPLY CO	RUBBER SEAL SURFACE MOUNT	71.04
197981	04/28/2023	MEECHER'S CUSTOM	RECOVER AMBULANCE CUSHIONS	1,070.00
198025	04/28/2023	MELISSA VERSCH	(MELISSA VERSCH) LIVE WEBINAR: MOTIVATIONAL INTERVIEWING ON 06/07/2023.	149.98
197995	04/28/2023	MENARDS MORTON GROVE	32 OZ SPRAYER AND 12" QUICK STRAPS	30.98
197996	04/28/2023	MENARDS MORTON GROVE	CONDUIT BODY & WIU COVER KIT	106.33
198054	04/30/2023	MENARDS MORTON GROVE	HEAVY DUTY STAPLES	27.86
198111	04/30/2023	MENARDS MORTON GROVE	GATE PANEL	195.09
198109	04/30/2023	MENARDS MORTON GROVE	CONDUIT	101.25
197865	04/26/2023	MENARDS MORTON GROVE	INDOOR CORD AND 2-WAY SPLITTER	9.18
198290	04/30/2023	MENARDS MORTON GROVE	MISC SUPPLIES	60.88
198291	04/30/2023	MENARDS MORTON GROVE	BRASS PLUG	44.89
198293	05/09/2023	MENARDS MORTON GROVE	MISC SUPPLIES	320.58
198118	04/30/2023	METTLER TOLEDO LLC	REMAINDER DUE ON INVOICE	186.70
198060	04/30/2023	MGP INC	GIS STAFFING SERVICES FY2023 - APRIL 2023	12,982.50
198328	05/10/2023	MICHAEL F JORDAN	TRF TAX REFUND	552.00
198121	05/03/2023	MICHAEL & MOLLY INZITARI	BD BOND REFUND-9444 MONTICELLO AVE	250.00
198122	05/03/2023	MICHAEL & MOLLY INZITARI	BD BOND REFUND-9444 MONTICELLO AVE	500.00
198123	05/03/2023	MICHAEL & MOLLY INZITARI	BD BOND REFUND-9444 MONTICELLO AVE	500.00
198124	05/03/2023	MICHAEL & MOLLY INZITARI	BD BOND REFUND-9444 MONTICELLO	3,000.00
198065	05/02/2023	MICHAEL E POLLAK	OUTSIDE LEGAL SERVICES FY2024 - MAY 2023	2,000.00
197904	04/27/2023	MICHAEL REIKEN	REIMBURSEMENT FOR STA. 17 TOOL ORGANIZERS	76.44
198252	05/09/2023	MICHAEL ZLOTNIK	CLOTHING DRY GOODS NOTIONS	137.95
197905	04/27/2023	MIKE DEZYNSKI	TOOL REIMBURSEMENT	550.00
197988	04/28/2023	MONROE TRUCK EQUIPMENT	7" 3 CAM PORT MONITOR	457.10

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198037	04/30/2023	MOORE LANDSCAPES INC	MAIN ST MEDIANS LANDSCAPE MAINTENANCE (AP 1 OF 2)	950.00
198038	04/30/2023	MOORE LANDSCAPES INC	MAINT CONTRACT APRIL 23 (AP 2 OF 2)	1,641.00
198074	04/30/2023	MOORE LANDSCAPES INC	LANDSCAPE MAINT APR 2023	5,258.00
198160	05/04/2023	MORRIS FINEBERG	COMPOST BIN REBATE 9023 KENTON	25.00
198043	05/01/2023	MUSTAFA, GULAM	UB refund for account: 55941	9.25
198273	05/09/2023	NEMRT	VEHICULAR UNDERCOVER RESCUE CLASS -BENNETT/RUIZ	100.00
198110	04/30/2023	NFPA	NFPA 1300 MANUAL	135.95
198315	05/10/2023	NICK WYATT	REIMBURSEMENT FOR ROTARY MTG ON MAY 9, 2023	25.00
198242	04/28/2023	NICK WYATT	CELL PHONE STIPEND	195.00
198151	05/04/2023	NICOR GAS	SS FARGO 1E LONG	105.44
198119	04/30/2023	NICOR GAS	NATURAL GAS	1,278.86
198049	04/30/2023	NICOR GAS	NATURAL GAS	170.51
197966	04/28/2023	NICOR GAS	NATURAL GAS	89.03
197967	04/28/2023	NICOR GAS	NATURAL GAS - 5127 OAKTON	3,181.21
197990	04/28/2023	NILES TOWNSHIP DISTRICT 219	I-NET SERVICE FOR APRIL 2023	250.00
198112	04/30/2023	NIPSTA	VMT CLASS	800.00
198113	04/30/2023	NIPSTA	SCHAVONE, KALINOWSKI VMT CLASS	1,600.00
197973	04/27/2023	NK ARCHITECT USA	BD BOND REFUND-8056 CENTRAL PARK AVE	1,000.00
198169	04/28/2023	NOORUDDIN THARWANI	CELL PHONE STIPEND	195.00
197852	04/26/2023	NORTH COAST SEWER & DRAINAGE INC	LEAD PIPE REPLACEMENT SERVICE @ 8253 LAWNSDALE	12,545.00
198283	05/09/2023	NORTHEASTERN IL REGIONAL CRIME LAB	MEMBERSHIP ASSESSMENT/MAINTENANCE AGREEMENT FOR FY23/24	102,023.00
198217	04/30/2023	NORTHSHORE OMEGA	PRE-PLACEMENT EVALUATION	101.00
198225	05/08/2023	NORTHWEST MUNICIPAL CONFERENCE	ANNUAL MEMBERSHIP DUES FY23-24	25,528.00
197993	04/28/2023	OFFICE DEPOT INC	AWARDS & SUPPLIES (SFD)	366.18
198063	04/30/2023	OZINGA READY MIX CONCRETE INC	RESTORATION MATERIAL	712.76
198218	04/30/2023	PADDOCK PUBLICATIONS INC	JOB POSTING - H.R. ASSISTANT	800.00
198310	05/10/2023	PARADIGM HEALTHCARE LLC	REIMBURSEMENT FOR SEP FOR PARADIGM HEALTH	14,740.00
198284	05/09/2023	PATRICK PANIZO	REIMBURSEMENT FOR GAS -POLICE MEMORIAL TRIP	45.00
198028	05/01/2023	PATRICK WARDEN	CLOTHING DRY GOODS NOTIIONS	142.03
198136	05/03/2023	PAUL HUNSICKER	REIMBURSEMENT OF ELEC LICENSE	70.00
198010	04/28/2023	PAULINO REYES	TOOL REIMBURSEMENT	550.00
198070	04/15/2023	PEERLESS NETWORK, INC.	PHONE SERVICE	12,802.49
197876	04/26/2023	PERFORMANCE ADVANTAGE COMPANY	PAC RIG MOUNTING EQUIPMENT	4,709.04
198041	05/01/2023	PETROVIC, TOM/ELIZABETH	UB refund for account: 41077	9.25
198203	04/30/2023	PLANET TECHNOLOGIES INC	PWRBIPROGCC SHRSVR ALNG SUBVL MVL PERUSR	69.12
197984	04/28/2023	POMP'S TIRE SERVICE INC	RECAPPED TIRES	1,745.47
197999	04/28/2023	PRECISION CNTRL SYSTEMS OF CHICAGO	PD CHILLER	1,120.00
198011	04/28/2023	PRESTOX	MONTHLY PEST MAINTENENCE SERVICES -04/2023	221.00
197839	04/25/2023	PRINT XPRESS	BUSINESS CARDS - MELISSA VERSCH & AMANDA SABRI	180.00
198238	05/08/2023	PRIORITY DISPATCH CORPORATION	EMD-Q TRAINING FOR COM SUPERVISOR HATZIS	550.00
197896	04/27/2023	PROPIO LS LLC	TELEPHONE INTERPRETATION SERVICE - MAR/APR	36.30
198009	04/28/2023	PROSAFETY INC	SPRAY PAINT FOR ENGINEERING	768.00
198097	04/30/2023	PROSAFETY INC	PPE	499.20
198140	04/28/2023	PROSAFETY INC	STREET PPE	3,027.80
198167	04/28/2023	PROSAFETY INC	PPE	991.20


**VILLAGE OF SKOKIE
VOUCHER REPORT # 1
MAY 15, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
197974	04/26/2023	PULSE TECHNOLOGY OF ILLINOIS	PRINTER MNTNC	21.00
197834	04/25/2023	RACHEL BLUT	MEAL REIMBURSEMENT FOR CRI MEETING	90.00
198051	04/30/2023	RANDY PAYNE	DEVELOP SKOKIEBIZ ED REPORT TEMPLATE	1,500.00
198044	05/01/2023	RASINAR, ANTOANETA	UB refund for account: 85950	575.49
198226	04/30/2023	RAY O'HERRON CO INC	DIGITIZING FEE FOR BADGES	60.00
197924	04/27/2023	RICHARD E WILKEN	REIMBURSEMENT FOR RECRUITMENT TRIP -WILKEN	76.17
197977	04/28/2023	RMG ENT. PETWANTS CHICAGO NORTH	DOG FOOD FOR JINN	51.30
197917	04/27/2023	RNOW INC	TURN BUCKLE FOR REFUSE TRUCK 172	277.32
198177	05/05/2023	ROADSAFE TRAFFIC SYSTEMS INC	CUSTOM DOWNTOWN SKOKIE PARKING SIGNAGE	4,430.00
198048	04/30/2023	ROBERT QUANE	ARBOR DAY ACTIVITIES	198.86
198161	05/04/2023	ROBERT ROSEN	COMPOST BIN REBATE 9512 LINCOLNWOOD DR	25.00
198188	05/05/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC LANDSCAPE EQUIPMENT	342.00
198053	04/28/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC LAWN EQUIPMENT	222.00
198046	04/28/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC LANDSCAPE EQUIPMENT	9,040.00
198047	04/28/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC LANDSCAPE EQUIPMENT	1,665.00
198138	05/04/2023	RUSSO'S POWER EQUIPMENT INC	ELECTRIC LANDSCAPE EQUIPMENT	87.00
197871	04/26/2023	RUSSO'S POWER EQUIPMENT INC	FORESTRY RENTAL	428.97
198244	04/30/2023	SAFARILAND LLC	2" X 2" LIGHTINING LIFTS -MIURA	619.74
198152	05/04/2023	SECRETARY OF STATE	COVERT LICENSE PLATES	151.00
198219	05/08/2023	SEDGWICK CMS INC	UNEMPLOYMENT CLAIM ADMIN FEE - 5/1/23 - 7/31/23	750.00
197963	04/28/2023	SOLID WASTE AGENCY N COOK CNTY	SWANCC DISPOSAL FEES APRIL AND MAY 2022	86,282.00
198062	04/30/2023	SOUTH SIDE CONTROL SUPPLY CO	AC FREON AND SOLENOID	44.16
197919	04/27/2023	STANDARD EQUIPMENT COMPANY	DIRT SHOES FOR STREET SWEEPERS	205.34
197914	04/27/2023	STANDARD EQUIPMENT COMPANY	SWEEPER PARTS FOR SWEEPER 228	571.96
197915	04/27/2023	STANDARD EQUIPMENT COMPANY	RADIATOR HOSE FOR SWEEPER 228	114.10
197916	04/27/2023	STANDARD EQUIPMENT COMPANY	PARTS FOR BOOM ON VACTOR TRUCK 188	2,056.22
197844	04/26/2023	STANTON MECHANICAL INC	REPAIR OF ACTUATORS @ STATION 16	3,035.00
198095	04/28/2023	STEVEN LESNIEWICZ	IPSI TRAVEL AND TRAINING EXPENSES	147.60
198057	04/30/2023	SUBURBAN LABORATORIES INC	WATER TESTING	1,098.20
198304	05/09/2023	SUPER T PLUMBING INC	BD BOND REFUND-8531 DRAKE AVE	3,000.00
197872	04/26/2023	SUPERION LLC	CRYWOLF ANNUAL LICENSE - FIRE DEPARTMENT	6,310.09
197862	04/26/2023	SUPERION LLC	ONESOLUTION MCT ANNUAL MAINTENANCE - (1) LICENSE	168.00
198179	05/05/2023	TANA DANCE ART AND MOVEMENT LLC	SESBA GRANT REIMBURSEMENT	13,700.00
198195	05/05/2023	TEMPLE LADONNIA	UB refund for account: 85496	136.45
197897	04/27/2023	TESLA, INC	BD BOND REFUND-3901 GREENWOOD	300.00
197920	04/27/2023	TESLA, INC	BD BOND REFUND- 8422 EAST PRAIRIE ROAD	300.00
197940	04/27/2023	TESLA, INC	BD BOND REFUND- 8437 LATROBE AVE	500.00
197941	04/27/2023	TESLA, INC	BD BOND REFUND-9631 TRIPP AVE	300.00
197942	04/27/2023	TESLA, INC	BD BOND REFUND-4140 SUFFIELD CT	300.00
197938	04/27/2023	TESLA, INC	BD BOND REFUND-8423 ST LOUIS AVE	300.00
198125	05/03/2023	TESLA, INC	BD BOND REFUND-5244 FARWELL AVE	300.00
198207	04/30/2023	THE BLUE LINE	COMM OPERATOR JOB POSTING	298.00
198127	04/07/2023	THE HORTON GROUP, INC.	INSURANCE CONSULTING	5,460.00
197667	04/20/2023	THERMOWORKS INC	INFRARED THERMOMETER	87.79
197878	04/26/2023	TOMASZ TARASIUK	GMIS CONFERENCE REIMBURSEMENT	263.00

**VILLAGE OF SKOKIE
VOUCHER REPORT # 1
MAY 15, 2023**

Invoice Ref#	FY Date	Vendor	Invoice Description	Amount
197873	04/26/2023	TORQUE FITNESS LLC	FITNESS EQUIPMENT TANK M4	1,799.00
198196	05/05/2023	TOWER COMMERCIAL CONSTRUCTION	BD BOND REFUND-9445 SKOKIE BLVD	1,000.00
197989	04/28/2023	TRANSCHICAGO TRUCK GROUP	WATER PUMP FOR REFUSE TRUCK 163	295.88
197669	04/20/2023	ULINE	SAATH GRANT PURCHASE	83.64
197670	04/20/2023	ULINE	SAATH GRANT PURCHASE	1,120.50
197866	04/26/2023	ULTRA STROBE COMMUNICATIONS INC	DOCKING STATIONS	18.51
198088	04/01/2023	UPS	TRACKING #K3061994660	17.40
198055	04/30/2023	UPS	WEEKLY CHARGE & INTERNET SHIPPING	49.31
197992	04/28/2023	UPS	WEEKLY SERVICE CHARGE	30.00
198266	04/30/2023	UPS	WEEKLY SERVICE CHARGE	30.00
197964	04/28/2023	VALDES LLC	WASHER SOLVENT	309.90
198211	04/30/2023	VISIX INC	EPS 125, COMMUNICATOR - DIGITAL ROOM SIGNS	2,230.60
198068	04/30/2023	VOLLMAR CLAY PRODUCTS CO	MATERIAL FOR STRUCTURE REPAIR	1,682.50
198069	04/30/2023	VOLLMAR CLAY PRODUCTS CO	MATERIAL FOR STRUCTURE REPAIR	256.00
197874	04/26/2023	W S DARLEY & CO	TURTLE TILE	700.00
197875	04/25/2023	W S DARLEY & CO	CHISSEL PARTS	100.88
198114	05/03/2023	WARD DICKENS	CLOTHING DRY GOODS NOTIONS	214.95
197998	04/28/2023	WAREHOUSE DIRECT	PAPER TOWELS & TOILET PAPER	731.84
197859	04/26/2023	WAREHOUSE DIRECT	NAMEPLATES FOR NEW PUBLIC SAFETY MEMBER	34.38
198253	05/09/2023	WASIE GREEN	CLOTHING DRY GOODS NOTIONS	132.00
197958	04/28/2023	WEST SIDE TRACTOR SALES	WATER PUMP FOR ROAD GRADER 229	1,465.10
198103	05/02/2023	WILLIAM A BETTS	PERMIT REFUNDS	125.00
198056	04/30/2023	WILMETTE TRUCK & BUS	DOT INSPECTION	518.00
197978	04/28/2023	ZARNOTH BRUSH WORKS INC	PRO STRIP BROOM & GUTTER BROOM FOR SWEEPER	5,056.00
198026	04/29/2023	ZOLL MEDICAL CORPORATION	CPR AED PADS FOR X SERIES MONITOR	2,410.80
198027	04/29/2023	ZOLL MEDICAL CORPORATION	AUTOPULSE RESTAIN STRAPS AND MONITOR PAPER	\$ 661.25
			Total	<u>\$ 1,352,560.55</u>

Memorandum
Mayor's Office

TO: Board of Trustees
FROM: 
Mayor
DATE: May 15, 2023
SUBJECT: Resignations

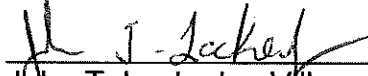
*A Resignations

Skokie Police Use of Force Board
James Boehm

Telecommunications & Technology Commission
Ninos Youkhana

**Memorandum
Manager's Office**

TO: The Honorable Mayor and
Board of Trustees
Village Clerk
Corporation Counsel

FROM: 
John T. Lockerby, Village Manager

DATE: May 11, 2023

SUBJECT: **MANAGER'S REPORT
BOARD MEETING OF MONDAY, MAY 15, 2023**

* **A. Commercial All-Risk Property / Cyber Liability Coverage Renewals – Affiliated FM Insurance - \$106,500 and BCS Insurance Company - \$35,971.**

The Village of Skokie purchases commercial property coverage through Arthur J. Gallagher/Affiliated FM Insurance which expires on June 1, 2023. The All-Risk property coverage includes replacement value of all Village-owned buildings and contents, market value of the Village fleet and business interruption of the significant malls within the Village. Despite upward market trends, incumbent Affiliated FM Insurance Company quoted a flat renewal rate of .085361. The Village's insurable values increased eleven percent to \$124,764,143, thus resulting in a 2024 premium for All-Risk property coverage of \$106,500. The Village also secured full unrestricted cyber liability coverage for a premium of \$35,971 with BCS Insurance Company. I concur with staff's recommendation that a contract be awarded to Affiliated FM in the amount of \$95,109 for All-Risk property coverage and Cyber Liability coverage with BCS Insurance in the amount of \$31,046.90. Mayor and Board approval is respectfully requested.

* **B. Police Department Drone – RMUS Unmanned Solutions, Centerville, Utah - \$31,096.90.**

The Fiscal Year 2024 Capital Improvement Program budget provide funding for the purchase of a Police Department drone or unmanned aircraft system (UAS). The UAS adds to the Police Department's capability of locating and tracking suspects, fleeing vehicles or finding missing persons while enhancing homeland security efforts within the Village. It is staff's recommendation that the purchase of a drone and associated accessories be awarded to RMUS Unmanned Solutions, the lowest responsive and responsible bidder, in the amount of \$31,096.90. I concur with staff's recommendation and respectfully request Mayor and Board approval.


* **C. HP Infrastructure Maintenance Contract – CDW G, Vernon Hills, Illinois - \$27,316.32.**

The hardware maintenance agreement, which supports the Village's server infrastructure, is up for renewal. The Village of Skokie utilizes this server infrastructure to run critical applications, such as the BSA ERP software system, the OSSI Public Safety System and the Open-Text Document Management System. It

is staff's recommendation that a \$27,316.32 contract be awarded to CDW G. I concur with staff's recommendation and respectfully request Mayor and Board approval.

Memorandum
Risk Management Division

TO: John T. Lockerby, Village Manager

FROM: 
Debra L. Prottsman, Risk Manager

DATE: May 3, 2023

SUBJECT: Commercial All-Risk Property / Cyber Liability Coverage Renewals
Fiscal Year 2023 - 2024
Village Board Agenda – May 15, 2023

The Village of Skokie purchases commercial property coverage through Arthur J. Gallagher / Affiliated FM Insurance Company, which expires June 1, 2023. The All-Risk property coverage includes replacement value of all Village-owned buildings and contents, market value of the Village fleet and business interruption on the three malls within the Village.

The overall property insurance marketplace has become more favorable in 2023 although there are key drivers adversely impacting the commercial market. Inflation plays a large role given the rising costs of construction materials and labor, financial market uncertainty, as well as catastrophic losses of wind/hail, fire and flood in the Midwest. Despite upward market trends, incumbent Affiliated FM Insurance Company quoted a flat renewal rate of .085361; however, the Village’s insurable values increased eleven percent to \$124,764,143, thus resulting in a 2024 premium for All-Risk property coverage of \$106,500.

The Village also purchases Cyber Liability coverage with aggregate limits of \$1,000,000. Cyber Liability continues to be a difficult line of coverage for public sector entities. Last year, the marketplace had all but collapsed with nearly all insurers pulling out of the public sector marketplace for Cyber/Ransomware. Carriers exited the marketplace at a rapid pace and those that remain, require public sector buyers to demonstrate that they have best-in class mitigations in place, such as Multi-Factor Authentication for remote access, encrypted cloud-based backup, staff training to prevent clicking on phishing emails and other loss-prevention measures. Skokie demonstrated robust IT mitigation measures are in place and as such, the Village secured full unrestricted cyber coverage of \$2,000,000 for fiscal year 2024 for a premium of \$35,971. This is \$4,374 or 13.8 percent increase over last year, but with increased coverage from \$1,000,000 to \$2,000,000. Given current market conditions, obtaining \$2,000,000 in cyber liability coverage speaks highly of the IT mitigation measures that Skokie has demonstrated are in place.

Recommendation: It is recommended that commercial all-risk property coverage be placed with Affiliated FM Insurance, for coverage period of June 1, 2023 to June 1, 2024, at a premium of \$106,500. Additionally, it is recommended that cyber liability coverage be placed with BCS Insurance Company for coverage period of June 1, 2023 – June 1, 2024, at a premium of \$35,971. In total, \$142,471.00 is requested for both the property and cyber liability coverage for fiscal year 2024. Funds are budgeted in fiscal year 2024 to cover these expenditures. Village Manager and Village Board approval is respectfully requested.

Enclosure

cc: Nicholas Wyatt
Michael Aleksic

2023-2024 Renewal Premium Exposure Comparison



LINE OF COVERAGE		EXPIRING PROGRAM		PROPOSED PROGRAM	
		CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Property	Premium	Affiliated FM	\$95,109.00	Premium	\$106,500.00
	Total Fees		-	Total Fees	-
	Estimated Cost		\$95,109.00	Estimated Cost	\$106,500.00
	Annualized Cost		\$95,109.00	Annualized Cost	\$106,500.00
	TRIA Premium		\$2,853.00	TRIA Premium	\$3,025.00
Cyber Liability	Premium	BCS Insurance Company	\$31,047.00	CFC	\$33,775.00
	Total Fees	(BCS Insurance Company)	550.00		\$2,196.00
	Estimated Cost		\$31,597.00		\$35,971.00
	Annualized Cost		-		-
	TRIA Premium		-		-
Crime	Premium	Allmerica Financial Benefit	\$3,559.34	Allmerica Financial Benefit	\$3,559.33
	Estimated Cost	Insurance Co (Hanover	\$3,559.34	Insurance Co (Hanover	\$3,559.33
	Annualized Cost	Insurance Companies)	-	Insurance Companies)	-
	TRIA Premium		-		-
Public Officials Bonds	Premium	Liberty Mutual Insurance	\$5,000.00	Liberty Mutual Insurance	\$5,000.00
	Estimated Cost	Company (Liberty Mutual	\$5,000.00	Company (Liberty Mutual	\$5,000.00
	Annualized Cost	Holding Company, Inc.)	-	Holding Company, Inc.)	-
	TRIA Premium		-		-
AJG Risk Management Service Fee			\$7,100.00		\$7,313.00
Total Estimated Program Cost			\$142,365.34		\$158,343.33

+11.22% with \$2M Cyber
+3.85% with \$1M Cyber

Important Notes
+11% Values

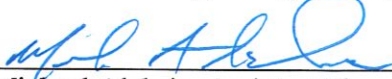
Exposure Comparison

EXPOSURES	EXPIRING	RENEWAL	% Change
Total Values	\$112,862,418	\$124,764,143	11%

MEMORANDUM

**Finance Department
Police Department**

TO: John T. Lockerby, Village Manager

FROM: 
Michael Aleksic, Assistant Finance Director


Brian Baker, Chief of Police

DATE: May 5, 2023

SUBJECT: **Agenda Item – May 15, 2023 Village Board Meeting
Police Department Drone**

BACKGROUND

The FY24 CIP budget contains \$33,000 for the purchase of a Police Department Drone, or unmanned aircraft system (UAS). Staff is requesting approval of this purchase ahead of the formal FY24 CIP Budget approval to ensure the equipment is received in time for use during the Village’s fourth of July parade.

Bids for this purchase were publicly solicited and as a result, three (3) were received on May 2, 2023.

TABULATION:

RMUS Unmanned Solutions, Centerville, UT.	\$31,096.90
Dronefly, Chatsworth, CA.	\$32,302.00
Volatus Drones, Ontario, Canada	\$32,237.00

RECOMMENDATION:

It is recommended that the purchase of a DJI Matrice M300 RTK drone and associated equipment and accessories be awarded to RMUS Unmanned Solutions, the lowest responsive and responsible bidder, in the amount of \$31,096.90. The purchase includes the drone body, control system, thermal imaging camera with zoom capability, spotlight, batteries, cables, connectors and all other necessary hardware and accessories.

COMMENTS:

The requested UAS has state-of-the art capabilities with which to provide year-round, enhanced UAS services to the community. Unlike the basic UAS currently in service, the requested UAS can be deployed in virtually all-weather conditions including rain, snow and high winds. This greatly increases the value of the UAS given the volatile weather conditions which are

experienced in our geographic area.

Additionally, the requested UAS has a flight time of almost double the current unit, and a 50 percent longer range. While our current UAS does not have any optical zoom capabilities, the requested UAS is equipped with a substantially more powerful thermal imaging camera, accompanied with a 23 times optical zoom lens and 200 times digital zoom capability. These optics would greatly increase the number of successful public safety flight missions while also providing greater detail to command staff or other involved parties. The requested UAS adds to the Police Department's capability of locating and tracking suspects, fleeing vehicles, or finding missing persons while enhancing homeland security efforts within the Village.

cc: Nicholas Wyatt, Assistant Village Manager
Jesse Barnes, Deputy Chief of Police
David Pawlak, Commander, Special Operations

Memorandum
Purchasing Division
IT Department

TO: John T. Lockerby, Village Manager

FROM: 
Michael Aleksic, Assistant Finance Director


Tomasz Tarasiuk, IT Director

DATE: April 27, 2023

SUBJECT: HP Infrastructure Maintenance Contract
Agenda Item – May 15, 2023 Board Meeting

Background

The Village operates server infrastructure to run critical applications associated with Village activities and transactions. The Village accomplishes this task utilizing a HP Virtual Server Environment with HP data storage. This server infrastructure runs key Village applications including the BSA ERP System, OSSI Public Safety System, and Open-Text Document Management System. The hardware maintenance agreement to support this infrastructure is up for renewal. This agreement guarantees replacement of faulty hardware components and provides an onsite 4-hour response time.

Budget & Account: \$56,000.00 020-6000-403.03-20 #0R31013

Recommendation:

It is recommended that a contract be awarded to CDW G, Vernon Hills, Illinois, for support and maintenance of HP Hardware infrastructure, in the amount of \$27,316.32.

Cc: Julian Prendi

#610770

**Memorandum
Corporation Counsel's Office**

TO: The Honorable Mayor and Board of Trustees

FROM: 
Michael M. Lorge, Corporation Counsel

DATE: May 5, 2023

SUBJECT: May 15, 2023 Corporation Counsel's Report

A. Ordinance,

Item **A** is on the agenda for first reading and will be on the June 5, 2023 second reading and adoption.

B. Resolution,

Item **B** is on the agenda for first reading and adoption.

Items **A** and **B** are items for Board action resulting from the Village Board's discussions concerning Affordable Housing and Inclusionary Zoning. The Ordinance and Resolution are a result of the Plan Commission's presentation of the Village Board which summarized its listening session, two (2) public hearings and discussions. The Ordinance and Resolution reflect the March 16, 2023 Plan Commission presentation to the Board and the recommendations contained in the Plan Commission's Report concerning Affordable Housing. At the May 1, 2023 Village Board meeting the Mayor and Board of Trustees directed the Corporation Counsel's Office to draft an Ordinance pertaining to Affordable Housing and Inclusionary Zoning and to draft a Resolution authorizing a subcommittee of the Plan Commission, to review, study and make recommendations to revise the Housing Chapter of the Village's Comprehensive Plan.

C. Resolution, Plat of Resubdivision, 9318 Lockwood

Item **C** is on the agenda for first reading and approval.

This Resolution accepts and approves the Hermez Resubdivision plat, dated April 23, 2020, subsequently revised August 25, 2020, for the purpose of consolidating two (2) lots into one (1) lot for the property located at 9318 Lockwood Ave in an R2 Single0Family district.

cc: Pramod Shah
John Lockerby

<p>THIS ORDINANCE MAY BE CITED AS VILLAGE ORDINANCE NUMBER</p> <p>23-5-C-</p>

AN ORDINANCE AMENDING CHAPTERS 46 AND 58 OF THE SKOKIE VILLAGE CODE PERTAINING TO AFFORDABLE HOUSING

1 **WHEREAS**, the Village of Skokie (hereinafter "Village") as a home rule unit of local
2 government as provided by Article VII, Section 6 of the Illinois Constitution of 1970 has the
3 authority to exercise any power and perform any function pertaining to its government and
4 affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

5 **WHEREAS**, as a home rule unit, the Village's powers are construed liberally as held by
6 the Illinois Supreme Court in the case of Scadron v. City of Des Plaines, 153 Ill.2d 164 (1992),
7 including to regulate and to promulgate rules and regulations that pertain to its government
8 affairs; and

9
10 **WHEREAS**, Chapter 46, of the Skokie Village Code contains various fees for Village
11 services, programs, and policies and is the appropriate Chapter of the Skokie Village Code to
12 contain provisions concerning "fee in lieu" as part of Affordable Housing; and

13 **WHEREAS**, Chapter 58, of the Skokie Village Code focuses on and addresses Human
14 Relations including requirements and procedures for housing practices and, therefore, is the
15 appropriate Chapter of the Skokie Village Code to contain provisions concerning Affordable
16 Housing; and

17 **WHEREAS**, the Village has a long and admirable history concerning open and fair
18 housing including being the first municipality in the State of Illinois to pass a Fair Housing
19 Ordinance and empowering its Human Relations Commission decades ago to aggressively
20 enforce its Fair Housing Ordinance through mediation and public hearings; and

21 **WHEREAS**, the Village has achieved a level of 19% of the Village housing stock as
22 affordable housing, as defined and calculated by the Illinois Housing Development Authority
23 through organic housing trends, without affordable housing regulations or imposition of
24 requirements on new construction; and

25
26 **WHEREAS**, notwithstanding the aforementioned 19%, there is a continuing need to
27 provide affordable housing, for: those who have lived in the Village and contributed to its
28 success but are now on reduced or limited incomes as senior residents, for those who work
29 in the Village and for those who seek to come to live in the Village for its opportunities; and
30

1 **WHEREAS**, there is a continuing need to provide new or improved and updated
2 affordable housing to ensure that those who obtain affordable housing in the Village live in
3 property that is safe and habitable and provides dignity for its occupants; and
4

5 **WHEREAS**, without establishing standards and requirements for affordable housing
6 in the Village there is reasonable concern that the quantity of affordable housing may be
7 diluted by other new housing construction and the trend toward increased housing prices may
8 result in an inadequate quantity of affordable housing; and
9

10 **WHEREAS**, there is also the need and interest in the Village to encourage and attract
11 new housing development because sufficient and varied housing in our community
12 strengthens the economic vitality of the Village; and
13

14 **WHEREAS**, the Village recognizes that providing affordable housing in our community
15 increases housing opportunities to maintain a diverse population, including but not limited to
16 family friendly housing, multi-generational housing, senior housing and accessibility; and
17

18 **WHEREAS**, the Village Plan Commission, as directed by the Village Board, undertook
19 to develop affordable housing recommendations and held a listening session on January 19,
20 2023 for recommendations from local and regional organizations, held two (2) Public
21 Hearings (February 2, 2023 and March 2, 2023) to discuss possible affordable housing
22 recommendations and held a meeting on March 16, 2023 to approve draft goals to present
23 to the Village Board to enable it to establish new affordable housing policies and Village Code
24 provisions; and
25

26 **WHEREAS**, on April 17, 2023 the Plan Commission Report entitled “Affordable
27 Housing Policy Discussion” was presented to the Village Board at its regular public meeting
28 by the Plan Commission Chair and thereafter, on May 15, 2023, the Village Board at its duly
29 held regular public meeting, further discussed the Village Plan Commission’s Report; and
30

31 **WHEREAS**, the Mayor and Board of Trustees at the public meeting duly held on May
32 15, 2023, voted to concur in part with the aforesaid recommendation of the Skokie Plan
33 Commission; and

34 **NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Board of Trustees of the
35 Village of Skokie, Cook County, Illinois;

36 **Section 1:** That Chapter 56 of the Skokie Village Code be and the same is hereby
37 amended in the manner hereinafter indicated. The new material is **highlighted in bold**.

38 **Chapter 58 - HUMAN RELATIONS AND AFFORDABLE HOUSING**

39 **ARTICLE I. - IN GENERAL...**

40 **ARTICLE III. – AFFORDABLE HOUSING**

1 **Sec. 58-39. Intent and Purpose.**

2 This Article shall promote the public health, safety and welfare of existing and future
3 residents of the Village by requiring certain residential developments or mixed-use
4 developments which contain a residential component to incorporate a specified
5 percentage of dwelling units to qualifying as Affordable Housing.

6 **Sec. 58-40. DEFINITIONS**

7 **A. Definitions.**

- 9 - **Affordable Housing.** Housing that is affordable for targeted households
10 identified in this Article. "Affordable Housing" is divided into tiers based on
11 availability to households at distinct income levels.
- 12 - **Affordable Housing Compliance Plan.** A plan submitted by a developer or
13 owner of a Governed Development describing how a development shall
14 comply with the requirements of this Article.
- 15 - **Affordable Housing Fund.** A fund to be established by the Village, pursuant
16 to Section 58-53 of this Article.
- 17 - **Affordable Housing Unit.** A dwelling unit that meets the criteria for affordable
18 housing.
- 19 - **Affordable Owner Occupied Units.** Affordable housing units marketed and
20 offered for sale to eligible households subject to an affordable unit covenant.
- 21 - **Affordable Rental Units.** Affordable housing units marketed and offered for
22 rent to eligible households subject to standard lease terms.
- 23 - **Area Median Income (AMI).** The median income level for the Chicago-
24 Naperville-Elgin, IL-IN-WI Metropolitan Statistical Area, as established and
25 defined in the annual schedule published by the Secretary of Housing and
26 Urban Development, and adjusted for household size.
- 27 - **Certificate of Qualification.** A certificate establishing a qualified household's
28 eligibility to purchase or lease an affordable dwelling unit based on income
29 eligibility using income and asset limits, in accordance with the Village's
30 policies and procedures.
- 31 - **Consumer Price Index (CPI).** Consumer price index for the Chicago-
32 Naperville-Elgin area as published annually by the U.S. Department of Labor,
33 Bureau of Labor Statistics.
- 34 - **Conversion.** A change in a residential or mixed-use rental development,
35 including Office condominiums, to individual-owner residential
36 condominium units.
- 37 - **Conversion.** A change in a residential or mixed-use rental development,
38 including Office condominiums, to individual-owner residential
39 condominium units.
- 40 - **Conversion.** A change in a residential or mixed-use rental development,
41 including Office condominiums, to individual-owner residential
42 condominium units.
- 43 - **Conversion.** A change in a residential or mixed-use rental development,
44 including Office condominiums, to individual-owner residential
45 condominium units.
- 46 - **Conversion.** A change in a residential or mixed-use rental development,
including Office condominiums, to individual-owner residential
condominium units.

- **Developer.** The party responsible for obtaining approvals from the Village, including zoning, subdivision, and building permit approvals, for a Governed Development.
- **Eligible Household.** For purposes of this Article, a household with an annual income less than 60% and 80%, respectively, of the Area Median Income (AMI).
- **Governed Development.** Any residential or mixed-use development with a residential component that is required to provide affordable housing units under provisions of this Article. Projects at one location undertaken in phases, stages or otherwise developed in distinct parts shall be considered a single Governed Development.
- **Housing Expenses.**
 - a) For affordable rental units - rent and utilities; and
 - b) For Affordable Owner Occupied Units - principal and interest of any mortgages placed on the unit, property taxes, condominium or homeowner's association fees, if applicable, and insurance.
- **Maximum Resale Price.** The maximum price, at which an owner-occupied affordable unit may be sold to another eligible household, based on a valuation formula incorporating appraisal data, a maximum appreciation factor, and allowances for capital improvements, all as set forth in a schedule to be published by the Village on an annual basis.
- **Market Rate Housing Units.** All owner-occupied or rental dwelling units in a Governed Development that are not classified as affordable housing units.
- **Nursing Facilities.** This means either a Skilled nursing facility or an Assisted-living facility as defined in Section 118- 32 of the Code.

Sec. 58-41. Administration.

The provisions of this Article shall be administered by the Village Manager, or designee.

Sec. 58-42. Applicability.

A. General. The provisions of this Article shall apply to all developments that result in the addition of or contain 11 or more residential dwelling units. Developments subject to the provisions of this Article shall be deemed Governed Developments and shall include, but are not limited to, the following:

1. A development that is new residential construction or new mixed-use

1 construction with a residential component.

2
3 2. A development that is the renovation or reconstruction of an existing
4 multiple family residential building that increases the number of
5 residential dwelling units from the number of dwelling units in the original
6 structure.

7
8 3. A development that shall change the use of an existing building from
9 non-residential to residential or that will change the class of residential
10 use from single family to multi-family.

11
12 4. A development that includes the conversion of rental property to
13 private ownership of individual dwelling units.

14
15 5. An existing Governed Development that engages in a substantial
16 renovation or remodel where the scope of the work requires the
17 relocation of tenants or permanent end of tenancy for the tenants or when
18 more than 30% of the units in the development are undergoing the
19 renovation or remodel at one time.

20
21 **B. Development on Multiple Parcels.** For purposes of this Article, a development
22 that is constructed across multiple adjacent parcels under common ownership
23 shall be considered a single development.

24
25 **C. Excluded Developments.** The requirements of this Article shall not apply to
26 the following housing types:

- 27
28 1. The reconstruction of an individual dwelling unit that is rebuilt;
29
30 2. A non-residential development;
31
32 3. Assisted living facilities; and
33
34 4. Nursing facilities.

35
36 **Sec. 58-43. Affordable Housing Requirement for Governed Developments**

37
38 **A. Calculation of Required Affordable Units.** The developer of a Governed
39 Development must satisfy the requirements of this Article by providing
40 affordable housing units within the physical envelope of the development, in the
41 amounts to be calculated is as follows, unless an exception or alternative is
42 approved by the Mayor and Board of Trustees:

- 43
44 1. Tiered Requirement.
45 a. For projects with 11 to 150 total dwelling units in a Governed
46 Development, 5% shall be marketed, offered, and maintained as
47 affordable housing units.

- 1 b. For projects with more than 150 total dwelling units in a Governed
2 Development, 10% shall be marketed, offered, and maintained as
3 affordable housing units.
4 c. For all projects, half the required affordable housing units shall be
5 for applicants with no more than 60% of AMI and half shall be for
6 applicants with no more than 80 % of AMI.
7

8 2. Fractional Units. When the application of the percentages specified
9 above results in a number of required affordable housing units that
10 includes a fraction, the fraction shall be rounded up to the next whole
11 number if the fraction is greater than 0.5. If the result includes a fraction
12 equal to or less than 0.5, or if the result is an odd number of units, the
13 developer shall have the option of rounding up to the next whole number
14 and providing the affordable housing units on-site, or providing the
15 Village with a payment-in-lieu of providing an additional affordable
16 housing unit.
17

18
19 **B. Payment-in-Lieu of Providing Affordable Units.**
20

21 1. A developer may make a cash payment-in-lieu of constructing some or
22 all of the required affordable housing units otherwise required to be
23 constructed pursuant to this Article, but only if the Mayor and Board of
24 Trustees approves such payment as part of a Site Plan Approval or
25 Planned Unit Development.
26

27 2. Required Payment-in-Lieu fee. For Governed Developments permitted
28 to satisfy their affordable housing requirement through a payment-in-
29 lieu, the amount due to the Village shall be pursuant to Section 46-140 of
30 the Code.
31

32 3. Timing of Payment. A developer shall be required to submit the
33 permitted payment-in-lieu for a Governed Development prior to the
34 issuance of any building permits for the Governed Development. In the
35 event that a Governed Development is being constructed in phases, the
36 developer shall only be required to submit a portion of the payment-in-
37 lieu corresponding to the proportion of that phase.
38

39 4. Governed Developments with 100 residential units or more, shall not
40 be eligible to pay the Payment-in-Lieu alternative.
41

42
43 **Sec.58-44. Location and Design Attributes of Affordable Housing Units.**
44

45 Affordable housing units in a Governed Development must comply with the following
46 standards, unless granted an exception by the Village Board as part of the affordable
47 housing compliance plan.

1
2 **A. Location of Affordable Housing Units.** Affordable housing units must
3 be dispersed among the market rate housing units throughout the
4 Governed Development and not clustered together or segregated from
5 market rate housing.
6

7 **B. Size of Units.** Affordable housing unit size must be generally
8 representative of and correspond to the size of the market rate housing
9 units within the Governed Development.
10

11 **C. Phasing of Construction.** In a Governed Development to be
12 constructed in multiple phases, each phase of the development must
13 include a number of affordable housing units proportional to the fraction
14 that the phase consists of the entire Governed Development.
15 Construction of affordable housing units may not be delayed or grouped
16 into later phases of a Governed Development.
17

18 **D. Exterior Appearance.** The exterior appearance of affordable housing
19 units in any Governed Development must be visually compatible with the
20 market rate housing units in the Governed Development. External
21 building materials and finishes must be substantially the same in type
22 and quality for affordable housing units as for market rate housing units.
23 Affordable housing units shall be indiscernible from market rate housing
24 units from when viewed from interior corridors and other common areas.
25

26 **E. Mix of Bedroom Types of Affordable Housing Units.** The bedroom mix
27 of affordable housing units must be in equal proportion to the bedroom
28 mix of the market rate housing units within the Governed Development.
29

30 **F. Amenities.** Affordable housing units must have similar access to
31 common areas, facilities, and services as that enjoyed by comparable
32 market rate housing units in a Governed Development including but not
33 limited to outdoor spaces, amenity spaces, storage, parking, bicycle
34 parking facilities, and resident services.
35

36 **G. Mixed Occupancy Developments.** If a Governed Development includes
37 both rental housing units and owner occupied units, the ratio of
38 affordable rental to affordable owner occupied units marketed and
39 offered must be equal to the ratio of rental to owner occupied market rate
40 housing units marketed and offered in the Governed Development.
41

42 **Sec. 58-45. Period of Affordability.**

43 For both Affordable Owner Occupied Units and Lease of Affordable Rental Units
44 the period of affordability shall be 40 years, to commence at the time of six (6) months
45 subsequent to the Certificate of Occupancy is issued by the Village. The developer or
46 owner shall execute and record any agreements, covenants, or instruments required
47

1 by this Part to ensure compliance with this section.

2
3 **Sec. 58-46. Affordability Controls for Affordable Owner Occupied Units.**

4
5 **A. Initial Sale Prices for Affordable Owner Occupied Units.** Permitted initial sales
6 prices for Affordable Owner Occupied Units shall be set according to a schedule
7 published by the Village annually and calculated on the basis of:

8
9 1. Housing expenses at or below thirty one percent (31%) of the
10 designated eligible income tiers with a household size corresponding to
11 the size of the unit.

12
13 2. The following relationship between unit size and household size shall
14 be used to determine the appropriate income level at which affordable
15 housing expenses are calculated:

16

Unit Size	Income Level for Household Size
Efficiency	1 Person
1 Bedroom	2 Persons
2 Bedrooms	3 Persons
3 Bedrooms	4 Persons
4 Bedrooms	5 Persons

17
18 3. An available fixed rate thirty (30) year mortgage, consistent with the
19 average rate published from time to time by Freddie Mac;

20
21 4. A down payment of no more than five percent (5%) of the purchase
22 price;

23
24 5. A calculation of property taxes;

25
26 6. A calculation of homeowner's insurance;

27
28 7. A calculation of condominium or homeowner association fees; and

29
30 8. A calculation of private mortgage insurance, if applicable.

31
32 **B. Procedure for Initial Sale of an Affordable Owner-Occupied Unit to an Eligible
33 Household.**

34
35 1. Sixty (60) days prior to offering any owner-occupied affordable unit for sale
36 to the public, a developer must notify the Village in writing of such offering. The
37 notice shall set forth the number, size, price, and location of affordable housing
38 units to be offered, and must provide a description of each housing unit's
39 finishes and availability. The notice must also include a copy of the approved
40 affordable housing compliance plan for the development, and any such

1 additional information the Village Manager may reasonably require in order to
2 establish compliance with this Part.

3
4 2. The prospective purchaser must make application for a Certificate of
5 Qualification on a form provided by the Village. If the Developer determines a
6 purchaser is an eligible household pursuant to the requirements of this Part to
7 purchase an affordable housing unit, it shall issue a Certificate of Qualification
8 to that purchaser. A purchaser must provide documents to verify that their
9 household satisfies these requirements, including an affidavit that the
10 affordable housing unit shall be their primary residence. The Village shall have
11 the authority to audit the Certificate of Qualifications and all related
12 documentation.

13
14 3. The developer may not sell or lease any affordable housing units without a
15 valid certificate of qualification from the Village for the prospective purchaser.
16

17 **C. Maximum Resale Price and Maximum Appreciation.**

18
19 1. The maximum resale price at which an affordable owner-occupied unit
20 may be sold to an eligible household for shall be established in an affordable
21 unit covenant executed by the purchaser. This price shall take into account the
22 maximum permitted appreciation allowed by this 58-46 C. as well as changes
23 in the area median income.

24
25 a) The maximum resale price is an upper limit, but should not be
26 construed as a guarantee that the unit will be resold at that price.

27
28 b) Market conditions, and characteristics of the affordable housing
29 unit, may result in the sale of an owner occupied housing unit at a
30 price lower than the maximum resale price.
31

32 2. The maximum permitted appreciation that may be claimed by the owner
33 of an affordable owner-occupied unit may not exceed fifteen percent (15%) of
34 the increase in the unit's value, as determined by the difference between fair
35 market appraisal at the time of purchase of the unit by the current owner and a
36 fair market appraisal at the time of resale, with such adjustments for
37 improvements made by the current owner and necessary costs of sale which
38 shall be accounted for in the price schedule published by the Village.
39

40 **D. Village First Option to Purchase.** The Village shall have the first option and right,
41 but not an obligation, to purchase any affordable owner-occupied unit prior to the unit
42 being marketed or offered to the public. If the Village exercises the option and
43 purchases the affordable owner-occupied unit, the Village shall have the right to
44 subject the unit to such agreements, covenants, or instruments, to ensure the
45 continued affordability of the unit in accordance with this Article. Such documentation
46 shall incorporate the provisions of this Article and shall provide, at a minimum, each
47 of the following:

1
2 **1. The maximum resale price is an upper limit, but shall not be construed as a**
3 **guarantee that the unit shall be resold at that price.**
4

5 **2. Market conditions, and characteristics of the affordable housing unit, may**
6 **result in the sale of an affordable housing unit at a price lower than the**
7 **calculated maximum resale price. The Village shall also reserve the right to**
8 **assign and transfer its interest in any Affordable Owner Occupied Units that it**
9 **purchases pursuant to this Subsection to a not-for-profit partner organization.**
10

11 **E. Purchases by Eligible Households. In all other sales of Affordable Owner Occupied**
12 **Units between private eligible households, the parties to the transaction shall be**
13 **required to execute and record such documentation as required by Section 58-45 of**
14 **this Code to ensure the provision and continuous maintenance of the affordable**
15 **housing units. Such**
16 **documentation shall include the provisions of this Code and shall provide, at a**
17 **minimum, each of the following:**
18

19 **1. That the purchaser acknowledges the Village's first option to purchase the**
20 **owner-occupied unit set forth in Section 58-46 (D) of this Article.**
21

22 **2. In the event that the Village does not exercise its first option to purchase, the**
23 **affordable housing unit only be sold to and occupied by an eligible household.**
24

25 **3. The affordable housing unit may only be conveyed subject to restrictions that**
26 **shall permanently maintain the affordability of such affordable housing units for**
27 **eligible households, including a prohibition on sales above the maximum resale**
28 **price.**
29

30 **Sec. 58-47. Affordability Controls For Affordable Rental Units.**
31

32 **A. Rental Rates for Affordable Rental Units. Permitted housing expenses for affordable**
33 **rental units shall be set according to a schedule published by the Village annually and**
34 **calculated on the basis of:**
35

36 **1. Housing expenses at or below thirty one percent (31%) of the designated**
37 **eligible income tiers set forth in Section 58-43, with a household size**
38 **corresponding to the size of the unit.**
39

40 **2. If the most recent edition of HUD's reporting indicates a lower area median**
41 **income than the previous edition, the maximum housing expenses shall be**
42 **adjusted accordingly.**
43

44 **3. The following relationship between unit size and household size shall be used**
45 **to determine the appropriate income level at which affordable housing expenses**
46 **are calculated:**
47

Unit Size	Income Level for Household Size
Efficiency	1 Person
1 Bedroom	2 Persons
2 Bedrooms	3 Persons
3 Bedrooms	4 Persons
4 Bedrooms	7 Persons

1
2
3 **B. Lease Term.** No affordable rental unit may be initially leased for a period of less than
4 12 months. All leases must be written and in a form approved by the Village. Renewal
5 leases may be less than 12 months based on mutual agreement between the developer
6 and tenant. Final lease agreements are the responsibility of the developer and the
7 prospective tenant. Tenants are responsible for application fees, security deposits and
8 the full amount of the rent as stated on the lease. All lease provisions shall comply
9 with applicable laws and regulations. The developer shall maintain copies of all leases
10 entered into with a certified household (including an income certification) and
11 distribute a copy to the Village or its designated not-for-profit partner organization.
12

13 **C. Rental Compliance.** The developer, or its designee, shall submit an annual
14 compliance report describing each affordable unit in detail including but not limited to
15 changes in tenancy, turnovers, and income certifications for all new tenants upon
16 request of the Village Manager.
17

18 **Sec. 58-48. Affordable Housing Compliance Plans – Review And Approval Process.**

19
20 **A. Application.** For all Governed Development projects, the developer shall file an
21 application for approval of the project’s plan to comply with this Article on a form
22 provided and required by the Village Manager or designee.
23
24

25 **Section 2:** That Chapter 46 of the Skokie Village Code be and the same is hereby
26 amended in the manner hereinafter indicated. The new material is **highlighted in bold.**

27 Chapter 46 FEES FOR LICENSES, SERVICES AND PERMITS
28
29

30 ...
31
32 **ARTICLE IV. - BUILDING PERMITS AND RELATED FEES**
33
34 ...
35

36 **Sec. 46-140. – Affordable Housing Unit – Fee-In-Lieu.**

37 **The fee in lieu of for Affordable Housing Units pursuant to Section 58 - 43 B. is**
38 **\$150,000 per Affordable Housing Unit.**

1
2

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED this day of June, 2023.

Ayes:

)

Nays:

Absent:

Village Clerk

Approved by me this day of
June, 2023.

Attested and filed in my office
This th day of June, 2023;
and published in pamphlet form
according to law from
th, 202 to th, 2023.

Mayor, Village of Skokie

Village Clerk

<p>THIS RESOLUTION MAY BE CITED AS VILLAGE RESOLUTION NUMBER</p> <p>23-5-R-</p>

**A RESOLUTION ESTABLISHING A HOUSING SUB-COMMITTEE OF THE
PLAN COMMISSION TO MAKE RECOMMENDATIONS CONCERNING THE
HOUSING CHAPTER OF THE VILLAGE OF SKOKIE COMPREHENSIVE
PLAN**

1 **WHEREAS**, the Village of Skokie (hereinafter "Village") as a home rule unit of local
2 government as provided by Article VII, Section 6 of the Illinois Constitution of 1970 has the
3 authority to exercise any power and perform any function pertaining to its government and
4 affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and
5

6 **WHEREAS**, the Village has a long and admirable history concerning open and fair
7 housing including being the first municipality in the State of Illinois to pass a Fair Housing
8 Ordinance and empowering its Human Relations Commission decades ago, to aggressively
9 enforce its Fair Housing Ordinance through mediation and public hearings; and
10

11 **WHEREAS**, the Village has achieved a level of 19% of the Village housing stock as
12 affordable housing, as defined and calculated by the Illinois Housing Development Authority;
13 and
14

15 **WHEREAS**, there is a continuing need to provide new or improved and updated
16 affordable housing to ensure that those who obtain affordable housing in the Village, live in
17 property that is safe and habitable and provides dignity for its occupants; and
18

19 **WHEREAS**, without establishing standards and requirements for affordable housing in
20 the Village there is reasonable concern that the quantity of affordable housing may be diluted by
21 other new housing construction and the trend toward increased housing prices may result in an
22 inadequate quantity of affordable housing; and
23

24 **WHEREAS**, there is also the need and interest in the Village to encourage and attract
25 new housing development because sufficient and varied housing in our community strengthens
26 the economic vitality of the Village; and
27

28 **WHEREAS**, the Village recognizes that providing affordable housing in our community
29 increases housing opportunities to maintain a diverse population, including but not limited to,
30 family friendly housing, multi-generational housing, senior housing and accessibility; and
31

32 **WHEREAS**, the Village Plan Commission, as directed by the Village Board, undertook to
33 develop affordable housing recommendations and held a listening session on January 19, 2023
34 for recommendations from local and regional organizations, held two (2) Public Hearings
35 (February 2, 2023 and March 2, 2023) to discuss possible affordable housing recommendations
36 and held a meeting on March 16, 2023 to approve draft goals to present to the Village Board to
37 enable it to establish new affordable housing policies and Village Code provisions; and
38

39 **WHEREAS**, on April 17, 2023 the Plan Commission Report entitled "Affordable Housing
40 Policy Discussion" was presented to the Village Board at its regular public meeting by the Plan
41 Commission Chair and thereafter on May 1, 2023 the Village Board at its duly held, regular
42 public meeting, further discussed the Village Plan Commission's Report; and
43

1 **WHEREAS**, the Mayor and Board of Trustees at the public meeting on May 1, 2023,
2 voted to establish a Housing Sub-Committee to study, review, discuss and provide
3 recommendations to revise the Housing Chapter of the Village of Skokie Comprehensive Plan;
4 and

5
6 **NOW, THEREFORE, BE IT RESOLVED** that a special Housing Sub-Committee of the
7 Plan Commission is established to continue the initial work performed by the Plan Commission,
8 to include four (4) members from the Plan Commission, one (1) member from the Appearance
9 Commission; one (1) member from the Economic Development Commission; one (1) member
10 from the Family Services Commission, one (1) member from the Human Relations Commission;
11 one (1) member from the Sustainable Environmental Advisory Commission; and four (4)
12 members who are Village residents each from a different quadrant of the Village, all of whom
13 shall be selected by the Mayor and affirmed by the Village Board of Trustees and the Housing
14 Sub-Committee shall be chaired by one of the selected members from the Plan Commission;

15
16 **BE IT FURTHER RESOLVED** that the special Housing Sub-Committee is charged to
17 study, review, discuss and provide recommendations to revise the current Housing Chapter of
18 the Village of Skokie Comprehensive Plan;

19
20 **BE IT FURTHER RESOLVED** that the Housing Committee shall work with and seek
21 guidance and information from the Village of Skokie Community and Economic Development
22 staff;

23
24 **BE IT FURTHER RESOLVED** that the Housing Committee shall meet pursuant to a
25 schedule established by its Chair and Staff and shall provide a report containing any
26 recommendations, if any, to the Village Board no later than June 28, 2024 at which time its work
27 shall be complete unless otherwise directed by the Village Board.

PASSED this th day of May, 2023.

Ayes:

Nays:

Absent:

Attest:

Village Clerk

Approved by me this th day of
May, 2023.

Village Clerk

Mayor, Village of Skokie

THIS RESOLUTION MAY BE CITED AS
VILLAGE RESOLUTION NUMBER
23-5-R-

**A RESOLUTION APPROVING A PLAT OF SUBDIVISION FOR
THE PROPERTY LOCATED AT 9318 LOCKWOOD AVENUE,
SKOKIE, ILLINOIS IN AN R2 SINGLE-FAMILY DISTRICT**

1 **WHEREAS**, the owners of the following described real property:

2 LOT 7 (EXCEPT THE NORTH 12.92 FEET THEREOF) IN BLOCK 7 IN 4TH ADDITION
3 TO BRONX, BEING A SUBDIVISION OF THE NORTH 5 ACRES OF THE SOUTH 10
4 ACRES OF LOT 30 IN COUNTY CLERK'S DIVISION OF SECTION 16, TOWNSHIP 41
5 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN. ALSO THE WEST 5
6 ACRES OF THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF
7 SECTION 16 AND THE WEST 10 ACRES OF THE EAST 15 ACRES OF THE SOUTH
8 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 16
9 AFORESAID, ALSO LOT 11 IN SCHOOL TRUSTEES' SUBDIVISION IN SAID
10 SECTION, IN COOK COUNTY, ILLINOIS.

11 ALSO

12 THE NORTH 23.78 FEET OF LOT 1 IN BLOCK 2 IN 5TH ADDITION TO THE BRONX,
13 BEING A SUBDIVISION OF THE SOUTH 5 ACRES OF LOT 30 IN THE COUNTY
14 CLERK'S DIVISION IN SECTION 16, TOWNSHIP 41 NORTH, RANGE 13 EAST OF
15 THE THIRD PRINCIPAL MERIDIAN, IN ACCORDANCE WITH THE PLAT RECORDED
16 APRIL 30, 1879 IN BOOK 14 OF PLATS, PAGE 53, AS DOCUMENT NO. 220115, IN
17 THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS.

18 PIN: 10-16-118-054-0000
19 10-16-118-055-0000

20
21 more commonly known as 9318 Lockwood Avenue, Skokie, Illinois (hereinafter "Subject
22 Property") in an R2 Single-Family district, petitioned the Village of Skokie for a resubdivision of
23 the Subject Property for the purpose of consolidating two lots into one lot as shown on the
24 "Hermez Resubdivision" plat, dated April 23, 2020, subsequently revised August 25, 2020, a
25 copy of which is marked as Exhibit "1" and attached hereto; and

26 **WHEREAS**, this subdivision meets all Village requirements; and

27 **WHEREAS**, subsequent to the subdivision of the Subject Property, the legal description
28 of the Subject Property will be as follows:

29 LOT 1 IN HERMEZ RESUBDIVISION OF PART OF LOT 7 IN BLOCK 7 IN 4TH
30 ADDITION TO THE BRONX AND PART OF LOT 1 IN BLOCK 2 IN 5TH ADDITION TO
31 THE BRONX, ALL BEING IN THE SOUTHEAST QUARTER OF THE NORTHWEST
32 QUARTER OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD
33 PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

34 and will continue to be known as 9318 Lockwood Avenue; and

1 **WHEREAS**, the Community Development Director reviewed the request for the
2 subdivision and recommended to the Mayor and Board of Trustees that the requested
3 subdivision be granted subject to the conditions stated in her memorandum dated March 17,
4 2023; and

5 **WHEREAS**, the Mayor and Board of Trustees, at a public meeting duly held on May 15,
6 2023, concurred in the aforesaid recommendation of the Community Development Director;

7 **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the
8 Village of Skokie, Cook County, Illinois:

9 **Section 1:** That the requested subdivision of the Subject Property, legally described
10 above and commonly known as 9318 Lockwood Avenue, Skokie, Illinois, in an R2 Single-Family
11 district, be and the same is hereby approved subject to the following conditions:

- 12 1. The property must be subdivided pursuant to the Hermez Resubdivision, dated April
13 23, 2020, subsequently revised August 25, 2020, and as may be further revised with
14 the approval of the Village Manager, or designee, and Corporation Counsel;
- 15 2. Upon the passage of the ordinance by the Board of Trustees, the mylar of the
16 Hermez Resubdivision must be submitted to the Village with all signatures other than
17 Village staff or elected officials;
- 18 3. The Hermez Resubdivision shall be effective upon its recording by the Village in the
19 Office of the Recorder of Deeds of Cook County, Illinois;
- 20 4. All monuments must be set no later than 1 year after the date of the recording of the
21 plat;
- 22 5. If work is to be performed on public property or if public property is utilized or
23 impacted during construction and/or development, the owner must provide, or must
24 cause the developer and/or contractor to provide, the Village of Skokie with a
25 certificate of insurance naming the Village of Skokie as additionally insured for any
26 and all claims related to any and all work. The owner shall hold, and shall cause the
27 developer and/or contractor to hold, the Village of Skokie harmless and indemnify the
28 Village for any and all claims for property damage or personal injury related to work
29 on or use of public property; and
- 30 6. The petitioner must comply with all Federal and State statutes, laws, rules and
31 regulations and all Village codes, ordinances, rules, and regulations.

32 **Section 2:** That the Hermez Resubdivision, dated April 23, 2020, subsequently
33 revised August 25, 2020, attached hereto and marked as Exhibit "1", be and the same is hereby
34 accepted and shall be recorded at the Petitioner's expense with the Cook County Clerk's Office.

35 **Section 3:** That the Notice of Approval of this Resolution incorporating the conditions
36 contained herein shall be approved by the owner of the property in writing and duly recorded
37 with the Cook County Clerk's Office at the owner's expense.

38 **Section 4:** That this Resolution shall be in full force and effect from and after its
39 passage, approval and recordation, as provided by law.

PASSED this th day of May, 2023.

Ayes: 0

Nays: 0

Absent: 0

Attest:

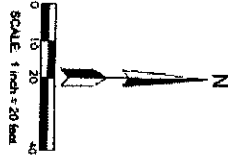
Village Clerk

Approved by me this th day of
May, 2023.

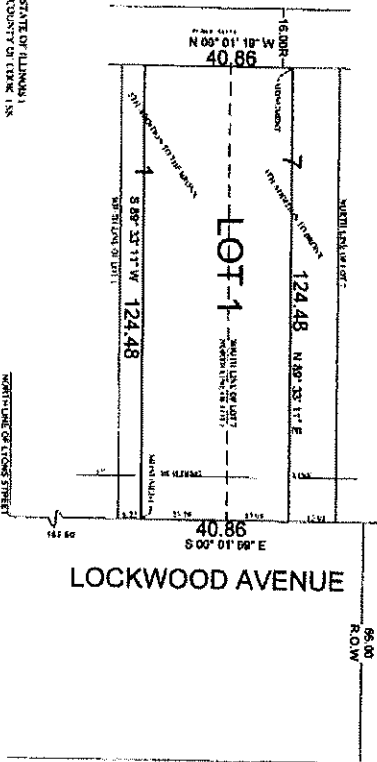
Village Clerk

Mayor, Village of Skokie

Exhibit 1



HERMEZ RESUBDIVISION
OF
PART OF LOT 1 IN BLOCK 7 IN ADDITION TO THE BLOCK AND PART OF
SECTION 16, TOWNSHIP 35 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN,
IN COOK COUNTY, ILLINOIS



STATE OF ILLINOIS
COUNTY OF COOK, ILL.

SHARON WILSON, VILLAGE CLERK, HAS REVIEWED THE PLAT ABOVE DESCRIBED
FOR THE PURPOSE OF RECORDING THE SAME IN THE PUBLIC RECORDS.

LOT 1 (EXCEPT THE NORTH 12.5 FEET THEREOF) IN BLOCK 7 IN ADDITION TO THE BLOCK, PART OF
SECTION 16, TOWNSHIP 35 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ALSO THE
WEST 3 ACRES OF THE SOUTH 12 OF THE SOUTH 12 OF THE SECTION 16 OF THE NORTHWEST 1/4
SECTION 16, TOWNSHIP 35 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN
COOK COUNTY, ILLINOIS, ALSO LOT 1 IN BLOCK 7 IN ADDITION TO THE BLOCK, PART OF
SECTION 16, TOWNSHIP 35 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN,
IN COOK COUNTY, ILLINOIS.

THE ABOVE IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY, COMPANION TO THE ORIGINAL
SURVEY, AS KEPT IN THE OFFICE OF THE CLERK OF THE COUNTY OF COOK, ILLINOIS, AND
THE SAME IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY, COMPANION TO THE ORIGINAL
SURVEY, AS KEPT IN THE OFFICE OF THE CLERK OF THE COUNTY OF COOK, ILLINOIS.

I, DO HEREBY CERTIFY THAT THE FOREGOING SURVEY, COMPANION TO THE ORIGINAL
SURVEY, IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY, COMPANION TO THE ORIGINAL
SURVEY, AS KEPT IN THE OFFICE OF THE CLERK OF THE COUNTY OF COOK, ILLINOIS, AND
THE SAME IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY, COMPANION TO THE ORIGINAL
SURVEY, AS KEPT IN THE OFFICE OF THE CLERK OF THE COUNTY OF COOK, ILLINOIS.

APPROVED AND FORWARDED:
SHERIFF OF COOK COUNTY
JAMES J. COUGHLIN
JAN 11 2021

RECEIVED 02/20/21
ORDER NO. 201908



RECORD OF THE RECORDS OF VILLAGE MADE BY CLERK
DATE OF RECORDING
VILLAGE CLERK
VILLAGE OF SKOKIE
SKOKIE, ILLINOIS

STATE OF ILLINOIS
COUNTY OF COOK, ILL.

TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THE DRAWING OF THE SUBJECT MATTER WILL NOT BE
CHANGED BY CONSTRUCTION IN THIS RESUBDIVISION, OR ANY PART THEREOF, OR THAT IF SUCH CHANGE
IS MADE, IT WILL BE THE RESPONSIBILITY OF THE ENGINEER OR ARCHITECT TO MAKE THE NECESSARY
CORRECTIONS TO THE ORIGINAL DRAWING. THE ENGINEER OR ARCHITECT SHALL BE RESPONSIBLE FOR THE
ACCURACY OF THE DRAWING AND THE CONSTRUCTION THEREOF. THE ENGINEER OR ARCHITECT SHALL
BE RESPONSIBLE FOR THE ACCURACY OF THE DRAWING AND THE CONSTRUCTION THEREOF. THE
ENGINEER OR ARCHITECT SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE DRAWING AND THE
CONSTRUCTION THEREOF.

STATE OF ILLINOIS
COUNTY OF COOK, ILL.

APPROVED BY THE DIRECTOR OF ENGINEERING OF THE VILLAGE OF SKOKIE, ILLINOIS
DATE: 01/11/2021

STATE OF ILLINOIS
COUNTY OF COOK, ILL.

APPROVED BY THE DIRECTOR OF ENGINEERING OF THE VILLAGE OF SKOKIE, ILLINOIS
DATE: 01/11/2021

STATE OF ILLINOIS
COUNTY OF COOK, ILL.

APPROVED BY THE DIRECTOR OF ENGINEERING OF THE VILLAGE OF SKOKIE, ILLINOIS
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APPROVED BY THE DIRECTOR OF ENGINEERING OF THE VILLAGE OF SKOKIE, ILLINOIS
DATE: 01/11/2021

STATE OF ILLINOIS
COUNTY OF COOK, ILL.

APPROVED BY THE DIRECTOR OF ENGINEERING OF THE VILLAGE OF SKOKIE, ILLINOIS
DATE: 01/11/2021

Memorandum

To: Mayor George Van Dusen and Village Trustees
John T. Lockerby, Village Manager

From: 
James H. Johnson, Village Trustee

Date: May 9, 2023

Subject: **Agenda Item – May 15, 2023 Village of Skokie Board Meeting
Appointment Process for Village Attorneys**

At our May 15 public meeting, the Village Board will be considering potential revisions to Chapter 2, Article III, Division 5 of Village Code, concerning the appointment process for Village attorneys in the Corporation Counsel’s Office (aka Legal Department). This section of Village Code has not been modified at all since 1979, and has not been substantially updated since the formal establishment of our Legal Department in 1957. Attached to this memo is a table prepared by the Village Manager’s Office, comparing Skokie’s process for appointing Village attorneys with other municipalities in the area.

The current appointment process for Village attorneys is outlined in Chapter 2, Article III, Division 5 of our Village Code:

- **Sec. 2-162. - Appointment of attorneys and other personnel.**
 - (a) The Corporation Counsel and Assistant Corporation Counsels shall be appointed by the Mayor with the consent of the Board of Trustees, and they shall hold office until their respective successors shall be duly appointed and qualified.
 - (b) Additional employees other than attorneys, required from time to time by the Corporation Counsel, shall be hired by the Village Manager.
- **Sec. 2-163. - Qualifications of attorneys.**

The Corporation Counsel and Assistant Corporation Counsels shall be duly licensed by the Supreme Court of the State, shall be members of the bar in good standing, and shall otherwise be qualified by law to serve as the attorneys for the Village.

For comparison, the current appointment process for Village Manager is outlined in Chapter 2, Article III, Division 4 of our Village Code:

- **Sec. 2-132. - Appointment; qualifications.**

The Village Manager shall be appointed by majority vote of the Mayor and Board of Trustees. The Manager shall be chosen solely on the basis of such person's executive and administrative

qualifications without regard to such person's political beliefs. At the time of the Manager's appointment, the Manager need not be a resident of the Village or of the State, but during the Manager's tenure of office the Manager shall reside within the Village.

I am advocating that the Village Board update and revise the appointment process for Village attorneys to more closely mirror the current appointment process for Village Manager, in order to make the process for appointing Village attorneys more intentionally inclusive, limited, and nonpartisan.

An Inclusive Process. Although the Village Manager is “appointed by the majority vote of the Mayor and Board of Trustees,” Village attorneys are “appointed by the Mayor.” Village Trustees are mostly excluded from the appointment process for Village attorneys, aside from voting on whether to consent to the Mayor’s nominations. Since the Corporation Counsel serves as the legal advisor for the entire Village Board, I am advocating that the appointment process for Corporation Counsel be revised to include the entire Village Board. Moving forward, Village Trustees should be allowed a more active role in the vetting and selection of the Corporation Counsel, beyond simply voting on whether to consent to the Mayor’s nomination.

A Limited Process. Although the Village Manager is charged with appointing an Assistant Village Manager (and other immediate subordinates in the Manager’s Office), the Corporation Counsel is *not* charged with appointing Assistant Corporation Counsels. Currently, the Mayor is charged with appointing *all* Corporation Counsels, including full-time and part-time Assistant Corporation Counsels. I am advocating that the appointment process for Village attorneys be revised to limit the scope of the Mayor and Board’s appointment power to just the Corporation Counsel, and allow the Corporation Counsel to appoint their own Assistant Corporation Counsels.

A Nonpartisan Process. Although our Village Manager is required to be appointed “without regard to such person’s political beliefs,” there is no requirement for nonpartisanship in the appointment process for Village attorneys. Since the late 1950’s, this has continuously allowed Skokie Mayors to appoint their own political party and political campaign leaders to positions in the Corporation Counsel’s Office, which has resulted in complaints about political conflicts of interest. I am advocating that the appointment process for Corporation Counsel be revised to include language similar to the appointment process for Village Manager, explicitly requiring that the Corporation Counsel be appointed solely for their professional qualifications and “without regard to such person’s political beliefs.” This would help ensure that all Corporation Counsels remain fundamentally nonpartisan in the performance of their official duties.

I thank the Mayor and Trustees for the opportunity to discuss and consider potential revisions to the current appointment process for Village attorneys. Beyond the recommendations that I have included in this memo, I welcome any additional or alternative recommendations from other members of the Village Board.

Municipality	Population	Appointment Process	In-House vs. Contract
Aurora	183,447	Appointed by Mayor and confirmed by City Council.	In-House
Joliet	150,323	Hired by City Manager.	In-House
Naperville	149,013	Hired by City Manager.	In-House
Rockford	148,942	Appointed by Mayor with the advice and consent of City Council.	In-House
Springfield	114,672	Appointed by Mayor with the advice and consent of City Council.	In-House
Elgin	114,156	Hired by City Manager.	In-House
Peoria	113,672	Hired by City Manager.	In-House
Waukegan	89,751	Appointed by Mayor, by and with the advice and consent of the City Council.	Contract
Champaign	88,343	Hired by City Manager.	In-House
Cicero	84,905	Hired by the president and board of trustees, voting jointly.	Contract
Evanston	78,454	Hired by City Manager.	In-House
Bloomington	78,372	Hired by City Manager.	In-House
Schaumburg	78,053	Appointed by Mayor with the advice and consent of Village Council.	Contract
Arlington Heights	77,283	Appointed by Mayor with the advice and consent of Village Board.	Contract
Bolingbrook	73,807	Appointed by Mayor with the advice and consent of City Council.	Contract
Decatur	71,309	Hired by City Manager.	In-House
Palatine	67,754	Appointed by Mayor with the advice and consent of Village Board.	Contract
Skokie	67,444	Appointed by Mayor with consent of Board of Trustees.	In-House
Des Plaines	60,413	Hired by City Manager.	Contract
Orland Park	58,622	Hired by Village Manager.	Contract
Oak Lawn	58,032	Hired by Village Manager.	Contract
Berwyn	56,960	Appointed by the Mayor, by and with the advice and consent of the Council.	In-House
Mount Prospect	56,510	Hired by Village Manager.	Contract
Tinley Park	55,988	Appointed by the Mayor with the advice and consent of the Board of Trustees.	Contract
Oak Park	54,100	Hired by Village Manager with review by Board of Trustees.	In-House
Wheaton	53,762	Hired by City Manager.	In-House
Normal	53,446	Hired by City Manager.	In-House
Hoffman Estates	52,153	Appointed by the Mayor with the advice and consent of the Board of Trustees.	Contract Asst. Corp is In-House
Downers Grove	50,209	Recommended by Village Manager and approved by a majority vote of Village Council.	In-House
Glenview	48,150	Appointed by the Mayor and Board of Trustees	Contract
Park Ridge	39,562	Appointed by the affirmative vote of four aldermen with the Mayor having the power to veto.	Contract
Niles	30,971	Appointed by Mayor with the advice and consent of the Board of Trustees.	In-House (PT)
Highland Park	30,245	Retained by City Council.	Contract
Wilmette	27,895	Hired by Village Manager.	In-House
Morton Grove	25,004	Appointed by Mayor with consent of Board of Trustees.	In-House (PT)
Deerfield	19,228	Appointed by Mayor with the advice and consent of the Board of Trustees.	Contract
Lincolnwood	13,358	Appointed by Mayor with the advice and consent of Village Board.	Contract
Glencoe	8,824	Appointed by Mayor and Board of Trustees	Contract

To: Mayor and Board of Trustees
From: Paul Luke, Plan Commission Chairperson
Cases: **2023-07P: Zoning Map Amendment**
2023-08P: Subdivision
2023-09P: Site Plan Approval
8000 East Prairie Road

PLAN COMMISSION ANALYSIS

During its April 20, 2023 meeting, the Plan Commission heard requests for a zoning map amendment, subdivision, and site plan approval at 8000 East Prairie Road. The subject site is home to the Oliver McCracken Middle School. Currently there are 2 residential style garages that are in deteriorating shape. The applicant wishes to replace them with a masonry accessory structure for ground equipment storage with 2 offices, a lounge, and bathrooms. There will be no changes to grade as utilities are underground. Additional landscaping will be added.

The 4-lot site is split-zoned between R2 and B2 and are in multiple subdivisions. Both districts allow the use junior and middle high school, however B2 offers greater flexibility for future development with higher building heights and no front yard setback requirement. Staff advised the petitioner to re-zone the site and consolidate the parcels into 1 new lot as Cook County does not allow tax parcels in separate subdivisions. The subdivision will include a 2-ft wide right-of-way dedication along the south side of the east-west alley to bring the alley into compliance as well as a 15x15 ft. wide dedication at the northeast corner of Oakton and Crawford to place the public sidewalk entirely within the public right-of-way.

Site plan approval is required because modifications are being made to the site which is an acre or larger in size. Additional site improvements include; adding a 2nd handicapped parking space to the parking lot; installing sod in a now gravel covered area at the north end of the parking lot behind the residences on Keeney Street; constructing a garden shed; and relocating a planter to the southeast corner of the school building.

Staff is in support of the project and requested the reports to be entered into the record as presented except for removing Condition 1e. from the recommended conditions for Case 2023-09P. After talking with the applicant, it was learned that the area in question is the place where they store snow after plowing and would like to keep it free of curbing.

As part of the Village’s environmental review, staff noted Complete Streets components and the enforcement of stormwater management regulations, the plumbing code, the

energy conservation code, tree protection and replacement, and the installation of landscape plantings.

Commissioner Comments

A commissioner asked about the material used and decision to use brick. Applicant indicated their intent is to better match the aesthetics and materials of the existing school building, even at an additional expense.

INTERESTED PARTIES

Legal notice was advertised, posted, and delivered to property owners in the area as prescribed by the Zoning chapter of the Village Code. A public comment was dropped off in the drop box and read into the record regarding the negative impact of increased traffic and shortage of parking on the residential street. The email suggested that plans should include additional parking for teachers and parents to take the pressure from street parking availability, or to restrict parking like other areas in the village.

APPEARANCE COMMISSION

Appearance Commission review is not required for the proposal as public-school facilities are not subject to appearance review unless relief is needed from the Village Code.

PLAN COMMISSION RECOMMENDATIONS AND VOTING

The Plan Commission recommended, by votes of 7 ayes, 0 nays, and 2 absent that the petitioner's request to 1.) amend the zoning map to change the northern section of 8000 East Prairie Road from R2 Single-Family to B2 Commercial; 2.) subdivide 4 existing lots into 1 new lot at 8000 East Prairie Road with a 2.00 foot-wide right-of-way dedication along the south side of the east-west alley running between East Prairie Road and the northeasterly-southwesterly alley west of East Prairie Road, and a 15.00 foot by 15.00 foot dedication at the northeast corner of the intersection of Oakton Street and Crawford Avenue in a B2 Commercial; and 3.) for site plan approval to construct a one-story building for equipment storage and offices in a B2 Commercial zoning district- be **APPROVED**, based upon the Proposed Positive Findings of Fact and the recommended conditions below.

Case 2023-07P

A motion was made to approve a map amendment to rezone the northern section of 8000 East Prairie Road from R2 to B2 per staff recommendations.

Motion: J. Burman

Second: S. Berman

Absent: T. Gevanyahu &
P. Ousley

Ayes: 7

Nays: 0

Case 2023-08P

A motion was made to approve a 1-lot subdivision/dedication of 8000 East Prairie Road per staff recommendations.

Motion: J. Burman

Second: R. Mathee

Absent: T. Gevaryahu &
P. Ousley

Ayes: 7

Nays: 0

Case 2023-09P

A motion was made to approve site plan approval to construct a 1-story building for equipment storage and offices and removing Condition 1.e from the recommended site plan approval conditions.

Motion: J. Burman

Second: C. Franklin

Absent: T. Gevaryahu &
P. Ousley

Ayes: 7

Nays: 0

ATTACHMENTS

1. Plan Commission Recommended Positive Findings of Fact for cases 2023-07P Zoning Map Amendment & 2023-09P: Site Plan Approval
2. Recommended Conditions for 2023-08P: Subdivision & 2023-09P: Site Plan Approval
3. Draft Plan Commission Minutes Dated: April 20, 2023
4. Staff Reports for 2023-07P, 2023-08P, and 2023-09P
5. Site Plan and Landscape Plan dated April 14, 2023; and Building Elevations dated March 16, 2023
6. Zoning Map

Proposed Positive Findings of Fact

2023-07P: Zoning Map Amendment

Community Development Department

Council Chambers, 7:30 PM, April 20, 2023

<i>Consideration</i>	<i>Finding</i>
<p>The map amendment is consistent with the Comprehensive Plan or development trends in the area that have taken place since the affected property was placed in the present zoning district.</p>	<p>The proposed zoning map amendment is consistent with the land use designation in the Comprehensive Plan because limited service uses, such as schools, are compatible with areas that are residential in nature and contain structures that are predominately detached single family homes.</p>
<p>After identifying the existing uses and zoning districts in the area, the property in question is more suitable for the uses allowed under proposed zoning district than the existing zoning district.</p>	<p>Although the use <i>junior and middle high school</i> is permitted in the R2 single-family district, the B2 district allows for taller building height, no front yard setback, and reduced side and rear yard setbacks, providing the school district with greater flexibility for any future development at the site.</p> <p>Were the entire site to be zoned R2, the buildings and grounds office would be prohibited from being constructed in its proposed location due to the more restrictive setback requirements.</p>

Proposed Positive Findings of Fact 2023-09P: Site Plan Approval

Community Development Department

Council Chambers, 7:30 PM, April 20, 2023

<i>Consideration</i>	<i>Finding</i>
The request is harmonious with and does not adversely affect adjacent properties.	The proposed buildings and grounds office will replace two older garages and will be constructed with materials that match the appearance of the school building. Additionally, the buildings and grounds office will be screened by a row of arborvitae shrubs.
The request can demonstrate that adequate public facilities, including roads, drainage, utilities, and police and fire protection exist or will exist to serve the requested use at the time such facilities are needed.	Adequate public facilities exist to serve the proposed building.
The request demonstrates adequate provision for maintenance of the associated structures.	No problems are anticipated with respect to the maintenance of the associated structures.
The request has considered and, to the degree possible, addressed the adverse effects on the natural environment.	<p>The installation of solar panels on the roof of the proposed buildings and grounds office will positively affect the environment.</p> <p>The petitioner will also be increasing the amount of permeable surface at the subject site by removing some of the pavement between the new building and the existing school building and replacing it with grass.</p>
The request will not create undue traffic congestion.	Undue traffic congestion will not be created by the request.
The request will not adversely affect public health, safety, and welfare.	Public safety at the driveway at Oakton Street will be improved due to the addition of a stop sign and a stop bar.
The request conforms to all applicable provisions of this code, except where relief is granted with the request.	The request conforms to all applicable provisions of this code.

RECOMMENDED SUBDIVISION CONDITIONS, Case 2023-08P

1. Upon the passage of the ordinance by the Board of Trustees, the Mylar of the Oliver McCracken Middle School Subdivision must be submitted to the Village with all signatures other than Village staff or elected officials.
2. The Oliver McCracken Middle School Subdivision shall be effective upon its recording by the Village in the Office of the Recorder of Deeds of Cook County, Illinois.
3. All monuments must be set no later than 1 year after the date of the recording of the plat.
4. The petitioner must submit to the Planning Division electronic files of the plat of subdivision in approved and finalized form. The files must be scaled drawing files in AutoCAD format (version 2010 or older). The drawings must be formatted to SPCS, NAD83, HARN 2007, with SPCS north being straight up, and the primary units in U.S. Survey Feet. All elements must be contained within a single file, no XREF or PDF attachment files shall be used.
5. If work is to be performed on public property or if public property is utilized or impacted during construction and or development, the owners must provide, or must cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owners shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property.
6. The petitioner must comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations.

RECOMMENDED SITE PLAN APPROVAL CONDITIONS, Case 2023-09P

1. Prior to the hearing of the subject case before the Board of Trustees, the petitioner must:
 - a. Revise the landscape plan to depict the existing tree that is located between the school building and the proposed equipment storage and offices building and indicate that grass will not be planted any closer than 3 feet to the base of the trunk.
 - b. Submit a set of fire alarm plans for the proposed equipment storage and offices building to the Building Division for review.
 - c. Revise the floor plan to indicate the locations of all emergency and exit lighting and fire extinguishers.
 - d. Revise the site plan to show the conversion of the striped loading area to the north of the northern handicapped parking space to a regular parking space.
2. The petitioner must install protection fencing around the 4 parkway trees on Oakton Street. The fencing must remain in place for the duration of the construction project.
3. The proposed swale area to the east of the proposed equipment storage and offices building must be maintained to keep out invasive species.
4. Prior to the issuance of a building permit, the petitioner must obtain an MWRD determination letter to determine if an MWRD permit is required for the proposal.
5. The petitioners shall develop the Subject Property in substantial conformance with the final Village approved site plan, dated <insert date of final approved plan>, landscape plan, dated <insert date of final approved plan>, floor plan, dated <insert date of final approved plan>, mezzanine plan, dated <insert date of final approved plan>, and elevations, dated <insert date of final approved plan>.
6. Parking lot and exterior lighting shall meet Illuminating Engineering Society of North America (IES) standards, be full cut-off design, and be directed away from adjacent properties, subject to the approval of the Engineering Division. (Standard)
7. All existing damaged public sidewalks or public sidewalks damaged due to the implementation of this plan shall be replaced. (Standard)
8. No objects are allowed within a 15-foot sight distance triangle between 30" and 84" from grade except traffic control devices listed in the Manual on Uniform Traffic Control Devices. (Standard)
9. All fencing, walls, sidewalks, driveways, curbs, wheel stops, parking areas, signage, landscaping, structures, and any other facilities or infrastructure on the Subject Property shall be maintained in a good state of repair, and when needed, be repaired or replaced in a timely manner. (Standard)
10. All private and public sidewalks shall be maintained free of snow, ice, sleet, or

- other objects that may impede travel. (Standard)
11. Trash shall only be allowed within a designated trash enclosure and shall be screened from public view in an enclosure approved by the Appearance Commission. All trash shall be contained in such a way as to remain out of sight at all times. (Standard)
 12. All off-street parking spaces shall be legibly striped and maintained. (Standard)
 13. Any plan to modify parking lot striping must be approved by the Director of Engineering. (Standard)
 14. The proposed development shall have a minimum of 49 on-site off-street vehicle parking spaces. (Standard)
 15. The handicapped parking spaces shall be installed and maintained in compliance with State of Illinois Accessibility Standards and the Skokie Village Code, including required signage. (Standard)
 16. Vehicles shall not be allowed to be parked in or otherwise block common driveways, sidewalks, aisles, or other points of access at any time, shall only be parked in designated parking spaces, and shall not overlap the striped lines of designated parking spaces. (Standard)
 17. The owner of the Subject Property shall ensure that employees park on the Subject Property or in approved off-site parking spaces approved by the Engineering Division. (Standard)
 18. All overhead new utilities on the Subject Property shall be placed or relocated underground. The petitioner shall bear the full cost of any utility relocation and/or conflicts. (Standard)
 19. The petitioner shall sign an "Agreement for Installation and Maintenance of Landscaping" to assure that the Subject Property and parkway landscaping is completed and maintained, including trimming, watering, and replacing of dead plant materials in a timely manner in accordance with the final approved landscape plan. A copy of said Agreement is attached hereto, marked Exhibit "A" and hereby made part of this Ordinance. This "Agreement for Installation and Maintenance of Landscaping" shall be recorded at the petitioner's expense. (Standard)
 20. All new construction, alterations, and remodeling shall meet current International Building and NFPA Life Safety Codes as amended. (Standard)
 21. The petitioner shall obtain all required permits and approvals for improvements to County, State, or Federal rights-of-way from the governing jurisdiction. (Standard)
 22. The Subject Property must conform to the Village's storm water control requirements as contained in the Skokie Village Code, including the disconnection of any downspouts. (Standard)
 23. All signage shall conform to the Skokie Village Code, except as provided in this ordinance. (Standard)

24. The petitioner shall submit to the Planning Division electronic files of the plat of survey, site plan, and landscape plan in their approved and finalized form. The files shall be scaled 2-dimensional drawing files on non-compressed, non-read only CD-ROM *.dwg AutoCAD format. (Standard)
25. Prior to the issuance of building permits, the petitioner shall submit to the Planning Division of the Community Development Department the name, property address, email address, and telephone number of the company and contact person responsible for site maintenance in compliance with this <special use permit or site plan approval>. (Standard)
26. If work is to be performed on public property or if public property is utilized or impacted during construction and/or development, the owner shall provide, or shall cause the developer and/or contractor to provide, the Village of Skokie with a certificate of insurance naming the Village of Skokie as additionally insured for any and all claims related to any and all work. The owner shall hold, and shall cause the developer and/or contractor to hold, the Village of Skokie harmless and indemnify the Village for any and all claims for property damage or personal injury related to work on or use of public property. (Standard)
27. The petitioner shall comply with all Federal and State statutes, laws, rules and regulations and all Village codes, ordinances, rules, and regulations. (Standard)
28. Failure to abide by any and all terms of this Ordinance shall be cause for the Village to initiate hearings to determine whether the subject Ordinance, as well as any applicable business licenses, should be revised or revoked. The petitioner shall pay all costs related to any hearings conducted as a result of non-compliance with any of the provisions of the enabling ordinance. The costs shall include but not be limited to court reporter fees, attorney fees, and staff time required researching and conducting said hearing. (Standard)

Plan Commission Draft Summary Meeting Minutes

Date: April 20, 2023

The Chairman called the roll recognizing that there was a quorum present with 2 commissioners absent. He introduced and welcomed Vijai Gupta to the dais as the commission's newest member.

A motion to approve the minutes of the Plan Commission meeting of March 16, 2023 was made by Commissioner J. Burman and seconded by Commissioner S. Berman. Motion passed by voice vote.

Case Descriptions:

2023-07P: Zoning Map Amendment: 8000 East Prairie Road

GreenAssociates Architects, on behalf of Skokie School District 73.5, is requesting to rezone the northern section of 8000 East Prairie Road from R2 Single-Family to B2 Commercial.

2023-08P: Subdivision/Dedication: 8000 East Prairie Road

GreenAssociates Architects, on behalf of Skokie School District 73.5, is requesting a 1-lot subdivision/dedication of 8000 East Prairie Road, and any relief discovered during the review of this case.

2023-09P: Site Plan Approval: 8000 East Prairie Road

GreenAssociates Architects, on behalf of Skokie School District 73.5, is requesting site plan approval to construct a one-story building for equipment storage and offices, and any relief discovered during the review of this case.

PINs: 10-23-327-051-0000, 10-23-326-044-0000, 10-23-327-016-0000, and 10-23-327-025-0000

Discussion and Interested Parties

Legal notice was advertised, posted, and delivered to property owners in the area as prescribed by the Zoning Chapter. Corporation Counsel determined that notice was proper and correct.

Mr. Aaron Woesnner, architect from GreenAssociates Architects, presented the cases. Additional testimony was added by Samantha Peterson, Assistant Superintendent of Business & Operations for School District 73.5.

As all 3 cases were related, they were discussed together but voted on separately.

Mr. Woesnner gave an overview of the school district's requests. The subject site is home to the Oliver McCracken Middle School, but the project is at the far south end. Currently there are 2 residential style garages that are in deteriorating shape. The applicant wishes to replace them

with a masonry accessory structure for ground equipment storage with 2 offices + a lounge and bathrooms. There will be no changes to grade as utilities are underground. Some landscaping will be added.

Ms. Peterson explained that the school has an extremely serious problem of space issues. The shortage affects student instruction and their social, emotional learning. In fact, there are 2 faculty members who work out of a closet and an outdoor shed. They desperately need more space.

The 4-lot site is split-zoned between R2 and B2 and are in multiple subdivisions. Both districts allow the use *junior and middle high school*, however B2 offers greater flexibility for future development with higher building heights and no front yard setback requirement. Staff advised the petitioner to re-zone the site and consolidate the parcels into 1 new lot as Cook County does not allow tax parcels in separate subdivisions. The subdivision will include a 2-ft wide right-of-way dedication along the south side of the east-west alley to bring the alley into compliance as well as a 15x15 ft. wide dedication at the northeast corner of Oakton and Crawford to place the public sidewalk entirely within the public right-of-way.

Site plan approval is required because modifications are being made to the site which is an acre or larger in size. They will be making other improvements as well; adding a 2nd handicapped parking space to the parking lot; installing sod in a now gravel covered area at the north end of the parking lot behind the residences on Keeney Street; constructing a garden shed; and relocating a planter to the southeast corner of the school building.

Staff is in support of the project and requested the reports to be entered into the record as presented except for removing Condition 1e. from the recommended conditions for Case 2023-09P. After talking with the applicant, it was learned that the area in question is the place where they store snow after plowing and would like to keep it free of curbing.

A public comment was dropped off in the drop box and read into the record regarding the negative impact of increased traffic and shortage of parking on the residential street. The email suggested that plans should include additional parking for teachers and parents to take the pressure from street parking availability. Another solution would be to restrict parking like other areas in the village.

Recommendations and Voting

Case 2023-07P

A motion was made to approve a map amendment to rezone the northern section of 8000 East Prairie Road from R2 to B2 per staff recommendations.

Motion: J. Burman

Second: S. Berman

Absent: T. Gevaryahu &
P. Ousley

Ayes: 7

Nays: 0

Case 2023-08P

A motion was made to approve a 1-lot subdivision/dedication of 8000 East Prairie Road per staff recommendations.

Motion: J. Burman

Second: R. Mathee

Absent: T. Gevaryahu &

P. Ousley

Ayes: 7

Nays: 0

Case 2023-09P

A motion was made to approve site plan approval to construct a 1-story building for equipment storage and offices and removing Condition 1.e from the recommended site plan approval conditions.

Motion: J. Burman

Second: C. Franklin

Absent: T. Gevaryahu &
P. Ousley

Ayes: 7

Nays: 0

STAFF REPORT

2023-07P: Zoning Map Amendment

Community Development Department

Council Chambers, 7:30 PM, April 20, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Mike Voitik, Planning Technician
Re: **2023-07P: Zoning Map Amendment**
8000 East Prairie Road

Related Cases – 2023-08P: Subdivision
2023-09P: Site Plan Approval

General Information		
<i>Location</i>	8000 East Prairie Road	
<i>Purpose</i>	To amend the zoning map to change the northern section of 8000 East Prairie Road from R2 Single-Family to B2 Commercial	
<i>Petitioner</i>	GreenAssociates Architects, on behalf of Skokie School District 73.5	
<i>Size of Site</i>	215,447 square feet (4.93 acres) with frontage on Harding Avenue, East Prairie Road, Oakton Street, and Crawford Avenue.	
<i>Existing Zoning & Land Use</i>	R2 Single-Family – <i>junior and middle high school</i> , office and administrative services B2 Commercial – <i>junior and middle high school</i>	
<i>Adjacent Zoning & Land Use</i>	North	R2 Single-Family – detached residences
	South	B2 Commercial – home hospice and health care agency, fine and performing arts education, sports and recreation education, bakery, office and administrative services, limited service restaurant with outdoor dining, vacant commercial
	East	R2 Single-Family – detached residences
	West	R2 Single-Family – detached residences B2 Commercial – grocery store, vacant land
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

PETITIONER'S SUBMITTAL

The petitioner is requesting to change the northern section of 8000 East Prairie Road from R2 Single-Family to B2 Commercial. The petitioner desires to rezone the subject site, which presently contains a *junior and middle high school*, and the school district's administrative offices, in order to place the entire property within the B2 Commercial zone which presently comprises the southern 132 feet of the site. The petitioner

intends to demolish the school district's two existing maintenance garages and replace them with a single new buildings and grounds office under site plan approval (case 2023-09P).

STAFF ANALYSIS

Comments

All pertinent departments and divisions were offered an opportunity to comment on this case. Other than the Planning Division comments below, approved the request without comment, or did not provide comments.

Planning Division

The Planning Division has reviewed the submitted materials and supports the proposed zoning map amendment. Although the use *junior and middle high school* is permitted in the R2 single-family district, the B2 district allows for taller building height, no front yard setback, and reduced side and rear yard setbacks, providing the school district with greater flexibility for any future development at the site. Were the entire site to be zoned R2, the buildings and grounds office would be prohibited from being constructed in its proposed location due to the more restrictive setback requirements. The proposed zoning map amendment is consistent with the land use designation in the Comprehensive Plan because limited service uses, such as schools, are compatible with areas that are residential in nature and contain structures that are predominately detached single family homes.

The existing R2-zoned portion of the subject site has been zoned for single family residential uses since at least 1946. The west 105 feet of the south 132 feet of the subject site was initially zoned E Commercial as of 1946 Sometime between 1952 and 1956 the E Commercial portion was rezoned to B2 Commercial to match the zoning of the remainder of the south 132 feet of the subject site. in advance of the construction of the existing school building. Within that same time period, the zoning classification for the remainder of the subject site had been rezoned from B to R2. Until the 1950's the E Commercial-zoned portion of the site appears to have been occupied by a commercial use into the 1950's while the remainder of the site was undeveloped. Oakview Junior High School (now Oliver McCracken Middle School) was constructed in 1959.

The surrounding uses include detached residences, a home health care agency, a fine and performing arts education facility, a sports and recreation education facility, a bakery, office and administrative services, a limited service restaurant with outdoor dining, and vacant commercial spaces. The trend in development in the general area over the past 25 years has been stable.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request to amend the zoning map to change the northern section of 8000 East Prairie Road from R2 Single-Family to B2 Commercial be **GRANTED**, subject to the attached Proposed Positive Findings of Fact.

STAFF REPORT

2023-08P: Subdivision

Community Development Department

Council Chambers, 7:30 PM, April 20, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Mike Voitik, Planning Technician
Re: **2023-08P: Subdivision**
8000 East Prairie Road

Related Cases – 2023-07P: Zoning Map Amendment
2023-09P: Site Plan Approval

General Information		
<i>Location</i>	8000 East Prairie Road	
<i>Purpose</i>	To resubdivide 4 existing lots into 1 new lot, with a 2.00 foot-wide right-of-way dedication along the south side of the east-west alley running between East Prairie Road and the northeasterly-southwesterly alley west of East Prairie Road, and a 15.00 foot by 15.00 foot dedication at the northeast corner of the intersection of Oakton Street and Crawford Avenue, and any relief discovered during the review of this case.	
<i>Petitioner</i>	GreenAssociates Architects, on behalf of Skokie School District 73.5	
<i>Size of Site</i>	215,989 square feet (4.946 acres) with frontage on Harding Avenue, East Prairie Road, Oakton Street, and Crawford Avenue.	
<i>Existing Zoning & Land Use</i>	B2 Commercial (proposed) – <i>junior and middle high school</i> , office and administrative services	
<i>Adjacent Zoning & Land Use</i>	North	R2 Single-Family – detached residences
	South	B2 Commercial – home hospice and health care agency, fine and performing arts education, sports and recreation education, bakery, office and administrative services, limited service restaurant with outdoor dining, vacant commercial
	East	R2 Single-Family – detached residences
	West	R2 Single-Family – detached residences B2 Commercial – grocery store, vacant land
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- Public sidewalks run along East Prairie Road, Oakton Street, and Crawford Avenue.
- A portion of the public sidewalk at the northeast corner of Oakton Street and Crawford Avenue is located on the subject site.
- The public alleys to the north of the school building provide access to the school's parking lots.
- A driveway off Oakton Street provides access to 5 additional parking spaces as well as the existing maintenance garage.
- A circular driveway for student drop off and pick up is located off East Prairie Road, at the front entrance to the school.
- The site is directly served by the CTA 97 Skokie and Pace 215 Crawford-Howard buses.

PETITIONER'S SUBMITTAL

The petitioner is requesting to resubdivide 4 existing lots into 1 new lot at 8000 East Prairie Road in a B2 Commercial district. The new lot will place the Oliver McCracken Middle School property within a single lot of record. The subdivision is necessary because the existing property spans multiple subdivisions and Cook County does not allow tax parcels in separate subdivisions to be combined through the simple PIN consolidation process.

The subdivision will include the following dedications for right-of-way:

- A 2.00 foot-wide right-of-way dedication along the south side of the east-west alley running between East Prairie Road and the northeasterly-southwesterly alley west of East Prairie Road that will match the width of the existing alley pavement and bring the alley into compliance with §94-6(a)(5) of the Village Code.
- A 15.00 foot by 15.00 foot dedication at the northeast corner of the intersection of Oakton Street and Crawford Avenue that will place the existing public sidewalk entirely within the public right-of-way.

STAFF ANALYSIS

Comments

All pertinent departments and divisions were offered an opportunity to comment on this case. Other than the Planning Division comments below, all others did not respond or approved the request without comment.

Planning Division

The Planning Division supports the proposed subdivision. The subdivision will meet all requirements of the Village Code and Map Data Policy.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request to resubdivide 4 existing lots into 1 new lot at 8000 East Prairie Road with a 2.00 foot-wide right-of-way dedication along the south side of the east-west alley running between East Prairie Road and the northeasterly-southwesterly alley west of East Prairie Road, and a 15.00 foot by 15.00 foot dedication at the northeast corner of the intersection of Oakton Street and Crawford Avenue in a B2 Commercial district be **APPROVED** subject to the conditions listed below.

STAFF REPORT

2023-09P: Site Plan Approval

Community Development Department

Council Chambers, 7:30 PM, April 20, 2023

To: Paul Luke, Chairman, Skokie Plan Commission
From: Mike Voitik, Planning Technician
Re: **2023-09P: Site Plan Approval**
8000 East Prairie Road

Related Cases – 2023-07P: Zoning Map Amendment
2023-08P: Subdivision

General Information		
<i>Location</i>	8000 East Prairie Road	
<i>Purpose</i>	A request for site plan approval to construct a one-story building for equipment storage and offices, and any relief discovered during the review of this case.	
<i>Petitioner</i>	GreenAssociates Architects, on behalf of Skokie School District 73.5	
<i>Size of Site</i>	215,447 square feet (4.934 acres) with frontage on Harding Avenue, East Prairie Road, Oakton Street, and Crawford Avenue.	
<i>Existing Zoning & Land Use</i>	B2 Commercial (proposed) – <i>junior and middle high school</i> , office and administrative services	
<i>Adjacent Zoning & Land Use</i>	North	R2 Single-Family – detached residences
	South	B2 Commercial – home hospice and health care agency, fine and performing arts education, sports and recreation education, bakery, office and administrative services, limited service restaurant with outdoor dining, vacant commercial
	East	R2 Single-Family – detached residences
	West	R2 Single-Family – detached residences B2 Commercial – grocery store, vacant land
<i>Comprehensive Plan</i>	The site is designated as retail/service employment.	

SITE INFORMATION

- Public sidewalks run along East Prairie Road, Oakton Street, and Crawford Avenue.
- A portion of the public sidewalk at the northeast corner of Oakton Street and Crawford Avenue is located on the subject site.

- The public alleys to the north of the school building provide access to the school's parking lots.
- A driveway off Oakton Street provides access to 5 additional parking spaces as well as the existing maintenance garage.
- A circular driveway for student drop off and pick up is located off East Prairie Road, at the front entrance to the school.
- The site is directly served by the CTA 97 Skokie and Pace 215 Crawford-Howard buses.

PETITIONER'S SUBMITTAL

The petitioner is requesting site plan approval to construct a one-story building for equipment storage and offices at Oliver McCracken Middle School, located at 8000 East Prairie Road. Site plan approval is required in this instance because modifications are being made to buildings on a site 1 acre or larger in size.

The petitioner stated:

The new [buildings and grounds office] will replace existing deteriorated residential style storage garages. The new building walls will now match the balance of the school. This will enhance the character of the neighborhood.

Well maintained and desirable schools are a significant contributor to property values. Improving the functionality and appearance of an existing school will positively impact surrounding property values.

There are no anticipated changes to traffic patterns or volumes due to the construction of the building. Only a limited number of staff vehicles currently access and will continue to access the lot and use the buildings and grounds office and storage facility. No additional parking is proposed.

All utilities will be buried and will meet the requirements of the Village and authorities having jurisdiction.

School buildings and their accessory structures are a vital part of the social fabric of a community. Schools educate our children. School facilities provide locations for community events. Schools assist in identifying and addressing students and community members that are experiencing financial and social hardships. Support buildings that assist in keeping a district's equipment, facilities, and maintenance personnel secure and organized lay the foundation for all the benefits a school brings to a community to be realized.

In addition to the construction of the new building, the petitioner will also be making several improvements to the site, including:

- Adding a second handicapped parking space to the parking lot on the north side of the building to bring the site into compliance with the State of Illinois Administrative Code.

- Installing sod within the currently gravel-covered area that exists between the north end of the parking lot and the fences behind the residences at 3907 and 3911 Keeney Street.
- Constructing a new garden shed and a bio-retention facility and relocating a planter to the southeast corner of the school building.

The petitioners are also requesting a map amendment to rezone the property from R2 Single-Family to B2 Commercial (2023-07P) and a subdivision of the subject site into a single lot (2023-08P).

STAFF ANALYSIS

All pertinent departments and divisions were offered an opportunity to comment on this case. The Engineering, Forestry, Fire Prevention, and Planning Divisions provided comments on the subject case.

Engineering Division

A total of 35 parking spaces are required for the subject site and 48 parking spaces are provided, meeting the parking requirement for the school.

Oakton Street is owned and maintained by the Cook County Highway Department. Any work within the Oakton Street right-of-way will require a permit from Cook County.

The petitioner must obtain an MWRD determination letter to determine if an MWRD permit is required for the proposal. Any existing or proposed overhead telecommunication, fiber optic, electric, etc. services to the buildings and grounds office shall be buried or installed underground.

Forestry Division

Forestry staff requires that the petitioner install protection fencing around the 4 parkway trees on Oakton Street. The fencing must remain in place for the duration of the construction project.

Additionally, grass must not be planted any closer than 3 feet from the base of the trunk of the existing tree that is located between the school building and the proposed building. The area around the tree shall not be graded after removal of the tree protection fencing.

The proposed swale area to the east of the proposed building must be maintained to keep out invasive species.

Fire Prevention Division

A set of fire alarm plans for the proposed building must be submitted to the Building Department for review. The floor plan must be revised to indicate the locations of all emergency and exit lighting and fire extinguishers.

Planning Division

The Planning Division supports the proposed site plan approval request. The proposed maintenance building will consolidate vehicle and materials storage into a single, modern building that will contain 2 vehicle bays, an office, and 2 bathrooms. The building will be screened from Oakton Street by a row of arborvitae evergreens that will be planted between the fence and the south wall of the building.

The site plan must be revised to convert the striped loading area to the north of the northern handicapped parking space to a regular parking space. Both handicapped parking spaces are permitted to share a common loading area.

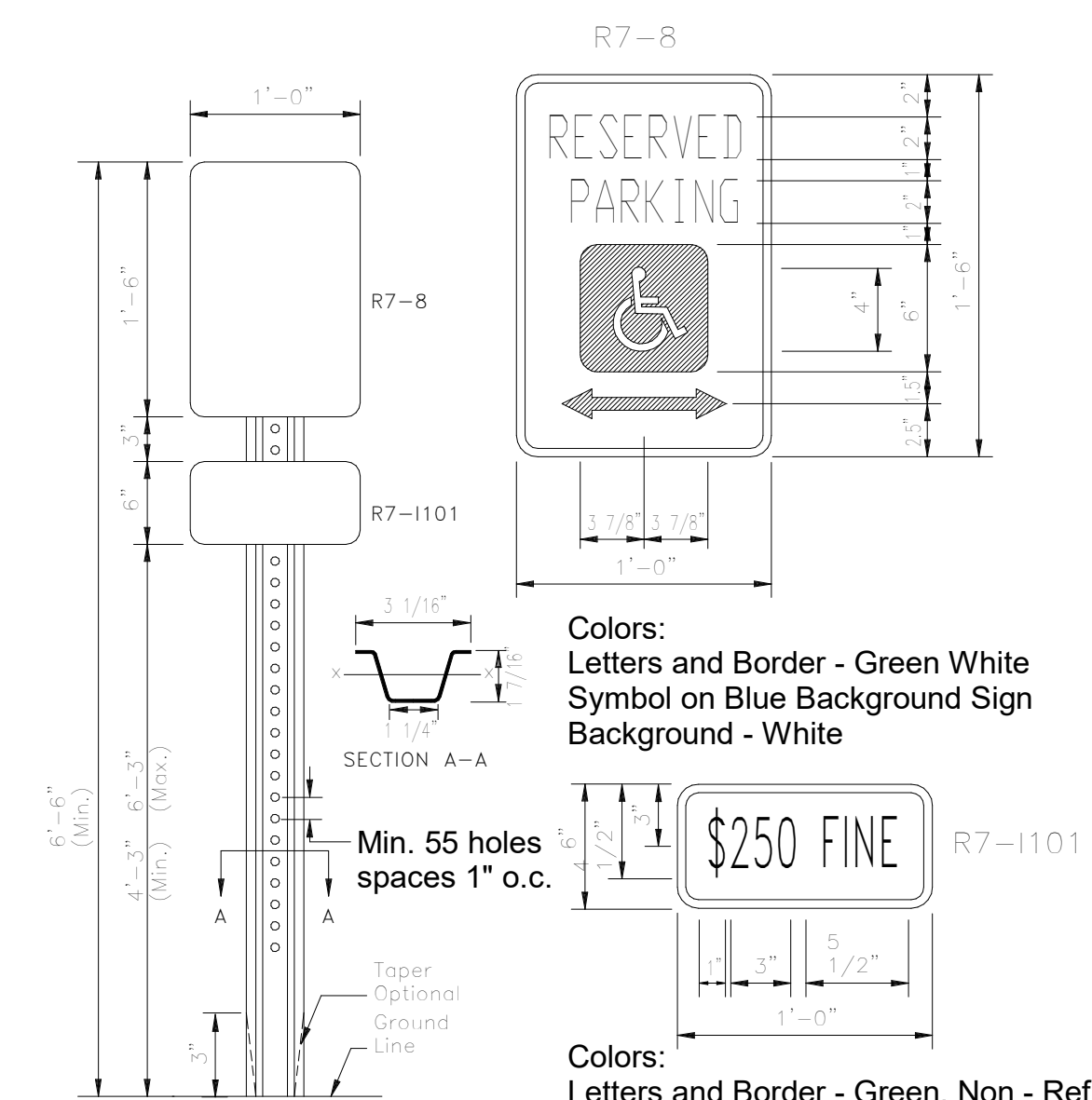
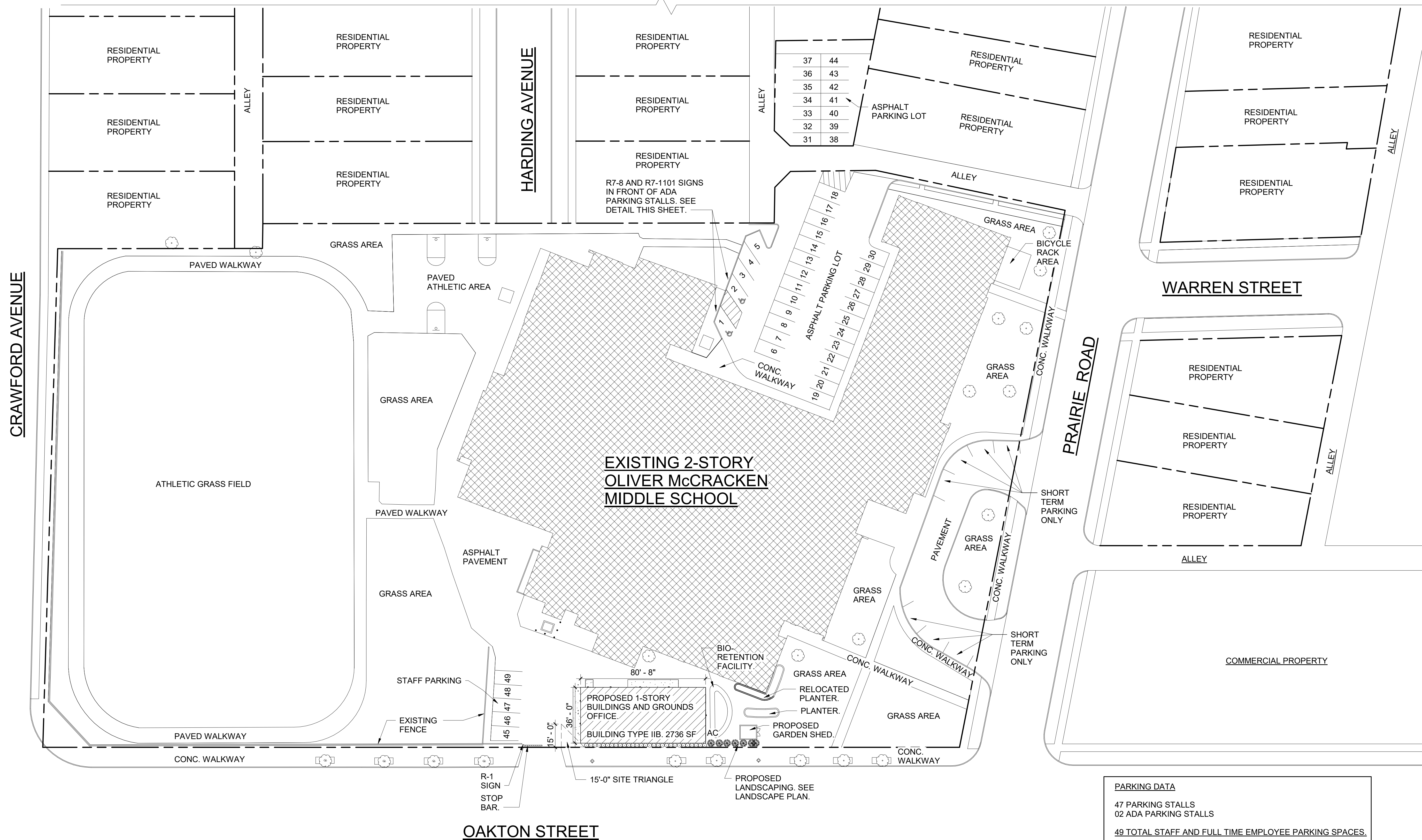
Planning staff requests that curbing be installed around the south, east, and west sides of the sodded area to the north of the parking lot in order to prevent vehicles from parking within that area.

APPEARANCE COMMISSION

Appearance Commission review is not required for the proposal as public school facilities are not subject to appearance review unless relief is needed from the Village Code.

STAFF RECOMMENDATIONS

Staff recommends that the petitioner's request for site plan approval to construct a one-story building for equipment storage and offices in a B2 Commercial zoning district be **APPROVED** based upon the Proposed Positive Findings of Fact for the site plan approval and subject to the recommended site plan approval conditions listed below.



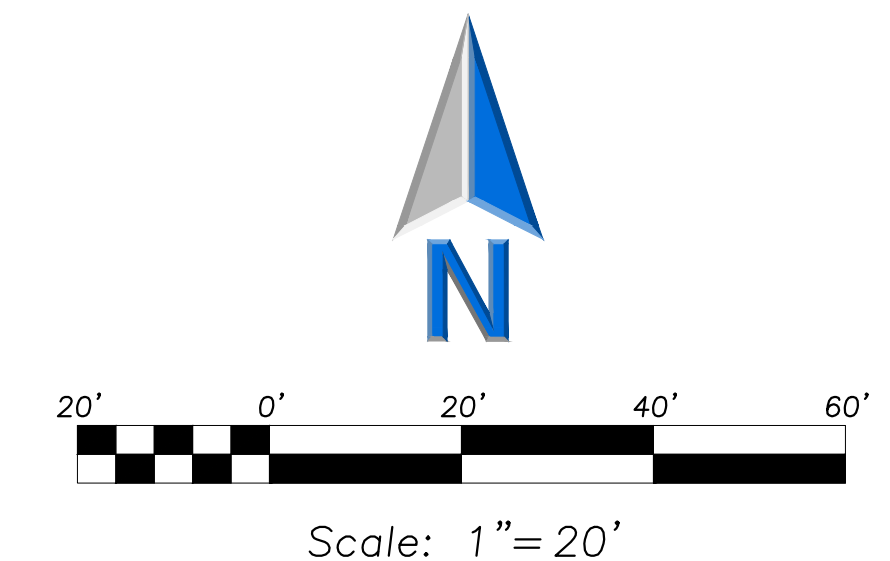
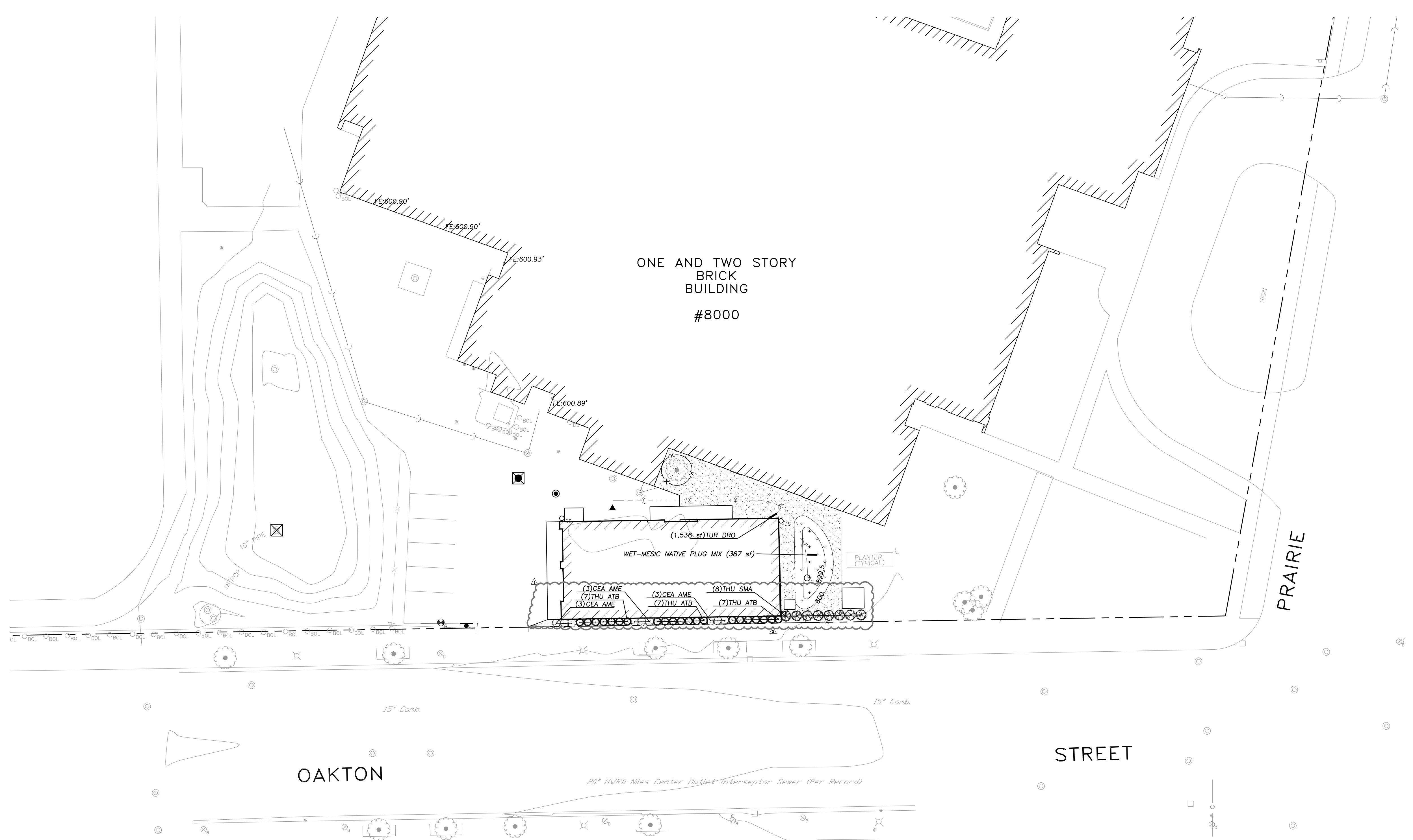
NOTES:
 DIMENSIONS SHOWN FOR CROSS SECTIONS ARE MINIMUM.
 ALL HOLES ARE 3/8" DIA. MINIMUM SECTION MODULUS ABOUT THE X-X AXIS OF THE POST SHALL BE 0.223 INCHES.
 FOR POSTS IN WHICH HOLES ARE PUNCHED OR DRILLED FOR MORE THAN HALF THEIR LENGTH, THE SECTION MODULUS SHALL BE COMPUTED FOR THE NET SECTION.
 3'-6" POST BURY DEPTH.
 POST SHALL WEIGH 2.00 lb/ft LENGTH.
 ONE IN SIX ACCESSIBLE PARKING SPACES MUST BE VAN ACCESSIBLE. MINIMUM OF ONE VAN ACCESSIBLE SPACES HAVE THE SAME REQUIREMENT EXCEPT THEY MUST ALSO HAVE 96" OF CLEAR VERTICAL SPACE.

PARKING DATA	
47	PARKING STALLS
02	ADA PARKING STALLS
49	TOTAL STAFF AND FULL TIME EMPLOYEE PARKING SPACES
35	STAFF AND FULL-TIME EMPLOYEES

2 ADA signage
 NTS

1 SITE PLAN
 1" = 30'-0"
 0' 15' 30' 60'

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PLANT SCHEDULE

EVERGREEN TREES	BOTANICAL / COMMON NAME	COND	SIZE	QTY
THU ATB	THUJA OCCIDENTALIS 'ART BOE'	B & B	5' HT.	21
THU SMA	THUJA OCCIDENTALIS 'SMARAGO'	B & B	6' HT.	8
	NORTH POLE® ARBORVITAE	B & B	5' HT.	21
	EMERALD GREEN ARBORVITAE	B & B	6' HT.	8
DECIDUOUS SHRUBS	BOTANICAL / COMMON NAME	COND	SIZE	QTY
CEA AME	CEANOTHUS AMERICANUS	3 GAL	30" HT.	9
	NEW JERSEY TEA	3 GAL	30" HT.	9
TURF GRASS	BOTANICAL / COMMON NAME	COND	SIZE	QTY
TUR DRO	TURF SEED / DROUGHT TOLERANT FESCUE BLEND	SEED	S.F.	1,536 SF

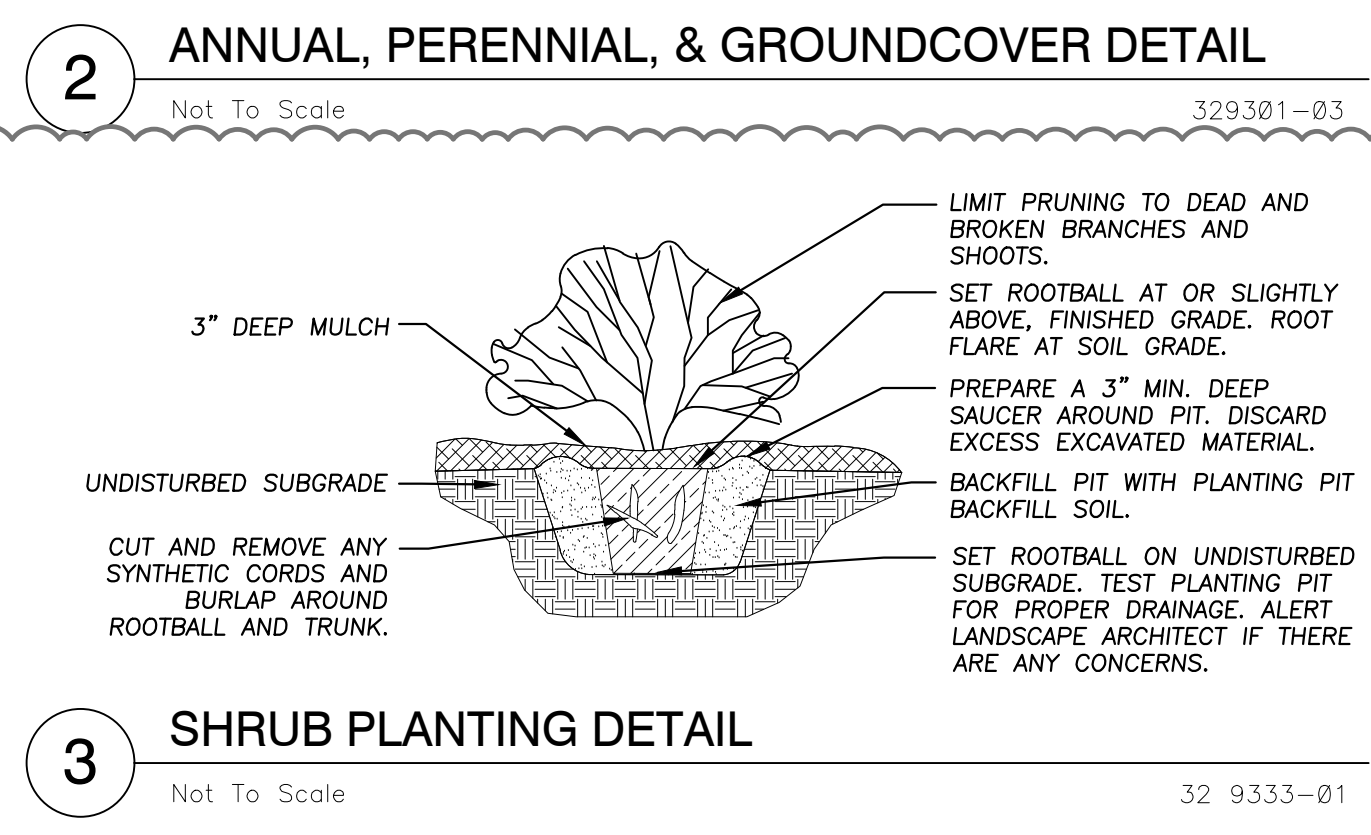
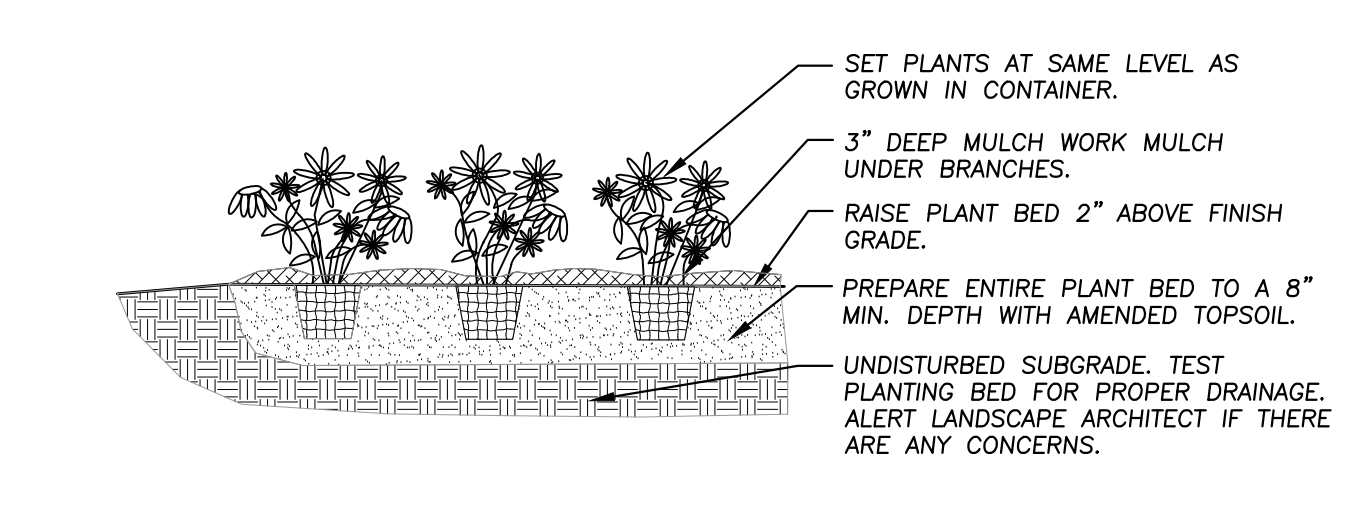
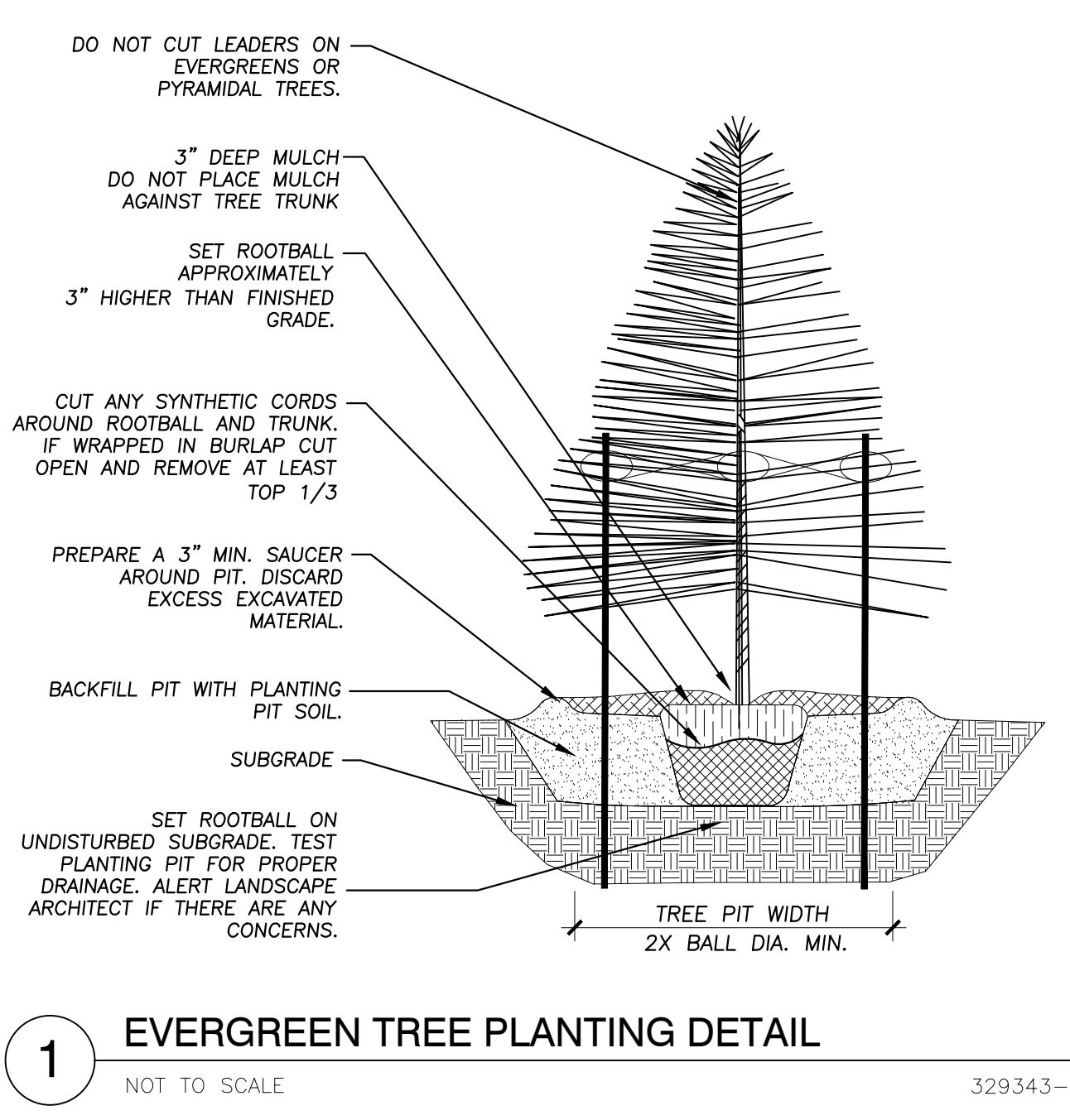
NATIVE PLANT SCHEDULE

WET-MESIC NATIVE PLUG MIX 387 SF

Botanical Name	Common Name	Quantity	Size	Spacing
FORBS 60%				
<i>Asclepias incarnata</i>	Swamp Milkweed	149	2.5" plug	18" o.c.
<i>Aster novae-angliae</i>	New England Aster	32	2.5" plug	18" o.c.
<i>Liatris spicata</i>	Marsh Blazing Star	32	2.5" plug	18" o.c.
<i>Lobelia cardinalis</i>	Cardinal Flower	32	2.5" plug	18" o.c.
<i>Monarda fistulosa</i>	Bergamot	32	2.5" plug	18" o.c.
<i>Rudbeckia hirta</i>	Black-Eyed Susan	32	2.5" plug	18" o.c.
<i>Verbena hastata</i>	Blue Vervain	32	2.5" plug	18" o.c.
SUBTOTAL		224		
GRASSES or GRASS-LIKE PERENNIALS 40%				
<i>Carex lurida</i>	Bottlebrush Sedge	32	2.5" plug	18" o.c.
<i>Carex stricta</i>	Common Tussock Sedge	32	2.5" plug	18" o.c.
<i>Schizachyrium scoparium</i>	Little Bluestem	32	2.5" plug	18" o.c.
<i>Scirpus atrovirens</i>	Dark Green Rush	32	2.5" plug	18" o.c.
SUBTOTAL		128		
TOTAL PLUGS		352		

LANDSCAPE NOTES

- PLANT QUALITIES SHOWN IN THE PLANT SCHEDULE ARE FOR CONVENIENCE ONLY. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND INSTALLING ALL MATERIALS SHOWN ON THE PLAN AND SHOULD NOT RELY ON THE PLANT SCHEDULE FOR DETERMINING QUALITIES.
- ALL PLANT MATERIALS SHALL BE NURSERY GROWN STOCK AND SHALL BE FREE FROM ANY DEFORMITIES, DISEASES OR INSECT DAMAGE. ANY MATERIALS WITH DAMAGED OR CROOKED/DISFIGURED LEADERS, BARK ABRASION, SUNSCALD, INSECT DAMAGE, ETC. ARE NOT ACCEPTABLE AND WILL BE REJECTED. TREES WITH MULTIPLE LEADERS WILL BE REJECTED UNLESS CALLED OUT IN THE PLANT SCHEDULE AS MULTI-STEM.
- ALL LANDSCAPE IMPROVEMENTS SHALL MEET MUNICIPALITY REQUIREMENTS AND GUIDELINES, WHICH SHALL BE VERIFIED BY MUNICIPAL AUTHORITIES.
- ALL PLANTING OPERATIONS SHALL BE COMPLETED IN ACCORDANCE WITH STANDARD HORTICULTURAL PRACTICES. THIS MAY INCLUDE, BUT NOT BE LIMITED TO, PROPER PLANTING BED AND TREE PIT PREPARATION, PLANTING MIX, PRUNING, STAKING AND GUYNING, WRAPPING, SPRAYING, FERTILIZATION, PLANTING AND ADEQUATE MAINTENANCE OF MATERIALS DURING CONSTRUCTION ACTIVITIES.
- ALL PLANT MATERIALS SHALL BE INSPECTED AND APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. ANY MATERIALS INSTALLED WITHOUT APPROVAL MAY BE REJECTED.
- THE CONTRACTOR SHALL GUARANTEE PLANT MATERIALS FOR A PERIOD OF ONE YEAR FROM DATE OF ACCEPTANCE BY OWNER. THE CONTRACTOR SHALL OUTLINE PROPER MAINTENANCE PROCEDURES TO THE OWNER AT THE TIME OF ACCEPTANCE. DURING THE GUARANTEE PERIOD, DEAD OR DISEASED MATERIALS SHALL BE REPLACED AT NO COST TO THE OWNER. AT THE END OF THE GUARANTEE PERIOD THE CONTRACTOR SHALL OBTAIN FINAL ACCEPTANCE FROM THE OWNER.
- ANY EXISTING TREES TO BE RETAINED SHALL BE PROTECTED FROM SOIL COMPACTION AND OTHER DAMAGES THAT MAY OCCUR DURING CONSTRUCTION ACTIVITIES BY ERECTING FENCING AROUND SUCH MATERIALS AT A DISTANCE OF 8.5' FROM THE TRUNK.
- ALL GRASS, CLUMPS, OTHER VEGETATION, DEBRIS, STONES, ETC. SHALL BE RAKED OR OTHERWISE REMOVED FROM PLANTING AND LAWN AREAS PRIOR TO INITIATION OF INSTALLATION PROCEDURES.
- THE CONTRACTOR SHALL VERIFY THE LOCATIONS OF ALL UNDERGROUND UTILITIES PRIOR TO INITIATING PLANTING OPERATIONS. THE CONTRACTOR SHALL REPAIR/ REPLACE AND UTILITY, PAVING, CURBING, ETC., WHICH IS DAMAGED DURING PLANTING OPERATIONS.
- SIZE AND GRADING STANDARDS OF PLANT MATERIALS SHALL CONFORM TO THE LATEST EDITION OF ANSI Z60.1, AMERICAN STANDARDS FOR NURSERY STOCK, BY THE AMERICAN NURSERY & LANDSCAPE ASSOCIATION.
- REFER TO PLAT OF SURVEY FOR LEGAL DESCRIPTION, BOUNDARY DIMENSIONS AND EXISTING CONDITIONS.
- ALL PLANT MATERIAL ON THIS PLANTING PLAN REPRESENTS THE INTENTION AND INTENSITY OF THE PROPOSED LANDSCAPE MATERIAL. THE EXACT SPECIES AND LOCATIONS MAY VARY IN THE FIELD DO TO MODIFICATIONS IN THE SITE IMPROVEMENTS AND THE AVAILABILITY OF PLANT MATERIAL AT THE TIME OF INSTALLATION. ANY SUCH CHANGES MUST FIRST BE APPROVED BY THE VILLAGE IN WRITING.
- ALL PLANT MATERIAL SHALL BE PLANTED WITH A MINIMUM OF SIX INCHES OF ORGANIC SOIL AND MULCHED WITH A SHREDDED BARK MATERIAL TO A MINIMUM 3" DEPTH.
- ALL BEDS SHALL BE EDGED, HAVE WEED PREEMERGENTS APPLIED AT THE RECOMMENDED RATE.
- ALL PARKWAYS AND PARKING LOT ISLANDS SHALL HAVE LAWN ESTABLISHED WITH SOD AS A GROUNDCOVER, UNLESS OTHERWISE NOTED.
- ALL LAWN AREAS ON THIS PLAN SHALL BE GRADED SMOOTH AND TOPPED WITH AT LEAST 4" OF TOPSOIL. ALL LAWN AREAS TO BE ESTABLISHED USING SEED BLANKET UNLESS OTHERWISE NOTED. BLANKET TO BE 575 OR APPROVED EQUAL.
- THIS LANDSCAPE PLAN ASSUMES THE SITE WILL BE PREPARED WITH TOP SOIL SUITABLE FOR THE ESTABLISHMENT OF THE LANDSCAPE MATERIAL PRESENTED ON THIS PLAN. IF ADDITIONAL TOP SOIL IS REQUIRED IT IS UP TO THE LANDSCAPE CONTRACTOR ON THE PROJECT TO PROVIDE, SPREAD AND PREPARE THE SITE AS NEEDED FOR THE IMPLEMENTATION OF THIS LANDSCAPE PLAN.
- CONTRACTORS MUST VERIFY ALL QUANTITIES AND OBTAIN ALL PROPER PERMITS AND LICENSES FROM THE PROPER AUTHORITIES.
- ALL MATERIAL MUST MEET INDUSTRY STANDARDS AND THE LANDSCAPE ARCHITECT HAS THE RIGHT TO REFUSE ANY POOR MATERIAL OR WORKMANSHIP.
- LANDSCAPE ARCHITECT IS NOT RESPONSIBLE FOR UNSEEN SITE CONDITIONS.
- ALL PLANTINGS SHALL BE SPACED EQUAL DISTANT, BACK FILLED WITH AMENDED SOIL IN A HOLE TWICE THE ROOTBALL DIAMETER, WATERED, FERTILIZED, PRUNED, AND HAVE ALL TAGS AND ROPES REMOVED.
- LAWN AND BED AREAS SHALL BE ROTOTILLED, RAKED OF CLUMPS AND DEBRIS.



J.U.L.I.E.

Note: The exact location of all utilities shall be verified by the contractor prior to construction activities. For utility locations call: J.U.L.I.E. 1 (800) 892-0123

ARCHITECT
GREENASSOCIATES, INC.
1437 HARMONY COURT
ITASCA, ILLINOIS 60143
847-317-0852

CIVIL ENGINEER
ERIKSSON ENGINEERING
145 COMMERCE DRIVE SUITE A
GRAYSLAKE, ILLINOIS 60030
847-223-4804

STRUCTURAL ENGINEER
MI STRUCTURAL, PLLC
334 E COLEFAX STREET UNIT D
PALATINE, ILLINOIS 60067
224-214-0565

MEP ENGINEER
2010 ENGINEERING GROUP LLC
1216 TOWER ROAD
SCHAMBURG, ILLINOIS 60173
847-882-2010

2023 BUILDINGS AND GROUNDS OFFICE
OLIVER MCCrackEN MIDDLE SCHOOL
8000 EAST PRARIE ROAD, SKOKIE IL 60076
SKOKIE SCHOOL DISTRICT 73.5
8000 EAST PRARIE ROAD, SKOKIE IL 60076

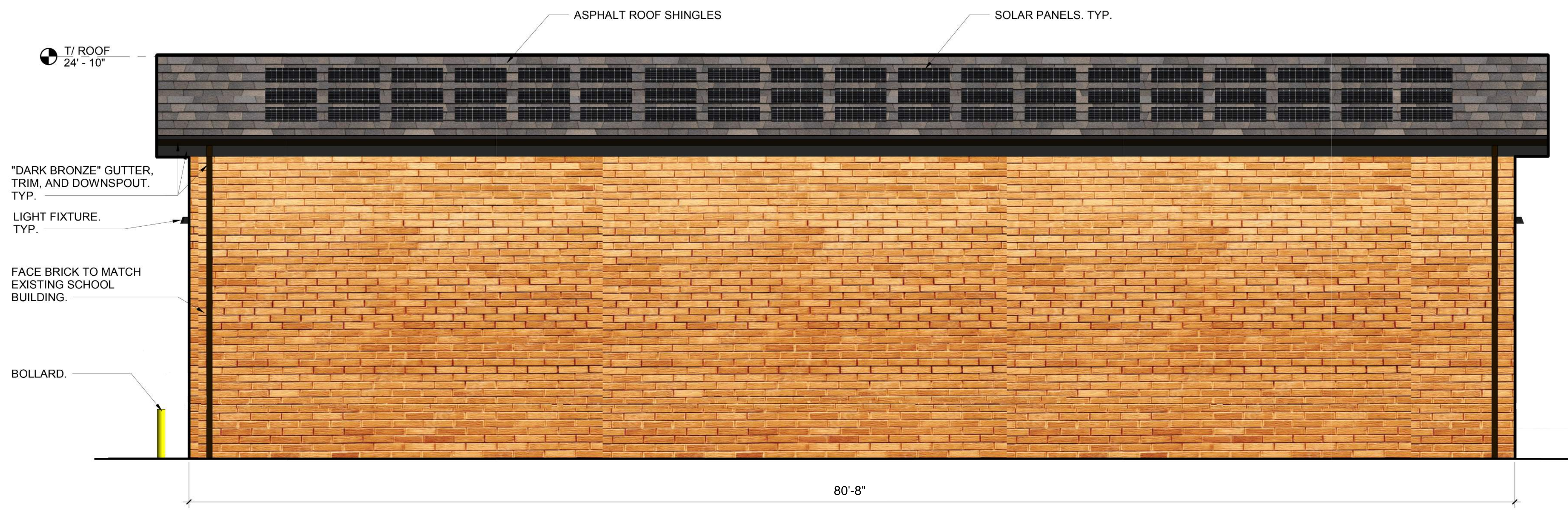
LANDSCAPE PLAN

DRAWN	GD	CHECKED	TH
ISSUE DATE	14 APR 2023		
REVISION	NUMBER	DESCRIPTION	DATE
Δ	1	BUILDING SHIFT	14 APR 2023
Δ	2	VILLAGE COMMENTS	05 MAY 2023

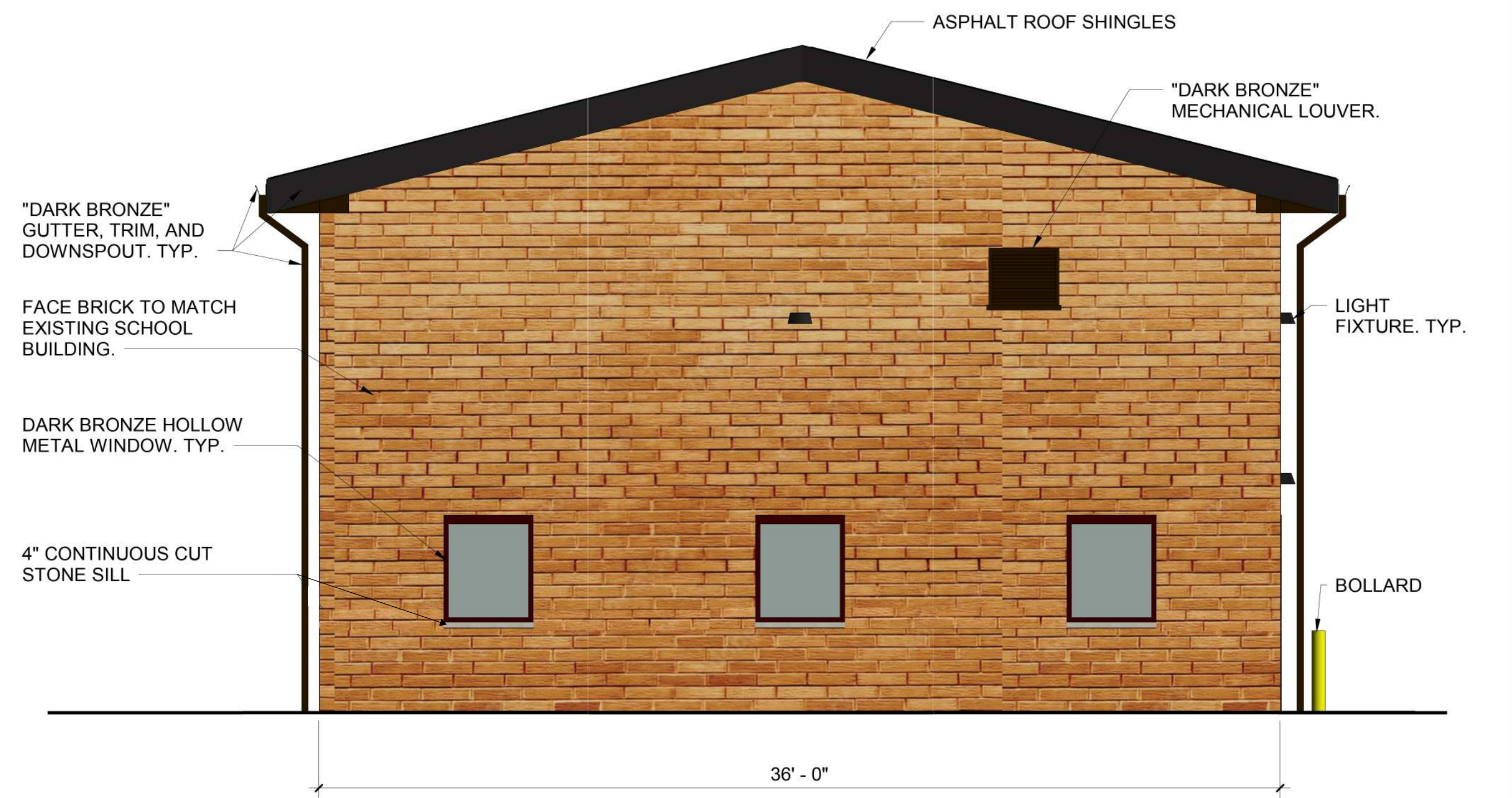
PROJECT NUMBER
1373-2022006

PROJECT PHASE
CONSTRUCTION DOCUMENTS

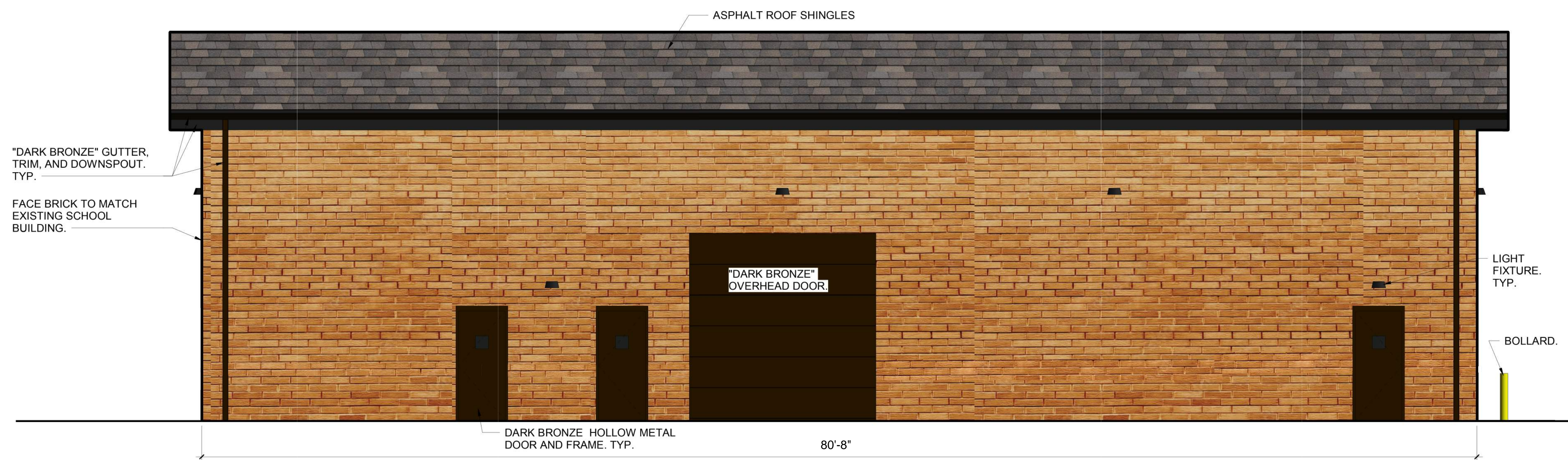
SHEET



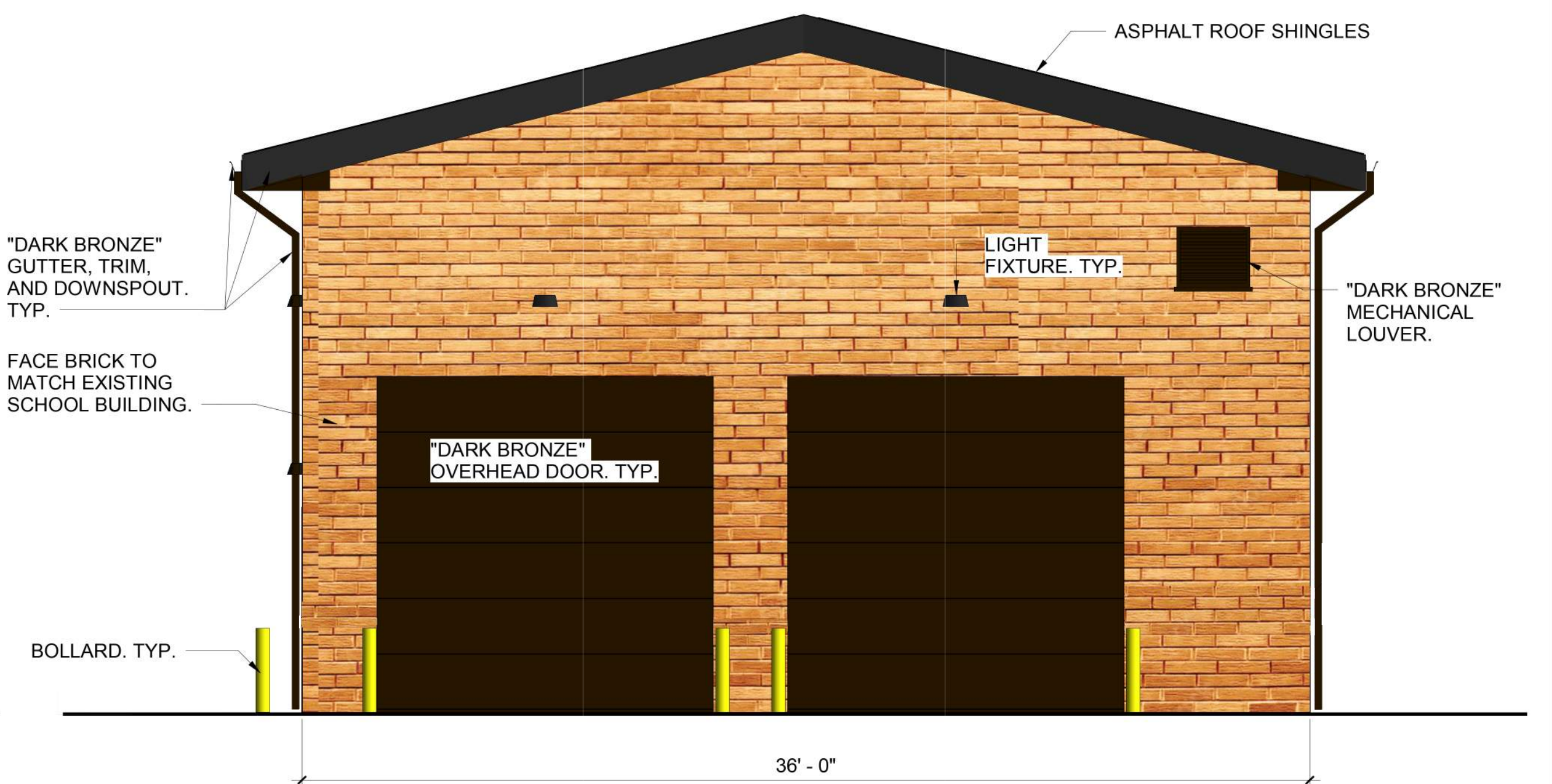
4 SOUTH ELEVATION
1/4" = 1'-0"



2 EAST ELEVATION
1/4" = 1'-0"



3 NORTH ELEVATION
1/4" = 1'-0"



1 WEST ELEVATION
1/4" = 1'-0"

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2023 OLIVER McCRACKEN MIDDLE SCHOOL BUILDINGS AND GROUNDS OFFICE

SKOKIE SCHOOL DISTRICT 73.5

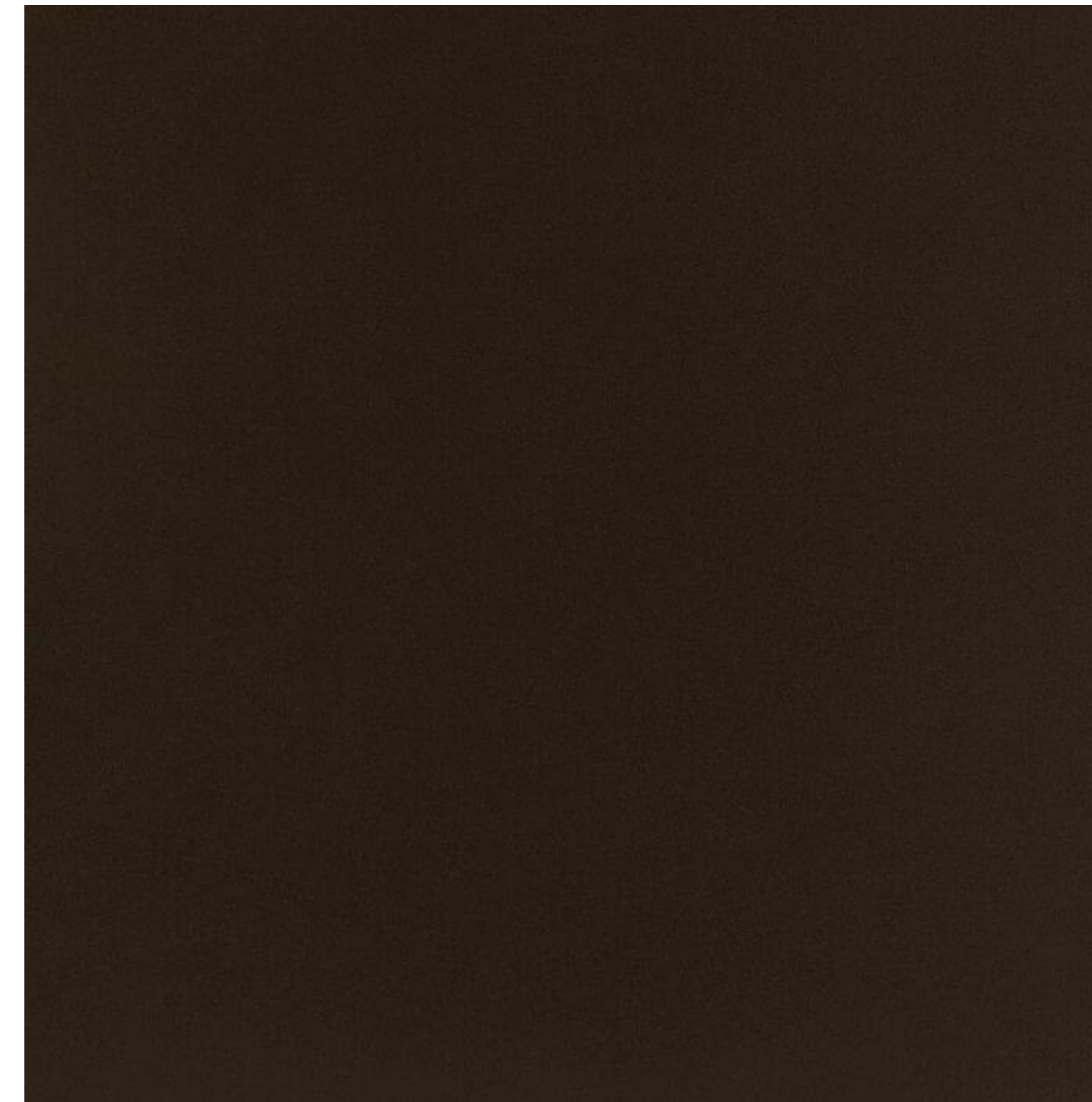
1373-2022006

16 MAR 2023

ELEVATIONS



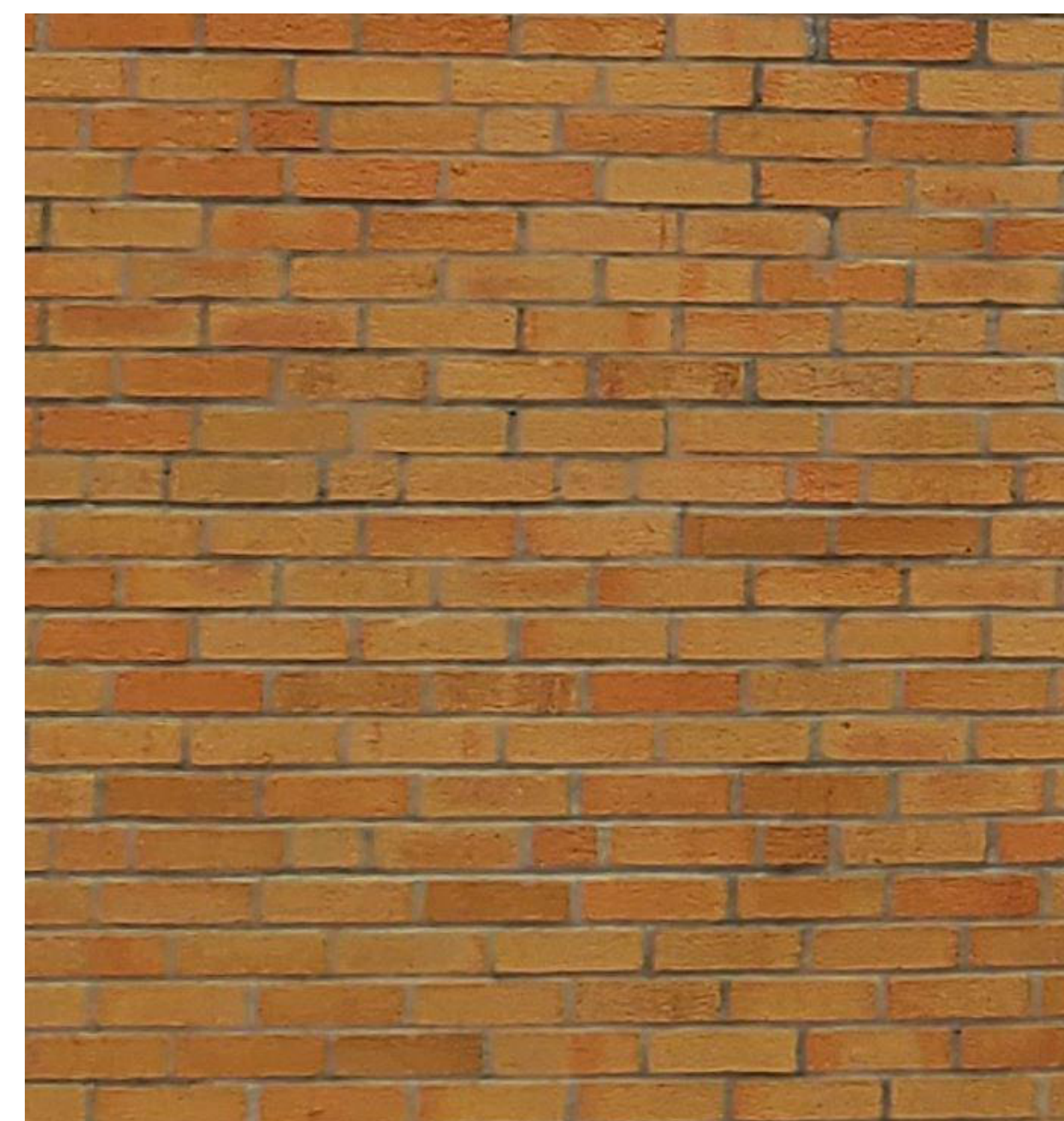
④ PROPOSED "SHENANDOAH" ASPHALT SHINGLES



② PROPOSED DOOR, METAL TRIM, AND GUTTERS "DARK BRONZE" TO MATCH EXISTING BUILDING



③ PROPOSED "BUFF" CUT STONE SILL TO MATCH EXISTING



① PROPOSED MASONRY FACE BRICK TO MATCH EXISTING BUILDING

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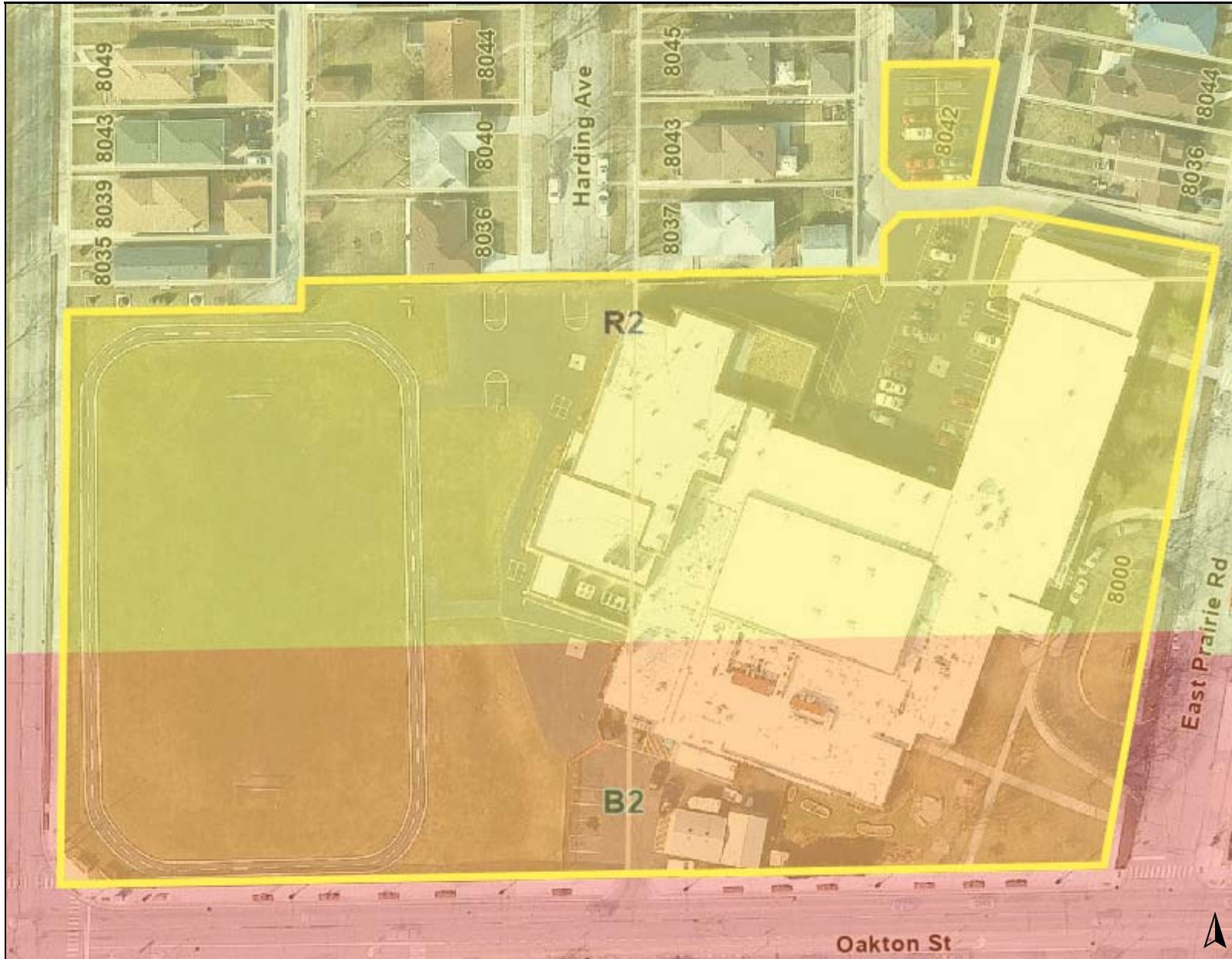
2023 OLIVER McCracken Middle School Buildings and Grounds Office

Skokie School District 73.5

1373-2022006

16 MAR 2023

MATERIAL SAMPLES



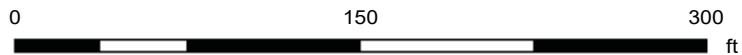
Legend

Zoning and Development

Zoning

■ B2: Commercial

■ R2: Single Family Residential



Print Date: 4/6/2023

Notes

2023-07P - Zoning Map Amendment, 2023-08P -
Subdivision, 2023-09P - Site Plan Approval